

**PROCEEDINGS
OF THE
COUNTY BOARD
OF SUPERVISORS

SESSIONS OF 2017**

DOOR COUNTY, WISCONSIN

MEMBERS OF THE COUNTY BOARD

DISTRICT I

Town of Union and Town of Brussels - Ward 1

David Englebert 1003 Pleasant Ridge Rd,
Brussels, 54204, Phone 825-7864

DISTRICT II

Town of Brussels - Ward 2 and Town of Forestville - Ward 1,

John Neinas 8674 County Road H
Sturgeon Bay, 54235, Phone 825-7618

DISTRICT III

Town of Forestville - Ward 2, Town of Clay Banks, Village of Forestville

Roy Englebert 7290 Geier Road
Forestville, 54213, Phone 856-6706

DISTRICT IV

Town of Gardner - Ward 1, Town of Nasewaupée - Ward 3

Jon Koch 9238 Lovers Lane
Brussels, 54204, Phone 825-7567

DISTRICT V

Town of Nasewaupée - Ward 1, Town of Gardner - Ward 2

Nancy Robillard 2760 Bay Rd
Brussels, 54204, Phone 824-5201

DISTRICT VI

Town of Nasewaupée - Ward 2 and Town of Sturgeon Bay

Susan Kohout 2099 Sunrise Shore Road
Sturgeon Bay, 54235, Phone 743-1527

DISTRICT VII

City of Sturgeon Bay - Wards 1,2

Helen Bacon 458 North Fifth Place
Sturgeon Bay 54235, Phone 493-7200

DISTRICT VIII

City of Sturgeon Bay - Wards 3 and 4

Daniel Austad 942 Memorial Drive
Sturgeon Bay, 54235, Phone 743-6773

DISTRICT IX

City of Sturgeon Bay - Wards 5, 6, 22,23 and 24

Laura Vlies Wotachek 1753 Michigan St
Sturgeon Bay, 54235, Phone 304-2046

DISTRICT X

City of Sturgeon Bay - Wards 7, 8, 20 and 21

Kenneth Fisher 967 S. Douglas Ave.
Sturgeon Bay, 54235, Phone 743-9660

DISTRICT XI

City of Sturgeon Bay - Wards 9, 10, 18, 19, 25, 26 and 27

Megan Lundahl 321 S Fulton Ave
Sturgeon Bay, 54235, Phone 559-9595

DISTRICT XII

City of Sturgeon Bay - Wards 11, 12, 15, 16, 17 and 28

Mark Moeller916 N. 8th Avenue
Sturgeon Bay, 54235, Phone 746-1609

DISTRICT XIII

City of Sturgeon Bay - Wards 13 and 14

Kathy Schultz423 N. 12th Avenue
Sturgeon Bay, 54235, Phone 743-2543

DISTRICT XIV

Town of Sevastopol - Wards 2, 3, 4, and 29

Linda Wait 5075 Bluff Ct, PO Box 501
Sturgeon Bay, 54235, Phone 743-6884

DISTRICT XV

Town of Sevastopol - Ward 1 and 5

Richard Virlee3959 Glidden Drive
Sturgeon Bay, 54235, Phone 743-7040

DISTRICT XVI

Town of Egg Harbor - Ward 1 and Town of Jacksonport - Ward 1

Randy Halstead 3693 County Hwy V
Egg Harbor, 54209, Phone 823-2303

DISTRICT XVII

Town of Egg Harbor - Wards 2 and 3, Town of Jacksonport - Ward 2, Town of Baileys Harbor - Ward 1 and Village of Egg Harbor

David M. Enigl7807 Memorial Drive
Egg Harbor, 54209, Phone 493-2294

DISTRICT XVIII

Town of Gibraltar and Village of Ephraim

Steven Sohns2833 Maple Grove E
Fish Creek, 54212, Phone 839-1247

DISTRICT XIX

Town of Baileys Harbor - Ward 2 and Town of Liberty Grove - Ward 3

Don Sitte8480 E Ridgeview Dr
Baileys Harbor, 54202, Phone 421-0481

DISTRICT XX

Town of Liberty Grove - Ward 2 and Village of Sister Bay

David Lienau10611 Chalet Lane, PO Box 823
Sister Bay, 54234, Phone 634-5372

DISTRICT XXI

Town of Liberty Grove - Ward 1, and Town of Washington

Joel Gunnlaugsson1423 Townline Road
Washington Island, 54246, Phone 847-3456

COUNTY OFFICERS

Circuit Judge, Branch I..... D. Todd Ehlers
Circuit Judge, Branch II.....David Weber

Clerk of Court Connie DeFere

County Clerk..... Jill M. Lau

County Treasurer Jay Zahn

District Attorney.....Colleen Nordin

Register of Deeds Carey Petersilka

Sheriff.....Steve Delarwelle

DOOR COUNTY BOARD OF SUPERVISORS

Chairperson..... David Lienau

Vice Chairperson Ken Fisher

County Administrator Ken Pabich

Clerk Jill M. Lau

Corporation Counsel Grant Thomas

I N D E X

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**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, JANUARY 24, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The January 24, 2017 meeting of the Door County Board of Supervisors was called to order at 10:02 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 19 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Joel Gunnaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Steve Sohns, Richard Virlee, and Linda Wait. Don Sitte was excused; District 9 seat is vacant.

Presentation of Agenda

Motion by Moeller, seconded by Halstead to approve the agenda. Motion carried by unanimous voice vote.

Resolution 2017-01 - Appointment to Fill Vacancy in Supervisory District 9

Supervisor Fisher read the resolution aloud.

Motion by Fisher, seconded by D. Englebert to approve Resolution 2017-01 – Approval of Laura Vlies Wotachek as County Board Supervisor for District 9 for the term ending April 17, 2018. Motion carried by unanimous voice vote.

Administration of Oath of Office by County Clerk Jill Lau

The Oath of Office was given to Laura Vlies Wotachek by County Clerk Jill Lau. Following the administration of the Oath, Vlies Wotachek was seated and noted as being in attendance at the meeting.

Recognition - Presentation of Years of Service Plaque to Carl Waterstreet

Sheriff Steve Delarwelle presented Carl with a Years of Service plaque and thanked him for his dedication to Door County and wished Carl the best in his retirement.

Correspondence

No correspondence presented.

Public Comment

Don Friex, Fish Creek, WI commented on the upcoming February DNR hearing regarding renewal of S & S Jersey Land Dairy WPDES permit for 5 years. Questioned if the County is for renewal, against renewal, or renewal with modification?

Supervisors Response

Supervisor Bacon noted Public Health will review the issue from the County aspect.

Administrator's Monthly Report

No report presented.

Minutes of December 27, 2016 Regular Meeting

Motion by Schultz, seconded by Enigl to approve the minutes of the December 27, 2016 regular meeting. Motion carried by unanimous voice vote.

Special Reports

2016 Delegation Visit to Jingdezhen, China [Door County's Sister City]

Chairman Lienau introduced the 2016 Delegation in attendance which included himself, Jennifer De Antoni- Damiani, Megan Popkey, Grant Thomas, Bill Schuster, and Mariah Goode. Delegates unable to attend the meeting included Heidi Thomas, and Kayla Bissen.

Schuster presented a PowerPoint covering the evolution of the Door County Sister City Program; Lienau presented the J-1 Visa Students agreement; Popkey presented information related to International Education; and G. Thomas and Goode presented information related to the Sister City Exchange Program, general information, and additional travel highlights.

The Delegation displayed the gifts received which included a porcelain picture and two porcelain vases.

The board recessed at 10:53 a.m. and reconvened at 11:05 a.m.

Presentation Ozone – National Ambient Air Quality Standard (“NAAQ’s”) Attainment/Non-Attainment by Arthur J. Harrington, Godfrey & Kahn, S.C. – 10:30 a.m.

CC Thomas introduced Art Harrington. Art presented a PowerPoint in regards to the past, present and future: The New 2015 Ozone Standard for Wisconsin.

Pending Business/Updates

No pending business was presented.

Resolutions

2017-02 Expression of Gratitude to Daniel and Jean Austad for Donated Courthouse Scale Model Motion by Lienau, seconded by Sohns to approve Resolution 2017-02 – Recognition of the donation by Daniel and Jean Austad and acceptance of the scale model of the original Door County Courthouse displayed in the lobby of the Door County Government Center.

The resolution was read aloud by Chairman Lienau.

Motion carried by unanimous voice vote. Supervisor Austad thanked everyone with a special thank you his wife Jean for the painting of the model and to Building and Grounds Director Wayne Spritka who found the original plans.

2017-03 Non-Commercial Hangar Site Lease Agreement – Randy Livsey – Bldg. No. 51

Motion by Austad, seconded by Virlee to approve Resolution 2017-03 – Approval to the Airport and Parks Committee to enter into a 10 year non-commercial hangar site lease agreement, with a 10 year renewal clause, for the parcel of land on which Building No. 51 has been constructed.

Supervisor Virlee explained this is a standard language lease.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

2017-04 Transfer of Non-Budgeted Funds – Museum Repair Project

Motion by Schultz, seconded by Kohout to approve Resolution 2017-04 – Approval of the transfer of \$20,868 from the Door County Contingency Expense Account to the Building and Grounds – Repair & Maintenance to Buildings Account

to fund the Museum Repair Project.

Administrator Pabich explained both ends of the Museum have issues with rot. This is to repair the rotted material.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

2017-05 Committee Appointments

Chairman Lienau explained as a result of the vacancy in District 9 and the retirement of Dan Williams there were a number of appointments that needed to be made.

Motion by Moeller, seconded by Enigl to approve Resolution 2017-05 – Approval of appointments as follows Laura Vlies Wotachek and John Neinas to Airport & Parks Committee, terms ending April 2017; Laura Vlies Wotachek to Emergency Services Committee, and Law Enforcement Committee, terms ending April 2017; Ken Fisher to WI Development Fund Grant – Loan Review Committee, and Economic Development; Nancy Robillard to the Information Systems Committee, term ending April 2017; Laura Vlies Wotachek to the Human Services Board, term ending December 2019; Carol Moellenberndt to the Senior Services Advisory Committee and Senior Services Nutrition Advisory Council, terms ending April 2017; Jeff Roemer to the Highway Safety Commission, the Communication Advisory Technical Subcommittee (CATS), and the Local Emergency Planning Committee, terms ending April 2017; Jeff Roemer to the Land Information Council.

Motion carried by unanimous voice vote.

2017-06 Human Services Resource Center/Central Ambulance Station Project – Authorization to

Proceed to Phase III

Motion by Virlee, seconded by Fisher to approve Resolution 2017-06 – Authorization of the award of the contract to IEI General Contractors, Inc. as the lowest responsible bidder, at its bid price of \$8,128,000 (which includes alternate bid No.'s 1, 2, and 3); and authorization to proceed forward with the project; and authorization to issue general obligation bonds or notes in an amount not to exceed \$9,995,000 with a 19-year amortization and that these bonds or notes be offered for public sale; and the County Clerk, in consultation with the County's financial advisor take whatever action may be necessary.

Supervisor Virlee explained Phase II has been completed. Bids were received, opened and reviewed. The Property Committee recommends contracting with IEI General Contractors, Inc. for a base bid of \$8,025,000. In addition to the base bid the three alternates were also accepted and recommend for a total bid of \$8,128,000.

Supervisor Schultz explained the Finance Committee reviewed the funding of the project and recommends authorizing the issuance of bonds or notes in an amount not to exceed \$9,995,000 for an amortization period of 19 years.

CC Thomas clarified by adopting the resolution the project moves forward. This is the last time the Board can consider moving the project forward; if the resolution passes there is no turning back.

Supervisor Koch questioned a 15 year amortization versus a 19 year amortization. Administrator Pabich explained 8, 9, 15, and 19 year amortization options were reviewed and considered. Administrator Pabich and Finance Director Janiak both recommend the 19 year amortization. Both Pabich and Janiak have reviewed the possibility of future debt. The 19 year amortization allows the county the option

to borrow in the future if needed. The life of the building is expected to be well beyond 19 years. Pabich noted with the 19 year amortization persons using the facility in the future also pay a portion of it. Pabich and Janiak are supportive of either a 15 or 19 year amortization. Trying to balance interest, debt and how the County wants to pay for the project. Supervisor Schultz noted the Finance Committee considered the impact on tax bills when recommending the amortization. A review of the tax impact, specific for the project, was reviewed.

Motion by Enigl, seconded by Koch to amend the resolution from a 19 year amortization to a 15 year amortization. Supervisor Fisher noted moving to the 15 year amortization may cause difficulty in future budgeting. Finance Director Janiak clarified the tax bill impact noting the information presented includes the assumption the equalized value increases each year.

Amendment Motion failed by a roll call vote of 14 Members voting No – Austad, Bacon, Fisher, Gunnlaugsson, Kohout, Lienau, Lundahl, Moeller, Neinas, Robillard, Schultz, Sohns, Virlee, and Wait; 6 Members voting Yes – D. Englebert, R. Englebert, Enigl, Vlies Wotachek, Halstead, and Koch; 1 Member excused.

Original motion carried by a roll call vote of 20 Members voting Yes; 1 Member excused.

2017-07 Appointment of County Conservationist – Door County Soil & Water Conservation Department Motion by Lienau, seconded by Fisher to approve Resolution 2017-07 – Confirmation of the appointment of Erin Hanson to the position of County Conservationist for the Door County Soil & Water Conservation Department.

Motion carried by unanimous voice vote.

Ordinances

No ordinances were presented.

New Business

No new business was presented.

Oral Committee Reports

Supervisor Kohout announced April 5th and 6th have been set as Door/Kewaunee Legislative Days.

Supervisors should let County Clerk Lau know if you will be attending as she will register and reserve hotel rooms. Issues unique to Door and Kewaunee can be brought forward by using the on-line site. Shirts are the same as last year; no need to purchase a new one but can if supervisors wish.

Review Committee Minutes

Reviewed without comment.

Review Vouchers, Claims and Bills

Reviewed without comment.

Announcements

Next Regular Board Meeting: Friday, February 24, 2017 – 9:00 a.m.

Adjourn

Motion by Fisher, seconded by Vlies Wotachek to adjourn. Time 12:20 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
FRIDAY, FEBRUARY 24, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The February 24, 2017 meeting of the Door County Board of Supervisors was called to order at 9:00 a.m. by Vice Chairman Ken Fisher.

Vice Chairman Fisher led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 16 County Board Members were present – Dan Austad, David Englebert, Roy Englebert, Ken Fisher, Randy Halstead, Jon Koch, Susan Kohout, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Steve Sohns, Richard Virlee, Laura Vlies Wotachek, and Linda Wait.

Helen Bacon arrived at 9:23 a.m.

David Enigl, Joel Gunnlaugsson, David Lienau, and Don Sitte were excused.

Presentation of Agenda

Motion by Moeller, seconded by Koch to approve the agenda. Motion carried by unanimous voice vote.

Introductions:

Introduction of Colleen Nordin, District Attorney

CC Thomas introduced Colleen Nordin, the County's newly elected District Attorney. Colleen presented a brief background. Colleen noted the transition has been excellent, she has great staff and she is working well with law enforcement.

Introduction of Caleb Frostman, Executive Director, Door County Economic Development Corp.

Administrator Pabich introduced Caleb Frostman, Executive Director of DCEDC. Caleb presented a brief background. Caleb noted the many events and issue currently in the works at DCEDC.

Special Reports

Crime Prevention Foundation Update – Sheriff Steve Delarwelle

Sheriff Steve Delarwelle presented a brief background on the Crime Prevention Foundation. A 501(c)(3) has been established to solicit tax deductible donations for programs that cannot be budgeted for. The first program is a K9 unit for Door County. Leadership Door County has adopted the K9 unit as their class project. Sheriff Delarwelle expects county residents will be able to accomplish the fundraising for the K9 unit. He noted this week alone the department borrowed two k9's from Brown County and one from Kewaunee County. Supervisor Koch noted this is a unique opportunity for Door County. Years past there were three K9 units in Door County; 2 with the Door County Sheriff's Department and one with the City of Sturgeon Bay. Sheriff Delarwelle also noted it is hopeful the Foundation will also be able to offer grants in the future. This will be managed through the Community Foundation. A website has been established and donations are being accepted. Estimated expenses reviewed; food anticipating donations, vet care anticipating working with a local vet and hopefully at a discounted rate. Training, dog, insert in vehicle and equipment needed for start-up costs is estimated at \$25,000. The dog stays with a deputy. CC Thomas noted the County hopes to structure the dog's Deputy Handler a nominal increase

to care for the dog. Questions can be directed to Sheriff Delarwelle.

Correspondence

Northeast Wisconsin Technical College re: District Board of Trustees
Unassigned Fund Balance

Public Comment

No one from the public commented.

Supervisors Response

N/A.

Administrator's Monthly Report

Update on DNR Public Hearing Comment for S&S Ag

Administrator Pabich explained the Board of Health and Land Conservation Committee met jointly. Action was taken; staff was directed to draft a letter and submit it to the DNR. The letter asked the DNR to consider comments addressed by a County Conservationist. The County has been in verbal communication with the DNR as well. DNR hearing is next week. A copy of the letter sent to the DNR will be provided to Supervisors.

Overview of Door / Kewaunee Legislative Days and Attendance

Planning has begun. Goal is to get all interested signed up today. Registration deadline is next week.

Minutes of January 24, 2017 Regular Meeting

Motion by Virlee, seconded by Sohns to approve the minutes of the January 24, 2017 regular meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2017-08 - In Memoriam – William 'Bill' Anschutz

Motion by Austad, seconded by D. Englebert to approve Resolution 2017-08 – Recognition in honor of the achievements Bill attained during his tenure as a County Board Supervisor.

Supervisor Austad read the resolution aloud.

Motion carried by unanimous voice vote.

2017-09 - In Appreciation of the Friends of the Door County Parks System

Motion by Austad, seconded by Sohns to approve Resolution 2017-09 – A resolution applauding the Friends of the Door County Park System for their efforts and results in improving, preserving, protecting, and promoting the use of Door County's Parks.

Supervisor Austad read the resolution aloud. Motion carried by unanimous voice vote.

Friends of the Door County Parks President Paul Graf thanked the Board for the acknowledgment and recognition. It has been a pleasure and honor to work over the past 10 years to bring enhancements to the parks. Paul commended George Pinney and Doug Rossberg for organizing a Friends Group. Paul recognized all members of the Friends of the Parks Group.

2017-10 - Approval of National Fish & Wildlife Foundation Grant for Phosphorus Reduction in the Sugar, Silver and Renard Creek Watersheds

Motion by Fisher, seconded by Halstead to approve Resolution 2017-10 –

Acceptance of the National Fish & Wildlife Foundation Grant in the amount of \$53,000 to support the reduction of phosphorus in the Sugar, Silver and Renard Creek Watersheds.

Supervisor Fisher explained the County will have \$70,000 in matching funds. Supervisor Wait questioned if this is a grant for a study; if so will there be a follow-up grant for reduction of phosphorus levels. It is unknown at this time if there will be a follow-up grant; study must be completed first.

Motion carried by 17 Members voting Yes; 4 Members excused.

2017-11 -Door County Revolving Loan Fund Application-The Chop, LLC

Motion by Fisher, seconded by Moeller to approve Resolution 2017-11 – Approval of the recommendation of the Door County Loan Review Committee for a business loan to The Chop, LLC through the Door County Revolving Loan Fund Program in the amount of \$125,000 subject to terms and conditions.

Supervisor Fisher explained The Chop, LLC has had a previous loan through the Revolving Loan Fund Program. The Loan Review Committee approved the loan. The business is located in Sister Bay. Supervisor Wait questioned who determines item J of the resolution. Administrator Pabich explained this a requirement of the loan fund program. This is monitored by reports required to be filed with DCEDC.

Motion carried by a vote of 17 Members voting Yes; 4 Members excused.

2017-12 - Resolution Awarding the Sale of \$9,995,000 General Obligation Building Bonds, Series 2017A

Motion by Fisher, seconded by Virlee to approve Resolution 2017-12 – A Resolution to award the Sale of \$9,995,000 General Obligation Refunding Bonds, Series 2017A.

Administrator Pabich and Finance Director Janiak presented an updated resolution and back-up. Janiak introduced Maureen Schiel, Ehlers & Associates. Eight bids were received; bids were very favorable. Maureen presented a short summarized version of the sale. Details of the sale were distributed via printed copy at the meeting. Lowest bidder was BAIRD from Milwaukee, Wisconsin. Good interest rates received. Very strong interest in the County's bonds was received; the County has a strong rating. BAIRD offered a premium bid. Moody's rating was reviewed. Moody's assigned an Aa2 rating to the County. Finance Director Janiak further explained how the rating is determined.

Motion carried by a vote of 17 Members voting Yes; 4 Members excused. The Board recessed at 9:51 a.m. and reconvened at 9:57 a.m.

2017-13 - LIO Funds for 2017 Orthophotography – Transfer of Non-Budgeted Funds

Motion by Schultz, seconded by Kohout to approve Resolution 2017-13 – Approval of the transfer of \$15,103 from Land Information Office (LIO) Modernization Reserve, Account #100.32117, to LIO Expense Account #100.13.1730.52126 to allow 2017 orthophotography invoicing to paid this year.

Supervisor Fisher explained there is no implication on the budget; payment is from LIO funds. Motion carried by a vote of 17 Members voting Yes; 4 Members excused.

2017-14 - 'Just Fix It' – Transportation Funding

Motion by Kohout, seconded by Neinas to approve Resolution 2017-14 – A

resolution urging the Governor and Legislature to #JustFixItWI and agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin's multi-modal transportation system.

Supervisor Kohout explained Door County was one of only a small handful of counties that hasn't passed a resolution. Legislative Committee discussed the issue. Supervisor Wait noted she had spoken to a staff member in one of Door County's legislative offices and questioned if boilerplate resolutions had an impact. She noted the staffer explained drafting a resolution more specific to our area may be more beneficial.

Administrator Pabich explained this resolution is to send a message Door County is on board with many other counties in the state. When more specifics are obtained about the state budget it is proposed the County could draft another resolution with more specific details related to Door County.

Motion carried by unanimous voice vote.

2017-15 - 2017 Community Oriented Policing Services ("COPS") Anti – Methamphetamine Program Grant Award

Motion by Koch, seconded by Vlies Wotachek to approve Resolution 2017-15 – Approval of participation in the

Wis. DOJ's Camp Grant (of up to \$5,000 per year, for a total of up to \$10,000 over the two-year period). Supervisor Koch reviewed the resolution. Motion carried by a vote of 17 Members voting Yes; 4 Members excused.

2017-16 - Appointment of Door County Humane Officer

Motion by Koch, seconded by Robillard to approve Resolution 2017-16 – Reaffirmation of Resolution No. 27-00 and Resolution No. 2013-77 and appointment of Deputy Sheriff Mark Hilsabeck as a Humane Officer for Door County effective February 24, 2017.

Supervisor Koch explained our previous Humane Officer, Dr. Johnson, is retiring. Sheriff Deputy Mark Hilsabeck has completed a course and is qualified as a Humane Officer. Motion carried by unanimous voice vote.

Ordinances

Report - Amendment to the Zoning Map of Liberty Grove – Flottman

Motion by Kohout, seconded by Moeller to approve the report. Motion carried by unanimous voice vote.

2017-01 - Amendment to the Zoning Map of Liberty Grove – Flottman

Motion by Kohout, seconded by Moeller to approve Ordinance 2017-01 – An ordinance ordaining an amendment to the detailed zoning map of the Town of Liberty Grove for Tax Parcel #018-02-15322834B1 to change the zoning from Single Family Residential 30,000 (SF30) to Mixed Use Commercial (MC).

Planning Director Goode explained the property has been a gift shop. The current owners are looking to rent the property to a non-profit. The property abuts the core area of Ellison Bay. Property has been used as commercial since the 1950's.

Motion carried by roll call vote with 17 Members voting Yes; 4 Members excused.

Special Reports

Door County Housing Authority – Annual Report 2016

Annual Report of Gifts, Grants, and Donations

FYI. If question on any of the reports contact Administrator Pabich.

New Business

No new business was presented.

Oral Committee Reports

Supervisor Neinas noted the Highway Committee is planning their annual road inspection. Any Supervisor with a road issue in their municipality should contact Highway Commissioner Kolodziej.

Review Committee Minutes

Reviewed without comment.

Review Vouchers, Claims and Bills

Reviewed without comment.

Announcements

Next County Board Meeting - March 28, 2017 – 10:00 a.m.

Bylaws and Committee Assignments

Door/Kewaunee Legislative Days – April 5th & 6th, 2017 – Madison, WI

DCEDC Annual Investors Luncheon – Wednesday, April 26, 2017 – Stone Harbor Resort

Adjourn

Motion by Virlee, seconded by Lundahl to adjourn. Time 10:14 a.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, MARCH 28, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The March 28, 2017 meeting of the Door County Board of Supervisors was called to order at 9:01 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 21 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies Wotachek, and Linda Wait.

Presentation of Agenda

Motion by Moeller, seconded by Bacon to approve the agenda.

Motion carried by unanimous voice vote.

Recognition – Presentation of Years of Service Plaque to Reginald Laaksonen

Highway Department Patrol Superintendent Thad Ash presented Reginald with a Years of Service plaque. Thad thanked Reggie for his dedication to Door County and wished him the best.

Introduction of Erin Hanson, County Conservationist

Administrator Pabich introduced Erin. Erin presented a brief background of her

experience and work.

Correspondence

Unassigned Fund Balance

Supervisor Kohout reported on an email she received from a resident

Public Comment

Representative Joel Kitchens reported the Assembly is busy with the State budget process. If the County has any concerns they should contact him.

Supervisors Response

No response given.

Administrator's Monthly Report

No report presented.

Minutes of February 24, 2017 Regular Meeting

Motion by Koch, seconded by Schultz to approve the minutes of the February 24, 2017 regular meeting. Motion carried by unanimous voice vote.

Special Reports

Presentation on Egg Harbor Library Project - Ryan Heise

Ryan presented a PowerPoint on the project.

ALICE (Asset Limited, Income Constrained, Employed) Presentation – Amy Kohnle, United Way

Amy presented a PowerPoint regarding an overview of ALICE.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2017-17 Appointment of Sharon Auberle as Door County Poet Laureate

Motion by Lienau, seconded by Lundahl to approve Resolution 2017-17 - Appointment of Sharon Auberle as Poet Laureate for Door County for the two-year term commencing April 1, 2017 and ending March 31, 2019.

Motion carried by unanimous voice vote.

Ralph Murre thanked the Board for the recognition of the post. Ralph introduced Sharon. Sharon thanked the Board for the appointment and noted she is honored to accept the position. Sharon read a poem aloud titled "A Thousand Miracles".

2017-18 Proclamation: Travel & Tourism Week, May 7-13, 2017

Motion by Lienau, seconded by Koch to approve Resolution 2017-18 – A resolution supporting and promoting May 7-13, 2017 as Travel and Tourism Week in Door County, and urging the citizens of Door County to join in this special observance with appropriate events and commemorations.

Chairman Lienau noted international travel to the US is the nation's largest export industry. Direct tourism in Door County generated over \$330M in revenue last year. Motion carried by unanimous voice vote.

2017-19 Amendment of Uniform Addressing System Manual

Motion by Fisher, seconded by Enigl to approve Resolution 2017-19 – Approval of the revised Uniform Addressing System Manual.

Supervisor Fisher read the resolution aloud. Fisher noted this is an update. Motion carried by unanimous voice vote.

2017-20 Statement of Policy on the Establishment and Maintenance of a Designation for Working Capital

Motion by Schultz, seconded by Fisher to refer the resolution back to the Finance Committee for further study. Motion carried by unanimous voice vote.

2017-21 Revision to the Door County Administrative Manual and Employee Handbook

Motion by Gunnlaugsson, seconded by Robillard to approve Resolution 2017-21 – Approval of the “On-Call Policy”, proposed revision of §2.5E, revision of §2.5D – Administrative Manual, and revision of §XIII. B.2.a – Employee Handbook.

Administrator Pabich explained the revision. The revision was prompted by new FLSA rules. CC Thomas noted 90% of the on-call policy was an effort to standardize the procedures across departments and make certain the County was in compliance with FLSA rules. Administrator Pabich reviewed the fiscal impact.

Motion carried by a roll call vote with all 21 Members voting Yes.

2017-22 Supporting Efforts to Close Commercial Property Assessment Loopholes

Motion by Kohout, seconded by Enigl to approve Resolution 2017-22 – A resolution urging the Governor and State Legislature to protect homeowners and main street businesses from having even more of the property tax burden shifted to them by passing legislation clarifying that leases are appropriately factored into the valuation of leased properties; and when using the comparable sale method of valuation, assessors shall consider as comparable only those sales within the same market segment exhibiting a similar highest and best use rather than similarly sized but vacant properties in abandoned locations.

Supervisor Kohout noted WCA is working hard on this issue and has asked that all counties adopt a resolution. Administrator Pabich reviewed the resolution. Sale prices of abandoned or empty properties are being used by large corporations to establish the assessment on their properties. Discussion.

Motion carried by a roll call vote with 18 Members voting Yes; 3 Members voting No – Fisher, Sitte, and Wait.

2017-23 Provide Adequate Resources to Support County Soil and Water Conservation and Cost-sharing for Farmers and Other Land Users

Motion by Kohout, seconded by Sohns to approve Resolution 2017-23 – A resolution urging the Governor of the State of Wisconsin and all elected representatives in the Wisconsin State Legislature to return to the \$9.3 million appropriation for state aid to counties, recognizing the invaluable service that county conservation employees provide in helping Wisconsin farmers grown out state’s agriculture while preserving the state’s land and water resources for future generations.

Supervisor Kohout explained the resolution asks for funding for county conservation departments be increased in the state budget.

Motion carried by a roll call vote with all 21 Members voting Yes.

2017-24 Approval of Wisconsin’s Lake Planning Grant for Forestville Mill Pond Comprehensive Lake Management Plan

Motion by Fisher, seconded by Neinas to approve Resolution 2017-24 – Acceptance of the DNR Wisconsin’s Lake Management Planning Grant of \$22,013 for the purpose of updating the Forestville Millpond Lake Management

Plan.

The resolution accepts the funding. Matching funds are required. Motion carried by a roll call vote with all 21 Members voting Yes.

2017-25 Wisconsin Coastal Management Program Grant – Coastal Wetlands

Motion by Fisher, seconded by Sitte to approve Resolution 2017-25 – Acceptance of the Wisconsin Coastal Management Program Grant of \$18,620 for the for purpose of providing technical assistance, education, and outreach regarding the wetlands that adjoin the Door Peninsula Coastal Wetlands complex which has been designated a Wetland of International Importance under the Ramsar Convention, an intergovernmental treaty for protection of exemplary wetland systems around the world. Motion carried by roll call vote with all 21 Members voting Yes.

Ordinances

No ordinances were presented.

New Business

No new business was presented.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed without comment.

Review Vouchers, Claims and Bills

Reviewed without comment.

Announcements

Next Regular County Board Meeting – Tuesday, April 18, 2017 – 9:00 a.m.

Supervisors desiring to change or be removed from committees should contact Chairman Lienau and any by-law changes can be brought forward to Chairman Lienau

DCEDC Annual Investors Luncheon – Wednesday, April 26, 2017 – Stone Harbor Resort

County Board Parks Tour – May 25, 2017 - 8:00 a.m.- 4:00 p.m. (*tentatively*)

Adjourn

Motion by Fisher, seconded by Sitte to adjourn. Time 10:31 a.m.

Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, APRIL 18, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The April 18, 2017 meeting of the Door County Board of Supervisors was called to order at 9:01 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 21 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies Wotachek, and Linda Wait.

Introduction:

Introduction of Tina Kakuske, Library Director

Administrator Pabich introduced Tina. Tina presented a brief background about her career. Tina looks forward to serving the citizens of Door County.

Special Reports

2017 Department Annual Reports (in Reports & Misc Folder)

Reviewed.

Partnership for Children & Families Presentation/Update – Beth Lokken & Candice Dart – 9:10 a.m.

Mary Ellen Smith, Public Health Department and Candice Dart, Coordinator for the Partnership for Children & Families presented a PowerPoint overview of who they are and what the partnership does. Beth Lokken, Door County Library, presented an overview of the Door County Library website specific to the Community Resources page and links.

Review, and Revise and/or Reaffirm the Rules of Order and Duties of Committees

Chairman Lienau noted this is normally looked at in late fall before nomination papers are taken out. The Administrative Committee started the review last week. Intending to come back with a final draft in September. Administrator Pabich explained the goal for the Rules for the Duties of Committees will be placed on each committee's agenda in the next month for each committee to review and make recommendations for changes or concur the duties are accurate.

Supervisor Sohns, Section 5 related to mileage reimbursement, questioned reimbursement paid "by the most usual traveled route". Sohns explained he would like to be paid from his work location rather than home location as this would be his most traveled route. Sohns would like to have this reviewed and a determination made.

Supervisor Kohout asked the Board to share their views on meeting times; day and evening meetings. Requested the Board take a hard look at meetings being attended out of the county. There is value in attending however, would like the Board to be frugal and seriously consider the number of meetings they are attending and the number of Supervisors who attend the same meetings. Supervisor Lundahl noted she has received concerns from constituents regarding the county's meetings being held during the day which prohibits people from being involved and/or running for office. Lundahl also noted she has been concerned and surprised that there isn't some sort of indication that Supervisors are bringing information back to the whole of the board or the community after attending trainings. Supervisor Sohns noted it is costly for him to be on County Board with meetings during the day and travel.

Chairman Lienau noted this topic will remain on the Administrative Committee agenda over the next few months. The Committee will continue to review the rules and make recommendations.

Chairman Lienau reminded board members chairs of committees are required to

get prior the approval of the County Board Chair to attend out of county meetings. Committee members are to get approval from the committee chair to attend out of county meetings. An out-of-county travel form is required to be completed by committee chairs and submitted to the County Board Chair.

Supervisor Sitte explained evening meetings were held in the early 2000's. He noted it didn't attract more members of the public and committees returned to holding meetings during the day.

Supervisor Koch asked the Administrative Committee to consider when vacancies on the County Board occur that the nominees selected be reviewed by the full county board prior to a selection being made.

Supervisor Sohns requested the Administrative Committee review meal reimbursement.

Update on Wisconsin's Open Meetings Law

CC Thomas reviewed a memo, addressed to Winnebago County, which was included in the meeting packet. CC Thomas explained the boilerplate notice, regarding quorums of other committees and the county board, which has appeared on the bottom of committee agendas for many years is no longer sufficient. The Assistant Attorney General offered an opinion which stated the boilerplate notice is not sufficient. If there is a quorum of another subcommittee or the board itself, created at a committee meeting, Supervisors will need to leave the meeting until a quorum no longer exists. The only way around the issue is if the County publishes a notice of another committee. CC Thomas noted there is no concern if a quorum of another committee is created within the committee that is meeting; only if other supervisors attend to observe and gather information and it creates a quorum of another committee. Discussion if streaming a meeting live and supervisors watch the meeting in another room creates a quorum; CC Thomas noted the memo Addresses; yes it still creates an issue. Administrator Pabich noted the Board needs to be careful; if the County is aware that a committee meeting will create a quorum of another board, committee, or commission an agenda will be published. Wisconsin Counties Association is working on the issue.

Presentation of Agenda

Motion by Schultz, seconded by Moeller to approve the agenda.

Motion carried by unanimous voice vote.

Correspondence

Unassigned Fund Balance

Celebrate Earth Week(s) Door County Calendar of Events

Public Comment

Donald Friex, Fish Creek, WI, commented regarding public/private partnerships noting serious concerns about the Crime Prevention Foundation. Questioned when the County Board would review the cost benefits of the partnership with DCEDC.

Supervisors Response

Supervisor Fisher noted Supervisors did lobby for clean water at the recent Door/Kewaunee Legislative Days.

Minutes of March 28, 2017 Regular Meeting

Motion by Moeller, seconded by R. Englebert to approve the minutes of the March 28, 2017 regular meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

2017-20 Statement of Policy on the Establishment and Maintenance of a Designation for Working Capital

Chairman Lienau noted the resolution was removed as the Finance Committee decided there would be no change to the current policy.

Resolutions

2017-26 Non-Commercial Hangar Site Lease Agreement – James D. Collins – Bldgs. No. 48 and 74

Motion by Austad, seconded by Sohns to approve Resolution 2017-26 – Approval to the Airport and Parks Committee to enter into a 10 year non-commercial hangar site lease agreement, with a 10 year renewal clause, for the parcel(s) of land on which Building No. 48 and 74 has been constructed.

Supervisor Austad explained this is a boilerplate agreement. Motion carried by roll call vote with all 21 Members voting Yes.

2017-27 Amendment of Resolution #2016-62

Motion by Bacon, seconded by Fisher to approve Resolution 2017-27 – Approval of the recommended change to the Table of Organization for the Door County Sanitarian's Department, and physical relocation of the Real Property Lister and Land Information Office, effective immediately.

Administrator Pabich explained this is an amendment to resolution 2016-62 and addresses a retirement in the Sanitarians Office which prompted the need to move plans forward at an accelerated pace. Motion carried by unanimous voice vote.

2017-28 Approval of Land Lease Agreement with Wisconsin Technology Networking, LLC

Motion by Virlee, seconded by Halstead to approve Resolution 2017-28 – Approval of the Land Lease Agreement with Wisconsin Technology Networking, LLC.

Supervisor Virlee read a portion of the resolution aloud. This is a 50 year agreement. Administrator Pabich explained this was an opportunity to create a partnership. The County is expected to save approximately \$160,000. Pabich noted the tower is approximately 120' and is currently being reviewed to determine final height. Wisconsin Technology Networking, LLC is a utility company. Utility companies are allowed to construct towers in right-of-ways. The tower will be located near the salt sheds on 14th Avenue. CC Thomas noted final details are still being worked through and adoption of the resolution directs county staff to continue to finalize details.

Motion carried by a roll call vote with all 21 Members voting Yes.

2017-29 Approval of United States Forest Service Cooperative Weed Management Area Grant for Invasive Species Education and Control

Motion by Fisher, seconded by Virlee to approve Resolution 2017-29 – Acceptance of the GLRI USFS CWMA in the amount of \$40,000 to provide education and outreach on terrestrial invasive species found throughout the County with a focus on private properties and right of ways.

Supervisor Fisher noted this is a grant for \$40,000 with a 10% in-kind match. Krista Lutzke, Soil & Water Department, explained the grant provides funding for an existing program within the department. It also allows the county to seek further grants once this grant has been accepted.

Motion carried by a roll call vote with all 21 Members voting Yes.

2017-30 Approval of Wisconsin Department of Natural Resources Aquatic Invasive Species Grant Motion by Fisher, seconded by Virlee to approve Resolution 2017-30 – Acceptance of the Wisconsin Department of Natural Resources Aquatic Invasive Species Grant for \$85,957.08 to provide partial funding of the SWCD's effort to protect coastal and wetland habitat from non-native invasive species.

Supervisor Fisher explained the grant is in the amount of \$85,957.08. Krista Lutzke noted the Soil & Water Department has received this grant in the past.

Motion carried by a roll call vote with all 21 Members voting Yes.

2017-31 2016 Carry Forwards from General Fund Accounts

Motion by Schultz, seconded by Enigl to approve Resolution 2017-31 – Approval of the request made to transfer \$392,022.73 from the 2016 non-lapsing account to the respective 2017 non-lapsing accounts to be expended in 2017 budget year.

Supervisor Schultz noted the carry forwards are existing grants and nonlapsing CIP moving from 2016 to 2017.

Motion carried by a roll call vote with all 21 Members voting Yes.

2017-32 Transfer of Non-Budgeted Funds – Information Systems Department – Computing Platform Motion by Schultz, seconded by Enigl to approve Resolution 2017-32 – Approval of a total cost of \$471,033 for the purchase of a new computing platform and related five-year maintenance agreement to be included in the annual operating budgets for subsequent years included in the five-year maintenance agreement.

Supervisor Schultz explained this was referred to the Finance Committee from the IS Committee. Administrator Pabich explained the project is the base for all of the county systems. \$350,000 was budgeted for the project; \$47,341 additional is needed. Additional funds are needed for a 5-year Maintenance Contract which will be budgeted over the next five-years. Interim IS Director Jason Rouer explained this is the core project to county IT life. The entire project has been thoroughly reviewed and it is expected it will serve the county well.

Motion carried by a roll call vote with 21 Members voting Yes.

Administrator Pabich commended Rouer for an outstanding job researching, preparing, and presenting this project.

2017-33 Cana Island Preservation-Rehabilitation-Restoration Project Authorization to Proceed with Phase II

Motion by Schultz, seconded by Sitte to approve Resolution 2017-33 – Acceptance of up to \$214,000 from the Door County Maritime Museum and the transfer of up to \$200,000 from the Cana Island Preservation Reserve Fund to the Cana Island Restoration Fund and authorization to proceed with Phase II.

Supervisor Virlee explained Phase II includes restoration of the oil house, privy, and storage building. Phase III will be to move the gift shop. Phase IV the inside of the keeper's house will be restored. Money is available to complete Phase II. Supervisor Austad explained this is not property tax dollars being spent; funds will be transferred from the Cana Island Preservation Reserve which was established through funds collected through fees. Up to \$200,000 could be transferred; there are pending grants which could reduce the transfer amount.

Motion carried by a roll call vote with 21 Members voting Yes.

2017-34 Appointments to Committees, Commissions and Boards

Motion by Fisher, seconded by Koch to approve Resolution 2017-34 – Confirmation of the proposed appointments to boards, commissions, and committees.

Chairman Lienau outlined changes and noted there is a vacancy on the Board of Health, if any supervisor is interested they should contact Lienau.

Motion carried by unanimous voice vote.

Ordinances

2017-02 Amendment of Chapter 11.05 Door County Code – All Terrain Vehicles & Utility Terrain Vehicles Routes

Motion by Neinas, seconded by R. Englebert to approve Ordinance 2017-02 – Amendment to Chapter 11.05

Door County Code to designate CTH DK from Brussels Road to S Stevenson Pier Road located in the territorial boundaries of the Town of Brussels as an ATV and/or UTV Route.

Supervisor Neinas noted this is a boilerplate ordinance allowing a designated ATV/UTV route in the Town of Brussels.

Motion carried by a roll call vote with all 21 Members voting Yes.

New Business

No new business was presented.

Oral Committee Reports

Supervisor Kohout noted she is working on having Congressman Gallagher attend the May meeting of the Legislative Committee.

Review Committee Minutes

Reviewed without comment.

Review Vouchers, Claims and Bills

No vouchers, claims or bills were presented this month.

Announcements

Memo from Interim IS Director Jason Rouer re: Surface Update Per Diem Codes (Supervisor Moeller) – the Board will be moving towards electronic time sheets and Chairs of committees should issue a random 3-digit code, recorded in minutes, rather than having the Chair initial.

Next Regular County Board Meeting - May 23, 2017 – 9:00 a.m.
DCEDC Annual Luncheon – Wednesday, April 26, 2017 – Stone Harbor Resort
WCA Annual Conference – September 24-26, 2017–Wisconsin Dells, WI
County Board Parks Tour – Thursday, May 25, 2017 – 8:00 a.m. – 4:00 p.m.

Adjourn

Meeting code 536.

Motion by Fisher, seconded by Sitte to adjourn. Time 10:55 a.m.

Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, MAY 23, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The May 23, 2017 meeting of the Door County Board of Supervisors was called to order at 10:00 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 20 County Board Members were present – Dan Austad, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies Wotachek, and Linda Wait. Helen Bacon was excused.

Presentation of Agenda

Motion by Moeller, seconded by Schultz to approve the agenda. Motion carried by unanimous voice vote.

Recognition - Presentation of Years of Service Plaque to Richard Weisgerber

Highway Commissioner Kolodziej thanked Rich for his 41 years of service to Door County and wished him the best.

Correspondence

Unassigned Fund Balance

Public Comment

No one from the public commented.

Supervisors Response

N/A.

Approval of Minutes of April 18, 2017 Regular Meeting

Motion by Koch, seconded by Sohns to approve the minutes of the April 18, 2017 regular meeting. Supervisor Sohns questioned the minutes and requested clarification be added to the minutes regarding his request to review mileage reimbursement. Upon further review no changes were made and the minutes were approved as presented. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2017-35 Payment due ETF for Unreported WRS Service and Earnings for Prior Years

Motion by Schultz, seconded by Kohout to approve Resolution 2017-35 – Approval of the transfer of \$78,451.85 from Payroll Contingency Account to the WRS Back Payments Account, and the WRS Interest Account, for the purpose of back WRS contributions plus interest due ETF.

Administrator Pabich explained an individual notified the County that they believed they were a qualified employee for WRS. Upon review it was determined the hours the employee worked were incorrectly coded as on-call not hours worked. A complete review, back to 2009, was completed and several individuals

were identified as being coded incorrectly. The County is required to enroll the employees from the determination date and reimbursement with interest is required. The County will pay the entire share - the county contribution, employee contribution, and interest related and work with the existing employees to set up a payment plan and for employees no longer employed the County will work with them to recoup the employee share of the contribution. Finance Director Janiak explained the payment will be transferred from Payroll Contingency with the employee payments being deposited back to that account.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

2017-36 Committee Appointments (Board of Adjustment)

Motion by Lienau, seconded by Koch to approve Resolution 2017-36 – Confirmation of appointments to the Board of Adjustment – Fred Frey and Bob Ryan regular members, and Monica Nelson, first alternate – terms expiring June 2020.

Administrator Pabich reviewed the appointments. Motion carried by unanimous voice vote.

2017-37 Wisconsin Conservation Reserve Enhancement Program Contract

Motion by Fisher, seconded by Halstead to approve Resolution 2017-37 – Approval of the Conservation Reserve Enhancement Program Contract proffered by the Wisconsin Department of Agriculture, Trade and Consumer Protection.

County Conservationist Erin Hanson explained this allows the County to enter into a contract with Wisconsin Department of Ag, Trade and Consumer Protection. By engaging in the contract the county will be able to offer another conservation tool to landowners who have agriculture land adjacent to sensitive resources. Landowners receive incentive payments. The agreements are usually 15 years or they can be in perpetuity.

Motion carried by a roll call vote with 18 Members voting Yes – Austad, D. Englebert, R. Englebert, Enigl, Fisher, Gunnlaugsson, Halstead, Koch, Kohout, Lienau, Lundahl, Moeller, Robillard, Schultz, Sitte, Sohns, Vlies Wotachek, and Wait; 2 Members voting No – Neinas, and Virlee; 1 Member excused.

2017-38 A Resolution Supporting a Wolf Goal of 350 or Less in Wisconsin

Motion by Fisher, seconded by Neinas to approve Resolution 2017-38 – A resolution advising that Wisconsin approves a wolf overwinter minimum count goal of 350 or less in the next revision of the Wisconsin Wolf Plan.

Supervisor Fisher noted 34 counties have passed a resolution relating to the wolf population. Counties are pushing to get the wolf population under the control of the State of Wisconsin rather than federal regulation. The fear is the population will increase and there will be damage. Asking to maintain a viable population. Supervisor Lundahl questioned what the differences may be between federal regulations and state regulations. Supervisor Kohout noted constituents have contacted her with concerns about the resolution, specific to the population numbers being recommended. Supervisor Wait noted we may not have enough statistics to make a decision at this time. Chairman Lienau noted upon review of the other counties resolutions the population numbers are all over the board. Supervisor Sohns suggested striking the population numbers from the resolution and leaving the determination to the DNR. Supervisor Fisher explained a Federal Judge is not the expert regarding the wolf population the WI DNR are the experts for our state. The resolution confirms Door County is on board with controlling the wolf population and supports the population numbers being determined by the

WI DNR. It was noted the proposed resolution was not drafted by CC Thomas; a boiler plate resolution was provided by Supervisor Fisher and was put in to the county's format.

Motion by Moeller, seconded by Sohns to strike lines 26, 27, and 28 from the resolution. Supervisor Virlee explained there isn't a problem in Door County but there is a problem in northern Wisconsin and Door County should be supportive of those counties. Supervisor Lundahl noted if the Board isn't fully informed caution should be taken as to what the Board is putting forward for support.

Motion to amend carried by roll call vote with 12 Members voting Yes – R. Englebert, Fisher, Gunnlaugsson, Koch, Kohout, Lienau, Moeller, Neinas, Schultz, Sohns, Vlies Wotachek, and Wait; 8 Members voting no – AUSTAD, D. Englebert, Enigl, Halstead, Lundahl, Robillard, Sitte, and Virlee; 1 Member excused.

Motion to approve the resolution as amended carried by roll call vote with 19 Members voting Yes; 1 Member voting No – Lundahl; 1 Member excused.

Ordinances

Report Text Amendments to the Door County Comprehensive Zoning Ordinance – Chapter 14

Motion by Fisher, seconded by Moeller to accept the report.

The RPC petitioned to create Section 14.04 in order for the county to receive "Broadband Forward!" certification from the state, which allows for potentially increased access to state grant dollars to improve broadband services.

Motion carried by voice unanimous vote.

2017-03 Text Amendments to the Door County Comprehensive Zoning Ordinance – Chapter 14

Motion by Fisher, seconded by Robillard to approve Ordinance 2017-03.

Land Use Services Director Mariah Goode explained the County is adding a new section to an existing chapter. Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

Report Amendment to the Zoning Map of Sturgeon Bay – Bissen

Motion by Fisher, seconded by Enigl to accept the report.

Ivan and Joann Bissen Trust petitioned for an amendment to the detailed zoning map of the Town of Sturgeon Bay to rezone two parcels from Estate to General Ag. The rezoning request is being sought to establish a solid waste facility which would allow dredge spoils to be placed on-site.

Motion carried by unanimous voice vote.

2017-04 Amendment to the Zoning Map of Sturgeon Bay - Bissen

Motion by Fisher, seconded by Enigl to approve Ordinance 2017-04.

Supervisor Fisher explained the request allows the Bissen's to take the dredge spoils to fill in an abandoned mine. No neighboring property owners objected. The Town of Sturgeon Bay supports the request and sees this as a change to reclaim an old quarry.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

Special Reports

QPR – Suicide Prevention – Sue Powers & Katie Van Laanen – 10:10 a.m.

Sue Powers and Katie Van Laanen presented a PowerPoint - QPR – Question, Persuade, Refer – Suicide Prevention. Sue and Katie were trained as QPR

presenters this past year. QPR is an emergency response to someone in a suicide crisis, Kaite noted two upcoming QPR trainings; one May 23rd and one June 27th. No need to register.

New Business

No new business was presented.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed without comment.

Review Vouchers, Claims and Bills

Reviewed. Chairman Lienau called attention to the expense for lodging for Door/Kewaunee Legislative Days.

Announcements

Next Regular County Board Meeting – June 27, 2017 – 9:00 a.m.

County Board Parks Tour – Thursday, May 25, 2017 – 8:00 a.m. – 4:00 p.m.

WCA Annual Conference – September 24-26, 2017 – Wisconsin Dells, WI

Meeting Per Diem Code

916.

Recess to Travel to 916 N. 14th Avenue, Sturgeon Bay, WI – Groundbreaking Ceremony

The Board recessed at 11:11 a.m.

Reconvene to Attend Groundbreaking Ceremony

The Board reconvened at 11:31 a.m.

Notice is hereby given that a majority of the County Board may be present at the Door County ADRC (Aging Disability and Resource Center) and Door County ES (Emergency Services) Headquarters ground breaking ceremony scheduled for Tuesday, May 23, 2017@ 11:30 a.m. at 916 N 14th Avenue, Sturgeon Bay, WI. The Door County ADRC and Door County ES Headquarters is a subject over which the County Board has decision making responsibility. Therefore this constitutes a meeting of the Door County Board of Supervisors to State ex rel. Badke v. Greendale Village Bd., (1993) 173 Wis.2d 553, 494 N.W.2d 408, and must be noticed as such although the County Board will not take any formal action at this ground breaking ceremony.

Adjourn

Motion by Sitte, seconded by Vlies Wotachek to adjourn. Time 11:37 a.m.

Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, JUNE 27, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The June 27, 2017 meeting of the Door County Board of Supervisors was called to order at 9:00 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 21 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies Wotachek, and Linda Wait.

Presentation of Agenda

Motion by Moeller, seconded by Enigl to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

Unassigned Fund Balance

Public Comment

Don Freix of Fish Creek commented on the proposed Resolution regarding the Canine unit.

Don Freix commented on the Back 40 Mine Resolution passed by Marinette County

Supervisors Response

N/A.

Approval of Minutes of May 23, 2017 Regular Meeting

Motion by Virlee, seconded by Schultz to approve the minutes of the May 23, 2017 regular meeting. Motion carried by unanimous voice vote.

Pending Business/Update

Cana Island Preservation-Rehabilitation-Restoration Project – Phase 2 – Status Update

Erik Aleson, Airport & Parks Director, and Amy Paul, Maritime Museum, gave an update on the status of Phase 2 of the Cana Island Restoration project. They are currently getting bids for the 3 out-buildings, which came in higher than expected. Airport & Parks Committee recommended moving forward with 2 of the outbuildings, the oil house and the privy, and hold off on the barn for now. Maritime Museum is still working on another grant to hopefully be able to move forward with the barn yet this year.

Special Reports

Harassment Training – Jodi Traas – 9:20 a.m.

Presentation of Harassment Training by Jodi Traas, Senior Risk Management Consultant. The board recessed at 10:10 a.m. and reconvened at 10:20 a.m.

Door County Photos Unveiling

Chairman Lienau invited Supervisor Austad to come forward and reveal the new pictures displayed on the front wall of the County Board room. They are pictures of the Cana Island Lighthouse and Cave Point. Administrator Pabich gave credit to photographer Ken Merrell for rights to the Cana Island Lighthouse picture.

Pending Business/Update

Badger State Sheriffs' Association Conference (May 23-25, 2017, The Landmark Resort, Egg Harbor, WI). Sheriff Delarwelle gave an update on how well the Conference went. He stated that they had double the attendance then what they

usually have, and the Association asked him if we would hold it every year. Sheriff Delarwelle thanked the Board for the funds given to help with the Conference.

Resolutions

2017-39 In Memoriam – Leroy Liebe

Motion by Koch seconded by D. Englebert to approve Resolution 2017-39 – Recognition in honor of the achievements Leroy attained during his tenure as a County Board Supervisor.

Motion carried by unanimous voice vote.

2017-40 Committee Appointments (Board of Health & Sister City)

Motion by Sitte, seconded by Moeller to approve Resolution 2017-40 - Confirmation of appointment to the Board of Health– Roy Englebert as a committee member– term expiring April 2018 and confirmation of appointment to the Jingdezhen Sister City Committee – Laura Vlies Wotachek replacing David Lienau.

Motion carried by unanimous voice vote.

2017-41 Canine Unit

Motion by Koch, seconded by Sitte, to approve Resolution 2017-41 – Approval of the formation and maintenance of a Canine Unit in Door County that will be funded strictly through donations, gifts or grants.

Motion carried by unanimous roll call vote with 21 members voting yes.

2017-42 Wisconsin Property Assessed Clean Energy (“Pace”) Commission

Motion by Schultz, seconded by Gunnlaugsson, to approve Resolution 2017-42 – A resolution in support of becoming a member and supporting the PACE Commission program in Door County.

Motion carried by unanimous roll call vote with 21 members voting yes

2017-43 Recount Reform

Motion by Kohout, seconded by Sohns, to approve Resolution 2017-43 – Approval of support of the Recount Reform Bill. The County Board of Supervisors directs the County Clerk to transmit a copy of this resolution to the Governor of the State of Wisconsin, to legislators representing Door County constituents and to the Wisconsin Counties Association and all Wisconsin Counties.

Supervisor Kohout explained that this Bill will help to insure there is no cost to taxpayers and also limit who can request a recount based on the margin. This also allows the Counties to get the numbers in on a timely basis for the states electoral votes.

Motion to approve the resolution carried by unanimous roll call vote with 21 members voting yes

Ordinances

Report - Amendment to the Zoning Map of Jacksonport – Cherie Lauritzen

Motion by Fisher, seconded by Enigl to accept the report.

Cherie Lauritzen petitioned for an amendment to the detailed zoning map of the Town of Jacksonport to rezone a 21.2 acre parcel from Estate to Mixed Use Commercial (MC). The rezoning request is being sought to establish a campground and also apply for a regular zoning permit to establish a retail store.

Motion carried by unanimous voice vote.

2017-05 Amendment to the Zoning Map of Jacksonport – Cherie Lauritzen
Motion by Fisher, seconded by Enigl to approve Ordinance 2017-05. Motion carried by unanimous roll call vote with 21 members voting yes.

Report - Amendment to the Zoning Map of Baileys Harbor – Harbor Construction

Motion by Fisher seconded by Enigl to accept the report.

Dale Williams (Harbor Construction) petitioned for an amendment to the detailed zoning map of the Town of Baileys Harbor to rezone a 4.09 acre parcel of Light Industrial (LI) to Mixed Use Commercial (MC). The rezoning request is being sought for the sale of land to the adjacent campground (Baileys Grove Campground) so that the campground may apply for a conditional use permit to expand.

Motion carried by unanimous voice vote.

2017-06 Amendment to the Zoning Map of Baileys Harbor – Harbor Construction

Motion by Fisher, seconded by Sitte to approve Ordinance 2017-06. Motion carried by unanimous roll call vote with 21 members voting yes.

Report - Amendment to the Zoning Map of Liberty Grove – John Fitzgerald

Motion by Fisher, seconded by Moeller, to accept the report.

John Fitzgerald (dba J.F. Materials, LLC) petitioned for an amendment to the detailed zoning map of the Town of Liberty Grove to rezone a 55.42 acre parcel from Heartland-10 (HL10) to Light Industrial (LI). The rezoning request is being sought so the applicant may apply for a regular zoning permit to construct a building to be used as a trade and contractor establishment.

Motion carried by unanimous voice vote.

2017-07 Amendment to the Zoning Map of Liberty Grove – John Fitzgerald

Motion by Fisher, seconded by Bacon, to approve Ordinance 2017-07. Motion carried by unanimous roll call vote with 21 members voting yes.

2017-08 - Property Assessed Clean Energy (“PACE”) Financing

Motion by Schultz, seconded by Enigl to accept the report.

Motion carried by unanimous roll call vote with 21 members voting yes.

Special Reports

Brief Update on Legislative Days

Rob Burke of UWEX gave an update on Legislative Days. He gave a PowerPoint presentation on how D/K Legislative days started and shared with the board different topics they have gone and lobbied for.

Presentation on PACE – Jon Hochkammer – 10:20 a.m.

Jon Hochkammer, along with Jason Stringer of WEC informed the board of what PACE (Property Assessed Clean Energy) is all about. They stated it is a voluntary program, with no tax dollars used, and that it promotes sustainability to the county. The program gives full loans (no down payment needed) to commercial businesses or agriculture to replace, or put in new, any energy saving system, such as new boiler, or energy saving lighting or windows, etc. This loan is given at a lower rate and a longer term than what they can get through normal lending procedures. The money they save on the new energy saving system, helps to pay toward the loan.

Crime Prevention Foundation – Canine Unit

Sheriff Delarwelle gave an explanation and update on the status of obtaining funds to implement a K-9 unit in Door County. They have raised \$56,820 so far to put toward the purchase and maintenance of a K-9. These funds are set-up through the Door County Community Foundation as a Crime Prevention Fund. An annual report will be given to its oversight committee as to the expenses used and funds that have been raised for that year.

New Business

No new business was presented.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed without comment.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – July 25, 2017 – 9:00 a.m.

County Board Retreat, July 27, 2017 – 8:00 a.m. – 12:30 p.m. at the Carrington @ The Landmark

WCA Annual Conference – September 24-26, 2017 – Wisconsin Dells, WI

Meeting Per Diem Code

277.

Adjourn

Motion by Austad, seconded by Fisher to adjourn. Time 12:10 p.m. Motion carried by voice vote.

Respectfully submitted by Barbara Pavlik, Chief Deputy, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, JULY 25, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The July 25, 2017 meeting of the Door County Board of Supervisors was called to order at 9:02 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 20 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnaugsson, Randy Halstead, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies Wotachek, and Linda Wait. Jon Koch was excused.

Presentation of Agenda

Motion by Moeller, seconded by Schultz to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

Unassigned Fund Balance

Town of Egg Harbor Resolution

Memo dated September 1, 2016 from Charlene Hunter Peterson

Public Comment

Chairman Lienau noted in accordance with the terms of the Rules of the County Board public comment is limited to 30 minutes with a maximum of 3 minutes per person.

Don Freix, commented regarding his opposition to resolution 2017-47

The following commented regarding the Back Forty Mine (resolution 2017-49):

Jim Soletski, Green Bay, Wisconsin

Scott Lindquist, Menominee, Michigan

Tony Brown, Menominee Reservation

Craig Corn, Vice-Chairman Menominee Indian Tribe

Burt Warrington, Wisconsin Rapids, Wisconsin

Guy Reiter, Menominee Reservation

Allin Walker, Sturgeon Bay

Russ Burie, N 5th Avenue, Sturgeon Bay

Regina Chaltry, Menominee, Michigan

Paula Mohan, Madison, Wisconsin

Jeffery J. Budish, Peshtigo, Wisconsin

Supervisors Response

No response was given.

Approval of Minutes of June 27, 2017 Regular Meeting

Motion by Schultz, seconded by Robillard to approve the minutes of the June 27, 2017 regular meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2017-49 In Opposition to the Aquila Resources Inc. Proposed Back Forty Mine Project

Motion by Kohout, seconded by Sohns to approve Resolution 2017-49 – A resolution opposing Aquila Resources, Inc. Back Forty Mine Project and urging the Michigan Department of Environmental Quality to deny any further permitting for the project.

Administrator Pabich noted the county had received a copy of Marinette County's resolution opposing the mine followed by an individual contacting the county with concerns. At that time the County placed the issue on the Legislative Committee agenda. At the last Legislative Committee meeting there were many individuals in attendance and a lengthy public comment period was allowed. Supervisor Kohout has reached out to a variety of persons asking for comments and read aloud an email received from a local fisherman Charles Henriksen. Discussion. Supervisor Wait suggested postponing action on the resolution until Menominee Michigan acts and the Wisconsin DNR offers an opinion. Supervisor Wait noted the State of Michigan has already issued several permits for the mine; discussion

regarding language in the resolution specific to line 27 and 28 of the resolution in regards to opposing the issuance of a mining permit. Supervisor Neinas questioned if the board has heard both sides of the issue and agreed with Supervisor Wait about delaying action on the resolution. State Representative Nygren's, who represents areas in Wisconsin adjacent to Michigan, office has issued a statement which does not appear to be in opposition to the mine.

Motion by Kohout, seconded by R. Englebert to amend the language in the resolution, line 27 to read "to deny any further permitting" and striking the remainder of line 27 and 28. Motion carried by voice vote.

Motion, as amended, carried by voice vote with Supervisors Wait and Neinas voting no.

2017-44 In Memoriam – Stephan Mann

Motion by Lundahl, seconded by Enigl to approve Resolution 2017-44 – Recognition in honor of the achievements Stephan attained during his tenure as a County Board Supervisor. Supervisor Lundahl read the resolution aloud. Motion carried by unanimous voice vote.

2017-45 Name Change – Door County Information Systems Department to Door County Technology Services Department

Motion by Enigl, seconded by Sitte to approve Resolution 2017-45 – Approval of changing the name of the Door County Information Systems Department to Door County Technology Services Department, effective July 25, 2017.

Supervisor Enigl noted the request stems from many calls to the department looking for information about Door County and many other unrelated items. Motion arrived by unanimous voice vote.

2017-46 Appointment of Door County Technology Services Director

Motion by Enigl, seconded by Moeller to approve Resolution 2017-46 – Confirmation of the appointment of Jason Rouer as Door County's Technology Services Director.

Administrator Pabich explained the department has gone through a period of transition and a plan for reorganizing the department was developed with great assistance by Jason. Jason's level of knowledge and expertise is outstanding and Pabich strongly recommends appointing Jason as the next TS director.

Motion carried by unanimous voice vote.

Jason thanked the board for the opportunity and took a moment to recognize his outstanding staff in the TS Department.

2017-47 Appropriation of Non-Budgeted Funds – Cana Island Preservation-Rehabilitation-Restoration Project Phase II

Motion by Schultz, seconded by Kohout to approve Resolution 2017-47 – A resolution affirming the authorization of Phase II of this project proceed, that up to \$70,000 be transferred from the Unassigned Fund Balance to the Cana Island Restoration Fund to cover the shortfall for Phase II of this project, subject to reimbursement by the Door County Maritime Museum through the Cana Island Preservation Reserve Fund within two years.

A chart outlining past fundraising was distributed. Administrator Pabich explained the project was approved for \$411,000 with \$200,000 from the county and \$211,000 from the Maritime Museum. After two rounds of bidding the project has met budget however a federal grant the Museum expected to be awarded has fell

through. The Museum is hoping to raise the additional funds but may end up approximately \$70,000 short. The County is looking to advance the funds from the Unassigned Fund Balance with a two-year payback from the Cana Island Fund. The project is to repair the exterior and roofs of the buildings. Delaying the project will cause costs to escalate. Administrator Pabich assured the board that Finance Director Janiak would track the payback accordingly. Maritime Museum Director Amy Paul thanked the county for their work restoring Cana Island.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

2017-48 Non-Commercial Hangar Site Lease Agreement – Jerry Schomburg – Building No. 52

Motion by Austad, seconded by Sohns to approve Resolution 2017-48 – Approval to the Airport & Parks Committee to enter into a 10 year non-commercial hangar site lease agreement, with a 10 year renewal clause for the parcel of land on which Building No. 52 has been constructed.

Motion carried by unanimous voice vote.

2017-50 Capital Improvements Plan 2018-2022

Motion by Schultz, seconded by Moeller to approve Resolution 2017-50 – Approval of the 2018-2022 Capital Improvements Plan.

Administrator Pabich noted the adoption today is just the plan, not a formal authorization for the projects. Final approval will be through the budget process. Pabich reviewed the requests and changes recommended by himself and the Finance Committee. Chairman Lienau questioned the Highway projects increase. Administrator Pabich noted a federal project with federal funding was included.

Motion carried by a roll call vote with 19 Members voting Yes; 1 Member voting No – Fisher; 1 Member excused.

2017-51 Maintain Funding for the Great Lakes Restoration Initiative

Motion by Fisher, seconded by Virlee to approve Resolution 2017-51 – A resolution supporting full funding of \$300 million for the GLRI in the upcoming federal budget.

Motion carried by a roll call vote with all 20 Members voting Yes; 1 Member excused.

2017-52 Maintain Funding for the Coastal Management Program

Motion by Fisher, seconded by Virlee to approve Resolution 2017-52 – A resolution supporting full funding of the Coastal Zone Management Program in the upcoming federal budget.

Motion by Fisher, seconded by Sohns to amend the language in the resolution on line 1 to read “Federal Administration”. Motion carried by unanimous voice vote.

Motion to approve the amended resolution carried by a roll call vote with all 20 Members voting Yes; 1 Member excused.

Motion by Fisher, seconded by Halstead to reconsider Resolution 2017-51. Motion carried by unanimous voice vote.

Motion by Fisher, seconded by Enigl to amend the language in the resolution on line 1 to read “Federal Administration”.

Motion carried by unanimous voice vote.

Motion by Fisher, seconded by Sitte to approve amended resolution 2017-51.
Motion carried by unanimous voice vote.

Ordinances

Report - Amendment to the Zoning Map of Gibraltar

Motion by Fisher, seconded by Kohout to accept the report.

The Town of Gibraltar requested the rezoning as part of the process to expand the existing town park, including the addition of a new restroom facility and play area on the two newly acquired lots.

Motion carried by voice unanimous vote.

2017-09 Amendment to the Zoning Map of Gibraltar

Motion by Fisher, seconded by Enigl to approve Ordinance 2017-09.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

Report - Amendment to the Zoning Map of Sevastopol – Gundrum

Motion by Fisher, seconded by Kohout to accept the report.

The rezoning request is being sought so that the applicant, Andrew and Karen Gundrum may apply for a conditional use permit to establish a winery and farm market.

Motion carried by unanimous voice vote.

2017-10 Amendment to the Zoning Map of Sevastopol - Gundrum

Motion by Fisher, seconded by Kohout to approve Ordinance 2017-10.

Supervisor Wait noted the request came before the Sevastopol Town Board. The Town Board recommended supporting the request, however at the time Sevastopol had not been provided with the conditional use permit and required documents. Last evening the Town Board addressed the conditional use permit application. Many residents were in objection and after consideration the Board objects to the conditional use permit request. Supervisor Wait questioned if action on the rezoning could be tabled until the conditional use permit request is addressed by the Resource Planning Committee. CC Thomas explained the Board can enact as drafted, amend and enact as amended, or deny but cannot table action on the ordinance. Discussion. CC Thomas noted if the amendment is denied the petitioners would have to request the zoning amendment again. Supervisor Fisher urged the Board to grant the zoning amendment and allow RPC to hold the hearing on the conditional use permit

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

Special Reports

No special reports were presented.

New Business

No new business was presented.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed without comment.

Review Vouchers, Claims and Bills

Reviewed without comment.

Announcements

Next Regular County Board Meeting – August 22, 2017 – 9:00 a.m.
County Board Retreat – July 27, 2017 – 8:00 a.m. – 12:30 p.m. – Landmark Resort
WCA Annual Conference – September 24-26, 2017 – Wisconsin Dells, WI
September County Board Meeting – September 19, 2017 – 9:00 a.m.

Meeting Per Diem Code

725.

Adjourn

Motion by Fisher, seconded by Sitte to adjourn. Time 11:00 a.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, AUGUST 22, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The August 22, 2017 meeting of the Door County Board of Supervisors was called to order at 9:00 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 19 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Don Sitte, Steve Sohns, Richard Virlee, and Linda Wait. Kathy Schultz was excused.

Laura Vlies Wotachek arrived at 9:06 a.m.

Presentation of Agenda

Motion by Moeller, seconded by Lundahl to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

Unassigned Fund Balance
Christine Wendler Letter
Letter from Congressman Mike Gallagher re:Aquila Resources Back 40 Mine Project
Letter from National Park Service - Notice of a Study to Determine Potential for Designation as a National Historic Landmark – Rock Island Site II
Thank you letter regarding plowing in Ellison Bluff County Park

Public Comment

No one from the public commented.

Supervisors Response

N/A.

Approval of Minutes of July 25, 2017 Regular Meeting

Motion by Sohns, seconded by Enigl to approve the minutes of the July 25, 2017 regular meeting. Motion carried by unanimous voice vote.

Special Reports

NWTC Update – Dr. H. Jeffrey Rafn, President – 9:10 a.m.

Jerry Worrick thanked the board for the opportunity to serve on the NWTC Board and introduced Dr. H. Jeffrey Rafn. Dr. Rafn distributed and reviewed a packet of information which included the upcoming budget and general information. Dr. Rafn introduced Jan Scoville, Dean Regional Learning, Cheryl Tieman, Sturgeon Bay Campus Manager, and Dr. Colleen Simpson, Vice President, Student Services.

Jan presented information regarding the Northern Door Learning and Innovation Center in partnership with Nicolet National Bank.

DCEDC Update – Caleb Frostman, Executive Director – 9:20 a.m.

Caleb presented a PowerPoint regarding Grow Door County, Door County Business and Education Partnership, marketing – retention and attraction, attainable housing, entrepreneurial services, incubation and business support, and other initiatives.

Nicolet Federated Library System (NFLS) and Door County Library (DCL) – Tina Kakuske, Library Director – 9:30 a.m.

Tina provided information regarding an updated agreement between Nicolet Federated Library System and Door County Library. No changes to report from previous agreement.

Tina outlined shared costs and maintenance of the Door County Library. Costs and maintenance are shared by both the City of Sturgeon Bay and County of Door.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2017-53 International Migratory Bird Day

Motion by Austad, seconded by Sohns to approve Resolution 2017-53 – A resolution proclaiming the second Saturday in May as International Migratory Bird Day.

Administrator Pabich noted each year a resolution must be adopted to continue our status as a Bird City. Motion carried by unanimous voice vote.

2017-54 Approval of Mass Incident Plan

Motion by Gunnlaugsson, seconded by Kohout to approve Resolution 2017-54 – Adoption of the Door County Mass Incident Plan.

Supervisor Gunnlaugsson noted this puts County in the position to have documentation and an implementation plan in place in case of an incident. Interim ES Director Jeff Roemer noted the plan was used this past weekend due to a fire in Egg Harbor where many fire departments responded from in and out of county.

Motion carried by unanimous voice vote.

2017-55 Transfer of Non-Budgeted Funds: Justice Center – Fire Alarm Control Panel Replacement

Motion by Fisher, seconded by Koch to approve Resolution 2017-55 – Approval of the transfer of not to exceed \$20,000 from the Door County Contingency Expense Account to the Building & Grounds – Justice Center, Repair & Maintenance to Equipment Account to fund the installation of a new fire alarm control panel at the Justice Center.

The old system is obsolete and needs to be replaced.

Motion carried by a roll call vote with all 20 Members voting Yes; 1 Member excused.

Ordinances

No ordinances were presented.

New Business

New Human Services Resource Center Sign

Supervisor Virlee reviewed the proposed sign; information was included in the meeting packet. Both the Human Services Board and Property Committee discussed the sign. The signs are permanent signs etched in stone. The Property Committee recommended full County Board action on the sign for the Human Services Resource Center. Due to the ADRC being located at the facility it is a building that is used by more than just senior citizens. Administrator Pabich explained the Door County Emergency Services sign is pretty straight forward. Under the contract with the State of Wisconsin signage for the ADRC has specific requirements. The stone etched sign does not meet the requirements, therefore, the ADRC will need other signs posted. An added electronic message board has been requested to be added to the sign (as outlined in the drawing included in the meeting packet). Administrator Pabich noted Human Services Director Krebsbach is satisfied with the name Door County Community Center and with the electronic message board included. Supervisor Austad noted governments change their names and acronyms regularly, the sign will be cast in stone, and therefore it was suggested the name on the sign not be ADRC. The Property Committee recommends Door County Community Center. Supervisor Wait noted the name, community center, represents a place for all ages, a gathering center. Supervisors questioned if the signs will be Door County stone. Building and Grounds Director Spritka could not confirm if the sign will be Door County stone; he will do his best to obtain materials from within Door County. CC Thomas noted the lowest bidder will provide the sign; the Board cannot give favor to local contractors. Spritka noted the sign has to go back to the City's Review Board due to the changes being proposed. Questions regarding what the space will be used for. Administrator Pabich noted there are options for use/renting. Details and costs have not been established. CC Thomas noted the County will go through a facilities usage review and establish policies and procedures for the use of the building. Ultimately the County Board will decide usage of the building.

Motion by Austad, seconded by Koch to approve the sign as presented with the electronic sign included. Motion carried by a vote of 20 Members voting Yes; 1 Member excused.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed without comment.

Review Vouchers, Claims and Bills

Reviewed without comment.

Announcements

Next Regular County Board Meeting – September 19, 2017 – 9:00 a.m.

WCA Annual Conference – September 24-26, 2017 – Wisconsin Dells, WI

Meeting Per Diem Code

822.

Adjourn

Motion by Virlee, seconded by Sitte to adjourn. Time 10:11 a.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, SEPTEMBER 19, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The September 19, 2017 meeting of the Door County Board of Supervisors was called to order at 9:00 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 20 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies-Wotachek, and Linda Wait. Jon Koch was excused.

Presentation of Agenda

Motion by Moeller, seconded by Robillard to approve the agenda. Motion carried by unanimous voice vote.

Introduction

Introduction of Nicholas Grode, Assistant District Attorney

DA Colleen Nordin introduced Nicholas Grode as the new Assistant DA. Nick comes from the Wood County Prosecutors Office. Nick provided a brief background of his work experience.

Correspondence

Unassigned Fund Balance

Public Comment

No one from the public participated.

Supervisors Response

N/A.

Approval of Minutes of August 22, 2017 Regular Meeting

Motion by Sohns, seconded by Halstead to approve the minutes of the August 22, 2017 regular meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2017-56 Transfer of Non-Budgeted Funds – Cost of Abatement or Removal of Human Health Hazard [P.I.N.'s 028-03-18333023M & 028-03-18333023N]

Motion by Schultz, seconded by Enigl to approve Resolution 2017-56 – Approval of the transfer of \$12,300 from the Contingency Expense Account to the Corporation Counsel Litigation Expense Account for abatement or removal of a human health hazard.

CC Thomas explained a parcel of land on Washington Island was determined to be a human health hazard. Abatement and removal was ordered. The owner has refused to pay. The charges will be placed on the tax roll as a special assessment. If the charges are not paid within a two year time period the county can foreclose on the parcel through the In Rem process.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

2017-57 Adopting Door County Emergency Response Plan Pursuant to Section 323.14 (1) (A) Wisconsin Statutes

Motion by Gunnlaugsson, seconded by Kohout to approve Resolution 2017-57 – A resolution adopting the Emergency Response Plan.

Interim ES Director Jeff Roemer reviewed the information included in the meeting packet. This is part of the plan to submit to the state for a grant and is due at the end of the month. Departments will be trained individually. The old emergency operations plans were based on an annex system and has been replaced with emergency support functions. The emergency operations center will be setup to operate with the emergency support functions. Persons are placed in roles who will understand the support functions. Some training has been held; more specific training will follow. This will prepare us for any large incident.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

2017-58 Wisconsin DHS Aging/ADRC Integration Funding

Motion by Moeller, seconded by Vlies Wotachek to approve Resolution 2017-58 – Acceptance of the proffered Aging/ADRC integration Funding in the sum of \$26,500 from the Wisconsin Department of Health Services.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

Ordinances

2017-11 Amendment of Chapter 35 Door County Code

Motion by Fisher, seconded by Robillard to approve Ordinance 2017-11 – Amendment of Chapter 35 Door County Code as deemed necessary for myriad reasons, including legal and policy changes.

CC Thomas noted this is purely a housekeeping matter. Changes in name of the Planning Department to Land Use Services. No changes to actual code or fees.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

Special Reports

No special reports were presented.

New Business

No new business was presented.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed. Supervisor Wait questioned what a thin client, purchased by TS, was.

Announcements

Next Regular County Board Meeting – October 24, 2017 – 9:00 a.m.

Per Diem for WCA Conference

WCA Annual Conference – September 24-26, 2017 – Wisconsin Dells, WI

Meeting Per Diem Code

919.

Recess to travel to 916 N 14th Avenue – Central Ambulance Station and Door County Community Center

The Board recessed at 9:15 a.m.

Reconvene to Tour the Central Ambulance Station and Door County Community Center

The Board reconvened at 9:37 a.m.

Adjourn

Motion by Fisher, seconded by Enigl to adjourn. Time 10:21 a.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, OCTOBER 24, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The October 24, 2017 meeting of the Door County Board of Supervisors was called to order at 9:01 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 20 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies-Wotachek, and Linda Wait. Jon Koch was excused.

Presentation of Agenda

Motion by Moeller, seconded by Halstead to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

Letter from Joanne Johnson / Proclamation from Governor Walker

Village of Sister Bay Resolution in Opposition to the Back Forty Mine

Sheboygan County Planning, Resources, Agricultural & Extension Committee

Letter of Support to Door County re: Back Forty Mine

Letters to Legislators from Legislative Committee re: Federal Tax Deduction for State and Local Taxes

Letter to Legislators from Legislative Committee re: Small Cell Legislation (SB425)
Unassigned Fund Balance

Public Comment

State Representative Joel Kitchens updated the board regarding proposed legislation.

Supervisors Response

N/A.

Approval of Minutes of September 19, 2017 Regular Meeting

Motion by Fisher, seconded by Sitte to approve the minutes of the September 19, 2017 regular meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending business was presented.

Resolutions

2017-59 Appointment to Committees, Commissions & Boards – Board of Health

Administrator Pabich explained there are two appointments; one to replace and one to fill an expired term.

Motion by Sohns, seconded by Bacon to approve Resolution 2017-59 – Appointments of Christa Krause to the Board of Health, term ending December 2018; and Martha Neigel to the CCS/CST Coordinating Committee.

Motion carried by unanimous voice vote.

2017-60 Provision of Targeted Case Management Services by Human Services Department and Medical Assistance (MA) or Medicaid Reimbursement

Motion by Moeller, seconded by Lundahl to approve Resolution 2017-60 – Authorization to the Door County Department of Human Services to provide targeted case management services to, and remain or become a Medicaid-certified case management agency for, the target populations. Moeller explained this allows the county to be reimbursed from the state for things we are already doing. Motion carried by unanimous voice vote.

2017-61 2018 WLIP Grants-In-Aid to Local Government Application

Motion by Fisher, seconded by Enigl to approve Resolution 2017-61 – Authorization for submission of the aforesaid 2018 WLIP Grant Application(s); and authorization for the acceptance of any such grant(s) awarded to Door County.

Land Use Services Director Mariah Goode explained the state informs the county of what they are eligible for each year. If the county applies for the grant they are guaranteed to receive it.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

2017-62 Adoption of the Door County Flood Emergency Evacuation Plan

Motion by Fisher, seconded by Moeller to approve Resolution 2017-62 – Approval and adoption of the Door County Flood Emergency Evacuation Plan.

Land Use Services Director Goode explained this ensures if there ever would be a flood Emergency Services have a plan to evacuate people.

Becky Kerwin reviewed and explained the maps attached to the plan. A letter and map will be sent to property owners asking them to keep an eye on the areas near them and notify the county if water is standing. Supervisor D. Englebert noted some errors on maps; Kerwin will review and amend.

Motion carried by unanimous voice vote subject to review and correction.

2017-63 Opioid Litigation

Motion by Vlies-Wotachek, seconded by Sohns to approve Resolution 2017-63 – Authorization for the Door County Corporation Counsel to negotiate, and the Door County Administrator to execute, an Engagement Letter.

CC Thomas explained this issue was presented at the Wisconsin Counties Association Annual Conference. Information was included in the meeting packet. There is no cost to the county. If there is a recovery the attorneys are paid fees and out of pocket expenses and the remaining monies will be distributed to the counties. If the county moves forward the county will need to establish they have damages. This will require a number of offices to sift through records and determine costs directly related to the negative impacts of the opioid situation. The County won't know damages until the process begins. The primary attorney's will hire litigation and discovery assistants for the county. The county can drop out of the litigation once commenced. If the county goes down the path and determines there are no damages the county can drop out. If the county doesn't join in the lawsuit they are not able to participate in any recovery. Most of the counties in the state either have joined or will join this litigation. The litigation is not only a monetary recovery, it's a start to putting a stop to the opioid epidemic.

Motion carried by unanimous voice vote.

2017-64 In Opposition to the Elimination of the J-1 VISA Program

Motion by Kohout, seconded by Sohns to approve Resolution 2017-64 – Opposition to the elimination or any reduction of the J-1 Visa Program.

Supervisor Kohout noted this is very important to Door County. Chairman Lienau noted hundreds of other businesses would have a very, very hard time filling positions if this program was eliminated.

Supervisor Vlies-Wotachek suggested stronger verbiage in the resolution.

Motion by Vlies-Wotachek, seconded by Lundahl to amend the resolution to add language after line 9 "many businesses in Door County already have a difficult time filling positions".

Motion to amend carried by unanimous voice vote. Motion as amended carried by unanimous voice vote.

Special Reports

Presentation on NR151 Rule Changes – Erin Hanson, County Conservationist

Administrator Pabich noted this issue has had a lot of press. It is important to keep the board up to date in order for them to answer their constituent's questions.

Erin presented a PowerPoint with background, what Targeted Performance Standards are, what is being proposed, what the next steps are, and where people can go for more information. Questions, answers, comments and concerns followed.

The board recessed at 10:23 a.m. and reconvened at 10:37 a.m. Supervisor Sitte was excused for the remainder of the meeting.

2017-65 Transfer of Non-Budgeted Funds to Establish Reserves for EMS (Washington Island), Door County Simulcast Programming, Egg Harbor Tower Equipment, and TS Storage Equipment

Motion by Schultz, seconded by Fisher to approve Resolution 2017-65 – Approval of an amount not to exceed \$1,250,000 be transferred from the unassigned fund balance to the specific committed reserve accounts as follows: \$500,000 EMS (Washington Island), \$350,000 Simulcast Programming, \$300,000 Egg Harbor Tower Equipment, and \$100,000 Balance of TS Storage Equipment.

Administrator Pabich explained the Finance Committee reviews and monitors the fund balance. Attempting to look at projects upcoming or one-time expenses. Looking to reserves funds towards those items. Pabich reviewed the projects.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

2017-66 New Position Requests for 2018 (Increase of Hours, Reclassifications, New Positions)

Motion by Fisher, seconded by Sohns to approve Resolution 2017-66 – Approval of two new captain positions – Emergency Services; HR Generalist – Human Resources; Activities Assistant (ADRC) increase to full-time; Human Services - CCS Children Case Manager, Administrative Assistant II – Accounts Receivable, AODA Counselor, and Children and Families Aid; Circulation Assistant – Library; and Administrative Assistant II increase to full-time – Technology Services.

Administrator Pabich explained the recommendations from the joint Administrative/Finance Committee meeting have been reflected. For the captains in the ES Department one position will be added January 1, 2018 with a second captain added after the new director is added and if needed. Chairman Lienau explained if the board agrees with the positions they will be budgeted in the 2018 budget; if the second captain position is needed it will need to be authorized by the Emergency Services, Administrative and Finance Committees before hiring. Supervisor Kohout questioned why the position would need to go back to committees after the recommendation by the County Administrator and the shown need for two positions. Supervisor Austad believes the recommendation coming from the Administrative Committee is a compromise and a new director will have an opinion if one or two or more captains are needed. The county needs to take time to make sure it is properly done. Administrator Pabich reviewed the fiscal impact of all positions on the 2018 budget. Supervisor Gunnlaugsson explained the captain positions has been a long process. The county contracted with Jeff Roemer, a nationally recognized expert in his field, to provide the county with recommendations. Both Roemer and Administrator Pabich support the captain positions.

Motion by Gunnlaugsson, seconded by Kohout to amend the resolution and add the two Emergency Services Captains positions simultaneously with the hiring of the director January 1, 2018 without the need to bring any requests back to any committees. Supervisor Kohout noted the cost is \$0.03/\$1,000 for the two positions; this is affordable. Kohout questioned why county board members are questioning the requests of those that are hired to recommend needs to the county board. Supervisor Fisher and Austad explained they are supportive of hiring a department head first and allowing that person to decide the needs in the department and if there is a need to fill the second position. Supervisor R. Englebert noted the ES Department explained two positions are needed to make the shift schedule work; one position will not work. Supervisor D. Englebert

explained duties have been shifted over the years which allowed the ES Directors position to focus more on the department itself; he supports the hiring of one captain with reevaluating the need for a second in a year or two. Administrator Pabich recommends two positions hired at the same time. Pabich explained his reasoning behind his recommendation. Administrator Pabich explained that the director and deputy director are getting burnt out; the hours they are putting in to cover a 24/7 operation are overwhelming. The county will not be able to retain the people in those two positions. Supervisor Schultz expressed concerns if the county would receive any applicants for the director position given the board isn't listening to the requests of the one currently holding the position.

Motion to amend carried by roll call vote with 12 Members voting Yes – Bacon, R. Englebert, Enigl, Gunnlaugsson, Halstead, Kohout, Lundahl, Moeller, Robillard, Schultz, Vlies Wotachek, and Wait; 7 Members voting No – Austad, D. Englebert, Fisher, Lienau, Neinas, Sohns, and Virlee; 2 Members excused.

Motion as amended carried by roll call vote with 14 Members voting Yes – Bacon, D. Englebert, R. Englebert, Enigl, Gunnlaugsson, Halstead, Kohout, Lienau, Lundahl, Moeller, Robillard, Schultz, Vlies Wotachek, and Wait; 5 Members voting No – Austad, Fisher, Neinas, Sohns, Virlee; 2 Members excused.

2017-67 Part Time Pay Rates (Replacing Resolutions #2016-65 and #2016-66)

Motion by Virlee, seconded by Gunnlaugsson to approve Resolution 2017-67 – Approval of the part-time pay rates changing the Parks & Airport seasonal rates for Class I to \$11.75/hr, Class II to \$12.75/hr, Class III \$13.75/hr, adding the cleaning positions to the Class III range, and the Bailiff to \$11/hr.

Administrator Pabich explained this is a yearly resolution. Pabich reviewed the changes for the Parks & Airport seasonal part time rates; all others remain the same.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

2017-68 In Opposition to the Proposed SB 395 and AB 499 Relating to the Regulation of Nonferrous Metallic Mining

Motion by Fisher, seconded by Halstead to approve Resolution 2017-68 – Opposition to 2017 Senate Bill 395 and 2017 Assembly Bill 499 and support for existing laws and regulations including Chapter 293, Wisconsin Statutes and Chapter NR 130, Wisconsin Administrative Code.

Soil and Water Conservationist Greg Coulthurst explained this is fast moving legislation. A lot of the environmental protections are being removed.

Motion carried by unanimous voice vote.

Ordinances

No ordinances were presented.

New Business

Supervisor Compensation and Reimbursement

Chairman Lienau explained the board needs to consider two items - amendments to the Rules of Order and supervisor compensation. Lienau requested the County Administrator review and gather information regarding county board per diems versus a salary. Chairman Lienau reviewed the proposed changes to the Rules of Order. Supervisor Sohns noted he has been very happy with the current committee per diems. He is not in favor of reducing the per diem for committee meetings. Supervisor D. Englebert noted he is not in favor of reducing the committee per diems. Supervisor Wait noted people choose to be on the county

board and members can't expect to be compensated at their going rate. Supervisor Wait suggested limiting conference attendance in a way to reduce county board expenses; if the county is looking to watch the budget the board should set the example. Supervisor Kohout objects to raising the county board meeting per diem to \$200.

Chairman Lienau requested a show of hands regarding raising the county board per diem to \$200; by show of hands failed.

Chairman Lienau requested a show of hands regarding keeping the \$50 per diem for the first hour plus \$25 for each additional hour; by show of hands approved.

CC Thomas reviewed the statutes - committee members shall receive such compensation for their services as the board allows not exceeding the per diem and mileage allowed to the members of the board. CC Thomas noted the cap for the day for meetings would be \$150 as that is the per diem for county board meetings. CC Thomas will clarify the statute and report back to the board.

Supervisor Gunnlaugsson was excused at 11:50 a.m.

Chairman Lienau requested a show of hands regarding the change to the mileage allowance; by show of hands approved.

Chairman Lienau explained there has been a lot of discussion over the years regarding per diems, salary, the expense forms, what a member gets paid, what is not paid for, etc. Chairman Lienau requested Administrator Pabich compile information and determine what a salary could be for county board members. Moving to a salary includes attendance at meetings, conferences, training. It eliminates all discussions about reimbursements and what the pay should be. There is a provision in the statutes that allows a salary and per diem if a member attends more than 40 meetings in a year. Administrator Pabich reviewed information included in the meeting packet. The salary suggested is somewhat of a cost-neutral overall. The suggested salary is \$6,500 plus an additional \$250 for each committee a person chairs. If the board determined they wanted to move towards a salary and per diem after 40 meetings Pabich suggested the salary be reduced or the committee meeting per diems be reduced. Supervisor Sohns expressed concerns that members of the board will miss meetings and quorums could become an issue. Discussion regarding salary versus per diem.

Chairman Lienau requested a show of hands regarding moving to a salary; by show of hands failed.

Oral Committee Reports

Updated changes to committee meeting dates and times.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – November 14 (and 15th if necessary), 2017 – 9:00 a.m.

Meeting Per Diem Code

1024

Adjourn

Motion by Fisher, seconded by Lundahl to adjourn. Time 12:27 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**PUBLIC HEARING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 14, 2017
DOOR COUNTY BOARD ROOM**

The meeting was called to order by Chairman Lienau at 9:03 a.m.

Chairman Lienau led the Pledge of Allegiance.

Roll call was taken – 21 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies-Wotachek, and Linda Wait.

The meeting had been properly noticed. Motion by Moeller, seconded by Sitte to approve the agenda. Motion carried by unanimous voice vote.

Chairman Lienau opened the hearing 9:01 a.m.

Public Comments:

No one from the public commented.

Upon hearing no comments or persons to speak, Chairman Lienau declared the hearing closed at 9:06 a.m. Motion by Robillard, seconded by Lundahl to adjourn the Public Hearing. Motion carried by unanimous voice vote.

Time: 9:06 a.m.

Recorded by County Clerk Jill M. Lau.

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 14, 2017
DOOR COUNTY BOARD ROOM**

The meeting was called to order at 9:06 a.m. by Chairman David Lienau.

Roll Call by County Clerk to Establish a Quorum:

Roll call was taken – 21 County Board Members were present – Dan Austad, Helen Bacon, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies-Wotachek, and Linda Wait.

Presentation of Agenda

Motion by Moeller, seconded by Lundahl to approve the agenda. Motion carried by unanimous voice vote.

Correspondence:

Supervisor Kohout noted she received two emails from Kyle Christianson, WCA, regarding SALT and explaining the House version of the tax bill includes deductions; the Senate bill includes no deductions. Expecting some form of compromise. Now is the time to contact your legislators.

Supervisor Koch was welcomed back.

Adjourn as County Board and Convene in Annual Budget Session:

Motion by Koch, seconded by Bacon to adjourn as a County Board and convene in the Annual Budget Session. Time 9:09 a.m.

Motion carried by unanimous voice vote.

Administrator Pabich provided a general overview of the proposed 2018 budget. Pabich reviewed the available tax levy plus net new construction and total tax levy. Increase is 2.27%; tax rate is \$4.12. The county is not taxing to the full capacity; there is approximately \$1M available to tax. The county will grow in to the levy by next year. Changes in departments were reviewed. Reallocating the expenses of the county board into department budgets was noted. \$2.3M in debt service was noted. Continue to be in a strong position in regards to retirement rates. Medical benefits have been managed very well and funds remain strong. Workers compensation continues to do well; fund balance is strong. Capital projects highlighted. Review of budget years 2016 and 2017 and proposed 2018. Administrator Pabich reviewed the changes in the Human Services budget noting IT expenses were moved into the department in order to break out the direct cost and to aid in the ability to recoup costs incurred. Trends in equalized value, spending, and the tax rate were reviewed.

Administrator Pabich reviewed and explained increases in the Museum budget. Discussion regarding why a levy increase; who is it contributed to? It was noted a large portion of the increase is related to public safety. UW Extension increase reviewed; the county is paying more for less. The budget remains status quo; increase is for positions themselves. Traditionally the county has paid 40% of the salaries; the cost sharing was reorganized and is now a flat rate versus a percentage which calculates to approximately 60% of the salaries.

Reconvene as County Board and Act on 2018 Door County Budget:

Motion by Lienau, seconded by Sohns to reconvene as a County Board. Time 9:33 a.m. Motion carried by unanimous voice vote.

Resolutions

Resolution 2017-70 – Supervisor Compensation and Reimbursement

Motion by Fisher, seconded by Sitte to approve Resolution 2017-70 – A resolution fixing the compensation and reimbursement of Board Members to be next elected.

Chairman Lienau reviewed and explained and reviewed the recommended changes and noted the changes go in to effect April 2018. Supervisor Enigl questioned Reimbursement for Expenses - 5(A)(1). Enigl suggested a wording change to “each supervisor ‘who drives their personal vehicle’ shall receive mileage for each mile traveled...”. By consensus the board agreed to add the language discussed.

Supervisor Wait questioned if the county board expenses will be tracked internally. Finance Director Janiak explained county board salary and wages has specific line items included in individual department budgets and will be tracked.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member voting No – D. Englebert.

Resolution 2017-71 – Door County Performance-Based Compensation System
Motion by Sohns, seconded by Schultz to approve Resolution 2017-71 – Approval and adoption of the recommended changes to the performance-based compensation system for 2018.

Administrator Pabich explained the performance-based compensation system. Proposed pay increases range from 1.75% to 2.5%; bonuses are also included for employees above 115%. Attempting to stay current with common wage increases in the state.

Supervisor D. Englebert noted a breakout session at WCA suggested counties give a cent increase versus a percentage increase and questioned if the county should consider this. Administrator Pabich agreed a cent increase is something to continue to monitor and take into consideration.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member Abstaining – Moeller.

Resolution 2017-69 – 2018 Budget and Tax Levy

Motion by Fisher, seconded by Schultz to approve Resolution 2017-69 – Approval of the 2018 Door County Budget and Tax Levy. Total Expense - \$77,131,621; Revenue - \$48,176,792; 2017 County Tax Levy - \$28,954,829; Tax Rate - \$4.125721765.

Review of the tax rate increase and fiscal impact on the resolution. Tax levy changes 2.27%; tax rate changes 1.53%.

Motion carried by a roll call vote with 17 Members voting Yes; 4 Members voting No – Austad, Neinas, Sohns, and Virlee.

Resolution 2017-72 – Purchase of Truck Chassis, Dump Body and Snow Equipment – Highway Department Motion by Neinas, seconded by R. Englebert to approve Resolution 2017-72 – Authorization for the Door County Highway Committee to purchase two new Truck Chassis from Quality Truck, for a price of \$186,470 and the purchase of the truck dump bodies and snow equipment from Truck Equipment for a price of \$165,790.

Supervisor Neinas explained the purchase must be authorized by county board. Motion carried by roll call vote with all 21 Members voting Yes.

Resolution 2016-73 – Committee Appointments

Administrator Pabich reviewed the recommended appointments.

Motion by Moeller, seconded by Fisher to approve Resolution 2017-73 – A resolution confirming the appointments of Helen Bacon, Thomas Leist, and Joe Miller to the Human Services Board (term ends December 2020); Bridget Bowers to the Library Board (term ends December 2020); Bill Becker to the Veterans Service Commission (term ends December 2020); Paul Treadeau to the Door County Housing Authority (term ends December 2022); David Enigl as the PACE Representative; and Kathy Schultz and Ken Fisher to the Economic Development Board (term ending December 2019).

Motion carried by unanimous voice vote. The board recessed at 9:57 a.m.

Annual Door County Fair Meeting

The Annual Door County Fair Meeting was held by the Fair Board. The meeting was called to order at 10:07 a.m. and adjourned at 10:18 a.m. The Board

reconvened at 10:20 a.m. following the Annual Door County Fair Meeting. Supervisor Schultz was excused.

§59.11(1), Wis. Stats. Annual Meeting

2018 Rules of Order of All Standing & Special Committees

Chairman Lienau noted the rules have been reviewed over many months. Supervisor Enigl suggested striking the web link under Compensation/Reimbursement Procedure, Section VI(B).

Motion by Vlies Wotachek, seconded by Enigl to approve the 2018 Rules of Order of all standing and special committees. Motion carried by unanimous voice vote.

2018 Rules of Order Governing the Door County Board of Supervisors

Motion by Fisher, seconded by D. Englebert to approve the 2018 Rules of Order governing the Door County Board of Supervisors.

Supervisor Enigl suggested adding a 'per diem code' to Rule 8, Section A. of the standing agenda. By consensus the Board agreed to add the addition.

Motion carried by unanimous voice vote.

Duties of Committees

Motion by Enigl, seconded by Sohns to approve the Duties of Committees as presented. Motion carried by unanimous voice vote.

Ordinances

Ordinance 2017-12 – Amendment of Chapter 11.05 Door County Code – All Terrain Vehicles & Utility Terrain Vehicles Routes

Motion by Neinas, seconded by Gunnlaugsson to approve Ordinance 2017-12 – An ordinance ordaining amendments to Chapter 11.05 Door County Code to designate county highways or portions thereof as ATV and/or UTV Routes.

Supervisor Neinas explained the Highway Committee reviewed and approved. This adds routes to roads in the Town of Forestville. Discussion regarding farm use and recreational use of the routes. Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused – Schultz.

New Business

Election of Civil Service Commissioner

Motion by Gunnlaugsson, seconded by Koch to elect Joe Wautier to the Civil Service Commission. Motion carried by unanimous voice vote.

Vouchers, Claims and Bills

Reviewed without comment.

Announcements

Administrative Committee Meeting has been rescheduled to December 12, 2017 at 10:00 a.m.

Next County Board Meeting is December 19, 2017 at 10:00 a.m.

Per Diem Code

1114.

Adjourn:

Motion by Fisher, seconded by Sitte to adjourn. Motion carried by voice vote. Time 10:34 a.m.

Recorded by County Clerk Jill M. Lau

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, DECEMBER 19, 2017
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The December 19, 2017 meeting of the Door County Board of Supervisors was called to order at 10:03 a.m. by Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk

Roll call was taken – 20 County Board Members were present – Dan Austad, David Englebert, David Enigl, Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, Mark Moeller, John Neinas, Nancy Robillard, Kathy Schultz, Don Sitte, Steve Sohns, Richard Virlee, Laura Vlies-Wotachek, and Linda Wait. Helen Bacon was excused.

Presentation of Agenda

Motion by Moeller, seconded by Lundahl to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

Unassigned Fund Balance

Don Freix Email

Dan Powers Email

Representative Mike Gallagher Correspondence re: SALT

Representative Mike Gallagher Correspondence re: J-1Visa Program

Public Comment

Supervisor Fisher noted he has heard positive comments regarding the Community Center

Dan Woelfel, Park Road, Town of Sevastopol, representing the Door County Pickleball Club commented regarding constructing pickleball courts at either the Community Center or in John Miles Park

Supervisors Response

None.

Approval of Minutes of October 24, 2017 Regular Meeting and November 14, 2017 Budget/Annual Meeting Motion by Virlee, seconded by Koch to approve the minutes of the October 24, 2017 regular meeting and the November 14, 2017 budget/annual meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2017-74 Approval of Wisconsin Department of Natural Resources Nine Key Elements Plan Grant

Motion by Virlee, seconded by Neinas to approve Resolution 2017- Acceptance of the Wisconsin Department of Natural Resources grant for \$20,000 to provide funding to develop a compliant 9 key elements watershed plan for the Ahnapee Watershed.

Erin Hanson, County Conservationist, explained the resolution is to accept \$20,000 to fund research for runoff at Mill Pond.

Motion carried by a roll call vote with 20 Members voting Yes; 1 Member excused.

Special Reports

John Miles County Park Recreation Plan – Phase I – Becky Kerwin

Becky Kerwin, Planner, presented a PowerPoint outlining the Park's Recreation Plan – Phase I. Supervisor

Austad complimented Becky and staff on a job well done. Supervisor Kohout suggested information be posted, at some point in the park, regarding who John Miles was. Mid-way paving concerns were expressed. It was noted the Airport and Parks and Property Committee will continue to review and plan for the paving of the mid- way.

2017-75 Adoption of John Miles County Park Recreation Plan – Phase I

Motion by Virlee, seconded by Sitte to approve Resolution 2017-75 - Adoption of the John Miles County Park Recreation Plan – Phase I.

Administrator Pabich noted the main goal today is to approve Phase I. Things will continue to be researched and decisions made moving forward.

Motion carried by unanimous voice vote.

2017-76 Lease Agreement – Wisconsin Public Service Corporation

Motion by Virlee, seconded by Sohns to approve Resolution 2017-76 - Approval of the Lease Agreement for collocation at Wisconsin Public Service Corporation's Heritage Lake Road Site in return for collocation at Door County's Sunnyslope Site.

Supervisor Virlee explained Corp Counsel worked with WPS legal counsel to draft the agreement. The County owns the tower at the Sunnyslope site and WPS would like to collocate. In return the County will collocate on a tower that will be constructed by WPS at their Heritage Lake Site. CC Thomas noted this is a great example of a private/public cooperation.

Motion carried by unanimous voice vote.

Special Reports

Presentation on Door County Fiber Project – Jason Rouer

TS Director Jason Rouer presented an overview and update on the Door County Fiber Project. Rouer explained what fiber is and what it does. There are two projects – one for the public radio safety system in partnership with NSight. Upon completion the ring will link 11 tower sights. The Southern ring of the project is complete with the northern ring soon to be completed. The northern ring is expected to be operational in February 2018. The second project is the City loop which gives a ring throughout the City for all Door County government buildings.

The city fiber project is in partnership with the City of Sturgeon Bay and NWTTC. Construction on the city ring began yesterday and will continue through next year. This network allows the County the ability to share resources and costs.

2017-77 Intergovernmental Agreement- Fiber Optic Network / Utility

Motion by Gunnlaugsson, seconded by Koch to approve Resolution 2017-77 - Approval of the proposed Intergovernmental Agreement between Door County, City of Sturgeon Bay, and Northeast Wisconsin Technical College to develop and share utilization of a fiber optic network/utility within the City of Sturgeon Bay.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

2017-78 Transfer of Non-Budgeted Funds – Technology Services Department – Phone System

Motion by Schultz, seconded by Fisher to approve Resolution 2017-78 - Approval of the total cost of \$343,091.80 for the purchase of a new phone system and related five-year maintenance agreement, with up to \$47,197.05 to be transferred from the Undesignated Reserve and \$6,023.21 be transferred from the TS-Telephone Service Contract account to supplement the amounts already budgeted for this purpose in 2016 and carried forward to 2017 and 2018, and with the remainder of the cost of the five-year maintenance agreement to be included in the annual operating budgets for subsequent years included in the five-year maintenance agreement. Administrator Pabich explained the county advertised an RFP for a new phone system as the current system is outdated. Costs will be shared with the City of Sturgeon Bay and is based on actual equipment. Maintenance costs will also be shared with the City.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

2017-79 Authorization to Expend Funds Donated to Senior Resource Center

Motion by Schultz, seconded by Enigl to approve Resolution 2017-79 – Authorization for the Human Services Director to expend funds from the Senior Resource Center Reserve, not to exceed the existing balance of \$96,356.10 and any additional interest which shall accrue thereon, to purchase needed furniture and equipment for the new Community Center.

Administrator Pabich explained donations were received by the Senior Center. There are certain things that are needed for the new building; specific items include exercise equipment and items for the activity rooms. The funds are reserved specific for building use/equipment. The requested purchases have been reviewed by the Human Services Board. Human Services Director Krebsbach explained the funds were donated many years ago, specific to the building or a new building, and have been in a CD which was due in December.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

Ordinances

2017-15 Amendment of Chapter 11.05 Door County Code – All Terrain Vehicles & Utility Terrain Vehicles Routes

Motion by Neinas, seconded by Fisher to approve Ordinance 2017- An ordinance ordaining amendments to Chapter 11.05 Door County Code to designate county highways or portions thereof as ATV and/or UTV Routes. Supervisor Neinas noted this is an addition to the Southern Door ATV/UTV trails. Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

Report Repeal and Replace the Door County Floodplain Zoning Ordinance

Motion by Fisher, seconded by Enigl to accept the report.

Land Use Services Director Mariah Goode explained this is related to this past year's audit. FEMA creates the floodplain maps and the DNR creates the model ordinance the counties need to adopt. In 2009 the County adopted the FEMA maps and an ordinance. Later in 2009 the DNR wrote a new ordinance which wasn't relayed to the county. This is to correct/update the county's ordinance to reflect the 2009 re-write by the DNR.

Motion carried by unanimous voice vote.

2017-13 Door County Floodplain Zoning Ordinance

Motion by Fisher, seconded by Moeller to approve Ordinance 2017-13 – Amendments to rescind the Door County Floodplain Zoning Ordinance, Chapter 15.02, Door County Code and adoption of the Comprehensive Revision, Door County Code Chapter 15.02, Door County Floodplain Zoning Ordinance.

An error in the ordinance was noted – line 14 the date should read December 2017. Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

Report Amendments to the Door County Land Division Ordinance

Motion by Fisher, seconded by Kohout to accept the report.

Land Use Services Director Goode explained the amendment is due to more changes with state regulations related to land surveyors and land divisions. The amendment is to make the Door County Land Division Ordinance consistent with state statutes.

Motion carried by unanimous voice vote.

2017-14 Amendments to the Door County Land Division Ordinance

Motion by Fisher, seconded by Kohout to approve Ordinance 2017-14 – Amendments to the Door County Land Division Ordinance.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

New Business

No new business was presented.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – January 23, 2018 – 9:00 a.m.

Finance Director Janiak requested Supervisors submit their requests to Chairman Lienau for reimbursement for December prior to the end of the year.

Chairman Lienau requested submission no later than December 27th

January 18, 2018 – 4:00 p.m. – 6:00 p.m. - Tentatively planning an Open House at the Community Center/ES Station

Meeting Per Diem Code

1219.

Adjourn

Motion by Fisher, seconded by Gunnlaugsson to adjourn. Time 11:17 a.m.

Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk



DOOR COUNTY

**AMENDATORY ZONING ORDINANCE 2017 - 01
AMENDMENT TO THE ZONING MAP OF LIBERTY GROVE**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | | | X |
| FISHER | X | | |
| GUNNLAUGSSON | | | X |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | | | X |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | | | X |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 17 | 0 | 4 |

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted

1st Kohout Defeated

2nd Moeller

Yes: 17 No: 0 Exc: 4

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 24th day of February, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

COUNTERSIGNED

[Signature]
Village Chairman - Kenneth Fisher
Door County Board of Supervisors

Effective Date : February 24, 2017

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
2 Wisconsin Statutes, does hereby ordain an amendment to the detailed zoning
3 map of the Town of Liberty Grove for Tax Parcel # 018-02-15322834B1 to
4 change the zoning from Single Family Residential 30,000 (SF30) to Mixed Use
5 Commercial (MC):

6
7 Tax Parcel # 018-02-15322834B1, situated in the Town of Liberty Grove,
8 County of Door, State of Wisconsin, and more particularly described in *Exhibit*
9 *A*, Warranty Deed, Doc. #: 543141, attached hereto and incorporated herein
10 by reference as if set forth in full.

11 *See the map attached hereto and incorporated herein by reference.*

12
13 Pursuant to Section 59.69(5)(e)6, Wisconsin Statutes, this ordinance shall
14 become effective upon passage.
15

SUBMITTED BY:
Resource Planning Committee

[Signature]
Kenneth Fisher, Chair

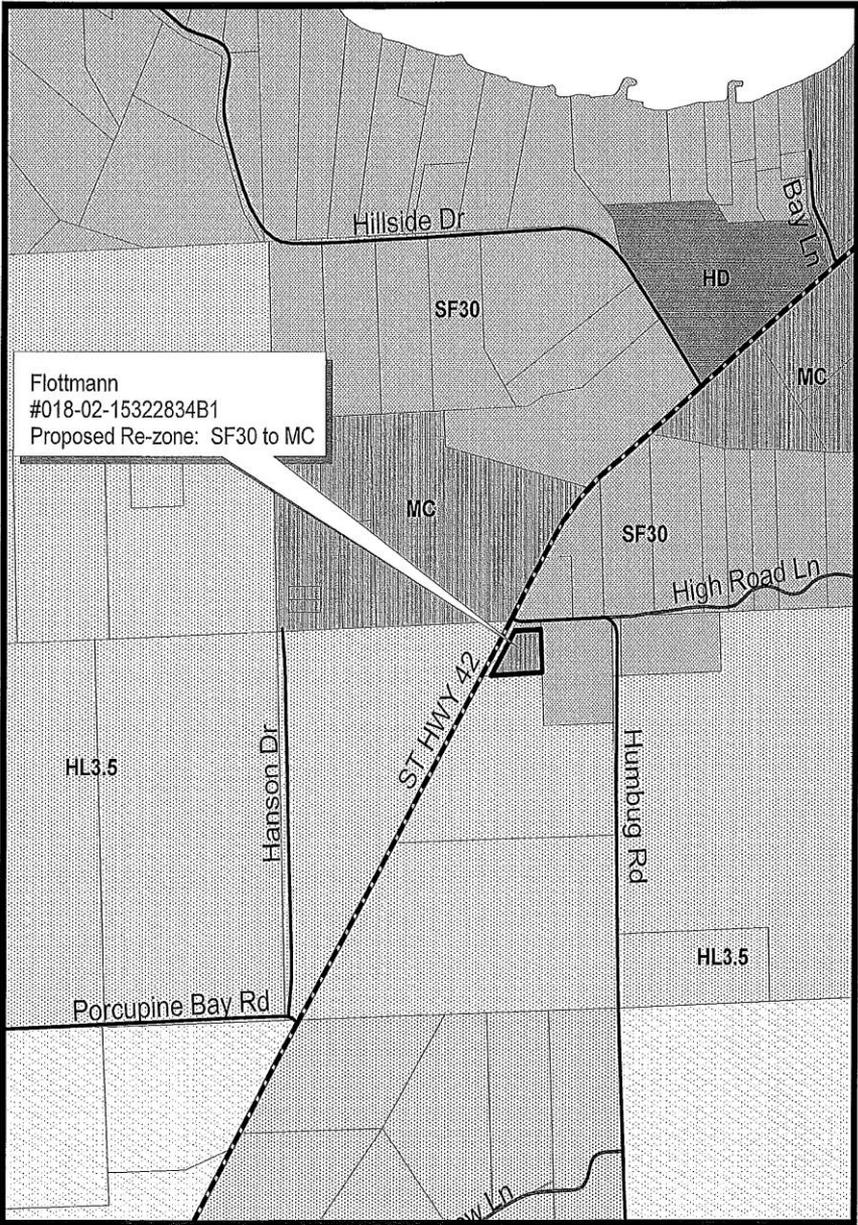
[Signature]
Mark Moeller

[Signature]
Susan Kohout

[Signature]
David Enig

Don Sitte

Flottmann Re-zone
Proposed: SF30 to MC
#018-02-15322834B1





DOOR COUNTY

AMENDATORY ORDINANCE 2017-02

**AMENDMENT OF CHAPTER 11.05 DOOR COUNTY CODE
ALL TERRAIN VEHICLES & UTILITY TERRAIN VEHICLES ROUTES**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

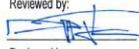
BOARD ACTION
Vote Required: Majority Roll Call Vote of a Quorum

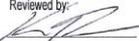
Motion to Approve Adopted

1st Neinas Defeated

2nd R. Englebert

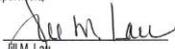
Yes: 21 No: 0 Exc: 0

Reviewed by:  Corp. Counsel

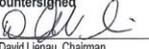
Reviewed by:  Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 18th day of April, 2017 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

Countersigned


David Lienau, Chairman
Door County Board of Supervisors

Effective Date Upon enactment and publication.

1 THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN
2 AS FOLLOWS:

3
4 The Town of Brussels has requested that CTH DK from Brussels Road to S.
5 Stevenson Pier Road located within the territorial boundaries of the Town of
6 Brussels, be designated as an all-terrain vehicle route and utility terrain
7 vehicle route.

8
9 The Door County Highway Committee has considered the Town of Brussels
10 request and recommends approval of, and amendment of Chapter 11.05 Door
11 County Code to effectuate, the same.

12
13 The Door County Board of Supervisors does hereby ordain an amendment to
14 Chapter 11.05 Door County Code as follows:

**COUNTY HIGHWAYS, OR PORTIONS THEREOF, DESIGNATED AS
ATV AND/OR UTV ROUTES.**

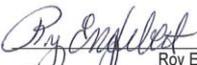
- A. The following routes are designated as ATV / UTV routes:
1. The portion of County Highway(s) DK, N, D, Y situated within the Town of Union.
 2. The portion of County Trunk Highway W situated within the Town of Washington.
 3. The portion of County Trunk Highways M, SB, and PD situated within the Town of Nasewaapee
 4. The following segments of County Trunk Highways in the Town of Gardner: All of CTH CC, CTH C from CTH CC to Stevenson Pier Road, CTH C from Meadowlark Lane to Lime Kiln Road, and CTH N from Fox Lane southerly to the Gardner Town Line.
 5. The portion of County Trunk DK in the Town of Brussels.

31 Chapter 11.05 Door County Code shall remain unchanged and shall continue
32 in full force and effect except as amended by this ordinance.
33 This ordinance shall become effective upon enactment and publication.

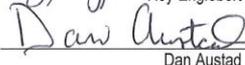
34
35 The Door County Clerk shall transmit a certified copy of this ordinance to the
36 Wisconsin Department of Natural Resources and the Door County Sheriff's
37 Department.

SUBMITTED BY: HIGHWAY COMMITTEE


John Neinas, Chairperson


Roy Englebert


Kenneth Fisher


Dan Austad


Joel Gunnlaugsson



DOOR COUNTY

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | | | X |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WATT | X | | |
| | 20 | 0 | 1 |

**ORDINANCE 2017 - 03
TEXT AMENDMENTS TO THE DOOR COUNTY COMPREHENSIVE
ZONING ORDINANCE - CHAPTER 14**

- 1 The Door County Board of Supervisors, pursuant to Sections 59.69(5)(e)
- 2 Wisconsin Statutes, does hereby amend the Door County Zoning Ordinance
- 3 to read as follows:
- 4
- 5 *See Attachment A, incorporated by reference herein as if fully set forth.*
- 6
- 7 Pursuant to Section 59.69(5)(e)6, Wisconsin Statutes, this ordinance shall
- 8 become effective upon passage.

**SUBMITTED BY:
Resource Planning Committee**

Kenneth Fisher _____
Kenneth Fisher, Chair

Mark Moeller _____
Mark Moeller

Susan Kohout _____
Susan Kohout

David Enigl _____
David Enigl

Jon Koch _____
Jon Koch

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted

1st Fisher Defeated

2nd Robillard

Yes: 20 No: 0 Exc: 1

Reviewed by: _____
Corp. Counsel

Reviewed by: _____
Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 23rd day of May, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

COUNTERSIGNED

[Signature]
Chairman,
Door County Board of Supervisors

Effective Date : May 23, 2017

**Proposed amendments to Ch. 14, Door County Comprehensive Zoning Ordinance:
Create section 14.04**

14.04 Broadband Network Projects – Pursuant to §196.504, Wis. Stats.

- (1) **Authority.** This section is enacted consistent with §§ 59.03, 59.54, 59.69 & 196.504, Wis. Stats.
- (2) **Applicability.** This section applies in the unincorporated areas of Door County.
- (3) **Purposes.** The purposes of this section are:
- To ensure that Door County may be certified as a *Broadband Forward! Community* under §196.504(4), Wis. Stats.
 - To encourage the development of broadband infrastructure in underserved areas of Door County; and
 - To effect the timely and efficient: review and approval of applications, issuance of permits, and resolution of related issues related to broadband network projects.

This section shall at all times be construed consistent with the aforementioned purposes.

- (4) **Interpretation.** If ambiguities or conflicts exist between the provisions of this section and §§14.01-14.03 above, an attempt should be made to reconcile and give effect to all provisions if reasonably practicable. If not, then the provisions of this section control.
- (5) **Definitions.** To the extent there are no irreconcilable conflicts, the definitions in this section shall be as set forth in §196.504(4), Wis. Stats., §§14.01-14.03 Door County Comprehensive Zoning Ordinance, and as follows:
- "Applicant" means a person applying for a permit for a broadband network project.
 - "Broadband Network Project" means the construction or deployment of wireline or wireless communications facilities to provide broadband communications services in underserved areas of Door County.
 - "Permit" means any local permit, license, certificate, approval, registration, or similar form of approval required by policy, administrative rule, regulation, ordinance, or resolution with respect to a broadband network project.
 - "Written" or "in writing" means information that is inscribed on a tangible medium or that is stored in an electronic or other intangible medium and is retrievable in perceivable form.
- (6) **Point of Contact.** The single point of contact for all matters related to a broadband network project, including receipt of a broadband network project application, is the:

Door County Planning Department
Door County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235
PH: 920.746.2323
FAX: 920.746.2387
Email: mgoode@co.door.wi.us
Website: <http://map.co.door.wi.us/planning/>

- (7) **Electronic Submission.** All forms, applications, and documentation related to a broadband network project may be filed and signed by electronic, or any other means authorized by the Public Service Commission of Wisconsin.

(8) Application and Permit

- a) A permit is required for broadband network projects.
- b) The application process, fee and charges, application review, permit grant, and permit transferability shall be, to the extent such does not conflict with §196.504, Wis. Stats., consistent with §§14.01(13) – (16), above.

(9) Structural, Design, and Environmental Standards; Setbacks, Fall Zone, Critical Public Safety Communications Corridor, Wetlands; Site Development and Ceased Operations, Removal, and Financial Assurance for Removal

- a) The foregoing are as set forth in §14.01(17) – 14.01(20), above.
- b) Subject to the limitations set forth in §§66.0404 & 196.504(4), Wis. Stats.

(10) Completeness Review of Applications.

- a) The Door County Planning Department ("Planning Department") will determine whether an application is complete and notify the applicant about the determination in writing within ten (10) days of receiving the application.
- b) If the Planning Department does not believe that an application is complete, the written notification under (10)(a) above will specify in detail the required information that is incomplete.
- c) If the Planning Department does not make the written notification required under (10)(a) above, the application will be deemed to be complete.
- d) An applicant may resubmit an application as often as necessary until the application is complete.

(11) Approval or Denial of Complete Applications.

- a) Within sixty (60) days of receiving an application that is complete, the Planning Department will approve or deny the application and provide the applicant written notification of the approval or denial.
- b) If the Planning Department denies an application, it will include in the written notification under (11)(a) above evidence that the denial is not arbitrary and capricious.
- c) An application is considered approved and any required permit is to be issued if the Planning Department does not provide the written notification under (11)(a) above.

(12) Fees.

- a) Fees, to review an application, issue a permit or perform any other activity related to a broadband network project, will be as established by the Door County Board of Supervisors.
- b) Any fees imposed shall be reasonable consistent with §196.504(5)(i), Wis. Stats.
- c) An application fee that exceeds one hundred dollars (\$100) is unreasonable.

(13) Administration, Appeal, and Enforcement. Administration, appeal and enforcement shall, to the extent there are no irreconcilable conflicts, be as set forth in in §§14.01(21) above

(14) Initial Applicability. This section first applies to applications received for broadband network projects on or after the effective date of this ordinance.



DOOR COUNTY

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | | | ✓ |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNLAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOCH | ✓ | | |
| KOHOUT | ✓ | | |
| LIENAU | ✓ | | |
| LUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| NETNAS | ✓ | | |
| ROBILLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| VIRLEE | ✓ | | |
| VLIJES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted Defeated

1st Fisher

2nd Enigl

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 23rd day of May, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

COUNTERSIGNED

[Signature]
Chairman
Door County Board of Supervisors

Effective Date : May 23, 2017

**AMENDATORY ZONING ORDINANCE 2017 – 04
AMENDMENT TO THE ZONING MAP OF STURGEON BAY**

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
2 Wisconsin Statutes, does hereby ordain an amendment to the detailed zoning
3 map of the Town of Sturgeon Bay for Tax Parcel # 024-02-29272611 & Tax
4 Parcel # 024-02-29272614 to change the zoning from Estate (ES) to General
5 Agricultural (GA):

6
7 Tax Parcel # 024-02-29272611, situated in the Town of Sturgeon Bay, County
8 of Door, State of Wisconsin, and more particularly described as Parcel IX in
9 *Exhibit A, Quit Claim Deed, Doc. #: 785597*, attached hereto and incorporated
10 herein by reference as if set forth in full.

11
12 Tax Parcel # 024-02-29272614, situated in the Town of Sturgeon Bay, County
13 of Door, State of Wisconsin, and more particularly described as Parcel X in
14 *Exhibit A, Quit Claim Deed, Doc. #: 785597*, attached hereto and incorporated
15 herein by reference as if set forth in full.

16
17 *See the map attached hereto and incorporated herein by reference.*

18
19 Pursuant to Section 59.69(5)(e)6, Wisconsin Statutes, this ordinance shall
20 become effective upon passage.

**SUBMITTED BY:
Resource Planning Committee**

[Signature]
Kenneth Fisher, Chair

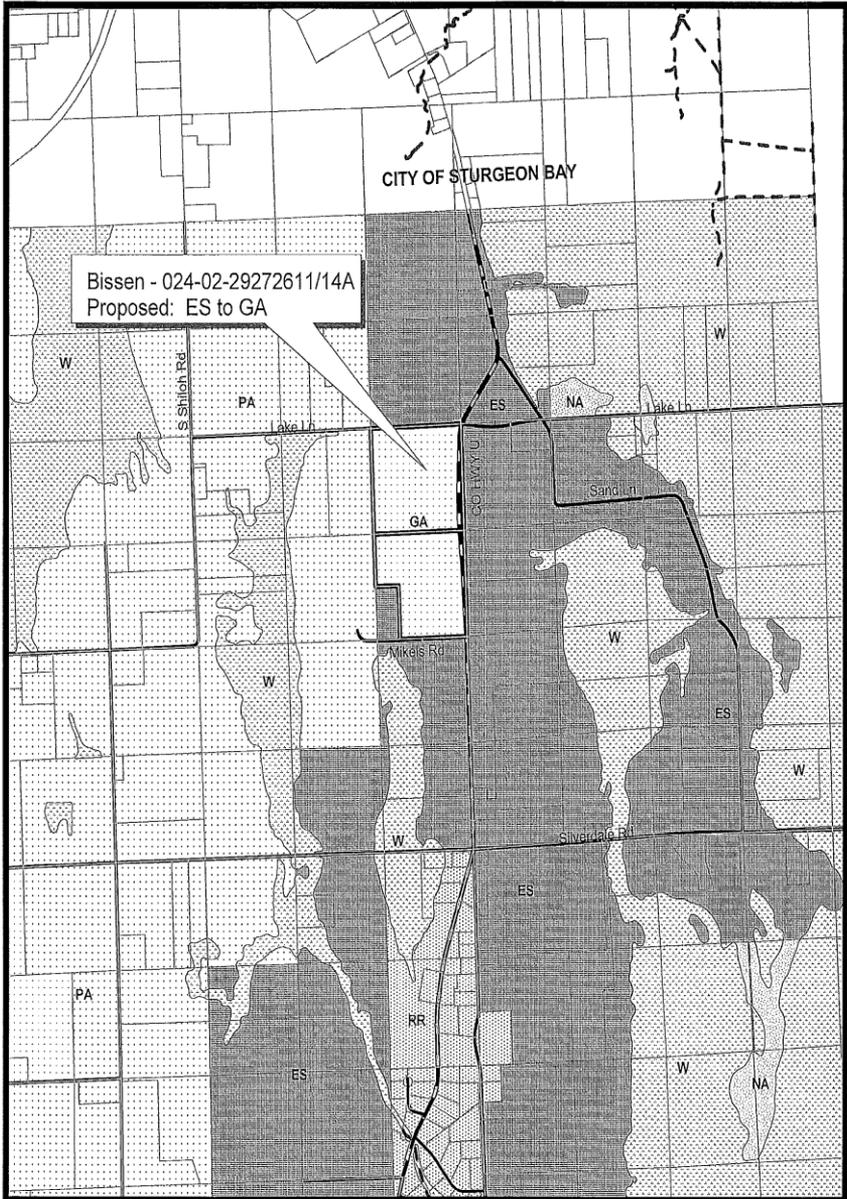
[Signature]
Mark Moeller

[Signature]
Susan Kohout

[Signature]
David Enigl

[Signature]
Jon Koch

Bissen Re-zone
Proposed: ES to GA
#024-02-29272611/14A





DOOR COUNTY

**AMENDATORY ZONING ORDINANCE 2017 – 05
AMENDMENT TO THE ZONING MAP OF JACKSONPORT**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

BOARD ACTION
Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted Defeated

1st Fisher Defeated

2nd Enigl

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 27th day of June, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

COUNTERSIGNED

[Signature]
Dave Lienau, Chairman,

Door County Board of Supervisors

Effective Date : June 27, 2017

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
2 Wisconsin Statutes, does hereby ordain an amendment to the detailed zoning
3 map of the Town of Jacksonport for Tax Parcel # 016-00-22292741C to
4 change the zoning from Estate (ES) to Mixed Use Commercial (MC):

5
6 Tax Parcel # 016-00-22292741C, situated in the Town of Jacksonport, County
7 of Door, State of Wisconsin, and more particularly described in *Exhibit A*,
8 Warranty Deed, Doc. #: 703472, attached hereto and incorporated herein by
9 reference as if set forth in full.

10
11 *See the map attached hereto and incorporated herein by reference.*

12
13 Pursuant to Section 59.69(5)(e)6, Wisconsin Statutes, this ordinance shall
14 become effective upon passage.

**SUBMITTED BY:
Resource Planning Committee**

[Signature]
Kenneth Fisher, Chair

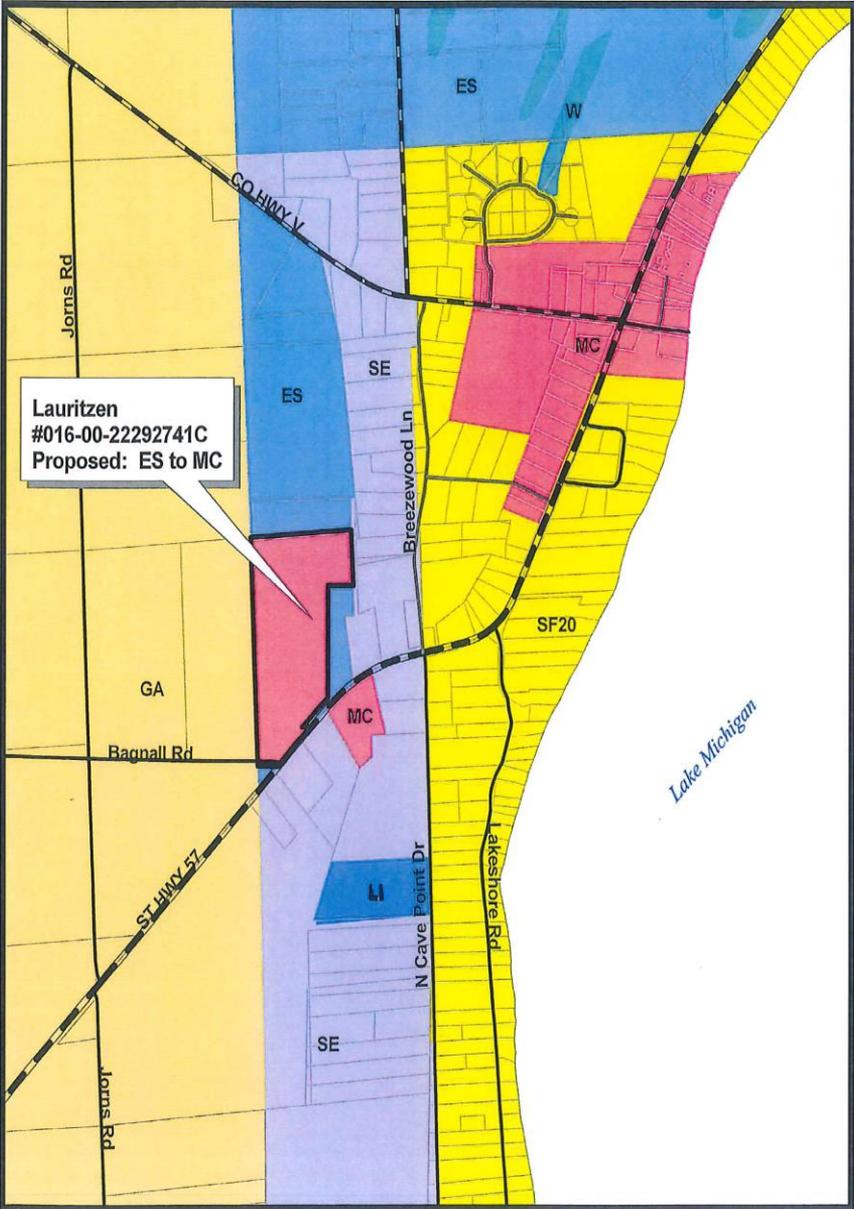
[Signature]
Mark Moeller

[Signature]
Susan Kohout

[Signature]
David Enigl

[Signature]
Jon Koch

Lauritzen Re-zone
#016-0022292741C
Proposed: ES to MC





DOOR COUNTY

**AMENDATORY ZONING ORDINANCE 2017 – 06
AMENDMENT TO THE ZONING MAP OF BAILEYS HARBOR**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

BOARD ACTION
Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted

1st Fisher Defeated

2nd Sitte

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 27th day of June, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

COUNTERSIGNED
[Signature]
David Lienau, Chairman,
Door County Board of Supervisors

Effective Date : June 27, 2017

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
2 Wisconsin Statutes, does hereby ordain an amendment to the detailed zoning
3 map of the Town of Baileys Harbor for Tax Parcel # 002-03-18302844U to
4 change the zoning from Light Industrial (LI) to Mixed Use Commercial (MC):

5
6 Tax Parcel # 002-03-18302844U, situated in the Town of Baileys Harbor,
7 County of Door, State of Wisconsin, and more particularly described as Tract
8 1 in *Exhibit A*, Warranty Deed, Doc. #: 544875, excepting out a parcel of land
9 more particularly described in Exhibit B, Warranty Deed, Doc. #: 638226
10 attached hereto and incorporated herein by reference as if set forth in full.

11 *See the map attached hereto and incorporated herein by reference.*

12 Pursuant to Section 59.69(5)(e)6, Wisconsin Statutes, this ordinance shall
13 become effective upon passage.
14
15

SUBMITTED BY:
Resource Planning Committee

[Signature]
Kenneth Fisher, Chair

[Signature]
Mark Moeller

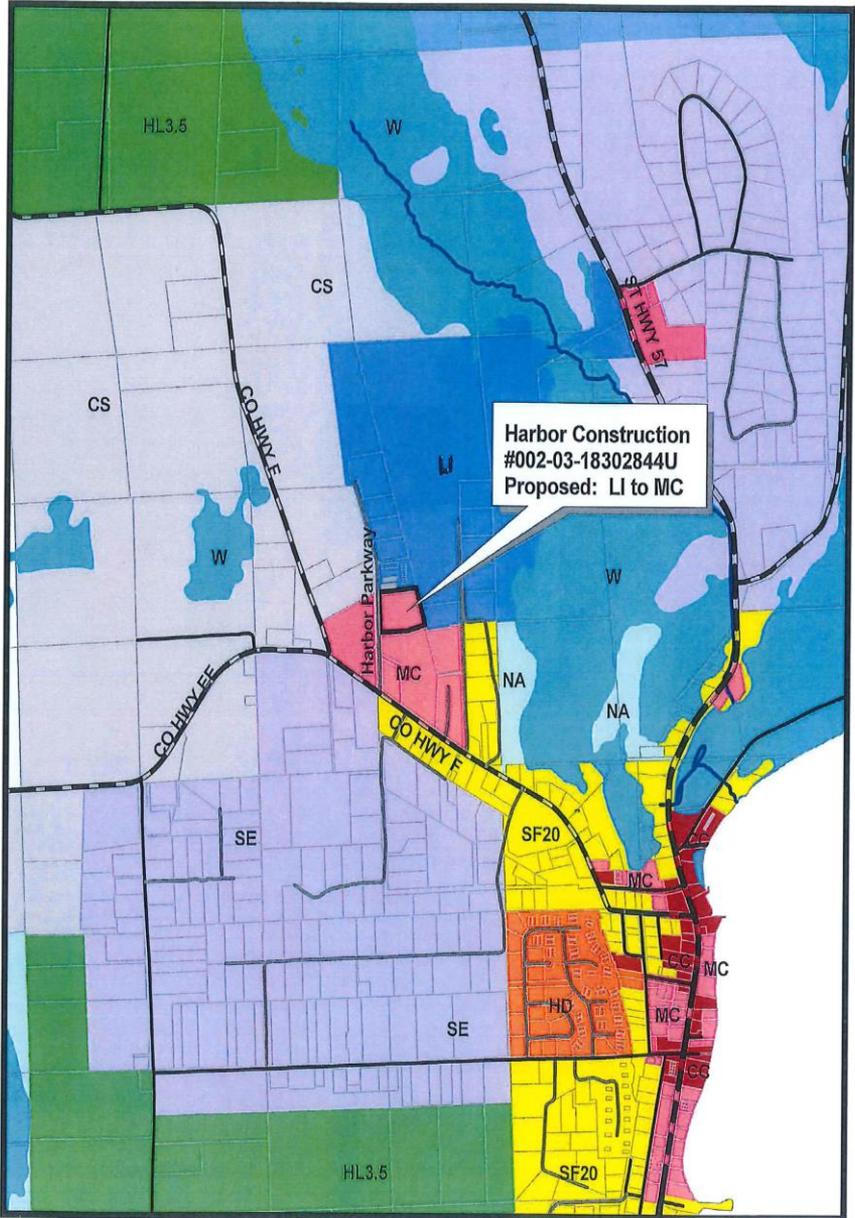
[Signature]
Susan Kohout

[Signature]
David Enigl

[Signature]
Jon Koch

Harbor Construction Re-zone
#002-03-18302844U
Proposed: LI to MC

Attachment to Ordinance #2017-06





DOOR COUNTY

**AMENDATORY ZONING ORDINANCE 2017 – 07
AMENDMENT TO THE ZONING MAP OF LIBERTY GROVE**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted

1st Fisher Deleted

2nd Bacon

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 27th day of June, 2017 by the Door County Board of Supervisors:

[Signature]
Jill M. Lau
County Clerk, Door County

COUNTERSIGNER

[Signature]
David Lienau, Chairman,
Door County Board of Supervisors

Effective Date : June 27, 2017

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
 2 Wisconsin Statutes, does hereby ordain an amendment to the detailed zoning
 3 map of the Town of Liberty Grove for Tax Parcel # 018-01-02312813A to
 4 change the zoning from Heartland-10 (HL10) to Light Industrial (LI):
 5
 6 Tax Parcel # 018-01-02312813A, situated in the Town of Liberty Grove,
 7 County of Door, State of Wisconsin, and more particularly described in *Exhibit*
 8 *A*, Warranty Deed, Doc. #. 740765, attached hereto and incorporated herein
 9 by reference as if set forth in full.
 10
 11 *See the map attached hereto and incorporated herein by reference.*
 12
 13 Pursuant to Section 59.69(5)(e)6, Wisconsin Statutes, this ordinance shall
 14 become effective upon passage.

SUBMITTED BY:

Resource Planning Committee

[Signature]
Kenneth Fisher, Chair

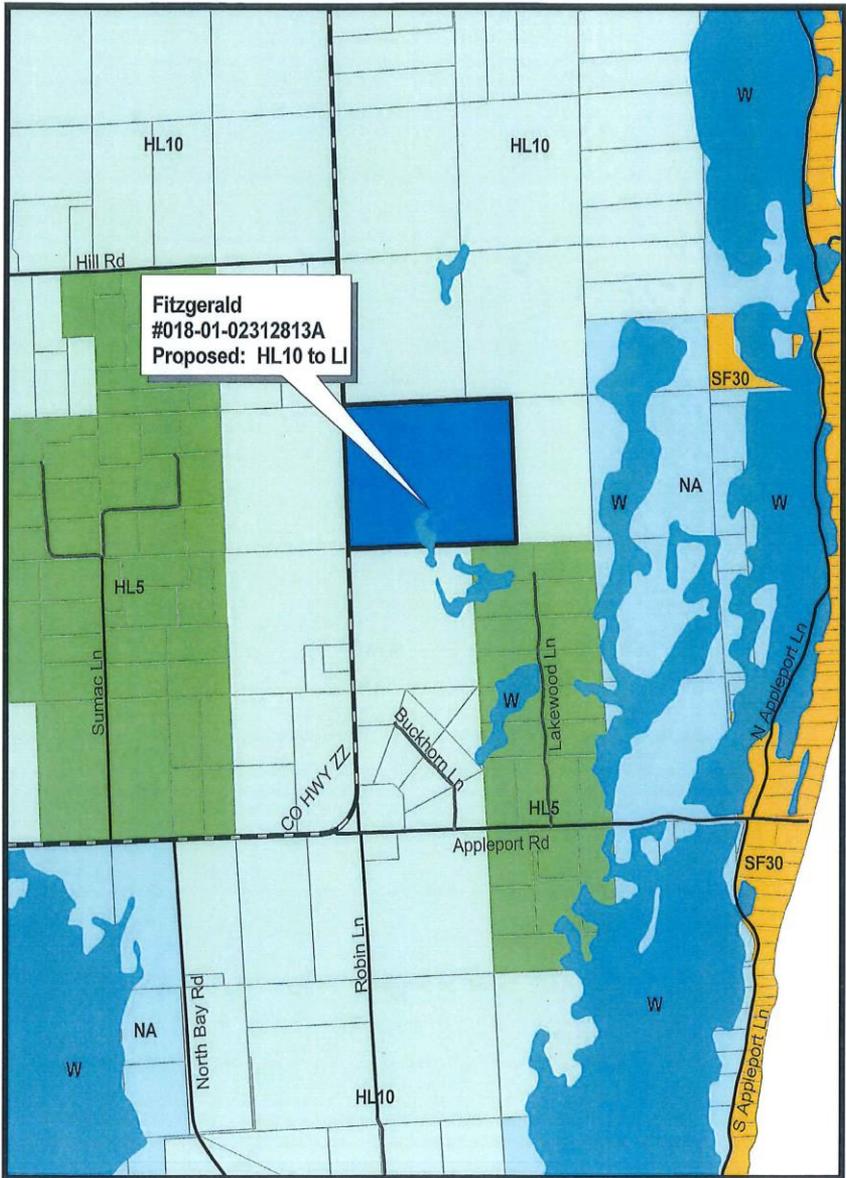
[Signature]
Mark Moeller

[Signature]
Susan Kohout

[Signature]
David Engil

[Signature]
Jon Koch

Fitzgerald Re-zone
Proposed: HL10 to LI
#018-01-02312813A





Property Assessed Clean Energy (“PACE”) Financing

DOOR COUNTY

1 The County Board of Supervisors of the County of Door does ordain as follows:

2
3 Chapter 37 of the Door County Code is hereby created, consistent with § 66.0627, Wis. Stats. (as amended),
4 and reads as follows:

5
6 Chapter 37
7 Property Assessed Clean Energy (“PACE”) Financing

8
9 (1) PURPOSE.

10
11 Door County (“County”) finds that renovations or additions to premises located in the County made to
12 improve energy efficiency, improve water efficiency, and/or use renewable resource applications, increase
13 property values, stimulate local economic activity, provide local and global environmental benefits, and
14 promote the general welfare of County residents. The purpose of this Chapter is to facilitate loans arranged
15 by property owners or lessees to make such improvements by treating loan principal and interest, fees,
16 and other charges as special charges eligible for inclusion on the tax roll for these properties.

17
18 (2) STATUTORY AUTHORITY.

19
20 This ordinance is enacted pursuant to § 66.0627, Wis. Stats., which authorizes a County to make a loan
21 or enter into an agreement regarding loan repayments to a 3rd party for owner-arranged or lessee-
22 arranged financing, to an owner or a lessee of a premises located in the County for making or installing
23 an energy efficiency improvement, a water efficiency improvement or a renewable resource application to
24 a premises.

25
26 (3) DEFINITIONS. In this Chapter:

- 27
28 (a) “Annual installment” means the portion of the PACE loan that is due and payable for a particular year
29 under the supplemental agreement.
30
31 (b) “Borrower” means the property owner or lessee of the subject property that borrows the proceeds of
32 a PACE loan.
33
34 (c) “Default loan balance” means the outstanding balance, whether or not due, of a PACE loan at the
35 time that the County receives foreclosure proceeds.
36
37 (d) “Foreclosure proceeds” means the proceeds received by the County from the disposition of a subject
38 property through an *In Rem* property tax foreclosure and subsequent sale.
39
40 (e) “Loan amount” means the principal, interest, administrative fees (including the Program
41 Administrator’s fees) and other allowable loan charges to be paid by the borrower under the PACE
42 loan.
43
44 (f) “PACE” is an acronym for Property Assessed Clean Energy.
45
46 (g) “PACE default provisions” means:
47
48 1. The delinquent annual installment(s) due when the County initiates the *In Rem* property tax
49 foreclosure on the subject property;
50
51 2. Any additional annual installment(s) that become due between the time that the County initiates
52 *In Rem* property tax foreclosure on the subject property and the date the County receives the
53 foreclosure proceeds;
54
55 3. Any default interest charges applied to unpaid annual installments referenced in subs. (1.) and
56 (2.) above, as provided in the supplemental agreement; and
57
58 4. Any default loan balance.



DOOR COUNTY

Property Assessed Clean Energy (“PACE”) Financing

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- (h) “PACE lender” means any person that makes a PACE loan, and which may include an affiliate of the borrower.
- (i) “PACE loan” means a loan made by a PACE lender to a borrower under this Chapter for energy efficiency improvements, water efficiency improvements, or renewable resource applications made to or installed on a subject property.
- (j) “Person” means any individual, association, firm, corporation, partnership, limited liability company, trust, joint venture or other legal entity, or a political subdivision as defined in § 66.0627, Wis. Stats.
- (k) “Program Administrator” means the person retained by the Wisconsin PACE Commission as provided in subsection (5)(b).
- (l) “Subject property” means any premises located in the County on which an energy efficiency improvements, water efficiency improvements, or renewable resource applications are being or have been made and financed through an outstanding PACE loan.
- (m) “Supplemental agreement” means a written agreement among a borrower, a PACE lender and the County, as provided for in subsection (7).
- (n) “Wisconsin PACE Commission” means the Wisconsin PACE Commission formed under § 66.0301, Wis. Stats., (as amended), by the County and one or more other political subdivisions as defined in § 66.0627, Wis. Stats., pursuant to a Joint Exercise of Powers Agreement relating to the Wisconsin PACE Commission.

(4) PACE LOANS AS SPECIAL CHARGES; DELINQUENT AMOUNTS AS LIENS.

- (a) A PACE loan made and secured under this Chapter shall, as permitted under §66.0627, Wis. Stats., be considered a special charge on the subject property.
- (b) A special charge imposed under paragraph (4)(a) may be collected in installments and may be included in the current or next tax roll for collection and settlement under Ch. 74, Wis. Stats. (as amended) even if the special charge is not delinquent as permitted under §66.0627, Wis. Stats.
- (c) An installment payment of a PACE loan authorized under this Chapter that is delinquent becomes a lien on the subject property as of the date of delinquency as permitted under §66.0627, Wis. Stats.

(5) WISCONSIN PACE COMMISSION.

- (a) Any of the powers and duties of the County under this Chapter, except for those under subsection (9) may (but are not required to) be delegated to the Wisconsin PACE Commission.
- (b) The Wisconsin PACE Commission is further authorized to retain a Program Administrator to act as its agent and administer the PACE program, subject to adherence with PACE program requirements set forth in this Chapter and in § 66.0627, Wis. Stats.

(6) LOAN APPROVAL.

- (a) A prospective borrower applying for a PACE loan shall comply with the loan application process set forth in the program manual approved by the County.
- (b) The County may approve financing arrangements between a borrower and PACE lender.



DOOR COUNTY

Property Assessed Clean Energy (“PACE”) Financing

- 1 (7) SUPPLEMENTAL AGREEMENT.
2
3 (a) The County, the borrower and the PACE lender shall execute the supplemental agreement which,
4 without limitation:
5
6 1. Shall inform the participants that the PACE loan amount shall be imposed as and considered a
7 special charge, and each year’s annual installment may be included on the property tax roll of
8 the subject property as a special charge and an annual installment that is delinquent shall be a
9 lien against the subject property pursuant to § 66.0627, Wis. Stats.;
10
11 2. Shall recite the amount and the term of the PACE loan;
12
13 3. Shall provide for the amount, or a method for determining the amount, of the annual installment
14 due each year;
15
16 4. Shall provide whether default interest may be applied to unpaid annual installments;
17
18 5. Shall require the PACE lender and the borrower to comply with all federal, state and local lending
19 and disclosure requirements;
20
21 6. Shall provide for any fees payable to the County and/or Program Administrator;
22
23 7. Shall recite that the supplemental agreement is a covenant that runs with the land;
24
25 8. May provide for prepayments of annual installments by the borrower with a resulting reduction
26 in the special charge for the prepayment, subject to any prepayment premium charged by the
27 PACE lender, if any; and
28
29 9. May allow for amendment by the parties.
30
31 (b) Prior to executing the supplemental agreement, the owner of the subject property, if different from
32 the borrower, and any existing mortgage holder(s) on the subject property must have executed a
33 separate writing acknowledging the borrower’s use of PACE financing for the subject property and
34 the special charge that will be imposed under this Chapter and its consequences, including the
35 remedies for collecting the special charge.
36
37 (c) Each PACE loan shall be amortized over the term of the PACE loan as provided in the supplemental
38 agreement.
39
40 (d) The annual payments of a PACE loan may be payable in installments as authorized by § 66.0627,
41 Wis. Stats.
42
43 (8) ANNUAL INSTALLMENTS ADDED TO TAX ROLLS.
44
45 Upon the request of the Program Administrator the County shall place each year’s annual installment on
46 the tax roll for the subject property if and as permitted under § 66.0627, Wis. Stats.
47
48 (9) REMITTANCE OF SPECIAL CHARGES.
49
50 The County shall promptly remit to the Wisconsin PACE Commission any payment(s) for a special charge
51 imposed under this Chapter, including penalties and charges thereon, it may receive from any taxing
52 district or the County treasurer pursuant to Ch. 74, Wis. Stats.
53
54 (10) PROPERTY TAX FORECLOSURE PROCEDURES.
55
56 (a) The County elects to utilize the provisions of § 75.521, Wis. Stats. (as amended) for the purpose of
57 enforcing tax liens if a subject property owner fails to pay any special charges imposed on the subject
58 property under this Chapter as required. .



Property Assessed Clean Energy ("PACE") Financing

DOOR COUNTY

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| MEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | 21 | 0 | 0 |

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Schultz 2nd Enigl

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 27th day of June, 2016 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

Countersigned

[Signature]
David Lienau, Chairman
Door County Board of Supervisors

Effective Date Upon enactment and publication.

b) The County shall begin an *In Rem* property tax foreclosure proceeding on the subject property as allowed under Wisconsin Statutes, unless the County determines, in its sole and absolute discretion, that the subject property is a "brownfield" (as defined in § 75.106, Wis. Stats. as amended) or that *In Rem* property tax foreclosure is not otherwise in the best interests of the County.

(c) If the County has determined that it will not commence an *In Rem* property tax foreclosure proceeding, then the PACE lender may request that the County, if and as permitted under § 75.106, Wis. Stats., assign the County's right to take judgment against the subject property. In the event assignment is authorized, the PACE lender and the County shall fully comply with all provisions of § 75.106, Wis. Stats., concerning the subject property and, the PACE lender shall pay the amounts required by §§ 75.36(3)(a)1 & 1m, Wis. Stats. (as amended).

(11) DISPOSITION OF FORECLOSED PROPERTY.

(a) If the County prevails in an *In Rem* property tax foreclosure action against a subject property, the County shall diligently proceed to dispose of the subject property in a manner it considers, in good faith, to be most advantageous to the County, as allowed under Wisconsin Statutes.

(b) Post-foreclosure sale of the subject property shall be as set forth in § 75.69, Wis. Stats. (as amended). Distribution of proceeds of any sale shall be as set forth in § 75.36, Wis. Stats. (as amended).

(12) EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after the date of its enactment and publication as required by law

SUBMITTED BY: DOOR COUNTY FINANCE COMMITTEE

[Signature] Kathy Schultz, Chairman [Signature] Ken Fisher

[Signature] David Englebert [Signature] Susan Kohout

[Signature] Roy Englebert [Signature] Mark Moeller

[Signature] David Enigl



DOOR COUNTY

**AMENDATORY ZONING ORDINANCE 2017 – 09
AMENDMENT TO THE ZONING MAP OF GIBRALTAR**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | | | X |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLES WOTACHEK | X | | |
| WAIT | | | |
| | 20 | 0 | 1 |

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
 2 Wisconsin Statutes, does hereby ordain an amendment to the detailed zoning
 3 map of the Town of Gibraltar for Tax Parcels # 014-15-0302B & 014-15-0303B
 4 to change the zoning from Single Family Residential-20,000 (SF20) to Village
 5 Commercial (VC):

6
 7 Tax Parcels # 014-15-0302B & 014-15-0303B, situated in the Town of
 8 Gibraltar, County of Door, State of Wisconsin, and more particularly described
 9 in *Exhibit A*, Trustee's Deed, Doc. #: 801553, attached hereto and
 10 incorporated herein by reference as if set forth in full.

11 *See the map attached hereto and incorporated herein by reference.*

12 Pursuant to Section 59.69(5)(e)6, Wisconsin Statutes, this ordinance shall
 13 become effective upon passage.
 14
 15

SUBMITTED BY:
Resource Planning Committee

Kenneth Fisher
 Kenneth Fisher, Chair

Mark Moeller
 Mark Moeller

Susan Kohout
 Susan Kohout

David Enigl
 David Enigl

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted Defeated

1st Fisher 2nd Enigl

Yes: 20 No: 0 Exc: 1

Reviewed by: *[Signature]* Corp. Counsel

Reviewed by: *[Signature]* Administrator

Certification:

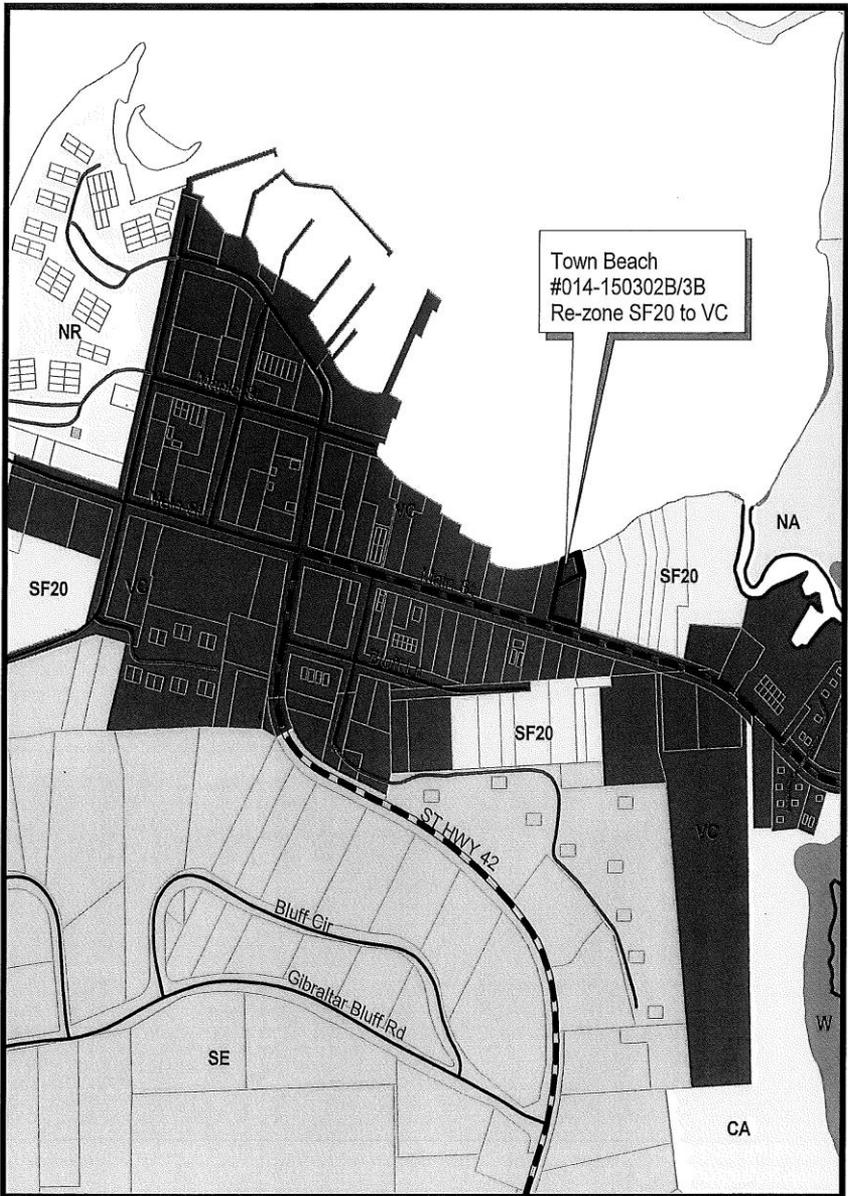
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 25th day of July, 2017 by the Door County Board of Supervisors.

Jill M. Lau
 Jill M. Lau
 County Clerk, Door County

COUNTERSIGNED:
David Lienau
 David Lienau, Chairman
 Door County Board of Supervisors

Effective Date : July 25, 2017

Town of Gibraltar Re-zone
Proposed: SF20 to VC
#014-150302B/3B





DOOR COUNTY

**AMENDATORY ZONING ORDINANCE 2017 – 10
AMENDMENT TO THE ZONING MAP OF SEVASTOPOL**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | | | X |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLJES WOTACHEK | X | | |
| WAIT | X | | |
| | 20 | 0 | 1 |

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
2 Wisconsin Statutes, does hereby ordain an amendment to the detailed zoning
3 map of the Town of Sevastopol for Tax Parcel # 022-02-15282633B3 to
4 change the zoning from Prime Agricultural (PA) to General Agricultural (GA):

5
6 Tax Parcel # 022-02-15282633B3, situated in the Town of Sevastopol; County
7 of Door, State of Wisconsin, and more particularly described in *Exhibit A*,
8 Warranty Deed, Doc. #: 801628 and Affidavit of Correction, Doc. #: 802680
9 attached hereto and incorporated herein by reference as if set forth in full.

10 *See the map attached hereto and incorporated herein by reference.*

11
12 Pursuant to Section 59.69(5)(e)6, Wisconsin Statutes, this ordinance shall
13 become effective upon passage.
14

**SUBMITTED BY:
Resource Planning Committee**

Kenneth Fisher *Mark Moeller*
Kenneth Fisher, Chair Mark Moeller

Susan Kohout *David Enigl*
Susan Kohout David Enigl

BOARD ACTION
Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted Defeated

1st Fisher Defeated

2nd Kohout

Yes: 20 No: 0 Exc: 1

Reviewed by: *[Signature]*, Corp. Counsel

Reviewed by: *[Signature]*, Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 25th day of July, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

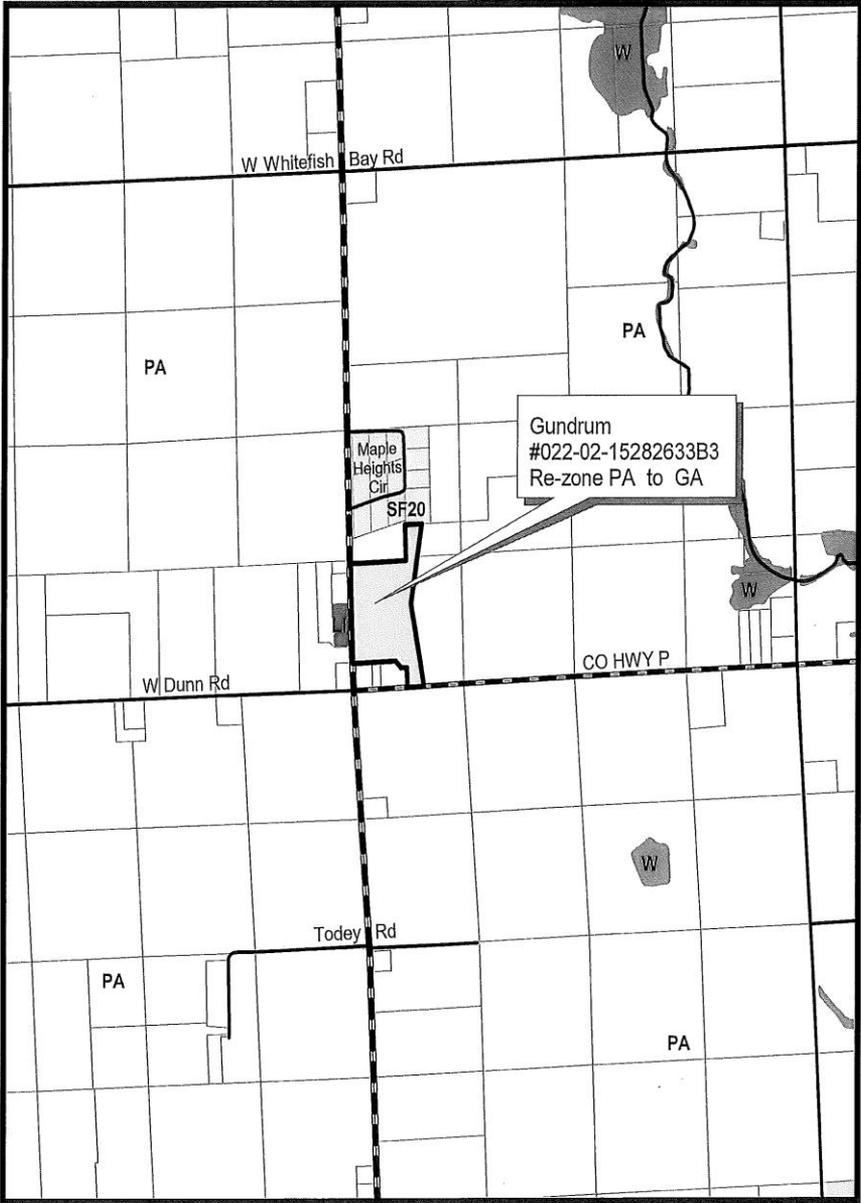
COUNTERSIGNED

[Signature]
David Lienau, Chairman
Door County Board of Supervisors

Effective Date : July 25, 2017

Jon Koch

Gundrum Re-zone
Proposed: PA to GA
#022-02-15282633B3





DOOR COUNTY

Ordinance No. 2017-11

AMENDMENT OF CHAPTER 35 DOOR COUNTY CODE

THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | ✓ | | |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNLAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOCH | | | ✓ |
| KOHOUT | ✓ | | |
| LIENAU | ✓ | | |
| LUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| NEINAS | ✓ | | |
| ROBILLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| VIRLEE | ✓ | | |
| VLIES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted

1st Fisher Defeated

2nd Robillard

Yes: 20 No: 0 Exc: 1

Reviewed by:

[Signature], Corp. Counsel
 Reviewed by: 09-14-17
[Signature], Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 19th day of September, 2017 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County
COUNTERSIGNED
[Signature]
 Dave Lienau, Chairman,
 Door County Board of Supervisors

1 **The Door County Board of Supervisors does hereby ordain an amendment to Chapter 35 Door County Code "Authorizing the Use of Citations for Violation of Ordinances" as follows:**

2 Chapter 35 Door County Code was enacted on June 22, 1999
3 (Ordinance 11-99), was subsequently amended on December 28,
4 2000 (Ordinance 20-00A), on January 29, 2002 (Ordinance 01-02),
5 May 24, 2005 (Ordinance 2005-15), on September 30, 2010
6 (Ordinance 2010-11), and on January 24, 2012 (Ordinance 2012-
7 07) and remains in full force and effect.

8 Amendment of Chapter 35 Door County Code is deemed
9 necessary for myriad reasons, including legal and policy changes.

10 Amended Chapter 35 Door County Code (attached hereto as
11 Addendum A, and incorporated herein by reference) takes the
12 place of (i.e., supersedes and supplants) existing Chapter 35 Door
13 County Code.

14 This amendatory ordinance shall be in full force and effect from and
15 after its enactment and publication.

**SUBMITTED BY:
ADMINISTRATIVE COMMITTEE**

[Signature] Dave Lienau, Chair
[Signature] John Neinas
[Signature] Ken Fisher
[Signature] Kathy Schultz
[Signature] Dan Austad
[Signature] Richard Virlee
[Signature] Joel Gunnlaugsson

35.01 AUTHORIZING THE USE OF CITATIONS FOR VIOLATION OF ORDINANCES

1. **AUTHORITY:**
This ordinance, designated as Chapter 35 of the Door County Code, is enacted under the authority granted by Secs. 59.02, 59.03, 59.04, 59.54, and 66.0113, Wis. Stats.
2. **JURISDICTION:**
a. This ordinance shall be applicable to the County of Door, State of Wisconsin.
3. **RELATIONSHIP TO OTHER LAWS:**
 - a. The adoption and the authorization for use of a citation under this ordinance shall not preclude the County of Door from adopting any other ordinance or providing for the enforcement of any other law or ordinance relating to the same or any other matter.
 - b. The issuance of a citation, or entry of a judgment for payment of a forfeiture, under this ordinance shall not preclude the County of Door from proceeding under any other ordinance or law relating to the same or any other matter.
 - c. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this ordinance.
4. **ISSUANCE OF A CITATION IS HEREBY AUTHORIZED FOR VIOLATIONS OF THE FOLLOWING ORDINANCES:**

| <u>Ordinance</u> | <u>Person(s) Who May Issue Citations</u> |
|--|---|
| Door County Shoreland Zoning Ordinance Door County Comprehensive Zoning Ordinance Door County Land Division Ordinance Door County Floodplain Zoning Ordinance | Land Use Services Director or Land Use Services Department Employee(s) delegated by the Land Use Services Director |
| Chapter 8 Door County Code | County Law Enforcement Officers |
| Chapter 10 Door County Code | Land Use Services Director or Land Use Services Department Employee(s) delegated by the Land Use Services Director |
| Chapter 12 Door County Code | Parks Director or Parks Department employee(s) delegated by the Parks Director |
| Chapter 13 Door County Code | Airport Director or Airport Department employee(s) delegated by the Airport Director |
| Chapter 21 Door County Code | Land Use Services Director or Land Use Services Department Employee(s) delegated by the Land Use Services Director |
| Chapter 23 Door County Code | County Conservationist or Soil & Water Conservation Department employee(s) delegated by the County Conservationist |
| Chapter 31, Section 31.10, Door County Code | County Law Enforcement Officers |
| Chapter 31, Section 31.39 Door County Code | Health Officer and Land Use Services Director or Land Use Services Department Employee(s) delegated by the Land Use Services Director |
| Chapter 36 Door County Code | County Conservationist or Soil & Water Conservation Department employee(s) delegated by the County Conservationist |

5. **ENFORCEMENT PROCEDURES:**

- a. Citations authorized under this ordinance may be issued by the person(s) authorized supra.
- b. The form of the citation shall be as prescribed in Sec. 66.0113(1)(b), Wis. Stats.
- c. Alleged violator's options and procedures on default shall be as set forth in Sec. 66.0113(3), Wis. Stats.
- d. The alleged violator may elect to make a deposit as set forth in Sec. 66.0113(3)(a), Wis. Stats. The deposit shall include a forfeiture, in accordance with Appendix A (attached hereto and incorporated herein by reference), plus costs, fees, and surcharges that may be imposed under Ch. 814 Wis. Stats.
- e. Deposits shall be made, in cash, money order, or certified check, to the Clerk of Court.
- f. Receipts shall be given for deposits made.

6. **PENALTY:**

- a. The penalty shall include the defendant's payment of:
 - any forfeitures; and
 - any costs, fees, and surcharges that may be imposed under Ch. 814 Wis. Stats; and
 - any restitution under Sec. 800.093, Wis. Stats.; and
 - payment of all fees, and disbursements of County, allowed by law and incurred in connection with the prosecution of the forfeiture action
- b. A separate offense shall be deemed committed each day during or on which a violation occurs or continues.

7. **SEVERABILITY:**

- a. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

8. **PURPOSE:**

- a. The dominant aim of this ordinance is to promote the public health, safety, convenience, and general welfare.

9. **EFFECTIVE DATE:**

This ordinance shall take effect on the day following the date of publication.

Any reference to the Wisconsin Statutes herein refers to the Statute in effect as of the date this ordinance is enacted or as the Statute is subsequently revised or amended.

Chapter 35 "Authorizing the Use of Citations for Violation of Ordinances" shall remain in full force and effect to the extent its provisions do not conflict with those herein. (Ord. 11-99; 6/22/99; Ord. 20-00A; 12/28/00, Ord. 01-02; 01/29/02; Ord. 2005-15, 05/24/05; Ord. 2010-11; 9/30/10; Ord. 2012-07; 01/24/12)

**APPENDIX A
DEPOSIT SCHEDULE**

| ORDINANCE | OFFENSE | FORFEITURE | * ASSESSMENTS FEES AND COSTS | DEPOSIT |
|--|----------------------|------------|---------------------------------------|----------|
| Door County Shoreland Zoning Ordinance | First | \$150.00 | \$176.50 | \$326.50 |
| | Second or Subsequent | \$300.00 | \$215.50 | \$515.50 |
| Door County Comprehensive Zoning Ordinance | First | \$150.00 | \$176.50 | \$326.50 |
| | Second or Subsequent | \$300.00 | \$215.50 | \$515.50 |
| Door County Land Division Ordinance | First | \$150.00 | \$176.50 | \$326.50 |
| | Second or Subsequent | \$300.00 | \$215.50 | \$515.50 |
| Door County Floodplain Zoning Ordinance | First | \$150.00 | \$176.50 | \$326.50 |
| | Second or Subsequent | \$300.00 | \$215.50 | \$515.50 |
| Chapter 8 Door County Code | First | \$100.00 | \$163.50 | \$263.50 |
| | Second or Subsequent | | | |
| Chapter 10 Door County Code | First | \$150.00 | \$176.50 | \$326.50 |
| | Second or Subsequent | | | |
| Chapter 12 Door County Code | First | \$100.00 | \$163.50 | \$263.50 |
| | Second or Subsequent | | | |
| Chapter 13 Door County Code | First | \$25.00 | \$144.00 | \$169.00 |
| | Second or Subsequent | \$50.00 | \$150.50 | \$200.50 |
| Chapter 21 Door County Code | First | \$100.00 | \$163.50 | \$263.50 |
| | Second or Subsequent | \$200.00 | \$189.50 | \$389.50 |
| Chapter 23 Door County Code | First | \$100.00 | \$163.50 | \$263.50 |
| | Second or Subsequent | \$200.00 | \$189.50 | \$389.50 |
| Chapter 31, Section 31.10 Door County Code | First | \$150.00 | \$176.50 | \$326.50 |
| | Second or Subsequent | \$300.00 | \$215.50 | \$515.50 |
| Chapter 31, Section 31.39 of Door County Code – Nuisance | First | \$100.00 | \$163.50 | \$263.50 |
| | Second or Subsequent | \$200.00 | \$189.50 | \$389.50 |
| Chapter 36 Door County Code | First | \$100.00 | \$163.50 | \$263.50 |
| | Second or Subsequent | \$200.00 | \$189.50 | \$389.50 |
| * As to the assessments, fees and costs, those prescribed under Ch. 814 Wis. Stats. <u>and / or</u> set forth in the most recent "Civil Forfeiture Table" in effect shall control. | | | | |



DOOR COUNTY

AMENDATORY ORDINANCE 2017-12

**AMENDMENT OF CHAPTER 11.05 DOOR COUNTY CODE
ALL TERRAIN VEHICLES & UTILITY TERRAIN VEHICLES ROUTES**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| ALUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | | | X |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WATT | X | | |
| | 0 | 0 | 1 |

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted

1st Neinas Defeated

2nd Gunnlaugsson

Yes: 0 No: 0 Exc: 1

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 14th day of November, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

Countersigned

David Lienau
David Lienau, Chairman
Door County Board of Supervisors

Upon enactment and publication.
Effective Date _____

1 **THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN**
2 **AS FOLLOWS:**

3
4 The Town of Forestville has requested that a segment of CTH H, i.e., CTH H
5 from STH 42 West to Stone Road, situated within the territorial boundaries of
6 the Town of Forestville be designated as an all-terrain vehicle route and utility
7 terrain vehicle route.

8
9 The Door County Highway Committee has considered the Town of
10 Forestville's request and recommends approval and amendment of Chapter
11 11.05 Door County Code to effectuate, the same.

12
13 The Door County Board of Supervisors does hereby ordain an amendment to
14 Chapter 11.05 Door County Code as follows:

**COUNTY HIGHWAYS, OR PORTIONS THEREOF, DESIGNATED AS
ATV AND/OR UTV ROUTES.**

- A. The following routes are designated as ATV / UTV routes:
1. The portion of County Highway(s) DK, N, D, Y situated within the Town of Union.
 2. The portion of County Trunk Highway W situated within the Town of Washington.
 3. The portion of County Trunk Highways M, SB, and PD situated within the Town of Nasewaupée
 4. The following segments of County Trunk Highways in the Town of Gardner: All of CTH CC, CTH C from CTH CC to Stevenson Pier Road, CTH C from Meadowlark Lane to Lime Kiln Road, and CTH N from Fox Lane southerly to the Gardner Town Line.
 5. The portion of County Trunk DK in the Town of Brussels.
 6. The portion of CTH H from STH 42 West to Stone Road in the Town of Forestville.

32 Chapter 11.05 Door County Code shall remain unchanged and shall continue
33 in full force and effect except as amended by this ordinance.

34 This ordinance shall become effective upon enactment and publication.

35
36
37 The Door County Clerk shall transmit a certified copy of this ordinance to the
38 Wisconsin Department of Natural Resources and the Door County Sheriff's
39 Department.
40

SUBMITTED BY: HIGHWAY COMMITTEE

John Neinas John Neinas, Chairperson
Roy Englebert Roy Englebert
Kenneth Fisher Kenneth Fisher
Dan Austad Dan Austad
Jigel Gunnlaugsson Jigel Gunnlaugsson



DOOR COUNTY

Ordinance No. 2017- 13
REPEAL AND REPLACE THE
DOOR COUNTY FLOODPLAIN ZONING ORDINANCE

THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | | | ✓ |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNLAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOCH | ✓ | | |
| KOHOUT | ✓ | | |
| LIENAU | ✓ | | |
| LUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| NEINAS | ✓ | | |
| ROBILLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| VIRLEE | ✓ | | |
| VLIES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 20 | 0 | 1 |

1 The Door County Board of Supervisors, pursuant to Sections 59.69,
2 59.692, 59.694, and 87.30, Wisconsin Statutes and Chapter NR 115,
3 116, and 117, Wisconsin Administrative Code, does hereby ordain
4 ordinance amendments as follows:

- 5
- 6 1. Rescind the Door County Floodplain Zoning
7 Ordinance, Chapter 15.02, Door County Code,
8 Ordinance #66-86, Adopted 12-23-86, Revised as
9 Ordinance #5-95, 4-18-95 and Ordinance #2009-01,
10 1-26-09.
- 11
- 12 2. Adopt Comprehensive Revision, Door County Code
13 Chapter 15.02, Door County Floodplain Zoning
14 Ordinance, December 2017 (incorporated herein by
15 reference).
- 16

17 Pursuant to Section 59.69(5)(e)6., Wisconsin Statutes, this
18 ordinance shall become effective upon passage.
19
20

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Fisher Defeated

2nd Moeller

Yes: 20 No: 0 Exc: 1

Reviewed by:

 , Corp. Counsel

Reviewed by:

 , Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 19th day of December, 2017 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

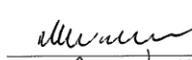
COUNTERSIGNED


David Lienau, Chairman
Door County Board of Supervisors

Effective Date 12/19/17

SUBMITTED BY:
Resource Planning Committee


Ken Fisher, Chairman


Mark Moeller


David Enigl


Jon Koch


Susan Kohout

**DOOR COUNTY CODE
CHAPTER 15.02**

**DOOR COUNTY
FLOODPLAIN ZONING ORDINANCE**

_____, 2017

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1.0 STATUTORY AUTHORIZATION, FINDING OF FACT, STATEMENT OF PURPOSE, TITLE AND GENERAL PROVISIONS

1.1 Statutory Authorization. This Ordinance is adopted pursuant to the authorization in ss. 59.69, 59.692, and 59.694, and the requirements in s. 87.30, Wis. Stats.

1.2 Finding of Fact. Uncontrolled development and use of the floodplains and rivers of the unincorporated areas of the county would impair the public health, safety, convenience, general welfare and tax base.

1.3 Statement of Purpose. This ordinance is intended to regulate floodplain development to:

- (1) Protect life, health, and property;
- (2) Minimize expenditures of public funds for flood control projects;
- (3) Minimize rescue and relief efforts undertaken at the expense of the taxpayers;
- (4) Minimize business interruptions and other economic disruptions;
- (5) Minimize damage to public facilities in the floodplain;
- (6) Minimize the occurrence of future flood blight areas in the floodplain;
- (7) Discourage the victimization of unwary land and homebuyers;
- (8) Prevent increases in flood heights that could increase flood damage and result in conflicts between property owners; and
- (9) Discourage development in a floodplain if there is any practicable alternative to locate the activity, use or structure outside of the floodplain.

1.4 Title. This Ordinance shall be known as the Floodplain Zoning Ordinance for Door County, Wisconsin.

1.5 General Provisions.

- (1) Areas to be Regulated. This Ordinance regulates all areas that would be covered by the regional flood or base flood as shown on the Flood Insurance Rate Map (FIRM) or other maps approved by the Wisconsin Department of Natural Resources (DNR). Base flood elevations are derived from the flood profiles in the Flood Insurance Study (FIS) and are shown as AE, A1-30, and AH Zones on the FIRM. Other regulatory zones are displayed as A and AO zones. Regional Flood Elevations (RFE) may be derived from other studies. If more than one map or revision is referenced, the most restrictive information shall apply.

(2) Official Maps and Revisions. The boundaries of all floodplain districts are designated as A, AE, AH, AO or A1-30 on the maps based on the Flood Insurance Study (FIS) listed below. Any change to the base flood elevations (BFE) or any changes to the boundaries of the floodplain or floodway in the FIS or on the Flood Insurance Rate Map (FIRM) must be reviewed and approved by the DNR and FEMA through the Letter of Map Change process (see s. 8.0, Amendments) before it is effective. No changes to RFE's on non-FEMA maps shall be effective until approved by the DNR. These maps and revisions are on file in the office of the Door County Land Use Services Department. If more than one map or revision is referenced, the most restrictive information shall apply.

(a) Flood Insurance Rate Map (FIRM), Community number 55029, dated March 2, 2009 with corresponding profiles that are based on the Flood Insurance Study (FIS) Number 55029CV000A, dated March 2, 2009:

AFFECTED MAP PANELS: 55029C0012C, 55029C0014C, 55029C0016C, 55029C0017C, 55029C0018C, 55029C0036C, 55029C0037C, 55029C0038C, 55029C0039C, 55029C0041C, 55029C0043C, 55029C0062C, 55029C0063C, 55029C0064C, 55029C0066C, 55029C0067C, 55029C0068C, 55029C0077C, 55029C0079C, 55029C0081C, 55029C0083C, 55029C0084C, 55029C0086C, 55029C0087C, 55029C0088C, 55029C0091C, 55029C0092C, 55029C0101C, 55029C0103C, 55029C0134C, 55029C0142C, 55029C0155C, 55029C0165C, 55029C0167C, 55029C0169C, 55029C0186C, 55029C0187C, 55029C0188C, 55029C0189C, 55029C0192C, 55029C0193C, 55029C0201C, 55029C0203C, 55029C0206C, 55029C0207C, 55029C0208C, 55029C0209C, 55029C0212C, 55029C0215C, 55029C0216C, 55029C0220C, 55029C0226C, 55029C0228C, 55029C0260C, 55029C0262C, 55029C0263C, 55029C0264C, 55029C0266C, 55029C0269C, 55029C0276C, 55029C0285C, 55029C0290C, 55029C0295C, 55029C0305C, 55029C0310C, 55029C0311C, 55029C0312C, 55029C0334C, 55029C0339C, 55029C0345C, 55029C0351C, 55029C0353C, 55029C0360C, 55029C0368C, 55029C0369C, 55029C0380C, 55029C0381C, 55029C0383C, 55029C0390C, 55029C0391C, 55029C0409C, 55029C0414C, 55029C0420C, 55029C0429C, 55029C0430C, 55029C0433C, 55029C0435C, 55029C0436C, 55029C0437C, 55029C0440C, 55029C0445C, 55029C0451C, 55029C0452C, 55029C0459C, 55029C0460C, 55029C0465C, 55029C0470C, 55029C0477C, 55029C0478C, 55029C0479C, 55029C0481C, 55029C0482C, 55029C0485C, 55029C0486C, 55029C0487C, 55029C0489C, 55029C0491C, 55029C0501C, 55029C0502C, 55029C0530C, 55029C0535C, 55029C0536C, 55029C0556C, 55029C0557C, 55029C0559C, 55029C0578C, 55029C0579C, 55029C0580C, 55029C0581C, 55029C0583C, 55029C0586C, 55029C0605C, 55029C0611C

Approved by: The DNR and FEMA

(b) Other Studies:

- (1) Lower Ahnapee River Dam Failure Analysis; Mead & Hunt, January 1995.
- (2) Clark Lake Flood Elevation Analysis; approved by WDNR; Bill Marlett, May 9, 1983.
- (3) Europe Lake Flood Data; by WDNR; Richard Koch & Lynn Goldade, October 14, 1985.
- (4) Kangaroo Lake Flood Elevation Analysis; approved by WDNR; Bill Marlett, May 19, 1982.

- (3) Establishment of Floodplain Zoning Districts. The regional floodplain areas are divided into three districts as follows:
 - (a) The Floodway District (FW), is the channel of a river or stream and those portions of the floodplain adjoining the channel required to carry the regional floodwaters and are contained within AE Zones as shown on the FIRM.
 - (b) The Floodfringe District (FF) is that portion between the regional flood limits and the floodway and displayed as AE Zones on the FIRM.
 - (c) The General Floodplain District (GFP) is those areas that may be covered by floodwater during the regional flood and does not have a BFE or floodway boundary determined, including A, AH and AO zones on the FIRM.
- (4) Locating Floodplain Boundaries. Discrepancies between boundaries on the official floodplain zoning map and actual field conditions shall be resolved using the criteria in subd. (a) or (b) below. If a significant difference exists, the map shall be amended according to s. 8.0, Amendments. The zoning administrator can rely on a boundary derived from a profile elevation to grant or deny a land use, whether or not a map amendment is required. The zoning administrator shall be responsible for documenting actual pre-development field conditions and the basis upon which the district boundary was determined and for initiating any map amendments required under this section. Disputes between the zoning administrator and an applicant over the district boundary line shall be settled according to s. 7.3(3) and the criteria in (a) and (b) below. Where the flood profiles are based on established base flood elevations from a FIRM, FEMA must approve any map amendment or revision pursuant to s. 8.0, Amendments.
 - (a) If flood profiles exist, the map scale and the profile elevations shall determine the district boundary. The regional or base flood elevations shall govern if there are any discrepancies.
 - (b) Where flood profiles do not exist for projects, the location of the boundary shall be determined by the map scale.
- (5) Removal of Lands from Floodplain. Compliance with the provisions of this Ordinance shall not be grounds for removing land from the floodplain unless it is filled at least two feet above the regional or base flood elevation, the fill is contiguous to land outside the floodplain, and the map is amended pursuant to s. 8.0, Amendments.
- (6) Compliance. Any development or use within the areas regulated by this Ordinance shall be in compliance with the terms of this Ordinance, and other applicable local, state, and federal regulations.
- (7) Municipalities and State Agencies Regulated. Unless specifically exempted by law, all cities, villages, towns, and counties are required to comply with this Ordinance and obtain all necessary permits. State agencies are required to comply if s. 13.48(13), Wis. Stats., applies. The construction, reconstruction, maintenance and repair of state highways and bridges by the Wisconsin Department of Transportation is exempt when s. 30.2022, Wis. Stats., applies.

(8) Abrogation and Greater Restrictions

(a) This Ordinance supersedes all the provisions of any prior county zoning ordinance enacted under ss. 59.69, 59.692, 59.694, or s. 87.30, Wis. Stats., which relate to floodplains. A more restrictive ordinance shall continue in full force and effect to the extent of the greater restrictions, but not otherwise.

(b) This Ordinance is not intended to repeal, abrogate or impair any existing deed restrictions, covenants, or easements. If this Ordinance imposes greater restrictions, the provisions of this Ordinance shall prevail.

(9) Interpretation. In their interpretation and application, the provisions of this Ordinance are the minimum requirements liberally construed in favor of the county and are not a limitation on or repeal of any other powers granted by the Wis. Stats. If a provision of this Ordinance, required by Ch. NR 116, Wis. Admin. Code, is unclear, the provision shall be interpreted in light of the standards in effect on the date of the adoption of this Ordinance or in effect on the date of the most recent text amendment to this Ordinance.

(10) Warning and Disclaimer of Liability. The flood protection standards in this Ordinance are based on engineering experience and research. Larger floods may occur or the flood height may be increased by man-made or natural causes. This Ordinance does not imply or guarantee that non-floodplain areas or permitted floodplain uses will be free from flooding and flood damages. This Ordinance does not create liability on the part of, or a cause of action against, the municipality or any officer or employee thereof for any flood damage that may result from reliance on this Ordinance.

(11) Severability. Should any portion of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected.

(12) Annexed Areas for Cities and Villages. The Door County floodplain zoning provisions in effect on the date of annexation shall remain in effect and shall be enforced by the municipality for all annexed areas until the municipality adopts and enforces an ordinance which meets the requirements of Ch. NR 116, Wis. Admin. Code and 44 CFR 59-72, National Flood Insurance Program (NFIP). These annexed lands are described on the municipality's official zoning map. County floodplain zoning provisions are incorporated by reference for the purpose of administering this section and are on file in the office of the municipal zoning administrator. All plats or maps of annexation shall show the regional flood elevation and the floodway location.

2.0 GENERAL STANDARDS APPLICABLE TO ALL FLOODPLAIN DISTRICTS

The county shall review all permit applications to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is in a flood-prone area, all new construction and substantial improvements shall be designed and anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads; be constructed with flood-resistant materials; be constructed to minimize flood damages and to ensure that utility and mechanical equipment is designed and/or located so as to prevent water from entering or accumulating within the equipment during conditions of flooding.

Subdivisions shall be reviewed for compliance with the above standards. All subdivision proposals (including manufactured home parks) shall include regional flood elevation and floodway data for any development that meets the subdivision definition of this Ordinance and all other requirements in s. 7.1(2). Adequate drainage shall be provided to reduce exposure to flood hazards and all public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damages.

2.1 Hydraulic and Hydrologic Analyses

(1) No floodplain development shall:

(a) Obstruct flow, defined as development which blocks the conveyance of floodwaters by itself or with other development, causing any increase in the regional flood height; or

(b) Cause any increase in the regional flood height due to floodplain storage area lost.

(2) The zoning administrator shall deny permits if it is determined the proposed development will obstruct flow or cause any increase in the regional flood height, based on the officially adopted FIRM or other adopted map, unless the provisions of s. 8.0, Amendments are met.

2.2 Watercourse Alternations. No floodplain zoning permit to alter or relocate a watercourse in a mapped floodplain shall be issued until the zoning administrator has notified in writing all adjacent municipalities, the DNR and FEMA regional offices, and required the applicant to secure all necessary state and federal permits. The standards of s. 2.1 must be met and the flood carrying capacity of any altered or relocated watercourse shall be maintained.

As soon as is practicable, but not later than six months after the date of the watercourse alteration or relocation and pursuant to s. 8.0, Amendments, the municipality shall apply for a Letter of Map Revision (LOMR) from FEMA. Any such alterations must be reviewed and approved by FEMA and the DNR through the LOMC process.

2.3 Chapter 30, 31, Wis. Stats., Development. Development which requires a permit from the DNR, under Chs. 30 and 31, Wis. Stats., such as docks, piers, wharves, bridges, culverts, dams and navigational aids, may be allowed if the necessary permits are obtained and amendments to the floodplain zoning ordinance are made according to s. 8.0, Amendments.

2.4 Public or Private Campgrounds. Public or private campgrounds shall have a low flood damage potential and shall meet the following provisions:

- (1) The campground is approved by the Wisconsin Department of Health Services;
- (2) A floodplain zoning permit for the campground is issued by the zoning administrator;
- (3) The character of the river system and the campground elevation are such that a 72-hour warning of an impending flood can be given to all campground occupants;
- (4) There is an adequate flood warning procedure for the campground that offers the minimum notice required under this section to all persons in the campground. This procedure shall include a written agreement between the campground owner, the municipal emergency government coordinator and the chief law enforcement official which specifies the flood elevation at which evacuation shall occur, personnel responsible for monitoring flood elevations, types of warning systems to be used and the procedures for notifying at-risk parties, and the methods and personnel responsible for conducting the evacuation;
- (5) This agreement shall be for no more than one calendar year, at which time the agreement shall be reviewed and updated by the officials identified in sub. (4) to remain in compliance with all applicable regulations, including those of the Wisconsin Department of Health Services and all other applicable regulations;
- (6) Only camping units that are fully licensed, if required, and ready for highway use are allowed;
- (7) The camping units shall not occupy any site in the campground for more than 180 consecutive days, at which time the camping unit must be removed from the floodplain for a minimum of 24 hours;
- (8) All camping units that remain on site for more than 30 days shall be issued a limited authorization by the campground operator, a written copy of which is kept on file at the campground. Such authorization shall allow placement of a camping unit for a period not to exceed 180 days and shall ensure compliance with all the provisions of this section;
- (9) The county shall monitor the limited authorizations issued by the campground operator to assure compliance with the terms of this section;
- (10) All camping units that remain in place for more than 180 consecutive days must meet the applicable requirements in either s. 3.0, 4.0, or 5.0 for the floodplain district in which the structure is located;
- (11) The campground shall have signs clearly posted at all entrances warning of the flood hazard and the procedures for evacuation when a flood warning is issued; and
- (12) All service facilities, including but not limited to refuse collection, electrical service, gas lines, propane tanks, sewage systems and wells shall be properly

anchored and placed at or floodproofed to the flood protection elevation.

3.0 FLOODWAY DISTRICT (FW)

3.1 Applicability. This section applies to all floodway areas on the floodplain zoning maps and those identified pursuant to s. 5.4.

3.2 Permitted Uses. The following open space uses are allowed in the Floodway District and the floodway areas of the General Floodplain District, if:

- they are not prohibited by any other ordinance;
 - they meet the standards in ss. 3.3 and 3.4; and
 - all permits or certificates have been issued according to s. 7.1.
- (1) Agricultural uses, such as: farming, outdoor plant nurseries, horticulture, viticulture and wild crop harvesting.
 - (2) Nonstructural industrial and commercial uses, such as loading areas, parking areas and airport landing strips.
 - (3) Nonstructural recreational uses, such as golf courses, tennis courts, archery ranges, picnic grounds, boat ramps, swimming areas, parks, wildlife and nature preserves, game farms, fish hatcheries, shooting, trap and skeet activities, hunting and fishing areas and hiking and horseback riding trails, subject to the fill limitations of s. 3.3(4).
 - (4) Uses or structures accessory to open space uses, or classified as historic structures that comply with ss. 3.3 and 3.4.
 - (5) Extraction of sand, gravel or other materials that comply with s. 3.3(4).
 - (6) Functionally water-dependent uses, such as docks, piers or wharves, dams, flowage areas, culverts, navigational aids and river crossings of transmission lines, and pipelines that comply with Chs. 30 and 31, Wis. Stats.
 - (7) Public utilities, streets and bridges that comply with s. 3.3(3).

3.3 Standards for Developments in the Floodway

- (1) General
 - (a) Any development in the floodway shall comply with s. 2.0 and have a low flood damage potential.
 - (b) Applicants shall provide the following data to determine the effects of the proposal according to ss. 2.1 and 7.1(2)(c):
 1. A cross-section elevation view of the proposal, perpendicular to the watercourse, showing if the proposed development will obstruct flow; or
 2. An analysis calculating the effects of this proposal on regional flood height.

- (c) The zoning administrator shall deny the permit application if the project will cause any increase in the flood elevations upstream or downstream, based on the data submitted for subd. (b), above.
- (2) Structures. Structures accessory to permanent open space uses or functionally dependent on a waterfront location may be allowed by permit if the structures comply with the following criteria:
 - (a) Not designed for human habitation, does not have a high flood damage potential and is constructed to minimize flood damage;
 - (b) Shall have a minimum of two openings on different walls having a total net area not less than one square inch for every square foot of enclosed area, and the bottom of all such openings being no higher than one foot above grade. The openings shall be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
 - (c) Must be anchored to resist flotation, collapse, and lateral movement;
 - (d) Mechanical and utility equipment must be elevated or flood proofed to or above the flood protection elevation; and
 - (e) It must not obstruct flow of flood waters or cause any increase in flood levels during the occurrence of the regional flood.
- (3) Public Utilities, Streets, and Bridges. Public utilities, streets and bridges may be allowed by permit, if:
 - (a) Adequate floodproofing measures are provided to the flood protection elevation; and
 - (b) Construction meets the development standards of s. 2.1.
- (4) Fills or Deposition of Materials. Fills or deposition of materials may be allowed by permit, if:
 - (a) The requirements of s. 2.1 are met;
 - (b) No material is deposited in navigable waters unless a permit is issued by the DNR pursuant to Ch. 30, Wis. Stats., and a permit pursuant to s. 404 of the Federal Water Pollution Control Act, Amendments of 1972, 33 U.S.C. 1344 has been issued, if applicable, and all other requirements have been met;
 - (c) The fill or other materials will be protected against erosion by riprap, vegetative cover, sheet piling or bulkheading; and
 - (d) The fill is not classified as a solid or hazardous material.

3.4 Prohibited Uses. All uses not listed as permitted uses in s. 3.2 are prohibited, including the following uses:

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- (1) Habitable structures, structures with high flood damage potential, or those not associated with permanent open-space uses;
- (2) Storing materials that are buoyant, flammable, explosive, injurious to property, water quality, or human, animal, plant, fish or other aquatic life;
- (3) Uses not in harmony with or detrimental to uses permitted in the adjoining districts;
- (4) Any private or public sewage systems, except portable latrines that are removed prior to flooding and systems associated with recreational areas and DNR-approved campgrounds that meet the applicable provisions of local ordinances and Ch. SPS 383, Wis. Admin. Code;
- (5) Any public or private wells which are used to obtain potable water, except those for recreational areas that meet the requirements of local ordinances and Chs. NR 811 and NR 812, Wis. Admin. Code;
- (6) Any solid or hazardous waste disposal sites;
- (7) Any wastewater treatment ponds or facilities, except those permitted under s. NR 110.15(3)(b), Wis. Admin. Code; and
- (8) Any sanitary sewer or water supply lines, except those to service existing or proposed development located outside the floodway which complies with the regulations for the floodplain area occupied.

4.0 FLOODFRINGE DISTRICT (FF)

4.1 Applicability. This section applies to all floodfringe areas shown on the floodplain zoning maps and those identified pursuant to s. 5.4.

4.2 Permitted Uses. Any structure, land use, or development is allowed in the Floodfringe District if the standards in s. 4.3 are met, the use is not prohibited by this or any other ordinance or regulation and all permits or certificates specified in s. 7.1 have been issued.

4.3 Standards for Development in the Floodfringe. S. 2.1 shall apply in addition to the following requirements according to the use requested. Any existing structure in the floodfringe must meet the requirements of s. 6.0, Nonconforming Uses;

- (1) Residential Uses. Any structure, including a manufactured home, which is to be newly constructed or moved into the floodfringe, shall meet or exceed the following standards. Any existing structure in the floodfringe must meet the requirements of s. 6.0 Nonconforming Uses;
 - (a) The elevation of the lowest floor shall be at or above the flood protection elevation on fill unless the requirements of s. 4.3 (1)(b) can be met. The fill shall be one foot or more above the regional flood elevation extending at least 15 feet beyond the limits of the structure.
 - (b) The basement or crawlway floor may be placed at the regional flood elevation if it is dry floodproofed to the flood protection elevation. No basement or crawlway floor is allowed below the regional flood elevation;
 - (c) Contiguous dryland access shall be provided from a structure to land outside of the floodplain, except as provided in subd. (d).
 - (d) In developments where existing street or sewer line elevations make compliance with subd. (c) impractical, the county may permit new development and substantial improvements where roads are below the regional flood elevation, if:
 1. The county has written assurance from police, fire and emergency services that rescue and relief will be provided to the structure(s) by wheeled vehicles during a regional flood event; or
 2. The county has a DNR-approved emergency evacuation plan.
- (2) Accessory Structures or Uses. Accessory structures shall be constructed on fill with the lowest floor at or above the regional flood elevation.
- (3) Commercial Uses. Any commercial structure which is erected, altered or moved into the floodfringe shall meet the requirements of s. 4.3(1). Subject to the requirements of s. 4.3(5), storage yards, surface parking lots and other such uses may be placed at lower elevations if an adequate warning system exists to protect life and property.
- (4) Manufacturing and Industrial Uses. Any manufacturing or industrial structure which is erected, altered or moved into the floodfringe shall have the lowest floor

elevated to or above the flood protection elevation or meet the floodproofing standards in s 7.5. Subject to the requirements of s. 4.3(5), storage yards, surface parking lots and other such uses may be placed at lower elevations if an adequate warning system exists to protect life and property.

- (5) Storage of materials that are buoyant, flammable, explosive, or injurious to property, water quality or human, animal, plant, fish or aquatic life shall be stored at or above the flood protection elevation or floodproofed in compliance with s. 7.5. Adequate measures shall be taken to ensure that such materials will not enter the water body during flooding.
- (6) Public Utilities, Streets, and Bridges. All utilities, streets and bridges shall be designed to be compatible with comprehensive floodplain development plans; and
 - (a) When failure of public utilities, streets and bridges would endanger public health or safety, or where such facilities are deemed essential, construction or repair of such facilities shall only be permitted if they are designed to comply with s. 7.5.
 - (b) Minor roads or non-essential utilities may be constructed at lower elevations if they are designed to withstand flood forces to the regional flood elevation.
- (7) Sewage Systems. All sewage disposal systems shall be designed to minimize or eliminate infiltration of flood water into the system, pursuant to s. 7.5(3), to the flood protection elevation and meet the provisions of all local ordinances and Ch. SPS 383, Wis. Admin. Code.
- (8) Wells. All wells shall be designed to minimize or eliminate infiltration of flood waters into the system, pursuant to s. 7.5(3), to the flood protection elevation and shall meet the provisions of Chs. NR 811 and NR 812, Wis. Admin. Code.
- (9) Solid Waste Disposal Sites. Disposal of solid or hazardous waste is prohibited in floodfringe areas.
- (10) Deposition of Materials. Any deposited material must meet all the provisions of this Ordinance.
- (11) Manufactured Homes.
 - (a) Owners or operators of all manufactured home parks and subdivisions shall provide adequate surface drainage to minimize flood damage, and prepare, secure approval and file an evacuation plan, indicating vehicular access and escape routes, with local emergency management authorities.
 - (b) In existing manufactured home parks, all new homes, replacement homes on existing pads, and substantially improved homes shall:
 1. have the lowest floor elevated to the flood protection elevation; and
 2. be anchored so they do not float, collapse or move laterally during a flood.

- (c) Outside of existing manufactured home parks, including new manufactured home parks and all single units outside of existing parks, all new, replacement and substantially improved manufactured homes shall meet the residential development standards for the floodfringe in s. 4.3(1).
- (12) Mobile Recreational Vehicles. All mobile recreational vehicles that are on site for 180 consecutive days or more or are not fully licensed and ready for highway use shall meet the elevation and anchoring requirements in s. 4.3 (11)(b) and (c). A mobile recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick-disconnect utilities and security devices and has no permanently attached additions.

5.0 GENERAL FLOODPLAIN DISTRICT (GFP)

5.1 Applicability. The provisions for this district shall apply to all floodplains mapped as A, AO or AH zones.

5.2 Permitted Uses. Pursuant to s. 5.4, it shall be determined whether the proposed use is located within the floodway or floodfringe. Those uses permitted in the Floodway (s. 3.2) and Floodfringe (s. 4.2) Districts are allowed within the General Floodplain District, according to the standards of s. 5.3, provided that all permits or certificates required under s. 7.1 have been issued.

5.3 Standards for Development in the General Floodplain District. S. 3.0 applies to floodway areas, s. 4.0 applies to floodfringe areas. The rest of this Ordinance applies to either district.

- (1) In AO/AH Zones the structure's lowest floor must meet one of the conditions listed below whichever is higher:
 - (a) at or above the flood protection elevation; or
 - (b) two (2) feet above the highest adjacent grade around the structure; or
 - (c) the depth as shown on the FIRM
- (2) In AO/AH zones, provide plans showing adequate drainage paths to guide floodwaters around structures.

5.4 Determining Floodway and Floodfringe Limits. Upon receiving an application for development within the general floodplain district, the zoning administrator shall:

- (1) Require the applicant to submit two copies of an aerial photograph or a plan which shows the proposed development with respect to the general floodplain district limits, stream channel, and existing floodplain developments, along with a legal description of the property, fill limits and elevations, building floor elevations and flood proofing measures; and the flood zone as shown on the FIRM.
- (2) Require the applicant to furnish any of the following information deemed necessary by the DNR to evaluate the effects of the proposal upon flood height and flood flows, regional flood elevation and to determine floodway boundaries.
 - (a) A Hydrologic and Hydraulic Study as specified in s. 7.1(2)(c).

- (b) Plan (surface view) showing elevations or contours of the ground; pertinent structure, fill or storage elevations; size, location and layout of all proposed and existing structures on the site; location and elevations of streets, water supply, and sanitary facilities; soil types and other pertinent information;
- (c) Specifications for building construction and materials, floodproofing, filling, dredging, channel improvement, storage, water supply and sanitary facilities.

6.0 NONCONFORMING USES

6.1 General

- (1) Applicability. If these standards conform with s. 59.69(10), Wis. Stats., they shall apply to all modifications or additions to any nonconforming use or structure and to the use of any structure or premises which was lawful before the passage of this Ordinance or any amendment thereto.
- (2) The existing lawful use of a structure or its accessory use which is not in conformity with the provisions of this Ordinance may continue subject to the following conditions:
 - (a) No modifications or additions to a nonconforming use or structure shall be permitted unless they comply with this Ordinance. The words "modification" and "addition" include, but are not limited to, any alteration, addition, modification, structural repair, rebuilding or replacement of any such existing use, structure or accessory structure or use. Maintenance is not considered a modification; this includes painting, decorating, paneling and other nonstructural components and the maintenance, repair or replacement of existing private sewage or water supply systems or connections to public utilities. Any costs associated with the repair of a damaged structure are not considered maintenance.

The construction of a deck that does not exceed 200 square feet and that is adjacent to the exterior wall of a principal structure is not an extension, modification or addition. The roof of the structure may extend over a portion of the deck in order to provide safe ingress and egress to the principal structure.

- (b) If a nonconforming use or the use of a nonconforming structure is discontinued for 12 consecutive months, it is no longer permitted and any future use of the property, and any structure or building thereon, shall conform to the applicable requirements of this Ordinance;
- (c) The county shall keep a record which lists all nonconforming uses and nonconforming structures, their present equalized assessed value, the cost of all modifications or additions which have been permitted, and the percentage of the structure's total current value those modifications represent;
- (d) No modification or addition to any nonconforming structure or any structure with a nonconforming use, which over the life of the structure would equal or exceed 50% of its present equalized assessed value, shall be allowed unless the entire structure is permanently changed to a conforming

structure with a conforming use in compliance with the applicable requirements of this Ordinance. Contiguous dry land access must be provided for residential and commercial uses in compliance with s. 4.3(1). The costs of elevating the lowest floor of a nonconforming building or a building with a nonconforming use to the flood protection elevation are excluded from the 50% provisions of this paragraph;

- (e) No maintenance to any nonconforming structure or any structure with a nonconforming use, the cost of which would equal or exceed 50% of its present equalized assessed value, shall be allowed unless the entire structure is permanently changed to a conforming structure with a conforming use in compliance with the applicable requirements of this Ordinance. Contiguous dry land access must be provided for residential and commercial uses in compliance with s. 4.3(1).
- (f) If on a per event basis the total value of the work being done under (d) and (e) equals or exceeds 50% of the present equalized assessed value the work shall not be permitted unless the entire structure is permanently changed to a conforming structure with a conforming use in compliance with the applicable requirements of this Ordinance. Contiguous dry land access must be provided for residential and commercial uses in compliance with s. 4.3(1).
- (g) Except as provided in subd. (h), if any nonconforming structure or any structure with a nonconforming use is destroyed or is substantially damaged, it cannot be replaced, reconstructed or rebuilt unless the use and the structure meet the current ordinance requirements. A structure is considered substantially damaged if the total cost to restore the structure to its pre-damaged condition equals or exceeds 50% of the structure's present equalized assessed value.
- (h) For nonconforming buildings that are substantially damaged or destroyed by a nonflood disaster, the repair or reconstruction of any such nonconforming building shall be permitted in order to restore it to the size and use in effect prior to the damage event, provided that the minimum federal code requirements below are met and all required permits have been granted prior to the start of construction.

1. Residential Structures

- a. Shall have the lowest floor, including basement, elevated to or above the base flood elevation using fill, pilings, columns, posts or perimeter walls. Perimeter walls must meet the requirements of s. 7.5(2).
- b. Shall be anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy and shall be constructed with methods and materials resistant to flood damage.
- c. Shall be constructed with electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or elevated so as to prevent water from entering or accumulating within the components during conditions of flooding.

- d. In A Zones, obtain, review and utilize any flood data available from a federal, state or other source.
- e. In AO Zones with no elevations specified, shall have the lowest floor, including basement, meet the standards in s. 5.3(1).
- f. in AO Zones, shall have adequate drainage paths around structures on slopes to guide floodwaters around and away from the structure.

2. Nonresidential Structures

- a. Shall meet the requirements of s. 6.1(2)(h)1a-f.
 - b. Shall either have the lowest floor, including basement, elevated to or above the regional flood elevation; or, together with attendant utility and sanitary facilities, shall meet the standards in s. 7.5(1) or (2).
 - c. In AO Zones with no elevations specified, shall have the lowest floor, including basement, meet the standards in s. 5.3(1).
- (3) A nonconforming historic structure may be altered if the alteration will not preclude the structure's continued designation as a historic structure, the alteration will comply with s. 3.3(1), flood resistant materials are used, and construction practices and floodproofing methods that comply with s. 7.5 are used. Repair or rehabilitation of historic structures shall be exempt from the development standards of s. 6.1(2)(h)1 if it is determined that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and is the minimum necessary to preserve the historic character and design of the structure.

6.2 Floodway District

- (1) No modification or addition shall be allowed to any nonconforming structure or any structure with a nonconforming use in the Floodway District, unless such modification or addition:
 - (a) Has been granted a permit or variance which meets all ordinance requirements;
 - (b) Meets the requirements of s. 6.1;
 - (c) Shall not increase the obstruction to flood flows or regional flood height;
 - (d) Any addition to the existing structure shall be floodproofed, pursuant to s. 7.5, by means other than the use of fill, to the flood protection elevation; and
 - (e) If any part of the foundation below the flood protection elevation is enclosed, the following standards shall apply:
 - 1. The enclosed area shall be designed by a registered architect or engineer to allow for the efficient entry and exit of flood waters without human intervention. A minimum of two openings must be provided with a minimum net area of at least one square inch for every one square foot of

the enclosed area. The lowest part of the opening can be no more than 12 inches above the adjacent grade;

2. The parts of the foundation located below the flood protection elevation must be constructed of flood-resistant materials;
 3. Mechanical and utility equipment must be elevated or floodproofed to or above the flood protection elevation; and
 4. The use must be limited to parking, building access or limited storage.
- (2) No new on-site sewage disposal system, or addition to an existing on-site sewage disposal system, except where an addition has been ordered by a government agency to correct a hazard to public health, shall be allowed in the Floodway District. Any replacement, repair or maintenance of an existing on-site sewage disposal system in a floodway area shall meet the applicable requirements of all municipal ordinances, s. 7.5(3) of this Ordinance, and Ch. SPS 383, Wis. Admin. Code.
- (3) No new well or modification to an existing well used to obtain potable water shall be allowed in the Floodway District. Any replacement, repair or maintenance of an existing well in the Floodway District shall meet the applicable requirements of all municipal ordinances, s. 7.5(3) of this Ordinance, and Chs. NR 811 and NR 812, Wis. Admin. Code.

i.3 Floodfringe District

- (1) No modification or addition shall be allowed to any nonconforming structure or any structure with a nonconforming use unless such modification or addition has been granted a permit or variance by the county, and meets the requirements of s. 4.3 except where s. 6.3(2) is applicable.
- (2) Where compliance with the provisions of subd. (1) would result in unnecessary hardship and only where the structure will not be used for human habitation or be associated with a high flood damage potential, the Board of Adjustment, using the procedures established in s. 7.3, may grant a variance from those provisions of subd. (1) for modifications or additions using the criteria listed below. Modifications or additions which are protected to elevations lower than the flood protection elevation may be permitted if:
 - (a) No floor is allowed below the regional flood elevation for residential or commercial structures;
 - (b) Human lives are not endangered;
 - (c) Public facilities, such as water or sewer, shall not be installed;
 - (d) Flood depths shall not exceed two feet;
 - (e) Flood velocities shall not exceed two feet per second; and
 - (f) The structure shall not be used for storage of materials as described in s. 4.3(5).

- (3) All new private sewage disposal systems, or addition to, replacement, repair or maintenance of a private sewage disposal system shall meet all the applicable provisions of all local ordinances, s. 7.5(3) of this Ordinance, and Ch. SPS 383, Wis. Admin. Code.
- (4) All new wells, or addition to, replacement, repair or maintenance of a well shall meet the applicable provisions of this Ordinance, s. 7.5(3) of this Ordinance, and Ch. NR 811 and NR 812, Wis. Admin. Code.

7.0 ADMINISTRATION

The zoning administrator, planning agency, and Board of Adjustment appointed to administer the zoning ordinances adopted under ss. 59.69 and 59.692, Wis. Stats., shall also administer this Ordinance.

7.1 Zoning Administrator

- (1) Duties and Powers. The zoning administrator is authorized to administer this Ordinance and shall have the following duties and powers:
 - (a) Advise applicants of the ordinance provisions, assist in preparing permit applications and appeals, and assure that the regional flood elevation for the proposed development is shown on all permit applications.
 - (b) Issue permits and inspect properties for compliance with provisions of this Ordinance and issue certificates of compliance where appropriate.
 - (c) Inspect and assess all damaged floodplain structures to determine if substantial damage to the structures has occurred.
 - (d) Keep records of all official actions such as:
 - 1. All permits issued, inspections made, and work approved;
 - 2. Documentation of certified lowest floor and regional flood elevations;
 - 3. Floodproofing certificates.
 - 4. Water surface profiles, floodplain zoning maps and ordinances, nonconforming uses and structures including changes, appeals, variances and amendments.
 - 5. All substantial damage assessment reports for floodplain structures.
 - 6. List of nonconforming structures and uses.
 - (e) Submit copies of the following items to the DNR:
 - 1. Within 10 days of the decision, a copy of any decisions on variances, appeals for map or text interpretations, and map or text amendments;
 - 2. Copies of case-by-case analyses and other required information including an annual summary of floodplain zoning actions taken.
 - 3. Copies of substantial damage assessments performed and all related correspondence concerning the assessments.

(f) Investigate, prepare reports, and report violations of this Ordinance to the county zoning agency and Corporation Counsel for prosecution. Copies of the reports shall also be sent to the DNR.

(g) Submit copies of amendments to the FEMA Regional office.

(2) Floodplain Zoning Permit. A floodplain zoning permit shall be obtained before any new development; repair, modification or addition to an existing structure; or change in the use of a building or structure, including sewer and water facilities, may be initiated. Application to the zoning administrator shall include:

(a) General Information

1. Name and address of the applicant, property owner and contractor;
2. Legal description, proposed use, and whether it is new construction or a modification;
3. Fee, as established by the municipality.

(b) Site Development Plan. A site plan drawn to scale shall be submitted with the permit application form and shall contain:

1. Location, dimensions, area and elevation of the lot;
2. Location of the ordinary highwater mark of any abutting navigable waterways;
3. Location of any structures with distances measured from the lot lines and street center lines;
4. Location of any existing or proposed on-site sewage systems or private water supply systems;
5. Location and elevation of existing or future access roads;
6. Location of floodplain and floodway limits as determined from the official floodplain zoning maps;
7. The elevation of the lowest floor of proposed buildings and any fill using the vertical datum from the adopted study – either National Geodetic Vertical Datum (NGVD) or North American Vertical Datum (NAVD);
8. Data sufficient to determine the regional flood elevation in NGVD or NAVD at the location of the development and to determine whether or not the requirements of ss. 3.0 or 4.0 are met; and
9. Data to determine if the proposed development will cause an obstruction to flow or an increase in regional flood height or discharge according to s. 2.1. This may include any of the information noted in s. 3.3(1).

(c) Hydraulic and Hydrologic Studies to Analyze Development. All hydraulic and hydrologic studies shall be completed under the direct supervision of a

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professional engineer registered in the State of Wisconsin. The study contractor shall be responsible for the technical adequacy of the study. All studies shall be reviewed and approved by the DNR.

1. Zone A floodplains:
 - a. Hydrology. The appropriate method shall be based on the standards in Ch. NR 116.07(3), Wis. Admin. Code, *Hydrologic Analysis: Determination of Regional Flood Discharge*.
 - b. Hydraulic modeling. The regional flood elevation shall be based on the standards in Ch. NR 116.07(4), Wis. Admin. Code, *Hydraulic Analysis: Determination of Regional Flood Elevation* and the following:
 - i. determination of the required limits of the hydraulic model shall be based on detailed study information for downstream structures (dam, bridge, culvert) to determine adequate starting WSEL for the study.
 - ii. channel sections must be surveyed.
 - iii. minimum four foot contour data in the overbanks shall be used for the development of cross section overbank and floodplain mapping.
 - iv. a maximum distance of 500 feet between cross sections is allowed in developed areas with additional intermediate cross sections required at transitions in channel bottom slope including a survey of the channel at each location.
 - v. the most current version of HEC_RAS shall be used.
 - vi. a survey of bridge and culvert openings and the top of road is required at each structure.
 - vii. additional cross sections are required at the downstream and upstream limits of the proposed development and any necessary intermediate locations based on the length of the reach if greater than 500 feet.
 - viii. standard accepted engineering practices shall be used when assigning parameters for the base model such as flow, Manning's N values, expansion and contraction coefficients or effective flow limits. The base model shall be calibrated to past flooding data such as high water marks to determine the reasonableness of the model results. If no historical data is available, adequate justification shall be provided for any parameters outside standard accepted engineering practices.
 - ix. the model must extend past the upstream limit of the difference in the existing and proposed flood profiles in order to provide a tie-in to existing studies. The height difference between the

proposed flood profile and the existing study profiles shall be no more than 0.00 feet.

- c. Mapping. A work map of the reach studied shall be provided, showing all cross section locations, floodway/floodplain limits based on best available topographic data, geographic limits of the proposed development and whether the proposed development is located in the floodway.
 - i. If the proposed development is located outside of the floodway, then it is determined to have no impact on the regional flood elevation.
 - ii. If any part of the proposed development is in the floodway, it must be added to the base model to show the difference between existing and proposed conditions. The study must ensure that all coefficients remain the same as in the existing model, unless adequate justification based on standard accepted engineering practices is provided.
2. Zone AE Floodplains
- a. Hydrology. If the proposed hydrology will change the existing study, the appropriate method to be used shall be based on Ch. NR 116.07(3), Wis. Admin. Code, Hydrologic Analysis: Determination of Regional Flood Discharge.
 - b. Hydraulic model. The regional flood elevation shall be based on the standards in Ch. NR 116.07(4), Wis. Admin. Code, Hydraulic Analysis: Determination of Regional Flood Elevation and the following:
 - i. Duplicate Effective Model. The effective model shall be reproduced to ensure correct transference of the model data and to allow integration of the revised data to provide a continuous FIS model upstream and downstream of the revised reach. If data from the effective model is available, models shall be generated that duplicate the FIS profiles and the elevations shown in the Floodway Data Table in the FIS report to within 0.1 foot.
 - ii. Corrected Effective Model. The Corrected Effective Model shall not include any man-made physical changes since the effective model date, but shall import the model into the most current version of HEC-RAS for DNR review.
 - iii. Existing (Pre-Project Conditions) Model. The Existing Model shall be required to support conclusions about the actual impacts of the project associated with the Revised (Post-Project) Model or to establish more up-to-date models on which to base the Revised (Post-Project) Model.

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- iv. Revised (Post-Project Conditions) Model. The Revised (Post-Project Conditions) Model shall incorporate the Existing Model and any proposed changes to the topography caused by the proposed development. This model shall reflect proposed conditions.
 - v. All changes to the Duplicate Effective Model and subsequent models must be supported by certified topographic information, bridge plans, construction plans and survey notes.
 - vi. Changes to the hydraulic models shall be limited to the stream reach for which the revision is being requested. Cross sections upstream and downstream of the revised reach shall be identical to those in the effective model and result in water surface elevations and topwidths computed by the revised models matching those in the effective models upstream and downstream of the revised reach as required. The Effective Model shall not be truncated.
- c. Mapping. Maps and associated engineering data shall be submitted to the DNR for review which meet the following conditions:
- i. Consistency between the revised hydraulic models, the revised floodplain and floodway delineations, the revised flood profiles, topographic work map, annotated FIRMs and/or Flood Boundary Floodway Maps (FBFMs), construction plans, bridge plans.
 - ii. Certified topographic map of suitable scale, contour interval, and a planimetric map showing the applicable items. If a digital version of the map is available, it may be submitted in order that the FIRM may be more easily revised.
 - iii. Annotated FIRM panel showing the revised 1% and 0.2% annual chance floodplains and floodway boundaries.
 - iv. If an annotated FIRM and/or FBFM and digital mapping data (GIS or CADD) are used then all supporting documentation or metadata must be included with the data submission along with the Universal Transverse Mercator (UTM) projection and State Plane Coordinate System in accordance with FEMA mapping specifications.
 - v. The revised floodplain boundaries shall tie into the effective floodplain boundaries.
 - vi. All cross sections from the effective model shall be labeled in accordance with the effective map and a cross section lookup table shall be included to relate to the model input numbering scheme.

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- vii. Both the current and proposed floodways shall be shown on the map.
- viii. The stream centerline, or profile baseline used to measure stream distances in the model shall be visible on the map.

(d) Expiration. All permits issued under the authority of this Ordinance shall expire no more than 180 days after issuance. The permit may be extended for a maximum of 180 days for good and sufficient cause.

- (3) Certificate of Compliance. No land shall be occupied or used, and no building which is hereafter constructed, altered, added to, modified, repaired, rebuilt or replaced shall be occupied until a certificate of compliance is issued by the zoning administrator, except where no permit is required, subject to the following provisions:
 - (a) The certificate of compliance shall show that the building or premises or part thereof, and the proposed use, conform to the provisions of this Ordinance;
 - (b) Application for such certificate shall be concurrent with the application for a permit;
 - (c) If all ordinance provisions are met, the certificate of compliance shall be issued within 10 days after written notification that the permitted work is completed;
 - (d) The applicant shall submit a certification signed by a registered professional engineer, architect or land surveyor that the fill, lowest floor and floodproofing elevations are in compliance with the permit issued. Floodproofing measures also require certification by a registered professional engineer or architect that the requirements of s. 7.5 are met.
- (4) Other Permits. Prior to obtaining a floodplain zoning permit the applicant must secure all necessary permits from federal, state, and local agencies, including but not limited to those required by the U.S. Army Corps of Engineers under s. 404 of the Federal Water Pollution Control Act, Amendments of 1972, 33 U.S.C. 1344.

7.2 Zoning Agency

- (1) The zoning agency shall:
 - (a) oversee the functions of the office of the zoning administrator; and
 - (b) review and advise the governing body on all proposed amendments to this Ordinance, maps and text.
- (2) The zoning agency shall not:

- (a) grant variances to the terms of the ordinance in place of action by the Board of Adjustment; or
- (b) amend the text or zoning maps in place of official action by the governing body.

7.3 Board of Adjustment. The Board of Adjustment, created under s. 59.694, Wis. Stats., is hereby authorized or shall be appointed to act for the purposes of this Ordinance. The Board shall exercise the powers conferred by Wisconsin Statutes and adopt rules for the conduct of business. The zoning administrator shall not be the secretary of the Board.

(1) Powers and Duties. The Board of Adjustment shall:

- (a) Appeals - Hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by an administrative official in the enforcement or administration of this Ordinance;
- (b) Boundary Disputes - Hear and decide disputes concerning the district boundaries shown on the official floodplain zoning map; and
- (c) Variances - Hear and decide, upon appeal, variances from the ordinance standards.

(2) Appeals to the Board.

(a) Appeals to the Board may be taken by any person aggrieved, or by any officer or department of the municipality affected by any decision of the zoning administrator or other administrative officer. Such appeal shall be taken within 30 days unless otherwise provided by the rules of the Board, by filing with the official whose decision is in question, and with the Board, a notice of appeal specifying the reasons for the appeal. The official whose decision is in question shall transmit to the Board all records regarding the matter appealed.

(b) Notice and Hearing for Appeals, Including Variances

1. Notice - The Board shall:

- a. Fix a reasonable time for the hearing;
- b. Publish adequate notice pursuant to Wisconsin Statutes, specifying the date, time, place and subject of the hearing; and
- c. Assure that notice shall be mailed to the parties in interest and the DNR Regional office at least 10 days in advance of the hearing.

2. Hearing - Any party may appear in person or by agent. The Board shall:

- a. Resolve boundary disputes according to s. 7.3(3);
- b. Decide variance applications according to s. 7.3(4); and
- c. Decide appeals of permit denials according to s. 7.4.

(c) Decision: The final decision regarding the appeal or variance application shall:

1. Be made within a reasonable time;
2. Be sent to the DNR Regional office within 10 days of the decision;
3. Be a written determination signed by the chairman or secretary of the Board;
4. State the specific facts which are the basis for the Board's decision;
5. Either affirm, reverse, vary or modify the order, requirement, decision or determination appealed, in whole or in part, dismiss the appeal for lack of jurisdiction or grant or deny the variance application; and
6. Include the reasons for granting an appeal, describing the hardship demonstrated by the applicant in the case of a variance, clearly stated in the recorded minutes of the Board proceedings.

(3) Boundary Disputes. The following procedure shall be used by the Board in hearing disputes concerning floodplain district boundaries:

- (a) If a floodplain district boundary is established by approximate or detailed floodplain studies, the flood elevations or profiles shall prevail in locating the boundary. If none exist, other evidence may be examined;
- (b) The person contesting the boundary location shall be given a reasonable opportunity to present arguments and technical evidence to the Board; and
- (c) If the boundary is incorrectly mapped, the Board should inform the zoning committee or the person contesting the boundary location to petition the governing body for a map amendment according to s. 8.0, Amendments.

(4) Variance.

- (a) The Board may, upon appeal, grant a variance from the standards of this Ordinance if an applicant convincingly demonstrates that:
 1. Literal enforcement of the ordinance will cause unnecessary hardship;
 2. The hardship is due to adoption of the floodplain ordinance and unique property conditions, not common to adjacent lots or premises. In such case the ordinance or map must be amended;
 3. The variance is not contrary to the public interest; and
 4. The variance is consistent with the purpose of this Ordinance in s. 1.3.
- (b) In addition to the criteria in subd. (a), to qualify for a variance under FEMA regulations, the following criteria must be met:
 1. The variance shall not cause any increase in the regional flood

elevation;

2. Variances can only be granted for lots that are less than one-half acre and are contiguous to existing structures constructed below the RFE; and
3. Variances shall only be granted upon a showing of good and sufficient cause, shall be the minimum relief necessary, shall not cause increased risks to public safety or nuisances, shall not increase costs for rescue and relief efforts and shall not be contrary to the purpose of the ordinance.

(c) A variance shall not:

1. Grant, extend or increase any use prohibited in the zoning district;
2. Be granted for a hardship based solely on an economic gain or loss;
3. Be granted for a hardship which is self-created.
4. Damage the rights or property values of other persons in the area;
5. Allow actions without the amendments to this Ordinance or map(s) required in s. 8.0, Amendments; and
6. Allow any alteration of an historic structure, including its use, which would preclude its continued designation as an historic structure.

(d) When a floodplain variance is granted the Board shall notify the applicant in writing that it may increase risks to life and property and flood insurance premiums could increase up to \$25.00 per \$100.00 of coverage. A copy shall be maintained with the variance record.

7.4 To Review Appeals of Permit Denials

(1) The Board shall review all data related to the appeal. This may include:

- (a) Permit application data listed in s. 7.1(2);
- (b) Floodway/floodfringe determination data in s. 5.4;
- (c) Data listed in s. 3.3(1)(b) where the applicant has not submitted this information to the zoning administrator; and
- (d) Other data submitted with the application, or submitted to the Board with the appeal.

(2) For appeals of all denied permits the Board shall:

- (a) Follow the procedures of s. 7.3;
- (b) Consider zoning agency recommendations; and

- (c) Either uphold the denial or grant the appeal.
- (3) For appeals concerning increases in regional flood elevation the Board shall:
- (a) Uphold the denial where the Board agrees with the data showing an increase in flood elevation. Increases may only be allowed after amending the flood profile and map and all appropriate legal arrangements are made with all adversely affected property owners as per the requirements of s. 8.0 Amendments; and
 - (b) Grant the appeal where the Board agrees that the data properly demonstrates that the project does not cause an increase provided no other reasons for denial exist.

7.5 Floodproofing Standards for Nonconforming Structures or Uses

- (1) No permit or variance shall be issued for a non-residential structure designed to be watertight below the regional flood elevation until the applicant submits a plan certified by a registered professional engineer or architect that the floodproofing measures will protect the structure or development to the flood protection elevation and submits a FEMA Floodproofing Certificate.
- (2) For a structure designed to allow the entry of floodwaters, no permit or variance shall be issued until the applicant submits a plan either:
 - (a) certified by a registered professional engineer or architect; or
 - (b) meets or exceeds the following standards:
 - 1. a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
 - 2. the bottom of all openings shall be no higher than one foot above grade; and
 - 3. openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
- (3) Floodproofing measures shall be designed, as appropriate, to:
 - (a) Withstand flood pressures, depths, velocities, uplift and impact forces and other regional flood factors;
 - (b) Protect structures to the flood protection elevation;
 - (c) Anchor structures to foundations to resist flotation and lateral movement;
 - (d) Minimize or eliminate infiltration of flood waters; and
 - (e) Minimize or eliminate discharges into flood waters.

7.6 Public Information

- (1) Place marks on structures to show the depth of inundation during the regional flood.
- (2) All maps, engineering data and regulations shall be available and widely distributed.
- (3) Real estate transfers should show what floodplain district any real property is in.

8.0 AMENDMENTS

Obstructions or increases may only be permitted if amendments are made to this Ordinance, the official floodplain zoning maps, floodway lines and water surface profiles, in accordance with s. 8.1.

- (1) In AE Zones with a mapped floodway, no obstructions or increases shall be permitted unless the applicant receives a Conditional Letter of Map Revision from FEMA and amendments are made to this Ordinance, the official floodplain zoning maps, floodway lines and water surface profiles, in accordance with s. 8.1. Any such alterations must be reviewed and approved by FEMA and the DNR.
- (2) In A Zones increases equal to or greater than 1.0 foot may only be permitted if the applicant receives a Conditional Letter of Map Revision from FEMA and amendments are made to this Ordinance, the official floodplain maps, floodway lines, and water surface profiles, in accordance with s. 8.1.

8.1 General. The governing body shall change or supplement the floodplain zoning district boundaries and this Ordinance in the manner outlined in s. 8.2 below. Actions which require an amendment to the ordinance and/ or submittal of a Letter of Map Change (LOMC) include, but are not limited to, the following:

- (1) Any fill or floodway encroachment that obstructs flow causing any increase in the regional flood height;
- (2) Any change to the floodplain boundaries and/or watercourse alterations on the FIRM;
- (3) Any changes to any other officially adopted floodplain maps listed in s. 1.5 (2)(b);
- (4) Any floodplain fill which raises the elevation of the filled area to a height at or above the flood protection elevation and is contiguous to land lying outside the floodplain;
- (5) Correction of discrepancies between the water surface profiles and floodplain maps;
- (6) Any upgrade to a floodplain zoning ordinance text required by s. NR 116.05, Wis. Admin. Code, or otherwise required by law, or for changes by the municipality; and
- (7) All channel relocations and changes to the maps to alter floodway lines or to remove an area from the floodway or the floodfringe that is based on a base flood elevation from a FIRM requires prior approval by FEMA.

8.2 Procedures. Ordinance amendments may be made upon petition of any party according to the provisions of s. 59.69, Wis. Stats. The petitions shall include all data required by ss. 5.4 and 7.1(2). The floodplain zoning permit shall not be issued until a Letter of Map Revision is issued by FEMA for the proposed changes.

- (1) The proposed amendment shall be referred to the zoning agency for a public hearing and recommendation to the governing body. The amendment and notice of public hearing shall be submitted to the DNR Regional office for review prior to the hearing. The amendment procedure shall comply with the provisions of s. 59.69, Wis. Stats.
- (2) No amendments shall become effective until reviewed and approved by the DNR.
- (3) All persons petitioning for a map amendment that obstructs flow causing any increase in the regional flood height, shall obtain flooding easements or other appropriate legal arrangements from all adversely affected property owners and notify local units of government before the amendment can be approved by the governing body.

9.0 Enforcement and Penalties. Any violation of the provisions of this Ordinance by any person shall be unlawful and shall be referred to the municipal attorney who shall expeditiously prosecute all such violators. A violator shall, upon conviction, forfeit to the municipality a penalty of not less than \$25 and not more than \$50.00 (fifty dollars), together with a taxable cost of such action. Each day of continued violation shall constitute a separate offense. Every violation of this Ordinance is a public nuisance and the creation may be enjoined and the maintenance may be abated by action at suit of the municipality, the state, or any citizen thereof pursuant to s. 87.30, Wis. Stats.

10.0 Definitions. Unless specifically defined, words and phrases in this Ordinance shall have their common law meaning and shall be applied in accordance with their common usage. Words used in the present tense include the future, the singular number includes the plural and the plural number includes the singular. The word "may" is permissive, "shall" is mandatory and is not discretionary.

1. A ZONES – Those areas shown on the Official Floodplain Zoning Map which would be inundated by the regional flood. These areas may be numbered or unnumbered A Zones. The A Zones may or may not be reflective of flood profiles, depending on the availability of data for a given area.
2. AH ZONE – See "AREA OF SHALLOW FLOODING".
3. AO ZONE – See "AREA OF SHALLOW FLOODING".
4. ACCESSORY STRUCTURE OR USE – A facility, structure, building or use which is accessory or incidental to the principal use of a property, structure or building.
5. ALTERATION – An enhancement, upgrading or substantial change or modifications other than an addition or repair to a dwelling or to electrical, plumbing, heating, ventilating, air conditioning and other systems within a structure.
6. AREA OF SHALLOW FLOODING – A designated AO, AH, AR/AO, AR/AH, or VO zone on a community's Flood Insurance Rate Map (FIRM) with a 1 percent or greater annual chance of flooding to an average depth of 1 to 3 feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity

flood may be evident. Such flooding is characterized by ponding or sheet flow.

7. **BASE FLOOD** – Means the flood having a one percent chance of being equaled or exceeded in any given year, as published by FEMA as part of a FIS and depicted on a FIRM.
8. **BASEMENT** – Any enclosed area of a building having its floor sub-grade, i.e., below ground level, on all sides.
9. **BUILDING** – See **STRUCTURE**.
10. **BULKHEAD LINE** – A geographic line along a reach of navigable water that has been adopted by a municipal ordinance and approved by the DNR pursuant to s. 30.11, Wis. Stats., and which allows limited filling between this bulkhead line and the original ordinary highwater mark, except where such filling is prohibited by the floodway provisions of this Ordinance.
11. **CAMPGROUND** – Any parcel of land which is designed, maintained, intended or used for the purpose of providing sites for nonpermanent overnight use by 4 or more camping units, or which is advertised or represented as a camping area.
12. **CAMPING UNIT** – Any portable device, no more than 400 square feet in area, used as a temporary shelter, including but not limited to a camping trailer, motor home, bus, van, pick-up truck, or tent that is fully licensed, if required, and ready for highway use.
13. **CERTIFICATE OF COMPLIANCE** – A certification that the construction and the use of land or a building, the elevation of fill or the lowest floor of a structure is in compliance with all of the provisions of this Ordinance.
14. **CHANNEL** – A natural or artificial watercourse with definite bed and banks to confine and conduct normal flow of water.
15. **CRAWLWAYS** or **CRAWL SPACE** – An enclosed area below the first usable floor of a building, generally less than five feet in height, used for access to plumbing and electrical utilities.
16. **DECK** – An unenclosed exterior structure that has no roof or sides, but has a permeable floor which allows the infiltration of precipitation.
17. **DNR** – The Wisconsin Department of Natural Resources.
18. **DEVELOPMENT** – Any artificial change to improved or unimproved real estate, including, but not limited to, the construction of buildings, structures or accessory structures; the construction of additions or alterations to buildings, structures or accessory structures; the repair of any damaged structure or the improvement or renovation of any structure, regardless of percentage of damage or improvement; the placement of buildings or structures; subdivision layout and site preparation; mining, dredging, filling, grading, paving, excavation or drilling operations; the storage, deposition or extraction of materials or equipment; and the installation, repair or removal of public or private sewage disposal systems or water supply facilities.
19. **DRYLAND ACCESS** – A vehicular access route which is above the regional flood elevation and which connects land located in the floodplain to land outside the floodplain, such as a road with its surface above regional flood elevation and wide enough for wheeled rescue and relief vehicles.

20. ENCROACHMENT – Any fill, structure, equipment, use or development in the floodway.
21. FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) – The federal agency that administers the National Flood Insurance Program.
22. FLOOD INSURANCE RATE MAP (FIRM) – A map of a community on which the Federal Insurance Administration has delineated both the floodplain and the risk premium zones applicable to the community. This map can only be amended by the Federal Emergency Management Agency.
23. FLOOD or FLOODING – A general and temporary condition of partial or complete inundation of normally dry land areas caused by one of the following conditions:
 - The overflow or rise of inland waters;
 - The rapid accumulation or runoff of surface waters from any source;
 - The inundation caused by waves or currents of water exceeding anticipated cyclical levels along the shore of Lake Michigan or Lake Superior; or
 - The sudden increase caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a seiche, or by some similarly unusual event.
24. FLOOD FREQUENCY – The probability of a flood occurrence which is determined from statistical analyses. The frequency of a particular flood event is usually expressed as occurring, on the average once in a specified number of years or as a percent (%) chance of occurring in any given year.
25. FLOODFRINGE – That portion of the floodplain outside of the floodway which is covered by flood waters during the regional flood and associated with standing water rather than flowing water.
26. FLOOD HAZARD BOUNDARY MAP – A map designating approximate flood hazard areas. Flood hazard areas are designated as unnumbered A-Zones and do not contain floodway lines or regional flood elevations. This map forms the basis for both the regulatory and insurance aspects of the National Flood Insurance Program (NFIP) until superseded by a Flood Insurance Study and a Flood Insurance Rate Map.
27. FLOOD INSURANCE STUDY – A technical engineering examination, evaluation, and determination of the local flood hazard areas. It provides maps designating those areas affected by the regional flood and provides both flood insurance rate zones and base flood elevations and may provide floodway lines. The flood hazard areas are designated as numbered and unnumbered A-Zones. Flood Insurance Rate Maps, that accompany the Flood Insurance Study, form the basis for both the regulatory and the insurance aspects of the National Flood Insurance Program.
28. FLOODPLAIN – Land which has been or may be covered by flood water during the regional flood. It includes the floodway and the floodfringe, and may include other designated floodplain areas for regulatory purposes.
29. FLOODPLAIN ISLAND – A natural geologic land formation within the floodplain that is surrounded, but not covered, by floodwater during the regional flood.
30. FLOODPLAIN MANAGEMENT – Policy and procedures to insure wise use of floodplains, including mapping and engineering, mitigation, education, and administration and enforcement of floodplain regulations.
31. FLOOD PROFILE – A graph or a longitudinal profile line showing the relationship of

the water surface elevation of a flood event to locations of land surface elevations along a stream or river.

32. FLOODPROOFING – Any combination of structural provisions, changes or adjustments to properties and structures, water and sanitary facilities and contents of buildings subject to flooding, for the purpose of reducing or eliminating flood damage.
33. FLOOD PROTECTION ELEVATION – An elevation of two feet of freeboard above the water surface profile elevation designated for the regional flood. (Also see: FREEBOARD.)
34. FLOOD STORAGE – Those floodplain areas where storage of floodwaters has been taken into account during analysis in reducing the regional flood discharge.
35. FLOODWAY – The channel of a river or stream and those portions of the floodplain adjoining the channel required to carry the regional flood discharge.
36. FREEBOARD – A safety factor expressed in terms of a specified number of feet above a calculated flood level. Freeboard compensates for any factors that cause flood heights greater than those calculated, including ice jams, debris accumulation, wave action, obstruction of bridge openings and floodways, the effects of watershed urbanization, loss of flood storage areas due to development and aggregation of the river or stream bed.
37. HABITABLE STRUCTURE – Any structure or portion thereof used or designed for human habitation.
38. HEARING NOTICE – Publication or posting meeting the requirements of Ch. 985, Wis. Stats. For appeals, a Class 1 notice, published once at least one week (7 days) before the hearing, is required. For all zoning ordinances and amendments, a Class 2 notice, published twice, once each week consecutively, the last at least a week (7 days) before the hearing. Local ordinances or bylaws may require additional notice, exceeding these minimums.
39. HIGH FLOOD DAMAGE POTENTIAL – Damage that could result from flooding that includes any danger to life or health or any significant economic loss to a structure or building and its contents.
40. HIGHEST ADJACENT GRADE – The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
41. HISTORIC STRUCTURE – Any structure that is either:
 - Listed individually in the National Register of Historic Places or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
 - Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
 - Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
 - Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either by an approved state program, as determined by the Secretary of the Interior; or by the Secretary of the Interior in states without approved programs.

42. INCREASE IN REGIONAL FLOOD HEIGHT – A calculated upward rise in the regional flood elevation greater than 0.00 foot, based on a comparison of existing conditions and proposed conditions which is directly attributable to development in the floodplain but not attributable to manipulation of mathematical variables such as roughness factors, expansion and contraction coefficients and discharge.
43. LAND USE – Any nonstructural use made of unimproved or improved real estate. (Also see DEVELOPMENT.)
44. LOWEST ADJACENT GRADE – Elevation of the lowest ground surface that touches any of the exterior walls of a building.
45. LOWEST FLOOR – The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 44 CFR 60.3.
46. MAINTENANCE – The act or process of restoring to original soundness, including redecorating, refinishing, non structural repairs, or the replacement of existing fixtures, systems or equipment with equivalent fixtures, systems or structures.
47. MANUFACTURED HOME – A structure transportable in one or more sections, which is built on a permanent chassis and is designed to be used with or without a permanent foundation when connected to required utilities. The term "manufactured home" includes a mobile home but does not include a "mobile recreational vehicle."
48. MOBILE/MANUFACTURED HOME PARK OR SUBDIVISION – A parcel (or contiguous parcels) of land, divided into two or more manufactured home lots for rent or sale.
49. MOBILE/MANUFACTURED HOME PARK OR SUBDIVISION, EXISTING – A parcel of land, divided into two or more manufactured home lots for rent or sale, on which the construction of facilities for servicing the lots is completed before the effective date of this Ordinance. At a minimum, this would include the installation of utilities, the construction of streets and either final site grading or the pouring of concrete pads.
50. MOBILE/MANUFACTURED HOME PARK, EXPANSION TO EXISTING – The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed. This includes installation of utilities, construction of streets and either final site grading, or the pouring of concrete pads.
51. MOBILE RECREATIONAL VEHICLE – A vehicle which is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled, carried or permanently towable by a licensed, light-duty vehicle, is licensed for highway use if registration is required and is designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel or seasonal use. Manufactured homes that are towed or carried onto a parcel of land, but do not remain capable of being towed or carried, including park model homes, do not fall within the definition of "mobile recreational vehicles."
52. MODEL, CORRECTED EFFECTIVE – A hydraulic engineering model that corrects any errors that occur in the Duplicate Effective Model, adds any additional cross sections to the Duplicate Effective Model, or incorporates more detailed topographic information than that used in the current effective model.

53. MODEL, DUPLICATE EFFECTIVE – A copy of the hydraulic analysis used in the effective FIS and referred to as the effective model.
54. MODEL, EFFECTIVE – The hydraulic engineering model that was used to produce the current effective Flood Insurance Study.
55. MODEL, EXISTING (PRE-PROJECT) – A modification of the Duplicate Effective Model or Corrected Effective Model to reflect any man made modifications that have occurred within the floodplain since the date of the effective model but prior to the construction of the project for which the revision is being requested. If no modification has occurred since the date of the effective model, then this model would be identical to the Corrected Effective Model or Duplicate Effective Model.
56. MODEL, REVISED (POST-PROJECT) – A modification of the Existing or Pre-Project Conditions Model, Duplicate Effective Model or Corrected Effective Model to reflect revised or post-project conditions.
57. MUNICIPALITY or MUNICIPAL – The county, city or village governmental units enacting, administering and enforcing this zoning ordinance.
58. NAVD or NORTH AMERICAN VERTICAL DATUM – Elevations referenced to mean sea level datum, 1988 adjustment.
59. NGVD or NATIONAL GEODETIC VERTICAL DATUM – Elevations referenced to mean sea level datum, 1929 adjustment.
60. NEW CONSTRUCTION – For floodplain management purposes, "new construction" means structures for which the start of construction commenced on or after the effective date of floodplain zoning regulations adopted by this community and includes any subsequent improvements to such structures. For the purpose of determining flood insurance rates, it includes any structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures.
61. NONCONFORMING STRUCTURE – An existing lawful structure or building which is not in conformity with the dimensional or structural requirements of this Ordinance for the area of the floodplain which it occupies. (For example, an existing residential structure in the floodfringe district is a conforming use. However, if the lowest floor is lower than the flood protection elevation, the structure is nonconforming.)
62. NONCONFORMING USE – An existing lawful use or accessory use of a structure or building which is not in conformity with the provisions of this Ordinance for the area of the floodplain which it occupies. (Such as a residence in the floodway.)
63. OBSTRUCTION TO FLOW – Any development which blocks the conveyance of floodwaters such that this development alone or together with any future development will cause an increase in regional flood height.
64. OFFICIAL FLOODPLAIN ZONING MAP – That map, adopted and made part of this Ordinance, as described in s. 1.5(2), which has been approved by the DNR and FEMA.
65. OPEN SPACE USE – Those uses having a relatively low flood damage potential and not involving structures.
66. ORDINARY HIGHWATER MARK – The point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark

such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristic.

67. PERSON – An individual, or group of individuals, corporation, partnership, association, municipality or state agency.
68. PRIVATE SEWAGE SYSTEM – A sewage treatment and disposal system serving one structure with a septic tank and soil absorption field located on the same parcel as the structure. It also means an alternative sewage system approved by the Department of Safety and Professional Services, including a substitute for the septic tank or soil absorption field, a holding tank, a system serving more than one structure or a system located on a different parcel than the structure.
69. PUBLIC UTILITIES – Those utilities using underground or overhead transmission lines such as electric, telephone and telegraph, and distribution and collection systems such as water, sanitary sewer and storm sewer.
70. REASONABLY SAFE FROM FLOODING – Means base flood waters will not inundate the land or damage structures to be removed from the floodplain and that any subsurface waters related to the base flood will not damage existing or proposed buildings.
71. REGIONAL FLOOD – A flood determined to be representative of large floods known to have occurred in Wisconsin. A regional flood is a flood with a one percent chance of being equaled or exceeded in any given year, and if depicted on the FIRM, the RFE is equivalent to the BFE.
72. START OF CONSTRUCTION – The date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond initial excavation, or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling, nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings, piers or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For an alteration, the actual start of construction means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
73. STRUCTURE – Any manmade object with form, shape and utility, either permanently or temporarily attached to, placed upon or set into the ground, stream bed or lake bed, including, but not limited to, roofed and walled buildings, gas or liquid storage tanks, bridges, dams and culverts.
74. SUBDIVISION – Has the meaning given in s. 236.02(12), Wis. Stats.
75. SUBSTANTIAL DAMAGE – Damage of any origin sustained by a structure, whereby the cost of restoring the structure to its pre-damaged condition would equal or exceed 50 percent of the equalized assessed value of the structure before the damage occurred.
76. SUBSTANTIAL IMPROVEMENT – Any repair, reconstruction, rehabilitation, addition

or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the equalized assessed value of the structure before the improvement or repair is started. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the work performed. The term does not, however, include either any project for the improvement of a building required to correct existing health, sanitary or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions; or any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.

77. UNNECESSARY HARDSHIP – Where special conditions affecting a particular property, which were not self-created, have made strict conformity with restrictions governing areas, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of the ordinance.
78. VARIANCE – An authorization by the board of adjustment or appeals for the construction or maintenance of a building or structure in a manner which is inconsistent with dimensional standards (not uses) contained in the floodplain zoning ordinance.
79. VIOLATION – The failure of a structure or other development to be fully compliant with the floodplain zoning ordinance. A structure or other development without required permits, lowest floor elevation documentation, floodproofing certificates or required floodway encroachment calculations is presumed to be in violation until such time as that documentation is provided.
80. WATERSHED – The entire region contributing runoff or surface water to a watercourse or body of water.
81. WATER SURFACE PROFILE – A graphical representation showing the elevation of the water surface of a watercourse for each position along a reach of river or stream at a certain flood flow. A water surface profile of the regional flood is used in regulating floodplain areas.
82. WELL – means an excavation opening in the ground made by digging, boring, drilling, driving or other methods, to obtain groundwater regardless of its intended use.

Ordinance No. 2017- 14



DOOR COUNTY

AMENDMENTS TO THE
DOOR COUNTY LAND DIVISION ORDINANCE

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | | | X |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VILIES WOTACHEK | X | | |
| WATT | X | | |
| | 20 | 0 | 1 |

THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY
ORDAIN AS FOLLOWS:

1 The Door County Board of Supervisors, pursuant to the authority
2 granted by ss 236.45 and 703.27, Wisconsin Statutes, does hereby
3 ordain amendments to the Door County Land Division Ordinance, as
4 shown in Attachment A.

5
6 Pursuant to Rule 18F of the Rules of Order Governing the Door
7 County Board of Supervisors, this ordinance shall become effective
8 the day following publication.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Fisher Defeated

2nd Kohout

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature], Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 19th day of December, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

COUNTERSIGNED

[Signature]
David Lienau, Chairman
Door County Board of Supervisors

Effective Date 12/19/17

SUBMITTED BY:
Resource Planning Committee

[Signature] Ken Fisher, Chairman

[Signature] Mark Moeller

[Signature] David Enigl

[Signature] Jon Koch

[Signature] Susan Kohout

**Resource Planning Committee
Door County Land Division Ordinance Proposed Amendments
November 2, 2017**

Explanation: All of the amendments are required in order to ensure consistency with state and federal regulations. Language in red font is to be added to the section in question. Language in red font shown with the "strikethrough" feature is existing language to be deleted from the ordinance.

1.03 Purpose and Intent. The purpose and intent of this Ordinance are to act in accordance with ss. 59.692, 236.45, and 703.27(1), Wis. Stats., NR 115.05(2), Wis. Admin. Code, and to accomplish the goals listed below.

2.02(1)(b) Certified Survey Map submittal requirements.

(b) Lakes, ponds, navigable streams, wetlands, and escarpment areas, and regional flood elevation and floodway data.

3.02(1)(a)5.a. Major Land Division Conceptual Sketch Plan submittal requirements.

a. Lakes, ponds, navigable streams, wetlands, and escarpment areas, and regional flood elevation and floodway data. (Amended: 24 March 2015, Ord. No. 2015-03; Effective: 30 March 2015)

4.02(1)(b) Minor Site Condominium Plat submittal requirements.

(b) Lakes, ponds, navigable streams, wetlands, and escarpment areas, and regional flood elevation and floodway data.

5.02(1)(a)5.a. Major Site Condominium Conceptual Sketch Plan submittal requirements.

a. Lakes, ponds, navigable streams, wetlands, escarpment areas, and soils-regional flood elevation and floodway data.

6.02(7) Lots and Units, ordinary high water mark.

(7) Ordinary High Water Mark

(a) Property lines for all lots and units that front navigable water shall go to the water's edge and shall be shown on the CSM or final plat with the following statement included: "Any land below the ordinary high water mark of a lake or a navigable stream is subject to the public trust in navigable waters that is established under article IX, section 1 of the state constitution." (Added: 24 March 2015, Ord. No. 2015-03; Effective: 30 March 2015)

(b) ~~(8)~~ Any CSM or final plat that show an approximate ordinary high water mark shall state on its face that the mark is shown for reference only. (Added: 24 March 2015, Ord. No. 2015-03; Effective: 30 March 2015)

- (c) If the building zone described in par. (a) includes an ordinary high water mark setback, this setback shall be in effect if all of the following apply:
1. The map, plat, or survey was prepared by a professional land surveyor, licensed under Ch. 443, Wis. Stats., after April 28, 2016.
 2. The Wisconsin Department of Natural Resources has not identified the ordinary high water mark on its Internet site as is required under s. 30.102, Wis. Stats.

6.02(8) Lots and Units, floodplain.

(8) Floodplain. All CSMs or plats located in the floodplain districts described in ss. 1.5(1) and (2), Door County Floodplain Ordinance, shall show the following:

- (a) Regional flood elevation and floodway data.
- (b) Public utilities and facilities, such as sewer, gas, electrical, and water systems, are located to reduce exposure to flood hazards and minimize or eliminate flood damages.



DOOR COUNTY

AMENDATORY ORDINANCE 2017-15

**AMENDMENT OF CHAPTER 11.05 DOOR COUNTY CODE
ALL TERRAIN VEHICLES & UTILITY TERRAIN VEHICLES ROUTES**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | | | ✓ |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNLAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOSH | ✓ | | |
| KOHOUT | ✓ | | |
| LIENAU | ✓ | | |
| LUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| NEINAS | ✓ | | |
| ROBILLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| VIRLEE | ✓ | | |
| VLIES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted

1st Neinas Defeated

2nd Fisher

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 19th day of December, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

[Signature]
David Lienau, Chairman
Door County Board of Supervisors

Effective Date Upon enactment and publication.

1 THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS
2 FOLLOWS:

3
4 The Village of Forestville has requested that CTH J from Mill Road to the
5 easterly Village Limits located within the territorial boundaries of the Village of
6 Forestville, be designated as an all-terrain vehicle route and utility terrain vehicle
7 route.

8
9 The Door County Highway Committee has considered the Village of Forestville's
10 request and recommends approval of, and amendment of Chapter 11.05 Door
11 County Code to effectuate, the same.

12
13 The Door County Board of Supervisors does hereby ordain an amendment to
14 Chapter 11.05 Door County Code as follows:

COUNTY HIGHWAYS, OR PORTIONS THEREOF, DESIGNATED AS ATV AND/OR UTV ROUTES.

- A. The following routes are designated as ATV / UTV routes:
1. The portion of County Highway(s) DK, N, D, Y situated within the Town of Union.
 2. The portion of County Trunk Highway W situated within the Town of Washington.
 3. The portion of County Trunk Highways M, SB, and PD situated within the Town of Nasewaupae
 4. The following segments of County Trunk Highways in the Town of Gardner: All of CTH CC, CTH C from CTH CC to Stevenson Pier Road, CTH C from Meadowlark Lane to Lime Kiln Road, and CTH N from Fox Lane southerly to the Gardner Town Line.
 5. The portion of County Trunk DK in the Town of Brussels.
 6. The portion of CTH H from STH 42 west to Stone Road in the Town of Forestville.
 7. The portion of CTH J from Mill Road to the easterly Forestville Village Limits.

35 Chapter 11.05 Door County Code shall remain unchanged and shall continue in
36 full force and effect except as amended by this ordinance.
37 This ordinance shall become effective upon enactment and publication.

38
39 The Door County Clerk shall transmit a certified copy of this ordinance to the
40 Wisconsin Department of Natural Resources and the Door County Sheriff's
41 Department.

SUBMITTED BY: HIGHWAY COMMITTEE

[Signature] John Neinas, Chairperson
[Signature] Kenneth Fisher
[Signature] Roy Englebert
[Signature] Dan Austad
[Signature] Joel Gunnlaugsson



DOOR COUNTY

**Resolution No. 2017-01
APPOINTMENT TO FILL VACANCY
IN SUPERVISORY DISTRICT 9**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| ENGLBERT D. | | | |
| ENGLBERT R. | | | |
| ENGL | | | |
| FISHER | | | |
| GUNNAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SCHINS | | | |
| VIRLEE | | | |
| WAT | | | |
| | | | |
| | | | |

Voted Aye

1 **TO THE DOOR COUNTY BOARD OF SUPERVISORS:**

2
3 **WHEREAS,** There is a vacancy on the Door County Board of
4 Supervisors for District 9; and

5
6 **WHEREAS,** Appointment of a successor is to be made by the
7 Door County Board Chairperson, with the approval of the County
8 Board.

9
10 **NOW, THEREFORE, BE IT RESOLVED,** That the Door County
11 Board of Supervisors does hereby approve the appointment of
12 Laura Vlies Wotachek as County Board Supervisor for District 9 for
13 the term ending April 17, 2018.

SUBMITTED BY:

Dave Lienau, Chairman
Door County Board of Supervisors

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Fisher Deleted

2nd D. Engbert

Yes: ___ No: ___ Exc: ___

Reviewed by: _____, Corp. Counsel
Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal implication with the adoption of this resolution.

MEJ

Certification:

I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of January, 2017 by the Door County Board of Supervisors.

Jim Lau
County Clerk, Door County



DOOR COUNTY

Resolution No. 2017-02

EXPRESSION OF GRATITUDE
TO DANIEL AND JEAN AUSTAD
FOR DONATED COURTHOUSE SCALE MODEL

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| ENGBLEBERT D. | | | |
| ENGBLEBERT R. | | | |
| ENGL | | | |
| FISHER | | | |
| GUNNAUGSSON | | | |
| HALSTED | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDHAL | | | |
| MOELLER | | | |
| NIEMAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| BITTE | | | |
| SCHMID | | | |
| VIRLEE | | | |
| WAIT | | | |
| DISTRICT 9 | | | |

Roll Call

1 **WHEREAS**, Daniel and Jean Austad have donated a
2 scale model of the original Door County Government
3 Center to Door County, for display at the Door County
4 Government Center located at 421 Nebraska Street,
5 Sturgeon Bay, Wisconsin; and

6 **WHEREAS**, This scale model is a distinct work of art
7 and helps to create an aesthetically pleasing environment
8 in our public facilities; and

9 **WHEREAS**, This scale model also serves as a reminder
10 of Door County's history and lifestyle, and raises the
11 consciousness of the value of the community about the
12 value of its history.

13 **NOW, THEREFORE, BE IT RESOLVED** That the
14 Door County Board of Supervisors hereby recognizes and
15 accepts this scale model donated by Daniel and Jean
16 Austad, which is on display at the Door County
17 Government Center.

18 **BE IT FURTHER RESOLVED** That the Door County
19 Board of Supervisors hereby extends a well-deserved
20 expression of its gratitude to Daniel and Jean Austad for
21 their generous donation of this scale model.
22
23
24
25
26

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted
1st Lienau Defeated
2nd Schmid

Yes: _____ No: _____ Exc: _____

Reviewed by: _____ Corp. Counsel
Reviewed by: _____ Administrator

FISCAL IMPACT: There are no fiscal implications with the adoption of this resolution.
MEJ

Certification:
I, Jill M. Law, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2017 by the Door County Board of Supervisors.

Jill M. Law
County Clerk, Door County

SUBMITTED BY:
Dave Lienau
Dave Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2017-03

**NON-COMMERCIAL HANGAR SITE LEASE AGREEMENT
RANDY LIVSEY – BUILDING NO. 51**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| ENGLEBERT D. | X | | |
| ENGLEBERT R. | X | | |
| ENGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KONOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | | | X |
| SOHNS | X | | |
| VRILEE | X | | |
| WAIT | X | | |
| DISTRICT 9 | X | | |
| | 30 | 0 | 1 |

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in
2 pertinent part, that "... (a)ny contract with a term in excess of three (3)
3 years is subject to review and approval by the County Board..."; and

4 **WHEREAS**, Private and Public concerns have been reluctant to
5 construct or operate private non-commercial hangars at the Door
6 County Cherryland Airport; and

7 **WHEREAS**, The Airport and Parks Committee deems the
8 presence of non-commercial hangars at the Door County Cherryland
9 Airport to be advantageous to the Airport; and

10 **WHEREAS**, The Airport & Parks Committee believes it is
11 reasonable and necessary to offer multi-year non-commercial
12 hangar site lease agreements as an incentive to stimulate the growth
13 and development of the Door County Cherryland Airport.

14 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
15 Board of Supervisors does hereby give approval to the Airport &
16 Parks Committee to enter into a 10 year non-commercial hangar site
17 lease agreement, with a 10 year renewal clause, for the parcel of
18 land on which Building No. 51 has been constructed.
19
20
21
22

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve: Adopted Defeated

1st: Austad

2nd: Virlee

Yes: 30 No: 0 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact would be the certainty of revenues for a given period of time. Lease revenues to be recorded in the year of service. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of January, 2016 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

**SUBMITTED BY:
Airport and Parks Committee**

[Signature] Dan Austad, Chairperson

[Signature] Steve Sohns

[Signature] Ken Fisher

[Signature] Don Sitte

[Signature] Kathy Schultz

[Signature] Richard Virlee



DOOR COUNTY

Resolution No. 2017-04

**TRANSFER OF NON-BUDGETED FUNDS
Museum Repair Project**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNN/AUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SETTE | | | X |
| SOHNS | X | | |
| VIRLEE | X | | |
| WAIT | X | | |
| DISTRICT 9 | X | | |

1 **WHEREAS**, In accordance with Section 65.90(5)(a) Wisconsin Statutes
 2 and Rules of Order #19 the amounts of the various appropriations and the
 3 purposes for such appropriations stated in a budget may not be changed
 4 unless authorized by a vote of two-thirds of the entire membership of the
 5 County Board of Supervisors; and

6
 7 **WHEREAS**, The Door County Historical Museum North and South Gable
 8 exterior siding and walls are in need of replacement and repair. Given the
 9 unique nature of the proximity to the interior ornithology, wildlife and decorative
 10 wall art exhibit a bid has been solicited and received for replacement of the
 11 North Gable and repair to South Gable.

12
 13 **WHEREAS**, The Property Committee has considered the matter and
 14 recommends the repairs be completed posthaste;

15
 16 **WHEREAS**, Funds were not appropriated for this purpose in the 2017
 17 Budget; and,

18
 19 **WHEREAS**, The Finance Committee, after appropriate deliberation,
 20 recommends a transfer of \$20,868 from Contingency Expense Account
 21 #100.06.1161.59103, to the Building & Grounds – Repair & Maintenance to
 22 Buildings Account #100.37.1120.52306 for this project.

23
 24 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
 25 Supervisors does hereby approve the transfer of \$20,868 from the Door
 26 County Contingency Expense Account #100.06.1161.59103 to the Building &
 27 Grounds – Repair & Maintenance to Buildings Account #100.37.1120.52306
 28 to fund the above referenced Museum Repair Project.

BOARD ACTION

Vote Required Two Thirds of Entire Membership

Motion to Approve Adopted Defeated

1st Schultz 2nd Kohout

Yes: 10 No: 0 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of \$20,868.00 to the Contingency Expense account which leaves a balance in this account of \$291,586.89. MEJ

Certification:

I, Jill M. Law, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of January, 2017 by the Door County Board of Supervisors.

Jill M. Law
 Jill M. Law
 County Clerk, Door County

SUBMITTED BY: FINANCE COMMITTEE

[Signature] Kathy Schultz, Chair [Signature] Ken Fisher

[Signature] David Englebert [Signature] Susan Kohout

[Signature] Roy Englebert [Signature] Mark Moeller

[Signature] David Enigl



Resolution No. 2017-05

APPOINTMENTS TO COMMITTEES, COMMISSIONS & BOARDS

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| ALSTAD | | | |
| BACON | | | |
| ENGLEBERT D. | | | |
| ENGLEBERT R. | | | |
| ENGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KONCUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VRLEE | | | |
| WAIT | | | |
| DISTRICT 9 | | | |

1 **WHEREAS**, Pursuant to Section 59.18(2)(c) Wisconsin
 2 Statutes, the duties and powers of a County Administrator include
 3 appointment of "...the members of all boards and commissions
 4 where the statutes provide that such appointment shall be made by
 5 the county board or by the chairperson of the county board"; and
 6

7 **WHEREAS**, "All appointments to boards and commissions by
 8 the County Administrator shall be subject to the confirmation of the
 9 County Board" per Section 59.18(2)(c), Wisconsin Statutes; and
 10

11 **WHEREAS**, The Rules of Order confers the power to appoint
 12 the members of certain committees upon the Chairperson of the
 13 County Board, subject to the confirmation of the County Board; and
 14

15 **WHEREAS**, The appointments set forth on Exhibit A, attached
 16 hereto and incorporated herein by reference, are submitted for
 17 County Board confirmation.
 18

19 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 20 Board of Supervisors hereby confirms the proposed appointments as
 21 set forth in Exhibit A

BOARD ACTION
 Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted
 1st Moeller Debated
 2nd Engl

Yes: No: Exc:

Reviewed by: _____ Corp. Counsel
 Reviewed by: _____ Administrator

FISCAL IMPACT: There is no additional fiscal implication with the adoption of this resolution. MEJ

Certification:
 I, JIM LAW, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of January, 2017 by the Door County Board of Supervisors.

Jim M. Law
 Jim M. Law
 County Clerk, Door County

SUBMITTED BY:

David Lienau
 David Lienau, Chairman
 Door County Board of Supervisors

Ken Pabich
 Ken Pabich
 County Administrator

Recommended Appointments to Committees, Commissions and Boards

TERM ENDS

| | |
|---|---------------|
| AIRPORT & PARKS COMMITTEE (County Board Chairman Appointment) | |
| * Laura Viles Wotachek (filling vacancy) | April 2017 |
| * John Neinas (filling position held by Ken Fisher) | April 2017 |
| EMERGENCY SERVICES COMMITTEE (County Board Chairman Appointment) | |
| * Laura Viles Wotachek (filling vacancy) | April 2017 |
| LAW ENFORCEMENT COMMITTEE (County Board Chairman Appointment) | |
| * Laura Viles Wotachek (filling vacancy) | April 2017 |
| WI DEVELOPMENT FUND GRANT – LOAN REVIEW COMMITTEE (County Board Chairman Appointment) | |
| * Ken Fisher (filling vacancy) | |
| ECONOMIC DEVELOPMENT (County Board Chairman Appointment) | |
| * Ken Fisher (filling position held by Dan Austad) | |
| INFORMATION SYSTEMS COMMITTEE (County Board Chairman Appointment) | |
| * Nancy Robillard (filling vacancy) | April 2017 |
| HUMAN SERVICES BOARD (County Administrator Appointment) | |
| * Laura Viles Wotachek (filling position held by Nancy Robillard) | December 2019 |
| SENIOR SERVICES ADVISORY COMMITTEE (County Administrator Appointment) | |
| Carol Moellenberndt (filling the term of Chuck Wagner) | April 2017 |
| SENIOR SERVICES NUTRITION ADVISORY COUNCIL (County Administrator Appointment) | |
| Carol Moellenberndt (filling the term of Chuck Wagner) | April 2017 |
| HIGHWAY SAFETY COMMISSION (County Administrator Appointment) | |
| Jeff Roemer (filling vacancy) | April 2017 |
| LAND INFORMATION COUNCIL (County Administrator Appointment) | |
| Jeff Roemer (filling vacancy, Interim EMS Director) | |
| COMMUNICATION ADVISORY TECHNICAL SUBCOMMITTEE (CATS) (County Board Chairman Appointment) | |
| Jeff Roemer (filling vacancy, EMS) | April 2017 |
| LOCAL EMERGENCY PLANNING COMMITTEE (County Administrator Appointment) | |
| Jeff Roemer (filling vacancy, Emergency Response Agency – DC EMS) | April 2017 |



Resolution No. 2017-06

HUMAN SERVICES RESOURCE CENTER / CENTRAL AMBULANCE STATION PROJECT - AUTHORIZATION TO PROCEED WITH PHASE III

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL table with columns: Roll Call, Seat of Members, Aye, Nay, Exc.

BOARD ACTION form with fields for Vote Required, Majority Vote of a Quorum, and Yes/No/Exc counts.

Reviewed by form with signature lines for Corp. Counsel and Administrator.

FISCAL IMPACT: Based on projections from Ehlers & Associates, Inc., the total cost of repaying principal and interest on the bonds to be issued is \$13,612,362; \$96,565 has been included in the 2017 budget for debt service on these bonds.

Certification: I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of January, 2017, by the Door County Board of Supervisors.

1 WHEREAS, Resolution No. 2016-16, adopted on February 23, 2016, defines a framework by 2 which this Project may proceed to realization; and

3 4 WHEREAS, Phase II of the Project is complete, and related Report received and accepted; 5 and

6 7 WHEREAS, The Project was competitively bid, three (3) responsive bids were received and 8 accepted as conforming, these bids were evaluated, and a determination made that IEI General 9 Contractors, Inc., 1725 Midway Road, DePere, WI 54115, is the successful (i.e., lowest 10 responsible) bidder; and

11 12 WHEREAS, Project funding has been addressed in previous resolutions (See: Below 13 ANNOTATION); and

14 15 WHEREAS, This Project serves a useful public purpose, and it is deemed to be 16 advantageous to the County to proceed with Phase III.

17 18 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors 19 hereby authorizes Phase III of the Project (as described in Resolution No. 2016-16) to proceed.

20 21 BE IT FURTHER RESOLVED, That the Door County Board of Supervisors hereby 22 authorizes award of the contract to IEI General Contractors, Inc., as the lowest responsible 23 bidder, at its bid price of \$8,128,000 (which includes alternate bid No.'s 1, 2 and 3), as more 24 particularly described in its bid and the contract.

25 26 BE IT FURTHER RESOLVED, That the Door County Board of Supervisors hereby 27 determines to proceed as authorized by Resolution No.'s 2015-60 & 2016-24, and authorizes 28 and directs: the issuance of general obligation bonds or notes in an amount not to exceed 29 \$9,995,000 with a 19-year amortization; that these bonds or notes be offered for public sale; and 30 the County Clerk, in consultation with the County's financial advisor (i.e., Ehlers & Associates, 31 Inc.) to take whatever action that may be necessary with respect to the foregoing.

32 33 BE IT FURTHER RESOLVED, That the Door County Board of Supervisors hereby 34 authorizes the County Administrator take such action, including execution of documents, as may 35 be necessary to effectuate Phase III of the Project.

[ANNOTATION: Resolution No. 2015-60; Resolution No. 2015-90; Resolution 2016-15; Resolution No. 2016-16; Resolution 2016-24; and Resolution 2016-50]

SUBMITTED BY: PROPERTY COMMITTEE & FINANCE COMMITTEE. Lists signatures and names of committee members: Richard Virlee, Dan Austad, Helen Bacon, Ken Fisher, Randy Halstead, Jon Koch, Steve Sohns, Kathy Schultz, David Engleburt, Roy Engleburt, David Enlig, Ken Fisher, Susan Kohout, Mark Moeller.



DOOR COUNTY

Resolution No. 2017-07

**APPOINTMENT OF COUNTY CONSERVATIONIST
DOOR COUNTY SOIL & WATER CONSERVATION DEPARTMENT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| ENGLEBERT D. | | | |
| ENGLEBERT R. | | | |
| ENGL | | | |
| FEHER | | | |
| GUNNAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDQVIST | | | |
| MOELLER | | | |
| NEINIS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| WAIT | | | |
| DISTRICT 9 | | | |

1 **WHEREAS**, Section 59.18 (2) Wisconsin Statutes provides that
 2 the county administrator shall appoint, subject to confirmation by the
 3 county board, the heads of all departments; and

4
 5 **WHEREAS**, Through the appointive authority of the County
 6 Administrator, Erin Hanson has been offered an appointment to the
 7 position of County Conservationist for the Door County Soil & Water
 8 Conservation Department.

9
 10 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 11 Board of Supervisors does hereby confirm the appointment of Erin
 12 Hanson to the position of County Conservationist for the Door County
 13 Soil & Water Conservation Department.
 14

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Lienau 2nd Feher

Yes: No: Exc: _____

SUBMITTED BY:



 Dave Lienau, Chairman
 Door County Board of Supervisors

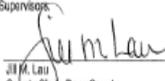
Reviewed by:  , Corp. Counsel

Reviewed by:  , Administrator

FISCAL IMPACT: This position was budgeted at the level of the former County Conservationist, pay grade L, maximum rate. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of January, 2017 by the Door County Board of Supervisors.



Jill M. Lau
 County Clerk, Door County



RESOLUTION NO. 2017-08

IN MEMORIAM - WILLIAM 'BILL' ANSCHUTZ

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, William 'Bill' Anschutz passed away on February 7, 2017; and

WHEREAS, Supervisor Anschutz was duly elected to the Door County Board of Supervisors in April, 1984 and was re-elected in subsequent years and served through 2001, for a total of eighteen years; and

WHEREAS, Supervisor Anschutz represented District 14 and later District 16, serving parts of the Towns of Egg Harbor, Jacksonport, Gibraltar, and the Village of Egg Harbor; and

WHEREAS, Bill served on many committees during his tenure of public service to county government, including Chairman of Highway, Property Committee and Fair Advisory Board. He also served on Emergency Services/Communications, Law Enforcement, Land Conservation, Social Services, Building Committee, Recycling Committee and Solid Waste Committee.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors, assembled in regular session this 24th day of February, 2017, extend our sincere sympathy to the family of William 'Bill' Anschutz with this acknowledgement of his service and dedication to the citizens of the County of Door.

| | | |
|---|---|---|
| <u>David Austad</u> Daniel Austad | <u>Randy Halstead</u> Randy Halstead | <u>Nancy Robillard</u> Nancy Robillard |
| <u>Helen Bacon</u> Helen Bacon | <u>Jan Koch</u> Jan Koch | <u>Kathy Schultz</u> Kathy Schultz |
| <u>David Englebert</u> David Englebert | <u>Susan Kohout</u> Susan Kohout | <u>excused</u> |
| <u>Roy Englebert</u> Roy Englebert | <u>excused</u> | <u>Don Sitte</u> Don Sitte |
| <u>excused</u> | <u>David Lienau</u> David Lienau | <u>Steve Sohns</u> Steve Sohns |
| <u>David Enigl</u> David Enigl | <u>Meggy Lundblad</u> Meggy Lundblad | <u>Richard "Big" Turen</u> Richard Turen |
| <u>Kenneth Fisher</u> Kenneth Fisher | <u>Mark Moeller</u> Mark Moeller | <u>Laura Vies Wotashak</u> Laura Vies Wotashak |
| <u>excused</u> | <u>John Netras</u> John Netras | <u>Linda Wait</u> Linda Wait |
| <u>Joel Gunnlaugsson</u> Joel Gunnlaugsson | | |

CERTIFICATION:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of February, 2017, by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County



DOOR COUNTY

**Resolution No. 2017-09
IN APPRECIATION OF THE
FRIENDS OF THE DOOR COUNTY PARK SYSTEM**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| ENGBERT D. | | | / |
| ENGBERT R. | | | |
| ENGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HNLSTEAD | | | |
| KOCH | | | |
| KOCHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | / | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| WIRLEE | | | |
| VILES WOTACHEK | | | |
| WANT | | | |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st: Austad

2nd: Sohns

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Collp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lutz, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of February, 2017 by the Door County Board of Supervisors.

Jill M. Lutz
Jill M. Lutz
County Clerk, Door County

1 **WHEREAS**, The *Friends of the Door County Park System* was formed in
2 2007 from the vision of the late Doug Rossberg (former DNR employee) and
3 George Pinney (Door County Parks Director from 1995-2012), with the mission to
4 protect and preserve the beauty of and access to the Door County Parks, to
5 provide educational materials for park users and to continue park acquisition,
6 development and recreation activities in the county parks; and

7
8 **WHEREAS**, Over the last 10 years, the *Friends of Door County Park System*
9 has provided donations to assist numerous County Park projects/activities, such
10 as the funding of additional parkland acquisitions for George K. Pinney and Frank
11 E. Murphy Parks, playground equipment for Robert LaSalle Park, construction of
12 15 Kiosks located throughout the system, memorial benches, a gazebo at Cave
13 Point Park, Cana Island Lighthouse renovations, creation of a Disc Golf Course
14 and footbridge at Sugar Creek County Park, and equipment for tours at Horseshoe
15 Bay Cave.

16
17 **AND WHEREAS**, Dedicated members of the *Friends of Door County Park*
18 *System* have been instrumental in recruiting many volunteers to help with
19 numerous events within the County Parks System (such as the annual Door
20 County Triathlon and Fall 50 Run along with public and school tours of Horseshoe
21 Bay Cave all at Murphy Park) including assisting with hosting one of the largest,
22 most successful Wisconsin Park & Recreation Association Summer Park Tours.

23
24 **AND WHEREAS**, The *Friends of the Door County Park System* has
25 successfully fundraised over \$170,000 to date to assist the Door County Parks
26 Department with the above County Park projects and events.

27
28 **AND WHEREAS**, The *Friends of Door County Park System* has made a
29 significant and positive impact on Door County's Park System.

30
31 **NOW, THEREFORE, BE IT RESOLVED**, By the Door County Board of
32 Supervisors that we applaud the *Friends of the Door County Park System* for their
33 efforts and results in improving, preserving, protecting, and promoting the use of
34 Door County's Parks.

35
36 **BE IT FURTHER RESOLVED**, That we express our sincere appreciation to,
37 and heartily commend, the *Friends of the Door County Park System* for enhancing
38 and improving the quality of life in Door County, for residents and visitors alike.

39
40 **BE IT FURTHER RESOLVED**, That we encourage the ongoing efforts, and
41 offer our wishes for the continued success, of the *Friends of the Door County Park*
42 *System*.

SUBMITTED BY:

Airport and Parks Committee

Dan Austad
Dan Austad, Chairperson

John Neinas
John Neinas

Kathy Schultz
Kathy Schultz

Laura Viles Wotachek
Laura Viles Wotachek

Steve Sohns
Steve Sohns

Don Sitte
Don Sitte

Richard Virlee
Richard Virlee



DOOR COUNTY

Resolution No. 2017-10
APPROVAL OF NATIONAL FISH & WILDLIFE FOUNDATION
GRANT FOR PHOSPHORUS REDUCTION IN THE SUGAR,
SILVER AND RENARD CREEK WATERSHEDS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-------------------------------------|-----|-------------------------------------|
| AUSTAD | <input checked="" type="checkbox"/> | | |
| BACON | <input checked="" type="checkbox"/> | | |
| D. ENGLEBERT | <input checked="" type="checkbox"/> | | |
| R. ENGLEBERT | <input checked="" type="checkbox"/> | | |
| ENIGL | | | <input checked="" type="checkbox"/> |
| FISHER | <input checked="" type="checkbox"/> | | |
| GUNNLAUGSSON | | | <input checked="" type="checkbox"/> |
| HALSTED | <input checked="" type="checkbox"/> | | |
| KOCH | <input checked="" type="checkbox"/> | | |
| KCHOUT | <input checked="" type="checkbox"/> | | |
| LIENAU | | | <input checked="" type="checkbox"/> |
| LUNDAHL | <input checked="" type="checkbox"/> | | |
| MOELLER | <input checked="" type="checkbox"/> | | |
| NEINAS | <input checked="" type="checkbox"/> | | |
| ROBILLARD | <input checked="" type="checkbox"/> | | |
| SCHULTZ | <input checked="" type="checkbox"/> | | |
| SITTE | | | <input checked="" type="checkbox"/> |
| SOHNS | <input checked="" type="checkbox"/> | | |
| VIRLEE | <input checked="" type="checkbox"/> | | |
| VLIJS WOTACHEK | <input checked="" type="checkbox"/> | | |
| WALT | <input checked="" type="checkbox"/> | | |
| | 17 | 0 | 4 |

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board to accept
2 donations, gifts, or grants of money for any public governmental purpose within the powers
3 of the County; and

4 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the County of Door"
5 requires approval of the Door County Board of Supervisors, for acceptance of all donations,
6 gifts, and grants whether in the form of money, or personal or real property; and
7

8 **WHEREAS**, Rule of Order # 38, entitled 'Donations, Gifts or Grants', authorizes an
9 oversight committee to accept donations, gifts or grants; requires County Board be provided
10 notice of any donation, gift or grant in excess of \$1,000 prior to acceptance; and requires
11 that an itemized report of all donations, gifts or grants be submitted to the County Board on
12 an annual basis; and
13

14 **WHEREAS**, The National Fish and Wildlife Foundation has offered a grant of \$53,000.
15 The purpose of said grant is to support the reduction of phosphorus in the Sugar, Silver and
16 Renard Creek Watersheds; and
17

18 **WHEREAS**, No new budget funds are being requested. The \$70,000 in match monies
19 will be provided by SWCD's operating budget and Grant funds; and
20

21 **WHEREAS**, The Land Conservation Committee (LCC) has voted to accept the aforesaid
22 grant.
23

24 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
25 Supervisors does hereby accept the National Fish & Wildlife Foundation Grant in the amount
26 of \$53,000 for the above stated purpose.
27

28 **BE IT FURTHER RESOLVED**, That the aforesaid grant shall be administered by the
29 Soil & Water Conservation Department subject to oversight by the Land Conservation
30 Committee.
31
32

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st: Fisher
2nd: Halsted

Yea: 17 No: 0 Exc: 4

Reviewed by: _____ Corp. Counsel
Reviewed by: _____ Administrator

FISCAL IMPACT: Any required match will be in the form of funds already included in SWCD's operating budget and grant funds, per lines 19-20 of this resolution. MEJ

Certification:
I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 20th day of February, 2017 by the Door County Board of Supervisors.

Jim Lau
County Clerk, Door County

SUBMITTED BY:
LAND CONSERVATION COMMITTEE

Ken Fisher Ken Fisher, Chair
Randy Halsted Randy Halsted
John Neinas John Neinas
Richard Virlee Richard Virlee

Mike Vandenhouten



**DOOR COUNTY REVOLVING LOAN FUND APPLICATION
The Chop, LLC**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Door County has established the Door County Revolving Loan Fund Program for the
2 purpose of providing below market rate interest loans to encourage job creation and retention and private
3 investment by small businesses in Door County; and
4

5 **WHEREAS**, A Door County Revolving Loan Fund application has been received from The Chop,
6 LLC; and
7

8 **WHEREAS**, The Door County Loan Review Committee met to review the Door County Revolving
9 Loan Fund application from The Chop, LLC and recommends to the County Board of Supervisors that the
10 application for \$125,000.00 from the County of Door Revolving Loan Fund for equipment acquisition be
11 approved, subject to the following terms and conditions:
12

- 13 a. Interest Rate: 3.75%
- 14 b. Term of Loan: 7 years, with a 7 year amortization.
- 15 c. Monthly payments of principal and interest will be made to the County of Door.
- 16 d. Funds shall be disbursed to a special account set up by the DCEDC and upon evidence of
17 acquisition funds will be disbursed.
- 18 e. The collateral for the loan will be first lien purchase money security interest in business
19 equipment purchased with loan proceeds. An itemized list of equipment will be provided by
20 the borrower.
- 21 f. The borrower will enter into a General Business Security Agreement with County of Door.
- 22 g. The loan shall be personally guaranteed by Louis and Patsy Wuollett.
- 23 h. The borrower shall secure other private financing in the amount of \$50,000 and contribute
24 equity in the amount of \$150,500.
- 25 i. The borrower shall obtain and keep insurance on the equipment purchased with County of
26 Door listed as loss payee.
- 27 j. The Chop, LLC will create 4 FTE jobs during a three year period of which at least 51% shall be
28 held by or made available to persons of low to moderate income.
- 29 k. Borrower shall provide DCEDC with annual business tax returns and financial statements
30 (profit and loss, balance sheet) by April 15th of each year.
- 31 l. Borrower shall pay for all out of pocket loan processing costs at closing including attorney fees
32 for loan documentation.
- 33
- 34
- 35
- 36
- 37
- 38
- 39
- 40
- 41
- 42
- 43



DOOR COUNTY REVOLVING LOAN FUND APPLICATION
The Chop, LLC

DOOR COUNTY

ROLL CALL Board Members table with columns: Name, Aye, Nay, Exc.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Resolution to Approve form with handwritten signatures and counts.

Reviewed by: form with signatures for Corp. Counsel and Administrator.

FISCAL IMPACT: The Revolving Loan Fund will forward \$125,000 for equipment acquisition...

Certification: I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of February, 2017 by the Door County Board of Supervisors.

- m. The borrower shall submit a complete application package, to the satisfaction of Caleb Frostman, Executive Director, DCEDC.
n. The loan recipient's business location and place of employment must remain in the County of Door or the loan immediately becomes due and payable.
o. This commitment is valid for a 60-day period at which time the loan shall be closed or this commitment is null and void.
Outside Counsel shall prepare the loan agreement, promissory note, security instrument and other necessary legal documents.
We further recommend that the County Board Chairman and County Clerk be authorized to sign the necessary documents to implement this action.
NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby approve the recommendation of the Door County Loan Review Committee for a business loan to The Chop, LLC, through the Door County Revolving Loan Fund Program in the amount of \$125,000.00 subject to the recommended terms and conditions.

SUBMITTED BY: Door County Loan Review Committee

Handwritten signature of Ken Fisher and printed name Ken Fisher.
Listed names: Ken Fisher, Leslie Gast, Sandy Hurley, Matt Nichols, Vicki Stangel.

**Resolution Awarding the Sale of
\$9,995,000 General Obligation Refunding Bonds, Series 2017A****DOOR COUNTY**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, on March 22, 2016, the County Board of Supervisors of Door County,
2 Wisconsin (the "County") by a vote of at least three-fourths of the members-elect, adopted a
3 resolution (the "Initial Resolution") authorizing the issuance of not to exceed \$9,995,000 general
4 obligation bonds or promissory notes for the public purpose of paying the cost of constructing and
5 equipping a Central Ambulance Station and Human Services Resource Center (the "Project");

6 WHEREAS, pursuant to a resolution adopted on January 24, 2017, the County Board has
7 directed the County Clerk in consultation with Ehlers & Associates, Inc. ("Ehlers") to take the steps
8 necessary to sell bonds authorized by the Initial Resolution (the "Bonds");

9 WHEREAS, none of the proceeds of the Bonds shall be used to fund the operating expenses
10 of the general fund of the County or to fund the operating expenses of any special revenue fund of
11 the County that is supported by the property taxes;

12 WHEREAS, Ehlers, in consultation with the officials of the County, prepared a Notice of
13 Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference)
14 setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds
15 would be offered for public sale on February 24, 2017;

16 WHEREAS, the County Clerk (in consultation with Ehlers) caused a form of notice of the
17 sale to be published and/or announced and caused the Notice of Sale to be distributed to potential
18 bidders offering the Bonds for public sale on February 24, 2017;

19 WHEREAS, the County has duly received bids for the Bonds as described on the Bid
20 Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid
21 Tabulation"); and

22 WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the
23 financial institution listed first on the Bid Tabulation fully complies with the bid requirements set
24 forth in the Notice of Sale and is deemed to be the most advantageous to the County. Ehlers has
25 recommended that the County accept the Proposal. A copy of said Proposal submitted by such
26 institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this
27 reference.

28 NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the
29 County that:

30 Section 1A. Ratification of the Notice of Sale and Offering Materials. The County Board of
31 Supervisors of the County hereby ratifies and approves the details of the Bonds set forth in Exhibit A
32 attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering
33 materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All
34 actions taken by officers of the County and Ehlers in connection with the preparation and



**Resolution Awarding the Sale of
\$9,995,000 General Obligation Refunding Bonds, Series 2017A**

DOOR COUNTY

1 distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved
2 in all respects.

3 Section 1B. Award of the Bonds. For the purpose of paying the cost of the Project, there
4 shall be borrowed, pursuant to Section 67.04, Wisconsin Statutes and the Initial Resolution, through
5 the issuance of the Bonds, the sum of NINE MILLION NINE HUNDRED NINETY-FIVE
6 THOUSAND DOLLARS (\$9,995,000). The Proposal of the Purchaser offering to purchase the
7 Bonds for the sum set forth on the Proposal (as modified on the Bid Tabulation and reflected in the
8 Pricing Summary referenced below and incorporated herein), plus accrued interest to the date of
9 delivery, resulting in a true interest cost as set forth on the Proposal (as modified on the Bid
10 Tabulation) is hereby accepted. The Chairperson and County Clerk or other appropriate officers of
11 the County are authorized and directed to execute an acceptance of the Proposal on behalf of the
12 County. The good faith deposit of the Purchaser shall be retained by the County Treasurer until the
13 closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be
14 promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

15 Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Building
16 Bonds, Series 2017A"; shall be issued in the aggregate principal amount of \$9,995,000; shall be
17 dated March 23, 2017; shall be in the denomination of \$5,000 or any integral multiple thereof; shall
18 be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on
19 September 1 of each year, in the years and principal amounts as set forth on the Pricing Summary
20 attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable
21 semi-annually on March 1 and September 1 of each year commencing on September 1, 2017.
22 Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be
23 rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of
24 principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached
25 hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

26 Section 3. Redemption Provisions. The Bonds maturing on September 1, 2028 and
27 thereafter shall be subject to redemption prior to maturity, at the option of the County, on
28 September 1, 2027 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part,
29 and if in part, from maturities selected by the County and within each maturity, by lot, at the
30 principal amount thereof, plus accrued interest to the date of redemption. If the Proposal specifies
31 that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption
32 are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.
33 Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal
34 amount of such Bonds so redeemed shall be credited against the mandatory redemption payments
35 established in Exhibit MRP for such Bonds in such manner as the County shall direct.

36 Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be
37 executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein
38 by this reference.

39



**Resolution Awarding the Sale of
\$9,995,000 General Obligation Refunding Bonds, Series 2017A**

DOOR COUNTY1 Section 5. Tax Provisions.

2 (A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of
3 and interest on the Bonds as the same becomes due, the full faith, credit and resources of the County
4 are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the
5 County a direct annual irrepealable tax in the years 2017 through 2035 for the payments due in the
6 years 2017 through 2036 in the amounts set forth on the Schedule. The amount of tax levied in the
7 year 2017 shall be the total amount of debt service due on the Bonds in the years 2017 and 2018;
8 provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts
9 appropriated pursuant to subsection (D) below which are applied to payment of interest on the Bonds
10 in the year 2017.

11 (B) Tax Collection. So long as any part of the principal of or interest on the Bonds
12 remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the
13 collection of said tax until all such payments have been made or provided for. After the issuance of
14 the Bonds, said tax shall be, from year to year, carried onto the tax roll of the County and collected
15 in addition to all other taxes and in the same manner and at the same time as other taxes of the
16 County for said years are collected, except that the amount of tax carried onto the tax roll may be
17 reduced in any year by the amount of any surplus money in the Debt Service Fund Account created
18 below.

19 (C) Additional Funds. If at any time there shall be on hand insufficient funds from
20 the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the
21 requisite amounts shall be paid from other funds of the County then available, which sums shall be
22 replaced upon the collection of the taxes herein levied.

23 (D) Appropriation. The County hereby appropriates from taxes levied in anticipation
24 of the issuance of the Bonds, proceeds of the Bonds or other funds of the County on hand a sum
25 sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below
26 and used to pay the interest on the Bonds coming due on September 1, 2017 as set forth on the
27 Schedule.

28 Section 6. Segregated Debt Service Fund Account.

29 (A) Creation and Deposits. There be and there hereby is established in the treasury
30 of the County, if one has not already been created, a debt service fund, separate and distinct from
31 every other fund, which shall be maintained in accordance with generally accepted accounting
32 principles. Debt service or sinking funds established for obligations previously issued by the County
33 may be considered as separate and distinct accounts within the debt service fund.

34 Within the debt service fund, there hereby is established a separate and distinct account
35 designated as the "Debt Service Fund Account for General Obligation Building Bonds, Series 2017A
36 (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness
37 evidenced by the Bonds is fully paid or otherwise extinguished. The County Treasurer shall deposit



**Resolution Awarding the Sale of
\$9,995,000 General Obligation Refunding Bonds, Series 2017A**

DOOR COUNTY

1 in the Debt Service Fund Account (i) all accrued interest received by the County at the time of
2 delivery of and payment for the Bonds; (ii) any premium which may be received by the County
3 above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes
4 herein levied and any amounts appropriated for the specific purpose of meeting principal of and
5 interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay
6 principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as
7 specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin
8 Statutes.

9
10 (B) Use and Investment. No money shall be withdrawn from the Debt Service Fund
11 Account and appropriated for any purpose other than the payment of principal of and interest on the
12 Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i)
13 the funds to provide for each payment of principal of and interest on the Bonds prior to the
14 scheduled receipt of taxes from the next succeeding tax collection may be invested in direct
15 obligations of the United States of America maturing in time to make such payments when they are
16 due or in other investments permitted by law; and (ii) any funds over and above the amount of such
17 principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or
18 may, at the option of the County, be invested by purchasing the Bonds as permitted by and subject to
19 Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent
20 provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to
21 be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account
22 shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the
23 "Code") and any applicable Treasury Regulations (the "Regulations").

24
25 (C) Remaining Monies. When all of the Bonds have been paid in full and canceled,
26 and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account
27 shall be transferred and deposited in the general fund of the County, unless the County Board of
28 Supervisors directs otherwise.

29
30 Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the
31 Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at
32 the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be
33 deposited into a special fund separate and distinct from all other funds of the County and disbursed
34 solely for the purpose for which borrowed or for the payment of the principal of and the interest on
35 the Bonds. In no event shall monies in the Borrowed Money Fund be used to fund operating
36 expenses of the general fund of the County or of any special revenue fund of the County that is
37 supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in
38 Permitted Investments. Any monies, including any income from Permitted Investments, remaining
39 in the Borrowed Money Fund after the purpose for which the Bonds have been issued has been
40 accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot
41 be needed for such purpose shall be deposited in the Debt Service Fund Account.

42



**Resolution Awarding the Sale of
\$9,995,000 General Obligation Refunding Bonds, Series 2017A**

DOOR COUNTY

1 Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be
2 Permitted Investments, but no such investment shall be made in such a manner as would cause the
3 Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and
4 an officer of the County, charged with the responsibility for issuing the Bonds, shall certify as to
5 facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of
6 the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage
7 bonds," within the meaning of the Code or Regulations.

8 Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants
9 that the projects financed by the Bonds and the ownership, management and use of the projects will
10 not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code.
11 The County further covenants that it shall comply with the provisions of the Code to the extent
12 necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the
13 rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take
14 any action, omit to take any action or permit the taking or omission of any action within its control
15 (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking,
16 permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a
17 private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds
18 to be included in the gross income of the recipients thereof for federal income tax purposes. The
19 County Clerk or other officer of the County charged with the responsibility of issuing the Bonds
20 shall provide an appropriate certificate of the County certifying that the County can and covenanting
21 that it will comply with the provisions of the Code and Regulations.

22
23 (b) The County also covenants to use its best efforts to meet the requirements and
24 restrictions of any different or additional federal legislation which may be made applicable to the
25 Bonds provided that in meeting such requirements the County will do so only to the extent consistent
26 with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent
27 that there is a reasonable period of time in which to comply.

28
29 Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby
30 designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to
31 the ability of financial institutions to deduct from income for federal income tax purposes, interest
32 expense that is allocable to carrying and acquiring tax-exempt obligations.

33
34 Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be
35 issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the
36 Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below),
37 sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser
38 upon payment to the County of the purchase price thereof, plus accrued interest to the date of
39 delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may
40 be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the County has
41 contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on
42 each Bond shall be a manual signature. In the event that either of the officers whose signatures
43 appear on the Bonds shall cease to be such officers before the Closing, such signatures shall,



**Resolution Awarding the Sale of
\$9,995,000 General Obligation Refunding Bonds, Series 2017A**

DOOR COUNTY

1 nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in
2 office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and
3 execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be
4 necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and
5 agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the
6 Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency,
7 disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore
8 entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all
9 respects.

10 Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds
11 shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed
12 as the County's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin
13 Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the County and the Fiscal
14 Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this
15 reference.

16 Section 13. Persons Treated as Owners; Transfer of Bonds. The County shall cause books
17 for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in
18 whose name any Bond shall be registered shall be deemed and regarded as the absolute owner
19 thereof for all purposes and payment of either principal or interest on any Bond shall be made only
20 to the registered owner thereof. All such payments shall be valid and effectual to satisfy and
21 discharge the liability upon such Bond to the extent of the sum or sums so paid.

22 Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the
23 office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly
24 executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the
25 Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a
26 new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent
27 shall record the name of each transferee in the registration book. No registration shall be made to
28 bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

29 The County shall cooperate in any such transfer, and the Chairperson and County Clerk are
30 authorized to execute any new Bond or Bonds necessary to effect any such transfer.
31

32 Section 14. Record Date. The fifteenth day of each calendar month next preceding each
33 interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of
34 interest on the Bonds on any interest payment date shall be made to the registered owners of the
35 Bonds as they appear on the registration book of the County at the close of business on the Record
36 Date.

37 Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In
38 order to make the Bonds eligible for the services provided by The Depository Trust Company, New
39 York, New York, the County agrees to the applicable provisions set forth in the Blanket Issuer Letter
40 of Representations previously executed on behalf of the County and on file in the County Clerk's
41 office.



**Resolution Awarding the Sale of
\$9,995,000 General Obligation Refunding Bonds, Series 2017A**

DOOR COUNTY

1 Section 16. Payment of Issuance Expenses. The County authorizes the Purchaser to forward
2 the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to
3 KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

4 Section 17. Official Statement. The County Board of Supervisors hereby approves the
5 Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official
6 Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities
7 and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All
8 actions taken by officers of the County in connection with the preparation of such Preliminary
9 Official Statement and any addenda to it are hereby ratified and approved. In connection with the
10 Closing, the appropriate County official shall certify the Preliminary Official Statement and any
11 addenda. The County Clerk shall cause copies of the Preliminary Official Statement and any
12 addenda to be distributed to the Purchaser.

13 Section 18. Undertaking to Provide Continuing Disclosure. The County hereby covenants
14 and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the
15 "Undertaking") if required by the Rule to provide continuing disclosure of certain financial
16 information and operating data and timely notices of the occurrence of certain events in accordance
17 with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser
18 on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the
19 Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder
20 and any failure by the County to comply with the provisions of the Undertaking shall not be an event
21 of default with respect to the Bonds).

22 To the extent required under the Rule, the Chairperson and County Clerk, or other officer of
23 the County charged with the responsibility for issuing the Bonds, shall provide a Continuing
24 Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and
25 terms of the County's Undertaking.

26 Section 19. Record Book. The County Clerk shall provide and keep the transcript of
27 proceedings as a separate record book (the "Record Book") and shall record a full and correct
28 statement of every step or proceeding had or taken in the course of authorizing and issuing the
29 Bonds in the Record Book.

30 Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance
31 with respect to the Bonds, the officers of the County are authorized to take all actions necessary to
32 obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to
33 such additional provisions as the bond insurer may reasonably request and which are acceptable to
34 the Chairperson and County Clerk including provisions regarding restrictions on investment of Bond
35 proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond
36 insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given
37 to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond
38 insurance policy shall be made in the form of Bond provided herein..



DOOR COUNTY

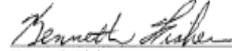
**Resolution Awarding the Sale of
\$9,995,000 General Obligation Refunding Bonds, Series 2017A**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| AUSTAD | | | |
| BACON | <input checked="" type="checkbox"/> | | |
| D. ENGLEBERT | <input checked="" type="checkbox"/> | | |
| R. ENGLEBERT | <input checked="" type="checkbox"/> | | |
| ENIGL | | | <input checked="" type="checkbox"/> |
| FISHER | <input checked="" type="checkbox"/> | | |
| GUNHLAUGSSON | | <input checked="" type="checkbox"/> | |
| HALSTEAD | <input checked="" type="checkbox"/> | | |
| KOCH | <input checked="" type="checkbox"/> | | |
| KOHOUT | <input checked="" type="checkbox"/> | | |
| LIENAU | | | <input checked="" type="checkbox"/> |
| LUNDAHL | <input checked="" type="checkbox"/> | | |
| NOELLER | <input checked="" type="checkbox"/> | | |
| NEINAS | <input checked="" type="checkbox"/> | | |
| ROBILLARD | <input checked="" type="checkbox"/> | | |
| SCHULTZ | <input checked="" type="checkbox"/> | | |
| SITTE | | | <input checked="" type="checkbox"/> |
| SOHNS | <input checked="" type="checkbox"/> | | |
| VIRLEE | <input checked="" type="checkbox"/> | | |
| VLIES WOTACHEK | <input checked="" type="checkbox"/> | | |
| WAIT | <input checked="" type="checkbox"/> | | |
| | 17 | 0 | 4 |

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Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded February 24, 2017.


Kenneth Fisher
Vice-Chairperson

ATTEST:

Jill M. Lau
County Clerk

(SEAL)

BOARD ACTION

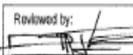
Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted

1st Fisher Defeated

2nd Virlee

Yes: 17 No: 0 Exc: 4

Reviewed by:  , Corp. Counsel

Reviewed by:  , Administrator

FISCAL IMPACT: The total principal and interest payments to scheduled maturity are \$13,318,758, less a premium received on the sale of the bonds of \$24,193, for a net total cost of \$13,294,565. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of February, 2017 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

QB\43589893.1

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

QB\43589893.1

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

QB\43589893.1

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

QB\43589893.1

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

QB\43589893.1

EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on September 1, 2036 (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on September 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on September 1, 2036

| <u>Redemption Date</u> | <u>Amount</u> |
|----------------------------|--------------------|
| 09/01/2030 | \$645,000 |
| 09/01/2031 | 670,000 |
| 09/01/2032 | 685,000 |
| 09/01/2033 | 705,000 |
| 09/01/2034 | 725,000 |
| 09/01/2035 | 745,000 |
| 09/01/2036 | 765,000 (maturity) |

EXHIBIT E

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA
 NO. R-____ STATE OF WISCONSIN DOLLARS
 _____ DOOR COUNTY \$ _____
 GENERAL OBLIGATION BUILDING BOND, SERIES 2017A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
 September 1, _____ March 23, 2017 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
 (\$ _____)

FOR VALUE RECEIVED, Door County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2017 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$9,995,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of paying the costs of constructing and equipping a Central Ambulance Station and Human Services Resource Center, all as authorized by

QB\43589893.1

resolutions of the County Board of Supervisors duly adopted by said governing body at meetings held on March 22, 2016 and February 24, 2017. Said resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

The Bonds maturing on September 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the County, on September 1, 2027 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the County and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

The Bonds maturing in the year 2036 are subject to mandatory redemption by lot as provided in the resolution awarding the Bonds at the redemption price of par plus accrued interest to the date of redemption and without premium.

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the County appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney,

together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$100,000 or more.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Door County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

DOOR COUNTY, WISCONSIN

By: _____
David Lienau
Chairperson

(SEAL)

By: _____
Jill M. Lau
County Clerk

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolutions of Door County, Wisconsin.

BOND TRUST SERVICES
CORPORATION,
ROSEVILLE, MINNESOTA

By _____
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

EXHIBIT F

Fiscal Agency Agreement

(See Attached)

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FISCAL AGENCY AGREEMENT

THIS AGREEMENT, made as of the 23rd day of March, 2017 between Door County, Wisconsin ("Municipality"), and Bond Trust Services Corporation, Roseville, Minnesota, a wholly owned subsidiary of Ehlers & Associates, Inc. ("Bank" or "Fiscal Agent"), a corporation duly organized and existing as a limited purpose trust company under the laws of the State of Minnesota, Section 48A.03 and authorized by the Department of Financial Institutions of the State of Wisconsin to operate in Wisconsin pursuant to Wisconsin Statutes Section 223.12.

WITNESSETH:

WHEREAS, the Municipality has duly authorized the issuance of its \$9,995,000 General Obligation Building Bonds, Series 2017A, dated March 23, 2017 (the "Obligations") pursuant to the applicable provisions of the Wisconsin Statutes and the resolutions adopted by the Municipality on March 22, 2016 and February 24, 2017 (collectively, the "Resolution"); and

WHEREAS, the Municipality is issuing the Obligations in registered form pursuant to Section 149 of the Internal Revenue Code of 1986, as amended, and applicable Treasury Regulations promulgated thereunder; and

WHEREAS, pursuant to the Resolution and Section 67.10(2), Wisconsin Statutes the Municipality has authorized the appointment of the Fiscal Agent as agent for the Municipality for any or all of the following responsibilities: payment of principal and interest on, registering, transferring and authenticating the Obligations as well as other applicable responsibilities permitted by Section 67.10(2), Wisconsin Statutes.

NOW, THEREFORE, the Municipality and the Fiscal Agent hereby agree as follows:

I. APPOINTMENT

The Fiscal Agent is hereby appointed agent for the Municipality with respect to the Obligations for the purpose of performing such of the responsibilities stated in Section 67.10(2), Wisconsin Statutes, as are delegated herein or as may be otherwise specifically delegated in writing to the Fiscal Agent by the Municipality.

II. INVESTMENT RESPONSIBILITY

The Fiscal Agent shall not be under any obligation to invest funds held for the payment of interest or principal on the Obligations.

III. PAYMENTS

At least one business day before each interest payment date (commencing with the interest payment date of September 1, 2017 and continuing thereafter until the principal of and interest on the Obligations should have been fully paid or prepaid in accordance with their terms)

the Municipality shall pay to the Fiscal Agent, in good funds immediately available to the Fiscal Agent on the interest payment date, a sum equal to the amount payable as principal of, premium, if any, and interest on the Obligations on such interest payment date. Said interest and/or principal payment dates and amounts are outlined on Schedule A which is attached hereto and incorporated herein by this reference.

IV. CANCELLATION

In every case of the surrender of any Obligation for the purpose of payment, the Fiscal Agent shall cancel and destroy the same and deliver to the Municipality a certificate regarding such cancellation. The Fiscal Agent shall be permitted to microfilm or otherwise photocopy and record said Obligations.

V. REGISTRATION BOOK

The Fiscal Agent shall maintain in the name of the Municipality a Registration Book containing the names and addresses of all owners of the Obligations and the following information as to each Obligation: its number, date, purpose, amount, rate of interest and when payable. The Fiscal Agent shall keep confidential said information in accordance with applicable banking and governmental regulations.

VI. INTEREST PAYMENT

Payment of each installment of interest on each Obligation shall be made to the registered owner of such Obligation whose name shall appear on the Registration Book at the close of business on the 15th day of the calendar month next preceding the interest payment date and shall be paid by check or draft of the Fiscal Agent mailed to such registered owner at his address as it appears in such Registration Book or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

VII. PAYMENT OF PRINCIPAL AND NOTICE OF REDEMPTION

(a) Principal Payments. Principal shall be paid to the registered owner of an Obligation upon surrender of the Obligation on or after its maturity or redemption date.

The Obligations due on September 1, 2036 (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from deposits which are required to be made in amounts sufficient to redeem on September 1 of each year the respective amount of Term Bonds specified on the attached Schedule MRP.

The Municipality hereby directs and the Fiscal Agent hereby agrees to select the Term Bonds to be redeemed on the dates set forth above and to give notice of such redemption as set forth in substantially the form attached hereto as Schedule B by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least thirty (30) days but not more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Obligation selected to be redeemed, in whole or in part, at the address shown on the registration books as of the Record Date.

The Municipality, in accordance with Section III hereof, shall make payments sufficient for the Fiscal Agent to pay the amounts due on the Term Bonds subject to mandatory redemption.

(b) Official Notice of Redemption. In the event the Municipality exercises its option to redeem any of the Obligations, the Municipality shall, at least 35 days prior to the redemption date, direct the Fiscal Agent to give official notice of such redemption by sending an official notice thereof by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least 30 days but not more than 60 days prior to the date fixed for redemption to the registered owner of each Obligation to be redeemed in whole or in part at the address shown in the Registration Book. Such official notice of redemption shall be dated and shall state (i) the redemption date and price; (ii) an identification of the Obligations to be redeemed, including the date of original issue of the Obligations; (iii) that on the redemption date the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date; and (iv) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Fiscal Agent. Official notice of the redemption of Obligations subject to mandatory redemption shall be given in the same manner.

(c) Additional Notice of Redemption. In addition to the official notice of redemption provided in (b) above, further notice of any redemption shall be given by the Fiscal Agent on behalf of the Municipality to the Municipal Securities Rulemaking Board and The Depository Trust Company of New York, New York but neither a defect in this additional notice nor any failure to give all or any portion of such additional notice shall in any manner defeat the effectiveness of a call for redemption.

Each further notice of redemption given hereunder shall be sent at least 30 days before the redemption date by registered or certified mail, overnight delivery service, facsimile transmission or email transmission and shall contain the information required above for an official notice of redemption.

(d) Redemption of Obligations. The Obligations to be redeemed at the option of the Municipality shall be selected by the Municipality and, within any maturity, shall be selected by lot by the Depository described in Section VIII hereof. Obligations subject to mandatory redemption shall be selected as described in (a) above. The Obligations or portions of Obligations to be redeemed shall, on the redemption dates, become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with the official notice of redemption, such Obligations shall be paid by the Fiscal Agent at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the registered owner a new Obligation or Obligations of the same maturity in the amount of the unpaid principal. Each check or other transfer of funds issued in payment of the redemption price of Obligations being redeemed shall bear the CUSIP number identifying, by issue and maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

VIII. UTILIZATION OF THE DEPOSITORY TRUST COMPANY

The Depository Trust Company's Book-Entry-Only System is to be utilized for the Obligations. The Fiscal Agent, as agent for the Municipality, agrees to comply with the provisions of The Depository Trust Company's Operational Arrangements, as they may be amended from time to time referenced in the Blanket Issuer Letter of Representations executed by the Municipality. The provisions of the Operational Arrangements and this Section VIII supersede and control any and all representations in this Agreement.

IX. OBLIGATION TRANSFER AND EXCHANGE

The Fiscal Agent shall transfer Obligations upon presentation of a written assignment duly executed by the registered owner or by such owner's duly authorized representative. Upon such a transfer, new registered Obligation(s) of the same maturity, in authorized denomination or denominations in the same aggregate principal amount for each maturity shall be issued to the transferee in exchange therefor, and the name of such transferee shall be entered as the new registered owner in the Registration Book. No Obligation may be registered to bearer. The Fiscal Agent may exchange Obligations of the issue for a like aggregate principal amount of Obligations of the same maturity in authorized whole multiples of \$5,000.

The Obligations shall be numbered R-1 and upward. Upon any transfer or exchange, the Obligation or Obligations issued shall bear the next highest consecutive unused number or numbers.

The Municipality shall cooperate in any such transfer, and the appropriate officers of the Municipality are authorized to execute any new Obligation or Obligations necessary to effect any such transfer.

X. AUTHENTICATION, IF REQUIRED

The Fiscal Agent shall sign and date the Certificate of Authentication, if any, on each Obligation on the date of delivery, transfer or exchange of such Obligation. The Fiscal Agent shall distribute and/or retain for safekeeping the Obligations in accordance with the direction of the registered owners thereof.

XI. STATEMENTS

The Fiscal Agent shall furnish the Municipality with an accounting of interest and funds upon reasonable request.

XII. FEES

The Municipality agrees to pay the Fiscal Agent fees for its services hereunder in the amounts set forth on Schedule C hereto.

XIII. MISCELLANEOUS

(a) Nonpresentation of Checks. In the event the check or draft mailed by the Fiscal Agent to the registered owner is not presented for payment within five years of its date, then the monies representing such nonpayment shall be returned to the Municipality or to such board, officer or body as may then be entitled by law to receive the same together with the name of the registered owner of the Obligation and the last mailing address of record and the Fiscal Agent shall no longer be responsible for the same.

(b) Resignation and Removal; Successor Fiscal Agent. (i) Fiscal Agent may at any time resign by giving not less than 60 days written notice to Municipality. Upon receiving such notice of resignation, Municipality shall promptly appoint a successor fiscal agent by an instrument in writing executed by order of its governing body. If no successor fiscal agent shall have been so appointed and have accepted appointment within 60 days after such notice of resignation, the resigning fiscal agent may petition any court of competent jurisdiction for the appointment of a successor fiscal agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor fiscal agent. The resignation of the fiscal agent shall take effect only upon appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(ii) The Fiscal Agent may also be removed by the Municipality at any time upon not less than 60 days' written notice. Such removal shall take effect upon the appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(iii) Any successor fiscal agent shall execute, acknowledge and deliver to Municipality and to its predecessor fiscal agent an instrument accepting such appointment hereunder, and thereupon the resignation or removal of the predecessor fiscal agent shall become effective and such successor fiscal agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, trusts, duties and obligations of its predecessor, with like effect as if originally named as fiscal agent herein; but nevertheless, on written request of Municipality, or on the request of the successor, the fiscal agent ceasing to act shall execute and deliver an instrument transferring to such successor fiscal agent, all the rights, powers, and trusts of the fiscal agent so ceasing to act. Upon the request of any such successor fiscal agent, Municipality shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor fiscal agent all such rights, powers and duties. Any predecessor fiscal agent shall pay over to its successor fiscal agent any funds of the Municipality.

(iv) Any corporation, association or agency into which the Fiscal Agent may be converted or merged, or with which it may be consolidated, or to which it may sell or transfer its corporate trust business and assets as a whole or substantially as a whole, or any corporation or association resulting from any such conversion, sale, merger, consolidation or transfer to which it is a party, ipso facto, shall be and become successor fiscal agent under this Agreement and vested with all the trusts, powers, discretions, immunities and privileges and all other matters as

was its predecessor, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

(v) Any successor fiscal agent shall be qualified pursuant to Sec. 67.10(2), Wisconsin Statutes, as amended.

(c) Termination. This Agreement shall terminate on the earlier of (i) the payment in full of all of the principal and interest on the Obligations to the registered owners of the Obligations or (ii) five years after (aa) the last principal payment on the Obligations is due (whether by maturity or earlier redemption) or (bb) the Municipality's responsibilities for payment of the Obligations are fully discharged, whichever is later. The parties realize that any funds hereunder as shall remain upon termination shall, except as may otherwise by law, be turned over to the Municipality after deduction of any unpaid fees and disbursements of Fiscal Agent or, if required by law, to such officer, board or body as may then be entitled by law to receive the same. Termination of this Agreement shall not, of itself, have any effect on Municipality's obligation to pay the outstanding Obligations in full in accordance with the terms thereof.

(d) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement, being duly authorized so to do, each in the manner most appropriate to it, on the date first above written.

DOOR COUNTY, WISCONSIN

By _____
David Lienau
Chairperson

(SEAL)

Jill M. Lau
County Clerk

BOND TRUST SERVICES
CORPORATION, ROSEVILLE,
MINNESOTA
Fiscal Agent

(SEAL)

By _____
Paying Agent Administrator

Attest _____
Paying Agent Administrator

SCHEDULE A

Debt Service Schedule
\$9,995,000 General Obligation Building Bonds, Series 2017A
Door County, Wisconsin
dated March 23, 2017

(SEE ATTACHED)

QB\43589893.1

SCHEDULE MRP

Mandatory Redemption Provision

The Obligations due on September 1, 2036 (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on September 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on September 1, 2036

| <u>Redemption Date</u> | <u>Amount</u> |
|----------------------------|--------------------|
| 09/01/2030 | \$645,000 |
| 09/01/2031 | 670,000 |
| 09/01/2032 | 685,000 |
| 09/01/2033 | 705,000 |
| 09/01/2034 | 725,000 |
| 09/01/2035 | 745,000 |
| 09/01/2036 | 765,000 (maturity) |

QB\43589893.1

SCHEDULE B

NOTICE OF MANDATORY SINKING FUND REDEMPTION

Door County, Wisconsin
General Obligation Building Bonds, Series 2017A
Dated March 23, 2017

NOTICE IS HEREBY GIVEN that a portion of the Bonds of the above-referenced issue which mature on September 1, 20__ shall be subject to mandatory sinking fund redemption on September 1 of the year set forth below, in the amount set forth below, at a redemption price equal to One Hundred Percent (100%) of the principal amount redeemed plus accrued interest to the date of redemption.

| <u>Redemption Date</u> | <u>Principal Amount</u> | <u>CUSIP Number</u> |
|------------------------|-------------------------|---------------------|
| September 1, ____ | \$ _____ | _____ |

Such portion of the Bonds will cease to bear interest on the redemption date set forth above.

BY THE ORDER OF THE
COUNTY BOARD OF SUPERVISORS
DOOR COUNTY, WISCONSIN

Dated: _____

* To be provided by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to the call date. At least thirty (30) days prior to the call date notice shall also be filed electronically with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

QB\43599893.1

SCHEDULE C

(SEE ATTACHED)

QB\43589893.1



DOOR COUNTY

Resolution No. 2017-13

**LIO FUNDS FOR 2017 ORTHOPHOTOGRAPHY –
TRANSFER OF NON-BUDGETED FUNDS**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | | | X |
| FISHER | X | | |
| GUNNLAUGSSON | | | X |
| HALSTEAD | X | | |
| KOOH | X | | |
| KOHOUT | X | | |
| LIENAU | | | X |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | | | X |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 17 | 0 | 4 |

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve: Adopted

1st: Schultz Deleted:

2nd: Kohout

Yes: 17 No: 0 Exc: 4

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of \$15,103 to the Land Information Office Modernization Reserve which leaves an available balance in this account of \$259,439.69. MEJ

Certification:

I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of February, 2017 by the Door County Board of Supervisors.

[Signature]
Jim M. Lau
County Clerk, Door County

1 **WHEREAS**, In accordance with Section 65.90(5)(a) Wisconsin Statutes
2 and Rules of Order #19 the amounts of the various appropriations and the
3 purposes for such appropriations stated in a budget may not be changed
4 unless authorized by a vote of two-thirds of the entire membership of the
5 County Board of Supervisors; and

6 **WHEREAS**, Current orthophotography is an essential layer in Door
7 County's geographic information system (GIS); and

8 **WHEREAS**, Past orthophotography projects since 2005 were completed
9 by a vendor that invoiced in two separate calendar years, which allowed the
10 County to reflect that in budgeting; and

11 **WHEREAS**, The 2017 digital orthophotography project is to be completed
12 by Ayres Associates of Madison, WI with an estimated cost of forty-one
13 thousand and seventy-six dollars (\$41,076); and

14 **WHEREAS**, This vendor requests payment as products and services are
15 rendered; and

16 **WHEREAS**, The 2017 digital orthophotography project is anticipated to
17 be complete by fall of 2017; and

18 **WHEREAS**, The Finance Committee is recommending that \$15,103 be
19 transferred from Land Information Office (LIO) Modernization Reserve,
20 Account #100.32117, and be added to LIO Expense Account
21 #100.13.1730.52126 to allow all invoicing associated with 2017
22 orthophotography be paid this calendar year.

23 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
24 Supervisors does hereby approve the transfer of \$15,103 from Land
25 Information Office (LIO) Modernization Reserve, Account #100.32117, to LIO
26 Expense Account #100.13.1730.52126 to allow 2017 orthophotography
27 invoicing be paid this year.

SUBMITTED BY: FINANCE COMMITTEE

[Signature] Kathy Schultz, Chair
[Signature] Ken Fisher

[Signature] David Englebert
[Signature] Susan Kohout

[Signature] Roy Englebert
[Signature] Mark Moeller

David Enigl



DOOR COUNTY

Resolution No. 2017-14

JUST FIX IT - WI TRANSPORTATION FUNDING

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL | Aye | Nay | Exc. |
|----------------|-----|-----|------|
| Board Members | | | |
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNN/JUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VLIES WOTACHEK | | | |
| WAIT | | | |

Vote Vote

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st: Kohout

2nd: Neinas

Yes: _____ No: _____ Exc: _____

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: There is no fiscal impact to County of Door or its annual budget associated with the adoption of this resolution.
MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of February, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Local government in Wisconsin is responsible for about 90% of the road miles in the state;
2 and

4 **WHEREAS**, Wisconsin's diverse economy is dependent upon county and town roads as well as city
5 and village streets and transit systems across the state; and

7 **WHEREAS**, According to "Filling Potholes: A New Look at Funding Local Transportation in Wisconsin,"
8 commissioned by the Local Government Institute of Wisconsin (LGI) the condition of Wisconsin's highways
9 is now in the bottom third of the country; and

11 **WHEREAS**, State funding for local roads in Wisconsin has failed to keep up with costs over the past
12 several decades which has adversely affected local transportation finances. According to "Filling Potholes,"
13 municipal transportation spending has declined from \$275 per capita in 2000 to \$227 in 2012; and

15 **WHEREAS**, High quality and fast transit systems are critical to attracting businesses and people to
16 urban areas, yet state funding for transit is less today than it was five years ago; and

18 **WHEREAS**, Levy limits do not allow local government to make up for the deterioration of state funding;
19 and

21 **WHEREAS**, Wisconsin's over-reliance on borrowing eats away at the state's segregated funding
22 sources – the state gas tax and vehicle registration fees – which increasingly pay debt service rather than
23 fund transportation needs; and

25 **WHEREAS**, Safety is a primary concern and responsibility of local governments across Wisconsin.
26 Unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347
27 non-interstate, rural road fatalities in 2013; and

29 **WHEREAS**, The Door County Board recognizes that our state highway and interstate system is the
30 backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both
31 local and state roads need to be properly maintained in order for our economy to grow; and

33 **WHEREAS**, From a competitive standpoint Wisconsin motorists pay significantly less than any of our
34 neighbors when you combine the annual cost of the state gas tax and vehicle registration fees; and

36 **WHEREAS**, The Transportation Finance and Policy Commission, appointed by the Governor and
37 Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of our state and local
38 roads as well as local transit systems will deteriorate significantly over the next decade.

40 **NOW, THEREFORE, BE IT RESOLVED** That the Door County Board of Supervisors hereby urge the
41 Governor and Legislature to #JustFixItWI and agree upon a sustainable solution: one that includes a
42 responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin's
43 multi-modal transportation system.

45 **BE IT FURTHER RESOLVED**, That the County Board directs the County Clerk to send a copy of this
46 resolution to our State Legislators, Governor Scott Walker, the Wisconsin Counties Association, and the
47 League of Wisconsin Municipalities.

SUBMITTED BY: LEGISLATIVE COMMITTEE

[Signature]
Susan Kohout, Chairman
[Signature]
Helen Bacon
[Signature]
Roy Englebert

[Signature] David Enigl
[Signature] Steve Sohns



DOOR COUNTY

Resolution No. 2017-15

**2017 COMMUNITY ORIENTED POLICING SERVICES ("COPS")
ANTI-METHAMPHETAMINE PROGRAM GRANT AWARD**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | | | X |
| FISHER | X | | |
| GUNNLAUSSON | | | X |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIEZNAU | | | X |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | | | X |
| SOHNS | X | | |
| VIRLEE | X | | |
| VILES WOTACHEK | X | | |
| WAIT | X | | |
| | 17 | 0 | 4 |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adj. Deleted

1st: Koch

2nd: Viles Wotachek

Yes: 17 No: 0 Exc: 4

Reviewed by: _____, Corp. Counsel
Reviewed by: _____, Administrator

FISCAL IMPACT: These grant funds were not included in the 2017 budget, so they will supplement the available resources for methamphetamine investigations. There is no match requirement. MEJ

Certification:
I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the ___ day of ___ 2017 by the Door County Board of Supervisors.
Jim M. Lau
County Clerk, Door County

1 **WHEREAS**, Section 69.52(19) Wis. Stats. empowers the County Board to accept
2 donations, gifts, or grants of money for any public governmental purpose within the powers
3 of the County; and

4 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the County of Door"
5 requires approval of the Door County Board of Supervisors, for acceptance of all donations,
6 gifts, and grants whether in the form of money, or personal or real property; and

7 **WHEREAS**, Rule of Order # 38, entitled "Donations, Gifts or Grants", authorized an
8 oversight committee to accept donations, gifts or grants; requires County Board be provided
9 notice of any donation, gift or grant in excess of \$1,000 prior to acceptance; and requires
10 that an itemized report of all donations, gifts or grants shall be submitted to the county board
11 on an annual basis; and

12 **WHEREAS**, The Wisconsin Department of Justice ("Wis. DOJ") has been selected as
13 a recipient of a U.S. Department of Justice 2017 COPS Anti-Methamphetamine Program
14 ("CAMP") Grant, which will be administered by the Wis. DOJ's Division of Criminal
15 Investigation; and

16 **WHEREAS**, CAMP is a competitive grant program designed to advance public safety
17 by providing funds directly to state law enforcement agencies to investigate illicit activities
18 related to the manufacture and distribution of methamphetamine; and

19 **WHEREAS**, Law enforcement agencies that participate or plan to participate in anti-
20 methamphetamine task forces with multijurisdictional reach and interdisciplinary team
21 structures have been a particular focus and given additional consideration; and

22 **WHEREAS**, Door County has been invited to take part in the Wis. DOJ's CAMP, in
23 context of the Sheriff's Office's participation in multijurisdictional anti-methamphetamine
24 drug task forces, and consistent with the proffered Memorandum of Understanding; and

25 **WHEREAS**, This is a two-year collaborative project that commenced January 1, 2017,
26 and Door County has been allotted up to \$5000 per year from the Wis. DOJ's CAMP Grant,
27 for a total of up to \$10,000 over the two-year period; and

28 **WHEREAS**, The Law Enforcement Committee has considered the foregoing, and
29 recommends approval of the same.

30 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of Supervisors
31 does hereby approve participation in the Wis. DOJ's CAMP Grant (of up to \$5,000 per year,
32 for a total of up to \$10,000 over the two-year period) as described above and authorizes the
33 Sheriff to execute the proffered Memorandum of Understanding.

34 **BE IT FURTHER RESOLVED**, That the foregoing will be administered by the Door
35 County Sheriff's Office, subject to oversight by the Law Enforcement Committee.

SUBMITTED BY:
Law Enforcement Committee

Jon Koch
Jon Koch, Chairperson

Roy Englebert
Roy Englebert

Nancy Robillard
Nancy Robillard

Linda Wait
Linda Wait

Megan Lundahl
Megan Lundahl

Don Sitte
Don Sitte

Laura Viles Wotachek
Laura Viles Wotachek



DOOR COUNTY

Resolution No. 2017-16

APPOINTMENT OF DOOR COUNTY HUMANE OFFICER

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL | Board Members | Aye | Nay | Exc. |
|----------------|---------------|-----|-----|------|
| AUSTAD | | | | |
| BACON | | | | |
| D. ENGLEBERT | | | | |
| R. ENGLEBERT | | | | |
| ENIGL | | | | |
| FISHER | | | | |
| GUNNLAUGSSON | | | | |
| HALSTEAD | | | | |
| KOCH | | | | |
| KORHOUT | | | | |
| LIENAU | | | | |
| LUND AHL | | | | |
| MOELLER | | | | |
| NEIMAS | | | | |
| ROBILLARD | | | | |
| SCHULTZ | | | | |
| SETTE | | | | |
| SOHNS | | | | |
| VIRLEE | | | | |
| VILES WOTACHEK | | | | |
| WAIT | | | | |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted /

1st: Koch Debated

2nd: Robillard

Yes: ___ No: ___ Exc: ___

Reviewed by: [Signature] - Corp. Council

Reviewed by: [Signature] - Administrator

FISCAL IMPACT: Door County budgets for a Humane Officer in the Professional Services account within the Sheriff's Dept. For 2017, \$5,000 was budgeted for Professional Services expense. MEJ

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of February, 2017 by the Door County Board of Supervisors.

[Signature]
 JIM M. LAU
 County Clerk, Door County

1 **WHEREAS**, Pursuant to Section 173.03(1), Wisconsin Statutes, "... (t)he
 2 governing body of any political subdivision may appoint one or more humane
 3 officers...and shall report all appointments ...of humane officers to the...."
 4 Wisconsin Department of Agriculture, Trade, and Consumer Protection
 5 ("DATCP"); and

6
 7 **WHEREAS**, Dr. Debra L. Johnson, DVM and Bridget K. Isaksen have
 8 each been appointed as a Humane Officer for Door County (See: Resolution
 9 27-00, adopted on May 25, 2000, and Resolution No. 2013-77, adopted on
 10 December 10, 2014); and

11
 12 **WHEREAS**, Deputy Sheriff Mark Hillsabeck has completed a course of
 13 humane officer training approved, and has been certified as a qualified
 14 humane officer, by the Wisconsin DATCP consistent with Section 173.27,
 15 Wisconsin Statutes; and

16
 17 **WHEREAS**, It is hereby recommended that: 1) Resolution No. 27-00 and
 18 Resolution No. 2013-77 be reaffirmed; and 2) Deputy Sheriff Mark Hillsabeck
 19 be appointed as a Humane Officer for Door County effective February 24,
 20 2017.

21
 22 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
 23 Supervisors does hereby: 1) Reaffirm Resolution No. 27-00 and Resolution
 24 No. 2013-77; and 2) Appoint Deputy Sheriff Mark Hillsabeck as a Humane
 25 Officer for Door County effective February 24, 2017.

26
 27 **BE IT FURTHER RESOLVED**, That each Door County Humane Officer
 28 may exercise the powers and perform the duties, and will meet the
 29 requirements, set forth in in the Wisconsin Statutes and Administrative Code,
 30 including Chapter 173 Wisconsin Statutes and Chapter ATCP 15, Wisconsin
 31 Administrative Code.

32
 33 **BE IT FURTHER RESOLVED**, That a copy of this Resolution will be
 34 forwarded to the Wisconsin Department of Agriculture, Trade, and Consumer
 35 Protection

SUBMITTED BY:
Law Enforcement Committee

[Signature]
 Jon Koch, Chairman

[Signature]
 Nancy Robillard

[Signature]
 Roy Englebert

[Signature]
 Don Sitte

[Signature]
 Laura Viles Wotachek

[Signature]
 Linda Wait

[Signature]
 Megan Lundahl



DOOR COUNTY

Resolution No. 2017-17

**APPOINTMENT OF SHARON AUBERLE
AS DOOR COUNTY'S POET LAUREATE**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNHLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOCHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VILES WOTACHEK | | | |
| WAIT | | | |

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WHEREAS, Resolution 2010-87 established the ceremonial and uncompensated position of Poet Laureate for Door County, Wisconsin; and

WHEREAS, The primary mission of the Poet Laureate is to raise the county consciousness to a greater appreciation of the reading and writing of poetry. In furtherance of this mission, the Poet Laureate may be asked to plan, attend, and/or participate in county-wide or state-wide literary events; and

WHEREAS, Resolution 2010-87 approved the posthumous appointment of Frances May as Door County's inaugural Poet Laureate through March 31, 2011; and

WHEREAS, Beginning in 2011, the Poet Laureate will be appointed for a two-year term, commencing April 1st and ending March 31st. The appointment shall be made by the County Board Chairperson (after consultation with two local members of the Wisconsin Fellowship of Poets and/or Regional Writers Association and the outgoing Poet Laureate) and is subject to confirmation by the County Board.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby appoint Sharon Auberle as Poet Laureate for Door County, Wisconsin for the two-year term, commencing April 1st, 2017 and ending March 31st, 2019.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Lienau

2nd Lundahl

No: Yes: Exc: _____

SUBMITTED BY:

David Lienau, Chairman
Door County Board of Supervisors

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no fiscal impact with the adoption of this resolution.

MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of March, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

Position Description

Position Title:

Poet Laureate for Door County, Wisconsin

General Description:

The purpose of the Poet Laureate is to provide leadership in the development of occasional poems which celebrate what it is like to live and work in the community of Door County, Wisconsin.

Specific Details:

The Poet Laureate of Door County, Wisconsin would be:

1. Appointed by the County Board Chairperson by April 1 (National Poetry Month) of the year of appointment. Following the term of appointment, all Poet Laureates will retain the title and will continue to assist the current Poet Laureate.
2. Expected to live and/or work in Door County.
3. Expected to have a knowledge of the local community and to be actively involved in the life of the community.
4. Expected to compose at least two poems relating to the community annually and to present them for publication in the local newspaper.
5. Expected to compose a poem for special occasions as may be deemed mutually appropriate by the County Board Chairperson and the Poet Laureate.
6. Expected to function as community's "literary ambassador" by sharing his or her poetic celebration of the community with community service organizations.

The Poet Laureate of Door County, Wisconsin might also be:

7. Involved with the local public schools, as appropriate and with their approval, in special educational activities designed to enrich the public school curriculum which may include assisting with special writing and reading programs.
8. Involved with local area senior citizens' programs to read poetry or to help them gather their stories into poetic form.
9. Involved in the development of creative writing workshops and other educational opportunities for the citizens of the community.
10. Involved in representing the community at state and regional writers' conferences.



DOOR COUNTY

Resolution No. 2017-18

**PROCLAMATION
TRAVEL & TOURISM WEEK
MAY 7-13, 2017**

| ROLL CALL | Aye | Nay | Exc. |
|----------------|-----|-----|------|
| Bores/Members | | | |
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | / |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUINLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | / | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VLIES WOTACHEK | | | |
| WAIT | | | |

BOARD ACTION

Vote Required: Majority vote of a quorum

Motion to Approve: Adopted

1st Lienau Defeated

2nd Koch

Yes: ___ No: ___ Exc: ___

Reviewed by:

Reviewed by:

FISCAL IMPACT: No Fiscal Impact.

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of March, 2017 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS,** Travel matters to the nation's economic prosperity and its image
2 abroad, to business wealth and to individual travelers; and

3
4 **WHEREAS,** Travel to and within the United States provides significant economic
5 benefits for the nation, generating \$2.1 trillion in economic output in 2015, with \$947.1
6 billion spent directly by domestic and international travelers that spurred an additional
7 \$1.2 trillion in other industries; and

8
9 **WHEREAS,** Travel is among the largest private-sector employers in the United
10 States, supporting 15.1 million jobs in 2015, including 8.1 million directly in the travel
11 industry and 7.0 million in other industries; and

12
13 **WHEREAS,** Travel spending directly generated tax revenues of \$147.9 billion in
14 2015 for federal, state and local governments, funds used to support essential services
15 and programs; and

16
17 **WHEREAS,** direct tourism spending in Door County totaled \$332.8 in 2015 and
18 generated \$35.9 million in state and local tax revenue while supporting 3,110 jobs and
19 generating \$70.8 million in employee wages; and

20
21 **WHEREAS,** International travel to the United States is the nation's largest single
22 export industry - greater than the export of business services, machinery, computer and
23 electronic products, motor vehicles and agriculture. Travel generated \$246 billion in
24 exports in 2015, creating a travel trade surplus of \$98 billion in favor of the U.S.; and

25
26 **WHEREAS,** Meetings, events and incentive travel are core business functions that
27 help companies strengthen business performance - an average of \$9.50 in increased
28 revenue and \$2.90 in new profits for every dollar spent on business travel alone - to align
29 and educate employees and customers, and reward business accomplishments; and

30
31 **WHEREAS,** Leisure travel, which accounts for nearly 4 out of 5 domestic trips
32 taken, spurs countless benefits to travelers' creativity, cultural awareness, education,
33 happiness, productivity, relationships and wellness; and

34
35 **WHEREAS,** Travel is a catalyst that moves the county, state and national economy
36 forward.

37
38 **NOW, THEREFORE, BE IT RESOLVED,** That the Door County Board of
39 Supervisors does hereby support and promote May 7-13, 2017 as Travel and Tourism
40 Week in Door County, and urges the citizens of Door County to join in this special
41 observance with appropriate events and commemorations.

SUBMITTED BY:

David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2017-19

**AMENDMENT OF
UNIFORM ADDRESSING SYSTEM MANUAL**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | / |
| FISHER | | | |
| GUNNLAUGSSON | | X | |
| HALSTEAD | | / | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | / | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | / | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIIILEE | | | |
| VLIJES WOTACHEK | | | |
| WAIT | | | |

1 **WHEREAS**, The Resource Planning Committee has
 2 reviewed, and recommends revisions be made to, the
 3 Uniform Addressing System Manual.

4
 5 **NOW, THEREFORE, BE IT RESOLVED**, That the
 6 Door County Board of Supervisors does hereby approve
 7 the revised Uniform Addressing System Manual (attached
 8 hereto and incorporated herein by reference as if fully set
 9 forth).

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Fisher Deleted

2nd Enigl

Yes: ___ No: ___ Exc: ___

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: There is no additional fiscal implication with the adoption of this resolution.
MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of March, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau,
County Clerk, Door County

**SUBMITTED BY:
Resource Planning Committee**

[Signature]
Ken Fisher, Chair

[Signature]
Mark Moeller

[Signature]
Susan Kohout

[Signature]
David Enigl

[Signature]
Don Sitte

Door County Uniform Addressing Manual

Original adoption February 3, 2000 as attachment to Door County Ordinance No. 02-00.

Amended January 25, 2001, Door County Resolution No. 10-01.

Amended February 25, 2003, Door County Resolution No. 27-03.

Amended June 28, 2007, Door County Resolution No. 2007-58.

Amended January 27, 2015, Door County Resolution No. 2015-11.

Amended March 28, 2017, Door County Resolution No. 2017-19.

Purposes of Manual

- 1) To supplement Door County Ordinance No. 02-00, Uniform Addressing System.
- 2) To establish the procedures used to implement and administer a uniform addressing system in Door County.

The Numbering System

- I. Participating Municipalities. The numbering system is in place throughout the County except for the Village of Forestville and the City of Sturgeon Bay, which operate entirely independently of the County. The Villages of Egg Harbor, Ephraim, and Sister Bay use the County system and have the County assign addresses, but do their own enforcement and administration and install their own signs.
- II. Baselines (see map at end of Manual).
 - A. Mainland Baselines.
 1. South – North baseline: located at the southern County boundary line. The number line starts at 100 at the baseline and increases heading north.
 2. East – West baseline: located at the section line off the extreme east shore of the County. The number line starts at 100 at the baseline and increases heading west.
 3. Exceptions to the above. The two Town of Egg Harbor developments listed below are exceptions to the baseline addressing systems described in ss. 1 and 2, above, due to long-standing existing internal addressing systems.
 - a. Harbour Village, overall address 5840 State Highway 42.
 - b. Heritage Lake, overall address 4286 Harbor School Road.
 - B. Washington Island Baselines: located at the quarter-section lines to the extreme east and to the extreme south of the island. The number lines both start at 100 and increase going north and west.
- III. Progression and Spacing of Number Lines.
 - A. Mainland Number Lines.
 1. 300 total numbers per mile (~17.6-foot intervals).

- a. 150 even numbers per mile (~35.2-foot intervals) on the east and north sides of roads.
- b. 150 odd numbers per mile (~35.2-foot intervals) on the west and south sides of roads.

B. Washington Island Number Lines.

1. 400 total numbers per mile (100 per quarter-section).
 - a. 200 even numbers per mile on the east and north sides of roads.
 - b. 200 odd numbers per mile on the west and south sides of roads.

C. Measurement of Number Line.

1. Number lines indicating grid location with regard to the appropriate baseline shall be measured to the point where the principal driveway intersects with the road. Possible exceptions may be made for corner lots and double frontage lots.
2. Adjustments may be made at time of number assignment to maintain consistent sequencing of address numbers.

IV. Criteria for Address Number Assignment.

A. New Development.

1. Establishment of Principal Use or Structure. Addresses are primarily assigned upon request from builders or property owners when a new principal use or structure is being established. Issuance of an address number may also be triggered by issuance of a Door County zoning permit. Address numbers are generally assigned when the principal use of a property or a driveway location has been determined.
2. Accessory Buildings and Uses. New numbers will generally not be assigned to new buildings accessory to the principal use (e.g., a new house will be assigned a number, but a detached garage or storage building will not). Accessory buildings may be assigned a separate address if accessed by a separate driveway or if housing a separate use.

B. Driveways.

1. Address numbers are generally required when there is a driveway (existing or proposed) that serves or will serve a principal use or accessory use, as described above in IV.A. Address numbers shall not be assigned until a driveway location has been determined.
2. Driveways that do not serve a principal use may not require address numbers. Door County will maintain discretion in this matter.
3. Shared Driveways. Each development or lot on a shared driveway shall be assigned an address. A summary sign displaying the road name and each address or range of addresses shall be placed at the intersection of the driveway and the road.

C. Condominiums and Apartments.

1. Each building shall be assigned one address number, with each unit further identified by additional numbers or letters.
 2. Townhouse and duplex units with individual driveways and entrances may be assigned unique address numbers.
- D. Manufactured Home Parks and Campgrounds. The entire park or campground shall be assigned an address number and the individual homes or campsites within the park or campground shall be further identified by additional numbers or letters.
- E. Meandering Roads.
1. Assignment of numbers shall be based on predominate road direction with the numbers per mile spacing maintained (see III.A and III.B). Number assignment may be adjusted to accommodate additional road length.
 2. Where the road makes a 90° directional change for more than one-half mile, that road segment may be numbered consistent with the directional change.
- F. Looping Roads.
1. For roads that begin and end on a single road, resulting in two parallel sides, the loop road shall be split in half and appropriate side designations shall be given to the name of the road. For example, a loop road named Circle Rd. might be split into North Circle Rd. and South Circle Rd. Therefore, two developments on Circle Road might have the same address number but different road names.
 2. The number range on the two sides shall be similar. An even and odd number shall abut at the change of direction.¹
 3. Short loop roads may be addressed based on primary direction if number density allows.
- G. Cul-de-Sacs. An even and an odd number will abut at some point on the turning circle of a cul-de-sac.
- H. Reassignments.
1. Existing numbers significantly out of range may require reassignment if causing difficulty in assigning additional numbers within the range.
 2. Numbers indicating the wrong side of the road or the wrong side of an intersecting road may be reassigned.
 3. Numbers out of sequence, where the distance between numbers causes difficulty in recognizing the location, may be reassigned.

¹ Exception at Bues Point Road in the Town of Baileys Harbor (by Door County Resource Planning Committee Resolution #27-03). For Bues Point Road only, the address numbers shall be assigned such that all even numbers shall be placed on the outside of said loop road and all odd numbers shall be placed on the inside of said loop road.

- I. In the event a situation does not precisely fit the specifications of this manual, addresses shall be assigned to be consistent with the system to the greatest extent possible.

Placement and Display of Numbers

II. Address Sign Placement.

- A. Address signs shall be securely fastened on U-channel metal posts. Alternate methods may be used where ground conditions prohibit placement of a post.
- B. Signs shall be placed to the right side of driveways, when viewed from the road, if practical. Signs may be placed to the left side of the driveway if number visibility is better accomplished or if right side installation is not practical. Exceptions may be possible for corner lots or double frontage lots.
- C. Signs shall be located not greater than twenty feet from the edge of the driveway. Variation may be allowed at the County's discretion, such as for, but not limited to, corner lots and double frontage lots.
- D. Signs shall not be set back greater than ten feet from the road right-of-way.
- E. The sign face shall be toward the road.
- F. The sign shall be in a horizontal position at approximately 4.5 to 5 feet above the road level.

III. Address Sign Description.

- A. Signs shall be constructed of .080 inch aluminum and drilled to accommodate mounting.
- B. The signs shall be nine inches high and as wide as necessary to accommodate the required information. On Washington Island, or in congested or commercial areas, the signs may be eight inches high and only as wide as necessary. This will be at the discretion of the County.
- C. Summary signs shall be of minimal height and width to accommodate the required message. The top address number shall be for the development or improvement closest to the summary sign or that which maintains the normal sequence.
- D. Required information for all signs includes the name of the road and the address number(s). Except for Washington Island, the name of the Town should also be included, but may be omitted in congested areas.
- E. Features shall include white block numbers/letters made of a reflective material.
- F. The background of the sign shall be green.

- G. Lettering for the Town and road names shall be 1 ½ -inch high block characters. The address numbers shall be 3-inch high block characters.

Road Naming

- IV. All public and private roads serving four or more principal uses or intended principal uses shall be named and addressed.
- A. Criteria for Acceptance.
1. New road names shall be easy to pronounce and easily recognizable in emergency situations. Each road name shall be unique in spelling and sound. The County shall base acceptance of a proposed road name on whether or not the proposed name is already in use within the County, including incorporated areas.
 2. Road names shall not contain hyphens or other punctuation.
 3. 1st, 2nd, etc. shall not be used in the County's jurisdiction.
 4. Alphabetical characters shall not be allowed as road names.
 5. New road names shall not include compass directions or abbreviated directions.
 6. New road names shall not exceed 18 characters in length including the road type.
 7. New roads that are an extension of existing roads shall maintain the same road name.
- B. Duplicate Road Names.²
1. The County shall require Towns to rename existing roads when deemed appropriate to avoid confusion caused by duplicate or similar names within the County.
 2. Elimination of duplicates shall be accomplished by renaming the road with the fewest addresses.
 3. Towns shall be notified of such change requirements and the Towns shall install updated and legible road signs at appropriate intersections.
- C. Road type designations (Road, Lane, Circle, etc.) shall adhere to the Urban and Regional Information Systems Association's (URISA) policies and procedures.
- D. The County may name roads when deemed appropriate and when no other party proposes acceptable names for such roads. Requests for new road names may come from Town boards, land developers, or private citizens.

² By Door County Resource Planning Committee Resolution 27-03, exception to duplicate road name requirements exists for Town of Washington for roads established prior to 2004. The Town of Washington shall not be required to rename such roads that have the same or similar name as roads on the mainland portion of the County.

Administration and Enforcement

- V. Administration Responsibilities and Policies.
 - A. The Door County Planning Department shall assign new addresses in all unincorporated areas.
 - B. The Door County Planning Department shall oversee the naming of roads in all unincorporated areas.
 - C. The Door County Planning Department shall maintain a record of all assigned addresses and of all road names and their locations.
 - D. The Door County Planning Department may adopt policies and practices as necessary to manage the County addressing system and to insure fulfillment of the purpose of the Uniform Addressing System Ordinance.

- IX. Enforcement Policies.
 - A. It shall be unlawful to fail to display address signs as described in this manual.
 - B. Property owners shall pay a fee as established by the County Board of Supervisors for each new address assignment. Intentional removal or destruction of address signs shall incur a fee for replacement. The fee will cover installation and continued maintenance of the address sign and post as described in this manual or amendments or supplements thereto adopted by the County Board of Supervisors. Fees not paid within sixty days of billing will be referred to Corporation Counsel for collection as authorized by law.
 - C. The Door County Planning Department shall serve any violators with a notice of violation stating the following:
 - 1. The nature of the violation.
 - 2. Corrective measures required to eliminate the violation.
 - D. Violations not corrected shall be reported to the Door County Corporation Counsel. Legal action may be commenced according to the Uniform Addressing System Ordinance No. 02-00 and Wis. Stats.



DOOR COUNTY

Resolution No. 2017-21

REVISION TO THE DOOR COUNTY ADMINISTRATIVE MANUAL AND EMPLOYEE HANDBOOK

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| ENGLEBERT D. | X | | |
| ENGLEBERT R. | X | | |
| ENGEL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KONKUT | X | | |
| LIENAU | X | | |
| LUNDHIL | X | | |
| MUELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIKREE | X | | |
| VILFES WOTACHES | X | | |
| WAIT | X | | |
| | 11 | 0 | 0 |

1 **WHEREAS**, The Door County Employee Handbook and Door County
2 Administrative Manual were adopted by the Door County Board of
3 Supervisors on October 22, 2013, and have been in full force and effect
4 from and after January 1, 2014 (See: Resolution No. 2013-69); and
5

6 **WHEREAS**, Both the Employee Handbook and Administrative Manual
7 have been amended, from time-to-time, since their adoption; and
8

9 **WHEREAS**, Review and revision of Door County's existing on-call
10 policies and related matters was deemed necessary and appropriate; and
11

12 **WHEREAS**, The Administrative Committee has reviewed and
13 recommends County Board approval of the "On-Call Policy", proposed
14 revision of §2.5 D – Administrative Manual, and proposed revision of §XIII.
15 B.2.a) – Employee Handbook (as set forth in Addendum A, attached hereto
16 and incorporated herein by reference as if set forth in full).
17

18 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
19 of Supervisors hereby approves the "On-Call Policy", proposed revision of
20 §2.5 D – Administrative Manual, and proposed revision of §XIII. B.2.a) –
21 Employee Handbook (as set forth in Addendum A).
22

23 **BE IT FURTHER RESOLVED**, That the Door County Board of
24 Supervisors, hereby revises the Administrative Manual by addition of the
25 On-Call Policy as §2.5 E., revision of §2.5 D – Administrative Manual, and
26 revision of §XIII. B.2.a) – Employee Handbook.
27

28 **BE IT FURTHER RESOLVED**, By the Door County Board of
29 Supervisors that these revisions will be in full force and effect from and after
30 March 12, 2017.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Action to Approve: Adopted
 Referred

1st: Joel Gunnlaugsson
 2nd: Rob Willard

Yes: 11 No: 0 Exc: 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The estimated annual cost per on-call position is \$9,996. MEJ

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of March, 2017 by the Door County Board of Supervisors.

[Signature]
JIM M. LAU
County Clerk, Door County

SUBMITTED BY:
Administrative Committee

[Signature] David Lienau, Chairperson
[Signature] Ken Fisher
[Signature] Daniel Austad
[Signature] Joel Gunnlaugsson

[Signature] John Neinas
[Signature] Kathy Schultz
[Signature] Richard Virlee

ADMINISTRATIVE MANUAL

§ 2.5 EMPLOYEE COMPENSATION

E. On-Call Policy

General Applicability

This policy is applicable only to FLSA non-exempt positions.

This policy does not apply to:

- any "protective occupation participant", e.g., law enforcement or EMT-Paramedic (See: § 40.02(48), Wis. Stats.); or
- Highway Department employees during winter operations (e.g., snow and ice control/removal).

Departments / Positions / Employees Subject to On-Call

The Department Head will determine, based on operational needs and budget, whether or not, and to what extent, to make use of on-call time.

The Department Head (or her/his designee) will decide specifically which position(s), and which employee(s) in each position, will be subject to being on-call. These decisions should be reasonably and fairly made based on operational needs, employee qualifications, and employee availability.

On-call duty is not voluntary, but rather it is a job requirement. An employee may, with their supervisor's prior written consent, trade on-call responsibilities.

Employees who are on paid leave status, on a leave of absence, or not otherwise able or available for work are not eligible to be on-call unless prior written approval is obtained from the Human Resources Director.

On-Call "Nuts & Bolts"

On-call status begins after the completion of the employee's workday and continues until resuming work the following workday, unless a defined length of time is determined prior to the time on-call status commences.

While on-call an employee:

- Is not required to remain on Door County's premises.
- Is free to engage in personal activities.
- Must be reachable (i.e., carry a cell phone or a pager or leave a message where s/he can be reached) at all times.
- Must verify the working status of the cell phone or pager, and maintain the cell phone or pager in operational mode at all times.
- Must respond to a call or page or message within fifteen (15) minutes.
- If required to do so, report to work within one hour of determination or notification.

- Must arrive at work in a condition "fit" for duty. Thus, employees should abstain from alcohol and other (non-prescribed) drugs while on-call.

The intent here is that an employee be able to use on-call time effectively for personal purposes.

Unless directed otherwise by a supervisor, the employee, in the reasonable exercise of their judgment, is to decide whether the matter can be handled by telephone or computer or whether they must actually report in to work.

Employees will be considered engaged by Door County (i.e., actually working versus being on-call):

- When they answer the call, or make a call in response to a call or page or message, until the work is completed.
- If they must actually report to work, from the time they leave home until the work is completed and they return home. A maximum of two (2) hours travel time will be paid.

The foregoing will be considered worked time and must be tracked and recorded as such on the time record by the employee.

On-Call Compensation

On-call compensation is not pay for hours worked. Rather, it is pay for the inconvenience of being on call

An employee's on-call compensation will be one dollar and twenty five cents (\$1.25) for each whole hour that the employee is on-call.

The regular rate of pay for on-call employees must be based upon a workweek. Payment for on-call time must be attributed to the workweek in which the on-call hours occurred.

ADMINISTRATIVE MANUAL

§ 2.5 EMPLOYEE COMPENSATION

D. Special Pay

Crisis Premium

Any FLSA exempt employees ~~within the Department of Human Services~~ (sans Department Heads) will receive fifty dollars (\$50.00) per week-day (Monday-Friday), seventy five dollars (\$75.00) per weekend day (Saturday - Sunday), or ninety dollars (\$90.00) per paid holiday (i.e., any holiday recognized in the Employee Handbook) when specifically designated by the Department Head to be on call (for crises) and required to carry a pager or cellular phone for a full (24-hour) day. No more than ~~one~~ two employees shall be on call (for crises) per day - per Department.

Anti-Stacking

Stacking of special pay is prohibited. Special pay and on-call compensation are mutually exclusive.

EMPLOYEE HANDBOOK

XIII. Creation, Classification, Combining and Elimination of, and Recruitment and Selection for Positions.

B. Position Classification

2. Introductory

- a) All new non-appointed employees, including former employees who have been rehired, must complete a six month introductory period except Highway Department employees who must complete a twelve month introductory period.



DOOR COUNTY

Resolution No. 2017-22

SUPPORTING EFFORTS TO CLOSE COMMERCIAL PROPERTY ASSESSMENT LOOPHOLES

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | | X | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHDUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | | X | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VILES WOTACHEK | X | | |
| WALT | | X | |

1 WHEREAS, Homeowners in Wisconsin already pay 70% of the total statewide property tax levy; and
2
3 WHEREAS, The disproportionate burden is about to get much worse unless the Legislature addresses
4 tax avoidance strategies that national chains like Walgreens, and big box establishments like Target and
5 Lowe's are using across the country to gain dramatic reductions in their property tax bills at the expense
6 of homeowners and other taxpayers; and
7
8 WHEREAS, A carefully-orchestrated wave of hundreds of lawsuits in Wisconsin is forcing assessors
9 to slash the market value of thriving national retail stores, shifting their tax burden to local mom and pop
10 shops and homeowners; and
11
12 WHEREAS, Walgreens and CVS stores in Wisconsin have argued in communities across the state
13 that the assessed value of their property for property tax purposes should be less than half of their actual
14 sale prices on the open market; and
15
16 WHEREAS, In many cases the courts have sided with Walgreens and CVS, requiring communities to
17 refund tax revenue back to the stores; and
18
19 WHEREAS, there are over 200 Walgreens stores located in Wisconsin; and
20
21 WHEREAS, Target, Lowes, Meijer, Menards and other big box chains are using what is known as the
22 "Dark Store Theory" to argue that the assessed value of a new store in a thriving location should be based
23 on comparing their buildings to sales of vacant stores in abandoned locations for a different market
24 segment; and
25
26 WHEREAS, The Indiana Legislature has on two occasions in the last two years overwhelmingly passed
27 legislation prohibiting assessors from valuing new big box stores the same as nearby abandoned stores
28 from a different market segment; and
29
30 WHEREAS, The Michigan State House overwhelmingly passed similar legislation in May of 2016.
31
32 NOW, THEREFORE, BE IT RESOLVED That Door County does hereby urge the Governor and State
33 Legislature to protect homeowners and main street businesses from having even more of the property tax
34 burden shifted to them by passing legislation clarifying that:
35
36 • Leases are appropriately factored into the valuation of leased properties; and
37
38 • When using the comparable sale method of valuation, assessors shall consider as
39 comparable only those sales within the same market segment exhibiting a similar highest
40 and best use rather than similarly sized but vacant properties in abandoned locations.
41
42 BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit a copy of this
43 Resolution to the Governor of the State of Wisconsin, to legislators representing Door County
44 constituents, and to the Wisconsin Counties Association.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated
 1st Kohout
 2nd Enigl
 Yes: 18 Nay: 3 Exc: 0

Reviewed by: Corp. Counsel
 Reviewed by: Administrator

FISCAL IMPACT: There is no fiscal impact to County of Door or its annual budget associated with the adoption of this resolution.
 MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of March, 2017 by the Door County Board of Supervisors.

Jill M. Lau
 County Clerk, Door County

SUBMITTED BY: LEGISLATIVE COMMITTEE

Susan Kohout, Chairman
 David Enigl
 Helen Bacon
 Steve Sohns
 Roy Englebert



DOOR COUNTY

Resolution No. 2017-23

PROVIDE ADEQUATE RESOURCES TO SUPPORT COUNTY SOIL AND WATER CONSERVATION AND COST-SHARING FOR FARMERS AND OTHER LAND USERS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDQVIL | X | | |
| MOELLER | X | | |
| NETIAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VILES WOTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

1 WHEREAS, The County Soil and Water Conservation Department is the necessary local delivery
2 mechanism for a wide range of natural resource management programs including non-point pollution
3 control, reclamation of non-metallic mines, invasive species control, beach health improvement, lakes
4 protection; and

5
6 WHEREAS, Protection of the County's 300 miles of shoreline, diverse natural resources, and highly
7 sensitive groundwater that provides drinking water for residents is a County priority; and

8
9 WHEREAS, The Wisconsin Farm Bureau Federation:
10 • supports the concept of credit trading and adaptive management between
11 municipalities and the agriculture community to reduce phosphorus discharge
12 • urges the state to stop the spread of invasive species into Wisconsin
13 • supports adequate funding to local units of government to implement the nonpoint
14 program, provided that local regulations do not exceed state standards

15
16 WHEREAS, The Wisconsin Board of Agriculture, Trade and Consumer Protection acknowledges the
17 counties' statutory role in coordinating and implementing farm conservation standards at the local level,
18 and supports efforts to ensure that adequate resources are available for counties to do their job; and

19
20 WHEREAS, State grants for County Land Conservation staff have decreased since the program
21 began, and,

22
23 WHEREAS, The Governor's budget has not requested maintenance of the annual average staff
24 funding of \$9.3 million that were included in the pre-recession budgets from 2001 to 2011, thus reducing
25 the funding to \$8 million annually in the 2017-18 budget; and

26
27 WHEREAS, The Wisconsin Counties Association (WCA) 2017 statewide policy recognizes the value
28 of the work County Land Conservation Departments provide to farmers and Wisconsin citizens by
29 supporting adequate resources to implement maintaining this base level of funding; and

30
31 WHEREAS, The inability to adequately fund local, voluntarily accepted farm conservation practices
32 has led to environmental problems and increasing citizen suits and court decisions against farmers.

33
34 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors duly assembled
35 this 28th day of March, 2017, does hereby urge the Governor of the State of Wisconsin and all elected
36 representatives in the Wisconsin State Legislature to return to the \$9.3 million appropriation for state aid
37 to counties, recognizing the invaluable service that county conservation employees provide in helping
38 Wisconsin farmers grow our state's agriculture while preserving the state's land and water resources for
39 future generations.

40
41 BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit a copy of this
42 Resolution to the Governor of the State of Wisconsin, to legislators representing Door County
43 constituents, and to the Wisconsin Counties Association.

BOARD ACTION

We Recommend: Unanimous Vote of a Consensus

Motion to Approve: Adopted Deleted

1st: Kohout
2nd: Sohns

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: There is no fiscal impact to County of Door or its annual budget associated with the adoption of this resolution. MEJ

Certification:

I, JIM Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of March, 2017 by the Door County Board of Supervisors.

[Signature]
JIM Lau,
County Clerk, Door County

SUBMITTED BY: LEGISLATIVE COMMITTEE

[Signature] Susan Kohout, Chairman
[Signature] David Enigl
[Signature] Helen Bacon
[Signature] Steve Sohns
[Signature] Roy Englebert



DOOR COUNTY

**Resolution No. 2017-24
APPROVAL OF WISCONSIN'S LAKE PLANNING GRANT FOR
FORESTVILLE MILL POND COMPREHENSIVE LAKE
MANAGEMENT PLAN**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| H. ENGLEBERT | X | | |
| ENGL | X | | |
| FISHER | X | | |
| GUNNAUSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KCHOUT | X | | |
| LIENAU | X | | |
| LUNDAL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SCHNS | X | | |
| VRLEE | X | | |
| VLESWOTACHEK | X | | |
| WHIT | X | | |
| | 21 | 0 | 0 |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Fisher Adopted Deleted

2nd: Neinas

Yes: 21 No: 0 Exc: 0

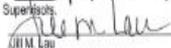
Reviewed by:  Corp. Counsel

Reviewed by:  Administrator

FISCAL IMPACT: Any required match will be in the form of funds already included in SWCD's operating budget, Airport & Parks operating budget, and donated services from UW-Oshkosh, per lines 27-28 of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of March, 2017 by the Door County Board of Supervisors.


JILL M. Lau
County Clerk, Door County

1 WHEREAS, Section 59.52(19) Wis. Stats. empowers the County Board to accept
2 donations, gifts, or grants of money for any public governmental purpose within the powers
3 of the County; and

4 WHEREAS, Resolution 75-84 entitled "Gifts, Grants & Donations to the County of Door" requires
5 approval of the Door County Board of Supervisors, for acceptance of all donations, gifts, and grants
6 whether in the form of money, or personal or real property; and

7 WHEREAS, Rule of Order # 38, entitled "Donations, Gifts or Grants", authorizes an oversight
8 committee to accept donations, gifts or grants; requires County Board be provided notice of any
9 donation, gift or grant in excess of \$1,000 prior to acceptance; and requires that an itemized report of
10 all donations, gifts or grants be submitted to the County Board on an annual basis; and

11 WHEREAS, The overall water quality of the Forestville Flowage has diminished over time
12 causing previous stocking fish efforts by the WI DNR to fail; and

13 WHEREAS, In 1996 the Door County SWCD prepared a Lake Management Plan for the
14 Forestville Millpond; and

15 WHEREAS, It is necessary to determine changes in the water body to verify sources of pollution
16 and update the Forestville Millpond Report; and

17 WHEREAS, The Wisconsin Department of Natural Resources has offered a Lake Planning Grant
18 of \$22,013. The purpose of said grant is to update the Forestville Millpond Lake Management plan;
19 and

20 WHEREAS, No new budget funds are being requested. The 33% or \$10,843 in match monies
21 will be provided by SWCD's operating budget, UW-Oshkosh donated services and Airport & Parks
22 operating budget; and

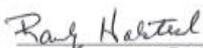
23 WHEREAS, The Land Conservation Committee (LCC) has voted to accept the aforesaid grant.

24 **NOW THEREFORE, BE IT RESOLVED,** That the Door County Board of Supervisors does
25 hereby accept the DNR Wisconsin's Lake Management Planning Grant of \$22,013 for the above
26 stated purpose.

27 **BE IT FURTHER RESOLVED,** That the aforesaid grant shall be administered by the Soil & Water
28 Conservation Department subject to oversight by the Land Conservation Committee.

**SUBMITTED BY:
LAND CONSERVATION COMMITTEE**

 Ken Fisher, Chair

 Randy Halstead

 John Neinas

 Richard Virlee

 Mike Vandenhouten



DOOR COUNTY

**Resolution No. 2017-25
WISCONSIN COASTAL MANAGEMENT PROGRAM GRANT
COASTAL WETLANDS**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | May | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| O. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDHAL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| RICBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SONNE | X | | |
| VRILEE | X | | |
| VLES WDTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st: Fisher Debated:

2nd: SH

Yes: 21 No: 0 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: Any required match will be in the form of funds already included in SWCD's operating budget and/or donations received by DCIST, per lines 24-26 of this resolution. MEJ

Certification:

I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of March, 2017 by the Door County Board of Supervisors.

[Signature]
JIM LAU
County Clerk, Door County

1 WHEREAS, Section 59.52(19) Wis. Stats. empowers the Door County Board of
2 Supervisors ("County Board") to accept donations, gifts, or grants of money for any public
3 governmental purpose within the powers of the County; and

4
5 WHEREAS, Resolution 75-84 entitled "Gifts, Grants & Donations to the County of Door"
6 requires approval of the County Board, for acceptance of any donation, gift, and grant,
7 whether in the form of money, or personal or real property; and

8
9 WHEREAS, Rule of Order # 38, entitled 'Donations, Gifts or Grants', authorizes an
10 oversight committee to accept donations, gifts or grants; requires County Board be provided
11 notice of any donation, gift or grant in excess of \$1,000 prior to acceptance; and requires
12 that an itemized report of all donations, gifts or grants be submitted to the County Board on
13 an annual basis; and

14
15 WHEREAS, The Wisconsin Department of Administration has awarded a Wisconsin
16 Coastal Management Program ("WCMP") grant of \$18,620 to Door County's Soil and Water
17 Conservation Department ("SWCD"). The purpose of this grant is to provide technical
18 assistance, education, and outreach regarding wetlands management and enhancement to
19 private owners of wetlands that adjoin the Door Peninsula Coastal Wetlands complex
20 (11,443 acres), which has been designated a Wetland of International Importance under the
21 Ramsar Convention, an intergovernmental treaty for protection of exemplary wetland
22 systems around the world; and

23
24 WHEREAS, No additional budgeted funds are being requested. The 51% match
25 (\$19,380) will be provided by SWCD's operating budget and Door County Invasive Species
26 Team ("DCIST") donation dollars; and

27
28 WHEREAS, The Land Conservation Committee (LCC) has voted to accept the aforesaid
29 grant.

30
31 NOW THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors
32 does hereby accept the Wisconsin Coastal Management Program Grant of \$18,620 for the
33 above stated purposes.

34
35 BE IT FURTHER RESOLVED, That this grant shall be administered by the Soil & Water
36 Conservation Department subject to oversight by the Land Conservation Committee.

**SUBMITTED BY:
LAND CONSERVATION COMMITTEE**

[Signature]
Ken Fisher, Chair

[Signature]
Randy Halstead

[Signature]
John Neinas

[Signature]
Richard Virlee

[Signature]
Mike Vandenhouten



DOOR COUNTY

Resolution No. 2017-26

**NON-COMMERCIAL HANGAR SITE LEASE AGREEMENT
JAMES D. COLLINS – BUILDINGS NO. 48 & 74**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| ENGLEBERT D. | X | | |
| ENGLEBERT R. | X | | |
| ENGL | X | | |
| FISHER | X | | |
| GUNNAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| BITTE | X | | |
| SCHNS | X | | |
| VRILEE | X | | |
| VLES WOTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve: Adopted

1st Austad Defeated:

2nd Schns

Yes 21 No 0 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

[Signature], Administrator

FISCAL IMPACT: The fiscal impact would be the certainty of revenues for a given period of time. Lease revenues to be recorded in the year of service. MEJ

Certification:

I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of April, 2017 by the Door County Board of Supervisors.

[Signature]
JIM LAU
County Clerk, Door County

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in
2 pertinent part, that "...(a)ny contract with a term in excess of three (3)
3 years is subject to review and approval by the County Board..."; and

4 **WHEREAS**, Private and Public concerns have been reluctant to
5 construct or operate private non-commercial hangars at the Door
6 County Cherryland Airport; and

7 **WHEREAS**, The Airport and Parks Committee deems the
8 presence of non-commercial hangars at the Door County Cherryland
9 Airport to be advantageous to the Airport; and

10 **WHEREAS**, The Airport & Parks Committee believes it is
11 reasonable and necessary to offer multi-year non-commercial
12 hangar site lease agreements as an incentive to stimulate the growth
13 and development of the Door County Cherryland Airport.

14 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
15 Board of Supervisors does hereby give approval to the Airport &
16 Parks Committee to enter into a 10 year non-commercial hangar site
17 lease agreement, with a 10 year renewal clause, for the parcel(s) of
18 land on which Building No. 48 and 74 has been constructed.
19
20
21
22

**SUBMITTED BY:
Airport and Parks Committee**

[Signature]
Dan Austad, Chairperson

[Signature]
Steve Sohns

[Signature]
John Neinas

[Signature]
Don Sitte

[Signature]
Kathy Schultz

[Signature]
Richard Virlee

[Signature]
Laura Vlies Wotachek



DOOR COUNTY

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIEHAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VRILLEE | | | |
| YLIES WOTACHEK | | | |
| WAIT | | | |

Vote

BOARD ACTION

Vote Required: Majority Vote of a Quorum

| | | |
|-------------------|---------|-------------------------------------|
| Motion to Approve | Adopted | <input checked="" type="checkbox"/> |
| 1st <u>Bacon</u> | Deleted | <input type="checkbox"/> |
| 2nd <u>Fisher</u> | | |
| Yes | No | Exc. |

Reviewed by: MEJ, Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: By combining and physically relocating the Planning and Sanitarian's Departments, support staff was reduced by 0.6 FTE, and the need for a part-time LTE was also eliminated. MEJ

Certification:
I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of April, 2017 by the Door County Board of Supervisors.

Jim Lau
JIM LAU
County Clerk, Door County

Resolution No. 2017-27
Amendment of Resolution #2016-62

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Resolution No. 2016-62 (attached hereto and incorporated herein
2 by reference as if fully set forth) was adopted by the Door County Board of
3 Supervisors on October 23, 2016; and

4
5 WHEREAS, In process of implementing Resolution No. 2016-62, it was
6 determined that accelerating the pace of recommended changes to the Sanitarian's
7 Department, and physical relocation of the Real Property Lister and Land
8 Information Office, was warranted.

9
10 NOW, THEREFORE, BE IT RESOLVED, By the Door County Board of
11 Supervisors (hereafter "County Board") that the recommended change to the Table
12 of Organization for the Door County Sanitarian's Department, and physical
13 relocation of the Real Property Lister and Land Information Office, may take effect
14 immediately.

15
16 BE IT FURTHER RESOLVED, By the County Board that except as modified
17 herein, Resolution No. 2016-62 remains unchanged and in full force and effect.

SUBMITTED BY:
Administrative Committee

[Signature] David Lienau, Chairperson

[Signature] Ken Fisher

[Signature] Daniel Austad

[Signature] Joel Gunnlaugsson

[Signature] John Neinas

[Signature] Kathy Schultz

[Signature] Richard Virlee



DOOR COUNTY

Resolution No. 2016-62

Attachment to
Resolution 2017-27

Amend the Table of Organization for the Door County Information Systems Department, Planning Department, Real Property Listing Department and Sanitarian's Department

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| ENGLEBERT D. | X | | |
| ENGLEBERT R. | X | | |
| EWGL | X | | |
| FISHER | X | | |
| GUNLAUGSSON | X | | |
| HAINES | | | X |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDHAL | X | | |
| MOELLER | X | | |
| HEINIS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| WAIT | X | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Sitte Adopted Deleted

2nd: Enigl

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: Approval of this resolution will not have an immediate fiscal impact. The fiscal impact will be realized when the Sanitarian position becomes vacant and is not refilled and support staff is reduced by at least 0.5 FTE when the Planning and Sanitarian Departments are physically combined. MEJ

Certification:
I, JIM M. LASS, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of October, 2016 by the Door County Board of Supervisors.

[Signature]
Jim M. Lass
County Clerk, Door County

1 WHEREAS, The current Table of Organization for the Door County Information Systems
2 Department, Planning Department, Real Property Listing Department and Sanitarian's Department
3 is depicted and described in Exhibit A, attached hereto and incorporated herein by reference as if
4 fully set forth, and

5 WHEREAS, An interactive and collaborative process, involving stakeholders, was followed.
6 This process resulted in written conclusions and recommendations, set forth in Exhibit B, attached
7 hereto and incorporated herein by reference as if fully set forth, and

8 WHEREAS, The recommended change to the Table of Organization for the Door County
9 Information Systems Department, Planning Department, Real Property Listing Department and
10 Sanitarian's Department is depicted and described in Exhibit C, attached hereto and incorporated
11 herein by reference as if fully set forth.

12 NOW, THEREFORE, BE IT RESOLVED, By the Door County Board of Supervisors (hereafter
13 "County Board") that the written conclusions and recommendations set forth in Exhibit B are
14 accepted and the recommended change to the Table of Organization for the Door County Information
15 Systems Department, Planning Department, Real Property Listing Department and Sanitarian's
16 Department is depicted and described in Exhibit C are approved.

17 BE IT FURTHER RESOLVED, That the recommended change to the Table of Organization
18 for the Door County Information Systems Department, Planning Department, and Real Property
19 Listing Department will take effect January 1, 2017.

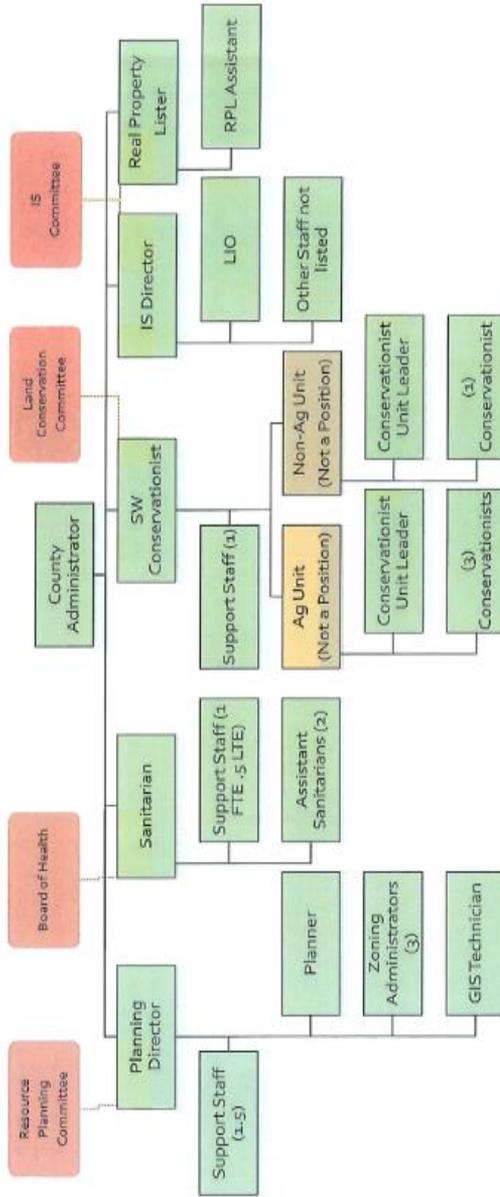
20 BE IT FURTHER RESOLVED, That the recommended change to the Table of Organization
21 for the Door County Sanitarian's Department will automatically take effect when the Sanitarian
22 Director position is vacant.

23 SUBMITTED BY: Administrative Committee (Admin), Resource Planning Committee (RPC),
24 Information Systems Committee (IS), Land Conservation Committee (LCC) and Board of Health
25 (BOH)

[Signature] David Lienau, Administrative Committee Chair
[Signature] Helen Bacon, Board of Health Chair
[Signature] Ken Fisher, Resource Planning Committee and Land Conservation Committee Chair
[Signature] David Enigl, Information Systems Committee Chair
[Signature] Dan Austad, Admin. Committee member
[Signature] Susan Kohout, RPC & BOH Committee member
[Signature] Steve Sohns, BOH Committee member
[Signature] David Englebert, IS Committee member
[Signature] Megan Lundahl, BOH Committee member
[Signature] Richard Virlee, Admin. and LCC Committee member
[Signature] John Gunlaugsson, Admin. and BOH Committee member
[Signature] Mark Moeller, RPC and IS Committee member
[Signature] Linda Wall, IS Committee member
[Signature] Richard Haines, IS Committee member
[Signature] John Nelms, Admin. and LCC Committee member
[Signature] Jody Boes, James Haise, Lawrence Legorje (Citizen Members - Board of Health)
[Signature] Randy Halstead, LCC Committee member
[Signature] Kelly Schultz, Admin. Committee member
[Signature] Mike Vandenhouten (Member, LCC)
[Signature] Jon Koch, IS Committee member
[Signature] Don Sitte, RPC and IS Committee member

Current Organization

Exhibit A
Attachment to Resolution 2018-02





COUNTY OF DOOR

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Ken Pabich

County Administrator
(920) 746-2303
kpabich@co.door.wi.us

MEMORANDUM

TO: Members of the Resource Planning Committee
Members of the Information Systems Committee
Members of the Board of Health
Members of the Land Conservation Committee
Members of the Administrative Committee

FROM: Ken Pabich, County Administrator
Mariah Goode, Planning Director
Tim Ullman, IS Director
John Teichtler, Sanitarian
Holly Hansen, Real Property Lister

DATE: September 20, 2016

RE: Recommendation for Future Land Management Department Operations

Background:

Over the past 5-plus years there have been multiple discussions on re-organization of land management departments. For various reasons, these discussions have never moved forward. Given the upcoming budget limitations, a team was developed to analyze operations and recommend a plan for the future.

Project Approach:

The project team consisted of the following:

Mariah Goode, Planning Director
Tim Ullman, IS Director
John Teichtler, Sanitarian
Holly Hansen, Real Property Lister
Bill Schuster, Former Conservationist
Kelly Hendee, Human Resource Director
Ken Pabich, County Administrator

Note: the team also asked for input from Tom Haight, the Land Information Officer

Goal: To look at staffing levels, office locations, and services to see if a plan could be developed to improve operations while maintaining the levels of service to the customer.

Task Force Recommendations:

Please note when reviewing the recommendations, it will be helpful to review the current and proposed organization charts that are attached.

1. Soil & Water: The team reviewed combining all of the departments and having a single department head that could manage all of the divisions. Through the analysis, it was determined that Soil & Water

has a specialized client and service base. Therefore, there are no significant efficiencies or savings that can be realized if combined. In fact if combined, the overall services of the department could be reduced.

Recommendation: Bill Schuster proposed that Soil & Water be managed as a team. After review by the Administrator, it was determined that the Director position would be refilled. Thus, Soil & Water should continue to operate as its own department and a replacement for the department head is in progress. Replacing the current vacant entry level Conservationist would be determined after Director is in place.

2. Sanitarian: Given the potential staffing changes in the Sanitarian's department, a transition plan for the department is critical. When the Sanitarian position becomes vacant, the recommendation would be to not refill it. At this time, some cross training would commence for Sanitarians and Zoning Administrators.

Recommendation: The Sanitarian function should be combined with Planning. When the Sanitarian position becomes vacant, it would not be filled. The Sanitarian and Planning departments would be combined both functionally and physically (move staff to Planning office). (See Timeline Recommendation below.)

3. Real Property: The team reviewed combining Real Property with Planning (both functionally and physically). Real Property has a very specific function; however, by merging the functions of planning, addressing, mapping and GIS, the team believes we can improve communications and operations internally while still providing the core functionality of Real Property.

Recommendation: The Real Property function should be combined with Planning. When the Sanitarian position becomes vacant, the Real Property office would be moved to the space occupied by the Sanitarian office. With this move, all core land record functions would be located on one floor. (See Timeline Recommendation below.)

4. Land Information Office: The Land Information Office is a county-wide service department and can be commonly found in IS, Planning or on its own. The LIO on its own does not provide the County with the most efficiencies for this position as well as make sense given our size. Given the changes within IS, it would be more advantageous to have the LIO function under Planning working directly with Real Property and other GIS functions residing within the Planning Department. With this change we would also move the planning GIS mapping functions under this service area. By making this move, the organization can become more efficient and effective at providing county-wide GIS services.

Recommendation: The Land Information Officer should be combined with Planning and should be physically located with the Real Property staff. (See Timeline Recommendation below.)

Implementation Timeline

The Task Force developed the following implementation schedule.

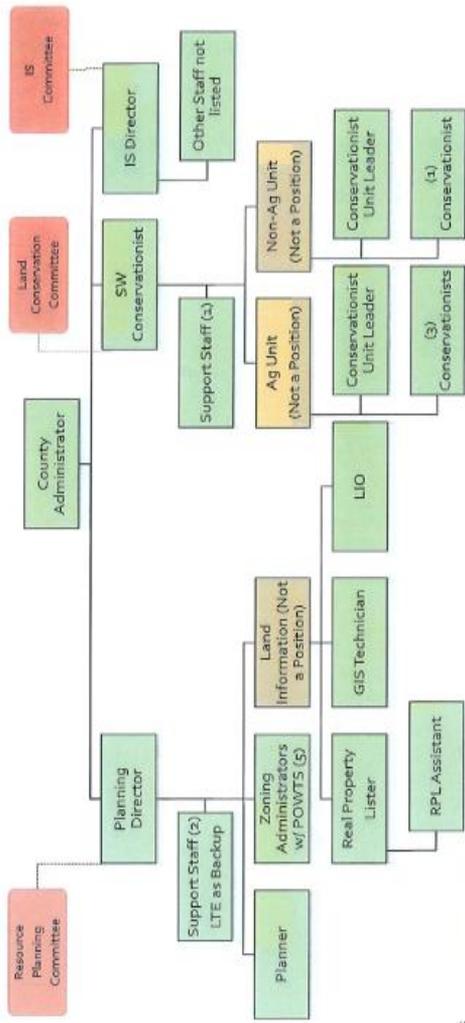
| | |
|---|-------------------------|
| Concurrence by Committees / Administrative Committee: | By October 2016 |
| Real Property reports to Planning: | January 1, 2017 |
| Land Information reports to Planning: | January 1, 2017 |
| Sanitarians reports to Planning: | When Sanitarian Retires |
| Remaining Sanitarians physically move to Planning office: | When Sanitarian Retires |
| Real Property / LIO physically move to Sanitarian office: | When Sanitarian Retires |

Impact on Organization

With these recommendations, there are some pretty significant impacts to the organization; hopefully, largely positive.

1. With the re-organization, the level of service to the customer will not change. In fact, in some areas we believe that we can actually improve service.
2. Cross training among the staff would strengthen our overall capabilities within the County to provide service.
3. With the physical relocation, the departments become centralized on one floor. This will help the customer and also provide the consolidation of information into one location. This would also allow for more constant communications between staff.
4. The number of department heads would be reduced by 2 (Sanitarian and Real Property Lister).
5. There would be an overall reduction in staff by 1.5 at the minimum (Sanitarian, part-time clerical) with the possibility of one entry level conservationist. Additional analysis could be completed as positions become vacant.

Proposed Organization – Phased Implementation



- Impacts / Notes:
- Real Property, LIO and Sanitarians reports to Planning Director
 - (3) Sanitarian positions eliminated (1 was a DH)
 - (3) Half time support staff converted to LTE
 - (1) Conservationist (entry level) to be determined



Resolution No. 2017-28

APPROVAL OF LAND LEASE AGREEMENT WITH WISCONSIN TECHNOLOGY NETWORKING, LLC

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | ✓ | | |
| LIENAU | X | | |
| LURDAHL | X | | |
| MOELLER | X | | |
| NEENAS | X | | |
| ROBLIARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHRIS | ✓ | | |
| VIRLEE | X | | |
| VLES WOTACHEK | X | | |
| WAIT | ✓ | | |
| | X | 0 | 0 |

1 **WHEREAS**, A county board may lease and/or sell county property (e.g., land
2 and improvements) on terms that the board approves (See: Sec.'s 59.01 &
3 59.52(6) Wis. Stats.); and

4 **WHEREAS**, Door County owns PIN 2816211000113, City of Sturgeon Bay,
5 (hereafter "subject property"); and

6 **WHEREAS**, Earlier this year Wisconsin Technology Networking, LLC
7 expressed interest in leasing a portion of the subject property to locate and operate
8 a pole with associated equipment and components; and

9 **WHEREAS**, Door County is interested in its equipment and components being
10 installed on Wisconsin Technology Networking, LLC's pole, for the purpose of
11 providing necessary public communications; and

12 **WHEREAS**, Negotiations between Door County and Wisconsin Technology
13 Networking, LLC have resulted in a "meeting of the minds", in the form of a *Land
14 Lease Agreement* (attached hereto as Exhibit A, and incorporated herein by
15 reference as if fully set forth), which serves the interests of Wisconsin Technology
16 Networking, LLC and Door County; and

17 **WHEREAS**, The Door County Property Committee, at its April 12, 2017,
18 meeting, provisionally approved the *Land Lease Agreement* with Wisconsin
19 Technology Networking, LLC; and

20 **WHEREAS**, It was deemed necessary and appropriate to submit these
21 matters to the County Board for consideration and decision.

22 **NOW, THEREFORE, BE IT RESOLVED**, That the County Board does hereby
23 approve the above described *Land Lease Agreement* with Wisconsin Technology
24 Networking, LLC, and regards such as serving a public use and purpose, that
25 being public communications.

26 **BE IT FURTHER RESOLVED**, That the County Board Chairperson is
27 authorized to execute the *Land Lease Agreement* on behalf of Door County.

28 **BE IT FURTHER RESOLVED**, That the Information Systems Director is
29 responsible for administration of the *Land Lease Agreement* with Wisconsin
30 Technology Networking, LLC.

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve Adopted

1st Virlee Debated

2nd Halstead

Yes: 01 No: 0 Exc: 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: Approval of the agreement described herein will allow Door County to install its public communications equipment on the pole to be constructed by the Lessee at no cost, thereby saving Door County the cost of constructing its own pole for the installation of the same equipment. MEJ

Certification:

I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of April, 2017, by the Door County Board of Supervisors.

[Signature]
JIM LAU
County Clerk, Door County

SUBMITTED BY:
Property Committee

[Signature] Richard Virlee, Chairperson

[Signature] Randy Halstead

[Signature] Dan Austad

[Signature] Jon Koch

[Signature] Helen Bacon

[Signature] Steve Sohns

[Signature] Ken Fisher

LAND LEASE AGREEMENT

This Agreement made this [redacted] day of [redacted], 2017, between the County of Door, a Wisconsin body corporate with its principal offices located at Government Center, 421 Nebraska Street, Sturgeon Bay, Wisconsin, hereinafter designated *LESSOR* and Wisconsin Technology Networking, L.L.C, a foreign limited liability company, with its principal offices located at 869 E Schaumburg Rd. #324, Schaumburg, IL 60194, hereinafter designated *LESSEE*. The *LESSOR* and *LESSEE* are at times collectively referred to hereinafter as the "Parties" or individually as the "Party".

1. Premises.

LESSOR hereby leases to *LESSEE* a portion of P.I.N. 281621100013, situated in the City of Sturgeon Bay, Door County Wisconsin. The entirety of *LESSOR*'s property is referred to hereinafter as the "Property".

The portion of the Property being leased is an approximately [redacted] x [redacted] foot area containing [redacted] square feet. This leased portion of the Property is hereafter referred to as the "Land Space" or the "Premises" (depicted in *Exhibit A*, attached hereto and incorporated herein by reference) upon which will be constructed and operated *LESSEE*'s pole with associated equipment and components (as described in *Exhibit B*, attached hereto and incorporated herein by reference).

2. Non-Exclusive Right-of-Way.

LESSOR hereby grants *LESSEE* a non-exclusive Right-of-Way, specifically use of the existing access road that passes through the Property from the nearest public road (i.e., 14th Avenue) to the Land Space for ingress, egress, and regress for pedestrians and motor vehicles. This Right-of-Way is also depicted on *Exhibit A* hereto.

This Right-of-Way is not a permanent interest nor is it of permanent duration. Rather, the Right-of-Way terminates concurrent with the termination of this Agreement.

3. Term.

This Agreement shall be effective as of [redacted], 2017.

This Agreement's term shall be the lesser of fifty (50) years or the pole's useful life (the "Term"), unless sooner terminated in accord with the terms and conditions herein.

4. Consideration.

Consideration for this Agreement includes:

- a) The lease of land for the construction and operation of a pole with associated equipment and components by *LESSEE* under this Agreement at no rental cost to *LESSEE*; and
- b) *LESSOR* will have access to said pole for the installation and operation of its equipment and components (as described in *Exhibit C*, attached hereto and incorporated herein by reference) at no cost to *LESSOR*. *LESSOR*'s installation and operation of its equipment and

components on the pole is subject to the following: (i) sufficient available capacity on the pole, (ii) LESSOR's use does not interfere with LESSEE's use of the pole or associated equipment and components, (iii) LESSOR's use complies with LESSEE's customary pole attachment construction standards, and (iv) LESSOR's use complies with all applicable laws. LESSOR shall be fully responsible for the maintenance, repair, and replacement of LESSOR's equipment and components. LESSOR shall also be responsible for removal of LESSOR's equipment and components if LESSOR decides to remove said equipment and components before the expiration of the Term.

This Agreement must be supported by mutual consideration, and therefore sub-paragraphs a) and b) above are inextricably intertwined. If LESSOR does not have access to the pole, LESSEE will pay reasonable rental cost for lease of the land. This reasonable rental cost will be promptly negotiated in good faith by the LESSOR and LESSEE.

5. Use of Premises

LESSEE will use the Land Space and Right-of-Way for purposes related to the construction, operation, maintenance, or repair of the pole and associated equipment and components.

No substantial modification or replacement of the pole is authorized or contemplated. Such will require further good faith negotiation and written agreement by the Parties.

LESSEE may not use any of the Premises for any other purpose, and may not make use of the Property beyond the boundaries of the Land Space or Right-of-Way for any purpose, without prior written notice to and the prior written consent of the LESSOR.

6. Governmental Approval(s)

It is understood and agreed that LESSEE's ability to use the Premises is contingent upon its (after the execution date of this Agreement) obtaining and maintaining any and all of the certificates, licenses, permits and other approvals that may be required by any Federal, State or Local authorities.

7. Taxes.

LESSOR is a Wisconsin county under Ch. 59 Wis. Stats. Its real and personal property is generally exempt from taxation. The Property (including existing improvements) is currently exempt from taxation consistent with Sec. 70.11(2) Wis. Stats.

LESSEE shall have the responsibility to timely pay any personal property taxes, real estate taxes, assessments, or charges levied and owed as a result of LESSEE's use of the Property unless LESSEE demonstrates such is the result of LESSOR's use of the Property.

LESSEE is responsible for any sales and use taxes imposed as a result of LESSEE'S use of the tower or accessory structure situated on the Land Space.

LESSEE is responsible for any franchise or similar tax as a result of LESSEE'S use of the tower or the accessory structure situated on the Land Space.

LESSEE shall have the right, at its sole option and at its sole cost and expense, to appeal, challenge or seek modification of any tax assessment or billing for which *LESSEE* is wholly or partly responsible for payment. *LESSOR* shall reasonably cooperate with *LESSEE*, at *LESSEE*'s expense, in filing, prosecuting and perfecting any appeal or challenge to taxes as set forth in the preceding sentence, including but not limited to, executing any consent, appeal or other similar document. In the event that *LESSEE* lacks standing to pursue a good faith and reasonable dispute of any taxes under this paragraph, *LESSOR* may pursue such dispute at *LESSEE*'s sole cost and expense upon written request of *LESSEE*.

8. Indemnification.

Each Party shall indemnify and hold the other harmless against any claim of liability or loss from personal injury or property damage resulting from or arising out of the negligence or willful misconduct of the indemnifying Party, its employees, contractors or agents, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of the other Party, or its employees, contractors or agents.

9. Insurance.

LESSOR and *LESSEE* each agree that at its own cost and expense, each will maintain commercial general liability insurance with limits not less than \$1,000,000 for injury to or death of one or more persons in any one occurrence and \$500,000 for damage or destruction to property in any one occurrence. *LESSOR* and *LESSEE* each agree that it will include the other Party as an additional insured or loss payee. Each Party shall provide the other certificates evidencing such insurance coverage and additional insured endorsement(s) or loss payee status.

Nothing herein is intended or may be interpreted to constitute a waiver of any immunity, limitations on damages, notice requirements, or statutes of limitation afforded the *LESSOR* or *LESSEE*.

10. Interference.

The Parties acknowledge that identifying and resolving potential interference problems (through technical, physical, and other mitigation measures) is a priority. Further, the Parties agree that the best practice, and the practice to be followed here, is to do so prior to and concurrent with equipment deployment.

LESSEE and *LESSOR* agree to install equipment and components of the type and frequency which will not cause interference, which is measurable in accordance with then existing industry standards, to any equipment of the other Party.

In the event *LESSEE*'s or *LESSOR*'s equipment causes such interference, and after *LESSEE* or *LESSOR* has notified the other Party in writing of such interference, *LESSEE* or *LESSOR* will as soon as is practicable and without delay take the steps necessary to correct and eliminate the interference. This includes, but is not limited to, *immediately* powering down such equipment (in recognition of the fact that *LESSOR*'s safety of life or public safety communications have the highest priority) and later powering up such equipment solely for intermittent testing until and unless such interference is resolved.

The Parties acknowledge and agree that there will not be an adequate remedy at law for noncompliance with the provisions of this Paragraph and therefore, either Party shall have the right to equitable remedies, such as, without limitation, injunctive relief and specific performance.

11. Removal at End of Term.

LESSEE shall, upon expiration of the Term or within ninety (90) days after any earlier termination of this Agreement, remove its pole (except footings or piers, which must be cut-off a minimum of twelve (12) inches below grade and covered with clean fill), all associated equipment and components, and all personal property from the Premises, and grade and level the site if and as needed.

If the *LESSEE* fails to do so, *LESSOR* may, at *LESSOR*'s discretion, hire an outside company to carry out the work at *LESSEE*'s sole cost and expense. Payment shall be due and payable by the *LESSEE* upon invoice therefore from *LESSOR*.

It is acknowledged and agreed, by and between the Parties, that *LESSEE*'s pole and associated equipment and components are and shall remain the personal property of *LESSEE*, and *LESSEE* has the right to remove (subject to the preceding two (2) paragraphs) the same at any time during the Term, whether or not said items are considered fixtures and attachments to real property under applicable laws.

LESSEE has no right to retain possession of the Premises or any part thereof beyond the expiration of the removal period set forth herein.

12. Rights Upon Sale.

Should *LESSOR*, at any time during the Term decide to sell or transfer all or any part of the Property, such sale or transfer of interest therein shall be subject to this Agreement and any such purchaser or transferee shall recognize *LESSEE*'s rights under this Agreement.

13. Quiet Enjoyment.

LESSOR covenants that *LESSEE*, subject to its compliance with the terms and conditions of this Agreement, shall peaceably and quietly have, hold and enjoy the Land Space and Right-of-Way.

LESSEE may do whatever is reasonably necessary in order to enjoy fully the purposes for which the Land Space is leased and Right-of-Way is granted as long as *LESSEE* does not place any undue burden on the Property or interfere with *LESSOR*'S use of the Property.

14. Title.

LESSOR represents and warrants to *LESSEE* as of the execution date of this Agreement, and covenants during the Term, that *LESSOR* is seized of good and sufficient title and interest to the Property and has full authority to enter into and execute this Agreement. *LESSOR* further covenants during the Term that there are no liens, judgments or impediments of title on the Property, or affecting *LESSOR*'s title to the same and that there are no covenants, easements or restrictions which prevent or adversely affect the use or occupancy of the Premises by *LESSEE* as set forth above.

15. Integration.

It is agreed and understood that this Agreement contains all agreements, promises and understandings between *LESSOR* and *LESSEE* and that no verbal or oral agreements, promises or understandings shall be binding upon either *LESSOR* or *LESSEE* in any dispute, controversy or proceeding at law, and any addition, variation or modification to this Agreement shall be void and ineffective unless made in writing signed by the Parties.

In the event any provision of the Agreement is found to be invalid or unenforceable, such finding shall not affect the validity and enforceability of the remaining provisions of this Agreement.

The failure of either Party to insist upon strict performance of any of the terms or conditions of this Agreement or to exercise any of its rights under the Agreement shall not waive such rights and such Party shall have the right to enforce such rights at any time and take such action as may be lawful and authorized under this Agreement, in law or in equity.

16. Assignment/Sale/Transfer.

This Agreement may not be sold, assigned or transferred by the *LESSEE* without the prior written approval or consent of the *LESSOR*. Such written approval or consent shall not be unreasonably withheld. Notwithstanding the foregoing, *LESSEE* shall have the right to assign this Agreement without the prior written approval or consent of *LESSOR* to any successor in interest, parent, subsidiary, or affiliate of *LESSEE*, or to any entity that purchases all or substantially all of the assets of *LESSEE* that are subject to this Agreement.

Any proposed assignment, sale or transfer must, at a minimum, include the assignee's, buyer's or transferee's agreement that it will honor all of the terms of this Agreement, fulfill *LESSEE*'s obligations under this Agreement, and promptly cure any and all then-existing *LESSEE* defaults under this Agreement.

In the event of an assignment, transfer or sale of this Agreement by *LESSEE* to a third party, *LESSEE* shall not be released from its obligations to *LESSOR* under this Agreement, and *LESSOR* shall have the right to look to *LESSEE* and the third party, jointly and severally, for the full performance of this Agreement.

17. Notices.

All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

LESSOR: County of Door
Attn: Corporation Counsel
421 Nebraska Street
Sturgeon Bay, WI 54235

LESSEE: Wisconsin Technology Networking, LLC
c/o Mobilite, LLC
Attention: Asset Management
660 Newport Center Drive, Suite 200
Newport Beach, CA 92660

Wisconsin Technology Networking, LLC
c/o Mobilite, LLC
Attention: Legal Department
660 Newport Center Drive, Suite 200
Newport Beach, CA 92660

Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

18. Successors.

This Agreement shall extend to and bind the authorized successors and permitted assigns of the Parties hereto.

19. Recording.

LESSEE may, at *LESSEE*'s expense, record this Agreement (or a Memorandum of Lease, approved in advance by *LESSOR*) with the Door County Register of Deeds. If *LESSEE* does so, *LESSEE* will also record a notice of termination for the lease within forty five (45) days of this Agreement's termination.

20. Default.

In the event there is a material breach by a Party with respect to any of the provisions of this Agreement or its obligations under it, the non-breaching Party shall give the other Party written notice of such breach. After receipt of such written notice, the breaching-party shall have thirty (30) days in which to cure any breach, provided the breaching Party shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and the breaching Party commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion.

21. Remedies.

Upon a default, the non-defaulting Party may at its option (but without obligation to do so), perform the defaulting Party's duty or obligation on the defaulting Party's behalf. The costs and expenses of any such performance by the non-defaulting Party shall be due and payable by the defaulting Party upon invoice therefore.

In the event of a default by either Party with respect to a material provision of this Agreement, without limiting the non-defaulting Party in the exercise of any right or remedy which the non-defaulting Party may have by reason of such default, the non-defaulting Party may terminate this Agreement and/or pursue any remedy now or hereafter available to the non-defaulting Party under the Laws or judicial decisions of the state in which the Premises are located; provided, however, each Party shall use reasonable efforts to mitigate its damages in connection with a default by the other. If either Party so performs any of the others obligations hereunder, the full amount of the reasonable and actual cost and expense incurred by the performing Party shall immediately be owing by the defaulting Party to the performing Party, and the defaulting Party shall pay to the performing Party upon demand the full undisputed amount thereof with interest thereon from the date of payment at the greater of a) ten percent (10%) per annum, or b) the highest rate permitted by applicable Laws. Notwithstanding the foregoing, if the defaulting Party does not pay the performing Party the full undisputed amount within thirty (30) days of its receipt of an invoice setting forth the amount due from the defaulting Party, the performing Party may pursue available legal or equitable remedies to collect the full undisputed amount.

22. Casualty.

In the event of damage by fire or other casualty to *LESSEE's* pole or associated equipment or components that cannot reasonably be expected to be repaired within ninety (90) days following same or, if *LESSEE's* pole or associated equipment or components are damaged by fire or other casualty so that such damage may reasonably be expected to disrupt *LESSEE's* operations at the Premises for more than ninety (90) days, then *LESSEE* may, at any time following such fire or other casualty, terminate this Agreement upon fifteen (15) days prior written notice to *LESSOR*. Any such notice of termination shall cause this Agreement to expire with the same force and effect as though the date set forth in such notice were the date originally set as the expiration date of this Agreement.

23. Submission of Agreement/Partial Invalidation/Authority.

The submission of this Agreement for examination does not constitute an offer to lease the Premises and this Agreement becomes effective only upon the full execution of this Agreement by the Parties.

If any provision herein is invalid, it shall be considered deleted from this Agreement and shall not invalidate the remaining provisions of this Agreement.

Each of the Parties hereto warrants to the other that the person or persons executing this Agreement on behalf of such Party has the full right, power and authority to enter into and execute this Agreement on such Party's behalf and that no consent from any other person or entity is necessary as a condition precedent to the legal effect of this Agreement.

24. Governing Law/Venue

This Agreement and the performance thereof shall be governed, interpreted, construed and regulated by the Laws of the State and County in which the Property is located.

The parties submit to the jurisdiction of the State of Wisconsin, and federal courts for or in, Door County, Wisconsin, and agree that any legal action or proceeding relating to this Agreement may only be brought in those courts.

25. Survival.

The provisions of the Agreement relating to indemnification from one Party to the other Party shall survive any termination or expiration of this Agreement. Additionally, any provisions of this Agreement which require performance subsequent to the termination or expiration of this Agreement shall also survive such termination or expiration.

26. Captions.

The captions contained in this Agreement are inserted for convenience only and are not intended to be part of the Agreement. They shall not affect or be utilized in the construction or interpretation of the Agreement.

IN WITNESS WHEREOF, the Parties hereto have set their hands and affixed their respective seals the day and year first above written.

**LESSOR:
COUNTY OF DOOR**

By: _____
David Lienau, Chairperson
Door County Board of Supervisors

Date: _____

**LESSEE:
Wisconsin Technology Networking, LLC**

By: _____

Date: _____



DOOR COUNTY

Resolution No. 2017-29
APPROVAL OF UNITED STATES FOREST SERVICE
COOPERATIVE WEED MANAGEMENT AREA GRANT FOR
INVASIVE SPECIES EDUCATION AND CONTROL

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENGEL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KONOUT | X | | |
| LIENAU | X | | |
| LUNDHAL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| REBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VRILEE | X | | |
| VLES WOTACHEK | X | | |
| WAT | X | | |
| | 21 | 0 | 0 |

BOARD ACTION
Vote Required: Majority Vote of a Quorum

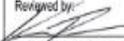
Motion to Approve: Adopted

1st: Fisher Debated

2nd: Vrilee

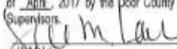
Yes: 21 No: 0 Exc: 0

Reviewed by:  Corp. Counsel

Reviewed by:  Administrator

FISCAL IMPACT: Any required match will be in the form of funds already included in SWCD's operating budget, and from donations received by the Door County Invasive Species Team, per lines 23-24 of this resolution. MEJ

Certification:
I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of April, 2017 by the Door County Board of Supervisors.


JIM LAU
County Clerk, Door County

1 WHEREAS, Section 59.52(19) Wis. Stats. empowers the County Board to accept
2 donations, gifts, or grants of money for any public governmental purpose within the powers
3 of the County; and

4 WHEREAS, Resolution 75-84 entitled "Gifts, Grants & Donations to the County of Door"
5 requires approval of the Door County Board of Supervisors, for acceptance of all donations,
6 gifts, and grants whether in the form of money, or personal or real property; and
7

8 WHEREAS, Rule of Order # 38, entitled 'Donations, Gifts or Grants', authorizes an
9 oversight committee to accept donations, gifts or grants; requires County Board be provided
10 notice of any donation, gift or grant in excess of \$1,000 prior to acceptance; and requires
11 that an itemized report of all donations, gifts or grants be submitted to the County Board on
12 an annual basis; and

13 WHEREAS, The United States Forest Service (USFS) has awarded Door County Soil
14 & Water Conservation Department (SWCD) the Great Lakes Restoration Initiative (GLRI)
15 Cooperative Weed Management Area (CWMA) grant of \$40,000.00. The purpose of said
16 grant is to provide education and outreach on terrestrial invasive species found throughout
17 the County with a focus on private properties and right of ways. Monies will also be used to
18 allow a Door County Invasive Species Team (DCIST) Coordinator and SWCD staff to
19 conduct the outreach and provide assistance to municipalities with the adoption and
20 implementation process of a noxious weed ordinance; and

21 WHEREAS, No new budget funds are being requested. The 20% or \$10,000 in match
22 monies will be provided by SWCD's operating budget and DCIST donation dollars; and
23

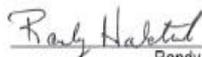
24 WHEREAS, The Land Conservation Committee (LCC) has voted to accept the aforesaid
25 grant.

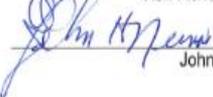
26 NOW THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors
27 does hereby accept the GLRI USFS CWMA in the amount of \$40,000 for the above stated
28 purpose.

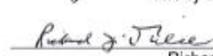
29 BE IT FURTHER RESOLVED, That the aforesaid grant shall be administered by the
30 Soil & Water Conservation Department subject to oversight by the Land Conservation
31 Committee.
32
33

SUBMITTED BY:
LAND CONSERVATION COMMITTEE

 Ken Fisher, Chair

 Randy Halstead

 John Neinas

 Richard Vrilee

 Mike Vandenhouten



DOOR COUNTY

Resolution No. 2017-30

APPROVAL OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES AQUATIC INVASIVE SPECIES GRANT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| EMGL | X | | |
| FISHER | X | | |
| GUNLAUGSSON | X | | |
| HALSTAD | X | | |
| KOCH | X | | |
| KOCHUT | X | | |
| LIENAU | X | | |
| LANDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VRILEE | X | | |
| VRIES WOTASCHER | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

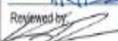
Motion to Approve Adopted

1st Fisher Debated

2nd Virlee

Yes: 21 No: 0 Exc: 0

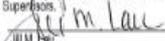
Reviewed by:  Corp. Counsel

Reviewed by:  Administrator

FISCAL IMPACT: Any required match will be in the form of funds already included in SWCD's operating budget, in-kind contributions, and donations, per lines 23-28 of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of April, 2017 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

1 WHEREAS, Section 59.52(19) Wis. Stats. empowers the County Board
2 to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4
5 WHEREAS, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of Supervisors,
7 for acceptance of all donations, gifts, and grants whether in the form of
8 money, or personal or real property; and

9
10 WHEREAS, Rule of Order # 38, entitled 'Donations, Gifts or Grants',
11 authorizes an oversight committee to accept donations, gifts or grants;
12 requires County Board be provided notice of any donation, gift or grant in
13 excess of \$1,000 prior to acceptance; and requires that an itemized report
14 of all donations, gifts or grants be submitted to the County Board on an
15 annual basis; and

16
17 WHEREAS, The Soil and Water Conservation Department (SWCD) has
18 been offered a grant from the Wisconsin Department of Natural Resources
19 for \$85,957.08. The purpose of said grant is to provide partial funding of the
20 SWCD's effort to protect coastal and wetland habitat from non-native
21 invasive species; and

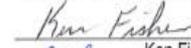
22
23 WHEREAS, No new budget funds are being requested. The required
24 25% match will be provided by SWCD's operating budget, in-kind
25 contributions and contributions by other organizations and individuals.
26 Grant funds will not be expended unless sufficient required match funding
27 is established. The County is not obligated by the grant until funds are
28 expended.

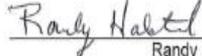
29
30 WHEREAS, The Land Conservation Committee (LCC) has voted to
31 accept the aforesaid grant.

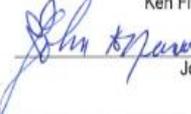
32
33 NOW THEREFORE, BE IT RESOLVED, That the Door County Board
34 of Supervisors does hereby accept the Wisconsin Department of Natural
35 Resources Aquatic Invasive Species Grant for \$85,957.08 for the above
36 stated purpose.

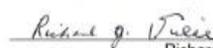
37
38 BE IT FURTHER RESOLVED, That the aforesaid grant shall be
39 administered by the Soil & Water Conservation Department subject to
40 oversight by the Land Conservation Committee.

**SUBMITTED BY:
LAND CONSERVATION COMMITTEE**

 Ken Fisher, Chair

 Randy Halstead

 John Neinas

 Richard Virlee

 Mike Vandenhouten



Resolution No. 2017-31

2016 CARRY FORWARDS FROM GENERAL FUND ACCOUNTS

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNILAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| WIRLEE | X | | |
| VLTIES WOTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

BOARD ACTION
Vote Required: Two-thirds of entire membership

Motion to Approve: Adopted
 1st: Schultz Deleted:
 2nd: Enigl
 Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature] - Corp. Counsel
 Reviewed by: [Signature] - Administrator

FISCAL IMPACT: Project funds or grants that are ongoing are non-lapsed or carried forward to the next budget year. No additional fiscal impact on the 2017 budget. MEJ

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of April, 2017 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, In accordance with Section 65.90(5)(a) Wisconsin
 2 Statutes and Rules of Order #19 the amounts of the various
 3 appropriations and the purposes for such appropriations stated in a
 4 budget may not be changed unless authorized by a vote of two-thirds of
 5 the entire membership of the County Board of Supervisors; and
 6

7 **WHEREAS**, Carry forwards arise when there is a committed
 8 contract or project that was budgeted in one year and will not be
 9 completed until the following year and where the County has various
 10 grant projects that continue to provide programming as directed by the
 11 specific nature of the grant into the next year; and

12 **WHEREAS**, Those funds are available until the projects are
 13 completed; and;

14 **WHEREAS**, The Finance Committee is recommending that
 15 \$392,022.73 be transferred from the respective non-lapsing accounts in
 16 2016 to the respective non-lapsing accounts in 2017 (attached listing)
 17 in accordance with the Finance Committee adopted Carryover of Funds
 18 from One Year to the Next procedure/policy. Policy attached.
 19

20 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 21 Board of Supervisors does hereby approve the request made to transfer
 22 \$392,022.73 from the 2016 non-lapsing account to the respective 2017
 23 non-lapsing accounts (attached listing) to be expended in 2017 budget
 24 year.
 25
 26

SUBMITTED BY: FINANCE COMMITTEE

[Signature] Kathy Schultz, Chairman
[Signature] Ken Fisher
[Signature] David Englebert
[Signature] Susan Kohout
[Signature] Roy Englebert
[Signature] Mark Moeller
[Signature] David Enigl

DOOR COUNTY
Carry Forwards Approved by Finance Committee

Amounts Carried Forward from 2016 to 2017

| <u>Department</u> | <u>Account</u> | <u>Description</u> | | |
|---|-------------------|---|------------|-------------------|
| General Administration | 100.06.1161.51207 | Unemployment Compensation | 15,000.00 | |
| | 100.06.1161.59103 | Contingency Expense | 205,910.29 | |
| | 100.06.1161.52158 | HIPAA Risk Assessment | 7,500.00 | |
| | | Subtotal | | 228,410.29 |
| Corporation Counsel | 100.14.1107.52101 | Professional Services | 2,775.00 | |
| | | Subtotal | | 2,775.00 |
| Soil & Water Conservation | 100.31.6108.53101 | Soil & Water Conservation Special Fund | 39,042.76 | |
| | 100.31.6111.58119 | Red River-Sturgeon Bay Waters | 8,075.06 | |
| | 100.31.6112.53101 | Waste Storage Permits | 24,097.04 | |
| | 100.31.6113.58120 | Water Pollution Abatement-Cost Shares | 60,752.58 | |
| | Subtotal | | 131,967.44 | |
| Parks & Airport | 100.34.4201.69901 | Capital Outlay (Budgeted Match for Airport Entitlement funds) | 16,666.00 | |
| | | Subtotal | | 16,666.00 |
| Finance Department | 100.48.1102.52103 | Independent Audit/Accounting | 12,204.00 | |
| | | Subtotal | | 12,204.00 |
| Total Amount to be Transferred from Unassigned Fund Balance (#100.33101) to Designated for Subsequent Year's Budget (#100.33102) | | | | 392,022.73 |



DOOR COUNTY

| ROLL CALL | Board Members | Abs | Nay | Exc. |
|-----------------|---------------|-----|-----|------|
| AUSTAD | X | | | |
| BACON | X | | | |
| D. ENGLEBERT | X | | | |
| FL ENGLEBERT | X | | | |
| ENIGL | X | | | |
| FISHER | X | | | |
| GUNNAUGSSON | X | | | |
| HALSTEAD | X | | | |
| KOCH | X | | | |
| KOHOUT | X | | | |
| LIENAU | X | | | |
| LUNDQVIL | X | | | |
| MOELLER | X | | | |
| NEIMAS | X | | | |
| ROBILLARD | X | | | |
| SCHULTZ | X | | | |
| SITTE | X | | | |
| SOHNS | X | | | |
| VIRLEE | X | | | |
| VILIES WOTACHEK | X | | | |
| WAIT | X | | | |
| | 21 | 0 | 0 | |

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve: Adopted Deleted

1st: Schultz Deleted

2nd: Enigl

Yes 21 No: 0 Exc: 0

Reviewed by: Corp. Counsel

Reviewed by: Administrator

FISCAL IMPACT: If approved, this transfer would reduce the available balance in the Contingency Expense account to \$219,507.49. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of April, 2017 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

Resolution No. 2017-32
TRANSFER OF NON-BUDGETED FUNDS
INFORMATION SYSTEMS DEPARTMENT
COMPUTING PLATFORM

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, In accordance with Section 65.90(5)(a), Wisconsin Statutes
2 and Rules of Order #19 the amounts of the various appropriations and the
3 purposes for such appropriations stated in a budget may not be changed
4 unless authorized by a vote of two-thirds of the entire membership of the
5 County Board of Supervisors, And

6
7 **WHEREAS**, A determination has been made that Door County's
8 computing platform (which is, in a general sense, the stage on which computer
9 programs run) is in need of replacement; and

10
11 **WHEREAS**, The estimated cost, for a new computing platform, is
12 \$471,033.00 (including a five-year maintenance agreement); and

13
14 **WHEREAS**, This expenditure was anticipated, and funds were
15 appropriated in the amount of \$350,000.00 for this purpose in the 2017 Budget;
16 and

17
18 **WHEREAS**, The Finance Committee, at its April 18, 2016 meeting,
19 recommended: that \$47,341.00 be transferred from Contingency Expense,
20 Account #100.06.1161.59103, to the Capital Outlay-Information Systems
21 Account #401.51.7190.89901.00013 to cover the purchase of the equipment;
22 and that \$73,692.00 be approved for the five-year maintenance agreement on
23 this equipment, with a sufficient amount (not to exceed \$14,738.40) to be
24 transferred in 2017 from Contingency Expense, Account #100.06.1161.59103,
25 to the Information Systems Department Account #100.13.1106.52302.00013,
26 to cover first year of the maintenance agreement, with the remainder to be
27 included in the annual operating budgets for subsequent years included in the
28 five-year maintenance agreement.

29
30 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
31 Supervisors does hereby approve a total cost of \$471,033.00 for the purchase
32 of a new computing platform and related five-year maintenance agreement,
33 with up to \$62,079.40 to be transferred from Contingency Expense in 2017 to
34 supplement the \$350,000.00 already budgeted for this purpose in 2017, and
35 with the remainder of the cost of the five-year maintenance agreement to be
36 included in the annual operating budgets for subsequent years included in the
37 five-year maintenance agreement

SUBMITTED BY: FINANCE COMMITTEE

Kathy Schultz, Chairman Ken Fisher

David Englebert Susan Kohout

Roy Englebert Mark Moeller

David Enigl

| DOOR COUNTY COMPUTE/STORAGE SOLUTION PROJECT | | | | | | | | | | |
|--|-----------------------|---------------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|--------------|
| SUMMARY OF COSTS AND AVAILABLE FUNDING | | | | | | | | | | |
| Revised April 7, 2017 by Mark Janiak, Door County Finance Department | | | | | | | | | | |
| Description | Funded by 2017 CIP | Annual Operating Expenses | | | | | | | | Totals |
| | | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2022 | 2022 | |
| Compute | \$138,711.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$138,711.00 |
| Storage | \$141,911.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$141,911.00 |
| Network | \$49,574.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$49,574.00 |
| SQL Servers | \$24,305.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$24,305.00 |
| Software | \$32,180.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$32,180.00 |
| Installation/Configuration | \$10,660.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,660.00 |
| 5 Year Maintenance Agreement | \$0.00 | \$8,597.40 | \$14,738.40 | \$14,738.40 | \$14,738.40 | \$14,738.40 | \$14,738.40 | \$14,738.40 | \$6,141.00 | \$73,692.00 |
| Total Costs | \$397,341.00 | \$8,597.40 | \$14,738.40 | \$14,738.40 | \$14,738.40 | \$14,738.40 | \$14,738.40 | \$14,738.40 | \$6,141.00 | \$471,033.00 |
| Less: Amount Included in 2017 Budget | -\$350,000.00 | \$0.00 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | |
| Additional Appropriation Needed | \$47,341.00 | \$8,597.40 | | | | | | | | |
| NOTES | | | | | | | | | | |
| 1. Amounts above are based on a quote from Heartland Business Systems dated April 6, 2017. | | | | | | | | | | |
| 2. Projections for maintenance agreement costs assume installation as of June 1, 2017; hence, 7 months of cost in 2017 and 5 months in 2022. | | | | | | | | | | |
| 3. Cost of maintenance agreement for 2018 thru 2022 would be included in the annual budget for each of those years. | | | | | | | | | | |



DOOR COUNTY

**Resolution No. 2017-33
CANAL ISLAND PRESERVATION-REHABILITATION-
RESTORATION PROJECT
AUTHORIZATION TO PROCEED WITH PHASE II**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL | Aya | Nay | Exc. |
|----------------|-----|-----|------|
| Board Members | | | |
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENGL | X | | |
| FISHER | X | | |
| GUNNARSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEEMAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| WILES WOTACHEK | X | | |
| WAIT | X | | |
| | 11 | 0 | 0 |

BOARD ACTION

Vote Required: Two-Thirds of Entire Membership

Motion to Approve: Adopted Deleted

1st: Schultz Deleted

2nd: Sitte

Yes: No: Exc:

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The present balance in the Cana Island Preservation Reserve Fund is \$201,854.23. Depending on the actual costs of Phase II and the amount actually contributed by the Door County Maritime Museum, the remaining balance in the Cana Island Preservation Reserve Fund after completion of Phase II may be significantly depleted. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of April, 2017, by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, This Project has been the subject of myriad resolutions,
2 including Resolution No. 2013-38 (adopted 05-28-2013); Resolution No. 2013-39
3 (adopted 05-28-2013); Resolution No. 2013-59 (adopted 09-26-2013); Resolution
4 No. 2013-62 (adopted 10-22-2013); Resolution No. 2014-03 (adopted 01-28-
5 2014); Resolution No. 2014-60 (adopted 06-24-2014); and Resolution No. 2016-
6 38 (adopted 05-24-2016); and

7
8 **WHEREAS**, Phase I of this Project, authorized by Resolution No. 2014-60 &
9 2016-38, has been completed; and

10
11 **WHEREAS**, The Airport & Parks Committee, at its April 12, 2017 meeting,
12 recommended: 1) That Phase II (as described in *Addendum A*, attached hereto
13 and incorporated herein by reference as if fully set forth) of this Project proceed;
14 2) That the sum of up to \$214,000.00 proffered by the Door County Maritime
15 Museum ("DCMM"), be accepted and applied toward Phase II and 3) That up to
16 \$200,000.00 be transferred from the Cana Island Preservation Reserve Fund
17 (Account 100.32133) to the Cana Island Restoration Fund (Account
18 213.66.1138.69906.6743) for Phase II of this Project; and

19
20 **WHEREAS**, The Finance Committee, at its April 17, 2017, meeting, accepted
21 the Airport & Parks Committee's recommendations, and approved the following: 1)
22 The acceptance of up to \$214,000.00 from the DCMM for Phase II of this Project
23 and 2) The transfer of up to \$200,000.00 from the Cana Island Preservation
24 Reserve Fund (Account 100.32133) to the Cana Island Restoration Fund (Account
25 213.66.1138.69906.6743) for Phase II of this Project.

26
27 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
28 Supervisors does hereby authorize Phase II of this Project to proceed.

29
30 **BE IT FURTHER RESOLVED**, That the acceptance of up to \$214,000.00,
31 from the DCMM and the transfer of up to \$200,000.00 from the Cana Island
32 Preservation Reserve Fund (Account 100.32133) to the Cana Island Restoration
33 Fund (Account 213.66.1138.69906.6743) for Phase II of this Project is hereby
34 approved.

35
36 **BE IT FURTHER RESOLVED**, That Phase II of this Project will be
37 administered by the Parks Director, and subject to the general oversight of the
38 Airport & Parks Committee.

SUBMITTED BY: FINANCE COMMITTEE

[Signature] Kathy Schultz, Chairman [Signature] Ken Fisher
Ken Fisher

[Signature] David Englebert [Signature] Susan Kohout
Susan Kohout

[Signature] Roy Englebert [Signature] Mark Moeller
Mark Moeller

[Signature] David Enigi

2nd Phase of the Cana Island Light Station Restoration Project

Phase 2 involves the complete restoration of the 3 outbuildings that are part of the Cana Island Light Station: Oil House, Privy and Barn.

This restoration work includes:

1. Oil House
 - A. Lead Paint Abatement of concrete floor along with all metal and wood that will be refinished and repainted.
 - B. Clean and prep for refinish all masonry walls, concrete floor, and wood surfaces and replace when specified.
 - C. Removal of existing limewash finish and mortar joints on masonry walls, masonite wall panels, wood cross bracing at ceiling, and sheet metal roof, fascia, soffit and door.
 - D. Installation of new limewash finish and mortar joints on masonry walls, lath and plaster ceiling, copper roofing
2. Privy
 - A. Lead Paint Abatement of masonry walls and all wood windows, door, soffit, and fascia that will be refinished and/or repainted.
 - B. Refurbish, clean and prep for refinish all masonry walls and wood surfaces and replace where specified.
 - C. Removal of existing limewash finish and mortar joints on masonry walls, wood floor finishes, asphalt roof, and wood fascia and sheathing.
 - D. Installation of new brick where specified and mortar joints on masonry walls, wood framing for floor where specified, subfloor and wood floor, wood fascia, lath and plaster ceiling, lath and plaster walls where specified, cedar shingle roofing, copper drip edge, and screen door.
3. Shed
 - A. Lead Paint Abatement of all wood walls, floor, ceiling, doors and windows that will be refinished and repainted.
 - B. Refurbish, clean and prep for refinish wood door, window, floor surfaces, tongue groove wall and ceiling boards, board and baten siding and replace where specified.
 - C. Removal of existing stone foundation along with wood panel, stair, and shingle roofing.
 - D. Installation of new concrete slab and support wall foundation along with wood stair, louver, and shingle roofing.

Cana Island Improvements/Light Station Restoration Timeline

2006 = The Cana Island Light Station was transferred to Door County from the Federal Government (Bureau of Land Management) in the form of a Recreation and Public Purposes Act Land Patent for Cana Island (April 27, 2006). A management and development plan for Cana Island was submitted to BLM as part of the transfer process.

2007 = Door County entered into an agreement with the Door County Maritime Museum for the rehabilitation, maintenance, development and operation of Cana Island.

2008-2009 = Door County Maritime Museum worked with Kubala Washatko Architects to develop a Historic Structures Report to help guide the Historic Light Station Restoration efforts.

2010 = County installed prefabricated concrete vault restrooms and maintenance building. Funding from a Wisconsin DNR Stewardship Grant and also a grant from the Raibrook Foundation. The grants were matched by money from the Cana Island Reserve Fund. (Project Cost \$123,000)

2011 = County purchased property for parking with funding from a federal Land and Water Conservation Fund Grant, a Wisconsin DNR Stewardship Grant and a Raibrook Foundation Grant. The grants were matched by additional funding from the Cana Island Reserve Fund, the County CIP program, and an advance from the County General Fund. (Total Project Cost \$1.3 million)

2012-2013 = County developed the parking lot with a federal Land and Water Conservation Fund Grant and the match coming from the Cana Island Reserve Fund. (Project Cost \$64,000)

2014 = Door County Maritime Museum worked with William Tishler to develop a Cultural Landscape Report for the Cana Island Renovation Project's Historical Period of 1918-1939. (Cost \$10,000)

2013-2016 = County & DCMM began Light Station Restoration Project.

Light Station Restoration Project Summary

Summer 2013 = After approximately 5 years of a very successful funding raising effort, the Door County Parks Department and the Door County Maritime Museum & Lighthouse Preservation Society proceeded with implementation of the Cana Island Lighthouse restoration plans outlined in the 2009 Historic Structures Report.

October 2013 = The Door County Board of Supervisors approved the selection committee's recommendation of hiring a A & E firm, River Architects to design the restoration plans & develop project's restoration bid packages & construction documents. (\$84,000)

January 2014 = a Construction Manager, Immel Construction, was retained for the project to review the costs estimates and help oversee the construction work. Also in January, the project team met with Wisconsin Historical Society in Madison to review the design plans & obtain the final approvals.

June 2014 = The Door County Board of Supervisors awarded bids on the exterior portion of the renovation work for the Light Tower and Keeper's Residence only. (\$875,000)

March 2015 = The Parks & Airport Committee awarded bids for lead abatement on the Light Tower. (\$68,000)

Phases of the Light Station Restoration Project (Estimated Total Project Cost \$2 million)

Phase 1 (Fall 2014 through Fall 2016)

Restoration of the entire exterior of the Light Tower and Keeper's Residence completed.

(Total Phase 1 Cost \$932,000)

Phase 2 (Summer/Fall of 2017)

Restoration of the 3 outbuildings that are part of the Light Station: Oil House, Privy and Barn.

(Estimated Cost \$200,000)

Phase 3 (2018)

Relocate the Gift Shop from the Keeper's Residence and build the Welcome Center/Interpretive Area (for the 3rd Order Fresnel Lens preservation).

(Estimated Cost \$?)

Phase 4 (2018-2019)

Restoration to the interior of the Light Tower and Keeper's Residence.

(Estimated Cost \$800,000)

Restoration Project Completion (2019)

Celebrate Cana Island Light Station's 150 years (Date of construction was in 1869)



DOOR COUNTY

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GURNILAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VLIES WOTACHEK | | | |
| WAIT | | | |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st: Fisher
2nd: Koch

Yes: ___ No: ___ Exc: ___

Reviewed by: Corp. Counsel

Reviewed by: Administrator

FISCAL IMPACT: There is no fiscal implication with the adoption of this resolution.
MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of April, 2017 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

Resolution No. 2017-34
APPOINTMENTS TO COMMITTEES,
COMMISSIONS AND BOARDS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Pursuant to § 59.11(1)(c) Wis. Stats. the County
2 Board is to meet on the 3rd Tuesday of each April to organize and
3 transact business. At this meeting the Board may transact any
4 business permitted at the § 59.11 (1)(a) Wis. Stats. annual meeting.
5 This includes the appointment of all boards, commissions, and
6 committees; and

7
8 **WHEREAS**, The authority to appoint the members of certain
9 committees of the County Board rests with the Chairperson of the
10 County Board, subject to the confirmation of the County Board; and

11
12 **WHEREAS**, § 59.18 Wis. Stats. confers the power to appoint the
13 members of certain boards, commissions and committees upon the
14 County Administrator, subject to the confirmation of the County
15 Board; and

16
17 **WHEREAS**, The existing boards, commissions, and committees
18 (including current and proposed members) are set forth in
19 Addendum A, which attached hereto and incorporated herein by
20 reference; and

21
22 **WHEREAS**, We submit the following appointments for your
23 consideration and confirmation.

24
25 **NOW, THEREFORE, BE IT RESOLVED**, That the Board of
26 Supervisors hereby confirms the proposed appointments to boards,
27 commissions, and committees as set forth in Addendum A, attached
28 hereto and incorporated herein by reference as if set forth in full.

29
30 **BE IT FURTHER RESOLVED**, That Resolutions No. 2016-31,
31 2016-32, 2016-72, 2016-77 and 2017-05 are, to the extent they are
32 inconsistent herewith, superseded
33

SUBMITTED BY:

David Lienau, Chairman
Door County Board of Supervisors

Ken Pabich
County Administrator

MASTER LIST: Appointments to Committees, Commissions and Boards

Page 1

STANDING COMMITTEES (Expire April 2018)

| | |
|----|---|
| 1 | ADMINISTRATIVE (7) |
| 2 | 1. * David Lienau |
| 3 | 2. * Daniel Austad |
| 4 | 3. * Ken Fisher |
| 5 | 4. * Joel Gunnlaugsson |
| 6 | 5. * John Neinas |
| 7 | 6. * Kathy Schultz |
| 8 | 7. * Richard Virlee |
| 9 | |
| 10 | AGRICULTURE & EXTENSION (5) |
| 11 | 1. * Roy Englebort |
| 12 | 2. * Randy Halstead |
| 13 | 3. * John Neinas |
| 14 | 4. * Nancy Robillard |
| 15 | 5. * Linda Wait |
| 16 | |
| 17 | AIRPORT & PARKS (7) |
| 18 | 1. * Dan Austad |
| 19 | 2. * John Neinas |
| 20 | 3. * Laura Vlies Wotachek |
| 21 | 4. * Kathy Schultz |
| 22 | 5. * Don Sitte |
| 23 | 6. * Steve Sohns |
| 24 | 7. * Richard Virlee |
| 25 | |
| 26 | EMERGENCY SERVICES (7) |
| 27 | 1. * Joel Gunnlaugsson |
| 28 | 2. * David Englebort |
| 29 | 3. * Laura Vlies Wotachek |
| 30 | 4. * Randy Halstead |
| 31 | 5. * Jon Koch |
| 32 | 6. * Susan Kohout |
| 33 | 7. * Don Sitte |
| 34 | Medical Director: Dr. Gorchynsky, M.D. |
| 35 | |
| 36 | FINANCE (7) |
| 37 | 1. * Kathy Schultz |
| 38 | 2. * David Englebort |
| 39 | 3. * Roy Englebort |
| 40 | 4. * David Enigl |
| 41 | 5. * Ken Fisher |
| 42 | 6. * Susan Kohout |
| 43 | 7. * Mark Moeller |
| 44 | |
| 45 | HIGHWAY (5-Elected) (elected for 2-yr term April 2016) |
| 46 | 1. * John Neinas (South) Chairman |
| 47 | 2. * Joel Gunnlaugsson (North) |
| 48 | 3. * Ken Fisher (City) |
| 49 | 4. * Roy Englebort (Member at Large) |
| 50 | 5. * Dan Austad (Member at Large) |
| 51 | |
| 52 | INFORMATION SYSTEMS (7) |
| 53 | 1. * David Enigl |
| 54 | 2. * David Englebort |
| 55 | 3. * Nancy Robillard |
| 56 | 4. * Jon Koch |
| 57 | 5. * Mark Moeller |
| 58 | 6. * Don Sitte |
| 59 | 7. * Linda Wait |

| |
|--|
| LAW ENFORCEMENT (7) |
| 1. * Jon Koch |
| 2. * Roy Englebort |
| 3. * Laura Vlies Wotachek |
| 4. * Megan Lundahl |
| 5. * Nancy Robillard |
| 6. * Don Sitte |
| 7. * Linda Wait |
| |
| LEGISLATIVE (5) |
| 1. * Susan Kohout |
| 2. * Helen Bacon |
| 3. * Roy Englebort |
| 4. * David Enigl |
| 5. * Steve Sohns |
| |
| NEGOTIATING (5) |
| 1. * Joel Gunnlaugsson |
| 2. * David Englebort |
| 3. * Ken Fisher |
| 4. * David Lienau |
| 5. * Kathy Schultz |
| |
| PROPERTY (7) |
| 1. * Richard Virlee |
| 2. * Dan Austad |
| 3. * Helen Bacon |
| 4. * Ken Fisher |
| 5. * Randy Halstead |
| 6. * Jon Koch |
| 7. * Steve Sohns |
| |
| RESOURCE PLANNING (5) Ⓞ Chair Elected |
| 1. * Ken Fisher (chair) |
| 2. * David Enigl (vice chair) |
| 3. * Susan Kohout |
| 4. * Mark Moeller |
| 5. * Jon Koch |
| |
| RISK MANAGEMENT / INSURANCE |
| 1. * Roy Englebort |
| 2. * David Enigl |
| 3. * Joel Gunnlaugsson |
| 4. * Jon Koch |
| 5. * Richard Virlee |
| |
| Appointed by the County Board Chairperson |
| Appointed by the County Administrator |
| Elected by County Board or appointed by resolution |
| |
| * Denotes County Board Supervisors |
| First Member is Chairman |
| Ⓞ Chairperson Elected by Committee |
| |
| Back-Up Resolutions: |
| 2015-30 2015-44 2015-80 2015-83 |
| 2015-98 2016-09 2016-31 2016-32 |
| 2016-72 2016-77 2017-05 2017-34 |
| Updated 4/18/17 |

MASTER LIST: Appointments to Committees, Commissions and Boards

Page 2

STATUTORY COMMITTEES, COMMISSIONS, BOARDS

| BOARD OF HEALTH (8) | | |
|---------------------|--------------------|---------------|
| 1. | * Helen Bacon | April 2018 |
| 2. | * vacant | April 2018 |
| 3. | * Susan Kohout | April 2018 |
| 4. | * Megan Lundahl | April 2018 |
| 5. | * Steve Sohns | April 2018 |
| 6. | James F. Heise, MD | December 2019 |
| 7. | Jody Boes, RN, MSN | December 2018 |
| 8. | Jim Maki | December 2018 |

| CIVIL SERVICE COMMISSION – 5 yr. (Elected by CB) | | |
|--|----------------|---------------|
| 1. | Joe Wautier | December 2017 |
| 2. | William Larson | December 2019 |
| 3. | Tim Herfache | December 2020 |
| 4. | William Brey | December 2021 |
| 5. | Sharon Haines | December 2018 |

| ECONOMIC DEVELOPMENT | | |
|----------------------|-----------------|---------------|
| 1. | * Kathy Schultz | December 2017 |
| 2. | * Ken Fisher | December 2017 |

| HIGHWAY SAFETY COMMISSION (April 2018) | | |
|--|------------------|--|
| 1. | * John Neinas | (alternate John Kolodziej) (Hwy Chair) |
| 2. | John Kolodziej | (alternate Thad Ash) |
| 3. | Steve Delaruelle | (alternate Lt. Bob Lauder) |
| 4. | Grant P. Thomas | (alt. Rod Degusine, Karyn Behling) |
| 5. | Jake Holtz | (alternate John Sullivan) |
| 6. | Arleigh Porter | (alternate Dan Brinkman) |
| 7. | Jeff Roemer | (alternate Aaron LeClair) |
| 8. | Chad Shefchik | (alternate Marty Olynczak) |
| 9. | David Englebert | |
| DOT Appt.: | | |
| | Randy Asman | (alternate Chris Blazek) |
| | Michael Panosh | |
| | Jenny Austin | (alternate John Jones) |

| HUMAN SERVICES BOARD – 3 yr. ☉ Chair Elected | | |
|---|------------------------|---------------|
| 1. | * Mark Moeller | December 2019 |
| 2. | * Helen Bacon | December 2017 |
| 3. | * Roy Englebert | December 2018 |
| 4. | * Megan Lundahl | December 2018 |
| 5. | * Laura Viles Wotachek | December 2019 |
| 6. | Wayne Kudick | December 2019 |
| 7. | Thomas Leist | December 2017 |
| 8. | Joe Miller | December 2017 |
| 9. | Robert Rau | December 2018 |

| LAND CONSERVATION COMMITTEE (2 members in common w/Ag & Ext) | | |
|---|---------------------|------------|
| 1. | * Ken Fisher | April 2018 |
| 2. | * Randy Halstead | April 2018 |
| 3. | * John Neinas | April 2018 |
| 4. | * Richard Virlee | April 2018 |
| 5. | Mike Vandenhouten ☉ | April 2018 |

☉ The current chairperson of the County Agricultural Stabilization and Conservation Committee is appointed to the LCC. (Res 2009-16)

| LAND INFORMATION COUNCIL (Statutory, created per Resolution 2010-63) | | |
|---|--|--|
| 1. | Tom Haight, GIS Specialist | |
| 2. | * David Enig, County Board Supervisor | |
| 3. | Jason Rouer, Interim Director of Information Systems | |
| 4. | Carey Petersilka, Register of Deeds | |
| 5. | Jay Zahn, Treasurer | |
| 6. | Holly Hansen, Real Property Lister | |
| 7. | Brian Frisque, Registered Land Surveyor | |
| 8. | Bob Starr, Realtor and/or Realtor Assoc. Member | |
| 9. | Jeff Roemer, Interim EMS Director | |

| LIBRARY BOARD – 3 yr. ☉ (President Elected) | | |
|---|------------------------------|---------------|
| 1. | Robert Dickson (President) | December 2018 |
| 2. | Bridget Bowers (Vice Pres.) | December 2017 |
| 3. | * Megan Lundahl (Treasurer) | April 2018 |
| 4. | * Nancy Robillard | April 2018 |
| 5. | Mary Jackson | December 2018 |
| City: | | |
| 6. | Kelly Catarozili (Secretary) | April 2017 |
| 7. | Will Gregory. | April 2017 |

| NICOLET FEDERATED LIBRARY BOARD (3 yr) | | |
|--|-----------------|---------------|
| 1. | Miriam Erickson | December 2018 |

| VETERANS SERVICE COMMISSION – 3 yr. | | |
|-------------------------------------|-----------------|---------------|
| 1. | Kenneth Wendt | December 2018 |
| 2. | John G. Schilse | December 2019 |
| 3. | Bill Becker | December 2017 |

Appointed by the County Board Chairperson

Appointed by the County Administrator

Elected by County Board or appointed by resolution

* Denotes County Board Supervisors
First Member is Chairman

☉ Chairperson Elected by Committee

MASTER LIST: Appointments to Committees, Commissions and Boards
STATUTORY, AD HOC & OTHER COMMITTEES, COMMISSIONS, BOARDS

Page 3

**BAY LAKE REGIONAL PLANNING
COMMISSION REP - 6 yr.**

| | |
|--------------------------------------|------------|
| 1. * Ken Fisher | April 2018 |
| 4. 1. * David Enigl (1st Alternate) | April 2018 |
| 5. 2. * Susan Kohout (2nd Alternate) | April 2018 |
| 6. 3. * Jon Koch (3rd Alternate) | April 2018 |
| 7. 4. * Mark Moeller (4th Alternate) | April 2018 |

**COMMUNICATIONS ADVISORY TECHNICAL
SUBCOMMITTEE (April 2018)**

| | |
|--|----------------------------|
| 1. * Mark Moeller (Chair) | |
| 2. * Don Sittle (S Comm. & Law Enforcement Comm. Rep.) | |
| 3. Carrie Gossen (Communications Division Supervisor) | |
| 4. Jeff Roemer (alternate Aaron LeClair) | [EMS] |
| 5. Pat McCarty (alternate Steve Datanowski) | [DC Sheriff's Dept.] |
| 6. Arleigh Porter (alternate Tim Dielman) | [Sturg. Bay Public Safety] |
| 7. Greg Diltz (alternate Steve Schopf) | [Clifton] |
| 8. Chris Hecht | [Joint Fire Chiefs] |
| 9. Howie Hathaway (alternate Mike Green) | [ARES / RACES] |

DOOR COUNTY HOUSING AUTHORITY-5 YR.

| | |
|-------------------|---------------|
| 1. Paul Treadeau | December 2017 |
| 2. Sandi Soik | December 2018 |
| 3. Mary Bink | December 2019 |
| 4. Steve Kase | December 2020 |
| 5. Julie Dragseth | December 2021 |

Sue Binish, Dir.

**JINGDEZHEN SISTER CITY AD HOC
INFORMAL ADVISORY GROUP (Res 2014-56)**
...will serve without per diem or expense reimbursement

| |
|--------------------|
| 1. * Helen Bacon |
| 2. * Susan Kohout |
| 3. * David Lienau |
| 4. * Megan Lundahl |
| 5. Bill Schuster |
| 6. Bill Chaudoir |

LAKE SHORE CAP REP

| | |
|---------------------|------------|
| 1. * Richard Virlee | April 2018 |
|---------------------|------------|

LOCAL ELECTED OFFICIALS

| |
|---------------------|
| 1. * Richard Virlee |
|---------------------|

MUSEUM - ARCHIVES

| | |
|------------------------|------------|
| 1. * Mark Moeller | April 2018 |
| 2. * Helen Bacon | April 2018 |
| 3. * David Englebert | April 2018 |
| 4. * Joel Gunnlaugsson | April 2018 |
| 5. * Linda Wait | April 2018 |
| 6. Ann Jinkins | April 2018 |
| 7. Mary Gilbert | April 2018 |

DOOR COUNTY HISTORIAN

| |
|-------------------------------------|
| George Evenson (resolution 2005-89) |
|-------------------------------------|

DOOR COUNTY POET LAUREATE

| | |
|-------------------------------------|------------|
| Sharon Auberle (resolution 2017-17) | April 2019 |
|-------------------------------------|------------|

LOCAL EMERGENCY PLANNING COMM. (LEPC)

| | | |
|------------------------------|--|------------|
| 1. Tim Dielman, Co-Chair | Emergency Response Agency - SB Fire Dept. | April 2018 |
| 2. Jeff Roemer, Co-Chair | Emergency Response Agency - DC EMS | April 2018 |
| 3. * Susan Kohout | Local Elected Official - Door County Board | April 2018 |
| 4. Aaron LeClair, Secretary | Emergency Response Agency - DC EMS | April 2018 |
| 5. Pat McCarty | Emergency Response Agency - DC Sheriff Dept. | April 2018 |
| 6. Carrie Gossen | Emergency Response Agency - DC Dispatch | April 2018 |
| 7. Rhonda Kolberg | Emergency Response Agency - DC Public Health | April 2018 |
| 8. Haley Adams | Local Elected Official - Bailley Harbor Town Board | April 2018 |
| 9. Curt Vandorlo | Emergency Response Agency - B.U.G. Fire | April 2018 |
| 10. Howie Hathaway | Community Group Rep - Amateur Radio | April 2018 |
| 11. Pete Devlin | Broadcast/Print Media | April 2018 |
| 12. Arleigh Porter | Emergency Response Agency - SB Police Dept. | April 2018 |
| 13. Nick Cluppert | Community Group Rep - Red Cross | April 2018 |
| 14. Tom Carow | Facility Rep - Bay Shipbuilding | April 2018 |
| 15. Dan Brinkman (Alternate) | Emergency Response Agency - SBPD | April 2018 |
| 16. Glenn Nelson (Alternate) | Facility Rep - Bay Shipbuilding | April 2018 |

**WI DEVELOPMENT FUND GRANT -
LOAN REVIEW COMMITTEE**

| |
|------------------|
| 1. * Ken Fisher |
| 2. Leslie Gast |
| 3. Sandy Hurley |
| 4. Matt Nichols |
| 5. Vicki Stangel |

ZONING BOARD OF ADJUSTMENT - 3 YR.

| | |
|-----------------|-----------|
| 1. Lars Johnson | June 2018 |
| 2. John Young | June 2018 |
| 3. Fred Frey | June 2017 |
| 4. Bob Ryan | June 2017 |
| 5. Aric Weber | June 2019 |

Alternate:

| | |
|-----------------------------------|-----------|
| 1. vacant (1st Alternate) | June 2017 |
| 2. Chris Anderson (2nd Alternate) | June 2019 |

Appointed by the County Board Chairperson

Appointed by the County Administrator

Elected by County Board or appointed by resolution

* Denotes County Board Supervisors

First Member is Chairman

Ⓞ Chairperson Elected by Committee

MASTER LIST: Appointments to Committees, Commissions and Boards
AD HOC, STATUTORY & OTHER COMMITTEES, COMMISSIONS, BOARDS

ADRC ADVISORY BOARD ① **Chair Elected**
Per bylaws 2.2.3 "No member may serve more than 2 consecutive full terms." A full term is defined as 3 years.

1. * Helen Bacon (Chair) April 2018
2. Christine Anderson (vice-chair) April 2018
3. Julie Kudick April 2018
4. Tom Krueck April 2020
5. Robert Sullivan April 2020
6. Lucille Kirkegaard April 2020
7. Melissa Wolfe April 2019
8. Judith Treptow April 2019
9. Tami Leist April 2019

CCS/CST COORDINATING COMMITTEE
(Resolution 2016-31 and 2016-72)

1. * Mark Moeller, Chairperson
2. Jay Livingston
3. Cindy Zellner-Ehlers
4. Dori Goddard
5. Ann Smejkal
6. Kathie Birmingham
7. Jessica Heck
8. Seth Wiederanders
9. vacant
10. Barb Snow
11. Sandy Hilmer
12. Leslie Boden
13. Rebecca Davis

CHILDREN'S COP ADVISORY COMMITTEE
(Resolution 2016-31 and 2016-72)

1. * Mark Moeller, Chairperson
2. Cindy Zellner-Ehlers
3. Ann Smejkal
4. Kathie Birmingham
5. Mary Ellen Smith
6. Antonio Sorenson
7. Leslie Boden
8. Rebecca Davis

LONG TERM SUPPORT PLANNING COMMITTEE

CCS (Comprehensive Community Services) COORDINATING COMMITTEE (Res 2014-31)

- With the implementation of Family Care in Door County, there is no longer need for the §§ 46.27(3) & (4), Wis. Stats. Long Term Support Planning Committee, so the Long Term Support Planning Committee will cease to exist effective April 19, 2016.
- With the implementation of Family Care in Door County, there is no longer need for the §§ 46.98(3), Wis. Stats. Family Support Advisory Committee, so the Family Support Advisory Committee will cease to exist effective April 19, 2016.
- The Comprehensive Community Services ("CCS") Coordinating Committee and the Coordinated Services Teams ("CST") Coordinating Committee will be merged into a single 13 member CCS CST Coordinating Committee.

SENIOR SERVICES ADVISORY COMMITTEE – 3 YR.
(Resolution 2006-72, 8/22/06)

1. Judy Treptow April 2019
2. Michael Green April 2019
3. Susan Clemens April 2020
4. Carol Moellenberndt April 2020
5. Lynn Ballendux April 2018

SENIOR SERVICES NUTRITION ADVISORY COUNCIL – 3 YR. *Pursuant to the Wisconsin Elders Act and Federal Older American Act*

1. Judy Treptow April 2019
2. Michael Green April 2019
3. Susan Clemens April 2020
4. Carol Moellenberndt April 2020
5. Jenny Spude April 2020
6. Lynn Ballendux April 2018
7. Carmen Schroeder April 2018
8. Christy Wisniewski April 2019
9. Christine Anderson April 2018

-GLACIERLAND RESOURCE, CONSERVATION & DEVELOPMENT COUNCIL, INCORPORATED

(Door County is no longer an area sponsor)

AD HOC FAIR STUDY COMMITTEE

(Res. 2012-69 and Res. 2012-86 Voluntary basis)

Final Report presented February 2014

AD HOC EMS STUDY COMMITTEE

(County Board authorized creation at 12/16/14 mtg.)

Final Report presented May 11, 2015

Appointed by the County Board Chairperson

Appointed by the County Administrator

Elected by County Board or appointed by resolution

* Denotes County Board Supervisors

First Member is Chairman

① Chairperson Elected by Committee



DOOR COUNTY

Resolution No. 2017-35

PAYMENT DUE ETF FOR UNREPORTED WRS SERVICE AND EARNINGS FOR PRIOR YEARS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members table with columns: Name, Aye, Nay, Exc. Includes names like AJUSTAD, BACON, D. ENGLEBERT, etc.

BOARD ACTION section with fields for Vote Required, Motion to Approve, Adopted, Defeated, Yes, No, Exc.

Reviewed by: section with signatures for Corp. Counsel and Administrator, and FISCAL IMPACT text.

Certification: I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of May, 2017 by the Door County Board of Supervisors.

1 WHEREAS, In accordance with Section 85.90(5)(a), Wisconsin Statutes and 2 Rules of Order #19 the amounts of the various appropriations and the purposes 3 for such appropriations stated in a budget may not be changed unless authorized 4 by a vote of two-thirds of the entire membership of the County Board of 5 Supervisors; and

6 7 WHEREAS, By mistake or inadvertence, Door County neglected to report 8 Wisconsin Retirement System ("WRS") service and earnings, and did not collect 9 or make WRS contributions for certain employees, in the year(s) when due the 10 Wisconsin Department of Employee Trust Funds ("ETF"); and

11 12 WHEREAS, WRS contributions (both employer and employee ... at the 13 employee and employer contribution rates in effect when the payment should 14 have been made) plus interest (at the effective rate which would have been 15 credited if the amount had been paid) is due ETF, in the sum of \$78,451.85; and

16 17 WHEREAS, While both employer and employee may be liable for back 18 contribution and interest payment, it is the employer's responsibility to pay the full 19 amount (employer contributions, employee contributions, employer interest and 20 employee interest) to ETF and then collect from the (current or former) employee; 21 and

22 23 WHEREAS, This expenditure was not anticipated, and funds were not 24 appropriated for this purpose, in the 2017 Budget; and

25 26 WHEREAS, The Finance Committee, at its May 15, 2017 meeting, 27 recommended the transfer of \$78,451.85 from Payroll Contingency, Account 28 #100.06.1161.59101, to the WRS Back Payments account, Account 29 #100.06.1161.51202.04269, and the WRS Interest account, Account 30 #100.06.1161.57203, for the purpose of back WRS contributions plus interest 31 due ETF as described above.

32 33 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of 34 Supervisors does hereby approve the transfer of \$78,451.85 from Payroll 35 Contingency, Account #100.06.1161.59101, to the WRS Back Payments 36 account, Account #100.06.1161.51202.04269, and the WRS Interest account, 37 Account #100.06.1161.57203, for the purpose of back WRS contributions plus 38 interest due ETF as described above. 39

SUBMITTED BY: FINANCE COMMITTEE

Signatures and names of Finance Committee members: Kathy Schuitz, Chairwoman; Ken Fisher; David Englebert; Susan Kohout; Roy Englebert; Mark Moeller; David Enigl.



DOOR COUNTY

Resolution No. 2017-36

APPOINTMENTS TO COMMITTEES, COMMISSIONS & BOARDS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| ENGLBERT D. | | | / |
| ENGLBERT R. | | | / |
| ENIGL | | | / |
| FISHER | | | / |
| GUNLAU/SSON | | | / |
| HALSTEAD | | | / |
| KOCH | | | / |
| KOCHUT | | | / |
| LIENAU | | | / |
| LUNDHAL | | | / |
| MOELLER | | | / |
| NEINAS | | | / |
| ROBILLARD | | | / |
| SCHULTZ | | | / |
| BITTE | | | / |
| SOHNS | | | / |
| VRILEE | | | / |
| VILES WOTACHEK | | | / |
| WAIT | | | / |

1 **WHEREAS**, Pursuant to Section 59.18(2)(c) Wisconsin
 2 Statutes, the duties and powers of a County Administrator include
 3 appointment of "...the members of all boards and commissions
 4 where the statutes provide that such appointment shall be made by
 5 the county board or by the chairperson of the county board"; and

6
 7 **WHEREAS**, "All appointments to boards and commissions by
 8 the County Administrator shall be subject to the confirmation of the
 9 County Board" per Section 59.18(2)(c), Wisconsin Statutes; and

10
 11 **WHEREAS**, The Rules of Order confers the power to appoint
 12 the members of certain committees upon the Chairperson of the
 13 County Board, subject to the confirmation of the County Board; and

14
 15 **WHEREAS**, The appointments set forth on Exhibit A, attached
 16 hereto and incorporated herein by reference, are submitted for
 17 County Board confirmation.

18
 19 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 20 Board of Supervisors hereby confirms the proposed appointments as
 21 set forth in Exhibit A

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Lienau Defeated

2nd Koch

Yes: ___ No: ___ Exc: ___

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:
[Signature], Administrator

FISCAL IMPACT: There is no additional fiscal implication with the adoption of this resolution. MEJ

Certification:

I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of May, 2017 by the Door County Board of Supervisors.

[Signature]
Jim M. Lau
County Clerk, Door County

SUBMITTED BY:

[Signature]
David Lienau, Chairman
Door County Board of Supervisors

[Signature]
Ken Pabich
County Administrator

Recommended Appointments to Committees, Commissions and Boards

TERM ENDS

ZONING BOARD OF ADJUSTMENT – 3 YR. (County Administrator Appointment)

| | |
|---|-----------|
| Fred Frey (Renewed appointment, Regular member) | June 2020 |
| Bob Ryan (Renewed appointment, Regular member) | June 2020 |
| Monica Nelson (Appointment as First Alternate) | June 2020 |

2017 Board of Adjustment (BOA) Appointee Information

Wisconsin State Statute Requirements for BOA Appointees

- The BOA shall be comprised of no less than three and no more than five regular members, plus two alternates. (The Door County BOA is five members, per county board resolution.)
- All BOA members must be Door County town residents. Village or city residency not allowed.
- No two BOA members (including regular and alternate) may live in the same town.
- Terms are for three years, beginning July 1.
- Appointments are made by county administrator, subject to confirmation of the county board.
- The BOA chooses its own chair.

Fred Frey – Renewed Appointment, Regular Member

- BOA First Alternate member 2012-2014; regular member since 2014
 - Participation in dozens and dozens of hearings
 - Proven ability to apply required legal criteria to cases
 - Regularly attends training/educational sessions
- Resident of Town of Egg Harbor
 - Qualifies him for membership as no other Egg Harbor residents are on BOA
 - Town is not under county zoning
 - Northern Door
 - Residency and schedule allows participation on twice-monthly Tuesday evenings year-round for two-year term
- Retired July 1, 2012 as a senior executive with AIG. Prior to that, senior executive with Wausau Insurance Companies for many years.

Monica Nelson – Appointment as First Alternate

- BOA regular member 2000-2011
 - Estimated participation in over 300 hearings
 - Proven ability to apply required legal criteria to cases
 - Attended six or more training/educational sessions during tenure
- Resident of Town of Forestville
 - Qualifies her for membership as no other Forestville residents are on BOA
 - Town is under county zoning
 - Southern Door
 - Residency and schedule allows participation on twice-monthly Tuesday evenings year-round for three-year term
- Current Forestville Plan Commission member
- Retired teacher and school administrator; currently field agent for national vegetable grower

Bob Ryan – Renewed Appointment, Regular Member

- BOA Second Alternate member 2012-2014; regular member since 2014
 - Participation in dozens and dozens of hearings
 - Proven ability to apply required legal criteria to cases
 - Regularly attends training/educational sessions
- Resident of Town of Clay Banks
 - Qualifies him for membership as no other Clay Banks residents are on BOA
 - Town is under county zoning
 - Southern Door
 - Residency and schedule allows participation on twice-monthly Tuesday evenings year-round for three-year term
- Former county board member, 2002-2008
- Owner/operator of painting contractor business

Note: Other regular members of the BOA are Chair Lars Johnson, Liberty Grove; Vice-Chair Aric Weber, Neshewaupoo; and John Young, Gibraltar. Chris Anderson, Jacksonport, is Second Alternate.



DOOR COUNTY

**Resolution No. 2017-37
WISCONSIN CONSERVATION RESERVE ENHANCEMENT
PROGRAM CONTRACT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | | | ✗ |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOCH | ✓ | | |
| KOHOUT | ✓ | | |
| LIENAU | ✓ | | |
| LUNDVHL | ✓ | | |
| MOELLER | ✓ | | |
| NEINAS | | ✓ | |
| ROBILLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| WIRLEE | | ✓ | |
| WILIS WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 12 | 2 | 1 |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Acquired Deleted

1st Fisher
2nd Halstead

No: 2 Yes: 12 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of May 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in pertinent part, that
2 "...no Committee of the County Board shall enter into any contract for a period in
3 excess of three (3) years without prior approval of the County Board.

4 **WHEREAS**, The Wisconsin Department of Agriculture, Trade and Consumer
5 Protection ("DATCP") has offered Door County a Wisconsin Conservation Reserve
6 Enhancement Program ("CREP") Contract (attached hereto as Addendum A, and
7 incorporated herein by reference as if fully set forth). This Contract allocates a total
8 of \$120,000 of State funds for CREP in Door County and sets forth eligible areas
9 and conservation practices, the role and responsibility of the County, the State's
10 commitments, and contract dates.

11 **WHEREAS**, CREP is a part of the Conservation Reserve Program (CRP), is
12 administered by the Farm Service Agency (FSA), and targets high-priority
13 conservation issues. Under CREP, in exchange for removing environmentally
14 sensitive land from production and introducing conservation practices, agricultural
15 land owners are paid an annual rental rate. Participation in CREP is voluntary.

16 **WHEREAS**, The proffered CREP Contract must be in full force and effect in
17 order for DATCP to process CREP applications with landowners in Door County.

18 **WHEREAS**, The Land Conservation Committee has considered and
19 recommends approval of, the CREP Contract AND

20 **WHEREAS**, It is deemed beneficial and appropriate for Door County to enter
21 into the CREP Contract proffered by DATCP.

22 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
23 Supervisors does hereby approve the CREP Contract proffered by DATCP, and
24 authorizes the County Board Chair to execute the same.

25 **BE IT FURTHER RESOLVED**, That the Soil and Water Conservation
26 Department, subject to the oversight of the Land Conservation Committee, shall
27 administer the CREP Contract.

SUBMITTED BY:
Land Conservation Committee

[Signature] Ken Fisher, Chair
[Signature] Randy Halstead
[Signature] Richard Virlee

[Signature] Mike Vandenhouten



DOOR COUNTY

Resolution No. 2017-38

A Resolution Supporting a Wolf Goal of 350 or Less in Wisconsin

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | | | X |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | | X | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| WIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 19 | 1 | 1 |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Fisher Deleted

2nd Neinas

No: 1 Yes: 19 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of May, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 WHEREAS, The WI DNR established a wolf goal of 350 (minimum overwinter count) animals in
2 1999 and reaffirmed this minimum overwinter count goal in 2007, based on prey availability and
3 human population density, and nothing has happened to increase prey availability or decrease
4 human density in the intervening years; and

5
6 WHEREAS, The WI DNR plans to review and revise the previous wolf management plan,
7 adopted in 1999 and revised in 2007; and

8
9 WHEREAS, The Wisconsin Wildlife Federation and WI Farm Bureau have officially approved a
10 WI wolf goal of 350 or less; and

11
12 WHEREAS, The Wisconsin Conservation congress Spring Hearings (2011) overwhelmingly
13 supported a WI wolf minimum overwinter count goal of 350 or less; and

14
15 WHEREAS, Thirty four (34) county boards in Wisconsin have passed resolutions that
16 recommend a wolf population goal of 350 (7) or 350 or less (24), or 50 or less (1), or 100 or less (1),
17 or 80 or less (1); and

18
19 WHEREAS, Wisconsin's residents have experienced depredations and threatening incidents
20 involving wolves, including 100 incidents to animals in 2016, occurring in 23 counties; and

21
22 WHEREAS, The high predator population, in particular wolves, has resulted in the reduction of
23 the deer population where wolves are plentiful, reduced hunting opportunities, curtailed livestock and
24 pleasure horse activities, and are a danger to pets and people.

25
26 ~~NOW, THEREFORE, BE IT RESOLVED, That the Door County Board advises that Wisconsin~~
27 ~~approve a wolf overwinter minimum count goal of 350 or less in the next revision of the Wisconsin~~
28 ~~Wolf Plan; and~~

29
30 BE IT FURTHER RESOLVED, That the Door County Board requests that the Wisconsin DNR
31 and other partners implement meaningful population controls in the next Wisconsin Wolf Plan to
32 bring the wolf minimum overwinter count to goal levels; and

33
34 BE IT FURTHER RESOLVED, That the Door County Board requests that the WI DNR not
35 relocate wolves that have caused problems in Wisconsin or other areas into any county in Wisconsin;
36 and

37
38 BE IT FURTHER RESOLVED, That the Door County Board favors management of Wisconsin's
39 wolves by the State of Wisconsin, not the federal government.

SUBMITTED BY:
Land Conservation Committee

[Signature] Ken Fisher, Chair

[Signature] John Neinas

[Signature] Randy Halstead

[Signature] Richard Virlee

Mike Vandenhouten



RESOLUTION NO. 2017-39

IN MEMORIAM - LEROY LIEBE

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Leroy Liebe passed away on May 28, 2017; and

WHEREAS, Supervisor Liebe was duly elected to the Door County Board of Supervisors in April, 1990. He was re-elected in subsequent years and served through April 2012, for a total of twenty-two years; and

WHEREAS, Supervisor Liebe represented Supervisory District IV, in 1990-1991, including the Town of Gardner, Town of Nasewaupsee Wards 1 and 2, and City of Sturgeon Bay Wards 7.1, 9.1 and 17.1. After re-districting, Leroy served District V, including the Town of Nasewaupsee Ward 1, for the remainder of his tenure; and

WHEREAS, Leroy served on many committees during his tenure of public service to county government, including Chairman of Airport & Parks, Ag & Extension, Archives, Ad Hoc Specialized Transportation, Senior Resources Commission and Social Services. He also served on Board of Health, Museum & Archives, Economic Development, Baylake Regional Harbor Council Rep, Highway, Land Conservation, Recycling, Fair Advisory Board, Property, Unit on Aging, Ad Hoc Home Rule Study, and Ad Hoc Committee on Re-Alignment/Re-Structuring.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors, assembled in regular session this 27th day of June, 2017, extend our sincere sympathy to the family of Leroy Liebe with this acknowledgement of his service and dedication to the citizens of the County of Door.

Daniel Austad
Daniel Austad

Helen Bacon
Helen Bacon

David Englebret
David Englebret

Roy Englebret
Roy Englebret

David Enigt
David Enigt

Kenneth Fisher
Kenneth Fisher

Joel Gunnlaugsson
Joel Gunnlaugsson

Randy Halstead
Randy Halstead

Jon Koch
Jon Koch

Susan Kohout
Susan Kohout

David Lienau
David Lienau

Megan Lofstad
Megan Lofstad

Mark Moeller
Mark Moeller

John Nyilas
John Nyilas

Nancy Robillard
Nancy Robillard

Kathy Schultz
Kathy Schultz

Don Sitte
Don Sitte

Steve Sohns
Steve Sohns

Richard Vries
Richard Vries

Laura Vites Wotchek
Laura Vites Wotchek

Linda Wait
Linda Wait

CERTIFICATION:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of June, 2017, by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County



DOOR COUNTY

Resolution No. 2017-40

APPOINTMENTS TO COMMITTEES, COMMISSIONS & BOARDS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| ENGLBERT D. | | | |
| ENGLBERT R. | | | |
| ENGL | | | |
| FISHER | | | |
| GUNNAUGSSON | | | |
| HALLSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDVHL | | | |
| MCLELLER | | | |
| NEIRAG | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VARLEE | | | |
| VLIES WOTACHEK | | | |
| WANT | | | |

1 **WHEREAS**, Pursuant to Section 59.18(2)(c) Wisconsin
2 Statutes, the duties and powers of a County Administrator include
3 appointment of "...the members of all boards and commissions
4 where the statutes provide that such appointment shall be made by
5 the county board or by the chairperson of the county board"; and

6
7 **WHEREAS**, "All appointments to boards and commissions by
8 the County Administrator shall be subject to the confirmation of the
9 County Board" per Section 59.18(2)(c), Wisconsin Statutes; and

10
11 **WHEREAS**, The Rules of Order confers the power to appoint
12 the members of certain committees upon the Chairperson of the
13 County Board, subject to the confirmation of the County Board; and

14
15 **WHEREAS**, The appointments set forth on Exhibit A, attached
16 hereto and incorporated herein by reference, are submitted for
17 County Board confirmation.

18
19 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
20 Board of Supervisors hereby confirms the proposed appointments as
21 set forth in Exhibit A

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted
1st S. He Defeated
2nd Muehler

Yes: No: Exc:

Reviewed by: [Signature] Corp. Counsel
Reviewed by: [Signature] Administrator

FISCAL IMPACT: There is no additional fiscal implication with the adoption of this resolution. MEJ

Certification:
I, JIM M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of June, 2017 by the Door County Board of Supervisors.

[Signature]
JIM M. Lau
County Clerk, Door County

SUBMITTED BY:

[Signature]
David Lienau, Chairman
Door County Board of Supervisors

[Signature]
Ken Pabich
County Administrator

Recommended Appointments to Committees, Commissions and Boards

TERM ENDS

BOARD OF HEALTH *(County Administrator Appointment)*

* Roy Englebert *(filling vacancy)*.....April 2018

JINGDEZHEN SISTER CITY AD HOC INFORMAL ADVISORY GROUP

(County Board Chairman Appointment)

* Laura Vlies Wotachek *(replacing David Lienau)*



DOOR COUNTY

Resolution No. 2017-41

CANINE UNIT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members Aye Nay Exc. Table with names and voting marks.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted X Deleted box. 1st Koch, 2nd Silte. Yes: 21, No: 0, Exc: 0.

Reviewed by: [Signature] Corp. Counsel. Reviewed by: [Signature] Administrator.

FISCAL IMPACT: The only cost to Door County for the Canine Unit would be \$2,255 annually, representing the additional \$35/week (and related payroll taxes and charges) paid to the Canine Officer for caring for the dog outside of working hours. MEJ

Certification: I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of June, 2017 by the Door County Board of Supervisors.

[Signature] Jill M. Lau County Clerk, Door County

1 WHEREAS, a canine unit can be a cost efficient and task effective tool for
2 law enforcement. The Sheriff recommends, and the Law Enforcement Committee
3 concurs, that forming and maintaining a canine unit is warranted in the interest of
4 public protection and safety.

6 WHEREAS, a primary challenge to forming and maintaining a canine unit is
7 funding. Canine units require significant investment up front (e.g., investment in
8 dog selection, dog training and handler training, and equipment) and funds for
9 ongoing operation. It is understood that the canine unit is to be funded, principally,
10 through donations, gifts or grants.

12 WHEREAS, a private nonprofit organization within Door County, namely the
13 Door County Community Foundation, Inc. has launched the Crime Prevention
14 Foundation. The Crime Prevention Foundation is a component fund of the Door
15 County Community Foundation, Inc. Donations, gifts or grants to this fund may
16 be used for crime prevention and/or to strengthen law enforcement - community
17 relations.

19 WHEREAS, efforts to solicit donations, gifts or grants for the canine unit
20 have been successful. Funds (i.e., donations, gifts or grants) available, and the
21 purposes for which such are offered and will be expended if accepted, are set
22 forth in Addendum I, which is attached hereto and incorporated herein by
23 reference as if fully set forth.

25 WHEREAS, § 59.52(19) Wis. Stats. empowers the County Board to accept
26 donations, gifts, or grants of money for any public governmental purpose within
27 the powers of the County (See Also: Rule of Order #38). The Law Enforcement
28 Committee recommends acceptance of the funds for the purposes for which such
29 are offered as set forth in Addendum I.

31 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of
32 Supervisors does hereby approve the formation and maintenance of a canine
33 unit, provided such is funded principally through donations, gifts or grants.

35 BE IT FURTHER RESOLVED, That the Door County Board of Supervisors
36 does hereby accept the funds (i.e., donations, gifts or grants) for the purposes for
37 which such are offered as set forth in Addendum I.

39 BE IT FURTHER RESOLVED, That, annually, the Sheriff's Office shall
40 submit a report on the canine unit to the Law Enforcement Committee. The report
41 shall contain at least all of the following information for the year to which the
42 report relates: receipts (grants, gifts or donations accepted) and expenditures
43 (the purposes for which the grants, gifts or donations were used).

SUBMITTED BY: LAW ENFORCEMENT COMMITTEE

[Signatures] Jon Koch, Chair; Megan Lundahl; Nancy Robillard; Linda Wait; Roy Englebert; Don Silte; Laura Vlies Wotachek

K-9 Cost Addendum I

Known:

| | |
|---|------------|
| K-9 Supervisor Course | \$159.00 |
| Premier K-9 System Plus (cooling system w/bailout) | \$1,299.99 |
| K9 Services (dog and training) 1 st half | \$6,450.00 |
| K-9 ultimate II Package (squad insert) \$100 shipping | \$2,975.00 |

Anticipated:

| | | |
|---|----------|------------|
| Kennel at Deputy's house | estimate | \$350.00 |
| Cement pad for kennel | estimate | \$350.00 |
| In/out door to garage | estimate | \$100.00 |
| Squad change over | estimate | \$1,300.00 |
| 10' fan | | \$162.50 |
| Pager System (10.90 shipping) | | \$359.90 |
| K9 Services (dog and training) 2 nd half | | \$6,450.00 |

Training and Care equipment

| | |
|------------------------------------|------------------|
| Bite Suit and Bite Sleeves | \$2,316.15 |
| 1-handed Jute Mini Tug | \$19.00 |
| 2-handed Synthetic Mini Tug | \$20.00 |
| Leather Drag Obedience Leash 6 ft. | \$24.00 |
| Biothane Long Line- 18 ft. | \$44.00 |
| FURminator Deshedding tool | \$52.99 |
| 4 quart Stainless Steel Bowl | \$17.49 |
| Nylon Sheathed Agitation Whip | \$36.00 |
| Leerburg Bamboo Clatter Stick | \$19.99 |
| 64 ounce Buddy Bowl Black | \$26.99 |
| Magnetic Stash Box small | \$69.99 |
| Training and Care equipment | \$2646.60 |

K9 Services Equipment

| | |
|--|-------------------|
| Waist Lead | \$28.00 |
| Long Line | \$36.00 |
| Harness 2" poly | \$49.95 |
| Muzzel, German Style | \$175.00 |
| Light lead, no handle | \$19.00 |
| Bucket, Stainless 16 Quart | \$29.95 |
| Pan, 6 quart, stainless | \$12.00 |
| Pin Brush | \$15.00 |
| Tugs small single handled, Leather | \$28.00 |
| XL prong collar | \$33.00 |
| Fur Saver. Sized to fit | \$19.00 |
| Electronic collar, E-Collar technologies 900 | \$239.00 |
| Crate, Airline type XL | \$126.00 |
| K9 Services Equipment Total | \$837.90) |

Travel Expenses for Deputy going to training

| | | |
|---|--------------|--------------------|
| Gas (4300 miles at \$2.25 per gallon) | estimate | \$605.00 |
| Lodging to and from training (4 nights) | estimate | \$500.00 |
| Lodging at training (45 days) | | \$4,700.00 |
| Food | estimate | \$1,750.00 |
| | Total | \$30,995.89 |

All items above will be covered by the Crime Prevention Funds. Compensation wages for the Canine handler to meet FLSA requirements will be absorbed in the Sheriff's Dept. budget. This was bargained at \$35.00 per week for a total of \$1,820.00 . This covers required compensation for daily care of the dog by the handler.

Donated Items

| | | |
|--|----------|------------|
| Bullet proof vest Wisconsin vest a dog Linda Nault | estimate | \$1,000.00 |
| Veterinarian care Sherry Billett Peninsula Veterinary Hospital | | ??????? |
| Dog Food 12 monthly vouchers bag a month (Blackwood Pet Food) | | \$720.00 |



DOOR COUNTY

Wisconsin Property Assessed Clean Energy ("PACE") Commission

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Pursuant to § 66.0301, Wis. Stats. two or more municipalities of the State of Wisconsin,
2 may agree to create a commission for the joint exercise of any power or duty required or authorized by
3 law; and

4
5 **WHEREAS**, Door County is a "municipality" as that term is defined in § 66.0301, Wis. Stats. and a
6 political subdivision located in the State; and

7
8 **WHEREAS**, Door County is empowered by law to promote economic, cultural and community
9 development, including, without limitation, the promotion of opportunities for the creation or retention of
10 employment, the stimulation of economic activity, the increase of the tax base, and the promotion of
11 opportunities for education, cultural improvement and public health, safety and general welfare, which
12 may be accomplished by various means; and

13
14 **WHEREAS**, § 66.0627(8), Wis. Stats. authorizes a city, a village, a town and a county in this State
15 to, among other things, make a loan, or enter into an agreement regarding loan repayments to a 3rd party
16 for owner-arranged or lessee-arranged financing, to an owner or lessee of a premises located in the
17 political subdivision for making or installing an energy efficiency improvement, a water efficiency
18 improvement, or a renewable resource application to the premises *and* collect the loan repayment as a
19 special charge on the property that benefits from the improvement or application; and

20
21 **WHEREAS**, Such financings are commonly referred to as "Property Assessed Clean Energy" or
22 "PACE" financings; and

23
24 **WHEREAS**, Door County has determined that it is in the public interest to provide real property
25 owners, lessees, lenders and other transaction parties in Door County with access to a uniformly-
26 administered program for PACE financing; and

27
28 **WHEREAS**, Door County and other counties, with the support and counsel of the Wisconsin
29 Counties Association, League of Wisconsin Municipalities, Green Tier Legacy Communities and other
30 stakeholders, have studied the possibility of creating a commission pursuant to § 66.0301, Wis. Stats. to
31 be known as the Wisconsin PACE Commission ("Commission"); and

32
33 **WHEREAS**, The Wisconsin PACE Commission has been formed and will be operated in
34 accordance with a Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission
35 (hereafter "Commission Agreement" ...a draft of which is attached to this Resolution); and

36
37 **WHEREAS**, It is in Door County's best interests to join the Wisconsin PACE Commission and
38 authorize the execution of the Commission Agreement; and

39
40 **WHEREAS**, In accordance with § 66.0627, Wis. Stats. and the provisions of the Commission
41 Agreement, Door County must enact an Ordinance relating to the administration of PACE financings in
42 Door County and throughout the State; and

43
44 **WHEREAS**, Attached to this Resolution is proposed Ordinance No. 2017-08 Property Assessed
45 Clean Energy Funding ("PACE") Financing (hereafter "PACE Ordinance") which will be considered at the
46 same meeting at which this Resolution is being considered; and

47
48



Wisconsin Property Assessed Clean Energy ("PACE") Commission

DOOR COUNTY

| ROLL CALL Board Members | Ays | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | ✓ | | |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNLAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOCH | ✓ | | |
| KOHOUT | ✓ | | |
| LIENAU | ✓ | | |
| LUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| NEINAS | ✓ | | |
| ROBILLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| VIRLEE | ✓ | | |
| VLIES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 21 | 0 | 0 |

1 WHEREAS, Enactment of the PACE Ordinance is a necessary
2 condition to Door County entering into the Commission Agreement; and

4 WHEREAS, It is the intent of this Resolution to authorize Door
5 County to become a member of the Commission.

6 NOW, THEREFORE, BE IT RESOLVED: That the Door County
7 Board of Supervisors supports the PACE Program and authorizes the Door
8 County Administrator and County Clerk to execute the Commission
9 Agreement when such is in final form (i.e., after review and preliminary
10 approval by: 1) all the other participating municipalities, 2) the Door County
11 official duly-appointed to serve as Door County's representative on the
12 Commission's Board of Directors, and 3) the Door County Corporation
13 Counsel); and

15 BE IT FURTHER RESOLVED: That the County Administrator is
16 hereby authorized and directed to: 1) appoint a Door County official to serve
17 as Door County's representative on the Commission's Board of Directors;
18 and 2) otherwise take all action necessary to effectuate the intent of this
19 Resolution.
20
21

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve Adopted

1st Schultz Defeated

2nd Gunnlaugsson

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: Since all loans made under the PACE program are made by private lenders, without any financial participation by Door County, there is no direct fiscal impact associated with the adoption of this resolution. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of June 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY: FINANCE COMMITTEE

[Signature] Kathy Schultz, Chairman

[Signature] Ken Fisher

[Signature] David Englebert

[Signature] Susan Kohout

[Signature] Roy Englebert

[Signature] Mark Moeller

[Signature] David Enig

JOINT EXERCISE OF POWERS AGREEMENT

relating to

WISCONSIN PACE COMMISSION

a Joint Powers Commission under Section 66.0301 of the Wisconsin Statutes

THIS AGREEMENT ("*Agreement*"), dated as of _____, 2016 among the parties hereto (all such parties, except those which have withdrawn as provided herein, being referred to as the "*Members*" and those parties initially executing this Agreement being referred to as the "*Initial Members*");

WITNESSETH

WHEREAS, pursuant to Section 66.0301 of the Wisconsin Statutes (as in effect as of the date hereof and as the same may from time to time be amended or supplemented, the "*Joint Powers Law*"), two or more municipalities of the State of Wisconsin (the "*State*"), may by contract create a commission for the joint exercise of any power or duty required or authorized by law; and

WHEREAS, each of the Members is a "municipality" as that term is defined in the Joint Powers Law and a political subdivision located in the State; and

WHEREAS, each of the Members is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare, which may be accomplished by various means; and

WHEREAS, Section 66.0627(8) of the Wisconsin Statutes (as the same may from time to time be amended or supplemented, the "*PACE Statute*") authorizes a city, a village, a town (a "*Municipality*") or a county (a "*County*") in this State to, among other things, make a loan to or otherwise arrange, participate in or facilitate the financing of an energy efficiency improvement, a water efficiency improvement or a renewable resource application to a real property within its jurisdiction and to provide for such financing through the imposition of a special charge against the property benefitted by the energy or water efficiency improvement or renewable resource project; and

WHEREAS, such financings are commonly referred to as "Property Assessed Clean Energy" or "PACE" financings; and

WHEREAS, the Members have determined that it is in the public interest to provide real property owners, lessees, lenders and other transaction parties (collectively, "*Participants*") in their respective jurisdictions with access to a uniformly-administered program for PACE financing; and

WHEREAS, each Member has authorized entering into this Agreement by its governing body.

NOW, THEREFORE, the Members, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

Section 1. Creation. Pursuant to the Joint Powers Law, there is hereby created a commission to be known as the "**Wisconsin PACE Commission**" (the "**Commission**").

Section 2. Purpose. This Agreement is a contract entered into pursuant to the provisions of the Joint Powers Law. The purpose of this Agreement is to establish a joint powers commission for the joint exercise of any power or duty of the Members under applicable law. In particular, the purpose of the Commission is to adopt, implement and administer a uniform program for the qualification for, and approval, granting, administration and collection of, PACE loans (the "**PACE Program**"). Such purposes shall be accomplished in the manner provided in this Agreement.

Section 3. Effectiveness; Term. This Agreement shall become effective and be in full force and effect and a legal, valid and binding agreement of each of the Members on the date that the Board shall have received from at least two of the Initial Members an executed counterpart of this Agreement, together with a certified copy of a resolution of the governing body of each such Initial Member approving this Agreement and the execution and delivery hereof. This Agreement shall continue in full force and effect until such time as it is terminated by written instrument executed by all of the Members.

Section 4. Powers. The Commission shall have the power, in its own name, to exercise any powers or duties of the Members required or authorized by law and to exercise all additional powers given to a joint powers commission under any law, including, but not limited to, the Joint Powers Law, for any purpose authorized under this Agreement. Such powers shall include the power to make loans or otherwise arrange, participate in or facilitate the financing of energy or water efficiency improvement projects or renewable resource applications as provided in the PACE Statute including, without limitation, the exercise of the power and authority, without further action by the Member, to impose special charges pursuant to the PACE Statute on real property within the Members' jurisdictions. The Commission is hereby authorized to do all acts necessary or convenient for the exercise of such power and authority, including, but not limited to, any or all of the following: (i) to make and enter into contracts; (ii) to employ agents and employees; (iii) to acquire, construct, provide for maintenance and operation of, or maintain and operate, any buildings, works, improvements, equipment or furnishings; (iv) to acquire, hold or dispose of property wherever located; (v) to incur debts, liabilities or obligations; (vi) to receive gifts, contributions and donations of property, funds, services, and other forms of assistance from persons, firms, corporations or any governmental entity; (vii) to sue and be sued in its own name; (viii) to make grants to governmental and nonprofit organizations to accomplish any of its purposes; (ix) to establish and collect fees; and (x) generally to do any and all things necessary or convenient to accomplish its purposes.

Section 5. Contractors and Subcontractors. The Commission may enter into a contract with a third-party contractor for the provision of services related to the PACE Program. Such contractor shall be a nonstock corporation organized under Ch. 181 of the Wisconsin Statutes with its principal place of business located in the State of Wisconsin. The participant fee schedule established by the Board (as defined below) shall make provision for reasonable compensation and payment of the expenses of such contractor as may be set forth in the contract. A contractor may subcontract for any of its services to the extent permitted by the contract. The Board is also authorized to hire counsel or other consultants or advisers as it deems necessary in carrying out his functions.

Section 6. Members' Obligations. Each Member by its execution hereof acknowledges and agrees that it shall do all things necessary and appropriate in respect of the collection of special charges (or installments thereof), the certification of special charges on the tax rolls, the remittance of special charges collected as directed by the Commission and otherwise as such Member would perform in connection with special charges imposed by it on real property within its jurisdiction; and further shall cooperate with the Commission in respect of the enforcement of the liens of special charges on such properties.

Section 7. Governance; Administration

(a) **Board of Directors.** The Commission shall be governed by a Board of Directors (the "Board"). The Board shall oversee all functions of the Commission under this Agreement and, as such, shall be vested with the powers set forth herein, shall administer this Agreement in accordance with the purposes and functions provided herein and shall otherwise exercise all powers set forth in the Joint Powers Law on the Commission's behalf.

(b) **Classes of Directors.** The Board shall be divided into two classes known as the "Representative Director Class" and the "Nominee Director Class" consisting of the number of members (each a "Director") serving for the terms as provided in this Section 7. In this Agreement, the term "Board" shall mean the entire Board (comprising all Representative Directors and Nominee Directors) and the term "Director" shall be used to refer generally to either a Representative Director or a Nominee Director).

(1) **Representative Directors.** The number of Representative Directors shall correspond to the number of Members of the Commission from time to time. Each Member of the Commission shall designate, by name or *ex officio*, one public official to serve as its representative on the Board. The term "public official" means an individual who holds a local public office, as that term is defined in Section 19.42(7w) of the Wisconsin Statutes, for the Member of the Commission designating him or her as its Representative Director. Each Representative Director shall serve at the pleasure of the Member designating him or her to such position; *provided*, that a Representative Director shall be deemed to have resigned upon withdrawal from the Commission of the Member designating him or her to such position. A majority of the Directors shall at all times be Representative Directors ex-

cept that such requirement shall not apply until the Commission has at least four (4) Members.

(2) *Nominee Directors.*

(i) The number of Nominee Directors shall initially be three (3), nominated one each by the Wisconsin Counties Association, the League of Wisconsin Municipalities and the Green Tier Legacy Communities (the "Supporting Organizations"). Thereafter, so as to insure that at all times Representative Directors comprise a majority of the Board, at such time as the Commission has at least seven (7) Members, the number of Nominee Directors shall be increased to six (6) and at such time as the Commission has at least ten (10) Members, the number of Nominee Directors shall be increased to nine (9), in each case with the additional directors nominated by the Sponsoring Organizations as provided above.

(ii) Nominee Directors may but need not be public officials.

(iii) Each Nominee Director shall serve for an initial term expiring at the first annual Board meeting held after December 31, 2016. The successors to such Nominee Directors shall be selected by majority vote of the entire Board consistent with a nomination process to be established by the Board. Thereafter, Nominee Directors shall serve staggered three (3) year terms expiring at the Annual Board Meeting in every third year or until their respective successors are appointed. Any appointment to fill an unexpired term, however, shall be for the remainder of such unexpired term. The term of office specified herein shall be applicable unless the term of office of a Nominee Director is terminated as hereinafter provided, and provided that the term of any Nominee Director shall not expire until a successor thereto has been appointed as provided herein.

(iv) The number of Nominee Directors may be increased or decreased by resolution adopted by the Board from time to time, *provided*, that any decrease in the number of Nominee Directors shall not decrease the term of any current director at the time of such decrease.

(v) A Nominee Director may be removed and replaced at any time by a majority vote of the Board.

(3) *Executive Committee.* The Board shall by resolution create an Executive Committee which shall be charged with carrying out the supervisory functions of the Board in such manner as the Board so directs. A majority of the members of the Executive Committee shall be Representative Directors.

(4) *Expenses.* Directors shall be entitled to reimbursement for any actual and necessary expenses incurred in connection with serving as a Director, if the Board shall determine that such expenses shall be reimbursed and there are unencumbered funds available for such purpose. The Board may establish a per diem and/or expense reimbursement policy by resolution.

(c) Meetings of the Board.

(1) *Meetings Generally.* All meetings of the Board, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Wisconsin Open Meetings Law, Wis. Stat. § 19.81 *et seq.* (the "*Open Meetings Law*"). To the extent permitted by the Open Meetings Law, Board meetings may be held by telephone conference or other remote access technology as approved by the Board. A director shall be "present" at any regular or special meeting if he or she participates in person or telephone conference or other remote access technology as approved by the Board.

(2) *Proxy Voting.* Directors may not vote by proxy.

(3) *Regular Meetings.* The Board shall from time to time establish a schedule for its regular meetings; *provided, however,* it shall hold at least one regular meeting each year. The date, hour and place of the holding of regular meetings shall be fixed by resolution of the Board.

(4) *Special Meetings.* Special meetings of the Board may be called in accordance with the provisions of the Open Meetings Law. The date, hour and place of the holding of special meetings shall be fixed by resolution of the Board

(5) *Minutes.* The Secretary of the Commission shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(6) *Quorum and Voting Generally.* Except as provided in Sub. 6, below: (i) a majority of the Directors shall constitute a quorum for the transaction of business; (ii) Representative Directors and Nominee Directors shall vote as a single class on all matters to come to a vote of the Board; and (iii) no action may be taken by the Board except upon the affirmative vote of a majority of the Directors present (or, with respect to any matter, such greater number as may be provided by the By-Laws or resolution of the Board), except that less than a quorum may adjourn a meeting to another time and place.

(7) *Special Quorum and Voting Requirements.* With respect to any vote to approve the imposition of a special charge on real property pursuant to the PACE Statute, the following shall apply:

(i) A quorum with respect to such vote shall exist only if (A) a majority of the Directors are present, and (B) a majority of the Directors who are present are Representative Directors.

(ii) No imposition of a special charge on real property shall be approved except upon the affirmative vote of (A) a majority of the Directors present and (B) a majority of the Representative Directors present.

(d) Officers; Duties; Official Bonds. The officers of the Commission shall be the Chair, Vice-Chair, Secretary and Treasurer, such officers to be elected by the Board from among the Directors, each to serve until such officer is re-elected or a successor to such office is elected by the Board. Each officer shall have the following general duties and responsibilities in addition to any further specific duties and responsibilities set forth herein, in the By-Laws or by resolution of the Board.

(1) The Chair shall be the chief executive officer of the Commission and shall be responsible for the calling of, and shall preside at, meetings of the Board.

(2) The Vice-Chair shall exercise the duties and functions of the Chair in the Chair's absence.

(3) The Secretary shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(4) The Treasurer shall be the depository of the Commission to have custody of all money of the Commission, from whatever source derived and shall have the powers, duties and responsibilities specified in by-laws or by resolution, and is designated as the public officer or person who has charge of, handles, or has access to any property of the Commission.

(e) Committees; Officers and Employees. The Board shall have the power to appoint such other committees, officers and employees as it may deem necessary.

(f) Delegation of Authority. The Board shall have the power, by resolution, to the extent permitted by the Joint Powers Law or any other applicable law, to delegate any of its functions to one or more of the Directors or officers, employees, administrators or agents of the Commission (including, without limitation, the contactor and any counsel or consultant hired or appointed pursuant to Section 5) and to cause any of said Directors, officers, employees or agents to take any actions and execute any documents or instruments for and in the name and on behalf of the Board or the Commission.

(g) **By-Laws.** The Commission may adopt, from time to time, by resolution of the Board such by-laws for the conduct of its meetings and affairs as the Board may determine to be necessary or convenient.

Section 8. Fiscal Year. The Commission's fiscal year shall be the period from January 1 to and including the following December 31, except for the first fiscal year which shall be the period from the date of this Agreement to December 31, 2016.

Section 9. Disposition of Assets. At the end of the term hereof or upon the earlier termination of this Agreement as set forth in Section 3, after payment of all expenses and liabilities of the Commission and provision for the continuing administration of all PACE financings that have been completed and are outstanding at the time of such termination, all property of the Commission both real and personal shall automatically vest in the Members in the manner and amount determined by the Board in its sole discretion and shall thereafter remain the sole property of the Members; *provided, however*, that any surplus money on hand shall be returned in proportion to any contributions made by the Members and not previously repaid.

Section 10. Accounts and Reports; Audits. All funds of the Commission shall be strictly accounted for. The Commission shall establish and maintain such funds and accounts as may be required by good accounting practice. The books and records of the Commission shall be open to inspection at all times by each Member. The Treasurer of the Commission shall cause an annual audit to be made of the books of accounts and financial records of the Commission by a certified public accountant or public accountant. Any costs of the audit, including contracts with, or employment of, certified public accountants or public accountants in making an audit pursuant to this Section 10, shall be borne by the Commission and shall be a charge against any unencumbered funds of the Commission available for that purpose.

Section 11. Funds. The Treasurer shall receive, have the custody of and disburse Commission funds pursuant to the accounting procedures developed under Section 10, and shall make the disbursements required by this Agreement or otherwise necessary to carry out any of the provisions of purposes of this Agreement.

Section 12. Notices. Notices and other communications hereunder to the Members shall be sufficient if delivered to the clerk of the governing body of each Member.

Section 13. Additional Members; Withdrawal of Members.

(a) **Counties.** Any County in this State may be added as a party to this Agreement and become a Member upon: (i) the filing by such County with the Commission an executed counterpart of this Agreement, together with a certified copy of the resolution of the governing body of such County approving this Agreement and the execution and delivery hereof; (ii) adoption by the County of the Model PACE Ordinance in accordance with Section 14(a) hereof and a certified copy of the resolution adopting same; and (iii) adoption of a resolution of the Board approving the addition of such County as a Member. Upon satisfaction

of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

(b) Municipalities. Any Municipality in this State may be added as a party to this Agreement and become a Member upon: (i) the filing by such Municipality with the Commission an executed counterpart of this Agreement, together with a certified copy of the resolution of the governing body of such Municipality approving this Agreement and the execution and delivery hereof; and (ii) adoption of a resolution of the Board approving the addition of such Municipality as a Member. Upon satisfaction of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

(c) Withdrawal. A Member may withdraw from this Agreement upon written notice to the Board; *provided, however*, that no such withdrawal shall reduce the number of Members to fewer than two (2). Any such withdrawal shall be effective only upon receipt of the notice of withdrawal by the Secretary which shall acknowledge receipt of such notice of withdrawal in writing and shall file such notice as an amendment to this Agreement effective upon such filing. Withdrawal by a Member shall not affect any outstanding PACE loans within such Member's jurisdiction or the Member's obligations, if any, with respect to the certification, collection and remittance of special charges in accordance with the PACE Program, nor shall withdrawal entitle any former Member to impose a tax, fee or charge prohibited to the remaining Members under Section 17.

Section 14. Model PACE Ordinance for County Members.

(a) As a condition to membership in the Commission, each County Member shall have adopted an ordinance (the "Model PACE Ordinance") in substantially the form, and substantively to the effect, set forth in EXHIBIT A to this Agreement.

(b) As a condition to continued membership in the Commission, a County Member shall not have repealed its Model PACE Ordinance or amended its Model PACE Ordinance unless such amendment has been submitted to and approved by the Board (a "Conforming Amendment") prior to its adoption. The Board shall not unreasonably withhold approval of such an amendment but shall not approve any amendment to a County Member's Model PACE Ordinance that, in the opinion of the Board, would frustrate or unreasonably interfere with the uniform application and administration of the PACE Program. Approvals or non-approvals by the Board shall be final and conclusive.

(c) The repeal of or adoption of an amendment (other than a Conforming Amendment) to a County Member's Model PACE Ordinance shall be deemed to be a voluntary withdrawal by such County Member with the effects set forth in Section 13(c).

Section 15. Indemnification. To the fullest extent permitted by law, the Board shall cause the Commission to indemnify any person who is or was a Director or an officer, employee of other agent of the Commission, and who was or is a party or is threatened to be

made a party to a proceeding by reason of the fact that such person is or was such a Director or an officer, employee or other agent of the Commission, against expenses, including attorneys' fees, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith in a manner such person reasonably believed to be in the best interests of the Commission and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful and, in the case of an action by or in the right of the Commission, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. The Board may purchase a policy or policies of insurance in furtherance of any indemnification obligation created.

Section 16. Contributions and Advances. Contributions or advances of public funds and of the use of personnel, equipment or property may be made to the Commission by Members for any of the purposes of this Agreement. Payment of public funds may be made to defray the cost of any such contribution or advance. Any such advance may be made subject to repayment, and in such case shall be repaid, in the manner agreed upon by the Commission and the Member making such advance at the time of such advance. It is mutually understood and agreed to that no Member has any obligation to make advances or contributions to the Commission to provide for the costs and expenses of administration of the Commission or otherwise, even though any Member may do so.

Section 17. Prohibition on Charges. No Member may impose upon or demand or collect from any Participant any tax, fee, charge or other remuneration as a condition to a Participant's obtaining PACE financing through or with the assistance of the Commission, except that Members may be permitted to do so pursuant to a uniform participant fee schedule established from time to time by the Board as part of the PACE Program.

Section 18. Immunities. To the fullest extent permitted by law, all of the privileges and immunities from liabilities, exemptions from laws, ordinances and rules, and other benefits which apply to the activity of officers, agents or employees of Members when performing their respective functions, shall apply to the same degree and extent to the Directors, officers, employees, agents or other representatives of the Commission while engaged in the performance of any of their functions or duties under this Agreement.

Section 19. Amendments.

(a) Amendments to the Agreement may be proposed by the Board or by any two Members. Except as provided in Section 13 and in Subsection (c), below, this Agreement shall not be amended, modified, or altered, without the affirmative approval of the Board and the affirmative written consent of each of the Members; *provided*, that if the number of Members exceeds ten (10) in number, this Agreement may also be amended with the affirmative approval of the Board and negative consent of each Member. To obtain the negative consent of the Members, the following procedure shall be followed: (i) the Commission shall provide each Member with a notice at least sixty (60) days prior to the date such proposed

amendment is to become effective explaining the nature of such proposed amendment and this negative consent procedure; (ii) the Commission shall provide each Member who did not respond a reminder notice at least thirty (30) days prior to the date such proposed amendment is to become effective; and (iii) if no Member objects to the proposed amendment in writing within sixty (60) days after the initial notice, the proposed amendment shall become effective with respect to all Members. No amendment may impose a direct financial obligation on any Member without that Member's affirmative written consent.

(b) The Board may, without the consent of the Members, amend this Agreement if, in its reasonable opinion and upon the advice of counsel, if deemed appropriate, upon which advice the Board may rely, such amendment is technical or clarifying in nature and does not substantively affect the rights and responsibilities of the Members. Notice of such amendment shall be provided to the Members at least twenty (20) but not more than sixty (60) days prior to the date such proposed amendment is to become effective explaining the nature of such proposed amendment and, upon the written request of any two (2) Members, the Board shall submit the proposed amendment for ratification by the Members in accordance with the procedure otherwise set forth in this Section 19.

Section 20. Partial Invalidity. If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants and conditions of this Agreement shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

Section 21. Successors. This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the other Members.

Section 22. Miscellaneous.

(a) This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

(b) The Section headings herein are for convenience only and are not to be construed as modifying or governing the language in the Section referred to.

(c) Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

(d) This Agreement shall be governed under the laws of the State of Wisconsin.

(e) Any future amendments to the Joint Powers Laws shall be automatically incorporated into the terms of this Agreement and any terms of this Agreement inconsistent with future amendments to the Joint Exercise of Powers Laws shall, only to the extent necessary, be reformed in a manner consistent with the amendments.

(f) This Agreement is the complete and exclusive statement of the agreement among the Members, which supersedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the Members relating to the subject matter of this Agreement.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their duly authorized representatives as of the day and year first above written.

| | |
|--|--|
| On behalf of _____ COUNTY / CITY / VILLAGE / TOWN: By: _____ Its: _____ | On behalf of _____ COUNTY / CITY / VILLAGE / TOWN: By: _____ Its: _____ |
| On behalf of _____ COUNTY / CITY / VILLAGE / TOWN: By: _____ Its: _____ | On behalf of _____ COUNTY / CITY / VILLAGE / TOWN: By: _____ Its: _____ |
| On behalf of _____ COUNTY / CITY / VILLAGE / TOWN: By: _____ Its: _____ | On behalf of _____ COUNTY / CITY / VILLAGE / TOWN: By: _____ Its: _____ |

Joint Exercise of Powers Agreement
relating to
WISCONSIN PACE COMMISSION

EXHIBIT A
Model Pace Ordinance

A-1

WISCONSIN PACE COMMISSION JOINT EXERCISE OF POWERS AGREEMENT



DOOR COUNTY

Resolution No. 2017-43

RECOUNT REFORM

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENGL | X | | |
| FISHER | X | | |
| GUNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIEBAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VILES WOTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 6 |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st: Kohout Deleted

2nd: Sohns

Yes: 21 No: 0 Exc: 6

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no fiscal impact to County of Door or its annual budget associated with the adoption of this resolution.
MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of June, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, After the general election, a candidate that lost by over 1.3
2 million votes and only received 1% of the total vote petitioned for and
3 initiated a full statewide recount. The recount prevented clerks from
4 attending to their regular duties and resulted in unanticipated expense; and

5
6 **WHEREAS**, The Recount Reform Bill preserves the right to request a
7 recount but limits them to the margin of error. Only "aggrieved parties" can
8 petition for a recount. An aggrieved party is a candidate that is within 1%
9 of the winning candidate in an election with over 4,000 votes or within 40
10 votes in a race under 4,000 votes; and

11
12 **WHEREAS**, The Recount Reform proposal also improves the recount
13 process to ensure tax payers are not responsible for any unnecessary
14 recount costs and to ensure submission of Wisconsin Electoral College
15 votes. Changes include: The Wisconsin Elections Commission will be
16 reimbursed for any costs incurred in a recount; extends the time to submit
17 recount costs from 30 to 45 days; shortens the recount petition deadline by
18 two days to ensure submission of Wisconsin's Electoral College votes;
19 gives the county board of canvassers an additional day to begin their
20 recount. The proposal does not affect Wisconsin's free recount margin of
21 0.25%; and

22
23 **WHEREAS**, The undersigned members of the Legislative Committee
24 recommend adoption of this resolution, in support of the Recount Reform
25 Bill.

26
27 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
28 of Supervisors does support legislation to allow only aggrieved parties to
29 petition for a recount to ensure tax payers are not responsible for any
30 unnecessary recount costs, to allow the Wisconsin Elections Commission
31 to be reimbursed for any costs incurred in a recount; extend the time to
32 submit recount costs from 30 to 45 days; shorten the recount petition
33 deadline by two days to ensure submission of Wisconsin's Electoral
34 College votes; give the county board of canvassers an additional day to
35 begin their recount.

36
37 **BE IT FURTHER RESOLVED**, That the County Clerk is hereby directed
38 to transmit a copy of this Resolution to the Governor of the State of
39 Wisconsin, to legislators representing Door County constituents, and to the
40 Wisconsin Counties Association and all Wisconsin Counties.

SUBMITTED BY: LEGISLATIVE COMMITTEE

[Signature] Susan Kohout, Chairman

[Signature] Helen Bacon

[Signature] Roy Englebert

[Signature] David Enigl

[Signature] Steve Sohn's



DOOR COUNTY

RESOLUTION NO. 2017-44

IN MEMORIAM - STEPHEN MANN

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Stephen Mann passed away on June 28, 2017; and

WHEREAS, Supervisor Mann was appointed to the Door County Board of Supervisors on December 17, 2002, and served through April 2004; and

WHEREAS, Supervisor Mann represented Supervisory District XI, including the City of Sturgeon Bay Wards 9, 10, 18 and 19; and

WHEREAS, Steve served on several committees, including Board of Health, Information Systems Committee and Ethics Committee

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors, assembled in regular session this 25th day of July, 2017, extend our sincere sympathy to the family of Stephen Mann with this acknowledgement of his service and dedication to the citizens of the County of Door.

Daniel Austad

Daniel Austad

Helen Bacon

Helen Bacon

Daniel Englebert

Daniel Englebert

Roy Englebert

Roy Englebert

David Enigl

David Enigl

Kenneth Fisher

Kenneth Fisher

Joel Gunnlaugsson

Joel Gunnlaugsson

Randy Halstead

Randy Halstead

Jon Koch

Jon Koch

Susan Kohout

Susan Kohout

David Lienau

David Lienau

Megan Lindahl

Megan Lindahl

Mark Moeller

Mark Moeller

John Neiras

John Neiras

Nancy Kobillard

Nancy Kobillard

Kathy Schultz

Kathy Schultz

Don Sitte

Don Sitte

Steve Sohns

Steve Sohns

Richard Virlee

Richard Virlee

Laura Vikes Wlachek

Laura Vikes Wlachek

Linda Wait

Linda Wait

CERTIFICATION:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of July, 2017, by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County



DOOR COUNTY

Resolution No. 2017-45

NAME CHANGE:

**DOOR COUNTY INFORMATION SYSTEMS DEPARTMENT TO
DOOR COUNTY TECHNOLOGY SERVICES DEPARTMENT**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| ENGLEBERT D. | | | |
| ENGLEBERT R. | | | |
| ENGL | | | |
| FISHER | | | |
| GUNNARSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDHIL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| WIRLEE | | | |
| VLES WOTACHEK | | | |
| WAIT | | | |

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, The Door County Information Systems Committee
 2 recommends the name of the Door County Information Systems
 3 Department be changed to Door County Technology Services
 4 Department; and

5 **WHEREAS**, This name more accurately describes the functions
 6 and purposes of the department.

7 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 8 Board of Supervisors does hereby approve changing the name of the
 9 Door County Information Systems Department to Door County
 10 Technology Services Department, effective July 25, 2017.
 11
 12
 13

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Engrl Defeated

2nd S. Sitte

Yes: No: Exc:

SUBMITTED BY: INFORMATION SYSTEMS COMMITTEE

David Engrl David Engrl, Chair Mark Moeller Mark Moeller

David Englebert David Englebert Don Sitte Don Sitte

Nancy Robillard Nancy Robillard Linda D. Wait Linda Wait

Jon Koch

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of July, 2017 by the Door County Board of Supervisors.

Jill M. Lau
 Jill M. Lau
 County Clerk, Door County



DOOR COUNTY

**Resolution No. 2017-46
APPOINTMENT OF DOOR COUNTY
TECHNOLOGY SERVICES DIRECTOR**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| ENGLEBERT D. | | | |
| ENGLEBERT R. | | | |
| ENGL | | | |
| FISHER | | | |
| GUNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VUJES WOTACHEK | | | |
| WAT | | | |

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10
11
12
13
14

WHEREAS, Section 59.18 (2) Wisconsin Statutes provides that the county administrator shall appoint, subject to confirmation by the county board, the heads of all departments; and

WHEREAS, Through the appointive authority of the County Administrator, Jason Rouer has been offered an appointment to the position of Door County Technology Services Director.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby confirm the appointment of Jason Rouer as Door County's Technology Services Director.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

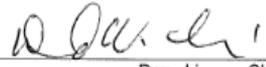
Motion to Approve Adopted

1st Engr Defeated

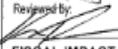
2nd Moeller

Yes: _____ No: _____ Exc: _____

SUBMITTED BY:


Dave Lienau, Chairman
Door County Board of Supervisors

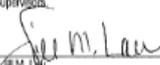
Reviewed by:  , Corp. Counsel

Reviewed by:  , Administrator

FISCAL IMPACT: This position was included in the 2017 Budget at a salary and benefit level greater than what will be paid to Mr. Rouer; as such, there is no fiscal impact associated with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of July, 2017 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County



DOOR COUNTY

Resolution No. 2017-47
APPROPRIATION OF NON-BUDGETED FUNDS
CANA ISLAND PRESERVATION-REHABILITATION-
RESTORATION PROJECT PHASE II

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL table with columns: Roll Call, Board Members, Aya, Nay, Exc. Rows include names like AUSTAD, BACON, D. ENGLEBERT, etc.

BOARD ACTION section with fields for Vote Required, Motion to Approve, and Yes/No/Exc counts.

Administrative section including 'Reviewed by' signatures and 'FISCAL IMPACT' text.

Certification: I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of July, 2017 by the Door County Board of Supervisors.

WHEREAS, This Project has been the subject of myriad resolutions, including Resolution No. 2013-38 (adopted 05-28-2013); Resolution No. 2013-39 (adopted 05-28-2013); Resolution No. 2013-59 (adopted 09-26-2013); Resolution No. 2013-62 (adopted 10-22-2013); Resolution No. 2014-03 (adopted 01-28-2014); Resolution No. 2014-60 (adopted 06-24-2014); Resolution No. 2016-38 (adopted 05-24-2016); and Resolution No. 2017-33 (adopted 04-18-2017); and

WHEREAS, Phase II of this project, authorized by Resolution No. 2017-33, has been competitively bid and, following review and analysis, it is recommended that Phase II proceed (i.e., bids be accepted and contracts awarded) as set forth in Addendum A, attached hereto and incorporated herein by reference as if fully set forth; and

WHEREAS, The cost of Phase II is projected to be \$382,000, and was to be funded as follows: 1) Up to \$200,000.00 from the Cana Island Preservation Reserve Fund; and 2) Up to \$214,000 from the Door County Maritime Museum ("DCMM") ... but the DCMM fell short of its fundraising goal, resulting in a \$70,000 shortfall; and

WHEREAS, The Airport & Parks Committee, at its July 12, 2017 meeting, proposed that: 1) Phase II proceed as set forth in Addendum A; and 2) Door County advance up to \$70,000 from the Unassigned Fund Balance to cover the shortfall, with the understanding that the funds advanced will be reimbursed, within two (2) years, from the Cana Island Preservation Reserve Fund (Account #100.32133); and

WHEREAS, The Finance Committee, at its July 17, 2017, meeting, accepted the Airport & Parks Committee's proposals and approved, consistent with \$65.90, Wis. Stats. and Rule of Order #19, the transfer of up to \$70,000.00 from the Unassigned Fund Balance (Account #100.33101) to the Cana Island Restoration Fund (Account #213.66.49110.100) to cover the shortfall for Phase II of this Project, subject to reimbursement by the DCMM as described above.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby affirm its authorization that Phase II of this Project, as set forth in Addendum A, proceed.

BE IT FURTHER RESOLVED, That up to \$70,000.00 be transferred from the Unassigned Fund Balance (Account #100.33101) to the Cana Island Restoration Fund (Account #213.66.49110.100) to cover the shortfall for Phase II of this Project, subject to reimbursement by the DCMM as described above.

BE IT FURTHER RESOLVED, That Phase II of this Project will be administered by the Parks Director, subject to the general oversight of the Airport & Parks Committee.

SUBMITTED BY: FINANCE COMMITTEE

Signatures of committee members: Kathy Schultz, Ken Fisher, David Englebert, Susan Kohout, Roy Englebert, Mark Moeller, and David Enig.



Howard Immel Inc.

1820 Radisson St.
Green Bay, WI 54302
Ph: 920-468-8208
Fax: 920-468-7160
www.immel-bullds.com

July 11, 2017

Mr. Erik Aleson
Door County Parks Department
3536 Park Drive
Sturgeon Bay, WI

Dear Erik:

On June 22, 2017, Immel Construction received bids for the Phase 2 of the Cana Island Light Station Restoration in Baileys Harbor, WI. Per your request, we have asked the bidders to provide us with cost savings options for the items noted in the attached list.

A revised divisional breakdown of the project costs is attached for your reference. Once you are able to make decisions as to which items you are interested in accepting, each proposal will also need to be reviewed by River Architects to be certain of their acceptability. Once the revised scope of work is determined, a final cost of the work for the project can be established. The current cost for the project is as follows:

| | | |
|--------------------|-----------------|---------------|
| Total Project Cost | | \$ 368,870.00 |
| Base Bid: | Oil House/Privy | \$ 209,237.00 |
| Alternate Bid: | Storage Shed | \$ 159,633.00 |

If you have any questions please do not hesitate to contact our office.

Sincerely,

Paul Martzke, AIA, LEED AP
Director of Business Development
Howard Immel, Inc.





Cama Island Light Station - Phase 2
Baileys Harbor, WI
River Architects

BID DATE
22-Jun-17 Revised 11-Jul-17
Sales Tax 0.00%

| Bid Package | Bid Package Description | Base Bid | Alternate No. 1 | Donation |
|-------------------------------|--|---------------|-----------------|---------------|
| PROJECT BID TOTALS | | | | |
| | | \$ 209,237.00 | \$ 159,633.00 | \$ (5,000.00) |
| A | CAST-IN-PLACE CONCRETE | \$ 4,672.00 | \$ 22,026.00 | |
| B | MASONRY | \$ 28,500.00 | \$ 24,000.00 | |
| C | GENERAL TRADES | \$ 50,119.00 | \$ 62,377.00 | \$ (4,500.00) |
| D | WOOD ROOFING | \$ 5,000.00 | \$ 10,000.00 | |
| E | METAL ROOFING | \$ 24,508.00 | \$ 7,812.00 | |
| F | WOOD DOORS AND DOOR HARDWARE (FURNISH ONLY) | \$ 1,000.00 | \$ 1,000.00 | |
| G | WOOD WINDOWS AND GLAZING (FURNISH ONLY) | \$ 1,000.00 | \$ 1,000.00 | |
| H | PLASTER | \$ 10,000.00 | \$ - | |
| I | WOOD FLOORING & RESTORATION | \$ 1,000.00 | \$ - | |
| J | PAINTING AND COATINGS | \$ 3,940.00 | \$ 6,830.00 | \$ (500.00) |
| K | ELECTRICAL | \$ 4,190.00 | \$ 5,635.00 | |
| L | EARTHWORK | \$ - | \$ 6,858.00 | |
| M | LANDSCAPING | \$ - | \$ 1,000.00 | |
| N | HAZARDOUS MATERIALS ABATEMENT | \$ 17,750.00 | No Bid | |
| OTHER PROJECT COSTS | | | | |
| | GENERAL CONDITIONS & SUPERVISION | \$ 43,013.00 | | |
| | MARKUP - 6.5% | \$ 12,655.00 | \$ 9,655.00 | \$ - |
| | BOND | \$ 1,890.00 | \$ 1,440.00 | \$ - |
| TOTALS FOR THE PROJECT | | | | |
| | | \$ 209,237.00 | \$ 159,633.00 | \$ (5,000.00) |
| Omitted | Sidewalk- Concrete Included in Bid Package A | \$ - | | |

**Howard Immel Inc.**

1820 Radisson St.
Green Bay, WI 54302
Ph: 920-468-8208
Fax: 920-468-7160
www.immel-builds.com

June 27, 2017

VALUE ENGINEERING

Project: Cana Island Light Station Restoration Phase 2
Location: Door County Maritime Museum
Baileys Harbor, WI

On June 22, 2017, Immel Construction received bids for the Phase 2 of the Cana Island Light Station Restoration in Baileys Harbor, WI. The Owner has asked us to provide them with cost savings options for the items noted in the list below. Please review your bid and provide a response to these items along with any additional suggestions for cost savings to our office by July 6, 2017:

Bid Package A, Cast-in-Place Concrete

1. Provide credit to delete cast-in place concrete sidewalks.

Bid Package E, Metal Roofing

1. Provide credit to substitute 20 oz. copper in lieu of the zinc coated copper specified.

Bid Package K, Electrical

2. Storage Shed – Provide credit to delete light fixtures, wiring, and conduit as referenced in Note 5 on Sheet E101.
3. Oil House – Provide credit of conduit is allowed to be stubbed through exterior wall in lieu of route below grade.

Bid Package L, Earthwork

4. Provide credit to delete removal of existing sidewalks, new stone backfill, and topsoil.

Bid Package M, Landscaping

5. Provide credit to delete restoration of areas and seeding in base bid.





DOOR COUNTY

**Resolution No. 2017-48
NON-COMMERCIAL HANGAR SITE LEASE AGREEMENT
JERRY SCHOMBURG – BUILDING NO. 52**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| ENGLEBERT D. | | | |
| ENGLEBERT R. | | | |
| ENGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDARI | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| WIRLEE | | | |
| VLIES WOTACHEK | | | |
| WAIT | | | |

Voice Vote

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve: Adopted Deleted

1st Austad 2nd Sohns

Yes ___ No ___ Exc: ___

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact would be the certainty of revenues for a given period of time. Lease revenues to be recorded in the year of service. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of July, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in
2 pertinent part, that "... (a)ny contract with a term in excess of three (3)
3 years is subject to review and approval by the County Board..."; and

4 **WHEREAS**, Private and Public concerns have been reluctant to
5 construct or operate private non-commercial hangars at the Door
6 County Cherryland Airport; and

7 **WHEREAS**, The Airport and Parks Committee deems the
8 presence of non-commercial hangars at the Door County Cherryland
9 Airport to be advantageous to the Airport; and

10 **WHEREAS**, The Airport & Parks Committee believes it is
11 reasonable and necessary to offer multi-year non-commercial
12 hangar site lease agreements as an incentive to stimulate the growth
13 and development of the Door County Cherryland Airport.

14 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
15 Board of Supervisors does hereby give approval to the Airport &
16 Parks Committee to enter into a 10 year non-commercial hangar site
17 lease agreement, with a 10 year renewal clause, for the parcel(s) of
18 land on which Building No. 52 has been constructed.

SUBMITTED BY:
Airport and Parks Committee

[Signature] Dan Austad, Chairperson [Signature] Steve Sohns
[Signature] John Neinas [Signature] Don Sitte
[Signature] Kathy Schultz [Signature] Richard Wirlee
[Signature] Laura Vlies Wotachek



DOOR COUNTY

Resolution No. 2017-49

**IN OPPOSITION TO THE AQUILA RESOURCES, INC.
PROPOSED BACK FORTY MINE PROJECT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | / |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNN AUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIEBAU | | | |
| LUNDQVIST | | | |
| MCCELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIHLE | | | |
| VLIES WOTACHEK | | | |
| WAT | | | |

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st: Kohout
2nd: Sohns

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel
Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal impact to County of Door or its annual budget associated with the adoption of this resolution. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of July, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Aquila Resources, Inc. Back Forty Project, a proposed open
2 pit metallic sulfide mine, would be located on the banks of the Menominee
3 River, which empties into Lake Michigan and is one of the largest watersheds
4 in Northern Wisconsin and Michigan's Upper Peninsula and;

5 **WHEREAS**, the Menominee River provides a unique habitat for species of
6 special concern such as lake sturgeon and freshwater mussels, which would
7 be negatively impacted by discharges into the water and;

8 **WHEREAS**, the potential impacts of the mine include long term leaching of
9 acid-producing wastes into the groundwater and the river and;

10 **WHEREAS**, the hazardous wastes generated by the mine would potentially
11 degrade water quality and present risks to human health and the environment
12 in Wisconsin as well as Michigan and;

13 **WHEREAS**, potential economic losses including reduction in property
14 values and loss of tourism revenue are not factored into the permitting review
15 process and;

16 **WHEREAS**, the approval of this mine will result in the irreversible loss of
17 significant cultural resources of the Menominee Tribe of Indians of Wisconsin,
18 including Native American gravesites and other areas of historical significance.
19

20 **NOW, THEREFORE, BE IT RESOLVED**, that the Door County Board of
21 Supervisors opposes Aquila Resources, Inc. Back Forty Mine Project and
22 urges the Michigan Department of Environmental Quality to deny any further
23 permitting for the project.
24

25 **BE IT FURTHER RESOLVED**, that the County Clerk is hereby directed to
26 transmit a copy of this Resolution to the Governor of the State of Wisconsin,
27 to the Department of Natural Resources Secretary Cathy Stepp, to legislators
28 representing Door County constituents, to the Wisconsin Counties Association
29 and all Wisconsin Counties, to the Governor of Michigan Rick Snyder, to the
30 Michigan Department of Environmental Quality and to the Michigan
31 Department of Natural Resources.
32
33
34
35
36

SUBMITTED BY: LEGISLATIVE COMMITTEE

Susan Kohout
Susan Kohout, Chairman

Helen Bacon
Helen Bacon

Roy Englebert
Roy Englebert

David Enigl
David Enigl

Steve Sohns
Steve Sohns



DOOR COUNTY

Resolution No. 2017-50

**CAPITAL IMPROVEMENTS PLAN
2018-2022**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | May | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | | X | |
| GINNLAUGSSON | X | | |
| HALSTEND | X | | |
| KOCH | | | X |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDHIL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIJES WOTACHEK | X | | |
| WATT | X | | |
| | 19 | 1 | 1 |

1 **WHEREAS**, By adoption of Resolution 2007-38, the Door
2 County Board of Supervisors approved the *Capital Improvements*
3 *Plan, Policy and Procedures*; and

4 **WHEREAS**, The County Administrator and Finance Director
5 crafted a *Capital Improvements Plan 2018-2022*, which was
6 reviewed and approved by the Finance Committee on July 17, 2017;
7 and
8

9 **WHEREAS**, The *Capital Improvements Plan 2018-2022* is
10 subject to review by the County Board.

11 **NOW, THEREFORE, BE IT RESOLVED**, By the Door County
12 Board of Supervisors that the *Capital Improvements Plan 2018-2022*
13 [which is incorporated herein by reference] is hereby approved.

14 **BE IT FURTHER RESOLVED**, That the *Capital Improvements*
15 *Plan 2018-2022* is remanded to the Finance Committee for inclusion
16 in the 2018 Budget.
17
18
19

BOARD ACTION
Vote Required: Majority Vote of A Quorum

Motion to Approve Adopted
 1st Schultz Defeated
 2nd Moeller
 Year: 19 No: 1 Exc: 1

Reviewed by: [Signature], Corp. Counsel
 Reviewed by: [Signature], Administrator

FISCAL IMPACT: Adoption of this resolution moves the 2018 C.I.P. projects forward as per the plan to be included with the 2018 budget process. Projects for 2019 thru 2022 will become part of the 2019 C.I.P. process—2023 will be added and projects will again go through the review and approval process. MEJ

Certification:
 Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of July, 2017 by the Door County Board of Supervisors.
[Signature]
 Jill M. Lau
 County Clerk, Door County

| | |
|-----------------------|----------------------|
| Tax Levy: | \$4,458,900.00 |
| Federal Funding | \$2,214,784.00 |
| State Funding | \$ 125,000.00 |
| Other Funding | <u>\$ 707,442.00</u> |
| Total C.I.P. Projects | \$7,506,126.00 |

SUBMITTED BY: FINANCE COMMITTEE

[Signature] Kathy Schultz, Chairperson
[Signature] Ken Fisher
[Signature] David Englebert
[Signature] Susan Kohout
[Signature] Roy Englebert
[Signature] Mark Moeller
[Signature] David Enigl



DOOR COUNTY

Resolution No. 2017-51

MAINTAIN FUNDING FOR THE GREAT LAKES RESTORATION INITIATIVE

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | May | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GURNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VLJES WOTACHEK | | | |
| WAIT | | | |

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 Deleted:

1st: Fisher
 2nd: Engl

Yes: No: Exc:

Reviewed by: [Signature], Corp. Counsel
 Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no fiscal impact to County of Door or its annual budget associated with the adoption of this resolution.
 MEJ

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of July, 2017 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, The Federal Administration has proposed cutting funding for the Great Lakes
 2 Restoration Initiative (GLRI); and,
 3
 4 **WHEREAS**, The federally funded GLRI has improved water quality, protected and
 5 restored native habitat, cleaned up environmentally-impaired areas of concern, fought
 6 invasive species and prevented beach closings; and,
 7
 8 **WHEREAS**, Nearly 50 House members, including bi-partisan support from Wisconsin's
 9 House members, called for maintaining Great Lakes Restoration Initiative funding at the
 10 annual level of \$300 million; and,
 11
 12 **WHEREAS**, GLRI funding has been awarded to Door County since 2010 for invasive
 13 species control, outreach, and education; and,
 14
 15 **WHEREAS**, GLRI funding has resulted in significant water quality improvements of Door
 16 County beaches; and,
 17
 18 **WHEREAS**, the funding source has been substantial to Door County; funding received for
 19 beach restoration from 2010-2015 was \$952,300.00 and funding for invasive species since
 20 2010 was \$199,400.00; and,
 21
 22 **WHEREAS**, GLRI funding supports a thriving agricultural industry and incorporates cost-
 23 effective solutions to reduce related non-point source pollution; and,
 24
 25 **WHEREAS**, The GLRI helps bridge the divides between point and non-point source
 26 dischargers to achieve improvement in water quality through cooperative solutions; and,
 27
 28 **WHEREAS**, The GLRI supports protection of drinking water sources for those
 29 communities who draw their water from the Great Lakes, thus reducing infrastructure costs of
 30 water treatment; and,
 31
 32 **WHEREAS**, The GLRI supports a thriving sport fishing industry in Bay of Green Bay and
 33 Great Lakes; and,
 34
 35 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of Supervisors does
 36 hereby support full funding of \$300 million for the GLRI in the upcoming federal budget.
 37
 38 **BE IT FURTHER RESOLVED**, That the County Clerk is hereby directed to transmit a copy
 39 of this Resolution to the Governor of the State of Wisconsin, to legislators representing Door
 40 County constituents, and to the Wisconsin Counties Association and all Wisconsin Counties.

SUBMITTED BY: LAND CONSERVATION COMMITTEE

[Signature] Ken Fisher, Chairman
[Signature] John Neinas
[Signature] Richard Virlee

[Signature] Randy Halstead
[Signature] Mike Vandenhouten



DOOR COUNTY

Resolution No. 2017-52

MAINTAIN FUNDING FOR THE COASTAL MANAGEMENT PROGRAM

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | | | X |
| KOHOUT | X | | |
| LIEUW | X | | |
| LUNDHIL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIREEE | X | | |
| V. LES WOTACHEK | X | | |
| WAIT | X | | |
| | 20 | 0 | 1 |

1 **WHEREAS**, The Federal Administration has proposed cutting funding for the Coastal Zone
2 Management Program; and,

3
4 **WHEREAS**, The federally funded program provides support for the state programs to
5 ensure that as a nation, all coastal states and territories can enable their coastal communities
6 to achieve both state and national priorities; and,

7
8 **WHEREAS**, this state-federal partnership also enables states to leverage federal funds to
9 streamline permits, provide grants to communities, and ensure federal actions are consistent
10 with state laws; and,

11
12 **WHEREAS**, the Wisconsin Coastal Management Program's mission is to preserve,
13 protect, develop and where possible, to restore or enhance, the resources of Wisconsin's
14 coastal area for this and succeeding generations; and,

15
16 **WHEREAS**, Door County has received over 10 grants worth \$390,000 to protect and
17 restore habitat for fish and wildlife in Dunes Lake, restore and improve water quality at Door
18 County beaches, and conduct outreach and education related to invasive species; and,

19
20 **WHEREAS**, the funding source has been substantial to Door County; the funding achieves
21 multiple goals for coastal communities including: economic development, enhancement of
22 public access and recreation, and protection of coastal resources; and,

23
24 **NOW, THEREFORE, BE IT RESOLVED**, that the Door County Board of Supervisors does
25 hereby support full funding of the Coastal Zone Management Program in the upcoming federal
26 budget.

27
28 **BE IT FURTHER RESOLVED**, that the County Clerk is hereby directed to transmit a copy
29 of this Resolution to the Governor of the State of Wisconsin, to legislators representing Door
30 County constituents, and to the Wisconsin Counties Association and all Wisconsin Counties.

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Fisher
2nd Virlee

Yes: 20 No: 0 Exc: 1

Reviewed by: _____, Corp. Counsel
Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal impact to County of Door or its annual budget associated with the adoption of this resolution.
MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of July, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

SUBMITTED BY: LAND CONSERVATION COMMITTEE

Ken Fisher Ken Fisher, Chairman
John Neinas John Neinas
Richard Virlee Richard Virlee

Randy Halstead Randy Halstead
Mike Vandenhouten Mike Vandenhouten



DOOR COUNTY

**Resolution No. 2017-53
INTERNATIONAL MIGRATORY BIRD DAY**

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KDHOUT | | | |
| LIEHAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VILES WOTACHEK | | | |
| WAIT | | | |

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 1st: Austad Defeated:
 2nd: Sohns
 Yes: _____ No: _____ Exc: _____

Reviewed by: _____ Corp. Counsel
 Reviewed by: _____ Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. MEJ

Certification:
 I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of August, 2017, by the Door County Board of Supervisors.

Jim M. Lau
 JIM M. LAU
 County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, Many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

WHEREAS, These migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

WHEREAS, Migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; and

WHEREAS, Public awareness and concern are crucial components of migratory bird conservation; and

WHEREAS, Citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, and

WHEREAS, Since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., and

WHEREAS, Hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

WHEREAS, While IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

NOW THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby proclaim the second Saturday in May, as International Migratory Bird Day in the County of Door.

BE IT FURTHER RESOLVED, That the County Board urges all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

SUBMITTED BY: AIRPORT & PARKS COMMITTEE

Dan Austad Dan Austad, Chairman
Don Sitte Don Sitte
Kathy Schultz Kathy Schultz
Laura Viles Wotachek Laura Viles Wotachek

Richard Virlee Richard Virlee
Steve Sohns Steve Sohns
John Neinas John Neinas



DOOR COUNTY

Resolution No. 2017 - 54

MASS CASUALTY INCIDENT PLAN

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:

2
3 **WHEREAS**, It is deemed prudent to develop and adopt a response
4 plan to address management of a mass casualty incident during the
5 preliminary stages, when first on scene, using the principles of the
6 Incident Command System; and

7
8 **WHEREAS**, The Door County Emergency Services Department
9 has drafted a *Door County Mass Casualty Incident Plan*; and

10
11 **WHEREAS**, The *Door County Mass Casualty Incident Plan* is a
12 planning guide, is advisory in nature, and is not intended to, and does
13 not, obligate Door County to undertake any particular actions; and

14
15 **WHEREAS**, The Emergency Services Committee has reviewed and
16 approved the *Door County Mass Casualty Incident Plan* as drafted; and

17
18 **WHEREAS**, Adoption of the *Door County Mass Casualty Incident*
19 *Plan* furthers public purposes and is in the public's interest.

20
21 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
22 Board of Supervisors does hereby adopt the *Door County Mass*
23 *Casualty Incident Plan* (which is incorporated herein by reference as if
24 set forth in full).

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| MEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VRILEE | | | |
| VILIES WOTACHEK | | | |
| WVAT | | | |

BOARD ACTION

Vote
Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Gunnlaugsson
2nd Kohout

Yes: ___ No: ___ Exc: ___

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. MEJ

SUBMITTED BY: Emergency Services Committee

Joel Gunnlaugsson Joel Gunnlaugsson, Chair
Susan Kohout Susan Kohout
David Englebert David Englebert
Don Sitte Don Sitte
Randy Halstead Randy Halstead
Laura Vilie Wotachek Laura Vilie Wotachek
Jon Koch Jon Koch

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of August, 2017 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County



DOOR COUNTY

Resolution No. 2017-55

**TRANSFER OF NON-BUDGETED FUNDS
JUSTICE CENTER-FIRE ALARM CONTROL PANEL REPLACEMENT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | | | X |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve: Adopted Deleted

1st: Fisher Deleted

2nd: _____ Deleted

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$20,000 to the Contingency Expense account which leaves a balance in this account of \$185,800.91. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of August, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, In accordance with Section 65.90(5)(a) Wisconsin Statutes
2 and Rules of Order #19 the amounts of the various appropriations and the
3 purposes for such appropriations stated in a budget may not be changed
4 unless authorized by a vote of two-thirds of the entire membership of the
5 County Board of Supervisors; and

6
7 **WHEREAS**, The requested transfer of funds is to cover the cost of a new
8 fire alarm control panel at the Justice Center. The existing fire alarm control
9 panel has been in service for 12+ years, no longer reliably functions as
10 originally designed, and cannot be repaired, This fire alarm control panel was
11 originally planned for replacement in 2018, but must be replaced immediately
12 in order to provide the Justice Center with a functional fire alarm system; and

13
14 **WHEREAS**, The Property Committee has considered the matter and
15 recommends that a new fire alarm control panel be installed at the Justice
16 Center posthaste; and

17
18 **WHEREAS**, Funds were not appropriated for this purpose in the 2017
19 Budget; and,

20
21 **WHEREAS**, The Finance Committee, after appropriate deliberation,
22 recommends a transfer of an amount not to exceed \$20,000 from the
23 *Contingency Expense Account #100.06.1161.59103 to the Repair & Maintenance Equipment - Justice Center Account #100.37.1120.52304.6501*
24 for this project.

25
26
27 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
28 Supervisors does hereby approve the transfer of not to exceed \$20,000 from
29 the Door County Contingency Expense Account #100.06.1161.59103 to the
30 Building & Grounds – Justice Center, Repair & Maintenance to Equipment
31 Account #100.37.1120.52304.6501 to fund the installation of a new fire alarm
32 control panel at the Justice Center.

SUBMITTED BY: FINANCE COMMITTEE

[Signature]
Kathy Schultz, Chair

[Signature]
Ken Fisher

[Signature]
David Englebert

[Signature]
Susan Kohout

[Signature]
Roy Englebert

[Signature]
Mark Moeller

[Signature]
David Enigl



DOOR COUNTY

Resolution No. 2017-56
TRANSFER OF NON-BUDGETED FUNDS – COST OF ABATEMENT
OR REMOVAL OF HUMAN HEALTH HAZARD
[P.I.N.'S 028-03-18333023M & 028-03-18333023N]

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | ✓ | | |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNLAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOCH | | | ✓ |
| KOHOUT | ✓ | | |
| LIEKNAU | ✓ | | |
| LJUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| NEINAS | ✓ | | |
| ROBELLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| WIRLEE | ✓ | | |
| VLIES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve: Adopted Defeated

1st: Schultz Defeated

2nd: Enigl Defeated

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The present available balance in the Contingency Expense account is \$185,800.91. If this transfer is approved, the total available balance will be reduced to \$173,500.91. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of September, 2017, by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, In accordance with § 65.90(5)(a), Wis. Stats. and Rules of Order
2 #19, the amounts of the various appropriations and the purposes for such
3 appropriations stated in a budget may not be changed unless authorized by a vote of
4 two-thirds of the entire membership of the County Board of Supervisors; and

5
6 **WHEREAS**, Door County ("County") acquired P.I.N. 028-03-18333023N
7 (hereafter "County's Parcel") through a § 75.521, Wis. Stats. proceeding in rem to
8 foreclose tax liens on July 29, 2015 (Door County Case No. 2015-GF-12); and

9
10 **WHEREAS**, County's Sanitarian determined that a human health hazard was
11 present on P.I.N. 028-03-18333023M (which is owned by Margaret L. Frank and
12 adjoins County's Parcel), and ordered its abatement or removal consistent with §
13 254.59, Wis. Stats. Ms. Frank failed to comply. County initiated a civil code
14 enforcement proceeding (Door County Case Number 20-16-CV-144). Default
15 Judgment was entered in County's favor on November 16, 2016; and

16
17 **WHEREAS**, On August 17, 2017, County entered the premises and abated or
18 removed the human health hazard (i.e., contracted with TBJ Corporation to have the
19 work performed) consistent with the Default Judgment and § 254.59, Wis. Stats. The
20 human health hazard has been abated or removed in a manner approved by the
21 County's Sanitarian; and

22
23 **WHEREAS**, The cost of the abatement or removal is to be paid by Door County,
24 then reimbursed by Ms. Frank and/or the amount charged to P.I.N. 028-03-
25 18333023M in the next tax roll and the tax will be collected as are other taxes
26 consistent with the Default Judgment and § 254.59, Wis. Stats; and

27
28 **WHEREAS**, The cost of the work performed by TBJ Corporation is \$12,300.00.
29 This expenditure was not anticipated, and funds were not appropriated for this
30 purpose, in the 2017 Budget; and

31
32 **WHEREAS**, The Finance Committee, at its September 5, 2017 meeting,
33 recommended the transfer of \$12,300.00 from the Contingency Expense Account,
34 Account #100.06.1161.59103, to the Corporation Counsel Litigation Expense
35 Account, Account # 100.14.1107.52105.

36
37 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
38 Supervisors does hereby approve the transfer of \$12,300.00 from the Contingency
39 Expense Account, Account #100.06.1161.59103, to the Corporation Counsel
40 Litigation Expense Account, Account # 100.14.1107.52105, for abatement or removal
41 of a human health hazard as described above.

SUBMITTED BY: FINANCE COMMITTEE

[Signature] Kathy Schultz, Chairman
[Signature] Ken Fisher
[Signature] David Englebert
[Signature] Susan Kohout
[Signature] Roy Englebert
[Signature] Mark Moeller
[Signature] David Enigl



DOOR COUNTY

Resolution No. 2017 - 57

ADOPTION OF EMERGENCY RESPONSE PLAN

[§323.14 (1)(a), WIS. STATS.]

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | ✓ | | |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNLAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOCH | | | ✓ |
| KOHOUT | ✓ | | |
| LIENAU | ✓ | | |
| LUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| MEINAS | ✓ | | |
| ROBILLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| WIRLEE | ✓ | | |
| VILIES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote
Required: Majority Vote of a Quorum

Motion to Approve Adopted Rejected

1st Gunnlaugsson Deputed

2nd Kohout

Yes: 20 No: 0 Exc: 1

Reviewed by:

[Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of September, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, §323.14(1)(a), Wis. Stats. requires that "...each county board ...
2 develop and adopt an emergency management plan and program that is compatible
3 with the state plan of emergency management under §323.13(1)(b), Wis. Stats....";
4 and

5 **WHEREAS**, Wisconsin's Emergency Response Plan, per §323.13(1)(b), Wis.
6 Stats., conforms with the National Incident Management System (NIMS) and the
7 National Response Framework (NRF), and is intended to facilitate a unified,
8 coordinated and effective response during emergencies and disasters (e.g., a state
9 of emergency declared under § 323.10 or § 323.11, Wis. Stats.); and

10 **WHEREAS**, Door County's Emergency Management Director has developed,
11 and will upon its adoption implement, an Emergency Response Plan (incorporated
12 herein by reference as if fully set forth) consistent with §§323.13, 323.14, & 323.15,
13 Wis. Stats., and applicable guidelines promulgated by Wisconsin and the Federal
14 government ... and is to perform such other duties related to emergency management
15 as are required; and

16 **WHEREAS**, The Emergency Services Committee has reviewed, acknowledges
17 the need for, and requests that the Door County Board adopt, the proffered
18 Emergency Response Plan; and

19 **WHEREAS**, This Emergency Response Plan is a living document, and it should
20 be regularly reviewed to evaluate consistency with existing and new policies, evolving
21 conditions, and the experience gained from its use.

22 **NOW, THEREFORE, BE IT RESOLVED**, That the proffered Emergency
23 Response Plan is hereby adopted as Door County's plan and program pursuant to
24 §323.14(1)(a), Wis. Stats.

25 **BE IT FURTHER RESOLVED**, That a copy of this Resolution, along with Door
26 County's Emergency Response Plan, be provided to Door County's Emergency
27 Management Director, the Wisconsin Department of Military Affairs-Emergency
28 Management Division-East Central Regional Director, and all affected local units of
29 government.

30 **BE IT FURTHER RESOLVED**, That this Emergency Response Plan supplants
31 any prior Emergency Response Plan adopted by Door County.

SUBMITTED BY: Emergency Services Committee

[Signature] Joel Gunnlaugsson, Chair

[Signature] Susan Kohout

[Signature] David Englebret

[Signature] Don Sitte

[Signature] Randy Halstead

[Signature] Laura Vilies Wotachek

[Signature] Jon Koch



DOOR COUNTY

Resolution No. 2017-58

WISCONSIN DHS AGING/ADRC INTEGRATION FUNDING

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | ✓ | | |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOCH | | | ✓ |
| KOHOUT | ✓ | | |
| LITNAU | ✓ | | |
| LUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| NEINAS | ✓ | | |
| ROBELLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| VIRLEE | ✓ | | |
| VILIES WOTACHEK | ✓ | | |
| WALT | ✓ | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Two thirds of entire membership

Motion to Approve: Adopted

1st: Moeller Defeated:

2nd: Vilies Wotachek

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT:
If accepted, this funding will supplement the Department of Human Services 2017 budget by \$26,500.

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of September, 2017 by the Door County Board of Supervisors.

[Signature]
JIM M. LAU
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board
2 to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of
7 Supervisors, for acceptance of all donations, gifts, and grants whether in
8 the form of money, or personal or real property; and

9
10 **WHEREAS**, Rule of Order # 38, entitled 'Donations, Gifts or Grants',
11 authorized an oversight committee to accept donations, gifts or grants;
12 requires County Board be provided notice of any donation, gift or grant in
13 excess of \$1,000 prior to acceptance; and requires that an itemized report
14 of all donations, gifts or grants shall be submitted to the county board on
15 an annual basis; and

16
17 **WHEREAS**, Door County's Department of Human Services ("DCDHS")
18 applied for and received Aging / ADRC Integration Funding, in the sum of
19 \$26,500, from the Wisconsin Department of Health Services ("WDHS");
20 and

21
22 **WHEREAS**, This Funding was neither anticipated nor include in the
23 DCDHS's 2017 budget; and

24
25 **WHEREAS**, This Funding will supplement appropriations for the
26 DCDHS's 2017 budget, facilitate plans to integrate Aging and ADRC
27 Services, and thereby further and serve a public purpose within the powers
28 of the County.

29
30 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board
31 of Supervisors does hereby accept the proffered Aging / ADRC Integration
32 Funding, in the sum of \$26,500, from the WDHS.

33
34 **BE IT FURTHER RESOLVED**, That this Funding shall be administered
35 by the DCDHS, subject to oversight by the Human Services Board.

SUBMITTED BY:

[Signature]

Mark Moeller, Chairperson
Human Services Board



DOOR COUNTY

| ROLL CALL Board Members | Yes | No | Exc. |
|----------------------------|-----|----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HAI STEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LINDAHL | | | |
| MOELLER | | | |
| MEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SETTE | | | |
| SOHNS | | | |
| WIRLEE | | | |
| VLIES WOTACHEK | | | |
| WAIT | | | |

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 1st: Johns Deleted:
 2nd: Bacon
 Yes: ___ No: ___ Exc: ___

Reviewed by: [Signature], Corp. Counsel
 Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no additional fiscal implication with the adoption of this resolution. MEJ

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of October, 2017 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

Resolution No. 2017-59
APPOINTMENTS TO COMMITTEES, COMMISSIONS & BOARDS
BOARD OF HEALTH

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Pursuant to Section 59.18(2)(c) Wisconsin
 2 Statutes, the duties and powers of a County Administrator include
 3 appointment of "...the members of all boards and commissions
 4 where the statutes provide that such appointment shall be made by
 5 the county board or by the chairperson of the county board"; and

6 **WHEREAS**, "All appointments to boards and commissions by
 7 the County Administrator shall be subject to the confirmation of the
 8 County Board" per Section 59.18(2)(c), Wisconsin Statutes; and

9 **WHEREAS**, The Rules of Order confers the power to appoint
 10 the members of certain committees upon the Chairperson of the
 11 County Board, subject to the confirmation of the County Board; and

12 **WHEREAS**, The appointments set forth on Exhibits A,
 13 attached hereto and incorporated herein by reference, are submitted
 14 for County Board confirmation.

15 **NOW, THEREFORE, BE IT RESOLVED**, That the Door
 16 County Board of Supervisors hereby confirms the proposed
 17 appointment to boards, commissions, and committees as set forth in
 18 Exhibits A.
 19
 20
 21
 22

SUBMITTED BY:

[Signature]
 David Lienau, Chairman
 Door County Board of Supervisors

[Signature]
 Ken Pabich
 County Administrator



**County of Door
COUNTY ADMINISTRATOR**

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Ken Pabich
County Administrator
(920) 746-2303
kpabich@co.door.wi.us

MEMORANDUM

TO: Dave Lienau, Chairman, County Board of Supervisors
FROM: Ken Pabich
County Administrator
DATE: October 12, 2017
RE: Appointments to Boards/Commissions

Subject to confirmation by the Door County Board of Supervisors, I respectfully submit the following nominations for appointment:

| <u>BOARD OF HEALTH</u> | TERM BEGINS | TERM ENDS |
|---|--------------------|------------------|
| Christa Krause (<i>Filling unexpired term of Jody Boes</i>) | October 24, 2017 | December 2018 |
| <u>CCS/CST COORDINATING COMMITTEE</u> | | |
| Martha Neigel (<i>Replacing Jessica Heck</i>) | October 24, 2017 | |

Biographies on New Appointees:

Board of Health – Christa Krause:



Christa Krause: Is a Registered Nurse who completed her BSN at the University of Wisconsin-Oshkosh and her Master of Science in Nursing and Masters of Health Administration at the University of Phoenix. Christa is also a Certified Professional in Healthcare Quality.

With 24 years of health care experience in multiple areas of nursing from In Patient to Out Patient, Christa's passion for health care quality and safety is demonstrated in Door County Medical Center outcomes.

During her career Christa has helped the organizations she has worked for achieve accreditation through the Joint Commission and successful State and Federal regulatory surveys. Specially, Door County Medical Center has achieved the Iwantage Healthstrong Top 100 Critical Access Hospitals in the U.S – 2015 and Top 20 Critical Access Hospitals – 2016.

Christa has transitioned from her role as the Chief Quality Officer to the Chief Nursing Officer at Door County Medical Center with oversight of the quality and nursing functions.

CCS/CST Coordinating Committee – Martha Neigel

Martha Neigel began working for Lambs Farm, a nationally recognized nonprofit organization serving developmentally disabled adults, in 2007. She worked in Development for 3 years as Development Assistant and then, Development Coordinator. In 2010, she was tapped by the CEO to take on the role of Corporate Secretary and Executive Assistant. Shortly after, she also added Office Manager to her roles.

Martha was hired by the Boys & Girls Club of Door County in August of 2017 to fill the position of Director of Strategic Initiatives. She brings to this new role a wealth of nonprofit experience which includes compliance, quality assurance, and administrative management.



DOOR COUNTY

Resolution No. 2017-60

PROVISION OF TARGETED CASE MANAGEMENT SERVICES BY HUMAN SERVICES DEPARTMENT AND MEDICAL ASSISTANCE (MA) OR MEDICAID REIMBURSEMENT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Abs | May | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNHLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VLIES WOTACHEK | | | |
| WALT | | | |

VOTES

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted:

1st: Moeller Defeated:

2nd: Lundahl

Yes: No: Exc:

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There should be no change in revenues or expenditures beyond what is presently budgeted as a result of adopting this resolution. MEJ

Certification:

J.H.M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of February, 2017 by the Door County Board of Supervisors.

[Signature]
J.H.M. Lau
County Clerk, Door County

1 **WHEREAS**, The Door County Department of Human Services ("DCDHS"), through programs administered / funded by and through the Wisconsin Department of Health Services ("WDHS"), provides case management services to eligible individuals; and

5 **WHEREAS**, Certain individuals in need of case management services provided by the DCDHS do not qualify for programs administered / funded by and through WDHS;

9 **WHEREAS**, The target population(s) that DCDHS has or plans to provide case management service to include(s) the following:

- Persons age 65 or over.
- Persons with a physician's diagnosis of Alzheimer's disease or related dementia (Sec. 48.87(1)(a), Wis. Stats.).
- Persons with a developmental disability (Sec. 51.01(5)(a), Wis. Stats.)
- Persons with a chronic mental illness (Sec. DHS 101.03(25), Wis. Adm. Code);
- Persons with a physical or sensory disability (Sec. DHS 101.03(122m), Wis. Stats.);
- Persons having an alcohol or drug dependency (Sec. 51.01(1m) or 51.01(8), Wis. Stats.)
- Persons diagnosed as having HIV infection (Sec. 252.01(2), Wis. Stats.);
- Persons who are severely emotionally disturbed (SED) and under age 21. (Sec. 49.45(25)(a), Wis. Stats.);
- Children enrolled in a Birth to 3 Program (Sec. DHS 89, Wis. Adm. Code);
- Persons diagnosed with asthma and under age 21;
- Persons infected with tuberculosis;
- Women 45 to 64 years of age;
- Families with a child(ren) under age 21 who is (are) at risk of a physical, mental, or emotional dysfunction.

25 DCDHS may endeavor to serve all Medicaid target populations.

29 **WHEREAS**, Goals of this resolution include DCDHS being certified as a provider of Wisconsin Medicaid case management services and being eligible for reimbursement for such services.

31 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of Supervisors hereby authorizes the DCDHS to provide targeted case management services to, and remain or become a Medicaid-certified case management agency for, the target populations enumerated above.

35 **BE IT FURTHER RESOLVED**, That the DCDHS is directed to take whatever action is necessary to ensure (i.e., comply with the methods and standards required for) reimbursement of such services under Wisconsin Medicaid.

SUBMITTED BY: HUMAN SERVICES BOARD

[Signature] Mark Moeller, Chair

[Signature] Megan Lundahl

[Signature] Helen Bacon

[Signature] Roy Englebert

[Signature] Laura Vlies Wotachek

Wayne Kudick
Thomas Leist
Joe Miller
Robert Rau



2018 WLIP GRANTS-IN-AID TO LOCAL GOVERNMENT APPLICATION

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNN/AUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | | | X |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 20 | 0 | 1 |

1 WHEREAS, Door County has established a land information office and
2 developed and periodically updated a County-Wide Plan for Land Records
3 Modernization, consistent with § 59.72, Wis. Stats.; and

4
5 WHEREAS, § 59.52(19) Wis. Stats. empowers the County Board to
6 accept donations, gifts, or grants of money for any public governmental
7 purpose within the powers of the County; and

8
9 WHEREAS, § ADM 47.05, Wis. Adm. Code, requires that all WLIP
10 grant applications "... be submitted on the authority of the county board on
11 behalf of an eligible applicant..." and that "...application authority be
12 obtained by specific action of the county board..."; and

13
14 WHEREAS, The Door County Resource Planning Committee has
15 reviewed and authorized the submission of 2018 WLIP Grant Application(s)
16 totaling \$78,968. (See: Addenda A, attached hereto and incorporated
17 herein by reference as if fully set forth.)

18
19 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board
20 of Supervisors does hereby: authorize submission of the aforesaid 2018
21 WLIP Grant Application(s); and accept any such grant(s) awarded to Door
22 County, consistent with Ch. ADM 47, Wis. Adm. Code, and §§ 16.967(7),
23 59.52(19) & 59.72, Wis. Stats.

24
25 BE IT FURTHER RESOLVED, That the Door County GIS/LIO
26 Coordinator is authorized to: execute the aforesaid grant application(s);
27 execute grant agreement(s) offered; and to administer grant(s) received, all
28 subject to oversight by the Resource Planning Committee.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Fisher Deleted

2nd Enigl

Yes: 20 No: 0 Exc: 1

Reviewed by:

Corp. Counsel

Reviewed by: Administrator

FISCAL IMPACT: This grant will be used for the specific project under the direction of the GIS/LIO Coordinator with no other fiscal implication. MEJ

Certification:

I, Jill Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of October, 2017 by the Door County Board of Supervisors.

Jill Lau
County Clerk, Door County

SUBMITTED BY:
Resource Planning Committee

Ken Fisher, Chair

Susan Kohout

David Enigl

Mark Moeller

Jon Koch



DOOR COUNTY

Resolution No. 2017 - 62

**ADOPTION OF THE DOOR COUNTY
FLOOD EMERGENCY EVACUATION PLAN**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NERAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| WIRLEE | | | |
| VILIES WOTACHEK | | | |
| WAIT | | | |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Fisher 2nd Moeller

Yes: ___ No: ___ Exc: ___

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: There is no fiscal impact to the County of Door or its annual budget associated with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of October, 2017, by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS,** Development and adoption of a *Flood Emergency Evacuation Plan*,
2 before a flood occurs, will help to avoid confusion, prevent injuries, and mitigate
3 property damage; and

4
5 **WHEREAS,** Door County's Emergency Management Director has developed and
6 will, upon its adoption, place in operation a *Flood Emergency Evacuation Plan*
7 (incorporated herein by reference as if fully set forth); and

8
9 **WHEREAS,** The Resource Planning Committee has reviewed, acknowledges the
10 need for, and requests that the Door County Board adopt, the proposed *Flood*
11 *Emergency Evacuation Plan*; and

12
13 **WHEREAS,** Having a *Flood Emergency Evacuation Plan* in operation is essential
14 to flood preparedness and response, is in the public interest, and serves a public
15 purpose; and

16
17 **WHEREAS,** This *Flood Emergency Evacuation Plan* is a living document, and it
18 should be regularly reviewed to evaluate consistency with existing and new policies,
19 evolving conditions, and the experience gained from its use.

20
21 **NOW, THEREFORE, BE IT RESOLVED,** That the proposed *Door County Flood*
22 *Emergency Evacuation Plan* is hereby approved and adopted.

23
24 **BE IT FURTHER RESOLVED,** That a copy of this Resolution, along with the *Door*
25 *County Flood Emergency Evacuation Plan* is to be provided to Door County's
26 Emergency Management Director and the Wisconsin Department of Natural
27 Resources.

28
29 **BE IT FURTHER RESOLVED,** That this *Flood Emergency Evacuation Plan*
30 supplants any prior *Flood Emergency Evacuation Plan* adopted by Door County.

SUBMITTED BY:
Resource Planning Committee

[Signature] Ken Fisher, Chairman
[Signature] Susan Kohout
[Signature] David Enigl
[Signature] Mark Moeller
[Signature] Jon Koch

Door County Flood Emergency Evacuation – Appendix 1

I. Purpose

In addition to the purposes listed in s. I.B., Purpose, Door County Emergency Response Plan, purposes for this Door County Flood Emergency Evacuation Appendix include the following:

1. Provide and utilize specific property information to alert residents that they may be without dryland egress in the event of a flood emergency.
2. Provide an adequate early warning notification system in order to allow residents ample time for an orderly evacuation in the event of a flood emergency.
3. Allow property owners more opportunities and options for expansion and replacement of residential structures within the affected areas.

II. Description of Areas at Risk

Door County has many road segments located within floodplains throughout the county. These floodplains have been studied by the Federal Emergency Management Agency (FEMA) as part of its National Flood Insurance Program. FEMA periodically issues Flood Insurance Rate Maps to communities so that they may determine if development will occur in a floodplain area and, for some areas, the base flood elevation (BFE). BFE is FEMA's computed elevation to which floodwater is anticipated to rise during a flood event and determines regulatory requirements for the elevation or floodproofing of structures. The relationship between the BFE and a structure's elevation determines the flood insurance premium.

FEMA has studied floodplain areas using both detailed and approximate methods. Areas where a detailed study has been done have BFEs. Areas where only approximate methods have been used do not have BFEs (unstudied areas). Door County has a combination of both studied and unstudied areas. All of the coastal areas and many of the interior floodplain areas have been studied and assigned BFEs. Of primary concern for this Appendix are those roads segments located within these studied areas where the elevation of the road is below the BFE, thus have flooding potential.

Road segments within the unstudied areas cannot be assessed at this time for flooding potential because they do not have BFEs. As development occurs and BFEs are determined, these areas will be analyzed and mapped the same way as the detailed areas, as described later in this Appendix.

The chart below lists floodplain areas of the county by "interior waterbodies" and "coastal areas" that contain road segments located either below the BFE or in unstudied areas. For interior waterbodies (lakes and streams), the first column lists the name of the interior waterbody and the municipalities where it is located. The second column lists names of roads below the BFE and the third column lists names of roads in unstudied areas. For coastal areas (Green Bay and Lake Michigan shorelines), the first column lists the municipality and the second column lists names of roads below the BFE.

Note that there are no road segments located below the BFE or within unstudied areas, in the Villages of Forestville and Sister Bay, or the Towns of Clay Banks and Egg Harbor.

| INTERIOR WATERBODIES | ROADS BELOW BFE | ROADS IN UNSTUDIED AREAS |
|---|--|---|
| Ahnapee River | | |
| Towns of Brussels, Forestville, & Gardner | <ul style="list-style-type: none"> • Co Hwy J (FV) | <ul style="list-style-type: none"> • STH 57 (GD) • Co Hwy H (BR) |
| Big Creek | | |
| City of Sturgeon Bay | -- | <ul style="list-style-type: none"> • Big Creek • Michigan • Utah |
| Europe Lake | | |
| Town of Liberty Grove | -- | <ul style="list-style-type: none"> • Isle View |
| Fabry Creek | | |
| Town of Union | <ul style="list-style-type: none"> • Sand Bar Beach | -- |
| Fish Creek | | |
| Town of Gibraltar | <ul style="list-style-type: none"> • Rileys | <ul style="list-style-type: none"> • Elm • Main • Shore |
| Hibbards Creek | | |
| Towns of Baileys Harbor & Jacksonport | -- | <ul style="list-style-type: none"> • Honold (BH) • Co Hwy A (JP) |
| Kangaroo Lake | | |
| Town of Baileys Harbor | -- | <ul style="list-style-type: none"> • All Creatures • Bauers Old Dam • Cedar Landing • Co Hwy E • E Shorewood • Eggers Point • Kangaroo Beach • N Kangaroo Lake • North Cote • O'Brien • Red Cherry • S Kangaroo Lake • STH 57 • Summit • W Kangaroo Lake • Wallaby • Wind Song |
| Keyes Creek | | |
| Town of Gardner | <ul style="list-style-type: none"> • Co Hwy C • Pickeral | -- |

| INTERIOR WATERBODIES | ROADS BELOW BFE | ROADS IN APPROXIMATE AREAS |
|---------------------------------------|--|---|
| Lily Bay Creek | | |
| Towns of Sevastopol & Sturgeon Bay | -- | <ul style="list-style-type: none"> • Co Hwy T (SV & SB) • Lake Michigan (SV & SB) • Forest (SV) • Country View (SV) • Creek (SB) • East Shore (SB) • Navarre (SB) |
| Little Creek | | |
| City of Sturgeon Bay | <ul style="list-style-type: none"> • Michigan • Pennsylvania • Rhode Island | -- |
| Logan Creek | | |
| Town of Jacksonport | -- | <ul style="list-style-type: none"> • Sunnyslope |
| Mink River | | |
| Town of Liberty Grove | -- | <ul style="list-style-type: none"> • STH 42 |
| Peil Creek | | |
| Towns of Baileys Harbor and Gibraltar | <ul style="list-style-type: none"> • Co Hwy EE | <ul style="list-style-type: none"> • Co Hwy EE (BH) • High Plateau (GB) • Nearing (BH) |
| Renard Creek | | |
| Town of Union | -- | <ul style="list-style-type: none"> • Shoemaker • Stage • STH 57 |
| Shivering Sands Creek | | |
| Town of Sevastopol | <ul style="list-style-type: none"> • Glidden Drive | -- |
| Stony Creek | | |
| Towns of Forestville & Nasewaupsee | <ul style="list-style-type: none"> • W Carnot | <ul style="list-style-type: none"> • Carnot • Center • Co Hwy O • Co Hwy H • Co Hwy J • Geier • Idlewild • Louies • Maplewood • Idlewild • Neils |
| Three Springs Creek | | |
| Town of Liberty Grove | -- | <ul style="list-style-type: none"> • Three Springs |

| COASTAL AREAS | ROADS BELOW BFE | |
|------------------------|--|---|
| Town of Baileys Harbor | <ul style="list-style-type: none"> • Anclam • Cana Cove | <ul style="list-style-type: none"> • E Cana Island • Ridges |
| Town of Gardner | <ul style="list-style-type: none"> • Alison • Baywoods • Circle Ridge • Claflin Park • Goetz • Joes • Lagoon Harbor • Little Cemetery • Little Cottage • Lucilles | <ul style="list-style-type: none"> • N Stevenson Pier • Polish • Rileys Point • Stevenson Pier Lane • Squaw Island Road • Squaw Island Trail • Twin Harbor • Weldon • Wood |
| Town of Gibraltar | <ul style="list-style-type: none"> • Cedar • Maple | <ul style="list-style-type: none"> • Spruce |
| Town of Liberty Grove | <ul style="list-style-type: none"> • Big Pine • Cedar Shore | <ul style="list-style-type: none"> • Crescent • North Bay |
| Town of Nasewauppee | <ul style="list-style-type: none"> • Bass • Bayview • Birch • Blue Jay • Cabot's Point • Co Hwy M • Dufek • Eichorn • Eims • Hammarstrom • High Cliff Park • Island Circle | <ul style="list-style-type: none"> • Meunier • Gitchee Gumee • Haines • Oak • Prospect • Rileys Bay • Roalkvam • Sand Bay Lane • Sand Bay Point • Snake Island • Town Park |
| Town of Sevastopol | <ul style="list-style-type: none"> • Little Harbor | -- |
| Town of Union | <ul style="list-style-type: none"> • N Bayshore | <ul style="list-style-type: none"> • Shoemaker Point |
| Town of Washington | <ul style="list-style-type: none"> • Bay Point • Detroit Island • Gordon | <ul style="list-style-type: none"> • Main • Range Line |
| City of Sturgeon Bay | <ul style="list-style-type: none"> • Alabama • Bluebird • E Vine • E Walnut • Fire Dock • Memorial • Nautical • N Lansing • S 1st | <ul style="list-style-type: none"> • S 12th • S 15th • S 18th • S 19th • Tacoma Beach • Utah • Utopia • Washington • W Juniper |
| Village of Egg Harbor | <ul style="list-style-type: none"> • Cross • Dawn • N Shore | <ul style="list-style-type: none"> • Point Beach • Point Circle • W Shore |
| Village of Ephraim | <ul style="list-style-type: none"> • Church | <ul style="list-style-type: none"> • Water • Pioneer |

III. Description of Maps

Maps of road segments known to be below the BFE and the associated properties without dryland egress in the event of a flood (or potentially without, in the case of vacant properties) are provided at the end of this Appendix. These maps show the flood-related features described and shown in the sample legend below.

- 100-year floodplain
- Road segments located in the 100-year floodplain
- Vacant and developed properties served (or potentially served) by road segments with elevations below the BFE.
- Potential flood depth points. Potential flood depth points were identified within flood watch and warning areas. The potential flood depth for these points was calculated by subtracting the elevation of the road from the BFE.
 - Flood warning area. A 10' strip, measuring 5' from both sides of the road centerline. This area is paved road surface.
 - Flood watch area. A 5' strip along both sides of the road, measuring 20' – 25' from the road centerline. This area is generally pervious (unpaved surfaces) located within the road rights-of-way.
 - Potential flood depth points within the flood watch and warning areas are color-coded for the following flood depth categories:
 - yellow: less than 6"
 - orange: 6" – 1'
 - red: 1' or greater
- Flood Evacuation Watch and Warning Landmarks. These landmarks provide guidance for when Door County Emergency Services will issue a flood evacuation watch or warning. These landmarks are generally the lowest elevations within the flood watch and warning areas. In the flood watch areas, elevation points between the road and waterbody were selected as landmarks, even if there were lower elevations on the non-water side of the road.

Also listed in the legend of each map are municipality(ies) shown on the map, the BFE for the floodplain area(s), names of road segments below the BFE, and greatest depth of flooding for each road. The greatest depth of flooding is the lowest elevation of that road segment's flood warning area.



Note there are no critical facilities (emergency and protective services) served by roads located within the 100-year floodplain.

IV. Flood Evacuation Watch/Warning Definitions and Guidelines for Issuance

Listed below are the National Weather Service definitions for "flood watch" and "flood warning." Also provided below are guidelines for when the Door County Emergency Services Department may issue a "flood evacuation watch" or "flood evacuation warning."

National Weather Service Definitions

- **Flood Watch.** Indicates that flooding is a possibility in or close to the watch area. Those in the affected area are urged to be ready to take action if a flash flood warning is issued or flooding is observed. These watches are issued for flooding that is expected to occur.
- **Flood Warning.** A flood warning is issued for life/property threatening flooding that will occur. Very heavy rain in a short period of time can lead to flash flooding, depending on the local terrain, ground cover, degree of urbanization, amount of man-made changes to the natural river banks, and initial ground or river conditions. Dam breaks or ice jams can create flash flooding.

Door County Emergency Services Guidelines for Issuing Evacuation Watches and Warnings

In addition to any National Weather Service Flood Watches or Warnings issued for Door County, as described above, the Door County Emergency Services Department will use the guidelines listed below for issuing local Flood Evacuation Watches and Warnings.

- A **Flood Evacuation Watch** is a notice to residents served by a road(s) below the BFE of the need to leave their homes in the near/immediate future, if water levels continue to rise. A Flood Evacuation Watch may be issued when water is visible at the lowest elevation(s) within the flood

watch area. These elevations are symbolized on the maps as red circles (●). Visual site inspections of flood watch landmarks shall be coordinated by Door County Emergency Services to determine if issuance of a Flood Evacuation Watch is necessary.

- A **Flood Evacuation Warning** is a notice to residents served by a road(s) below the BFE of the need to leave their homes immediately. A Flood Evacuation Warning may be issued when water is visible at the lowest elevation(s) within the flood warning area. These elevations are symbolized on the maps as stars (*). Visual site inspections of flood warning landmarks shall be coordinated by Door County Emergency Services to determine if issuance of a Flood Evacuation Warning is necessary.

V. Flood Evacuation Watch/Warning Issuance Process

Provided at the end of this Appendix is a chart titled "Flood Emergency Evacuation – Potentially Affected Addresses" that lists by municipality the following information:

- Names of road segments below the BFE and map identification
- Fire numbers of properties without dryland egress
- Watch elevation
- Warning elevation
- BFE
- Greatest depth of flooding

All property owners served by roads below the BFE and without dryland egress will receive a letter containing the following information:

- Notification of the adoption of this Appendix and its purpose.
- Explanation of and request to sign-up for Code Red, with instructions on how to do so. Code Red is the county's electronic community notification system for emergencies and urgent alerts.
- Flood evacuation map of the resident's area and an explanation of the map.
- Request for residents to monitor the watch and warning landmarks in the event of a heavy rain event and to call 911 if they observe standing water at any of the landmarks in their area.

In the event standing water is observed at a watch landmark and reported, the Door County Emergency Services Chief or Designee will make a visual inspection to determine if issuance of a Flood Evacuation Watch is necessary. If a Flood Evacuation Watch is determined necessary, a CodeRed alert will be issued to affected residents and local law enforcement will also alert residents by knocking on doors.

In the event standing water is observed at a warning landmark, the Door County Emergency Services Chief or Designee will make a visual inspection to determine if issuance of a Flood Evacuation Warning is necessary. If a Flood Evacuation Warning is determined necessary, a Code Red alert will be issued to affected residents and the protocol outlined in the Door County Emergency Response Plan will be followed, in particular the following Appendices:

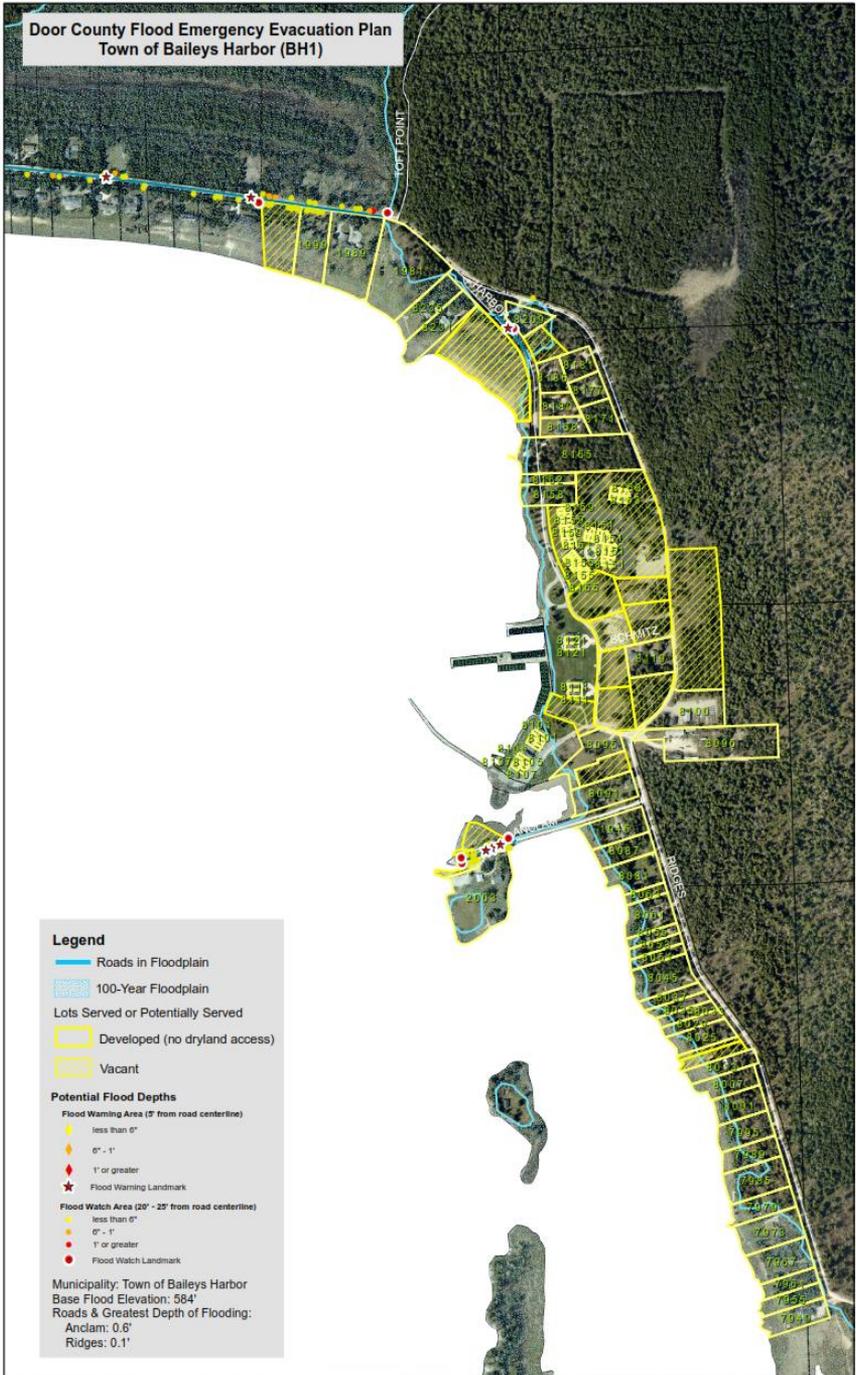
- ESF 1: Transportation
- ESF 2: Communications
- ESF 6: Mass Care, Housing and Human Services
- ESF 7: Resource Support
- ESF 13: Public Safety and Security

- ESF 15: External Affairs

VI. Appendix Review Process

This Appendix will be reviewed and updated annually by the Lead and Support Agencies listed in ESF 1.

**Door County Flood Emergency Evacuation Plan
Town of Baileys Harbor (BH1)**



Door County Flood Emergency Evacuation Plan Town of Baileys Harbor (BH2)

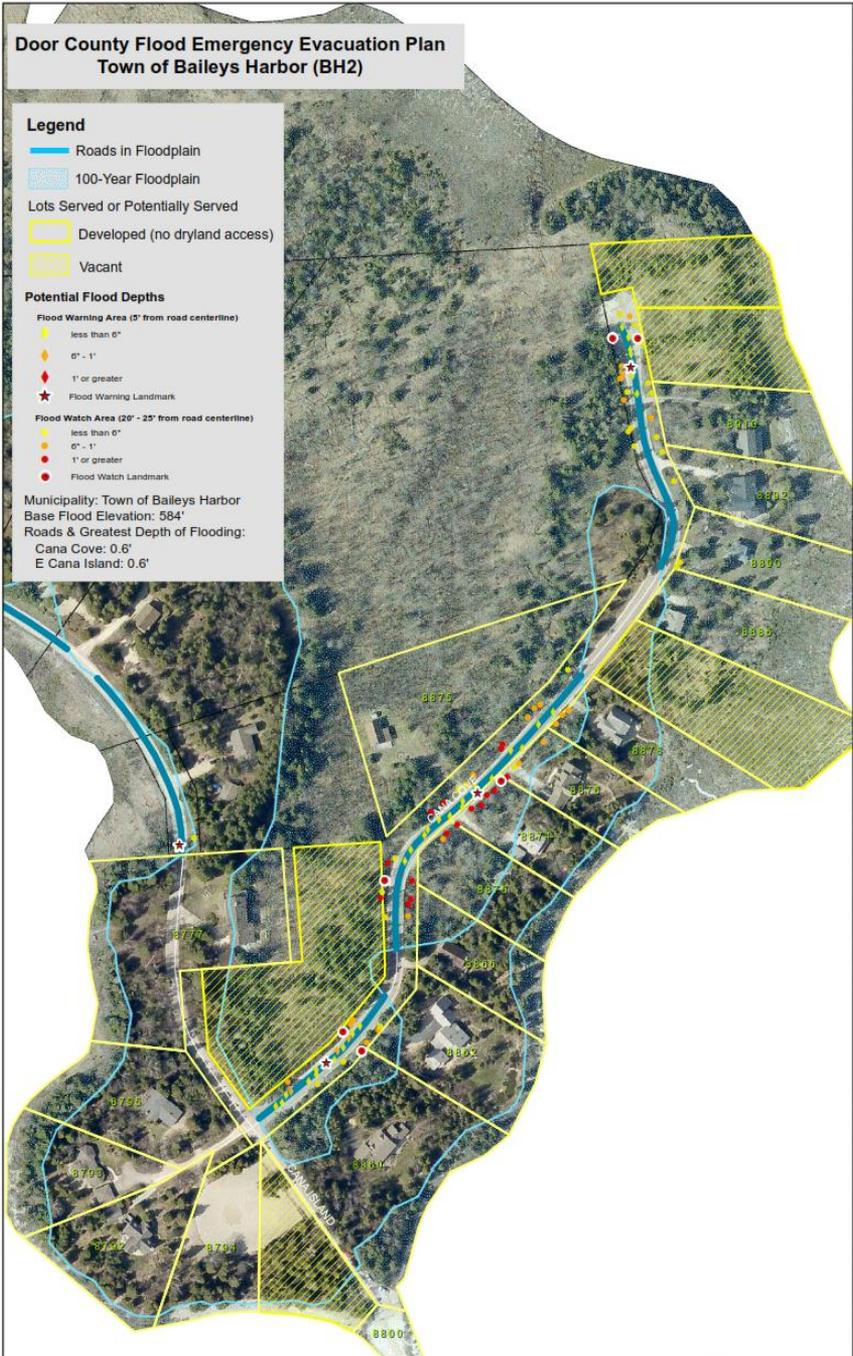
Legend

-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served**
-  Developed (no dryland access)
-  Vacant

Potential Flood Depths

- Flood Warning Area (5' from road centerline)**
-  less than 0.6'
-  0.6' - 1'
-  1' or greater
-  Flood Warning Landmark
- Flood Watch Area (20' - 25' from road centerline)**
-  less than 0.6'
-  0.6' - 1'
-  1' or greater
-  Flood Watch Landmark

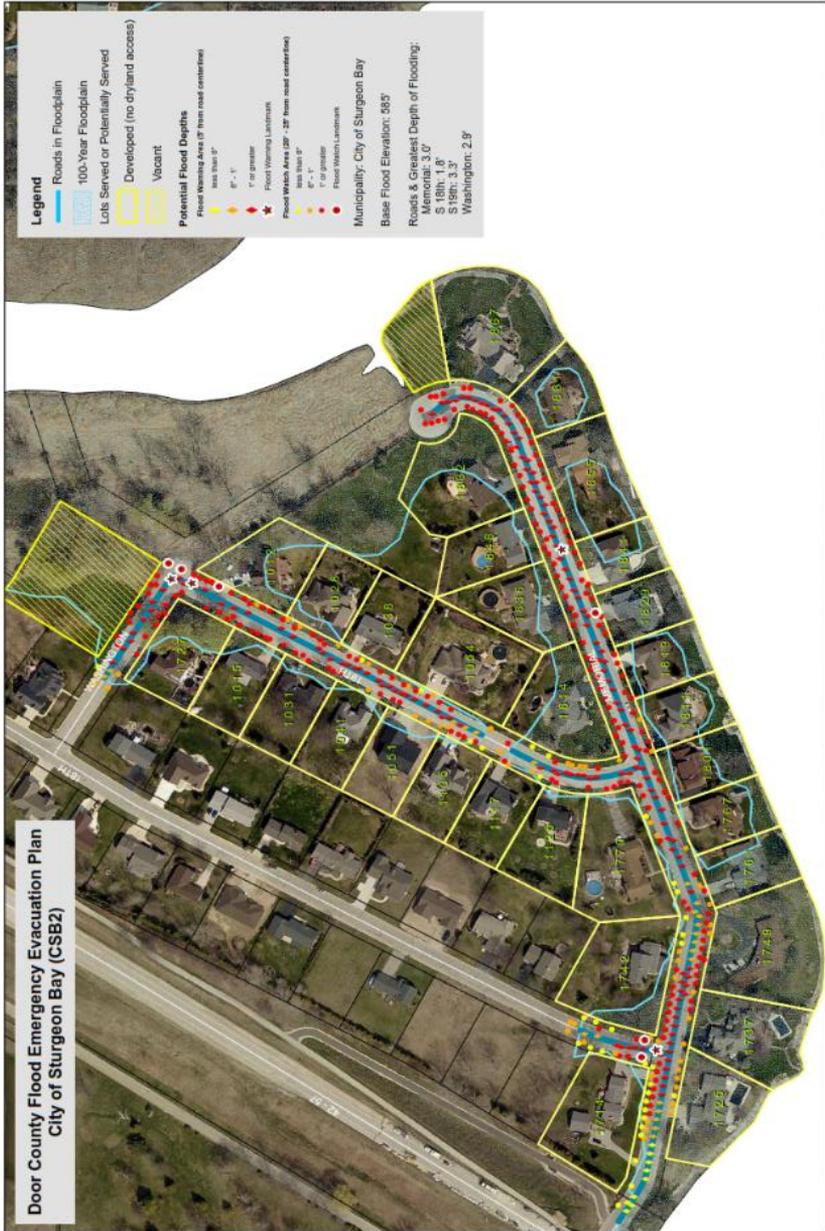
Municipality: Town of Baileys Harbor
 Base Flood Elevation: 584'
 Roads & Greatest Depth of Flooding:
 Cana Cove: 0.6'
 E Cana Island: 0.6'



Door County Flood Emergency Evacuation Plan
City of Sturgeon Bay (CSB1)



**Door County Flood Emergency Evacuation Plan
City of Sturgeon Bay (CSB2)**



Door County Flood Emergency Evacuation Plan City of Sturgeon Bay (CSB3)

Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

Potential Flood Depths

Flood Warning Area (1' from road centerline)

- 1" or greater
- 6" - 1'
- 1' or greater

Flood Warning Landmark

Flood Warning Area (24" - 27" from road centerline)

- 1" or greater
- 6" - 1'
- 1' or greater

Flood Warning Landmark

Municipality: City of Sturgeon Bay

Base Flood Elevation: 985'

Roads & Greatest Depth of Flooding:
 Alabama: 3.0'
 Bluebard: 2.3'



Door County Flood Emergency Evacuation Plan City of Sturgeon Bay (CSB4)

Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

Potential Flood Depths

Flood Warning Area (F from road centerline)

- 6" - 1'
- 1' - 2'
- 2' or greater

Flood Warning Landmark

- ★ 6" - 1'
- ★ 1' - 2'
- ★ 2' or greater

Flood Watch Area (20' - 25' from road centerline)

- 6" - 1'
- 1' - 2'
- 2' or greater

Flood Watch Landmark

- ★ 6" - 1'
- ★ 1' - 2'
- ★ 2' or greater

Municipality: City of Sturgeon Bay
 Base Flood Elevation: 585'
 Roads & Greatest Depth of Flooding:
 N Lanning: 1.2'
 W Juniper: 2.3'



**Door County Flood Emergency Evacuation Plan
City of Sturgeon Bay (CSB5)**



**Door County Flood Emergency Evacuation Plan
City of Sturgeon Bay (CSB6)**

Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

Potential Flood Depths

Flood Warning Area (17' from road centerline)

- less than 6"
- 6" - 1'
- 1' or greater
- Flood Warning Landmark

Flood Watch Area (20' - 25' from road centerline)

- less than 6"
- 6" - 1'
- 1' or greater
- Flood Watch Landmark

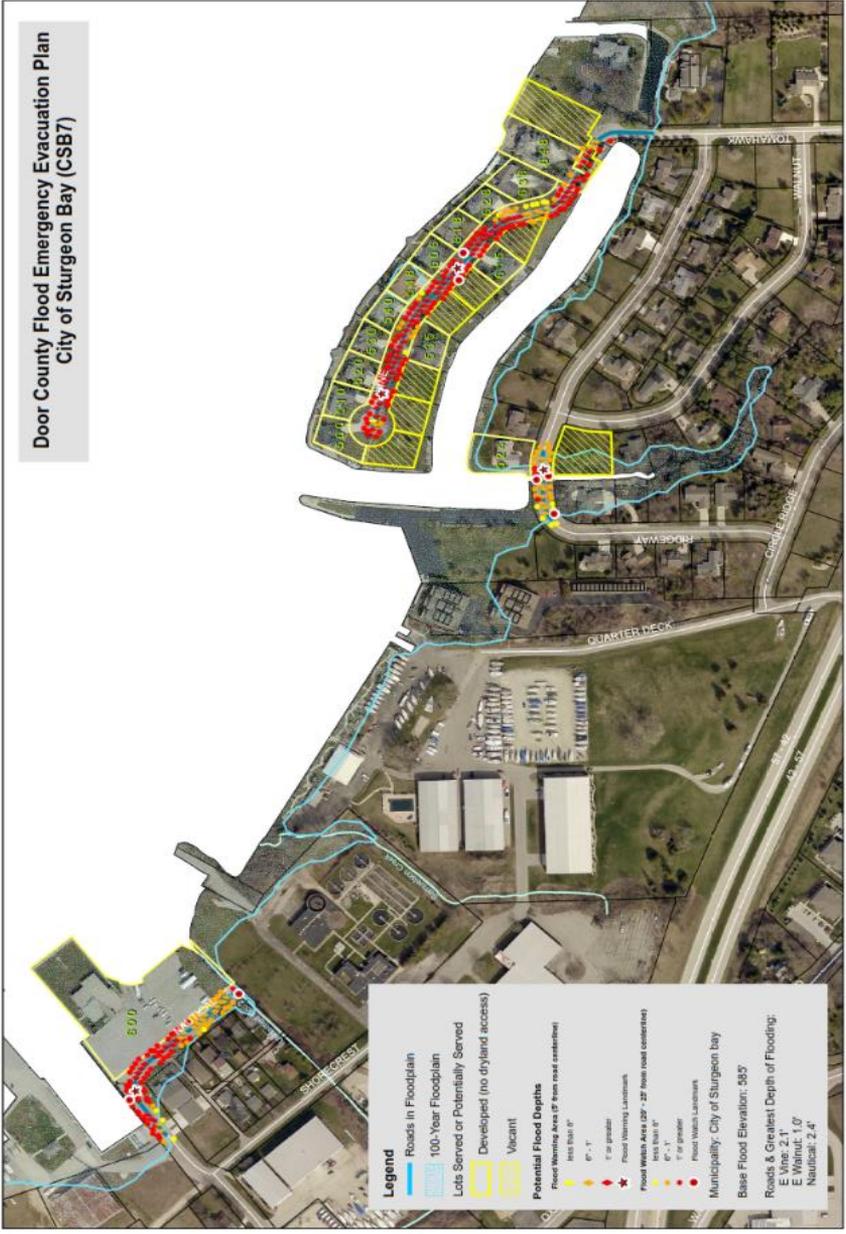
Municipality: City of Sturgeon bay

Base Flood Elevation:
Michigan: 603' - 605'
Pennsylvania: 597' - 600'
Rhode Island: 593' - 595'

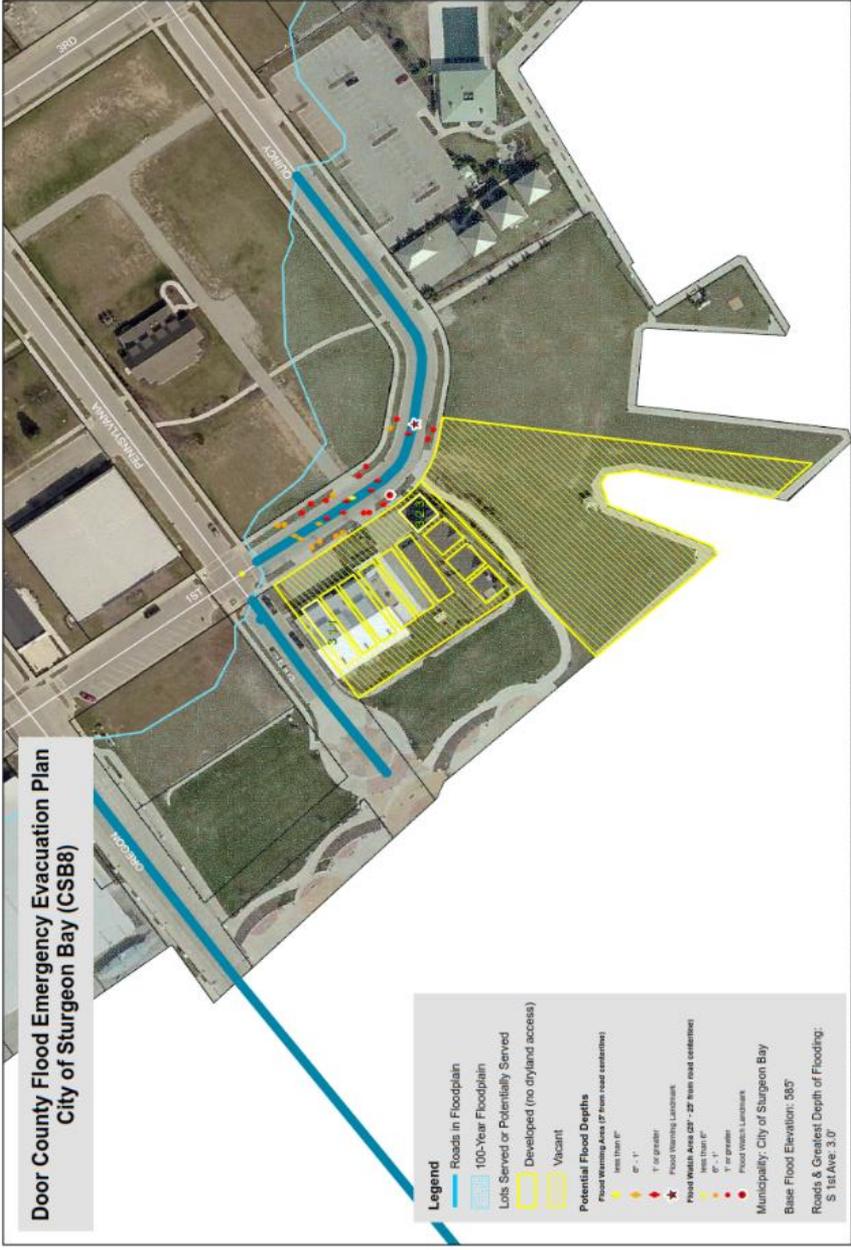
Greatest Depth of Flooding:
Michigan: 0.7'
Pennsylvania: 2.3'
Rhode Island: 1.1'



**Door County Flood Emergency Evacuation Plan
City of Sturgeon Bay (CSB7)**



**Door County Flood Emergency Evacuation Plan
City of Sturgeon Bay (CSB8)**



Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

Potential Flood Depths

- less than 6"
- 6" - 1'
- 1' or greater
- ★ Flood Warning Landmark
- ★ Flood Watch Area (2' - 2' from road collection)
- ★ less than 6"
- ★ 6" or greater
- ★ 1' or greater
- ★ Flood Watch Landmark

Municipality: City of Sturgeon Bay

Base Flood Elevation: 565'

Roads & Greatest Depth of Flooding:
S 1st Ave: 3.0'

**Door County Flood Emergency Evacuation Plan
Town of Forestville (FV)**

Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

Potential Flood Depths

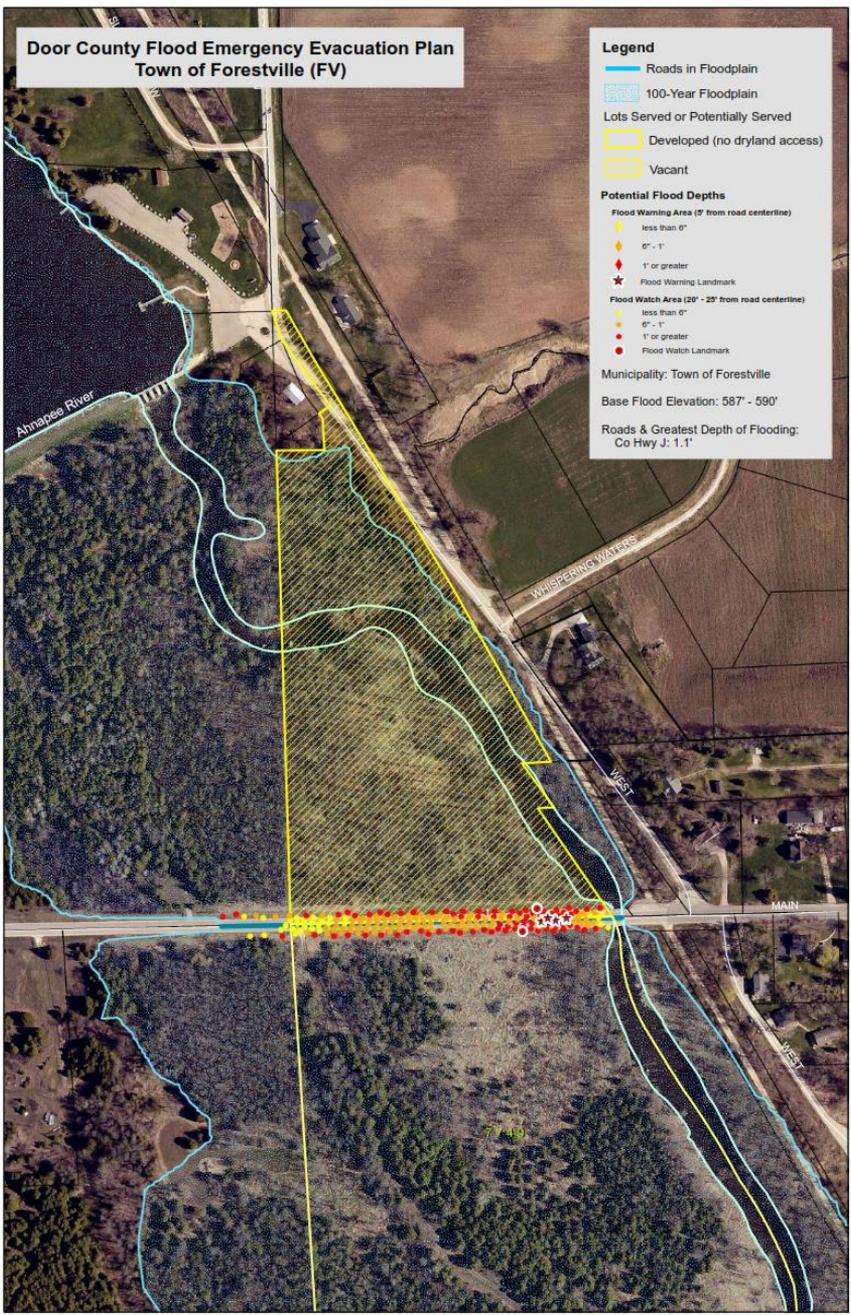
Flood Warning Area (5' from road centerline)

- less than 6"
- 6" - 1'
- 1' or greater
- ★ Flood Warning Landmark

Flood Watch Area (20' - 25' from road centerline)

- less than 6"
- 6" - 1'
- 1' or greater
- Flood Watch Landmark

Municipality: Town of Forestville
 Base Flood Elevation: 587' - 590'
 Roads & Greatest Depth of Flooding:
 Co Hwy J: 1.1'



**Door County Flood Emergency Evacuation Plan
Town of Gibraltar (GB1)**

Legend

-  Roads in Floodplain
-  100-Year Floodplain
-  Lots Served or Potentially Served
-  Developed (no dryland access)
-  Vacant

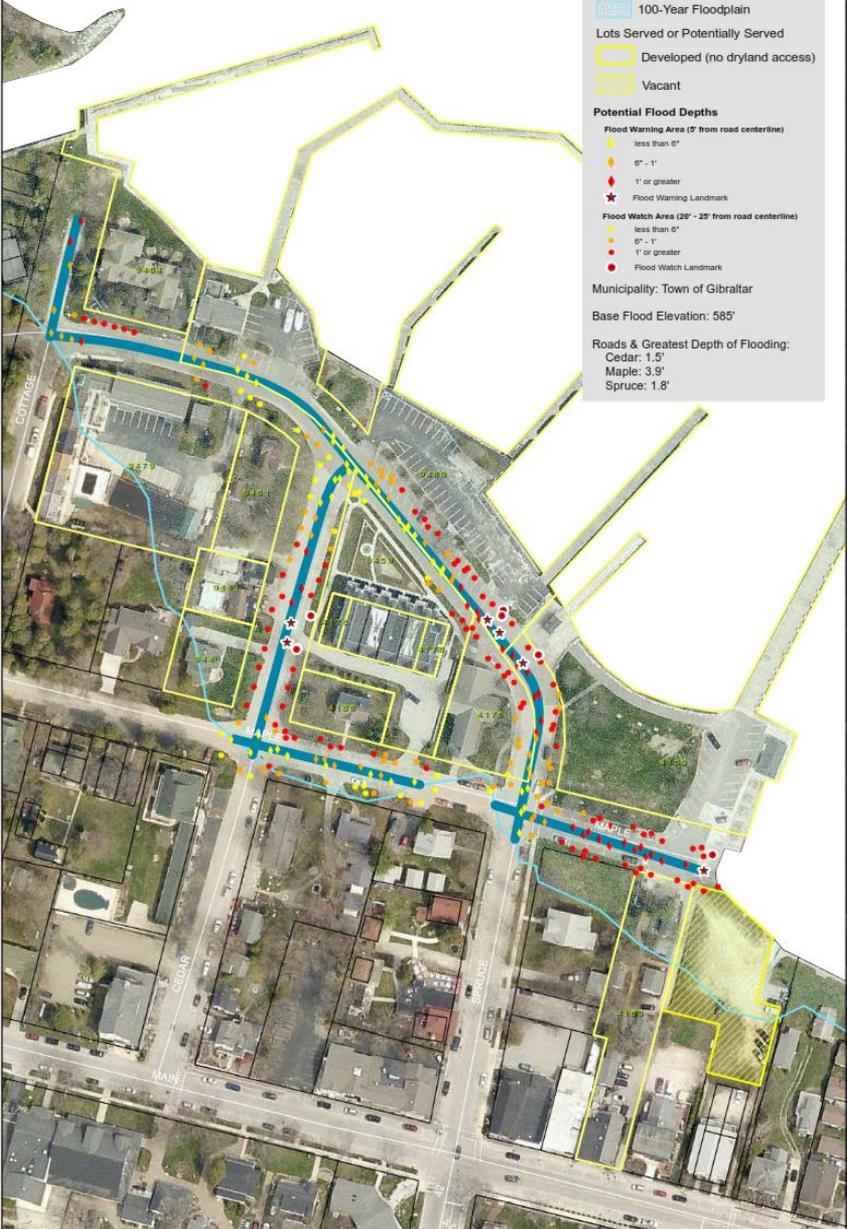
Potential Flood Depths

- Flood Warning Area (5' from road centerline)**
 -  less than 0'
 -  0' - 1'
 -  1' or greater
 -  Flood Warning Landmark
- Flood Watch Area (20' - 25' from road centerline)**
 -  less than 0'
 -  0' - 1'
 -  1' or greater
 -  Flood Watch Landmark

Municipality: Town of Gibraltar

Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:
Cedar: 1.5'
Maple: 3.9'
Spruce: 1.8'



**Door County Flood Emergency Evacuation Plan
Town of Gibraltar (GB2)**



**Door County Flood Emergency Evacuation Plan
Towns of Gardner and Nasewaupée**

Legend

-  Roads in Floodplain
-  100-Year Floodplain
-  Lots Served or Potentially Served
-  Developed (no dryland access)
-  Vacant

Potential Flood Depths

-  less than 6"
-  6" - 1'
-  1' or greater
-  Flood Warning Landmark
-  Flood Watch Area (25' - 20' from road centerline)
-  less than 6"
-  6" or greater
-  Flood Watch Landmark

Municipalities: Towns of Gardner & Nasewaupée

Base Flood Elevation: 595'

Roads & Greatest Depth of Flooding:
 Allison: 1.1'
 Rleys Bay: 5.1'
 Wood: 0.5'



Door County Flood Emergency Evacuation Plan Town of Gardner (GD1)

Legend

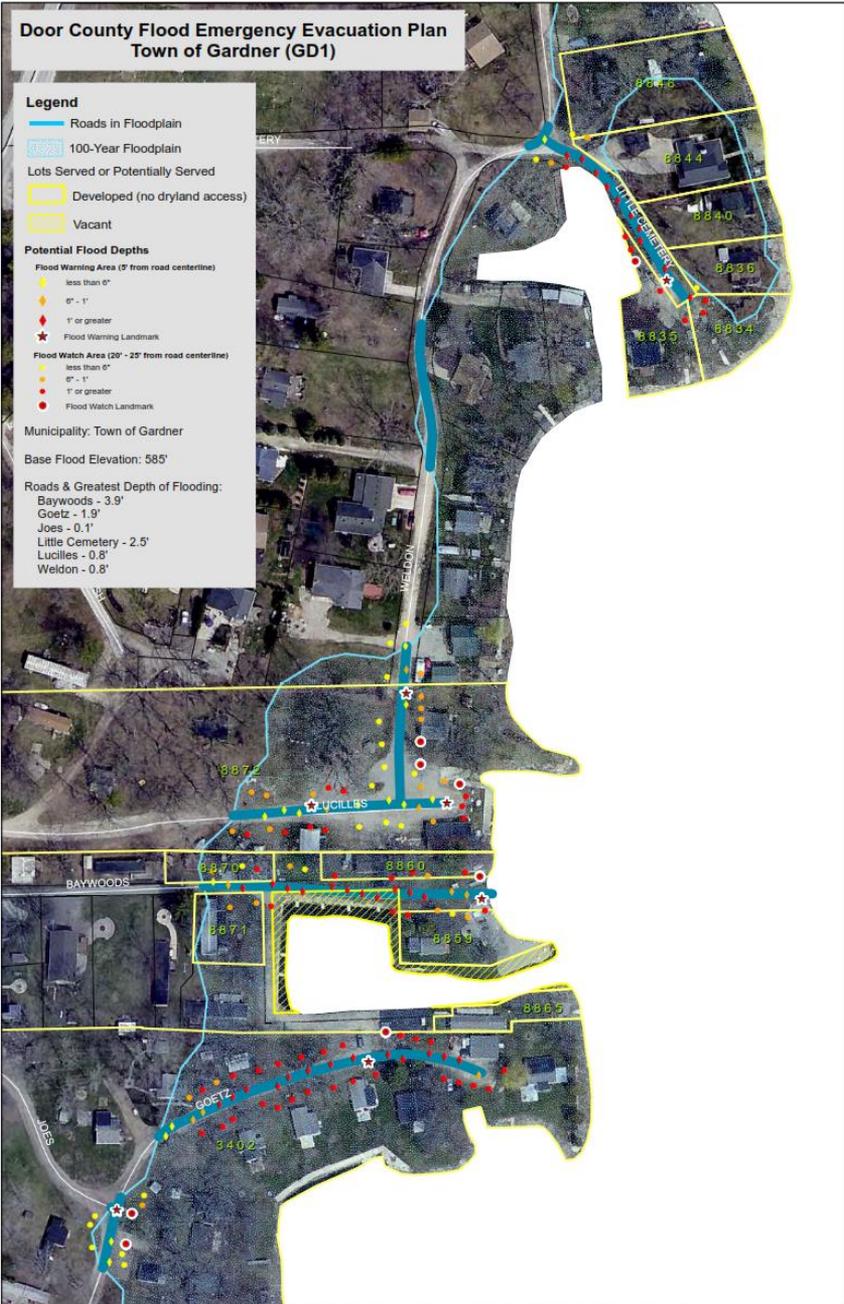
-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served**
-  Developed (no dryland access)
-  Vacant
- Potential Flood Depths**
- Flood Warning Area (0' from road centerline)**
-  less than 0'
-  0' - 1'
-  1' or greater
-  Flood Warning Landmark
- Flood Watch Area (20' - 25' from road centerline)**
-  less than 0'
-  0' - 1'
-  1' or greater
-  Flood Watch Landmark

Municipality: Town of Gardner

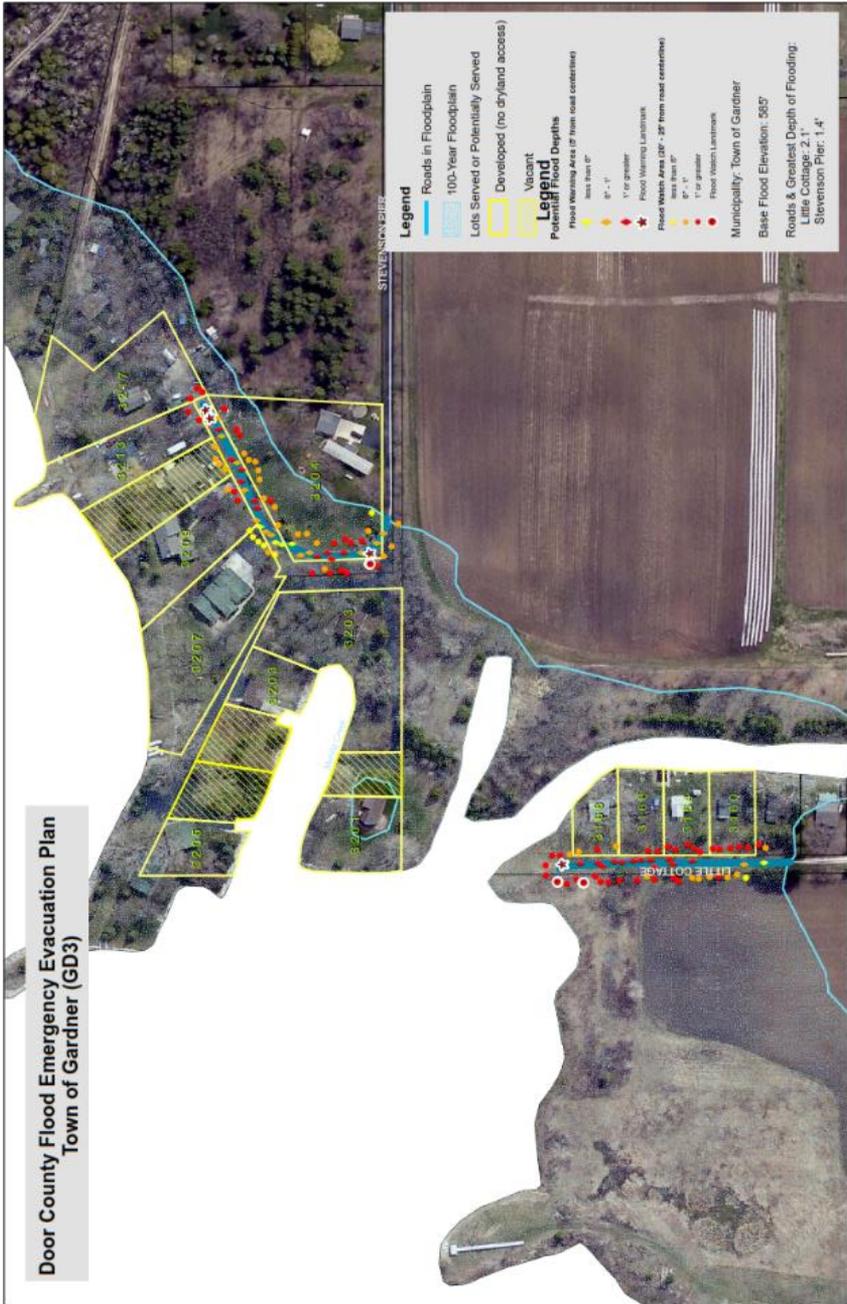
Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:

- Baywoods - 3.9'
- Goetz - 1.9'
- Joes - 0.1'
- Little Cemetery - 2.5'
- Lucilles - 0.8'
- Weldon - 0.8'



**Door County Flood Emergency Evacuation Plan
Town of Gardner (GD3)**



Door County Flood Emergency Evacuation Plan Town of Gardner (GD4)

Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

Potential Flood Depths

Flood Warning Area (5' from road centerline)

- less than 6"
- 6" - 1'
- 1' or greater
- ★ Flood Warning Landmark

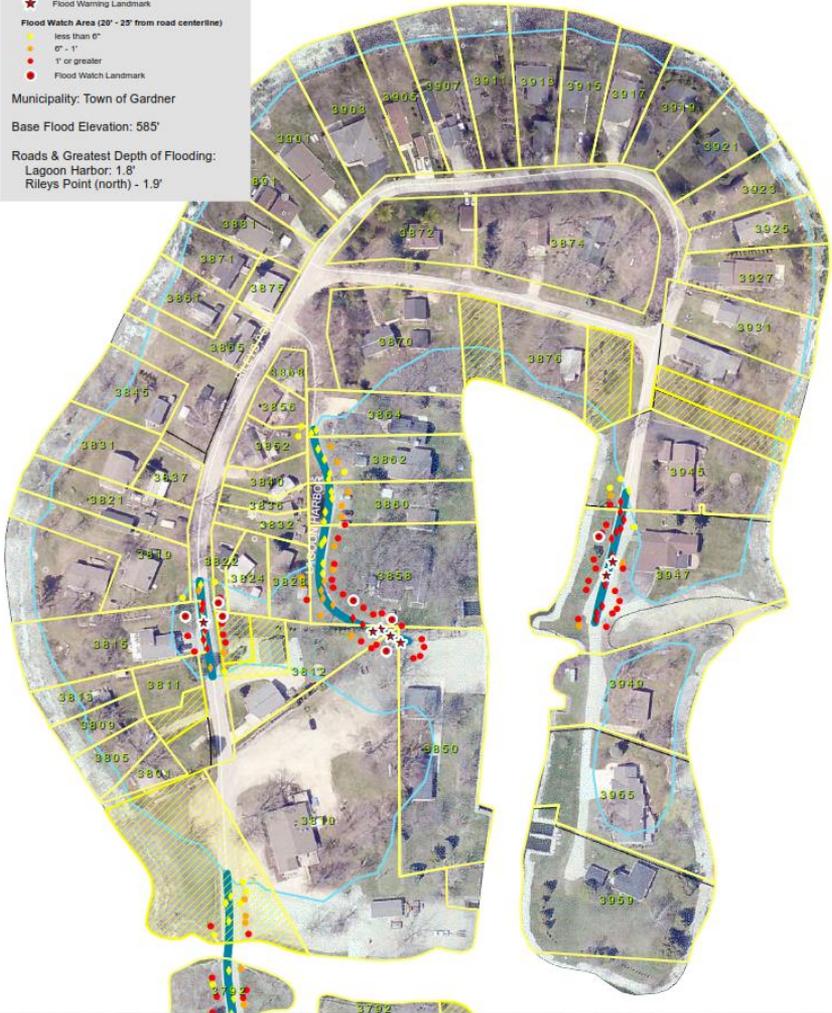
Flood Watch Area (20' - 25' from road centerline)

- less than 6"
- 6" - 1'
- 1' or greater
- Flood Watch Landmark

Municipality: Town of Gardner

Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:
Lagoon Harbor: 1.8'
Rileys Point (north) - 1.9'



Door County Flood Emergency Evacuation Plan Town of Gardner (GD5)

Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

Potential Flood Depths

Flood Warning Area (5' from road centerline)

- less than 6"
- 6" - 1'
- 1' or greater
- ★ Flood Warning Landmark

Flood Watch Area (20' - 25' from road centerline)

- less than 6"
- 6" - 1'
- 1' or greater
- Flood Watch Landmark

Municipality: Town of Gardner

Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:
Rileys Point (south) - 0.9'





Door County Flood Emergency Evacuation Plan Town of Gardner (GD7)

Legend

-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served**
-  Developed (no dryland access)
-  Vacant

Potential Flood Depths

Flood Warning Area (5' from road centerline)

-  less than 0'
-  0' - 1'
-  1' or greater
-  Flood Warning Landmark

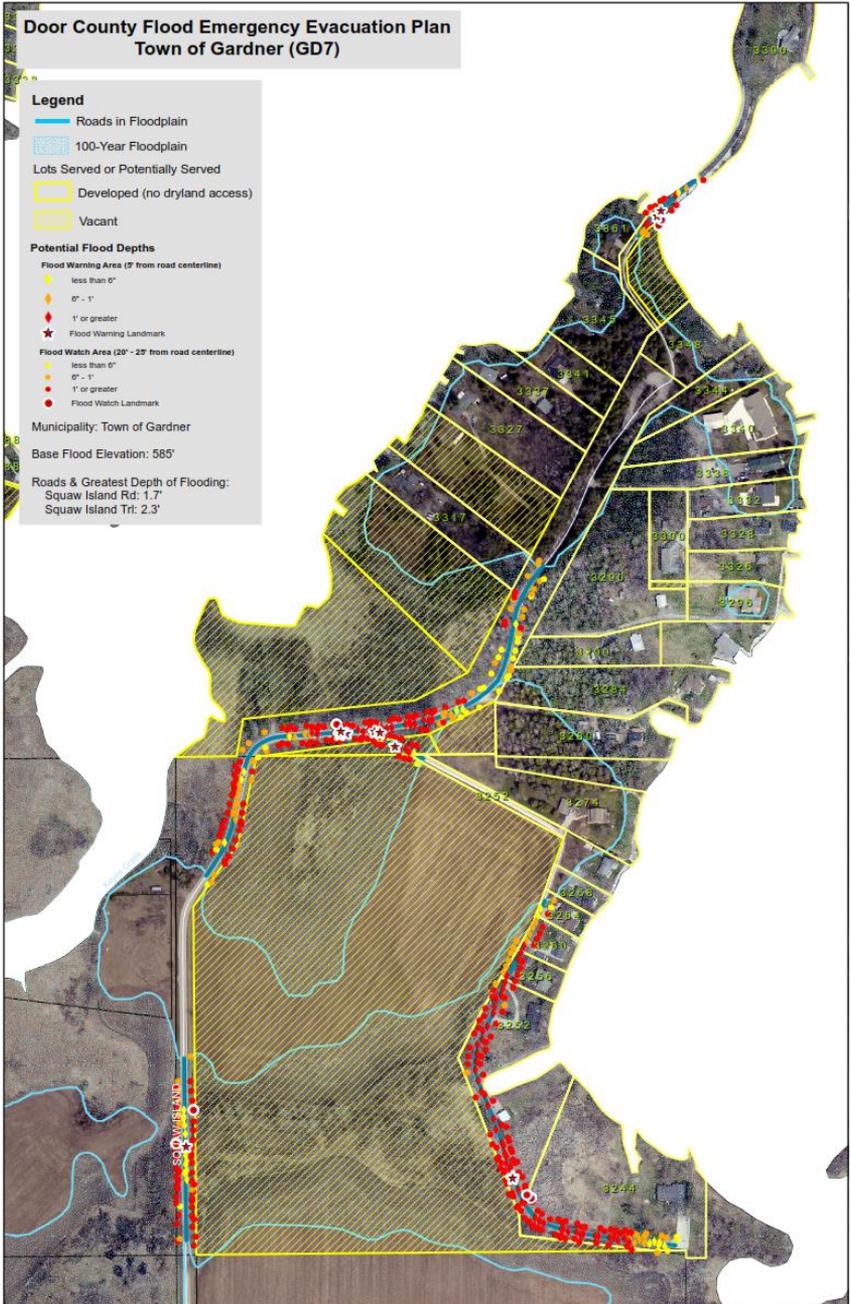
Flood Watch Area (20' - 25' from road centerline)

-  less than 0'
-  0' - 1'
-  1' or greater
-  Flood Watch Landmark

Municipality: Town of Gardner

Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:
Squaw Island Rd: 1.7'
Squaw Island Tr: 2.3'



**Door County Flood Emergency Evacuation Plan
Town of Gardner (GD8)**

Legend

-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served**
-  Developed (no dryland access)
-  Vacant

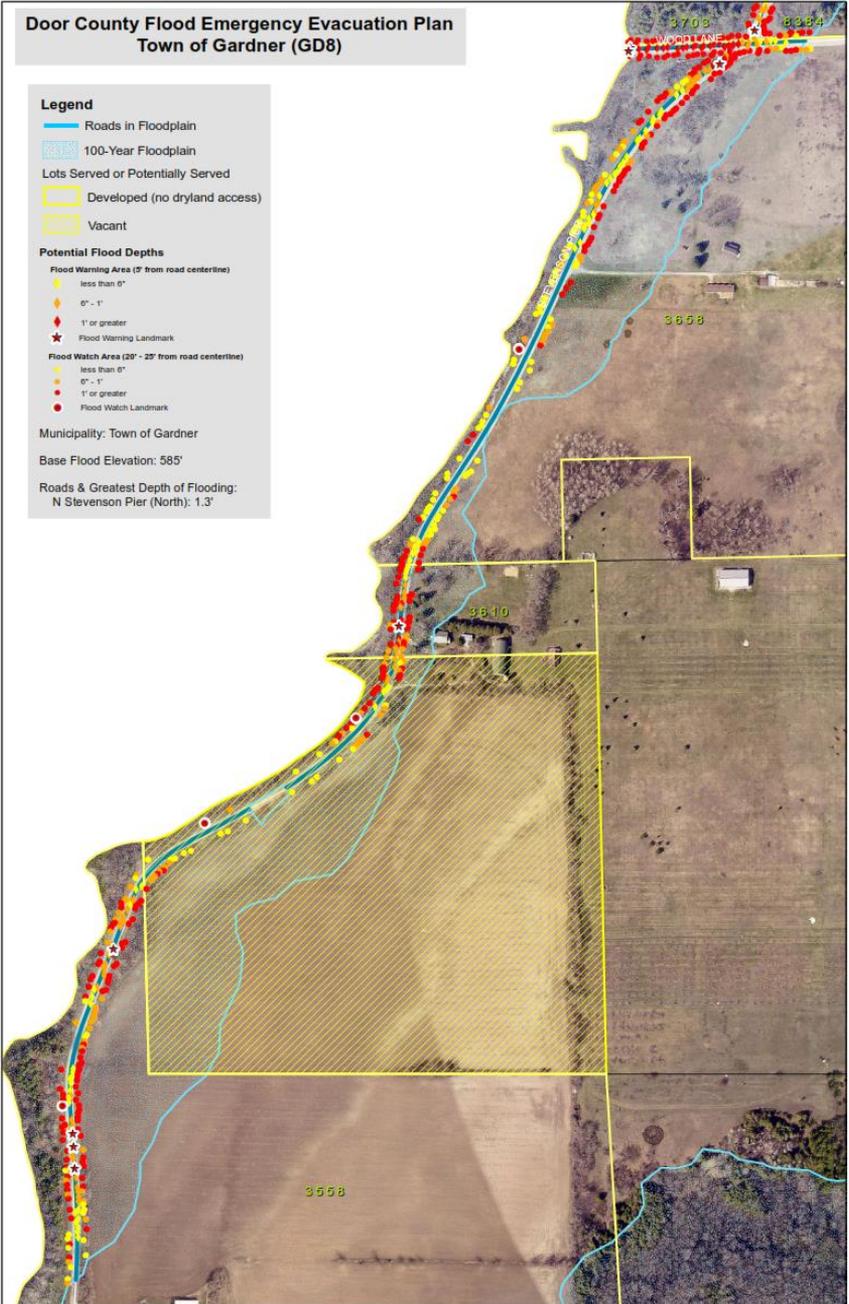
Potential Flood Depths

- Flood Warning Area (15' from road centerline)**
-  less than 0'
-  0' - 1'
-  1' or greater
-  Flood Warning Landmark
- Flood Watch Area (20' - 25' from road centerline)**
-  less than 0'
-  0' - 1'
-  1' or greater
-  Flood Watch Landmark

Municipality: Town of Gardner

Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:
N Stevenson Pier (North): 1.3'



**Door County Flood Emergency Evacuation Plan
Town of Gardner (GD9)**

Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

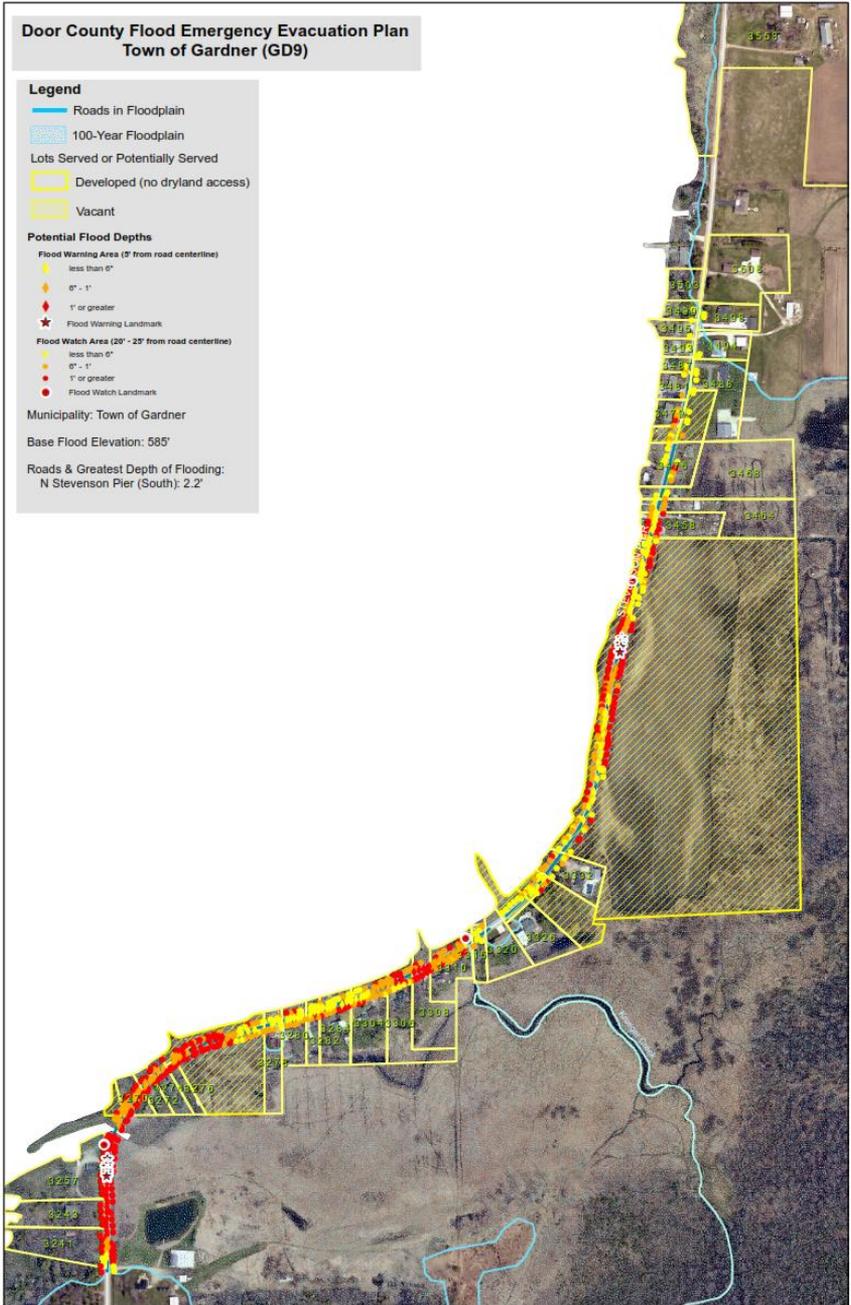
Potential Flood Depths

- Flood Warning Area (5' from road centerline)**
- less than 6"
 - 6" - 1'
 - 1' or greater
 - ★ Flood Warning Landmark
- Flood Watch Area (20' - 25' from road centerline)**
- less than 6"
 - 6" - 1'
 - 1' or greater
 - Flood Watch Landmark

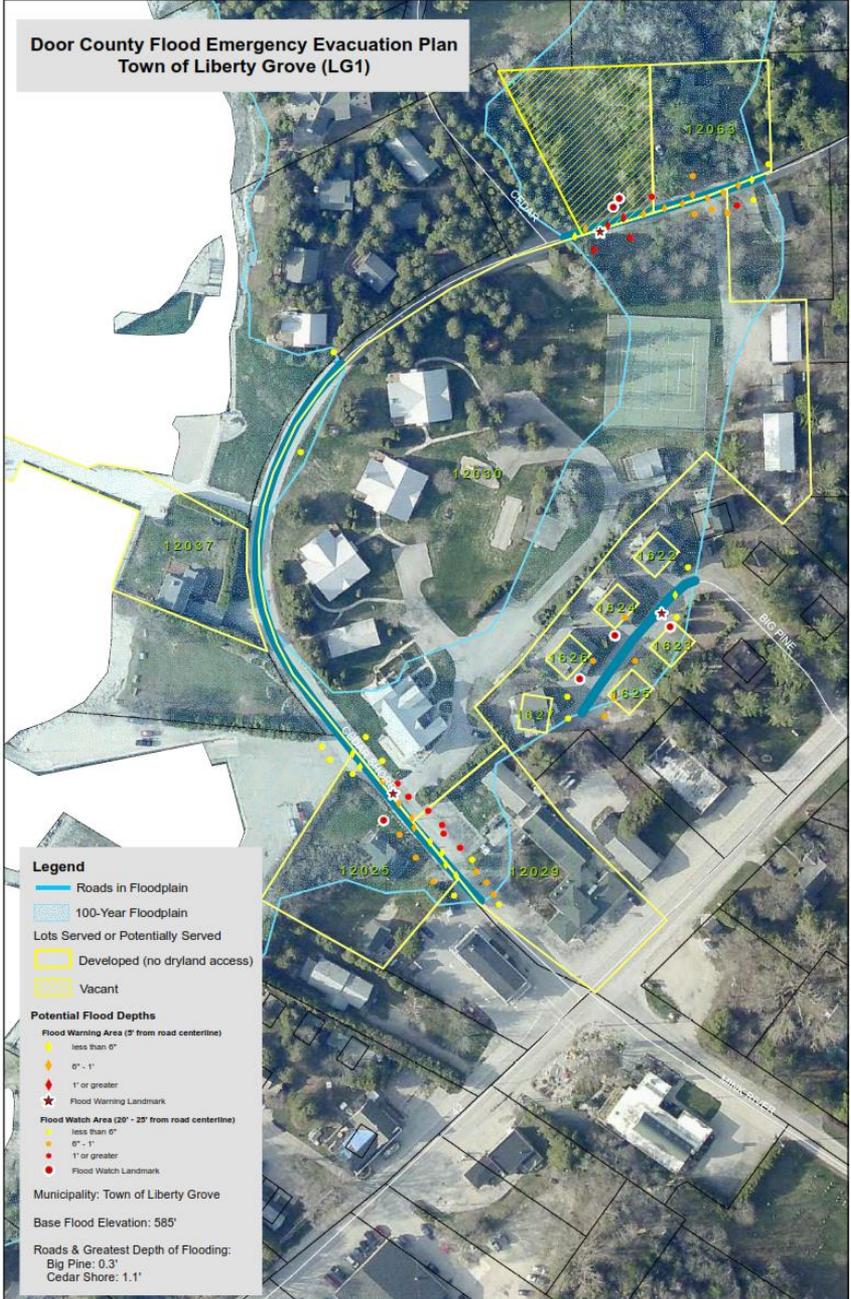
Municipality: Town of Gardner

Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:
N Stevenson Pier (South): 2.2'



**Door County Flood Emergency Evacuation Plan
Town of Liberty Grove (LG1)**



Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

Potential Flood Depths

Flood Warning Area (5' from road centerline)

- less than 0"
- ♦ 0" - 1"
- ♦ 1' or greater
- ★ Flood Warning Landmark

Flood Watch Area (20' - 25' from road centerline)

- less than 0"
- ♦ 0" - 1"
- ♦ 1' or greater
- ★ Flood Watch Landmark

Municipality: Town of Liberty Grove
Base Flood Elevation: 585'
Roads & Greatest Depth of Flooding:
Big Pine: 0.3'
Cedar Shore: 1.1'

**Door County Flood Emergency Evacuation Plan
Town of Liberty Grove (LG2)**

Legend

-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served**
-  Developed (no dryland access)
-  Vacant

Potential Flood Depths

Flood Warning Area (5' from road centerline)

-  less than 6"
-  6" - 1'
-  1' or greater
-  Flood Warning Landmark

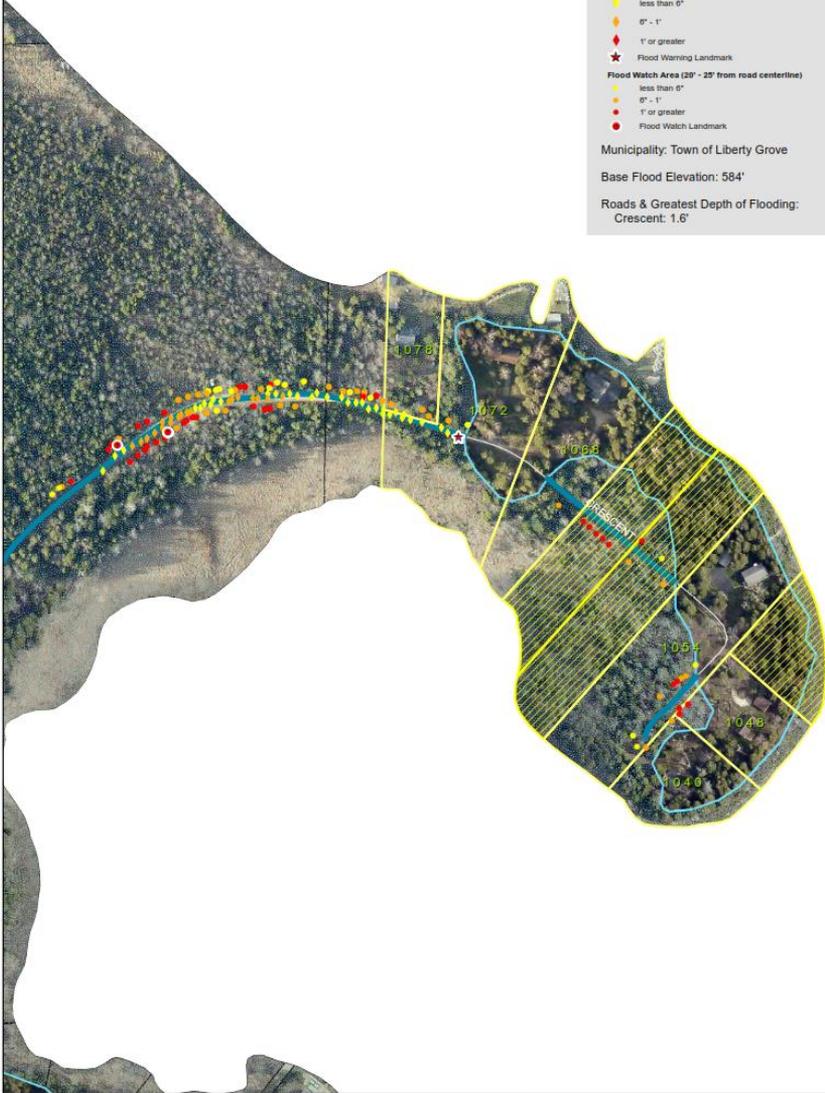
Flood Watch Area (20' - 25' from road centerline)

-  less than 6"
-  6" - 1'
-  1' or greater
-  Flood Watch Landmark

Municipality: Town of Liberty Grove

Base Flood Elevation: 584'

Roads & Greatest Depth of Flooding:
Crescent: 1.6'



Door County Flood Emergency Evacuation Plan Town of Nasewaupée (NP1)

Legend

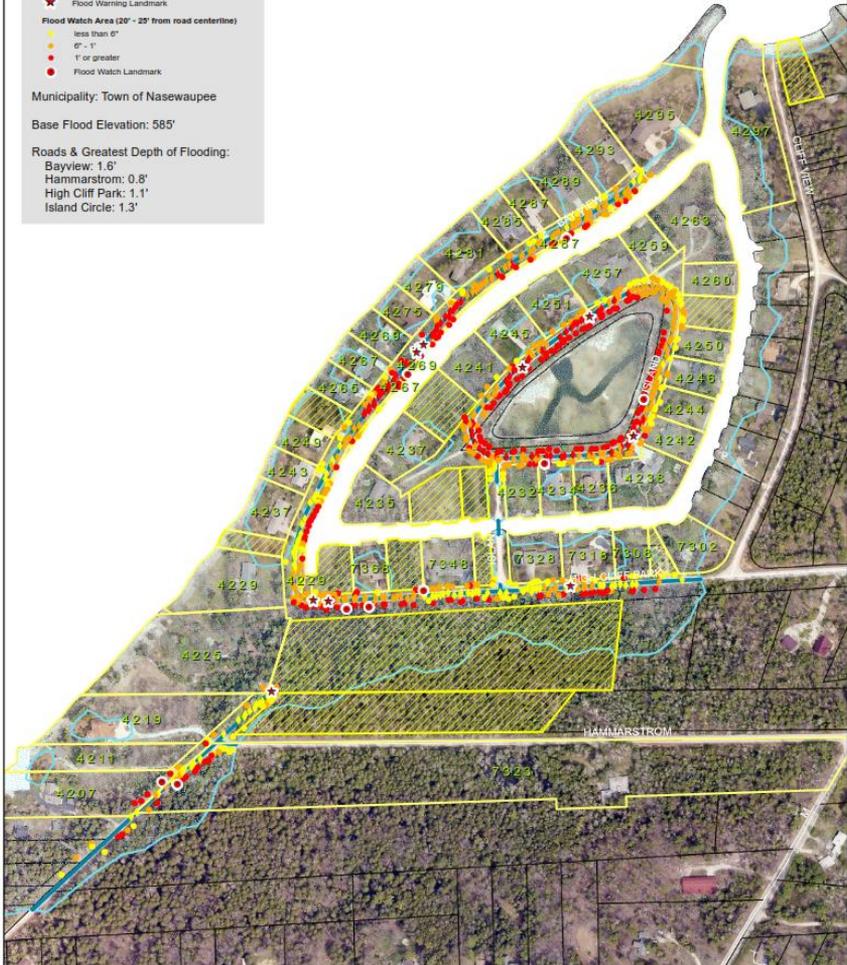
- Roads in Floodplain
 - 100-Year Floodplain
 - Lots Served or Potentially Served
 - Developed (no dryland access)
 - Vacant
- Potential Flood Depths**
- Flood Warning Area (2' from road centerline)
less than 6"
 - 6" - 1'
 - 1' or greater
 - ★ Flood Warning Landmark
- Flood Watch Area (10' - 20' from road centerline)
less than 6"
 - 6" - 1'
 - 1' or greater
 - ★ Flood Watch Landmark

Municipality: Town of Nasewaupée

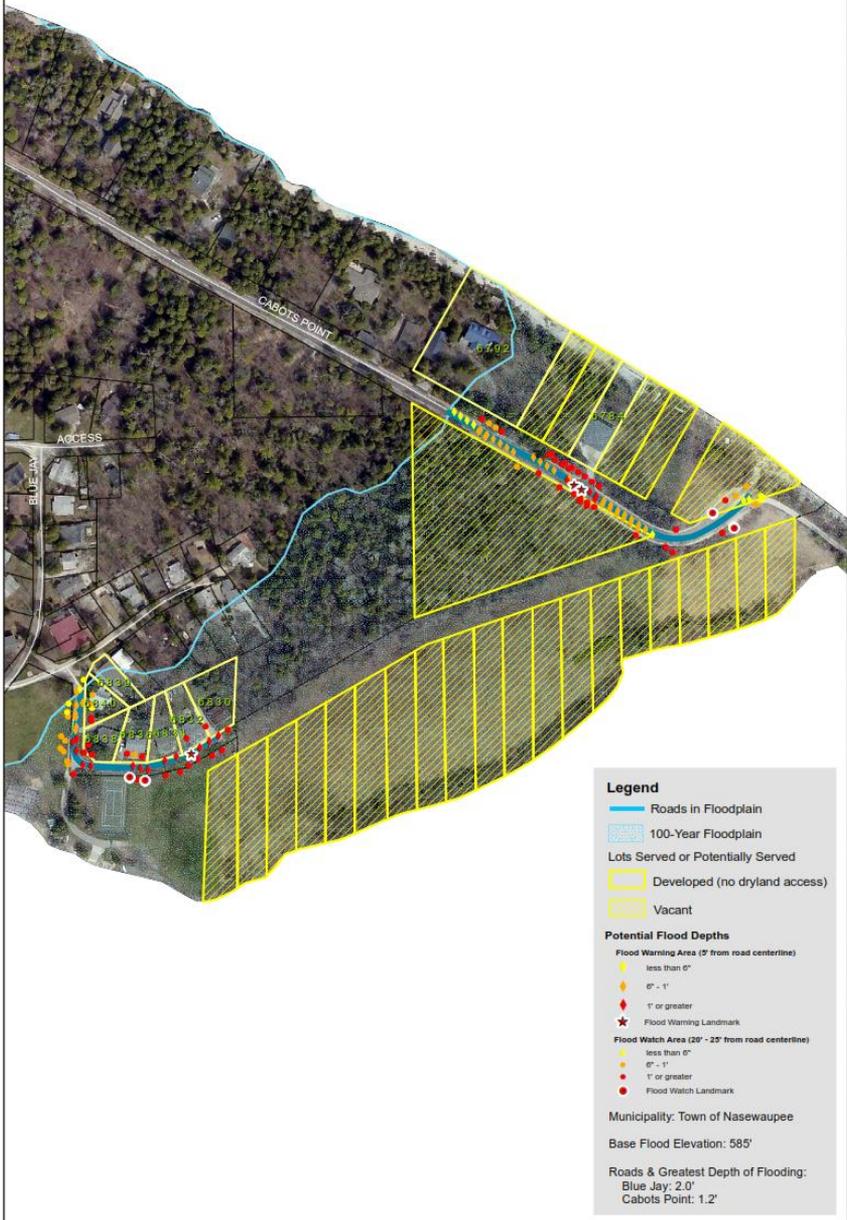
Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:

- Bayview: 1.6'
- Hammarstrom: 0.8'
- High Cliff Park: 1.1'
- Island Circle: 1.3'



**Door County Flood Emergency Evacuation Plan
Town of Nasewaupée (NP2)**



**Door County Flood Emergency Evacuation Plan
Town of Nasewaupée (NP4)**

Legend

-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served**
-  Developed (no dryland access)
-  Vacant

Potential Flood Depths

Flood Warning Area (5' from road centerline)

-  less than 0"
-  0" - 1"
-  1' or greater
-  Flood Warning Landmark

Flood Watch Area (20' - 25' from road centerline)

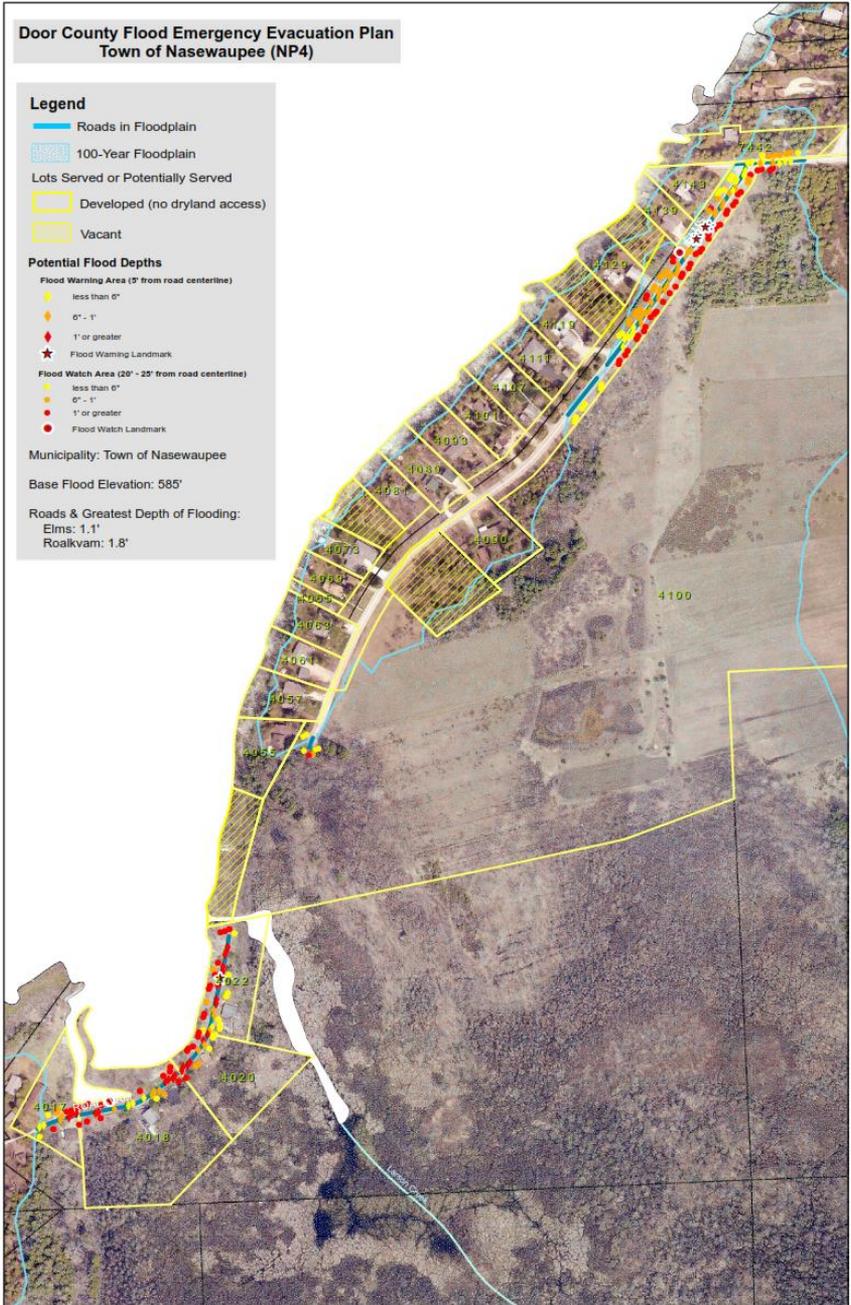
-  less than 0"
-  0" - 1"
-  1' or greater
-  Flood Watch Landmark

Municipality: Town of Nasewaupée

Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:

- Elms: 1.1'
- Roalkvam: 1.8'



**Door County Flood Emergency Evacuation Plan
Town of Nausaupee (NP5)**



Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served
- Developed (no dryland access)
- Vacant

Potential Flood Depths

- Flood Warning Area (2' from road centerline)
- 6" - 1'
- 1' or greater
- ★ Flood Warning Landmark
- ★ Flood Warning Area (25' - 30' from road centerline)
- 6" or greater
- 1' or greater
- Flood Warning Landmark

Municipality: Town of Nausaupee
 Base Flood Elevation: 565'
 Roads & Greatest Depth of Flooding:
 Gilches Gummee: 2.5'

Door County Flood Emergency Evacuation Plan
Town of Nawsaupee (NP6)

Legend

-  Roads in Floodplain
-  100-Year Floodplain
-  Lots Served or Potentially Served
-  Developed (no dry/land access)
-  Vacant

Potential Flood Depths

Flood Warning Area (2' from road centerline)

-  less than 6"
-  6" - 1'
-  1' or greater

Flood Warning Landmarks

-  Flood Warning Landmark

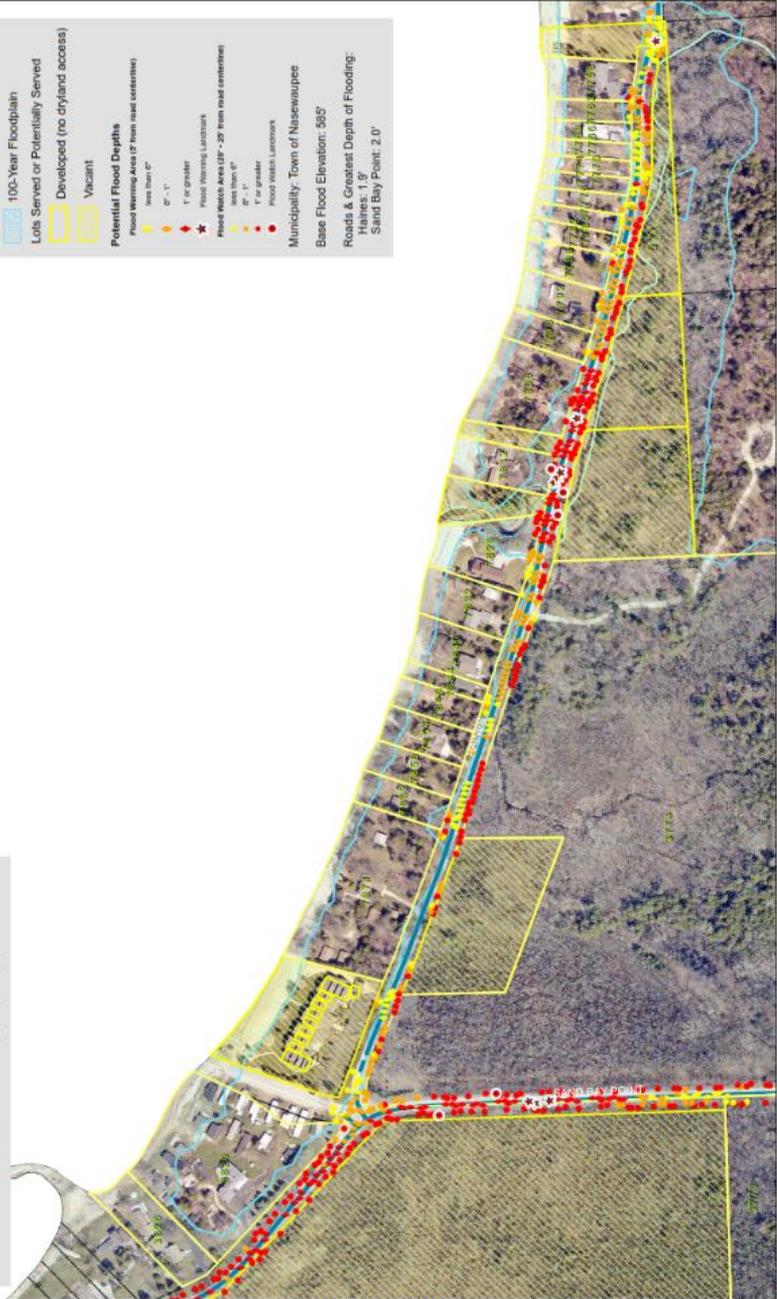
Flood Watch Area (20' - 25' from road centerline)

-  less than 6"
-  6" - 1'
-  1' or greater

Flood Watch Landmarks

-  Flood Watch Landmark

Municipality: Town of Nawsaupee
 Base Flood Elevation: 565'
 Roads & Greatest Depth of Flooding:
 Haires: 1.9'
 Sand Bay Point: 2.0'



Door County Flood Emergency Evacuation Plan Town of Naseweapee (NP7)

Legend

-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served
 -  Developed (no dryland access)
 -  Vacant

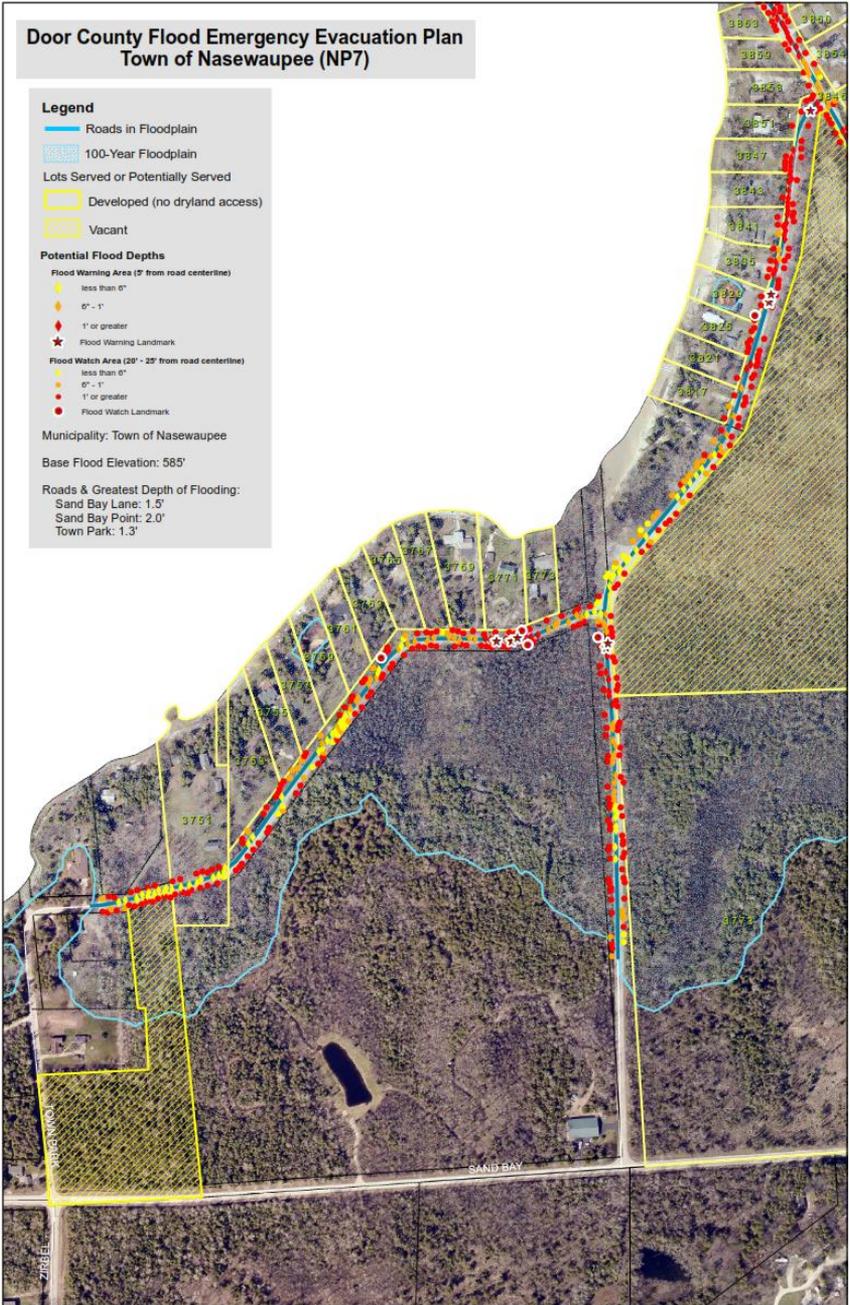
Potential Flood Depths

- Flood Warning Area (15' from road centerline)**
 -  less than 6"
 -  6" - 1'
 -  1' or greater
 -  Flood Warning Landmark
- Flood Watch Area (20' - 25' from road centerline)**
 -  less than 6"
 -  6" - 1'
 -  1' or greater
 -  Flood Watch Landmark

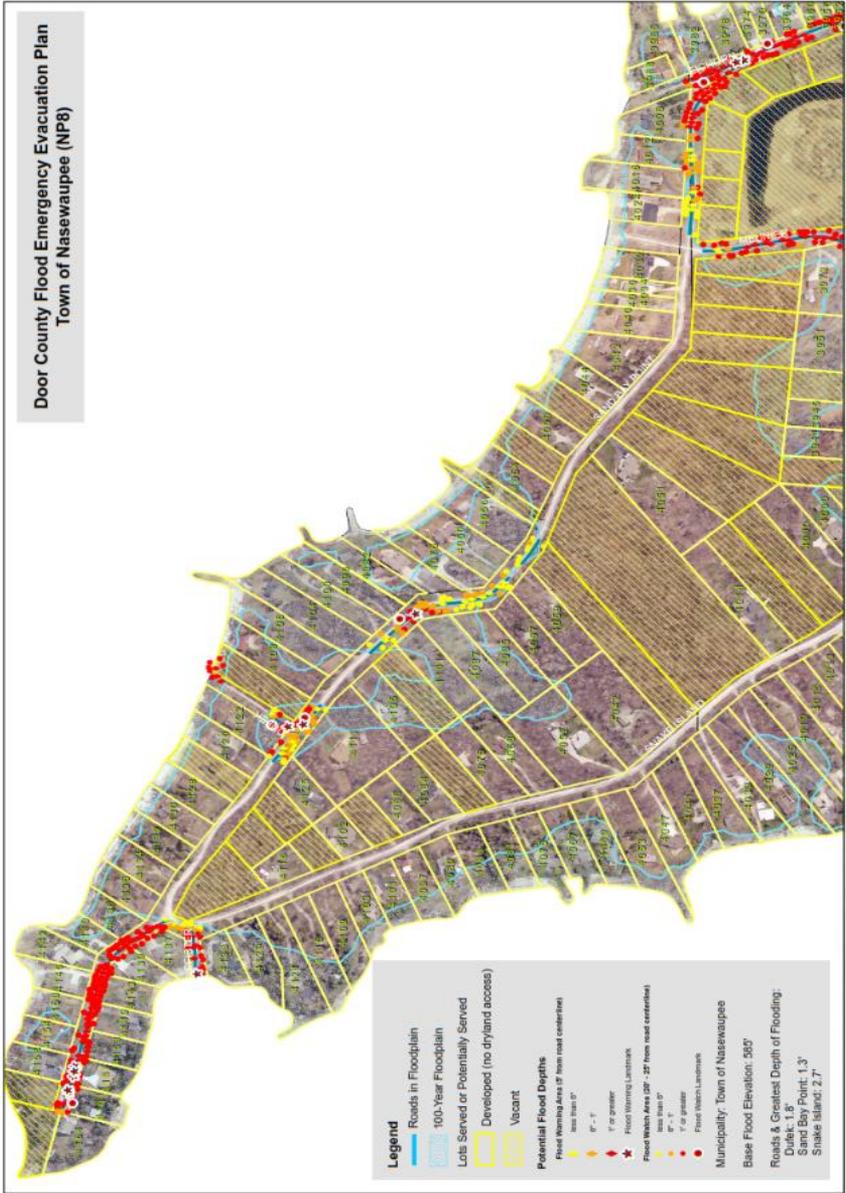
Municipality: Town of Naseweapee

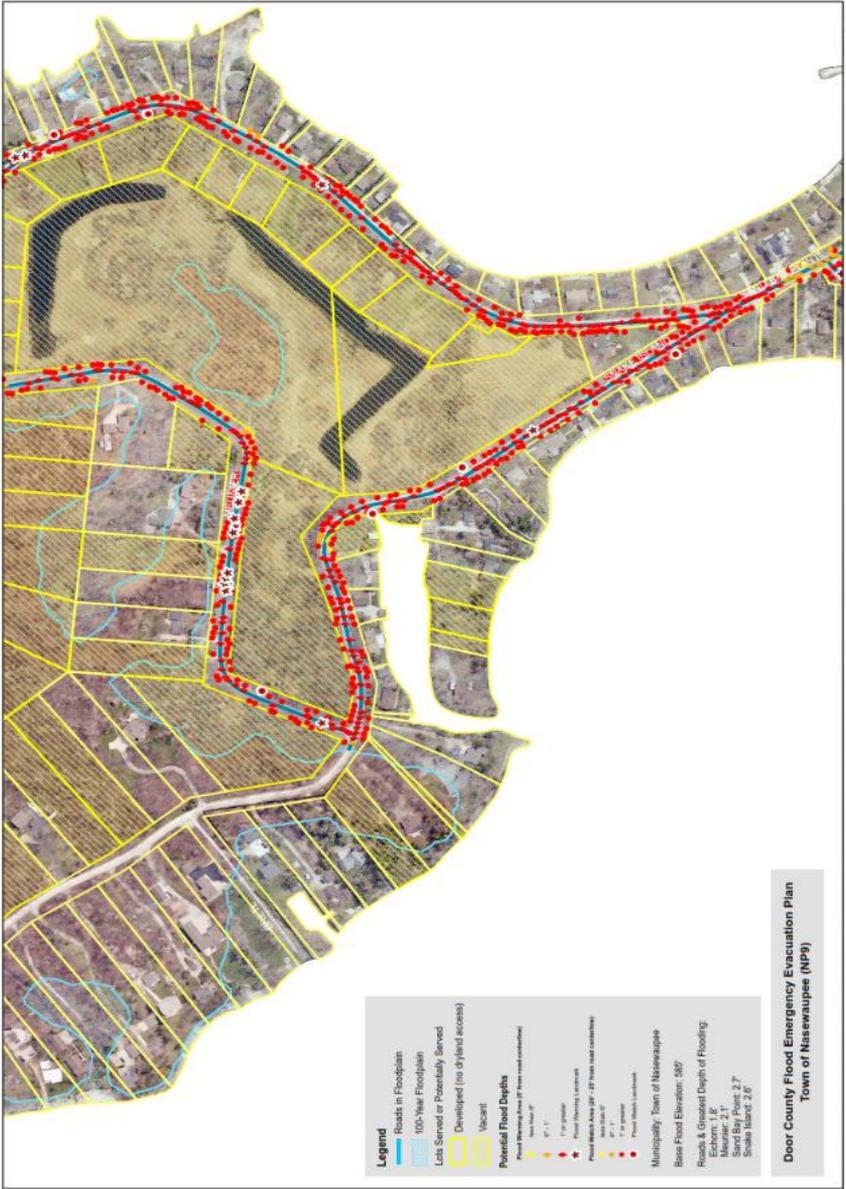
Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:
 Sand Bay Lane: 1.5'
 Sand Bay Point: 2.0'
 Town Park: 1.3'



**Door County Flood Emergency Evacuation Plan
Town of Naseaupee (NP8)**





Door County Flood Emergency Evacuation Plan
 Town of Nausauepe (NPA)

Door County Flood Emergency Evacuation Plan Town of Sevastopol (SV2)

Legend

-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served
-  Developed (no dryland access)
-  Vacant

Potential Flood Depths

- Flood Warning Area (5' from road centerline)**
 -  less than 0'
 -  0' - 1'
 -  1' or greater
 -  Flood Warning Landmark
- Flood Watch Area (20' - 25' from road centerline)**
 -  less than 0'
 -  0' - 1'
 -  1' or greater
 -  Flood Watch Landmark

Municipality: Town of Sevastopol

Base Flood Elevation: 584' - 589'

Roads & Greatest Depth of Flooding:
Glidden: 1.7'



**Door County Flood Emergency Evacuation Plan
Town of Sevastopol (SV)**

Legend

-  Roads in Floodplain
-  100-Year Floodplain

Lots Served or Potentially Served

-  Developed (no dryland access)
-  Vacant

Potential Flood Depths

Flood Warning Area (5' from road centerline)

-  less than 6"
-  6" - 1'
-  1' or greater
-  Flood Warning Landmark

Flood Watch Area (20' - 25' from road centerline)

-  less than 6"
-  6" - 1'
-  1' or greater
-  Flood Watch Landmark

Municipality: Town of Sevastopol

Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:
Little Harbor: 1.6'



Door County Flood Emergency Evacuation Plan Town of Union (UN1)

Legend

-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served
 -  Developed (no dryland access)
 -  Vacant

Potential Flood Depths

Flood Warning Area (5' from road centerline)

-  less than 0'
-  0' - 1'
-  1' or greater
-  Flood Warning Landmark

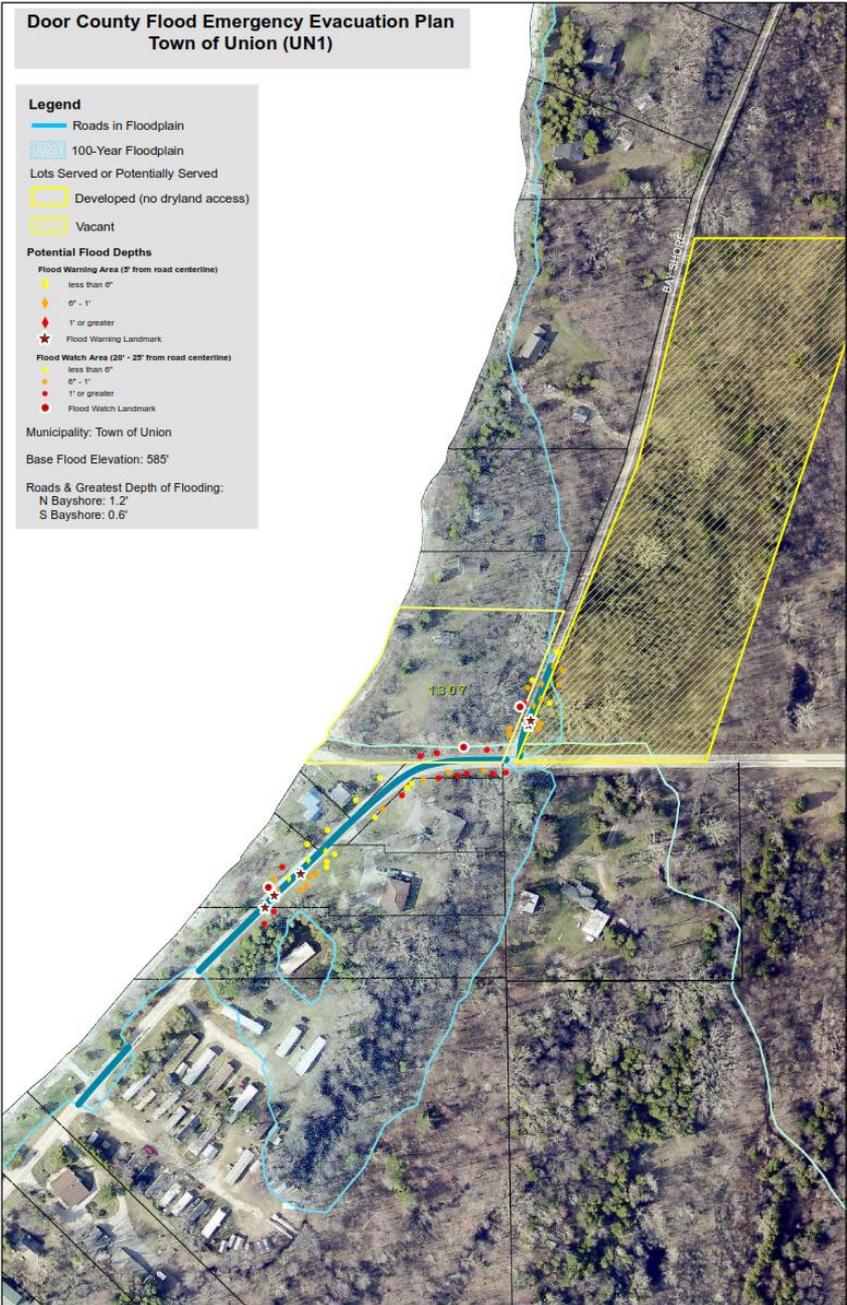
Flood Watch Area (20' - 25' from road centerline)

-  less than 0'
-  0' - 1'
-  1' or greater
-  Flood Watch Landmark

Municipality: Town of Union

Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:
N Bayshore: 1.2'
S Bayshore: 0.6'



**Door County Flood Emergency Evacuation Plan
Town of Union (UN3)**



Door County Flood Emergency Evacuation Plan Village of Egg Harbor (VEH)

Legend

-  Roads in Floodplain
-  100-Year Floodplain
- Lots Served or Potentially Served**
-  Developed (no dryland access)
-  Vacant

Potential Flood Depths

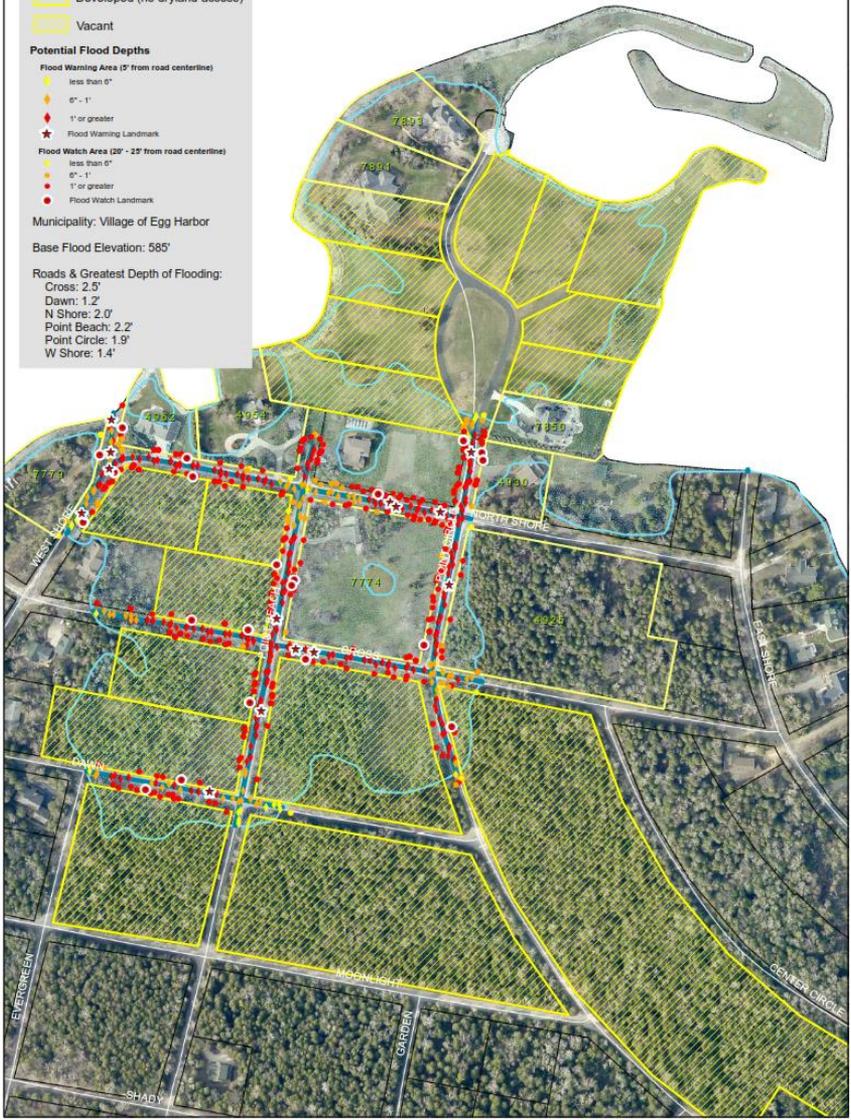
- Flood Warning Area (5' from road centerline)**
-  less than 6"
-  6" - 1'
-  1' or greater
-  Flood Warning Landmark
- Flood Watch Area (20' - 25' from road centerlines)**
-  less than 6"
-  6" - 1'
-  1' or greater
-  Flood Watch Landmark

Municipality: Village of Egg Harbor

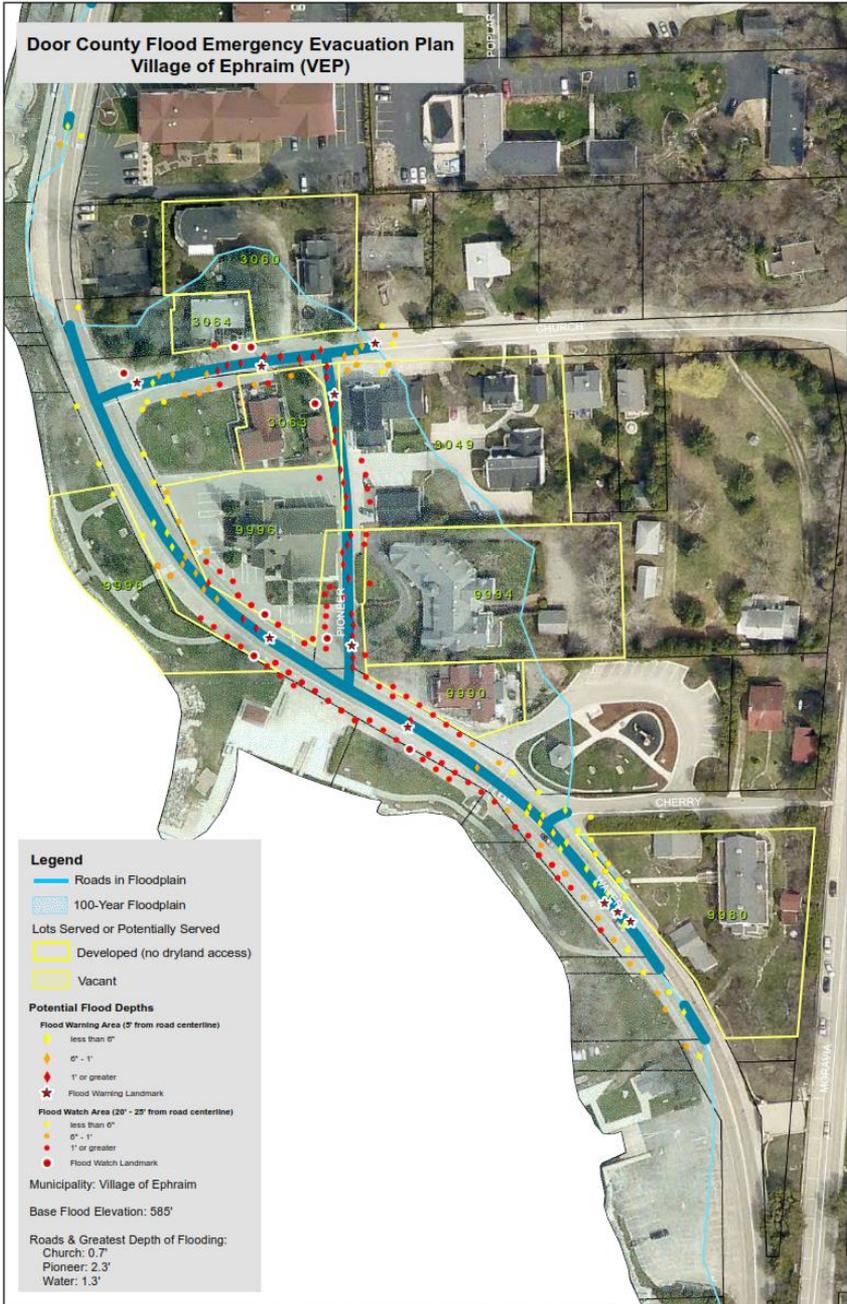
Base Flood Elevation: 585'

Roads & Greatest Depth of Flooding:

- Cross: 2.5'
- Dawn: 1.2'
- N Shore: 2.0'
- Point Beach: 2.2'
- Point Circle: 1.9'
- W Shore: 1.4'



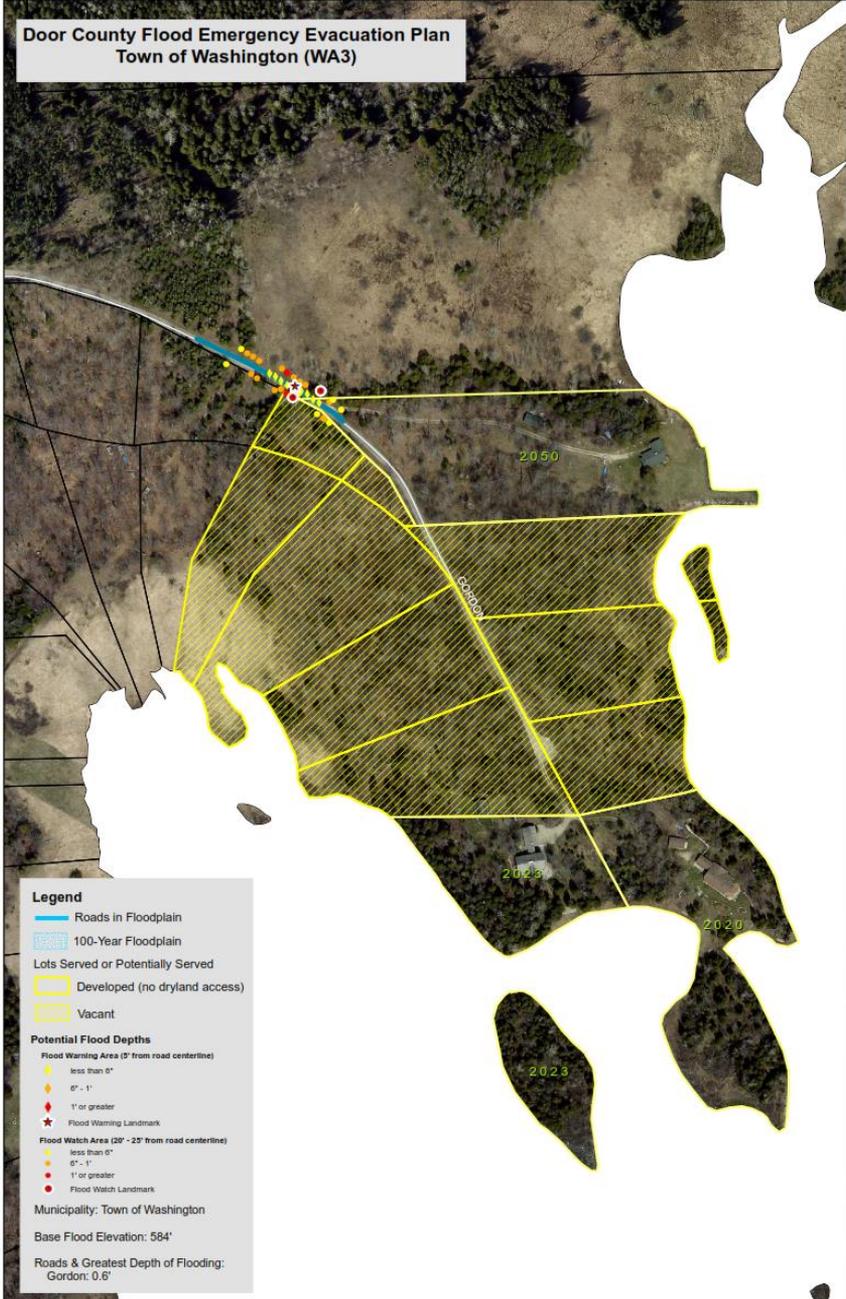
**Door County Flood Emergency Evacuation Plan
Village of Ephraim (VEP)**



**Door County Flood Emergency Evacuation Plan
Town of Washington Island (WA2)**



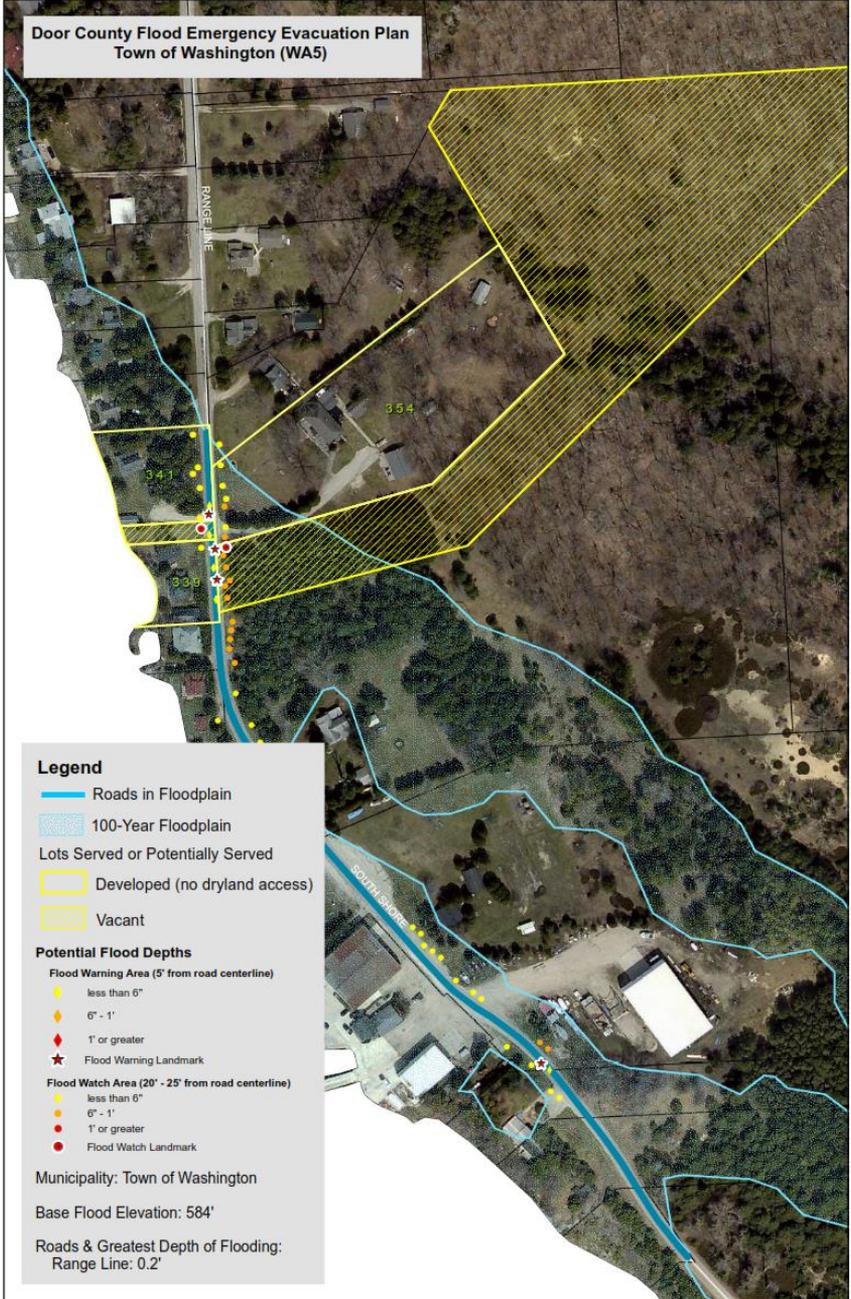
**Door County Flood Emergency Evacuation Plan
Town of Washington (WA3)**



**Door County Flood Emergency Evacuation Plan
Town of Washington (WA4)**



**Door County Flood Emergency Evacuation Plan
Town of Washington (WA5)**



Legend

- Roads in Floodplain
- 100-Year Floodplain
- Lots Served or Potentially Served**
- Developed (no dryland access)
- Vacant

Potential Flood Depths

Flood Warning Area (5' from road centerline)

- less than 6"
- 6" - 1'
- ◆ 1' or greater
- ★ Flood Warning Landmark

Flood Watch Area (20' - 25' from road centerline)

- less than 6"
- 6" - 1'
- 1' or greater
- Flood Watch Landmark

Municipality: Town of Washington

Base Flood Elevation: 584'

Roads & Greatest Depth of Flooding:
Range Line: 0.2'



OPIOID LITIGATION

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

- 1 **WHEREAS**, Opioid misuse and addiction has reached epidemic proportions in the United States; *and*
2
3 **WHEREAS**, Door County ("County") has significant concerns with respect to the ongoing opioid epidemic; and believes the misuse
4 of and addiction to opioids is a serious crisis that affects public health as well as social and economic welfare locally and across the
5 country; *and*
6
7 **WHEREAS**, According to the Centers for Disease Control and Prevention ("CDC"), the societal costs associated with opioid misuse
8 and addiction may, when health care, labor, and criminal justice costs are taken into account, be as high as \$92 billion annually; *and*
9
10 **WHEREAS**, The National Institute for Health ("NIH") has indicated that the aggressive marketing and promotion of certain opioid
11 medications by some in the pharmaceutical industry ... which minimized or misrepresented the risk of opioid addiction and misuse ...
12 considerably amplified the prescription sales and availability of opioids, contributed significantly to the marked growth of opioid misuse and
13 addiction, *and* bears responsibility for the rapid rise of the opioid epidemic; *and*
14
15 **WHEREAS**, Certain of the opioid manufacturers (e.g., Purdue) have faced civil and criminal liability for their actions that relate directly
16 to their role in the rise of the opioid epidemic; *and*
17
18 **WHEREAS**, County is responsible for a multitude of programs and services, all of which require County to expend resources
19 generated through state and federal aid, property tax levy, fees and other permissible revenue sources; *and*
20
21 **WHEREAS**, County suffers from a scarcity of resources (e.g., strict levy limits *and* stagnant or declining state and federal aid) *and*
22 is, the opioid epidemic notwithstanding, challenged to provide these programs and services to citizens, residents and visitors; *and*
23
24 **WHEREAS**, County has, unexpectedly, been (and for the foreseeable future will continue to be) forced to expend significant time
25 and resources in its programs and services related to the worsening opioid epidemic; *and*
26
27 **WHEREAS**, The time and resources that County expends related to the opioid epidemic means that it will have that much less time
28 and resources to expend on other programs and services; *and*
29
30 **WHEREAS**, County has been informed that numerous counties and states across the country have filed or intend to file lawsuits
31 against certain of the opioid manufacturers in an effort to force the persons and entities responsible for the opioid epidemic to assume
32 financial responsibility for the costs associated with addressing, combatting and otherwise dealing with the opioid epidemic; *and*
33
34 **WHEREAS**, County has engaged in discussions with representatives of the law firms of von Briesen & Roper, s.c., Crueger Dickinson
35 LLC and Simmons Hanly Conroy LLC (the "Law Firms") related to the potential for County to pursue certain legal claims against certain
36 opioid manufacturers; *and*
37
38 **WHEREAS**, County has been informed that the Law Firms have the requisite skill, experience and wherewithal to prosecute legal
39 claims against certain of the opioid manufacturers on behalf of public entities seeking to hold them responsible for the opioid epidemic;
40 *and*
41
42 **WHEREAS**, The Law Firms have proposed that County engage the Law Firms to prosecute the aforementioned claims on a
43 contingent fee basis whereby the Law Firms would not be compensated unless County receives a financial benefit as a result of the
44 proposed claims and the Law Firms would advance all claim-related costs and expenses associated with the claims; *and*
45
46 **WHEREAS**, All of the costs and expenses associated with the claims against certain of the opioid manufacturers would be borne by
47 the Law Firms; *and*
48
49 **WHEREAS**, The Law Firms have prepared a proposed engagement letter, which is submitted as part of this Resolution
50 ("Engagement Letter") specifying the terms and conditions under which the Law Firms would provide legal services to County and otherwise
51 consistent with the terms of this Resolution; *and*



DOOR COUNTY

Resolution No. 2017-63

OPIOID LITIGATION

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VUES WOTACHEK | | | |
| WAIT | | | |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Rejected

1st V. Lienau 2nd S. Schals

Yes: ___ No: ___ Exc: ___

Reviewed by:

[Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: Because the law firms to be engaged for this litigation are working on a contingent fee basis, there is no fiscal impact to the County of Door or its annual budget associated with the adoption of this resolution. MEJ

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of October, 2017 by the Door County Board of Supervisors.

[Signature]
JIM M. LAU
County Clerk, Door County

1 **WHEREAS**, County is informed that the Wisconsin Counties Association has engaged in
2 extensive discussions with the Law Firms and has expressed a desire to assist the Law Firms,
3 County and other counties in the prosecution of claims against certain of the opioid manufacturers;
4 and

5 **WHEREAS**, County would participate in the prosecution of the claim(s) contemplated in this
6 Resolution and the Engagement Letter by providing information and materials to the Law Firms
7 and, if and as deemed appropriate, the Wisconsin Counties Association; and

8 **WHEREAS**, County believes it to be in the best interest of County, its citizens, residents,
9 visitors and taxpayers to join with other counties in and outside Wisconsin in pursuit of claims
10 against certain of the opioid manufacturers, consistent with the terms and conditions set forth in the
11 Engagement Letter; and

12 **WHEREAS**, By pursuing the claims against certain of the opioid manufacturers, County is
13 attempting to hold those persons and entities that had a significant role in the creation of the opioid
14 epidemic responsible for the financial costs shouldered by County and other public agencies across
15 the country in dealing with the opioid epidemic.

16 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of Supervisors hereby
17 authorizes the Door County Corporation Counsel to negotiate, and the Door County Administrator
18 to execute, an Engagement Letter and agrees to be bound by same.

19 **BE IT FURTHER RESOLVED**, That Door County shall endeavor to faithfully perform all
20 actions required of County in relation to the claims contemplated herein and in the Engagement
21 Letter and hereby directs all County personnel to reasonably cooperate with and assist the Law
22 Firms in relation thereto.

23 **BE IT FURTHER RESOLVED**, That the County Clerk shall forward a copy of this Resolution,
24 together with the signed Engagement Letter, to the Wisconsin Counties Association, 22 E. Millfin
25 Street, Suite 900, Madison, Wisconsin, 53703.

SUBMITTED BY:
Administrative Committee

[Signature] David Lienau, Chairman
[Signature] Ken Fisher
[Signature] John Neinas
[Signature] Richard Virlee

[Signature] Daniel Austad
[Signature] Joel Gunnlaugsson
[Signature] Kathy Schultz

October 11, 2017

VIA EMAIL

Door County
c/o David Lienau, Board Chair

RE: *Engagement of von Briesen & Roper, s.c., and Crueger Dickinson LLC, Together with Simmons Hanly Conroy LLC, as Counsel in Relation to Claims Against Opioid Manufacturers*

Dear Door County Officials:

The purpose of this letter ("Engagement Letter") is to set out in writing the terms and conditions upon which the law firms of von Briesen & Roper, s.c., and Crueger Dickinson LLC (collectively "Counsel") will provide legal services to Door County ("County") in relation to the investigation and prosecution of certain claims against the following manufacturers and other parties involved with the manufacture of opioid medications: Purdue Pharma L.P., Purdue Pharma Inc., The Purdue Frederick Company, Inc., Teva Pharmaceuticals USA, Inc., Cephalon, Inc., Johnson & Johnson, Janssen Pharmaceuticals, Inc., OrthoMcNeil-Janssen Pharmaceuticals, Inc. n/k/a Janssen Pharmaceuticals, Inc., Janssen Pharmaceutica, Inc. n/k/a Janssen Pharmaceuticals, Inc.; Endo Health Solutions Inc., Endo Pharmaceuticals, Inc., Russell Portenoy, Perry Fine, Scott Fishman and Lynn Webster (collectively "Opioid Manufacturers"). Depending upon the results of initial investigations of the facts and circumstances surrounding the potential claim(s), there may be additional parties sought to be made responsible and/or certain of the aforementioned parties may be removed from the potential claim.

This Engagement Letter shall apply solely and exclusively to the services set forth herein in relation to the investigation and Lawsuit, as defined below. This Engagement Letter does not govern, nor does it apply to, any services of either Counsel unrelated thereto.

SCOPE OF SERVICES

Counsel will work with County in the collection of information necessary to form a good faith basis for filing a claim against the Opioid Manufacturers. County hereby authorizes Counsel to file a lawsuit against one or all of the Opioid Manufacturers ("Lawsuit") upon the terms and conditions set forth herein.

RESPONSIBILITIES

Counsel will prosecute the Lawsuit with diligence and keep County reasonably informed of progress and developments, and respond to County's inquiries. County understands and agrees that Counsel, on behalf of County, will engage the services of the nationally-recognized law firm Simmons Hanly Conroy LLC, which has demonstrated experience prosecuting claims against Opioid Manufacturers ("National Law Firm") and which, in addition to Crueger Dickinson LLC, will serve as counsel of record for County in relation to the Lawsuit. County understands and agrees that all fees paid to Counsel and National Law Firm shall be as set forth in this Engagement Letter. County shall not be responsible for any fees and expenses of National Law Firm beyond the fees and expenses for which County has agreed to be responsible as set forth herein. County agrees to cooperate with Counsel and National Law Firm in the gathering of information necessary to investigate and prosecute the Lawsuit. County further understands and agrees that the law firm of von Briesen & Roper, s.c., shall

not be identified on any pleading as counsel of record for County in relation to the Lawsuit, but shall be available to assist County and Counsel and National Law Firm in relation to the Lawsuit.

The following additional terms apply to the relationship between County, Counsel and National Law Firm:

- A. von Briesen & Roper, s.c., and Crueger Dickinson LLC shall remain sufficiently aware of the performance of one another and the performance of National Law Firm to ascertain if each firm's handling of the Lawsuit conforms to the Rules of Professional Conduct. Both von Briesen & Roper, s.c., and Crueger Dickinson LLC shall be available to County regarding any concerns on the part of County relating to the performance of Counsel and/or National Law Firm. Counsel shall at all times remain ethically and financially responsible to the County for the services of Counsel and National Law Firm set forth herein.
- B. As set forth below, County's responsibility for attorney fees and expenses is contingent upon the successful outcome of the Lawsuit, as further defined below. Counsel and National Law Firm have agreed in writing as to the appropriate split of attorney fees and expenses upon the engagement of National Law Firm. Specifically, in the event of a Recovery (as defined below), the attorney fees will be split between the law firms as follows:

| <u>Firm Name</u> | <u>Percentage of Fees if Successful</u> |
|---------------------------|---|
| von Briesen & Roper, s.c. | 10% |
| Crueger Dickinson LLC | 45% |
| Simmons Hanly Conroy LLC | 45% |

The split of attorneys' fees between Counsel and National Law Firm may be subject to change. In the event of such an amendment, the County will be notified in writing of that amendment.

- C. Counsel and County understand and agree that Counsel and National Law Firm will all be considered attorneys for County. As such, each and all of Counsel and National Law Firm will adhere to the Rules of Professional Responsibility governing the relationship between attorney and client.

ACTUAL AND POTENTIAL CONFLICTS OF INTEREST AND WAIVER OF CONFLICT

As County is aware, Counsel and National Law Firm contemplate entering into the same arrangement as that set forth in this Engagement Letter with other counties and municipalities in Wisconsin and elsewhere. Counsel and National Law Firm believe that the goals and objectives of County are aligned with the goals and objectives of all other counties and municipalities with respect to the Lawsuit. Counsel and National Law Firm do not believe that to achieve the goals of the Lawsuit, either County or another county or municipality must take a position that is adverse to the interests of the other. However, to the extent any issue may arise in this matter about which County disagrees with another county or municipality, and one of you may wish to pursue a course that benefits one but is detrimental to the interest of the other, we cannot advise County or assist County or any other county or municipality in pursuing such a course. That is to say, Counsel and National

Law Firm cannot advocate for County's individual interests at the expense of the other counties or municipalities that Counsel and National Law Firm represent in a Lawsuit. Counsel and National Law Firm do not believe that this poses a problem because County's interests are currently aligned with the other counties and municipalities that are or may be in the Lawsuit. Counsel and National Law Firm are confident that their representation of County will not be limited in this matter by representation of any other county or municipality, but County should consider these consequences of joint representation in deciding whether to waive this conflict.

In addition to the material limitation discussed above, there are other consequences for County in agreeing to joint representation. Because each county or municipality would be a client of Counsel and National Law Firm, Counsel and National Law Firm owe equal duties of loyalty and communication to each client. As such, Counsel and National Law Firm must share all relevant information with all counties and municipalities who are clients in relation to the Lawsuit and Counsel and National Law Firm cannot, at the request of one county or municipality, withhold relevant information from the other client. That is to say, Counsel and National Law Firm cannot keep secrets about this matter among the counties and municipalities who are clients of Counsel and National Law Firm with respect to the Lawsuit. Also, lawyers normally cannot be forced to divulge information about communications with their clients because it is protected by the attorney-client privilege. However, because County would be a joint client in the same matter with other counties and municipalities, it is likely that were there to be a future legal dispute between County and other counties or municipalities that engage Counsel and National Law Firm about this matter, the attorney-client privilege would not apply, and each would not be able to invoke the privilege against the claims of the other.

Further, while County's position is in harmony with other counties and municipalities presently, and the conflict discussed above is waivable, facts and circumstances may change. For example, County may change its mind and wish to pursue a course that is adverse to the interests of another county or municipality and the conflict may become unwaivable. In that case, depending upon the circumstances, Counsel and National Law Firm may have to withdraw from representing either County or another county or municipality and County would have to bear the expense, if County chooses, of hiring new lawyers who would have to get up to speed on the matter.

County is not required to agree to waive this conflict, and County may, after considering the risks involved in joint representation, decline to sign this Engagement Letter. By signing this Engagement Letter, County is signifying its consent to waiving the conflict of interest discussed herein.

Other than the facts and circumstances related to the joint representation of numerous counties and municipalities, Counsel and National Law Firm are unaware of any facts or circumstances that would prohibit Counsel and/or National Law Firm from providing the services set forth in this Engagement Letter. However, it is important to note that the law firm of von Briesen & Roper, s.c., is a relatively large law firm based in Wisconsin and represents many companies and individuals. It is possible that some present and future clients of von Briesen & Roper, s.c., will have business relationships and potential or actual disputes with County. von Briesen & Roper, s.c., will not knowingly represent clients in matters that are actually adverse to the interests of County without County's permission and informed consent. von Briesen & Roper, s.c., respectfully requests that County consent, on a case by case basis, to von Briesen & Roper, s.c.'s representation of other clients whose interests are, or maybe adverse to, the interests of County in circumstances where County has selected other counsel and where von Briesen & Roper, s.c., has requested a written conflict waiver from County after being advised of the circumstances of the potential or actual conflict and County has provided informed consent.

FEEES FOR LEGAL SERVICES AND RESPONSIBILITY FOR EXPENSES

A. Calculation of Contingent Fee

There is no fee for the services provided herein unless a monetary recovery acceptable to County is obtained by Counsel and National Law Firm in favor of County, whether by suit, settlement, or otherwise ("Recovery"). County understands and agrees that a Recovery may occur in any number of different fashions such as final judgment in the Lawsuit, settlement of the Lawsuit, or appropriation to County following a nationwide settlement or extinguishing of claims in lawsuits and matters similar to the Lawsuit. Counsel and National Law Firm agree to advance all costs and expenses of Counsel, National Law Firm and the Lawsuit associated with investigating and prosecuting the Lawsuit provided, however, that the costs and expenses associated with County cooperating with Counsel and National Law Firm in conjunction with the Lawsuit and otherwise performing its responsibilities under this Engagement Letter are the responsibility of County. In consideration of the legal services to be rendered by Counsel and National Law Firm, the contingent attorneys' fees for the services set forth in this Engagement Letter shall be a gross fee of 25% of the Recovery, which sum shall be divided among Counsel and National Law Firm as set forth in the above chart.

Upon the application of the applicable fee percentage to the gross Recovery, and that dollar amount set aside as attorneys' fees to Counsel and National Law Firm, the amount remaining shall first be reduced by the costs and disbursements that have been advanced by Counsel and National Law Firm, and that amount shall be remitted to Counsel and National Law Firm. By way of example only, if the gross amount of the Recovery is \$1,000,000.00, and costs and disbursements are \$100,000.00, then the fee to Counsel and National Law Firm shall be \$250,000, the costs amount of \$100,000 shall be deducted from the balance of \$750,000.00, and the net balance owed to County shall be \$650,000. The costs and disbursements which may be deducted from a Recovery include, but are not limited to, the following, without limitation: court fees, process server fees, transcript fees, expert witness fees and expenses, courier service fees, appellate printing fees, necessary travel expenses of attorneys to attend depositions, interview witnesses, attend meetings related to the scope of this Engagement Letter and the like, and other appropriate matter related out-of-pocket expenses. In the event that any Recovery results in a monetary payment to County that is less than the amount of the costs incurred and/or disbursements made by Counsel and National Law Firm, County shall not be required to pay Counsel and National Law Firm any more than the sum of the full Recovery.

B. Nature of Contingent Fee

No monies shall be paid to Counsel or National Law Firm for any work performed, costs incurred or disbursements made by Counsel or National Law Firm in the event no Recovery to County has been obtained. In the event of a loss at trial due to an adverse jury verdict or a dismissal of the Lawsuit by the court, no monies shall be paid to Counsel or National Law Firm for any work performed, costs incurred or disbursements made by Counsel or National Law Firm. In such an event, neither party shall have any further rights against the other.

C. Disbursement of Recovery Proceeds to County

The proceeds of any Recovery on County's behalf under the terms of this Engagement Letter shall be disbursed to County as soon as reasonably practicable after receipt by Counsel and National Law Firm. At the time of disbursement of any proceeds from a Recovery, County will be provided with a detailed disbursement sheet reflecting the method by which attorney's fees have been calculated and the expenses of litigation that are due to Counsel and National Law Firm from such proceeds. Counsel and National Law Firm are authorized to retain out of any moneys that may come into their

hands by reason of their representation of County the fees, costs, expenses and disbursements to which they are entitled as determined in this Engagement Letter.

TERMINATION OF REPRESENTATION

This Engagement Letter shall cover the period from the date first indicated below until the termination of the legal services rendered hereunder, unless earlier terminated as provided herein. This Engagement Letter may be terminated by County at any time, and in the event of such termination, neither party shall have any further rights against the other, except that in the event of a Recovery by County against the Opioid Manufacturers subsequent to termination, Counsel and National Law Firm shall have a statutory lien on any such recovery as provided by applicable law and further maintain rights in the nature of *quantum meruit* to recover fees, costs and expenses reasonably allocable to their work prior to termination. Counsel and National Law Firm may withdraw as County's attorneys at any time for the following reasons:

- A. If Counsel and National Law Firm determine, in their sole discretion, that County's claim lacks merit or that it is not worthwhile to pursue the Lawsuit further; or
- B. For Good Cause. For purposes of this Paragraph, Good Cause may include County's failure to honor the terms of the Engagement Letter, County's failure to follow Counsel or National Law Firm's advice on a material matter, or any fact or circumstance that would, in the view of Counsel or National Law Firm, impair an effective attorney-client relationship or would render continuing representation unlawful or unethical. If terminated for Good Cause, County will take all steps necessary to free Counsel and National Law Firm of any obligation to perform further, including the execution of any documents (including forms for substitution of counsel) necessary to complete withdrawal provided, however, that Counsel and National Law Firm shall have a statutory lien on any Recovery as provided by applicable law and further maintain rights in the nature of *quantum meruit* to recover fees, costs and expenses reasonably allocable to their work prior to termination.

SETTLEMENT

County has the authority to accept or reject any final settlement amount after receiving the advice of Counsel and National Law Firm. County understands settlements are a "compromise" of its claim(s), and that Counsel and National Law Firm's fee, as set forth above, applies to settlements also. For example, if a settlement is reached, and includes future or structured payments, Counsel and National Law Firm's fee shall include its contingent portion of those future or structured payments.

NO GUARANTEE OF RECOVERY

County understands and acknowledges that dispute resolution through litigation often takes years to achieve. County understands and acknowledges that there is no guarantee or assurances of any kind regarding the likelihood of success of the Lawsuit, but that Counsel and National Law Firm will use their skill, diligence, and experience to diligently pursue the Lawsuit.

LIMITED LIABILITY

von Briesen & Roper, s.c., and Crueger Dickinson LLC are limited liability entities under Wisconsin law. This means that if Counsel fails to perform duties in the representation of County and that failure causes County damages, the firms comprising Counsel and the shareholder(s) or principals directly involved in the representation may be responsible to County for those damages, but the

firm's other shareholders or principals will not be personally responsible. Counsel's professional liability insurance exceeds the minimum amounts required by the Wisconsin Supreme Court for limited liability entities of similar size.

COMMUNICATION BY E-MAIL

Counsel and National Law Firm primarily communicate with their clients via unencrypted internet e-mail, and this will be the way in which communications occur with County. While unencrypted e-mail is convenient and fast, there is risk of interception, not only within internal networks and the systems used by internet service providers, but elsewhere on the internet and in the systems of our clients and their internet service providers.

FILE RETENTION AND DESTRUCTION

In accordance with Counsel and National Law Firm's records retention policy, most paper and electronic records maintained are subject to a 10-year retention period from the last matter activity date or whatever date deemed appropriate. Extended retention periods may apply to certain types of matters or pursuant to County's specific directives.

After the expiration of the applicable retention period, Counsel and National Law Firm will destroy records without further notice to County, unless County otherwise notifies in writing.

MISCELLANEOUS

This Engagement Letter shall be governed by and construed in accordance with the laws of the State of Wisconsin, without regard to conflicts of law rules. In the event of any dispute arising out of the terms of this Engagement Letter, venue for any such dispute shall be exclusively designated in the State of Wisconsin Circuit Court for Milwaukee County, Wisconsin, or in the United States District Court for the Eastern District of Wisconsin.

It is expressly agreed that this Engagement Letter represents the entire agreement of the parties, that all previous understandings are merged in this Engagement Letter, and that no modification of this Engagement Letter shall be valid unless written and executed by all parties.

It is expressly agreed that if any term or provision of this Engagement Letter, or the application thereof to any person or circumstance, shall be held invalid or unenforceable to any extent, the remainder of this Engagement Letter, or the application of such term or provision to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby; and every other term and provision of this Engagement Letter shall be valid and shall be enforced to the fullest extent permitted by law.

The parties acknowledge that they have carefully read and fully understand all of the provisions of this Engagement Letter, and that they have the capacity to enter into this Engagement Letter. Each party and the person signing on behalf of each party, represents that the person signing this Engagement Letter has the authority to execute this document and thereby bind the party hereto on whose behalf the person is signing. Specifically, County acknowledges that it is bound by this Engagement Letter, has satisfied all conditions precedent to execution of this Engagement Letter and will execute all the necessary documents that may be required by its governing statutes and/or code.

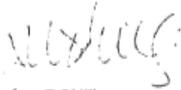
CONCLUSION

Counsel and National Law Firm are pleased to have this opportunity to be of service to County. If at any time during the course of representation you have any questions or comments about our services

or any aspect of how we provide services, please don't hesitate to call one or all of the individuals listed below.

Very truly yours,

von BRIESEN & ROPER, s.c.



Andrew T. Phillips

CRUEGER DICKINSON LLC



Erin K. Dickinson

SIMONS HANLY CONROY LLC (Acknowledged)

Paul J. Hanly, Jr.

DOOR COUNTY agrees to retain the services of Counsel and National Law Firm all upon the terms and conditions specified above.

By: 
Ken Pabich

Date: 10-24-2017

Title: Door County Administrator

cc: Corporation Counsel



DOOR COUNTY

Resolution No. 2017-64

**IN OPPOSITION TO THE ELIMINATION
OF THE J-1 VISA PROGRAM**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEENAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VLIES WOTACHEK | | | |
| WALT | | | |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st Schoout Deleted

2nd Sohns

Yes: _____ No: _____ Exc: _____

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no fiscal impact to County of Door or its annual budget associated with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of October, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, The J-1 visa program has a long track record of success,
2 providing an enriching exchange experience to a diverse pool of college
3 and university students from across the globe and;

4
5 **WHEREAS**, The program also plays an important role for local
6 communities across the United States and;

7
8 **WHEREAS**, Many businesses in Door County are dependent on the
9 program to meet their seasonal labor needs and;

10
11 **WHEREAS**, Many businesses in Door County already have a difficult time
12 filling positions and;

13
14 **WHEREAS**, An estimated 440 students lived and worked in Door
15 County this year, and;

16
17 **WHEREAS**, Potential economic losses including reduction in hours,
18 salaries, potential close of businesses and loss of tourism revenue could
19 result from the elimination of the program and;

20
21 **WHEREAS**, The program benefits local businesses and adds economic
22 and cultural value to Door County.

23
24 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
25 of Supervisors opposes the elimination or any reduction of the J-1 visa
26 program.

27
28 **BE IT FURTHER RESOLVED**, That the County Clerk is hereby directed
29 to transmit a copy of this Resolution to the Governor of the State of
30 Wisconsin, to all State legislators representing Door County constituents,
31 to all Federal legislators representing Door County constituents, to
32 Honorable Paul D. Ryan, Speaker, U.S. House of Representatives, to the
33 Wisconsin Counties Association and to all Wisconsin Counties.

SUBMITTED BY: LEGISLATIVE COMMITTEE

[Signature] Susan Kohout, Chairman
[Signature] David Enigl
[Signature] Helen Bacon
[Signature] Steve Sohns
[Signature] Roy Englebert



DOOR COUNTY

Resolution No. 2017-65

TRANSFER OF NON-BUDGETED FUNDS TO ESTABLISH RESERVES FOR EMS (WASHINGTON ISLAND), DOOR COUNTY SIMULCAST PROGRAMMING, EGG HARBOR TOWER EQUIPMENT, AND TS STORAGE EQUIPMENT

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | | | X |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | | | X |
| SOHNS | X | | |
| VIHLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 19 | 0 | 2 |

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, In accordance with Section 65.90(5)(a) Wisconsin Statutes and
2 Rules of Order #19 the amounts of the various appropriations and the purposes
3 for such appropriations stated in a budget may not be changed unless authorized
4 by a vote of two-thirds of the entire membership of the Door County Board of
5 Supervisors; and

6 WHEREAS, At the end of each quarter, the Door County Finance Committee,
7 according to policy, reviews the upper and lower limit percentages of the
8 unassigned fund balance. At the October 17, 2017 regular Finance Committee
9 meeting it was noted that the unassigned fund balance was at 23.86% and well
10 above the established upper limit of 15%; and

11 WHEREAS, The Finance Committee noted that there were several needed
12 projects whereby funds could be set aside as placeholders or start-up funds.
13 These would be set up as committed reserves in Door County's financials. As
14 start-up or placeholders, the reserved funds could be added to in subsequent
15 budget years. This pre-funding would ease or could eliminate a spike within the
16 budget year in which the projects would be instituted. Full County Board approval
17 for any of these projects would be needed before any project begins and monies
18 are expended; and

19 WHEREAS, The Finance Committee is recommending that an amount not to
20 exceed \$1,250,000 be transferred from the unassigned fund balance 100.33101
21 to the specific committed reserve accounts as follows:

- 22 \$500,000 EMS (Washington Island)
- 23 \$350,000 Simulcast Programming
- 24 \$300,000 Egg Harbor Tower Equipment
- 25 \$100,000 Balance of TS Storage Equipment

26 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of
27 Supervisors does hereby approve an amount not to exceed \$1,250,000 be
28 transferred from the unassigned fund balance 100.33101 to the specific committed
29 reserve accounts as follows:

- 30 \$500,000 EMS (Washington Island)
- 31 \$350,000 Simulcast Programming
- 32 \$300,000 Egg Harbor Tower Equipment
- 33 \$100,000 Balance of TS Storage Equipment

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted Defeated

1st *Schultz* 2nd *Fisher*

Yes: 19 No: 0 Exc: 2

Reviewed by: *[Signature]* Corp. Counsel

Reviewed by: *[Signature]* Administrator

FISCAL IMPACT: If this resolution is adopted, the available Unassigned Fund Balance would decrease by \$1,250,000.00 from \$12,839,774.90 to \$11,589,774.90; this new balance is equal to 21.54% of 2017 budgeted expenditures for the general fund plus all other funds requiring tax levy. MEJ

Certification: JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of October, 2017 by the Door County Board of Supervisors.

[Signature]
Jim M. Lau
County Clerk, Door County

SUBMITTED BY: Finance Committee

[Signature] Kathy Schultz, Chairman
[Signature] Ken Fisher
[Signature] David Englebert
[Signature] Susan Kohout
[Signature] Roy Englebert
[Signature] Mark Moeller
 David Enig



Resolution No. 2017-66
New Position Requests for 2018
(Increase of Hours, Reclassifications, New Positions)

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | | X | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | | X | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | | | X |
| KOHOUT | X | | |
| LIEHAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | | X | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | | | X |
| SOHNS | | X | |
| VIRLEE | | X | |
| VLIES WOTACHEK | X | | |
| WALT | X | | |
| | 14 | 5 | 2 |

1 WHEREAS, The process requires that a Joint Meeting be held with the Finance and
 2 Administrative Committee to review and recommend action by the County Board on all increase of
 3 hours; reclassifications and new regular or part time position requests; and

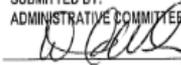
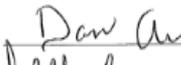
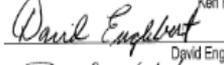
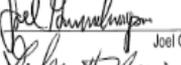
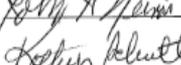
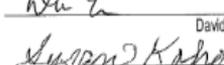
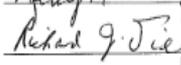
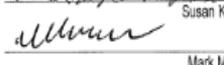
4 WHEREAS, The Committees met, conferred with department heads, oversight committee
 5 chairpersons, Human Resources Director, and County Administrator, considered the personnel
 6 requests made and submits the following recommendation to the County Board:
 7

8 The following personnel requests are recommended for approval:
 9 **Please reference Addendum A for details

10 NOW, THEREFORE, BE IT RESOLVED, that the Door County Board of Supervisors does
 11 hereby approve the above action on the increase of hours, and new positions detailed above.
 12
 13

FISCAL IMPACT: \$ (SEE ATTACHMENT)

SUBMITTED BY:
 ADMINISTRATIVE COMMITTEE & FINANCE COMMITTEE

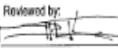
| | |
|--|--|
|  David Lienau, Administrative Committee Chair |  Kathy Schultz, Finance Committee Chair |
|  Ken Fisher |  Ken Fisher |
|  Dan Austad |  David Englebert |
|  Joel Gunnlaugsson |  Roy Englebert |
|  John Neinas |  David Enigl |
|  Kathy Schultz |  Susan Kohout |
|  Richard Virlee |  Mark Moeller |

BOARD ACTION
 Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 Defeated

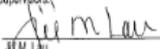
1st: Fisher
 2nd: Sohns

Yes: 4 No: 5 Exc: 2

Reviewed by:  Corp. Counsel
 Reviewed by:  Administrator

FISCAL IMPACT:
 See Attached. MEJ

Certification:
 I, Jill M. Law, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of October, 2017 by the Door County Board of Supervisors.


 Jill M. Law
 County Clerk, Door County

| 2018 New Positions, Reclassification and Change of Hours - Summary Effect on 2018 Budget | | | | | | | | | |
|--|---|--|---|--------------------|---|--|---|--|---|
| Department | Positions | Current Budget or Contract Amount or Other Net Revenue | Proposed Budget, Contract Amount, or Other Amount | Change or Increase | Impact on 2018 Budget Minus Revenue or Other Amount | Percent Change | Request Referred to Annual Request | County Administrator Recommendation | Joint Administrative Services Recommendation |
| Director Agency | | | | | | | | | |
| Administrative Assistant I | Increase from 32 hrs/wk to full time. Position in the AS&T to assist DA who is full time. Increase of case load and staff for each case creates additional work load. | 31,812 | 62,365 | 30,553 | 24,000 | 87.91% | ✓ | No. Review to be done in 6 months with a report. 24K increase in Payroll Contingency. | Agreed with Administrator recommendation. |
| Emergency Services | | | | | | | | | |
| Captain | (2) new Captain positions | - | 255,855 | 255,855 | 255,855 | NA | ✓ | Yes. Subject to concurrence of new ES Director. | Approved on Captain for Jan 1st. Second Captain may be added with approval of new Director, ES and Admin if deemed necessary. |
| Human Resources | | | | | | | | | |
| HR Generalist | New Position to meet Dept needs. HR Specialist position eliminated. A need for HR employment law knowledge to respond to information requests and policy explanation. Ability to create and train new hires that increased case turnover. Strong Workers Compensation and safety background to support the HR Director. | 65,286 | 79,832 | 13,547 | 13,547 | 20.44% | ✓ | Yes. Position matches long term need for the organization. | Agreed with Administrator recommendation. |
| Human Services | | | | | | | | | |
| Activities Assistant (ADRC) | Increase from 24 hrs/wk to 31 hrs/wk. The position is requested for the wrap up of the new facility. We are moving into a new facility with additional programming space. This position would help plan and coordinate these programs. | 38,707 | 62,917 | 24,210 | 24,210 | 62.55% | ✓ | Yes. Increased hours needed for the new Community Center. | Agreed with Administrator recommendation. |
| CSS Children Case Manager | | | | | | | | | |
| Admin. IT-Asset Responsible | For these four positions, please refer to the attached summary provide by Director. | - | 81,980 | 81,980 | - | - | ✓ | Yes. Positions offset with revenues. If revenue drops, such reductions must be made. | Agreed with Administrator recommendation. |
| ADCA Counselor | | | | | | | ✓ | | |
| Children and Families Ad Lib | | | | | | | ✓ | | |
| Library | | | | | | | | | |
| Occupational Assistant | Addition 10 hours per week at Egg Harbor Library Branch. This request is based on a request from the Village of Egg Harbor and the opening of the new Library / Community Center. The Village is hoping to provide some funding towards this increase. At this time, we are not sure how much we can contribute. | - | 7,750 | 7,750 | - | NA | ✓ | Yes. Additional hours funded by Village of Egg Harbor. | Agreed with Administrator recommendation. |
| Technical Services | | | | | | | | | |
| Administrative Assistant I | Increase from .65 to .501 hrs. The position is part of the re-structuring of the department. It is important to note that even with this change there is a reduction in \$46,100 in personnel cost. This change also includes a projected additional \$20,000 in professional services. | 24,541 | 49,691 | 25,400 | - | 103.28% | ✓ | Yes. Part of the reorganization of the Department. Savings obtained through other positions. | Agreed with Administrator recommendation. |
| | | | | | 866,748 | 2018 Total Amount of Requested Changes (949,133) | Minus offsetting revenue or repayment changes | 317,615 | Net Effect on 2018 Budget |



DOOR COUNTY

**Resolution No. 2017-67
PART TIME PAY RATES
(Replacing Resolutions #2016-65 and #2016-66)**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Ayo | Noy | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | ✓ | | |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNLAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KOCH | | | ✓ |
| KOHOUT | ✓ | | |
| LIENAU | ✓ | | |
| LUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| NEINAS | ✓ | | |
| ROBILLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | | | ✓ |
| SOHNS | ✓ | | |
| VIRLEE | ✓ | | |
| VLIES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 19 | 0 | 2 |

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21

WHEREAS, The process requires that a Joint Meeting be held with the Finance and Administrative Committee to review and recommend action by the County Board on all increases to part time pay rates; and

WHEREAS, The Committees met, conferred with department heads, oversight committee chairpersons, Human Resources Director, and County Administrator, considered the part time pay rate changes and submits the attached recommendation to the County Board:

NOW, THEREFORE BE IT RESOLVED, That the Part Time Pay Rates (attached hereto as Addendum A, and incorporated herein by reference) takes the place of (i.e., supersedes and supplants) Resolutions #2016-65 and #2016-66

BE IT FURTHER RESOLVED, That the attached rates apply to all classifications as listed, effective January 1, 2018.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st: Viree Deleted

2nd: Gunnlaugsson

Yes: 19 No: 0 Exc: 2

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The only rates changed by this resolution are those for the seasonal Parks & Airport workers and the bailiffs. Based on the number of hours presently included in the 2018 proposed budget for these workers, it is estimated that the fiscal impact of the rate increases would be \$3,423. This is not presently included in the 2018 proposed budget. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of October, 2016 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY:
ADMINISTRATIVE COMMITTEE & FINANCE COMMITTEE

| | |
|---|---|
| <u>[Signature]</u> David Lienau, Administrative Committee Chair | <u>[Signature]</u> Kathy Schultz, Finance Committee Chair |
| <u>[Signature]</u> Ken Fisher | <u>[Signature]</u> Ken Fisher |
| <u>[Signature]</u> Dan Austad | <u>[Signature]</u> David Englebert |
| <u>[Signature]</u> Joel Gunnlaugsson | <u>[Signature]</u> Roy Englebert |
| <u>[Signature]</u> John Neinas | <u>[Signature]</u> David Enigl |
| <u>[Signature]</u> Kathy Schultz | <u>[Signature]</u> Susan Kohout |
| <u>[Signature]</u> Richard Virlee | <u>[Signature]</u> Mark Moeller |

PART TIME PAY RATES – WORKSHEET

| Position | Current Rate | Proposed Rate | Recommendation |
|---|---|---------------|------------------------|
| EMERGENCY MEDICAL TECHNICIAN (EMT) | | | |
| On Duty | 11.50 | | |
| Standby [2012 On-Call] | Payment = on call time mult by WI min wage | | |
| Paramedic back-up | 14.45 | | |
| Paramedic (replacement) | 14.50 | | |
| SHERIFF | | | |
| Non-Sworn Reserve Deputy | 14.00 | | |
| Sworn Reserve Deputy | 15.75 | | |
| On Call Court Security Deputy | | | |
| Class I (start) | 16.50 | | |
| Class II (3 years) | 17.00 | | |
| Class III (5 years) | 17.50 | | |
| MEDICAL EXAMINER | | | |
| Medical Examiner Investigator | 70.00/case + 15.00 for add'l assigned work by Med Exam | | |
| Cremation | 25.00 per assist | | |
| Autopsy / External Exam | 100.00 per assist | | |
| Standby [2012 On-Call] | daily stipend \$90 based on 24 hrs prorated | | |
| HIGHWAY | | | |
| Stand by Bridgetender | 17.50 | | |
| HIGHWAY | | | |
| Seasonal Class I (start) | 11.75 | | |
| Seasonal Class II (second year) | 12.75 | | |
| Seasonal Class III (third year) | 13.75 | | |
| PARKS & AIRPORT | | | |
| Seasonal Class I (start) | 11.50 | 11.75 | Same as Highway |
| Seasonal Class II (second year) | 12.50 | 12.75 | Same as Highway |
| Seasonal Class III (third year) | 13.50 | 13.75 | Add cleaning positions |
| Seasonal Class IV (CDL Required) | CDL Req'd 14.00 | 14.00 | |
| CIRCUIT COURT | | | |
| Bailiff | 10.00 | 11.00 | 11.00 |
| MUSEUM | | | |
| Museum Director | 12.85 | | |
| Museum Curator | 12.60 | | |
| Assistant Curator Part Time | 12.10 | | |
| LIBRARY | | | |
| Library Page Class I (start) | 11.00 | | |
| Library Page Class II (second year) | 12.00 | | |
| Library Page Class III (third year) | 13.00 | | |

**IN OPPOSITION TO THE PROPOSED SB 395 AND AB 499 RELATING
TO THE REGULATION OF NONFERROUS METALLIC MINING****DOOR COUNTY****TO THE DOOR COUNTY BOARD OF SUPERVISORS:**

1 **WHEREAS**, Proposed 2017 Senate Bill 395 ("SB 395") and 2017 Assembly Bill 499 ("AB 499") make a
2 number of changes to laws relating to nonferrous metallic mineral prospecting and mining.

3
4 **WHEREAS**, current law provides that the Wisconsin Department of Natural Resources ("DNR") "...may
5 not issue a permit under s. 293.49 for the purpose of the mining of a sulfide ore body until all of the following
6 conditions are satisfied:

7
8 (a) *The department determines, based on information provided by an applicant for a permit under s.
9 293.49 and verified by the department, that a mining operation has operated in a sulfide ore body
10 which, together with the host nonferrous rock, has a net acid generating potential in the United States
11 or Canada for at least 10 years without the pollution of groundwater or surface water from acid
12 drainage at the tailings site or at the mine site or from the release of heavy metals.*

13
14 (b) *The department determines, based on information provided by an applicant for a permit under s.
15 293.49 and verified by the department, that a mining operation that operated in a sulfide ore body
16 which, together with the host nonferrous rock, has a net acid generating potential in the United States
17 or Canada has been closed for at least 10 years without the pollution of groundwater or surface water
18 from acid drainage at the tailings site or at the mine site or from the release of heavy metals.*

19
20 SB 395 and AB 499 would eliminate these conditions.

21
22 **WHEREAS**, under current law, a nonferrous prospecting or mining permit applicant must obtain a high
23 capacity well approval if the applicant will withdraw groundwater or dewater mines at a rate and capacity of
24 more than 100,000 gallons each day. The DNR is prohibited from issuing this approval if the withdrawal or
25 dewatering will result in the unreasonable detriment of public or private water supplies or the unreasonable
26 detriment of public rights in the waters of the state. [s. 293.65 (3), Stats.]. SB 395 and AB 499 would remove
27 this prohibition.

28
29 **WHEREAS**, Under current law, groundwater standards apply from the land surface down through all
30 saturated geological formations. SB 395 and AB 499 provide that, in context of nonferrous mining or
31 prospecting, groundwater contamination enforcement standards do not apply below the depth in the
32 Precambrian bedrock below which the groundwater is not reasonably capable of being used for human
33 consumption and is not hydrologically connected to other sources of groundwater that are suitable for human
34 consumption.

35
36 **WHEREAS**, Under current law, a person may apply to the DNR for a license or permit to engage in
37 exploration for, prospecting for, or mining of nonferrous metallic minerals. SB 395 and AB 499 create a
38 separate activity termed "bulk sampling" of nonferrous metallic minerals (which is defined as excavating in a
39 potential mining site by removing less than 10,000 tons of material to assess the material or gather data to
40 support a mining application) and a streamlined approval process with less scrutiny, opportunity for public
41 comment, oversight and control.

42
43 **WHEREAS**, SB 395 and AB 499 makes various changes to the permit application, review and hearing
44 processes related to nonferrous metallic mineral prospecting and mining, which will result in less scrutiny,
45 opportunity for public comment, accountability, oversight and control.



DOOR COUNTY

Resolution No. 2017-68

IN OPPOSITION TO THE PROPOSED SB 395 AND AB 499 RELATING TO THE REGULATION OF NONFERROUS METALLIC MINING

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNLAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOOT | | | |
| LIENAU | | | |
| LINDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SETTE | | | |
| SOHNS | | | |
| VIIRLEE | | | |
| VILIES WOTACHEK | | | |
| WAIT | | | |

John Neinas

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st: Fisher

2nd: Halstead

Yes: _____ No: _____ Exc: _____

Reviewed by:

[Signature] Corp. Counsel

Reviewed by:

[Signature] Administrator

FISCAL IMPACT: There is no fiscal impact to County of Door or its annual budget associated with the adoption of this resolution.
MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of October, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 WHEREAS, the potential impacts of certain nonferrous metallic mineral
2 exploration and mining include: long term leaching of acid-producing wastes
3 into groundwater and adjacent surface waters; this degradation of water
4 quality presents risks to human health and the environment; and potential
5 economic losses (e.g., reduction of property values and loss of tourism
6 revenue).

7
8 WHEREAS, the Door County Board of Supervisors, by adoption of
9 Resolution 2017-49 on July 25th 2017, expressed its opposing to the Aquila
10 Resources, Inc. Back Forty mine project located adjacent to Marinette County
11 and across the Menominee River in Michigan's Upper Peninsula.

12
13 NOW, THEREFORE, BE IT RESOLVED, that the Door County Board of
14 Supervisors hereby expresses its opposition to 2017 Senate Bill 395 and 2017
15 Assembly Bill 499 and its support for existing laws and regulations including
16 Chapter 293, Wisconsin Statutes and Chapter NR 130, Wisconsin
17 Administrative Code.

18
19 BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to
20 transmit a copy of this Resolution to the Governor of the State of Wisconsin,
21 to the Department of Natural Resources Interim Secretary Kurt Thiede, to
22 legislators representing Door County, to the Wisconsin Counties Association
23 and all Wisconsin Counties

SUBMITTED BY: Land Conservation Committee

[Signature] Ken Fisher, Chairman
[Signature] John Neinas
[Signature] Randy Halstead
[Signature] Richard Virlee

Mike Vandenhouten



DOOR COUNTY

Resolution No. 2017-69

2018 BUDGET AND TAX LEVY

| ROLL CALL Board Members | Aye | May | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | | X | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LINDAHL | X | | |
| MOELLER | X | | |
| NEINAS | | X | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SETTE | X | | |
| SOHNS | | X | |
| VIRLEE | | X | |
| VLJES WOTACHEK | X | | |
| WAIT | X | | |
| | 17 | 4 | 0 |

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

BE IT RESOLVED, That the Door County Board of Supervisors, assembled this 14th day of November, 2017, does hereby approve the 2018 Door County Budget and Tax Levy as follows:

TOTAL EXPENSE \$77,131,621.00

LESS REVENUE \$48,176,792.00

2018 COUNTY TAX LEVY \$28,954,829.00

TAX RATE \$4.125721765

PER THOUSAND DOLLARS OF EQUALIZED VALUE.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adapted

1st Fisher Deleted

2nd Schultz

Yea: 17 No: 4 Exc: 0

Reviewed by: , Corp. Counsel

Reviewed by: , Administrator

FISCAL IMPACT: Res. #2017-69 sets the expected revenue and expenditure levels for the Door County budget year 2018. The levy cannot go over the set operational tax levy limit of \$26,602,667, excluding exempt amounts. Total tax levy which includes the exempt amounts would be \$28,954,829 or an increase of 2.27% over 2017. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 14th day of November, 2017 by the Door County Board of Supervisors.

Jill M. Lau
 County Clerk, Door County

SUBMITTED BY:

David Lienau, Chairman
 Door County Board of Supervisors



DOOR COUNTY

| ROLL CALL | Board Members | Aye | Nay | Exc. |
|-----------------|---------------|-----|-----|------|
| AUSTAD | | X | | |
| BACON | | X | | |
| D. ENGLEBERT | | | X | |
| R. ENGLEBERT | | X | | |
| ENGL | | X | | |
| FISHER | | X | | |
| GUNNLAUGSSON | | X | | |
| HALSTEAD | | X | | |
| KOCH | | X | | |
| KOHOUT | | X | | |
| LIENAU | | X | | |
| LUNDHAL | | X | | |
| MOELLER | | X | | |
| NEINAS | | X | | |
| ROBILLARD | | X | | |
| SCHULTZ | | X | | |
| SITTE | | X | | |
| SOHNS | | X | | |
| VIRLEE | | X | | |
| VILIES WOTACHEK | | X | | |
| WAIT | | X | | |
| | | 20 | 1 | 0 |

BOARD ACTION

Vote Required: Two-Thirds Vote of all the Members

Motion to Approve: Adapted Deleted

1st: Fisher Deleted

2nd: Sitte

Yes: 20 No: 1 Exc: 0

Reviewed by: [Signature] Corp. Counsel

Revised by: [Signature] Administrator

FISCAL IMPACT: We estimate that the total cost of Supervisor compensation and reimbursement as provided herein exceeds the amounts included in the 2018 Proposed Budget by approximately \$23,500. To the extent necessary, funds will be transferred from the Contingency Expense Account to make up any resulting shortfalls. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 14th day of November, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

**Resolution No. 2017-70
SUPERVISOR COMPENSATION AND REIMBURSEMENT**

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:

2
3 **WHEREAS**, A County Board may, at its annual meeting, by a
4 two-thirds vote of all the members, fix the compensation and
5 reimbursement of the board members to be next elected
6 (See: § 59.10(3)(f), Wis. Stats.);

7
8 **WHEREAS**, Such compensation and reimbursement is to be
9 established before the earliest time for filing nomination papers and
10 may not be increased or diminished during the Supervisor's term and
11 shall remain for ensuing terms unless changed by the County Board
12 (See: § 66.0505(2) Wis. Stats.); and

13
14 **WHEREAS**, The Administrative Committee has reviewed and
15 recommends County Board's adoption of *Compensation and*
16 *Reimbursement for Supervisors* (Addendum A, attached hereto and
17 incorporated herein by reference as if set forth in full).

18
19 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
20 Board of Supervisors hereby fixes the compensation and
21 reimbursement of Board Members to be next elected (i.e.,
22 Supervisors who take office on April 17, 2018) as set forth in
23 Addendum A.

24
25 **BE IT FURTHER RESOLVED**, That the Finance Director may,
26 subject to the oversight of the Finance Committee and to the extent
27 permitted by § 65.90, Wis. Stats., transfer funds from the
28 Contingency Expense Account, #100.06.1161.59103, to supplement
29 the appropriations for supervisor compensation and reimbursement.

**SUBMITTED BY:
Administrative Committee**

[Signature] David Lienau, Chairman

[Signature] Ken Fisher

[Signature] John Neinas

[Signature] Kathy Schultz

[Signature] Dan Austad

[Signature] Richard Virlee

[Signature] Joel Gunnlaugsson

Draft

Introduction

A county board may, at its annual meeting, by a two-thirds vote of all the members, fix the compensation and reimbursement of the board members to be next elected (See: § 59.10(3)(f), Wis. Stats.).

Such compensation and reimbursement should be established before the earliest time for filing nomination papers, and cannot be increased or diminished during the supervisors' term.

The following will be in full force and effect on and after April 17, 2018 (See: § 59.10(3)(d), Wis. Stats.)

I. Per Diem and Expenses

- A. Recognizing that the Door County Board of Supervisors exercises legislative, administrative and policy making powers, the following rules cover the payment of per diem and expenses.
- B. Requests for payment shall be presented, on an approved form, to the County Board Chairperson, Committee Chairperson, or County Clerk, for approval.
- C. Requests for payment should not be submitted, and payment will not be authorized, unless the requester attended at least 30 minutes of the meeting.
- D. Requests for payment should not be submitted, and payment will not be authorized except for mileage reimbursement, for any meeting if a quorum is not established.

II. Compensation

- A. Each Supervisor shall be paid by the County as follows:
 1. A daily per diem rate of one-hundred fifty dollars (\$150.⁰⁰) for County Board meeting that s/he actually attends.
 2. Fifty dollars (\$50.⁰⁰) plus an hourly rate of twenty five dollars (\$25.⁰⁰) for each hour above one hour (up to \$225.00 per day) that s/he actually attends, including:
 - a) a meeting (i.e., a timely noticed and properly convened meeting, with a quorum present) of a sub-unit (i.e., commission, committee, or board) of the County Board of which they are a member or an invitee (i.e., expressly invited or authorized to attend by the sub-unit's chairperson on a matter within the authorized concern of the sub-unit);
 - b) a meeting of a commission, committee or board of another local unit of government or the state as an invitee (i.e., expressly invited to attend by the commission's, committee's or board's chairperson and authorized in advance in writing to attend by the County Board Chairperson or her/his designee);
 - c) face-to-face meetings with County (or other local unit of government, state, or federal) officials or employees if related to official County business and authorized in advance and in writing by the chairperson of the sub-unit or, in the case of a chairperson of a sub-unit, the County Board Chairperson or designee;
 - d) an official legislative, administrative, or court proceeding or hearing, in which s/he is directed or required to take part, in their official capacity as a Supervisor;
 - e) the Wisconsin Counties Association's ("WCA") Annual Conference;
 - f) the WCA's Annual Legislative Exchange; or

Draft

- g) the biennial Door/Kewaunee County Legislative Days.
3. Twenty-five dollars (\$25.00) per hour for all hours (up to eight (8) hours / \$200.00 per day) that s/he attends any other conference, convention, institute, meeting, school, training session, or workshop *provided* funds have been appropriated for their attendance ~~or~~ their attendance is approved in advance ~~and in writing~~ by the chairperson of the sub-unit ~~or, in the case of a chairperson of a sub-unit, the County Board Chairperson or designee, or County Board~~. Administrative Committee and Finance Committee.
 4. Hourly Rates will be prorated as follows:
 - a. The hourly rate is to be prorated at twelve dollars and fifty cents (\$12.50) per one-half hour.
 - b. Any fraction of an hour shall be rounded off to the nearest half-hour.
 5. A Supervisor may only receive compensation under II. A. 1. (i.e., is not allowed pay under II. A. 2. or 3.) on days that the County Board meets.
 6. The hourly rate of twenty five dollars (\$25.⁰⁰) will be paid for time spent (portal-to-portal) in out-of-county travel under, and subject to the same limitations as, II. A. 2. & 3.
- B. Additional compensation for the Chairperson/Vice-Chairperson
1. The County Board Chairperson will receive a monthly allowance of eight hundred and fifty dollars (\$850.⁰⁰) per month.
 2. The County Board Vice-Chairperson will receive the applicable per diem and reimbursement if filling in for the County Board Chairperson or asked to attend a meeting by the County Board Chairperson.
 3. A chairperson of a sub-unit (i.e., committee, commission, or board) of the County Board will receive an additional allowance of twenty dollars (\$20.⁰⁰) per meeting.

III. Reimbursement for Expenses

A. Mileage/Meals / Lodging Allowances

1. Each supervisor shall receive mileage ^{✓ which covers all personal vehicles} for each mile traveled in going to and returning from meetings, proceedings, hearings, conferences, conventions, institutes, schools, training sessions, or workshops (as contemplated by Section II. A. 1., 2. & 3. above) by the most usual traveled route at the rate established by the County Board under § 59.22 Wis. Stats. as the standard mileage allowance for all County employees and officers. In addition, a supervisor residing on Washington Island is eligible to be reimbursed for one round-trip ferry ticket per day.
2. Authorized meal expenses, incurred by a Supervisor while on official County business outside of the County, shall be reimbursed as set forth in *Door County's Administrative Manual (Section 2.15 Expense Reimbursement, A. Meal Expenses, 1.-3.)*.
3. Authorized lodging expenses, incurred by a Supervisor while on official County business outside of the County, shall be reimbursed as set forth in *Door County's Administrative Manual (Section 2.15 Expense Reimbursement, D. Lodging)*.

Draft

4. In-county meal and lodging expenses are eligible for reimbursement if incurred for authorized in-county events.
 5. Reimbursement can only be made for allowable expenses actually incurred.
 6. Mileage reimbursement is to be calculated from the Supervisor's residence or their work location within Door County. If a Supervisor's work location is outside of Door County, mileage reimbursement will be calculated from the County line.
- B. A Supervisor residing on Washington Island will, if an overnight stay on the mainland is necessary due to a meeting (as contemplated by Section II. A. above) be eligible for reimbursement for in-county meals (up to seventeen dollars (\$17.00) per day), in-county lodging (at the going rate), and one round-trip ferry ticket. This is in addition to, and not in lieu of, other compensation and reimbursement set forth herein.

IV. Compensation / Reimbursement Procedure

- A. All requests for compensation or reimbursement must (as a condition precedent to payment) be timely submitted (to the Finance Department) on properly completed and fully executed per diem / reimbursement request form(s), accompanied by any required documentation.
- B. These forms and instructions are available in the office of County Clerk, the Finance Department, and on-line @ <http://map.co.door.wi.us/Agendas-Minutes/CountyBoard/Misc/2013> and the County Board website.

V. Miscellaneous

- A. The above is intended, and should be deemed, to fix the compensation and reimbursement, establish additional compensation, and increase the number of days for which compensation and reimbursement may be paid for Supervisors as allowed under Ch. 59, Wis. Stats.
- B. The above is intended, and should be deemed as, the different amount fixed as a maximum by the County Board for Highway Committee members as contemplated by § 83.015(1)(b), Wis. Stats.
- C. The purpose of any function for which a Board member claims a per diem, mileage or other reimbursement, must be specifically stated and become part of the committee minutes and the voucher thereof, must be co-signed by another committee member and must be approved by the committee.
- D. Whether board members, serving as members of an Ad-Hoc committee, shall receive compensation in the form of per diems, mileage or allowable expenses for attendance at Ad Hoc Committee meetings shall be determined at the time of the creation of the Ad Hoc Committee.



Resolution No. 2017-71

DOOR COUNTY PERFORMANCE-BASED COMPENSATION SYSTEM

DOOR COUNTY

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|---------|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | ✓ | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | Y | | |
| LIENAU | X | | |
| LUNDAHL | ✓ | | |
| MOELLER | Abstain | | |
| NEINAS | X | | |
| ROBELLARD | ✓ | | |
| SCHULTZ | X | | |
| SETTE | Y | | |
| SOHNS | ✓ | | |
| VIRLEE | ✓ | | |
| VLIES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| 1 - Abstain | 20 | | |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st: Sohns Delected:

2nd: Schultz Abstain

Yes: 20 No: 0 Exc: 0

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: Funds have been budgeted in the Payroll Contingency account for 2018 wage increases according to the terms of this Performance Evaluation Program as part of the 2018 budget process. The proposed increase will be dependent upon the adoption of the 2018 budget by the County Board in November, 2017. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 14th day of November, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:

2
3 **WHEREAS**, By adoption of Resolution 2015-57 on June 23, 2015,
4 the County Board approved amendment of Door County's
5 Compensation Plan, including the creation and implementation of a
6 performance-based compensation system; and

7 **WHEREAS**, This performance-based compensation system calls
8 for annual review and approval (if and as deemed appropriate) of any
9 recommended changes to base salaries, step and performance
10 increases, and discretionary merit compensation awards; and

11 **WHEREAS**, Any changes to Door County's performance-based
12 compensation system must be timely approved so that funds may be
13 appropriated for the same as part of the 2018 § 65.90, Wis. Stats.
14 budget process, and

15 **WHEREAS**, The recommended changes to Door County's
16 performance-based compensation system for 2018 are set forth in
17 Addendum A, attached hereto and incorporated herein by reference as
18 if set forth in full.

19 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
20 Board of Supervisors does hereby approve and adopt the
21 recommended changes to the performance-based compensation
22 system for 2018 as set forth in Addendum A.

SUBMITTED BY:
Administrative Committee

[Signature] David Lienau, Chairman

[Signature] Daniel Austad

[Signature] Ken Fisher

[Signature] Joel Gunnlaugsson

[Signature] John Neinas

[Signature] Kathy Schultz

[Signature] Richard Virlee

2018 Pay for Performance - Incentives
(Effective January 1, 2018)

| Levels of performance | Merit-Based Pay Increases | | | | | | | |
|----------------------------------|---------------------------|------------------------------|-------------------|-----------------|-------------------|--------------------------------------|-------------------------------|---|
| | Step 1 (87.5%) | Step 2 (90%) | Step 3 (92.5%) | Step 4 (95%) | Step 5 (97.5%) | Step 6 Control Point (100%) | Mid. to Max. (101-114.99%) | Merit-Based Pay Increases (Maximum = 115%) Discretionary Merit Compensation (≥ 115%) |
| % of market employee is earning | | | | | | | | |
| Substantially above requirements | | Step Increase | | | | 2.50% | 2.50% | 2.25% of annual salary up to \$2500 max. |
| Consistently above requirements | | Step Increase | | | | 2.25% | 2.25% | 2.0% of annual salary up to \$2,000 max. |
| Frequently above requirements | | Step Increase | | | | 2.00% | 2.00% | 1.75% of annual salary up to \$1500 max. |
| Meets requirements | | Step Increase | | | | 1.75% | 1.75% | 0.0 |
| Below requirements | | Ineligible for step increase | | | | | 0.00% | 0.0 |

Implementation Guidelines:

Employee performance evaluations are completed by the employee anniversary date. Both step and merit-based increases are dependent on evaluation results at or above "meets requirements."

Step and merit-based increases are effective on the employee anniversary date.

Discretionary merit compensation awards are not added on to base compensation. Such awards are provided in one lump sum, and are taxable.

After reaching Step 6 (the Control Point), an employee who is at or above "meets requirements" is eligible for annual raises, until s/he is earning 115% of market.



DOOR COUNTY

**Resolution No. 2017-72
PURCHASE OF TRUCK CHASSIS, DUMP BODY AND SNOW
EQUIPMENT
Highway Department**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | X | | |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINIS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLES WOTACHEK | X | | |
| WAIT | X | | |
| | 21 | 0 | 0 |

1 **WHEREAS**, The Door County Highway Committee deems it
2 necessary to purchase two (2) new Tri-Axle Trucks with dump body
3 and snow and ice control equipment for use in its Highway
4 Operations; and

5
6 **WHEREAS**, On November 6, 2017, the Highway Committee
7 reviewed bids for the purchase of the equipment with the following
8 recommendation for award,

| | | |
|----|---|--------------|
| 9 | Quality Truck – Tri-axle Chassis -2 units | \$186,470.00 |
| 10 | Truck Equipment – Body and Snow Equipment | \$165,790.00 |

11
12
13 **WHEREAS**, Funds are available, within the Highway
14 Department's budget, to use for this purpose.

15
16 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
17 Board of Supervisors does hereby authorize the Door County
18 Highway Committee to purchase two (2) new Truck Chassis from
19 Quality Truck, for a price of \$186,470.00 and the purchase of the
20 truck dump bodies and snow equipment from Truck Equipment for a
21 price of \$165,790.00 FOB Sturgeon Bay, WI..

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve Adopted

1st Neinias Defeated

2nd Englebert

Yes: 21 No: 0 Exc: 0

Reviewed by:
1 [Signature], Corp. Counsel

Reviewed by:
[Signature], Administrator

FISCAL IMPACT: These two tri-axle trucks are included in the proposed 2018 budget in the amount of \$235,000; the related dump boxes and snow/ice control equipment is included in the same budget in the amount of \$192,000. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of November, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

**SUBMITTED BY:
HIGHWAY COMMITTEE**

[Signature] John Neinias, Chairman
[Signature] Dan Austad
[Signature] Ken Fisher
[Signature] Joel Gunnlaugsson
[Signature] Roy Englebert



County of Door
COUNTY ADMINISTRATOR

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Ken Pabich
County Administrator
(920) 746-2303
kpabich@co.door.wi.us

MEMORANDUM

TO: Dave Lienau, Chairman, County Board of Supervisors

FROM: Ken Pabich
County Administrator

DATE: November 8, 2017

RE: Appointments to Boards/Commissions

Subject to confirmation by the Door County Board of Supervisors, I respectfully submit the following nominations for appointment:

| | TERM BEGINS | TERM ENDS |
|---|---------------|---------------|
| <u>HUMAN SERVICES BOARD</u> (3 yr.) | | |
| * Helen Bacon (<i>CB Supervisor currently serving</i>) | December 2017 | December 2020 |
| Thomas Leist (<i>Citizen member currently serving</i>) | December 2017 | December 2020 |
| Joe Miller (<i>Citizen member currently serving</i>) | December 2017 | December 2020 |
| <u>LIBRARY BOARD</u> (3 yr.) | | |
| Bridget Bowers (<i>Citizen member currently serving</i>) | December 2017 | December 2020 |
| <u>VETERANS SERVICE COMMISSION</u> (3 yr.) | | |
| Bill Becker (<i>Citizen member currently serving</i>) | December 2017 | December 2020 |
| <u>DOOR COUNTY HOUSING AUTHORITY</u> | | |
| Paul Treadeau (<i>Citizen member currently serving</i>) | December 2017 | December 2022 |
| <u>PACE REPRESENTATIVE</u> (<i>Per Resolution 2017-42</i>) | | |
| * David Enigl (<i>new appointment</i>) | | |

COUNTY BOARD CHAIRMAN APPOINTMENTS

| | TERM BEGINS | TERM ENDS |
|--|---------------|---------------|
| <u>ECONOMIC DEVELOPMENT</u> (2 yr.) | | |
| * Kathy Schultz <i>(CB Supervisor currently serving)</i> | December 2017 | December 2019 |
| * Ken Fisher <i>(CB Supervisor currently serving)</i> | December 2017 | December 2019 |



DOOR COUNTY

Resolution No. 2017-74

APPROVAL OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES NINE KEY ELEMENTS PLAN GRANT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | ✓ | | |
| BACON | | | ✓ |
| D. ENGLEBERT | ✓ | | |
| R. ENGLEBERT | ✓ | | |
| ENGL | ✓ | | |
| FISHER | ✓ | | |
| GUNNLAUGSSON | ✓ | | |
| HALSTEAD | ✓ | | |
| KIDH | ✓ | | |
| KOHOUT | ✓ | | |
| LIENAU | ✓ | | |
| LUNDAHL | ✓ | | |
| MOELLER | ✓ | | |
| NEINAS | ✓ | | |
| ROBILLARD | ✓ | | |
| SCHULTZ | ✓ | | |
| SITTE | ✓ | | |
| SOHNS | ✓ | | |
| VRLEE | ✓ | | |
| VUES WOTACHEK | ✓ | | |
| WAIT | ✓ | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 1st Virlee Debated
 2nd Neinas

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: Per Line 19 of this resolution, no new non-budgeted funds are being requested to complete this grant. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of December, 2017 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board to accept donations,
 2 gifts, or grants of money for any public governmental purpose within the powers of the County;
 3 and

4 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the County of Door"
 5 requires approval of the Door County Board of Supervisors, for acceptance of all donations, gifts,
 6 and grants whether in the form of money, or personal or real property; and

7 **WHEREAS**, Rule of Order # 38, entitled "Donations, Gifts or Grants", authorizes an oversight
 8 committee to accept donations, gifts or grants; requires County Board be provided notice of any
 9 donation, gift or grant in excess of \$1,000 prior to acceptance; and requires that an itemized
 10 report of all donations, gifts or grants be submitted to the County Board on an annual basis; and

11 **WHEREAS**, The Soil and Water Conservation Department (SWCD) has been offered a grant
 12 from the Wisconsin Department of Natural Resources for \$20,000. The purpose of said grant is
 13 to provide funding to develop a compliant 9 key elements watershed plan for the Ahnapee
 14 Watershed; and

15 **WHEREAS**, No new budget funds are being requested; and

16 **WHEREAS**, The Land Conservation Committee (LOC) has voted to accept the aforesaid
 17 grant.

18 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of Supervisors does
 19 hereby accept the Wisconsin Department of Natural Resources grant for \$20,000 for the above
 20 stated purpose.

21 **BE IT FURTHER RESOLVED**, That the aforesaid grant shall be administered by the Soil &
 22 Water Conservation Department subject to oversight by the Land Conservation Committee.

23

24

25

26

27

28

29

30

**SUBMITTED BY:
LAND CONSERVATION COMMITTEE**

[Signature]
Ken Fisher, Chair

[Signature]
Randy Halstead

[Signature]
John Neinas

[Signature]
Richard Virlee

[Signature]
Mike Vandenhouten



Resolution No. 2017-75

ADOPTION OF JOHN MILES COUNTY PARK RECREATION PLAN – PHASE 1

DOOR COUNTY

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENGL | | | |
| FISHER | | | |
| GINN-ALGUSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOCHUIT | | | |
| LIENAU | | | |
| LUNDQVIST | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VILES WOTACHEK | | | |
| WAIT | | | |

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st Virlee Deleted

2nd Sitte Deleted

Yes: ___ No: ___ Exc: ___

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: Since this resolution does not obligate Door County to undertake any of the recommended activities or projects included in the John Miles County Park Recreation Plan – Phase 1, there is no fiscal impact associated with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of December, 2017 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:

2
3 **WHEREAS**, The Door County Airport and Parks Committee
4 recommends acceptance of the "John Miles County Park Recreation
5 Plan – Phase I"; and
6

7 **WHEREAS**, The "John Miles County Park Recreation Plan –
8 Phase I" is not intended to, and does not obligate Door County to,
9 undertake any of the recommended activities and/or projects; and
10

11 **WHEREAS**, Adoption of the "John Miles County Park Recreation
12 Plan – Phase 1" furthers public purposes and is in the public's best
13 interests.
14

15 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
16 Board of Supervisors hereby adopts the "John Miles County Park
17 Recreation Plan – Phase I" (which is attached hereto and
18 incorporated herein by reference as if set forth in full).

SUBMITTED BY:
Airport and Parks Committee

Dan Austad
Dan Austad, Chair

John Neinas
John Neinas

Kathy Schultz
Kathy Schultz

Don Sitte
Don Sitte

Steve Sohns
Steve Sohns

Richard Virlee
Richard Virlee

Laura Viles Wotachek
Laura Viles Wotachek

JOHN MILES COUNTY PARK RECREATION PLAN

PHASE I
2017

DRAFT

November 7, 2017

Adopted by the Door County Board of Supervisors on _____

Researched and written by:

Rebecca Y. Kerwin

Door County Land Use Services Department

421 Nebraska Street

Sturgeon Bay, WI 54235

Phone: (920) 746-2323

Fax: (920) 746-2387

Web site: <http://map.co.door.wi.us/planning>

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DRAFT 11/07/2017

I. INTRODUCTION

PROJECT INTRODUCTION

In January of 2017, the Door County Administrator asked the Door County Land Use Services Department (previously "Planning") to assist the Door County Parks Department with the development of a master plan for recreational use of the John Miles County Park. Land Use Services Department staff members met with the Administrator and the Parks and Buildings & Grounds Department Directors to discuss taking on the plan development. At this meeting and subsequent meetings with the Door County Airport and Parks Committee, it was agreed that there is general consensus the park is underutilized and a process was needed to gather current information on current and potential recreational uses for the park. Appendix 1 lists these pre-planning meeting dates and topics.

In addition to planning for recreational use of the property, it was agreed by county officials and staff members that a second phase should be conducted to plan for the park as a whole. This second phase will address infrastructure, site design, and support functions needed to support current and potential future recreational uses. Specific county and city departments that service or use the park will be asked to provide further input in this Phase 2 process.

PLANNING PROCESS

This report contains results from the first phase of planning for John Miles, which focused on recreational aspects of the park. The planning process began with Land Use Services staff members conducting a detailed site assessment of the park, which can be found at the end of this document in Appendix 2, Site Assessment. This document is an inventory of current conditions at the park, plans and studies written regarding recreation in general and John Miles specifically, and demographics of residents and visitors.

The next step in the planning process was to gather input from current and potential users of the park. The next section of this report, "Summary of Input," summarizes this input, which was gathered through public meetings, an on-line survey, emails, and in-person discussions. This process is outlined in Appendix 1, which includes all of the meeting, press release, email, and phone call activities. Appendix 1 also lists names of organizations that provided input, and names of organizations that were contacted but did not respond. Appendix 3 contains the summary notes from the six public meetings, which are also summarized and depicted in a chart format with timelines for possible completion dates.

JOHN MILES COUNTY PARK BACKGROUND

The John Miles County Park is an approximately 60-acre park located within a 64-acre parcel owned by the County of Door. The parcel is located on N. 14th Avenue in the City of Sturgeon Bay, approximately one-half mile west of State Highway 42-57. The park, originally called the Door County Fairgrounds, became part of the Door County Parks System in 1990 and was renamed to Door County Fair Park. In 2001, it was renamed John Miles County Park (John Miles), due to the fact that more than just the county fair takes place there.

Although more than just the fair takes place at John Miles, the park has long been perceived to be underutilized for recreational purposes. Two studies written in the late 1980s address more year-round utilization of the park. The first study, "Door County Fairgrounds Study," was written to "develop a plan for future growth and development of the program and facility." The second study, "Door County Fairgrounds Management Study," was a follow-up study written to "develop a specific management and marketing plan for the year-round public use and enjoyment of the fairgrounds property." Another document written in 2013 provides recommendations specifically for the Door County Fair, as identified by the Door County Ad Hoc Fair Committee. These studies/recommendations, as well as other recreation-related planning documents, are discussed in more detail in the John Miles County Park Recreation Plan – Site Assessment, the link for which can be found in the document located at http://map.co.door.wi.us/parks/JohnMilesPark/Rec_Plan.pdf.

As described in the Door County Parks and Open Space Plan 2011 – 2015, John Miles County Park continues to host the Door County Fair for one week in the summer (3 weeks total, including fair set-up and clean-up), but has also seen considerable increase in use throughout the years for a variety of events, including horse shows, soccer, auctions, camping rallies, stock car races, go-kart races, 4-H events, and other activities. However, the plan also notes that the park is underutilized as a recreational facility and there may be a need for an arena-type building or convention exhibit hall for various recreation and community activities.

II. SUMMARY OF INPUT

This section provides a list of potential improvements and activities at John Miles County Park, suggestions that were gathered through public meetings, an on-line survey, emails, and in-person discussions. Note that not every item listed in this document can or will be pursued. All items will require further study and follow-up with appropriate organizations and departments. Suggested organizations and departments are listed in italics after each heading, with some additional organizations listed after sub-headings and/or specific items. See Section IV for a proposed timeline of implementation of specific items.

ENTRANCES, ACCESS, & PASSIVE USES (*Parks, Buildings and Grounds, Human Services*)

Entrances and Access (*Fair Committee*)

- Entrance ways and signs should be distinct.
- Having only one address for the park is confusing for drivers trying to find their way around.
- Provide attractive entrance ways and/or arches for the park and fair (fair entrance way is now a tiny building).
- Move/(re)construct the secretary's office to just off 14th Ave, creating a true, staffed main entrance to park. (Note: the secretary's office was recently updated with new fiber optic and computer technology.)
- Assess real vs. perceived need for fencing around the park; the chain link fence is a deterrent to people using the park. (Note, however, that at least one individual believes the park needs better perimeter security, with more fences and secured access points.)

Midway

- Paving the Midway with asphalt is needed in order to attract car shows, camping rallies, and other events where people do not want to drive their vehicles on the gravel Midway.
- Paving the Midway is in the Capital Improvement Plan, planned to be done prior to fair in 2018.
- Once the Midway is paved, provide striped parking spaces so Midway can be used as parking when events are not on the Midway itself.
- Evaluate drainage off the Midway. (Note: the park is currently being surveyed and the new topographic information will help in this evaluation.)
- Consider creating a boulevard, with trees planted alongside the Midway.

Passive Uses

- Dog park with “obstacles.”
- Track course around the property perimeter for biking, snowmobiles, dirt bikes, etc. (*Door County Silent Sports, snowmobile clubs*)
- Walking trails around perimeter
- Picnic areas with grills

EVENT PROMOTION (*Parks, Buildings and Grounds*)

- Evaluate buildings, grounds, and human resources needed for holding more/larger events. Small events, such as the recent circus, are costly to set up.
 - In general, more/improved things to do at the park
 - Year-round
 - For all ages
 - Weekly events
 - Ethnic Festivals (*Renaissance Faire*)
 - Quiet sports (*Door County Silent Sports*)
 - Recreation destination for Girl Scouts (*Girl Scouts*)
 - Extreme bike shows
 - Food fair
 - Historical re-enactments
 - Four-season farmers/flea market (*City*)
 - Snowmobile, motorcycle, and ATV classes (*snowmobile clubs*)
 - Daycare trips to playground
- Evaluate/develop fee structure for reserved use by outside groups. Possibly consider area used, number of people attending, length in time, and revenues.
- Research event insurance and whether/how to make it less cost prohibitive.
- Concession stands (*AmVets, Farm Bureau, Lions*)
 - Privately owned; typically won't let anyone else use them
 - Provide a list of existing booth owners/purveyors for other park user groups to tap into (i.e., rent/use buildings for their own events), if above issue is resolved.
 - Farm Bureau would like to have more food-related fundraisers
- Update Door County Fair (*Fair Committee*)
 - Make more Door County-specific with activities representative of the county, such as fish boils and cherry pie-eating contests.
 - Look at Bay Beach for ideas that could be replicated here

- Utilize the full kitchen at the new Senior Resource Center to cater weekend and evening events (*Human Services*)
- Band shell. Parks Department has discussed building an amphitheater, something like the band shelter at Martin Park, near the food stands, to accommodate concerts. People do not like going to concerts at the grandstand.
- Advertise availability for events (*Door County Visitor Bureau and Sturgeon Bay Visitor Center*)
 - Seasonal events (indoor/outdoor, no heated building required)
 - Large outdoor events (after Midway is paved)
 - Car shows (*Old Bolts Car Club*)
 - Cycling and running events (*John Morey, Sean Ryan, Peninsula Pacers*)
 - Indoor events (if/when a year-round building becomes available)
 - Some events could easily/immediately happen once the Midway is paved

EXISTING BUILDINGS & OUTDOOR INFRASTRUCTURE (*Parks, Building and Grounds*)

Event Hall

- Use the Junior Fair building for more events
- Heated (year-round) facility with kitchen and bathrooms (retrofit Junior Fair building?)
 - Currently, just bathrooms in Junior Fair building are year-round, not the rest of the building
 - Large space for up to 300 people
 - Smaller meeting spaces for non-profits and other groups to meet (*Door County non-profit group*)
 - Provide projection equipment
 - Install commercial kitchen or at least a kitchen where catering services could work
- Dance hall
- Rain back-up site for Harmony by the Bay concerts (*City*)
- Community kitchen (*NWTC*)

Storage (*Sheriff, Soil and Water*)

- Assess the storage situation and develop a new or reorganized storage system, including the Soil and Water Conservation Department and the Sheriff's compound area, to better organize and therefore free up space at John Miles.
- Winter storage brings in a total of approximately \$20,000 per year. (Note: 80% goes to Buildings and Grounds and 20% goes to Parks.)

- Soil and Water Conservation Department uses a shed for storage of tree planters, trailer, etc. (Note: Soil and Water is content with their storage space, both size and location.)
- Sheriff's compound area is nearly full, with only one space left. A pole building located by the Sheriff's Department with room for up to 12 vehicles would be ideal.

Barns. "Flip" the existing horse and cattle barns so horses are next to horse ring and that barn's default set-up would be horse stalls – could be used more frequently.

Outdoor Infrastructure

- Evaluate camping infrastructure in order to provide camping, as part of larger events/groups. (Note: there are currently 25 camping pedestals already available. Also, many camping vehicles generate their own electricity.)
- Provide better lighting for evening events

SPORTS AND ACTIVE RECREATION (*Parks, Building and Grounds, Stock Car Group, Athletic Groups, Schools, Door County Visitor Bureau, Sturgeon Bay Visitor Center*)

General Comments

- County should consider purchasing the adjacent 33 acres for recreational purposes. (Note: The county used to set aside \$200,000 per year for purchase of this land, but no longer does so.)
- Sports identified: hockey, basketball, football, baseball, soccer, golf, batting cages, track, tennis, volleyball, skateboarding, BMX, and scooters.
- Fundraising
 - Potential to seek funding from professional athletes/teams/etc. with ties to the county
 - Potential to sell naming rights for complexes/facilities described below

Race track area

- Install sound walls at back of track area
- If racing continues, use the existing track for 4-wheeling, dirt biking, motor cross, snow cross, and snowmobiling events. (If stock car racing continues – 10 to 15 years ago, there were 15 – 16 auto races per year; it is about one-half that now.)
- If racing does not continue:
 - Clay soil currently on the race track could easily be turfed
 - Provide both fixed seating and open viewing areas for audiences

- Improve view from grandstand by taking down fences and other protective structures
- There is a secondary market for grandstands; grandstand could be deconstructed and sold. (Note: concrete, versus aluminum, is desirable for keeping noise levels down)

Existing Soccer Fields (*Door County Soccer Association*)

- Better fields and amenities
 - Concessions and bathrooms nearby fields
 - Field maintenance plan.
 - Plan was recently updated, in coordination with Feldman Landscaping, specifically to identify the needs of sports fields in conjunction with high volume play.
 - Soil testing was done in the spring of 2017.
 - Better grass
 - Permanent bleachers
 - Once water main is installed, water cannons will be placed by bleachers to water the fields.
- Figure out a better system for keeping the bathrooms open, especially during game times.
- Leave goals and nets out for informal use outside of game and practice times (people are often seen using the fields on the weekends for pick-up games).
- After the fair, allow Sturgeon Bay Middle School and other schools access to Door County Soccer equipment.
- Install lighting (could then also be used for flag football in the fall).

Expanded Sports (Athletic Groups, Schools)

- Outdoor fields: soccer, baseball, football, rugby, lacrosse
- Baseball tournaments (popular in Brussels)
- Batting cages
- Sturgeon Bay School would probably like to have separate baseball and football fields
- More outdoor soccer fields
 - Provide more soccer fields so that soccer groups could host more games and tournaments for teams from outside the county.

- Only 4 schools outside the county currently travel here to play soccer; other schools host many more games.
- At least 12 game fields may be needed for sports marketing.
- Build a covered (but open) soccer field that could also be used as an ice rink in the winter
- Indoor and Outdoor Sports Complex
 - Indoor multi-purpose facility
 - Provide locker rooms in between indoor facility and outdoor sports complex
- Pickleball (located by new Senior Resource Center)

Marketing a Multi-Purpose Sports Complex

- Door County Visitor Bureau would help fill a sports complex by "selling" youth tournaments.
- Would likely need an outside operator/marketer.
- Question as to whether there is a high enough density of teams within a marketable distance to draw from; our location may lack the necessary critical mass.
- Does Door County, particularly in the middle of winter, have a "value-added" component that will attract teams?

Indoor Fun Park (could go in Junior Fair building?)

- Rock climbing features
- Roller rink (there used to be a roller rink at Feed and Clothe My People)

USES ALREADY PROVIDED ELSEWHERE OR NOT FEASIBLE FOR CLIMATE

- Boutique hotel
- Pool/splash pad/outdoor aquatic center
- Pave and put a concession building underneath grandstand
- Drive-in movie theater
- More playgrounds. (Note: the City believes there is probably not a need for more playgrounds at John Miles, especially now that both the YMCA and Thunderhill have built playgrounds.)

III. SPORTS AND ACTIVE RECREATION MATRIX

The matrix below identifies general sport and active recreation options based on whether or not the county purchases the adjacent 33 acres and whether or not racing continues. As an initial step, the county may want to explore purchasing the adjacent 33-acre parcel, including researching the owner's willingness to sell, at what price, and rights of refusal options. Also to be determined is whether or not racing continues. If racing does not continue and/or the county decides to pursue purchasing the adjacent land, a sports consultant would likely be needed in order to consider feasible options for further sports and active recreation development. In any of these events, a sports consultant could provide a preliminary opinion on what, if any, sports development are feasible. The preliminary opinion would be a first step in this process, with two other potential options beyond that, if the preliminary opinion is positive.

A preliminary opinion would likely take 2 – 3 weeks and cost \$5,000, plus travel expenses.

- Interviews with key players (normally 6-10)
- Site visit with community presentation on the level of national competition in the sports tourism space
- Qualified opinion on the venue concept being proposed

The consulting levels beyond a preliminary opinion are identified in the matrix below and further described below the matrix.

| | Buy Land | Do Not Buy Land |
|------------------|---|--|
| Racing Continues | Feasibility study; sports tourism audit also likely needed. <ul style="list-style-type: none"> • Soccer tournament complex • Outdoor ball fields • Indoor/outdoor sports complex • Indoor fun park | No further study needed. Soccer (existing fields) <ul style="list-style-type: none"> • Concessions and bathrooms nearby fields • Permanent bleachers • Install lighting |
| No Racing | Feasibility study &/or sports tourism audit needed. <ul style="list-style-type: none"> • Soccer tournament complex • Outdoor ball fields • Indoor/outdoor sports complex • Indoor fun park | Feasibility study; sports tourism audit likely not needed. <ul style="list-style-type: none"> • Outdoor ball fields located on race track area; or • Soccer tournament complex (split-up); or • Indoor sports and/or fun park facility |

Facility Feasibility Study. An option for a specific facility project that has a concept and a location. This option typically takes two months and costs \$10,000 - \$12,000, plus travel expenses.

- Two site visits (one exploratory and one to present findings and recommendations)
- Game plan for year one of operation, including a full 52-week event schedule with both community and tournament/tourism user groups included.
- Discussions with event rights holders for the sports that would be held at the venue

Full Sports Tourism Audit. This option typically takes four months and costs \$24,000, plus travel expenses.

- Two site visits (one exploratory and one to present findings and recommendations)
- Interviews with key players (normally 6-10)
- SWOT analysis of community sports tourism work
- Recommendations for enhancements or development of new facilities, anticipated costs, and ROI
- Game plan for year one of operation, including a full 52-week event schedule with both community and tournament/tourism user groups included.



DOOR COUNTY

Resolution No. 2017-76

**Lease Agreement – Wisconsin Public Service Corporation
[Sunnyslope Site]**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | | | |
| BACON | | | |
| D. ENGLEBERT | | | |
| R. ENGLEBERT | | | |
| ENIGL | | | |
| FISHER | | | |
| GUNNAUGSSON | | | |
| HALSTEAD | | | |
| KOCH | | | |
| KOHOUT | | | |
| LIENAU | | | |
| LUNDAHL | | | |
| MOELLER | | | |
| NEINAS | | | |
| ROBILLARD | | | |
| SCHULTZ | | | |
| SITTE | | | |
| SOHNS | | | |
| VIRLEE | | | |
| VLES WOTACHEK | | | |
| WAIT | | | |

BOARD ACTION
 Vote Required: Majority Vote of Total Membership

Motion to Approve: Adopted
 Deleted

1st: Virlee
 2nd: Sohns

Yes: _____ No: _____ Exc: _____

Reviewed by: _____ Corp. Counsel

Reviewed by: _____ Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution.
 MEJ

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of December, 2017 by the Door County Board of Supervisors.

Jill M. Lau
 Jill M. Lau
 County Clerk, Door County

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WHEREAS, A county board may lease and/or sell county property (e.g., land and improvements) on terms that the board approves (See: Sec.'s 59.01 & 59.52(6) Wis. Stats.); *and*

WHEREAS, Door County owns land and improvements (e.g., a telecommunications tower and accessory structure) situated at 4895 Sunnyslope Road, Egg Harbor, Wisconsin (hereafter "Sunnyslope Site"); *and*

WHEREAS, Wisconsin Public Service Corporation ("WPSC") expressed interest in leasing a portion of Sunnyslope Site for purposes of collocation; *and*

WHEREAS, In return for collocation at the Sunnyslope Site, WPSC will allow Door County to collocate at WPSC's (currently under development) Heritage Lake Road Site; *and*

WHEREAS, Negotiations between Door County and WPSC have resulted in a "meeting of the minds", in the form of a *Lease Agreement*, which serves the interests of WPSC and Door County; *and*

WHEREAS, The Door County Property Committee, at its December 7, 2017, meeting, approved the *Lease Agreement* with WPSC; *and*

WHEREAS, It was deemed to be necessary and appropriate to submit these matters to the County Board for consideration and decision.

NOW, THEREFORE, BE IT RESOLVED, That the County Board does hereby approve the above described *Lease Agreement* with WPSC, and regards such as serving public uses and purposes, including enhancement of public safety communications.

BE IT FURTHER RESOLVED, That the Technology Services Director, subject to the oversight of the County Administrator is empowered to take such action (including facilitation of the execution of the *Lease Agreement* by County Clerk and County Board Chairperson) as is necessary to carry out the purpose and intent of this Resolution and administer the Lease Agreement.

SUBMITTED BY: PROPERTY COMMITTEE

Richard Virlee
Richard Virlee, Chairman

Dan Austad
Dan Austad

Helen Bacon
Helen Bacon

Ken Fisher
Ken Fisher

Randy Halslead
Randy Halslead

Jon Koch
Jon Koch

Steve Sohns
Steve Sohns



Resolution No. 2017-77

Intergovernmental Agreement- Fiber Optic Network / Utility

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL Board Members | Aye | Nay | Exc. |
|-------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | | | X |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNLAUGSSON | X | | |
| HAI STEAD | X | | |
| KOCH | X | | |
| KOCHOUT | X | | |
| LIENAU | X | | |
| LUNDAHL | X | | |
| MOELLER | X | | |
| NEINAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VILIES WOTACHEK | X | | |
| WAIT | X | | |
| | 20 | 0 | 1 |

1 WHEREAS, Rule No. 34 of the Rules of Order provides, in pertinent part,
2 that "...no Committee of the County Board shall enter into any contract for a
3 period in excess of three (3) years without prior approval of the County
4 Board..."; and

5
6 WHEREAS, The City of Sturgeon Bay ("City"), Door County ("County"),
7 and Northeast Wisconsin Technical College ("NWTC") may contract with each
8 other for the joint exercise of any power or duty authorized by law; and

9
10 WHEREAS, The City, County and NWTC are empowered and wish to
11 develop and share utilization of a fiber optic network / utility within the City of
12 Sturgeon Bay, and each has appropriated funds for this purpose; and

13
14 WHEREAS, There is demonstrated need for, and clear fiscal benefit to
15 develop and share utilization of, the contemplated fiber optic network; and

16
17 WHEREAS, The proposed Intergovernmental Agreement (attached
18 hereto and incorporated herein by reference as if set forth in full) represents a
19 collaborative and cooperative effort by the City, County and NWTC to develop
20 and share utilization of a fiber optic network, and is deemed advantageous to
21 the County.

22
23 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of
24 Supervisors does hereby approve the proposed Intergovernmental
25 Agreement.

26
27 BE IT FURTHER RESOLVED, That the Technology Services Director,
28 subject to the oversight of the County Administrator, shall administer the
29 Intergovernmental Agreement.

BOARD ACTION
Vote Required: Majority Vote of Total Membership

Motion to Approve Adopted Deleted

1st Gunnlaugsson Deleted

2nd Koch

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature] Comp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: Door County's proportionate share of the construction cost is included in the 2017 budget for \$330,000.00, and Door County's proportionate share of the maintenance cost for 2018 is included in the 2018 budget for \$25,000.00; Door County's proportionate share of the maintenance costs for future years will be included in each future year's budget. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of December, 2017 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY: ADMINISTRATIVE COMMITTEE

[Signature] David Lienau, Chairman

[Signature] John Neinas

[Signature] Ken Fisher

[Signature] Kathy Schultz

[Signature] Dan Austad

[Signature] Richard Virlee

[Signature] Noel Gunnlaugsson

INTERGOVERNMENTAL AGREEMENT
[Community Area Network]

This Agreement is made this 1st day of December, 2017 by and between the County of Door ("County"), City of Sturgeon Bay ("City"), and Northeast Wisconsin Technical College ("NWTC"), each a public body corporate within the State of Wisconsin.

Whereas, the intergovernmental cooperation contemplated herein serves legitimate public purposes, including enhancement of the technology capability of the County, City and NWTC; and

Whereas, this Agreement is deemed to be of benefit to each of the parties and is consistent with their powers or duties under law.

It is therefore agreed as follows:

1. This is an Intergovernmental Agreement consistent with Section 66.0301, Wisconsin Statutes
2. This Agreement shall become effective on this 1st day of December, 2017, and shall be effective for a period of five (5) years, unless sooner terminated as provided in this Agreement.
3. This Agreement will be automatically extended for consecutive five (5) year terms unless a party notifies the others in writing of their intent to withdraw or terminate no more than one hundred and eighty (180) days and at least ninety (90) days before expiration.
4. The parties hereto will develop a Community Area Network ("CAN"), interchangeably termed a "utility". This involves the design, construction, operation, ongoing maintenance and repair, and possible expansion of a fiber optic network. This fiber optic network is described in Addendum A, attached hereto and incorporated herein by reference as if fully set forth.
5. Access Engineering, LLC has been engaged as the network engineering consultant and for project management. The estimated cost of these services, project budget summary, and method of allocating project costs between the parties is set forth in Addendum B, attached hereto and incorporated herein by reference as if fully set forth. County will be invoiced and pay for the work directly, and then will invoice the City and School District for their respective shares of the cost.
6. The Sturgeon Bay School District ("School District") will participate under separate agreement, consistent with the mandates of the E-Rate program (a federal program, administered by USAC under the direction of the FCC). Costs associated with E-Rate work are the responsibility of the School District.
7. Each party has an interest in, and shares the responsibility of, keeping the CAN up and running. County will assume the primary responsibility for oversight, management and coordination of such.
8. The cost of operation, ongoing preventive or routine maintenance, repair, relocation, replacement and improvement of the CAN will be allocated between the County, City, and NWTC based on the segments / percentages as set forth in Addendum B.
9. Each party is solely responsible for the costs (including purchase, installation, maintenance, repair, relocation, and replacement) of the laterals, hardware and software necessary to connect their facilities to the CAN.
10. Each party is responsible to designate an employee or official ("contact person"), who is responsible for administration of this Agreement. The contact persons are as follows:
 - a. County:
Jason Rouer, Technology Services Director
920.746.5983; jrouer@co.door.wi.us
 - b. City:
NAME

CONTACT INFORMATION

c. NWTc

Karl Retschl, IIT Technical Director
920.498.6933 (Desk); 920.410.5207 (Cell)
karl.retschl@nwtc.edu

Contact person may be changed upon prior written notice to the other parties.

11. The parties hereto agree to exercise good faith, make reasonable efforts, and take whatever cooperative action is necessary to fulfill the intent and purposes of this Agreement. This includes the negotiation and execution of an Indefeasible Right of Use ("IRU"), concurrent with final design and construction of the CAN.
12. Any notices required or permitted hereunder shall be given in writing and shall be delivered (a) in person, with proof of service (b) by certified mail, postage prepaid, return receipt requested, (c) by registered mail, postage prepaid, with evidence of safe delivery from the U.S. Postal Service or (d) by a commercial overnight courier that guarantees next day delivery and provides a receipt, and such notices shall be addressed as follows:

FOR THE COUNTY

County Administrator
County Government Center
421 Nebraska Street
Sturgeon Bay, Wisconsin 54235

FOR THE CITY

City Administrator
City Hall
421 Michigan Street
Sturgeon Bay, WI 54235

FOR NWTc

IIT Technical Director
2740 West Mason Street
Green Bay, WI 54303

Any notice shall be effective upon delivery.

13. Expansion of the CAN may occur, consistent with the spirit and purposes of this Agreement, upon the prior written consent of the parties. Such consent shall not be unreasonably withheld.
14. Any party may terminate this Agreement for cause, if another party materially breaches any covenant or obligation set forth in this Agreement, and the terminating party: a) provides written notice of such to the breaching party; b) affords the breaching party a reasonable opportunity to cure such breach; and c) there is an ongoing material breach for a period of forty five (45) days after written notice is delivered. In the event of termination under this paragraph, the breaching party surrenders any and all interest, privilege or right in and to the CAN.
15. Any party who voluntarily withdraws from or terminates this agreement under paragraph 3. above: a) is not entitled to a return of any asset or resource they contributed toward the CAN; b) must cease use of the CAN concurrent with the effective date of the withdraw or termination; and c) may apply for continued use of the CAN, and the remaining parties will give all due consideration to the application in light of the spirit of this Agreement and its purposes.
16. The waiver by a party of any breach or failure of the other party to perform any covenant or obligation contained in this Agreement shall not constitute a waiver of any subsequent breach.

17. If a dispute between any part hereto arises out of or relating to this Agreement, and cannot be settled through direct discussions, each party agrees to first endeavor to settle the dispute by alternative dispute resolution before recourse to a court.
18. If any covenant, condition, provision, or term of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining covenants, conditions, provision, or terms of this Agreement shall not be affected thereby, but each covenant, condition, provision, or term of this Agreement shall be valid and in force to the fullest extent permitted by law.
19. Parties Irrevocably submit themselves to the original jurisdiction of the Circuit Court, County of Door, State of Wisconsin, with regard to any controversy arising out of, relating to, or in any way concerning this agreement.
20. This Agreement shall be subject and subordinate to applicable federal or state, laws, codes, regulations, ordinances, rules and orders.
21. This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement. Any amendments, changes or modification of this agreement shall be effective only when made in writing and executed by the parties.

Accepted and agreed this ___ day of December, 2017.

Accepted and agreed this ___ day of December, 2017.

Josh VanLieshout, City Administrator
City of Sturgeon Bay

Thad Birmingham Mayor
City of Sturgeon Bay

Sworn and subscribed to before me
this _____

Sworn and subscribed to before me this

Notary Public
My commission expires _____.

Notary Public
My commission expires _____.

Accepted and agreed this ___ day of December, 2017.

Accepted and agreed this ___ day of December, 2017.

Ken Pabich
County Administrator
County of Door

David Lienau, Supervisor, District 20
County Board Chairperson
County of Door

Sworn and subscribed to before me
this _____

Sworn and subscribed to before me this

Notary Public
My commission expires _____.

Notary Public
My commission expires _____.
Accepted and agreed this ___ day of December, 2017.

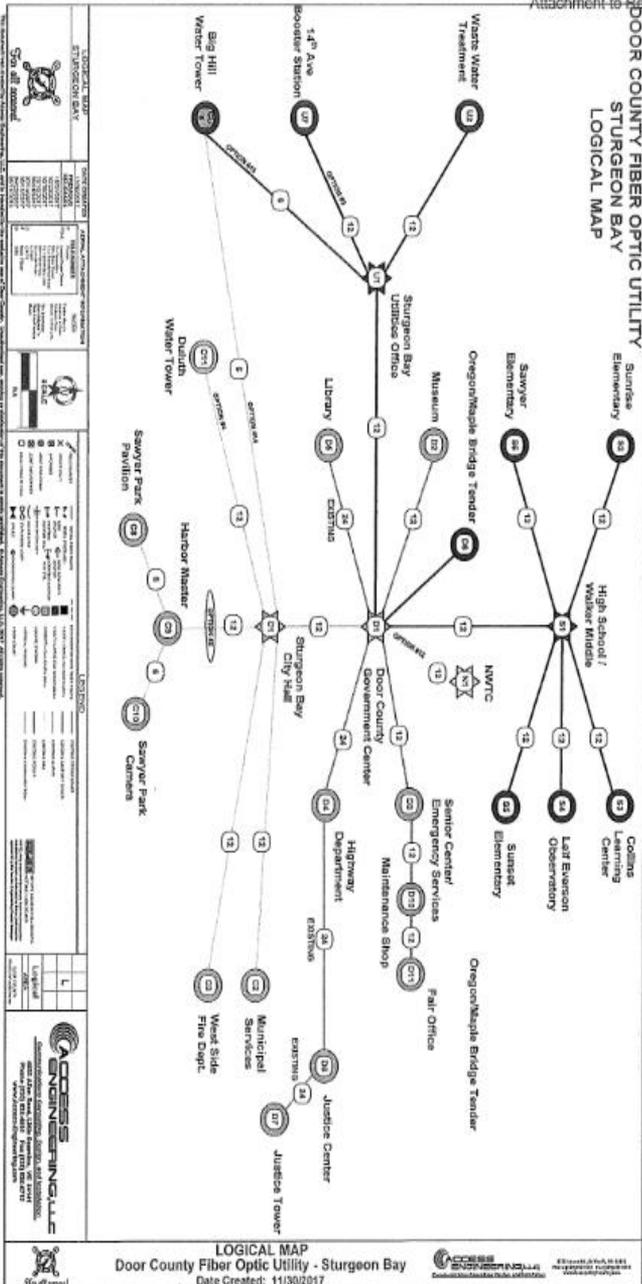
Accepted and agreed this ____ day of December, 2017.

Robert A. Mathews, Vice President, Business & Finance
Northeast Wisconsin Technical College

Sworn and subscribed to before me this

Notary Public

My commission expires _____.





DOOR COUNTY

Resolution No. 2017-78

**TRANSFER OF NON-BUDGETED FUNDS
TECHNOLOGY SERVICES DEPARTMENT
PHONE SYSTEM**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

| ROLL CALL | Board Members | Aye | Nay | Exc. |
|----------------|---------------|-----|-----|------|
| AUSTAD | | X | | |
| BACON | | | | X |
| D. ENGLEBERT | | X | | |
| R. ENGLEBERT | | X | | |
| ENIGL | | X | | |
| FISHER | | X | | |
| GUNLAUGSSON | | X | | |
| HALSTEAD | | X | | |
| KOCH | | X | | |
| KOHOOT | | X | | |
| LIENAU | | X | | |
| LUNDHIL | | X | | |
| MOELLER | | X | | |
| NEIMAS | | X | | |
| ROBILLARD | | X | | |
| SCHULTZ | | X | | |
| SITTE | | X | | |
| SOHNS | | X | | |
| VIRLEE | | X | | |
| VLIES WOTACHEK | | X | | |
| WAIT | | X | | |
| | | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve: Adopted Defeated

1st: Schultz
2nd: Fisher

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: If approved, this transfer would reduce the available balance in the Unassigned Fund Balance by \$47,197.05. MEJ

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of December, 2017 by the Door County Board of Supervisors.

[Signature]
JIM M. LAU
County Clerk, Door County

1 **WHEREAS**, In accordance with Section 65.90(5)(a), Wisconsin Statutes and
2 Rules of Order #19 the amounts of the various appropriations and the purposes
3 for such appropriations stated in a budget may not be changed unless authorized
4 by a vote of two-thirds of the entire membership of the County Board of
5 Supervisors; and

6 **WHEREAS**, A determination has been made that Door County's phone
7 system is in need of replacement; and

8 **WHEREAS**, The estimated cost, for a new phone system, is \$343,091.80
9 (including a five-year maintenance agreement); and

10 **WHEREAS**, This expenditure was anticipated, and funds were appropriated
11 in the amount of \$197,300.00 for this purpose (\$160,000.00 in the 2016 CIP
12 Budget, carried forward to 2017 and to be carried forward again for 2018, and
13 \$37,300.00 in the 2018 Budget for telephone service contracts); and

14 **WHEREAS**, The Finance Committee, at its December 18, 2017 meeting,
15 recommended: that \$47,197.05 be transferred from Unassigned Fund Balance,
16 Account #100.33101, and \$6,023.21 be transferred from the 2018 TS-Telephone
17 Service Contracts, Account #100.13.1121.52302 to the Capital Outlay-Information
18 Systems Account #401.51.7190.69901.00013 to cover the purchase of the
19 equipment; and

20 **WHEREAS**, That \$101,105.20 be approved from the TS-Telephone Service
21 Contracts, Account #100.13.1121.52302 for the five-year maintenance agreement
22 on this equipment, with up to \$20,221.04 expensed to this account in 2018, and
23 with the remainder to be included in the annual operating budgets for subsequent
24 years included in the five-year maintenance agreement.

25 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
26 Supervisors does hereby approve a total cost of \$343,091.80 for the purchase of
27 a new phone system and related five-year maintenance agreement, with up to
28 \$47,197.05 to be transferred from Undesignated Reserve and \$6,023.21 be
29 transferred from the TS-Telephone Service Contract account to supplement the
30 amounts already budgeted for this purpose in 2016 and carried forward to 2017
31 and 2018, and with the remainder of the cost of the five-year maintenance
32 agreement to be included in the annual operating budgets for subsequent years
33 included in the five-year maintenance agreement.

SUBMITTED BY: FINANCE COMMITTEE

[Signature] Kathy Schultz, Chairman
[Signature] Ken Fisher
[Signature] David Englebert
[Signature] Susan Kohout
[Signature] Roy Englebert
[Signature] Mark Moeller
[Signature] David Enigl

| ATTACHMENT TO COUNTY BOARD RESOLUTION #2017-78 | |
|---|-----------------|
| CALCULATION OF TOTAL COSTS AND AVAILABLE FUNDS FOR REPLACEMENT | |
| OF TELEPHONE SYSTEM AND RELATED FIVE-YEAR MAINTENANCE AGREEMENT | |
| Cost to Purchase Cisco Telephone System | \$ 231,986.60 |
| Contingency for Unexpected Costs | \$ 10,000.00 |
| Total Cost for New Cisco Telephone System | \$ 241,986.60 |
| Less: Amount Included in CIP for New Telephone System | \$ (160,000.00) |
| Less: Amount to be Paid by City of Sturgeon Bay (12.4% of Telephone System Cost) | \$ (28,766.34) |
| Shortfall | \$ 53,220.26 |
| | |
| Annual Maintenance for Cisco Telephone System, if contracted for 5 years at time of purchase and paid in full at time of purchase (Would require approval of County Board because contract exceeds 3 years) | \$ 20,221.04 |
| Length of Maintenance Contract | x 5 Years |
| Total to be paid up front for 5 year maintenance agreement | \$ 101,105.20 |
| | |
| Amount Included in 2018 Budget for Telephone System Maintenance | \$ 37,300.00 |
| Less: Amount for Maintenance of Existing Avaya Telephone System for 1/1/2018 thru 6/30/2018 (already paid) | \$ (11,055.75) |
| Less: Amount for Maintenance of New Cisco Telephone System for 1/1/2018 thru 12/31/2018 | \$ (20,221.04) |
| Excess Available in 2018 Budget for Telephone System Maintenance | \$ 6,023.21 |
| | |
| <u>Plan to Cover Shortfall for Purchase of New Cisco Telephone System</u> | |
| Excess Available in 2018 Budget for Telephone System Maintenance (Transfer would require approval of Finance Committee) | \$ 6,023.21 |
| Transfer from Unassigned Fund Balance (Transfer would require approval of Finance Committee and County Board) | \$ 47,197.05 |
| Total | \$ 53,220.26 |
| | |
| NOTE: The percentage participation for the City of Sturgeon Bay of 12.4% is based on the proportionate number of telephone devices they have relative to the total number of telephone devices in the total combined telephone system. | |
| The City of Sturgeon Bay will pay 12.4% of the annual maintenance agreement costs for the five year contract period; this will be shown as an offsetting revenue in the annual budget for the Technology Services Department. | |



DOOR COUNTY

| ROLL CALL Board Members | Aye | Nay | Exc. |
|----------------------------|-----|-----|------|
| AUSTAD | X | | |
| BACON | | | X |
| D. ENGLEBERT | X | | |
| R. ENGLEBERT | X | | |
| ENIGL | X | | |
| FISHER | X | | |
| GUNNAUGSSON | X | | |
| HALSTEAD | X | | |
| KOCH | X | | |
| KOHOUT | X | | |
| LIENAU | X | | |
| LUNDHIL | X | | |
| MOELLER | X | | |
| NEIRAS | X | | |
| ROBILLARD | X | | |
| SCHULTZ | X | | |
| SITTE | X | | |
| SOHNS | X | | |
| VIRLEE | X | | |
| VLIES WOTACHEK | X | | |
| WAIT | X | | |
| | 20 | 0 | 1 |

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve: Adopted
 Defeated:

1st: Schnitz
 2nd: Enigl

Yes: 20 No: 0 Exc: 1

Reviewed by: [Signature], Corp. Counsel
 Reviewed by: [Signature], Administrator

FISCAL IMPACT: Since any needed equipment and furniture described herein will be paid for from funds in this reserve, there will be no negative impact on the annual budget or any other reserve or fund balance account. MEJ

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of December, 2017 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

Resolution No. 2017-79

AUTHORIZATION TO EXPEND FUNDS DONATED TO SENIOR RESOURCE CENTER

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Since 2000, long before the Community Center project was
 2 conceived, donations have been made (and accepted) to the Senior Resource
 3 Center for construction, equipment, furnishings, materials, supplies, and related
 4 needs consistent with §59.52(10), Wis. Stats.; and

5 **WHEREAS**, These donations have been dutifully placed into an account
 6 (known as the 'Senior Resource Center Reserve', Account # 204.33104) which,
 7 over time, has grown and now has a balance of \$96,356.10; and

8 **WHEREAS**, The Community Center project included funds for furniture,
 9 fixtures and equipment, but only what was deemed necessary to minimally equip
 10 the facility; and

11 **WHEREAS**, The new Community Center has furniture and equipment needs
 12 that were identified but not included in the construction budget, and meeting these
 13 needs will expand functionality and increase use of the facility; and

14 **WHEREAS**, The Finance Committee recommends that the Human Services
 15 Director be authorized to expend funds from the Senior Resource Center Reserve
 16 (Account # 204.33104), not to exceed the existing balance of \$96,356.10 and any
 17 additional interest which shall accrue thereon, to purchase needed furniture and
 18 equipment for the new Community Center.

19 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
 20 Supervisors does hereby authorize the Human Services Director to expend funds
 21 from the Senior Resource Center Reserve (Account # 204.33104), not to exceed
 22 the existing balance of \$96,356.10 and any additional interest which shall accrue
 23 thereon, to purchase needed furniture and equipment for the new Community
 24 Center.

SUBMITTED BY: Finance Committee

[Signature] Kathy Schnitz, Chairman
[Signature] Ken Fisher
[Signature] David Englebert
[Signature] Susan Kohout
[Signature] Roy Englebert
[Signature] Mark Moeller
[Signature] David Enigl