

**PROCEEDINGS
OF THE
COUNTY BOARD
OF SUPERVISORS

SESSIONS OF 2020**

DOOR COUNTY, WISCONSIN

DOOR COUNTY BOARD OF SUPERVISORS

County Board Chairperson - David Lienau
County Board Vice Chairperson - Susan Kohout

DISTRICT 1

Town of Union and Town of Brussels - Ward 1

David Englebert 1003 Pleasant Ridge Rd,
Brussels, 54204, Phone 825-7864

DISTRICT 2

Town of Brussels - Ward 2 and Town of Forestville - Ward 1,

John Neinas 8674 County Road H
Sturgeon Bay, 54235, Phone 825-7618

DISTRICT 3

Town of Forestville - Ward 2, Town of Clay Banks, Village of Forestville

Roy Englebert 7290 Geier Road
Forestville, 54213, Phone 856-6706

DISTRICT 4

Town of Gardner - Ward 1, Town of Nasewaupsee - Ward 3

Jon Koch 9238 Lovers Lane
Brussels, 54204, Phone 825-7567

DISTRICT 5

Town of Nasewaupsee - Ward 1, Town of Gardner - Ward 2

Nancy Robillard 2760 Bay Rd
Brussels, 54204, Phone 824-5201

DISTRICT 6

Town of Nasewaupsee - Ward 2 and Town of Sturgeon Bay

Susan Kohout 2099 Sunrise Shore Road
Sturgeon Bay, 54235, Phone 743-1527

DISTRICT 7

City of Sturgeon Bay - Wards 1,2

Helen Bacon 458 North Fifth Place
Sturgeon Bay 54235, Phone 493-7200

DISTRICT 8

City of Sturgeon Bay - Wards 3 and 4

Daniel Austad 942 Memorial Drive
Sturgeon Bay, 54235, Phone 743-6773

DISTRICT 9

City of Sturgeon Bay - Wards 5, 6, 22,23 and 24

Laura Vlies Wotachek 1500 Tacoma Beach Rd
Sturgeon Bay, 54235, Phone 304-2046

DISTRICT 10

City of Sturgeon Bay - Wards 7, 8, 20 and 21

Kenneth Fisher 967 S. Douglas Ave.
Sturgeon Bay, 54235, Phone 743-9660

DISTRICT 11

City of Sturgeon Bay - Wards 9, 10, 18, 19, 25, 26 and 27

Megan Lundahl 321 S Fulton Ave
Sturgeon Bay, 54235, Phone 559-9595

DISTRICT 12

City of Sturgeon Bay - Wards 11, 12, 15, 16, 17 and 28

Nissa Norton 945 Bonnie View Dr
Sturgeon Bay, 54235, Phone 246-9489

DISTRICT 13

City of Sturgeon Bay - Wards 13 and 14

Kathy Schultz (Resigned August 2019)..... 423 N. 12th Ave
Sturgeon Bay, 54235, Phone 559-1422

Alexis Heim-Peter (Appt. September 2019)..... 11 N 17th Dr
Sturgeon Bay, 54235, Phone 333-1680

DISTRICT 14

Town of Sevastopol - Wards 2, 3, 4, and 29

Linda Wait 5075 Bluff Ct, PO Box 501
Sturgeon Bay, 54235, Phone 743-6884

DISTRICT 15

Town of Sevastopol - Ward 1 and 5

Richard Virlee 3959 Glidden Drive
Sturgeon Bay, 54235, Phone 743-7040

DISTRICT 16

Town of Egg Harbor - Ward 1 and Town of Jacksonport - Ward 1

Randy Halstead 3693 County Hwy V
Egg Harbor, 54209, Phone 559-0646

DISTRICT 17

Town of Egg Harbor - Wards 2 and 3, Town of Jacksonport - Ward 2, Town of Baileys Harbor - Ward 1 and Village of Egg Harbor

David M. Enigl 7807 Memorial Drive
Egg Harbor, 54209, Phone 493-2294

DISTRICT 18

Town of Gibraltar and Village of Ephraim

Vinni Chomeau 9640 Maple Grove
Fish Creek, 54212, Phone 421-1687

DISTRICT 19

Town of Baileys Harbor - Ward 2 and Town of Liberty Grove - Ward 3

Bob Bultman 8073 Hwy 57, PO Box 151
Baileys Harbor, 54202, Phone 421-2283

DISTRICT 20

Town of Liberty Grove - Ward 2 and Village of Sister Bay

David Lienau 2309 Somerset Dr, PO Box 823
Sister Bay, 54234, Phone 634-5372

DISTRICT 21

Town of Liberty Grove - Ward 1, and Town of Washington

Joel Gunnlaugsson 1423 Townline Road
Washington Island, 54246, Phone 847-3456

COUNTY BOARD SUPPORT STAFF

County ClerkJill M. Lau
County Administrator Ken Pabich
Corporation Counsel Grant Thomas

COUNTY OFFICERS

Circuit Judge, Branch I D. Todd Ehlers
Circuit Judge, Branch IIDavid Weber

Clerk of Court Connie DeFere

County ClerkJill M. Lau

County TreasurerJay Zahn

District Attorney Colleen Nordin

Register of DeedsCarey Petersilka

SheriffTammy Sternard

I N D E X

2020 BOARD SESSIONS

January	13-15
February	15-20
March	20-21
March	21-27
April	27-31
May.....	31-33
May.....	33-38
June	38-43
July.....	43-45
July.....	46-50
August.....	50-54
September	54-57
October.....	58-62
November Public Hearing	62-63
November (Regular & Budget).....	63-67
November.....	68-69
December	69-75

2020 ORDINANCES

2020-01	Amendment of Chapter 11.05 Door County Code, All Terrain Vehicles & Utility Terrain Vehicles Routes.....	76-77
2020-02	Invoking the Authority of §59.10(1), Wis. Stats. to Be a Self-Organized County	78
2020-03	Amendment of Chapter 13, Door County Code – Airport Regulations	79-86
2020-04	Procedure for Convening County Board in a Declared Emergency Per § 59.11(2)(a), Wis. Stats.....	87
2020-05	Chambers Island Rezoning - Amendment to the Zoning Map of Gibraltar	88-92
2020-06	Chapter 38, Door County Code: Emergency Declaration by County Board and Authority & Duties of Local Health Officer	93-95
2020-07	Amendment to the Text of the Door County Comprehensive Zoning Ordinance (Chapter 14).....	96-117
2020-08	Amendment to the Text of the Door County Comprehensive Zoning Ordinance (Chapter 14).....	118
2020-09	Amendment of Chapter 11:05 Door County Code – All Terrain Vehicles & Utility Terrain Vehicles Routes.....	119

2020 RESOLUTIONS

2020-01	Celebrating the 100th Anniversary of the League of Women Voters.....	120
2020-02	Approval of Gift, Grant and/or Donation to the Door County Transportation Department	121
2020-03	Creation and Appointment of a § ATCP 50.12(3)(A), Wis. Adm. Code Advisory Committee.....	122-123
2020-04	Support of Assembly Bill 544 – Workforce Housing Tax Credits	124
2020-05	Emergency Services Facility – Washington Island Preliminary Assessment and Cost Estimate	125-126
2020-06	Audit of Door County Treasurer’s Department	127
2020-07	Approval of Gift, Grant and/or Donation to the Door County EM & Communications Department.....	128
2020-08	Approval of Gift, Grant and/or Donation to the Sheriff’s Department	129
2020-09	Approval of Gift, Grant and/or Donation to the Highway Department – Clean Sweep Contract	130
2020-10	Petition the Secretary of Transportation for Airport Improvement Aid by Door County Cherryland Airport.....	131-132
2020-11	Door County’s Animal Policy.....	133-137
2020-12	Approval of Agreement for Dark Fiber and Conduit with the Wisconsin DOT.....	138-151
2020-13	Change of User Fees For Emergency Medical (Ambulance) Services	152-154
2020-14	Intergovernmental Agreement – City of Sturgeon Bay [Sturgeon Bay-Door County Economic Development Loan Program]	155-158
2020-15	Intergovernmental Agreement – Town of Sevastopol [Muskat Property P.I.N. 022-022728631A, 022-022728632A & 022-022828641A]168.....	159-161
2020-16	Youth Apprenticeship Program - Transfer of Non-Budgeted Funds	162
2020-17	Health & Human Services New Position / Elimination.....	163-164
2020-18	Salaries of Elective Officials	165
2020-19	Ratification, Alteration, Modification or Repeal of March 16, 2020, Proclamation Declaring a State of Emergency in Door County.....	166-167

2020-20	In Memoriam – Jan Sixel.....	168
2020-21	International Migratory Bird Day.....	169
2020-22	Families First Coronavirus Response Act (Additional FMLA & Temporary Paid Sick Leave) Policy	170-172
2020-23	Resolution -Temporary COVID-19 Telework Arrangements ...	173-175
2020-24	Declaring and Filling Vacancies on the County Board if April 7, 2020 Election is Postponed	176
2020-25	Approval of Gift, Grant and/or Donation to the Facilities & Parks Department – Memorial Benches	177
2020-26	Approval of Gift, Grant and/or Donation to the Facilities & Parks Department – Enclosed Trailer	178
2020-27	Approval of FAA Antenna & Equipment Space Lease – Door County Cherryland Airport.....	179
2020-28	County Snowmobile Trail Aid, 2020-21 Snow Season.	180
2020-29	Approval of Multi-Discharger Phosphorus Variance Grant	181
2020-30	Approval of Donation for Prohibited Invasive Species Management	182
2020-31	Property Taxes – 56 North 4th Avenue, Transfer of Non-Budgeted funds	183
2020-32	County Roads & Bridges Fund, Transfer Of Non-Budgeted Funds..	184
2020-33	Approval of Agreement and Transfer of Non-Budgeted Funds for Mail Retention Archiving Solution	185
2020-34	Approval of Agreement to Amend County Administrator Contract	186-195
2020-35	Ratification of Order(s) of County Board Chairman and County Administrator Per Resolution No. 2020-19	196
2020-36	2019 Carry-Forwards from General Fund Accounts	197-198
2020-37	DCSO Cold Storage Facility Project	199
2020-38	Approval of Donation to the Aging and Disability Resource Center of Door County.....	200
2020-39	Ratification of Order(s) of County Board Chairman and County Administrator Per Resolution No. 2020-19.....	201-203
2020-40	Authorize the Health and Human Services Board to Act as the Board of Health Per §251.03, Wis. Stats.	204
2020-41	Appointments to Committees, Commissions and Boards	205-209
2020-42a	Authorizing a Taxation District to Waive Interest and Penalties on Property Tax Installment Payments Per 2019 Act 185	210-212

2020-42b	Recognizing Supervisor John Neinas in Service to the County Board	213
2020-43a	Ratification of Order(s) of County Board Chairman and County Administrator Per Resolution 2020-19	214-218
2020-43b	Recognizing Supervisor Randy Halstead in Service to the County Board	219
2020-44	Recognizing Supervisor Jon Koch in Service to the County Board	220
2020-45	Recognizing Supervisor Helen Bacon in Service to the County Board	221
2020-46	Recognizing Supervisor Linda Wait in Service to the County Board	222
2020-47	Approval of Gift, Grant and/or Donation to the Door County Sheriff's Office.....	223
2020-48	Extension of Land Lease Agreement [Murphy Park – Frontier Communications].....	224-225
2020-49	Door County Parks and Open Space Plan 2020-2025	226-270
2020-50	Status of the 2020 Door County Fair	271
2020-51	Statement of Project Intentions for Door County Cherryland Airport.....	272-273
2020-52	Disposition of 442 Michigan Street Property (P.I.N. 281-10-85262502).....	274
2020-53	Approval of United States Forest Service Cooperative Weed Management Area Grant for Invasive Species Education & Control	275
2020-54	Approval of Arts Midwest (NEA Big Read) Grant to the Door County Library.....	276
2020-55	To Conduct Countywide Advisory Referendum on Creation of Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps	277
2020-56	Approval of Gift, Grant and/or Donation to the Sheriff's Office.....	278
2020-57	Gift, Grant and/or Donation to the Health & Human Services Department - Approval of Community Partnerships For Diversion from Youth Justice Grant	279
2020-58	Gift, Grant and/or Donation to the Health & Human Services Department - Approval of Supplemental Alcohol and Other Drug Abuse Block Grant Funds	280
2020-59	Approving Participation in the Green Tier Legacy Community Program.....	281

2020-60	Purchase of Asphalt Plant Automation Control Upgrades – Highway and Airport Department	282
2020-61	Acquisition of Real Property – PIN 0280236342944A2	283
2020-62	Capital Improvements Plan: 2021-2025 (Summary attached; full Plan in Reports & Misc. Folder)	284
2020-63	Expenditure of Funds from 2020 Budget for 2021 Door County Fair.....	285
2020-64	Endorsement of the Door County Public Health Officer’s July 23, 2020, Emergency Public Health Advisory	286-288
2020-65	In Memoriam – Harvey Malzahn	289
2020-66	Committee Appointment – Board of Adjustment	290-291
2020-67	Approval of Gift, Grant and/or Donation to the Door County Sheriff’s Office: AAA Foundation For Traffic Safety Grant	292
2020-68	Approval of Gift, Grant and/or Donation to the Door County Sheriff’s Office: Cops Office Community Policing Development Micro Grant.....	293
2020-69	Approval of Gift, Grant and/or Donation to the Door County Sheriff’s Office: \$5,000 Donation for Purchase of Reserve Division Squad.....	294
2020-70	Facilities & Parks: Transfer of Non-Budgeted Funds for John Miles Park Safety Fence.....	295-296
2020-71	Approval of Gift, Grant and/or Donation to the Door County Clerk’s Office – Election Security	297
2020-72	Joint Resolution Naming October 2, 2020 Manufacturer’s Day in Sturgeon Bay and Door County, Wisconsin	298
2020-73	Renewal and Revision of Wisconsin Bay Workforce Development Area Consortium Agreement	299-324
2020-74	Approval of Lease Agreements with Pitney Bowes for Postage Machines.....	325-329
2020-75	Appointments to Committees, Commissions, and/or Boards .	330-331
2020-76	Approval of Gift, Grant, and/or Donation to the Door County Sheriff’s Office from Keller, Inc.	332
2020-77	Land Use Agreement – Dry Fire Hydrant – Forestville Dam County Park.....	333-336
2020-78	Acceptance of Grant for Financial Assistance to Procure ADA Kayak Launch	337
2020-79	Acquisition of Real Property for Public Park Purposes [Pin 002-02-06292833D].....	338-341

2020-80	Acceptance of Monetary Gift from Friends of the Door County Parks for La Salle County Parks Shoreline Protection	342
2020-81	Transfer of Non-Budgeted Funds – LaSalle County Park Shoreline Protection	343
2020-82	§ 65.90(5)(a) Wis. Stats. Transfer of Funds – Continuation of Covid-19 Public Media Campaign	344-345
2020-83	Approval of Inclusion under the WDETF Income Continuation Insurance Plan.....	346-347
2020-84	Temporary COVID-19 Paid Leave First Responder and Public Safety Positions.....	348
2020-85	Supporting Repair of the Potawatomi State Park Observation Tower.....	349
2020-86	Racism is a Public Health Crisis (Tabled until 2021)	
2020-87	2021 Budget and Tax Levy	350
2020-88	Increase of Hours, New Positions, Reclassification Requests, and Part Time Pay Rates, for 2020 & 2021	351-353
2020-89	Door County Compensation Structure and Performance Incentives.....	354-359
2020-90	Purchase of Equipment - Highway and Airport Department.....	360
2020-91	Door County Fair Association Board - Increase Number of Members and Set Compensation	361
2020-92	2021 WLIP Grants-In-Aid To Local Government Application ...	362-371
2020-93	Approval of Gift, Grant and/or Donation to the Aging & Disability Resource Center.....	372
2020-94	Approval of Gift, Grant and/or Donation to the Door County Sheriff's Office.....	373
2020-95	Support for Brown County C-LEC, LLC's PSCW Fiscal Year 2021 Broadband Expansion Grant Application (Washington Island).....	374
2020-96	Support for Cellcom's PSCW Fiscal Year 2021 Broadband Expansion Grant Application (Carlsville).....	375
2020-97	Support for Door County Broadband's PSCW, FY2021 Broadband Expansion Grant Application (Towns of Egg Harbor, Jacksonport & Sevastopol)	376
2020-98	Support for Door County Broadband's PSCW FY2021 Broadband Expansion Grant Application-Town of Liberty Grove...	377
2020-99	Endorsing Health Advisory No. 1 – Door County Public Health	378-381
2020-100	In Appreciation – Jay Zahn, County Treasurer	382

2020-101	Appointments to Committees, Commissions and Boards	383-384
2020-102	Resolution in Support of Increased County Child Support Funding	385-386
2020-103	Approval of Door County Land and Water Resource Management Plan.....	387
2020-104	2021 Land Use Services Department Private On-Site Wastewater Treatment System (“POWTS”) Fees	388-390
2020-105	Amend Resolution 2020-84-COVID-19 Paid Leave First Responder & Public Safety Positions to Extend its Effective Date	391
2020-106	Amend Resolution No. 2019-71 – Alternative Work Schedules to Extend the Sunset Date	392
2020-107	Amend March 16, 2020 Door County COVID-19 Public Health Emergency Supplemental Paid Leave Administrative Order.....	393-398
2020-108	Transfer of Non-Budgeted Funds Under § 65.90, Wis. Stats. A&E Services - Development of Residential Option(s) for Sexually Violent Persons on Supervised Release Per § 980.08, Wis. Stats. ..	399
2020-109	PSC of Wisconsin - Energy Innovation Grant Program – Facility(ies) Assessment	400
2020-110	Authorization to Retain Design Professional and Proceed with Phase I - Door County’s (Emergency & Other) Services Facility on Washington Island Project.....	401
2020-111	Cana Island Project-Authorization to Proceed with Phase IV ..	402-403
2020-112	Acquisition of Real Property for Public Park or Recreational Area.....	404-407
2020-113	Federal Emergency Management Agency (FEMA) Pre-Disaster Mitigation Grant	408
2020-114	Door County Emergency Services -Stryker Medical Equipment Lease Agreement	409-421
2020-115	Authorization for the Submission of a Community Development Block Grant (CDBG) Application.....	422
2020-116	Adoption of Citizen Participation Plan.....	423-427
2020-117	Approving the Formation of a Citizen Participation Committee for the Community Development Block Grant (CDBG) Program	428
2020-118	Door County Residential Anti-Displacement and Relocation Assistance Plan - CDBG CL-HSG	429-431
2020-119	Prohibit the use of Excessive Force Against, & Physically Barring of Entrances/Exits For, Non-Violent Civil Rights Demonstrations ..	432

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, JANUARY 28, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The January 28, 2020 Door County Board of Supervisors meeting was called to order at 10:00 a.m. by Chairman David Lienau at the Door County Government Center.

Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 19 County Board Members were present – Daniel Austad, Helen Bacon, Bob Bultman, Vinni Chomeau, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, John Neinas, Nissa Norton, Nancy Robillard, Richard Virlee, Laura Vlies Wotachek, and Linda Wait. Joel Gunnlaugsson, and Alexis Heim Peter were excused.

Presentation of Agenda

Motion by Halstead, seconded by Enigl to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

Unassigned Fund Balance

Public Comment

The following persons commented:

Ann Miller, 2604 Grove Road Baileys Harbor, WI, representing the Door County Coastal Byway Council

Don Freix, 8305 Quarterline Road

Virge Temme, 9098 Lime Kiln Road, Sturgeon Bay

Robert Sijgers, Forestville

Christine Reid, Forestville

Shirley Senarighi, 604 W Spruce Drive, Sturgeon Bay, representing the League of Women Voters

Supervisors Response

None given.

Administrator's Monthly Report

The report was included in the meeting packet. This is the first month the Administrator's Report appears back on the agenda; if Supervisors would like additional items added or changes in format they should let Administrator Pabich know.

Approval of Minutes of the December 17, 2020 County Board Meeting

Motion by Virlee, seconded by Bacon to approve the minutes of the December 17, 2020 County Board Meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2020-01 Celebrating the 100th Anniversary of the League of Women Voters

Motion by Kohout, seconded by Norton to approve Resolution 2020-01 – Proclaiming February 14, 2020 as the official date to celebrate the League of Women Voters on its 100th Anniversary, and in particular to commend the League of Women Voters of Door County for almost seven decades of significant contributions and efforts to strengthen democracy for all the people of the County of Door.

Supervisor Kohout read the proclamation aloud.

Motion carried by unanimous voice vote.

2020-02 Approval of Gift, Grant and/or Donation to the Door County Transportation Department Motion by Norton, seconded by Vlies Wotachek to approve Resolution 2020-02 – Approval of the acceptance of a \$10,000 pledge from The Kroger Co. on behalf of Pick ‘n Save, Roundy’s Division, to be paid in \$2,000 increments for 2020-2024 for purposes of benefit to the public transit services managed by the Door County Transportation Department.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused – Gunnlaugsson and Heim Peter.

2020-03 Creation and Appointment of a § ATCP 50.12(3)(A), Wis. Adm. Code Advisory Committee Motion by Fisher, seconded by Virlee to approve Resolution 2020-03 – Approval of the creation and appointment of a § ATCP 50.12(3)(a), Wis. Adm. Code Door County Advisory Committee consisting of fourteen members.

Supervisor Fisher explained this is the creation of an advisory committee. Concerns were expressed regarding the makeup of the advisory committee. It was suggested further discussion should be held before moving forward. Other Supervisors expressed support for the wide array of the proposed makeup of the advisory committee. Land Conservationist Erin Hanson further explained the makeup of the committee which is outlined in § ATCP 50.12(3)(a), Wis. Adm. Code. The advisory committee will meet between March and June; the revised draft plan must be completed by June. The Land Conservation Committee voted unanimously in favor of the creation of the advisory committee.

Motion carried by roll call vote with 15 Members voting Yes – Austad, Bacon, Bultman, Chomeau, R. Englebort, Enigl, Fisher, Kohout, Lienau, Lundahl, Norton, Robillard, Virlee, Vlies Wotachek, and Wait; 4 Members voting No – D. Englebort, Halstead, Koch, and Neinas; 2 Members excused – Gunnlaugsson and Heim Peter.

2020-04 Support of Assembly Bill 544 – Workforce Housing Tax Credits

Motion by Robillard, seconded by Bacon to approve Resolution 2020-04 – Support of Assembly Bill 544 (as amended by Assembly Substitute Amendment 1) and its potential to stimulate needed housing development so that rural counties, including the County of Door, may help solve their present Workforce housing deficit.

Administrator Pabich explained the bill has passed in the Assembly and is headed to the Senate. Funding for the tax credits would come from WHEDA and is specific to rural counties.

Motion carried by unanimous voice vote.

2020-05 Emergency Services Facility – Washington Island Preliminary Assessment and Cost Estimate

Motion by D. Englebort, seconded by Enigl to approve Resolution 2020-05 – A resolution awarding a contract to The Samuels Group, Inc. for a fee of fifteen thousand dollars (\$15,000), to perform the preliminary assessment and cost estimate for the ES facility project on Washington Island and approval of a transfer of up to eighteen thousand dollars (\$18,000) from the Emergency Services Washington Island Building Reserve to the Capital Outlay Emergency Services Expense Account to be expended for the preliminary assessment and costs estimate.

Motion carried by roll call vote with 18 Members voting Yes; 1 Member voting No – Neinas; 2 Members excused – Gunnlaugsson and Heim Peter.

2020-06 Audit of Door County Treasurer’s Department

Motion by D. Englebert, seconded by Enigl to approve Resolution 2020-06 – A resolution awarding a contract to CliftonLarsonAllen, LLP for a fee of up to eighteen thousand dollars (\$18,000) to perform a financial and operational audit of the Door County Treasurer’s Department and approval of a transfer of up to eighteen thousand dollars (\$18,000) from the Door County Contingency Expense Account to the Special Projects Account to be expended for the financial and operational audit of the Door County Treasurer’s Department. The results of the financial and operational audit of the Door County Treasurer’s Department will be reported back to the Finance Committee and County Board.

Discussion regarding the need for the audit.

Motion carried by roll call vote with 18 Members voting Yes; 1 Member voting No – Wait; 2 Members excused – Gunnlaugsson and Heim Peter.

Ordinances

No ordinances were presented.

Special Reports

WI DNR Green Tier – Legacy Communities

Laurel Sukup, DNR Chief Sustainability and Business Support and Jean Romback-Bartels, our regions connection to the Secretary of the Department were present. Laurel presented information regarding the WI DNR Green Tier Program. Information was also included in the meeting packet.

New Business

Election of Civil Service Commissioner (5 year term, expires December 2024)

No candidate as of this meeting.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – February 25, 2020 - 10:00 a.m.

Meeting Per Diem Code

128.

Adjourn

Motion by Fisher, seconded by Bultman to adjourn. Time 11:47 a.m.

Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, FEBRUARY 25, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The February 25, 2020 Door County Board of Supervisors meeting was called to order at 10:00 a.m. by Chairman David Lienau at the Door County Government Center.

Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 21 County Board Members were present – Daniel Austad, Helen Bacon, Bob Bultman, Vinni Chomeau, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Alexis Heim Peter, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, John Neinas, Nissa Norton, Nancy Robillard, Richard Virlee, Laura Vlies Wotachek, and Linda Wait.

Presentation of Agenda

Motion by Halstead, seconded by Lundahl to approve the agenda. Motion carried by unanimous voice vote.

Chairman Lienau noted the Special Report regarding the 56 N 4th Ave (former Younkers site) agenda item will be tabled this month.

Correspondence

- Unassigned Fund Balance
- Northeast Wisconsin Technical College Letter

Public Comment

The following persons commented:

- Dan Woelfel, Town of Sevastopol Chairman
- Christine Reed, Forestville
- Don Freix, 8305 Quarterline Road, Fish Creek

Supervisors Response

Supervisor Wait noted Mr. Woelfel or herself would be happy to answer any questions related to resolution 2020-15.

Administrator's Monthly Report

The report was included in the meeting packet and was reviewed.

Approval of Minutes of the January 28, 2020 County Board Meeting

Motion by Virlee, seconded by Bultman to approve the minutes of the January 28, 2020 County Board Meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending business or updates were presented.

Ordinances

2020-01 Amendment of Chapter 11.05 Door County Code, All Terrain Vehicles & Utility Terrain Vehicles Routes

Motion by Neinas, seconded by Fisher to approve Ordinance 2020-01 – Approval of the ATV-UTV route CTH E from CTH A to Baileys Harbor Town Line and on CTH EE from Red Cherry Road to North Maple Road.

Supervisor Neinas explained the amendment connects the town roads to the county roads. It was questioned if the causeway over Kangaroo Lake is included in the route. CC Thomas noted the causeway was included in the trail by a previous vote of the Board. If the Board is concerned that the causeway is included in the ATV/UTV route they should send the issue back to the Highway Committee for review and recommendation. Discussion included the fact that the causeway is, and has for some time, been included in the route and there has been no problems reported. Dick Franke, Town of Baileys Harbor, reviewed the town roads included in the ATV/UTV route; basically, all of Baileys Harbor is open to ATV/UTV traffic. Bob Schultz, Supervisor Town of Baileys Harbor, explained the reason for the extension request.

Motion carried by roll call vote with all 21 Members voting Yes.

Resolutions

2020-07 Approval of Gift, Grant and/or Donation to the Door County EM & Communications Department

Motion by Gunnlaugsson, seconded by Vlies Wotachek to approve Resolution 2020-07 – Approval and acceptance of the grant to provide CPR training to emergency dispatchers in Door County.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-08 Approval of Gift, Grant and/or Donation to the Sheriff's Department

Motion by Gunnlaugsson, seconded by Koch to approve Resolution 2020-08 – Approval and acceptance of the donation of \$4,500 for the purchase of DJI Mavic 2 Enterprise Dual + Smart Remote Drone.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-09 Approval of Gift, Grant and/or Donation to the Highway Department – Clean Sweep Contract

Motion by Neinas, seconded by Fisher to approve Resolution 2020-09 – Approval and acceptance of the 2020 Wisconsin Clean Sweep grant Contract.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-10 Petition the Secretary of Transportation for Airport Improvement Aid by Door County Cherryland Airport

Motion by Neinas, seconded by Halstead to approve Resolution 2020-10 – Approval of the petition for Federal and/or State Aid.

Administrator Pabich explained this is a project to upgrade to accept chip credit cards at the Airport. This is a mandate.

Motion carried by unanimous voice vote.

2020-11 Door County's Animal Policy

Motion by Austad, seconded by Virlee to approve Resolution 2020-11 – Adoption of Door County's Animal Policy.

CC Thomas explained this is an update to an old policy which memorializes what we have been doing and are required to do pursuant to the ADA rules.

Motion carried by unanimous voice vote.

2020-12 Approval of Agreement for Dark Fiber and Conduit with the Wisconsin DOT

Motion by Enigl, seconded by Koch to approve Resolution 2020-12 – Approval of the Agreement for dark fiber.

TS Director Jason Rouer explained the fiber must run across the canal. During the Sturgeon Bay Fiber project, the County was approached by the Department of Transportation (DOT) about a partnership.

DOT wanted better connectivity to the bridges and in turn would provide the County an opportunity to cross the canal using DOT conduit at the Oregon bridge. Originally the canal crossing was to occur using Sturgeon Bay Utilities conduit for a yearly fee costing several thousand dollars.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-13 Change of User Fees for Emergency Medical (Ambulance) Services

Motion by Gunnlaugsson, seconded by Koch to approve Resolution 2020-13 – A resolution adjusting user fees for emergency medical services.

Supervisor Gunnlaugsson noted the only changes are a reduction to ALS charges and an increase to mileage charges.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-14 Intergovernmental Agreement – City of Sturgeon Bay [Sturgeon Bay-Door County Economic Development Loan Program]

Motion by Fisher, seconded by Kohout to approve Resolution 2020-14 – Approval of the Intergovernmental Agreement with the City of Sturgeon Bay. Administrator Pabich reviewed the overall agreement. Discussion related to distribution of remaining funds. Motion by Enigl, seconded by Lundahl to amend the language in the Intergovernmental Agreement to remove the language “any remaining funds

will be distributed equally between the County and the City” and replace with “any remaining funds will be distributed between the County and City on a pro-rata basis (i.e., a proportional allocation based on their contribution to the Loan Program)”.

Discussion regarding the contract followed.

Motion to amend carried by unanimous voice vote.

Motion, as amended, carried by roll call vote with all 21 Members voting Yes.

2020-15 Intergovernmental Agreement – Town of Sevastopol [Muskrat Property P.I.N. 022-022728631A, 022-022728632A & 022-022828641A]

Motion by Fisher, seconded by Virlee to approve Resolution 2020-15 – Approval of the Intergovernmental Agreement with the Town of Sevastopol and approval of a transfer of up to \$30,000 from the Door County Contingency expense account to the Special Projects expense account to cover the County’s monetary contributions under the Agreement.

Discussion regarding if approval sets a precedence and who has a right to force a landowner to remove buildings not deemed a safety or health hazard. CC Thomas explained the town would place the expenses incurred against the real estate as a special assessment and it would be collected as payment for property taxes. If the taxes go into arrears the County would take the property through the In Rem process at which time the property could be sold with the potential to recoup the funds expended. If the property owner sells the property outright the special assessment would be paid assuming the sale price of the property was high enough. CC Thomas explained the County will not incur any liabilities for activities occurring at the property.

Motion failed by roll call vote with 9 Members voting Yes – Bacon, Fisher, Gunnlaugsson, Halstead, Kohout, Lundahl, Norton, Virlee, and Wait; 12 Members voting No – Austad, Bultman, Chomeau, D. Englebert, R. Englebert, Enigl, Heim Peter, Koch, Lienau, Neinas, Robillard, and Vlies Wotachek.

2020-16 Youth Apprenticeship Program - Transfer of Non-Budgeted Funds

Motion by D. Englebert, seconded by Enigl to approve Resolution 2020-16 – Approval to start a Youth Apprenticeship Program in 2020 and approval of a transfer up to \$24,000 from the Contingency Expense account to the various payroll expense accounts for the departments impacted.

Supervisor D. Englebert noted the funding would come from the Undesignated Fund. Administrator Pabich explained the Youth Apprenticeship Program is an internship program. The County has identified 5 positions to participate in the program to start. Funding of up to \$24,000 would be used to pay for the youth working and learning as an employee of the County.

Motion carried by roll call vote with all 21 Members voting Yes. The Board recessed at 11:56 a.m. and reconvened at 12:04 p.m.

Chairman Lienau was excused and Vice Chairman Fisher chaired the remainder of the meeting

2020-17 Health & Human Services New Position / Elimination

Motion by D. Englebert, seconded by Bultman to approve Resolution 2020-17 – Approval of the elimination of one Social Worker (Children & Family Services Unit) position in the Health & Human Services Department and creation of one new full time Social Worker Supervisor (Children & Family Services Unit) position in the Health & Human Services Department.

Administrator Pabich explained a position opened due to a resignation. The department completed an internal audit. It was recommended that a social worker position be eliminated and a supervisor position be created. This would be a working supervisor position.

Motion carried by roll call vote with 17 Members voting Yes – Austad, Bacon, Bultman, Chomeau, D. Englebert, R. Englebert, Enigl, Fisher, Gunnlaugsson, Halstead, Heim Peter, Koch, Kohout, Lundahl, Norton, Virlee, Vlies Wotachek; 3 Members voting No – Neinas, Robillard, and Wait; 1 Member excused – Lienau.

2020-18 Salaries of Elective Officials

Motion by Heim Peter, seconded by Robillard to approve Resolution 2020-01 – A resolution establishing the total annual compensation for the Register of Deeds, County Clerk, and Treasurer for the 2021-2024 term.

Administrator Pabich noted the elected officials' salary needs to be set for the next term. It was recommended to distinguish between the Register of Deeds, County Clerk, and Treasurer. The resolution attempts to align the electeds within the Comp Plan. Review of comparable counties. The goal moving forward is to attempt to keep the positions within the control point of pay grade J for the Treasurer and K for the ROD, and County Clerk.

Motion carried by roll call vote with all 21 Members voting Yes.

Special Reports

Annual Report of Gifts, Grants, and Donations 2020

Reviewed.

Discussion / Action: 56 N. 4th Avenue [Former Younkers Site]

Tabled.

New Business

Coastal Byway Program – Letter of Support

Administrator Pabich explained the Coastal Byway group spoke at public comment at last month's meeting and this is a follow up with Chairman Lienau asking for a letter of support.

Motion by Wait, seconded by Vlies Wotachek to support the Coastal Byways Council's efforts in their All American Road and/or National Scenic Byways status. Motion carried by unanimous voice vote.

Evaluation Process for County Administrator

Moved to next month.

Oral Committee Reports

Vice Chairman Fisher noted the RPC meeting had an 8.5 hour meeting hearing testimony on the proposed RV Park. The meeting adjourned to tomorrow for a decision on the hearing. Supervisor D. Englebert noted he had heard from several constituents regarding the information following the last snow storm and the road plowing which ultimately led to the closing of schools.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – March 24, 2020 - 9:00 a.m.

Door County Medical Center 75th Anniversary Tour Invite – March 12, 2020 – 6 p.m.

Meeting Per Diem Code

522.

Adjourn

Motion by Enigl, seconded by Halstead to adjourn. Time 12:25 p.m.

Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, MARCH 17, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The March 17, 2020 Door County Board of Supervisors emergency meeting was called to order at 10:00 a.m. by Chairman David Lienau at the Door County Government Center.

Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 20 County Board Members were present – Daniel Austad, Helen Bacon, Bob Bultman, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Joel Gunnaugsson, Randy Halstead, Alexis Heim Peter, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, John Neinas, Nissa Norton, Nancy Robillard, Richard Virlee, Laura Vlies Wotachek, and Linda Wait. Vinni Chomeau was excused.

Presentation of Agenda

Motion by Halstead, seconded by Enigl to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

No correspondence was presented.

Public Comment

No comments.

Supervisors Response

N/A.

Resolution No. 2020-19 - Ratification, Alteration, Modification or Repeal of March 16, 2020, Proclamation Declaring a State of Emergency in Door County

Administrator Pabich noted a state of emergency was declared yesterday. By declaring a state of emergency, the county is allowed to make decisions in the best interest of the county and the citizens and allows the Public Health Manger and EM Director to make decisions. Pabich reviewed the draft resolution which was distributed to Board Members this morning. Pabich reviewed information included in the meeting packet including the establishment of supplemental leave for specific reasons related to COVID-19, a travel order to employees, and social distancing in all operations. The policy covers the time period effective March 16th to April 6th It was noted this may be amended to extend the expiration date. It's important to address the issue to protect our employee's health, their family's health, and the health of Door County residents. It was noted Public Safety Employees are not covered by this order. Sheriff Sternard and EMS Director LeClair are currently working on a plan for the public safety employees that will be reviewed this afternoon. In terms of cost of the implementation there is no cost initially. If the County shuts down and employees receive Supplemental Paid Leave the estimated cost would be \$760,000. There are no additional county funds needed to cover this cost. Discussion regarding employee's ability to work from home; this will be reviewed on a case by case basis. At this time employees working from home would be allowed to use their home equipment as the County does not have a surplus of County equipment to take home. All sub-units of the Door County Board are suspended through April. Two County Board meetings per month will be scheduled and in a virtual environment. If items come up that need to be addressed by a committee the County Administrator, County Board Chair, and the Committee Chair will address. Adjustments to operations were reviewed. All library branches will be closed effective tomorrow with the central

branch remaining open with no more than 10 patrons in the library at one time. No minors will be allowed without a parent. No sitting and congregating in the library will be allowed; public will be allowed to check-out and return materials. EM Director Kane is working with municipalities to set up weekly debriefing meetings. It was requested that all press releases be shared with county board members. Anything that is released to the public should also be shared with county board at the same time. It was suggested all information and media releases be somewhere in one place for easy access such as posting on the County website. Any decision that needs to be made will be between the County Administrator and County Board Chair. Any special needs a department may require are to be reported to the County Administrator.

Motion by Norton, seconded by Lundahl to approve Resolution 2020-19 – Ratifying the March 16, 2020 Proclamation declaring a State of Emergency in Door County, by Door County Chairman David Lienau and County Administrator Ken Pabich.

Discussion and Conclusions Regarding Impacts of COVID-19 Pandemic

Chairman Lienau thanked Board Members for their attendance at today’s meeting. Lienau also noted this is not just an elderly disease; younger persons are being infected. It is important to let the public know the impacts of the COVID-19 pandemic.

It is anticipated the next county board meeting will, in essence, be virtual. The April 7th election is currently status quo. Both the County and State are asking voters to vote by absentee ballot.

Announcements

Next Regular County Board Meeting – March 31, 2020 – 9:00 a.m.

Meeting Per Diem Code

317.

Adjourn

Motion by Koch, seconded by Enigl to adjourn. Time 11:09 a.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, MARCH 31, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The March 31, 2020 Door County Board of Supervisors meeting was called to order at 9:08 a.m. by Chairman David Lienau at the Door County Government Center. Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 17 County Board Members were physically present – Daniel Austad, Helen Bacon, Bob Bultman, David Englebort, Roy Englebort, David Enigl, Ken Fisher, Randy Halstead, Alexis Heim Peter, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, John Neinas, Nancy Robillard, Richard Virtee, and Laura Vlies Wotachek. 4 County Board Members appeared virtually - Vinni Chomeau, Joel Gunnlaugsson, Nissa Norton, and Linda Wait

Presentation of Agenda

Motion by Enigl, seconded by Bacon to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

Unassigned Fund Balance

Public Comment

The following persons commented:

State Representative Joel Kitchens
Christine Reid, Forestville

Supervisors Response

None given.

Administrator's Monthly Report

No specific update/report this month.

Approval of Minutes of the February 25, 2020 County Board Meeting and the March 17, 2020 Emergency County Board Meeting

Motion by Virlee, seconded by Fisher to approve the minutes of the February 25, 2020 County Board meeting. Motion carried by unanimous voice vote.

Motion by Koch, seconded by Virlee to approve the minutes of the March 17, 2020 emergency County Board meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

Discussions and Conclusions Regarding Impacts of COVID-19 Pandemic

Public Health Manager Sue Powers updated the Board on the recent announcement of a confirmed case of COVID-19 in the County. Public Health is working on a daily basis to follow-up and to contact individuals who may have been in contact with this individual. The individual is a resident of Door County who traveled outside of the County but within the State. Powers reviewed the steps taken when notified of a COVID-19 case.

Emergency Management Director Dan Kane noted the emergency operations center is up and running and has been working well. Through the State Emergency Management, a survey has been taken to determine what law enforcement and emergency personnel needs are. Results of the survey should be coming soon.

Review of steps taken to protect Sheriff Deputies and Emergency Services staff.
Review of Door County Hospital supplies.

Discussion and suggestions regarding the 3x per week reporting. Suggested the 3x week report include the words "known cases" rather than just cases. Review of the Highway Department operations.

Resolutions

2020-20 In Memoriam – Jan Sixel

Motion by Fisher, seconded by D. Englebert to approve Resolution 2020-20 - Recognition in honor of the achievements Jan attained during his tenure as a County Board Supervisor.

The resolution was read aloud by Supervisor Fisher

Motion carried by voice vote.

2020-21 International Migratory Bird Day

Motion by Austad, seconded by Virlee to approve Resolution 2020-21 – Proclaiming the second Saturday in May as International Migratory Bird Day in the County of Door. Motion carried by voice vote.

2020-22 Families First Coronavirus Response Act (Additional FMLA & Temporary Paid Sick Leave) Policy

Motion by Fisher, seconded by Kohout to approve Resolution 2020-22 – Adoption of the Emergency Family and Medical Leave Expansion Action (EFMLEA), and the Emergency Paid Sick Leave Act (EPSLA) and the EPSLA Temporary Supplemental Policies.

CC Thomas explained this is in response to the COVID-19 virus. There is little the County can change as this is a federal act. CC Thomas reviewed the process of how an employee would use the leave. Administrator Pabich reviewed the process used to determine who could work from home, work in the building, and who would use their SPL. Pabich reviewed the approximate number of employees working from home and employees using the SPL bank. CC Thomas noted the County is working with the represented employees and their contracts. Administrator Pabich noted the County is continually assessing how the work from home employees are progressing. CC Thomas noted the only limiting factor right now are the work duties that aren't accessible to work from home.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-23 Resolution -Temporary COVID-19 Telework Arrangements

Motion by Vlies Wotachek, seconded by Lundahl to approve Resolution 2020-23 – Approval of the temporary telework as an option for particular (but not all) positions, based largely on whether the work performed is suitable for telework on a temporary basis.

This allows employees to work from home during the emergency situation we are under right now. Motion carried by voice vote.

2020-25 Approval of Gift, Grant and/or Donation to the Facilities & Parks Department – Memorial Benches

Motion by Austad, seconded by Fisher to approve Resolution 2020-25 – Approval of the acceptance of the donation from Mary M. Bauhs valued at \$1,500 for a memorial bench and from Karen Ash valued at \$1,285 for a memorial bench and tree as a benefit to Frank E. Murphy Park and John Miles County Park.

Motion carried by roll call vote with all 21 Members voting yes.

2020-26 Approval of Gift, Grant and/or Donation to the Facilities & Parks Department – Enclosed Trailer

Motion by Austad, seconded by Bultman to approve Resolution 2020-26 – Acceptance of the donation from The Friends of the Parks LLC valued at \$2,400 to be used towards the purchase of an enclosed trailer to be used primarily in conjunction with Cave tour logistics at Frank E. Murphy County Park and secondarily for Facility and Park operations.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-27 Approval of FAA Antenna & Equipment Space Lease – Door County Cherryland Airport Motion by Neinas, seconded by Fisher to approve Resolution 2020-27 – Approval of the FAA Antenna and Equipment Space Lease.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-28 County Snowmobile Trail Aid, 2020-21 Snow Season

Motion by Austad, seconded by Virlee to approve Resolution 2020-28 – Approval of the application for funds under Section 23.09(26), Wisconsin Statutes, for aid to counties for snowmobile purposes.

Motion carried by voice vote.

2020-29 Approval of Multi-Discharger Phosphorus Variance Grant

Motion by Fisher, seconded by Halstead to approve Resolution 2020-29 – Approval of the acceptance of the Multi-Discharger Phosphorus Variance Funds from the Village of Casco in the amount of \$4,505.32.

County Conservationist Erin Hanson explained the resolution is to accept funding through a statewide program managed by the DNR. This is a first time funding the County has received. The funding will be used to assist to bring landowners into compliance with NR 151 agricultural performance standards to effectively reduce phosphorous.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-30 Approval of Donation for Prohibited Invasive Species Management

Motion by Fisher, seconded by Halstead to approve Resolution 2020-30 – Acceptance of the Wisconsin Department of Natural Resources Prevention and Early Detection Invasive Plant (PEDIP) funding in the amount of \$3,500.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-31 Property Taxes – 56 North 4th Avenue, Transfer of Non-Budgeted Funds

Motion by D. Englebert, seconded by Enigl to approve Resolution 2020-31 – Approval of the transfer of \$18,004 from the Unassigned Fund Balance to the Younkers Bldg. Land Acquisition Expense Account for payment of the 2020 Real Estate Property Tax bill.

Discussion regarding current expenditures and next steps. The Facilities & Parks Committee is looking at additional options. Under the current circumstances it was suggested the County does not move forward on the project until a more reasonable environment evolves. It was requested the total amount of dollars to date spent be reviewed at the next county board meeting.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-32 County Roads & Bridges Fund, Transfer of Non-Budgeted Funds

Motion by D. Englebert, seconded by Kohout to approve Resolution 2020-32 – Approval of the transfer of \$323,138 from the County Roads and Bridges Reserve account to the County Roads and Bridges account to cover the funding deficit.

Administrator Pabich explained the Highway Department experienced a shortfall due to snowplowing. This is the off-set to balance the account. Review of targeted balance in Fund 205. Targeted balance is \$500,000.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-33 Approval of Agreement and Transfer of Non-Budgeted Funds for Mail Retention Archiving Solution

Motion by D. Englebert, seconded by Enigl to approve Resolution 2020-33 – Approval to enter into a 7-year contract with Barracuda Message Archiver at a cost of \$32,509.68 and approval of the transfer of \$11,509.68 from the Contingency Expense account and \$23,416.67 from the Unassigned Fund Balance Reserve to the Capital Outlay Technology Services Expense account.

The County has been informed that our current archive vendor will no longer support the product. Technology Services has researched and vetted software products and recommends Barracuda Message Archiver. This was unbudgeted as it was unplanned. This is a 7-year contract.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-34 Approval of Agreement to Amend County Administrator Contract

Motion by Lienau, seconded by Fisher to approve Resolution 2020-34 – Approval of the second amendment to the County Administrator's Contract which shall be effective upon adoption of the resolution.

Chairman Lienau explained this allows the Administrators contract to age with the County's compensation plan. The amendment doesn't guarantee the aging but allows the option of it during the Administrators review. The Administrative Committee has considered this over the past couple of months and worked with HR Director Hendee to draft the language. Discussion followed regarding amending the contract at this time, how the aging of the County Comp Plan works, and economic times. The request to change the contract came about through the Administrator's Annual Review.

Motion by Enigl, seconded by Koch to revise the second amendment to the county administrators contract to change line 6 to the date of December 31, 2023. Motion carried by voice vote.

Motion as amended carried by roll call vote with 13 members voting Yes – Austad, Chomeau, R. Englebert, Fisher, Gunnlaugsson, Heim Peter, Lienau, Lundahl, Neinas, Norton, Robillard, Virlee, and Vlies Wotachek; 8 Members voting No – Bacon, Bultman, D. Englebert, Enigl, Halstead, Koch, Kohout, and Wait.

2020-35 Ratification of Order(s) of County Board Chairman and County Administrator Per Resolution No. 2020-19

Motion by Fisher, seconded by Gunnlaugsson to approve Resolution 2020-35 – A resolution which ratifies the County Administrator and/or County Board Chairperson’s authorization to transfer from the General Contingency account up to \$5,000 for Facilities & Parks purchase of a special cleaning (fogging) machine and related materials, up to \$15,000 for the purchase of work from home equipment and conference room meeting equipment through Technology Services, and up to \$5,500 for equipment and supplies for the ADRC Meal program.

Administrator Pabich reviewed the expenditures: cleaning machine for rooms in the buildings, audio/video equipment for work at home and meetings and a freezer for ADRC for frozen home meals.

Motion by Enigl, seconded by Koch to remove the word “or” on line 11. Motion carried by voice vote. Motion as amended carried by roll call vote with all 21 Members voting Yes.

The Board recessed at 11:07 a.m. and reconvened at 11:19 a.m.

Ordinances

2020-02 Invoking the Authority of §59.10(1), Wis. Stats. to Be a Self-Organized County

Ordinance 2020-02 – Board election that Door County be a self-organized county with authority to act under, among other statutes, Section 59.10(1), Wisconsin Statutes.

CC Thomas noted, in essence, the statutes allow Wisconsin Counties to designate themselves a self-organized county. Self-organization provides the ability for the County to: set staggered supervisor terms, setting of supervisor compensation, and ability to fill vacancies in the office of county supervisor. Chairman Lienau noted this came about in the event the April 7th Election is delayed. If the Election is delayed the elected offices would be vacant for an indefinite period of time without adoption of this ordinance. Enacting the ordinance does not necessarily enact any of the powers self-organizing gives. Adopting gives the County Board flexibility. A future County Board could revoke the self-organization. Discussion regarding the need to adopt now or postponing and calling an emergency meeting if needed.

Motion by Enigl to postpone ordinance 2020-02 and resolution 2020-24 until the next scheduled county board meeting, seconded by D. Englebert. Discussion of any ramifications of adopting the ordinance today.

Motion carried by roll call vote with 11 Members voting Yes – Austad, D. Englebert, Enigl, Fisher, Halstead, Koch, Lienau, Neinas, Norton, Virlee, and Wait; 10 Members voting No – Bacon, Bultman, Chomeau, R. Englebert, Gunnlaugsson, Heim Peter, Kohout, Lundahl, Robillard, and Vlies Wotachek.

2020-03 Amendment of Chapter 13, Door County Code – Airport Regulations

Motion by Neinas, seconded by Fisher to approve Ordinance 2020-03 – Amendment of Chapter 13, Door County Code.

Neinas noted this is a clean-up of the code due to the combining of the Highway Department and Airport. Many of the revisions are prompted by the recent FAA audit. Discussion regarding hunting on the airport property.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-04 Procedure for Convening County Board in a Declared Emergency Per § 59.11(2)(a), Wis. Stats.

Motion by Koch, seconded by Vlies Wotachek to approve Ordinance 2020-04 – Resolving that the County Board Chairperson or, in his/her absence, Vice Chairperson or County Administrator, is authorized to declare an emergency under this ordinance for the purposes of convening the County Board.

CC Thomas noted it would be better to have a defined process to convene County Board in a declared emergency.

Motion carried by roll call vote with all 21 Members voting Yes.

Supervisor Kohout questioned if the vote was tallied correctly on the motion to postpone Ordinance 2020-02 and Resolution 2020-24. After consultation with CC Thomas a motion was made by Norton, seconded by Lundahl to reconsider. Motion to reconsider carried by roll call vote with 15 Members voting Yes – Austad, Bacon, Bultman, Chomeau, R. Englebert, Gunnlaugsson, Heim Peter, Koch, Kohout, Lienau, Lundahl, Neinas, Norton, Robillard, and Vlies Wotachek; 6 Members voting No – D. Englebert, Enigl, Fisher, Halstead, Virlee, and Wait.

Motion by Fisher, seconded by Virlee to amend the ordinance to include language “be it further resolved that this ordinance does not take effect unless the scheduled election for April 7th is postponed.

Per CC Thomas, the amendment overrides the motion to postpone.

Motion to approve the amendment to the ordinance carried by roll call vote with all 21 Members voting Yes. Motion to enact 2020-02 as amended made by Fisher, seconded by Norton. Motion carried by roll call vote with all 21 Members voting Yes.

Resolutions

2020-24 Declaring and Filling Vacancies on the County Board if April 7, 2020 Election is Postponed

Motion by Fisher, seconded by Kohout to adopt Resolution 2020-24 as drafted. A resolution resolving that if the April 7, 2020 election is postponed beyond April 20, 2020, then each current incumbent seeking reelection to the county board of supervisors is hereby appointed to serve a temporary, interim term beginning April 21, 2020 and continuing only until the election is held and supervisors are elected for a full term and take office.

CC Thomas explained those who declared their non-candidacy would not be appointed to an interim term. If a significant amount of time is required until an election can be held it would allow the County Board Chairman and Board an option to appoint persons to fill those vacancies.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member voting No – D. Englebert.

Special Reports

Summary of Accomplishments: April 2018 – April 2020 Term

Chairman Lienau reviewed the memo included in the meeting packet and thanked supervisors for their service.

New Business

Evaluation Process for County Administrator

Postponed.

Oral Committee Reports

Reviewed.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – Organizational Meeting – April 21, 2020 – 9:00 a.m.

Meeting Per Diem Code

331.

Adjourn

Motion by Neinas, seconded by Fisher to adjourn. Time 12:52 p.m.

Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, APRIL 21, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The meeting was called to order at 9:00 a.m. by County Clerk Jill Lau.

Lau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 17 County Board Members were physically present – Daniel Austad, Bob Bultman, Kara Counard, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Joel Gunnlaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Todd Thayse, Richard Virlee, Dale Vogel, and Laura Vlies Wotachek. 3 County Board Members appeared virtually - Vinni Chomeau, Nissa Norton, and Erin Tauscher. District 16 is vacant due to a pending recount.

Oath of Office

Because of the circumstances, Supervisors were previously given the Oath of Office by County Clerk Jill Lau.

Orientation Session

Postponed to a future meeting.

Continue with County Board Organizational Meeting**Election of the Chairperson of the Board**

Nominations by ballot: David Lienau and Susan Kohout.

Formal Vote Ballots cast for Chairperson of the Board: David Lienau was elected County Board Chairperson by receiving the majority of votes case.

Election of Vice-Chairperson of the Board

Nominations by ballot: Ken Fisher, Susan Kohout, and Nancy Robillard.

Formal Vote Ballots cast for Vice-Chairperson of the Board: Susan Kohout was elected Door County Board Vice-Chairperson by receiving a majority of the votes cast.

Election of the Highway Committee and Chairperson

South – Nomination by ballot: Kara Counard, David Englebert, Roy Englebert, Nancy Robillard, and Todd Thayse. Counard, D. Englebert, Robillard and Thayse withdrew their names from nomination.

Motion by Fisher, seconded by Kohout to unanimously elect Roy Englebort Highway Committee Member South. Motion carried by unanimous voice vote.

North – Nominations by ballot: All eligible Members except Joel Gunnlaugsson withdrew their names from nomination.

Motion by Fisher, seconded by Virlee to unanimously elect Joel Gunnlaugsson Highway Committee Member North. Motion carried by unanimous voice vote.

City – Nominations by ballot: Austad, Heim Peter, Lundahl, Norton, and Tauscher withdrew their names from nomination. Ken Fisher, and Laura Vlies Wotachek were nominated.

Formal Vote Ballots cast for Highway Committee Member City: Ken Fisher elected Highway Committee Member City by receiving a majority of votes cast.

Member At-Large #1 – Nominations by ballot: Austad, Chomeau, Counard, Enigl, Heim Peter, Kohout, Lienau, Lundahl, Norton, Robillard, Tauscher, Virlee, and Vogel withdrew their names from nomination.

David Englebort, Todd Thayse, and Laura Vlies Wotachek were nominated.

Formal Vote Ballots cast for Highway Committee Member At-Large #1: No one nominated received the majority vote.

Todd Thayse withdrew his name from nomination.

Formal Vote Ballots cast for Highway Committee Member At-Large #1: David Englebort elected Highway Committee Member At-Large #1 by receiving a majority of votes cast.

Member At-Large #2 – Nominations by ballot: Nominations must be for Members from the North or City only as two Committee Members from the South already elected. Austad, Bultman, Chomeau, Heim Peter, Lienau, Lundahl, Norton, Tauscher, Virlee and Vogel withdrew their names from nomination. David Enigl and Laura Vlies Wotachek were nominated.

Formal Vote Ballots cast for Highway Committee Member At-Large #2: Laura Vlies Wotachek elected Highway Committee Member At-Large #2 by receiving a majority of votes cast.

Highway Chairperson Nominations: Roy Englebort, and Ken Fisher.

Roy Englebort was elected as Highway Chairperson by receiving a majority of the votes cast.

Recess to allow Chairperson of County Board and County Administrator and selected others to confer regarding appointment of all committee, commissions and boards. Reconvene.

The board recessed at 10:47 a.m. and reconved at 12:02 p.m. Committee appointments were distributed.

Presentation of Agenda

Motion by Fisher, seconded by Enigl to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

Unassigned Fund Balance

Public Comment

N/A.

Supervisor's Response

N/A.

Review, Revise and Adopt the Rules of Order and Duties of the Standing Committees

Motion by Lienau, seconded by Robillard to amend the Rules of Order to include: Negotiating Committee – Two members from Administrative Committee be members of the Negotiating Committee (recommended but not required); Increase members from 5 to 7 on the Sustainability Committee, and change the Ad Hoc Sister City Committee from an unpaid committee to a paid committee. Motion carried by unanimous voice vote.

County Administrator

Monthly Report

Administrator Pabich will reach out to each Supervisor regarding the new timesheet.

Administrator Pabich updated the Board. With the recent extension of the Governor's Order Pabich and HR Director Hendee have met with each Department Head. All positions are being reviewed to determine if the position will continue to work, have a reduction in hours which also may include furloughs, or lay-offs.

COVID-19: Matters Under Consideration

Sue Powers, Public Health Manager, noted there is no community spread in Door County at this time. Positive cases remain at 9 with 1 death in Door County. Testing results are now available in 4 days. There is no shortage of tests or testing capabilities in Door County.

Emergency Management Director Dan Kane spoke regarding mitigation. Government at all levels is still learning and the script is being written in real time. There are no easy answers. Decisions are being made while taking into account the health and safety of the community. Kane noted there are a lot of A-symptomatic persons in the community who do not show signs of the disease but are carriers of it. The County is planning and preparing for a second wave in the Fall.

Minutes of March 31, 2020 Regular Meeting

Motion by Fisher, seconded by Lundahl to approve the March 31, 2020 meeting minutes. Supervisor Vlies Wotachek noted the minutes should reflect "Supervisor Kohout questioned if the vote was tallied correctly *on the motion to postpone Ordinance 2020-02 and Resolution 2020-24*". Motion as amended carried by voice vote.

Pending Business/Updates

Assessment of Resolution No. 2020-19 Ratification Alteration Modification or Repeal of March 16, 2020 Proclamation Declaring a State of Emergency
Postponed to a future meeting.

Resolutions

2020-36 2020 Carry-Forward from General Fund Accounts

Motion by Enigl, seconded by D. Englebert to approve Resolution 2020-36 – Approval of the request made to transfer \$647,428.07 from the 2020 non-lapsing account to the respective 2020 non-lapsing accounts to be expended in 2020 budget year.

Administrator Pabich noted the carry forwards are for projects either already in progress or are have been postponed in to 2020.

Motion carried by roll call vote with 20 Members voting Yes; 1 District vacant.

2020-37 DCSO Cold Storage Facility Project

Motion by Fisher, seconded by R. Englebert to approve Resolution 2020-37 – Authorization for the construction phase of the project to proceed and award of the contract to the lowest responsible bidder, i.e., Keller Inc., with a base bid of \$269,995, and Alternative 1 (\$17,450).

Administrator Pabich reviewed the project. The bids received were included in the meeting packet. The total budget and expenses to date were reviewed. Staff recommends moving forward on the project.

Motion carried by roll call vote with 20 Members voting Yes; 1 District vacant.

2020-38 Approval of Donation to the Aging and Disability Resource Center of Door County

Motion by Enigl, seconded by Norton to approve Resolution 2020-38 – Acceptance of the anonymous donation of \$50,000 to the Aging and Disability Resource Center of Door County.

Administrator Pabich explained the donation will be deposited to the general fund account for ADRC. The donation was not designated to be used for anything specific. The ADRC can use the funds through committee or budget approval.

Motion carried by roll call vote with 20 Members voting Yes; 1 District vacant.

2020-39 Ratification of Order(s) of County Board Chairman and County Administrator Per Resolution No. 2020-19

Motion by Kohout, seconded by Robillard to approve Resolution 2020-39 – Ratification of the Temporary Memorandum of Agreement – Door County Deputy Sheriffs' Association – COVID-19 Public Health Emergency; and ratification of the expenses, to be transferred from the General Contingency Account and placed into a special tracking account for COVID-19 expenses, in the amount of \$900 for face mask (Facilities & Parks) and \$5,424.38 for protective panels (Facilities & Parks).

Administrator Pabich reviewed the Deputy Sheriff's Association agreement. It was noted Sheriff Sternard proposed the schedule and it was approved by the Association. Pabich explained the expenses through F&P noting facemasks have been secured for employees and sneeze guards were secured, through Hatco, for offices as the County prepares to reopen.

Motion carried by roll call vote with 20 Members voting Yes; 1 District vacant.

2020-40 Authorize the Health and Human Services Board to Act as the Board of Health Per §251.03, Wis. Stats.

Motion by Vlies Wotachek, seconded by Bultman to approve Resolution 2020-40 – Approval to re-title the Door County Human Services Board be retitled as the Door County Health and Human Services Board and is, effective immediately, authorized to act as the Door County Board of Health consistent with §251.03, Wis. Stats.

This is the final piece to the merge of Public Health and Human Services. Motion carried by roll call vote with 20 Members voting Yes; 1 District vacant.

2020-41 Appointments to Committees, Commissions and Boards

The recommended appointments were distributed and reviewed.

Motion by Fisher, seconded by Kohout to approve Resolution 2020-41 – Confirmation of appointments to boards, commissions, and committees.

Motion to approve carried by roll call vote with 20 Members voting Yes; 1 District vacant.

Ordinances

No ordinances were presented.

Special Reports:

No special reports were presented.

New Business

No new business was presented.

Oral Committee Reports

No review.

Review Committee Minutes

No review.

Announcements

Next County Board Meeting: Tuesday, May 26, 2020. 9:00 a.m.

Per Diem Meeting Code

421.

Adjourn

Motion by Fisher, seconded by Virlee to adjourn. Motion carried. Time 1:06 p.m.

Recorded by County Clerk Jill M. Lau.

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, MAY 14, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The meeting was called to order at 10:00 a.m. by County Board Chairman David Lienau.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 18 County Board Members were physically present – Daniel Austad, Bob Bultman, Kara Counard, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Erin Tauscher, Todd Thayse, Richard Virlee, Dale Vogel, and Laura Vlies Wotachek. 3 County Board Members appeared virtually - Vinni Chomeau, Joel Gunnlaugsson, and Nissa Norton.

Presentation of Agenda

Motion by Enigl, seconded by Kohout to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

None presented.

Public Comment

The following persons commented:

- Representative Joel Kitchens
- Andrew Munao
- Kaylin
- Pam Seiler

Supervisors Response

None given.

Resolutions:**2020-42 Authorizing a Taxation District to Waive Interest and Penalties on Property Tax Installment Payments Per 2020 Act 185**

Administrator Pabich reviewed information included in the meeting packet. In short, Act 185 allows the County to pass a resolution which delays second payment of taxes from July 31st to October 1st. Local municipalities would also have to pass a resolution in order for the waiver of interest and penalties to be in place. Pabich reviewed a listing of counties that have passed/not passed a resolution. Pabich reviewed what the settlement to the taxing jurisdictions would look like from the County perspective. Option A: full settlement to all taxing jurisdictions in

August; Option B: partial settlement in August, with full settlement in September. Cash flow options reviewed. The main concern is being able to track the payments. Staff recommendation is to not pursue at all or, if pursued, to make all settlements in August as usual (as described as Option A). Administrator Pabich noted the County has discussed tracking with the tax collection software vendors. It is unknown if our vendor will be able to provide us with software that the County can use to track payments and settlements. Discussion followed.

Motion by Fisher, seconded by Lundahl to approve Resolution 2020-42 authorizing Option A as explained by County Administrator Pabich.

Motion carried by roll call vote with 17 Members voting Yes; 4 Members voting No – D. Englebert, Robillard, Thayse, and Virlee.

2020-43 Ratification of Order(s) of County Board Chairman and County Administrator Per Resolution No. 2020-19

Administrator Pabich reviewed the resolution which includes actions taken since the last meeting including the temporary Special COVID-19 Furlough, Layoff, Recall Policy, implementation of a temporary furlough of certain positions effective April 27th enrollment in the Work-Share Program, and donation of \$500 from Fidler Technologies to Register of Deeds to be given to charity of choice (Door County Meals Cooperative). CC Thomas noted with respect to the recent Wisconsin Supreme Court decision the resolution should be amended to add language after Line 26 “Now therefore be it resolved that the County Board of Supervisors, reaffirms that emergency conditions, specifically a Public Health Emergency, continues to exist”. The reason for the amendment is that the County’s initial Declaration of Emergency is grounded in Wisconsin Statutes, while not all reliant on the Safer at Home Order, requires there be an on-going emergency condition for it to persist.

It was requested that Board Members be provided with a listing of the departments and the number of employees furloughed/laid off in each. Administrator Pabich noted 59 employees were placed in to furlough status. Of the 59, 23 were considered furloughs with no hours of work; the other employees were enrolled in the Work Share Program and had work hours of 20 to 32 hours.

Motion by Enigl, seconded by Heim Peter to approve Resolution 2020-43 as presented with the addition of Corporation Counsel statements related to additional language.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member voting No – Vlies Wotachek.

COVID-19 Updates: Public Health / EM Report

Emergency Management Director Dan Kane updated the Board on what Emergency Management Directors are working on Statewide. This includes testing sites, and obtaining PPE. Recovery Task Force is currently established and working on ways to physically and psychologically remain safe; and working on best practices how they are implemented and followed. Working on tracking costs for reimbursement

Sue Powers, Public Health Officer updated the Board on the work of Public Health. Sue reported 6 new cases today; now up to 29 confirmed cases in Door County; 9 have recovered with 3 deaths. Currently no person is hospitalized. The County needs to increase the sustainable testing. Nursing homes will have all residents and staff tested. Powers will be working on a Health Order to continue the Safer at Home Order following the Wisconsin Supreme Court ruling.

CC Thomas noted the health order coming is an interim order to bridge the gap between the ruling and the Badger Bounce Back orders. Anticipating the interim order will last 6 days. Discussion followed.

Re-opening Planning

Administrator Pabich reviewed county operations; the County continues to work on re-opening plans. At this point the County continues status quo operations. All requirements from CDC will be implemented. Offices will begin opening; staff will still be working from home; public will continue to meet with staff virtually, by appointment or by phone. Foresee this going all the way through the end of June. Employees will return in a phased in, staggered manner. Staff is working to provide the safest work environment possible.

Fiscal Projections

Administrator Pabich distributed and reviewed handouts. Pabich reviewed a handout from Wisconsin Counties Association related to Sales Tax and a spreadsheet outlining anticipated lost county revenues projected at this time. At this time the county is anticipating an approximate \$800,000 shortage for the 2020 budget with an additional \$50,000 in COVID-19 expenses. Administrator Pabich asked the Board to provide him with ideas to cover the anticipated shortfall – use Unassigned Fund, furloughs, unpaid time off, other. Discussion followed.

Announcements

Next Regular County Board Meeting – May 26, 2020 – 10:00 a.m.

Meeting Per Diem Code

514.

Adjourn

Motion by Enigl, seconded by Gunnlaugsson to adjourn. Motion carried. Time 12:16 p.m.

Recorded by County Clerk Jill M. Lau.

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, MAY 26, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The meeting was called to order at 10:00 a.m. by County Board Chairman David Lienau at the Door County Government Center County Board Room.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 19 County Board Members were physically present – Daniel Austad, Bob Bultman, Kara Counard, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Joel Gunnlaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Erin Tauscher, Todd Thayse, Richard Virlee, Dale Vogel, and Laura Vlies Wotachek. 2 County Board Members appeared virtually - Vinni Chomeau, and Nissa Norton.

Presentation of Agenda

Motion by Lundahl, seconded by Heim Peter to approve the agenda. Motion carried by voice vote.

Correspondence

Unassigned Fund Balance

Public Comment

The following persons commented:

Marybeth Mattson

Christine Reid

Robert Sijgers via email

Supervisors Response

N/A.

Approval of Minutes of the April 21, 2020 County Board Organizational Meeting and the May 14, 2020 Special County Board Meeting

Motion by R. Englebort, seconded by Robillard to approve the minutes of the April 21, 2020 County Board Organizational Meeting and the May 14, 2020 Special County Board Meeting. Motion carried by voice vote.

County Administrator

Monthly Report

The report was included in the meeting packet and was reviewed. Specific items discussed/explained included Cana Island, capital projects, Mill Pond project (request to send all past reports and handouts, etc. to new Board Members).

COVID-19: Matters Under Consideration

Administrator Pabich explained County Board Chairman Lienau and himself have authorized up to \$10,000 for the purchase of N95 masks; anticipating possible reimbursement.

Administration is looking to bring sustainability and balance to Public Health. Potentially looking to bring on 2 retired part-time nurses, 1 full-time nurse intern and 1 intern to assist with call volume. Anticipated expenditures \$25,000 - \$30,000.

CC Thomas briefly reviewed a lawsuit against dozens of defendants across the State including Door County and the State of Wisconsin.

Public Health / Emergency Management Update

Public Health Officer Sue Powers reported as of this morning there are 38 confirmed cases; 18 recovered; currently no hospitalizations; 1,020 negative tests; 163 pending tests. Anticipating numbers to increase following the weekend. Public Health staff continue to work 7 days per week. Hoping to increase staff capacity soon. Follow-ups and contact tracing are complicated and extensive and has increased extensively. Public Health staff is focusing on COVID and WIC; all other programs are on hold. Staff is beginning to discuss how to ease back into regular/normal work. Many questions have arisen from the safely reopen guide. Communications between nursing home and elderly homes continue.

Emergency Management Director Dan Kane presented a brief update. The emergency Operations Center will begin to phase down to 1 meeting per week. Kane updated the Board that a "toaster oven" has been obtained to sanitize N95 masks. The unit is ready to go and can sanitize about 50 masks at a time. A request to establish a National Guard testing site in Door County was put in to the State; this is a joint effort between Door County and Kewaunee County.

Discussion: Face Masks

Administrator Pabich explained all county employees are required to wear face masks when interacting with public or other employees in county buildings.

Supervisors have been asked to put an ordinance in place countywide requiring people to wear face masks in public. Questions that arose from the request was enforcement, and supply. CC Thomas noted what is out there now is recommendations and suggestions which is the best way to go about this; there would be significant difficulties in enacting a countywide ordinance requiring mask wearing in public places. Sue Powers noted Public Health encourages wearing cloth face masks. Supervisor Kohout offered many suggestions to help educate the public on the importance of wearing masks. EM Director Dan Kane reported Destination Door County created a link on their website with information related to safely reopening businesses.

Pending Business/Updates

Assessment of Resolution No. 2020-19 Ratification Alteration Modification or Repeal of March 16, 2020 Proclamation Declaring a State of Emergency

Administrator Pabich reviewed and clarified operations. The authority of the Public Health Officer, is independent of the County's Emergency Declaration. Likewise, the County can establish an Emergency Declaration outside of a Public Health order. The Emergency Declaration on the books now allows the County to operate and monitor costs related to COVID-19 with anticipation of reimbursement for those costs down the road, and allows the County Administrator and County Board Chair to make decisions related to authorizing unbudgeted expenses. At this time there haven't been any significant expenses. County Administrator Pabich recommends continuing the Emergency Declaration at this time. Concerns expressed related to language on lines 39 and 40 related to suspension of the meetings of the subunits of the Door County Board. CC Thomas noted there could be an amendment to allow the resumption of the subunit meetings. Further concerns were expressed related to lines 42-46 related to virtual meetings. CC Thomas suggested that language remain in place until such time as the County can allow members of the public and county board supervisors to enter the building and attend in person.

Motion by Vlies Wotachek, seconded by Norton to amend Resolution 2020-19 to allow the resumption of the meetings of the sub-units of the Board of Supervisors. Motion carried by voice vote.

Review, Revise and Adopt the Rules of Order and Duties of the Standing Committees

Administrator Pabich reviewed the proposed changes including the amendment of gifts, grants and donations changing to only move to the full board for approval if equal to or in excess of \$5,000. Also, the requirement for the Non-Commercial Hanger Site Lease Agreements to go before the full board was removed.

Motion by Enigl, seconded by R. Englebert to amend the Rules of Order to insert "except Non-Commercial Hanger Site Lease Agreements, *not to exceed 10 years*, may be approved by the Oversight Committee. Motion carried by voice vote.

Discussion regarding what the "annual" \$2,000 allocation (Reimbursement for Expenses (V)(A) relates to – calendar year or term year.

Motion by Vlies Wotachek, seconded by Tauscher to amend the Reimbursement for Expenses Rule (V)(A) to add the language after annually "April 1 to March 31". Motion carried by voice vote.

Supervisor Bultman suggested a regular report to County Board if committees are accepting gifts, grants, and donations up to \$4,999; perhaps under Committee Reports on the agenda.

Discussion regarding adding additional members on the Resource Planning Committee. Land Use Services Director Mariah Goode noted the committee has consisted of 5 members since 1968; statutes do not outline the number required. RPC is appointed with the understanding that north, south, and central members are appointed as well as members not under county zoning. Questions arose regarding the duties of the Sustainability Committee. It was noted that not all committees, commissions, have duties outlined. The Sustainability Committee is a 7-member committee. It was suggested that the Administrative Committee review an update to the Rules of Order related to agenda posting and amending.

Motion by Kohout, seconded by Robillard to approve the Rules of Order and Duties of the Standing Committees as amended. Motion carried by voice vote.

The Board recessed at 11:55 a.m. and reconvened 12:08 p.m.

Resolutions

2020-42 Recognizing Supervisor John Neinas in Service to the County Board

Supervisor Fisher read the resolution aloud.

Motion by Fisher, seconded Virlee by to approve Resolution 2020-42 - Expression of thanks and appreciation for John's service to the people of Door County and best wishes for the future.

Motion carried by voice vote.

2020-43 Recognizing Supervisor Randy Halstead in Service to the County Board

Supervisor Gauger read the resolution aloud.

Motion by Gauger, seconded Enigl by to approve Resolution 2020-43 - Expression of thanks and appreciation for Randy's service to the people of Door County and best wishes for the future. Motion carried by voice vote.

2020-44 Recognizing Supervisor Jon Koch in Service to the County Board

Supervisor Counard read the resolution aloud.

Motion by Counard, seconded by Robillard to approve Resolution 2020-44 - Expression of thanks and appreciation for Jon's service to the people of Door County and best wishes for the future.

Motion carried by voice vote.

2020-45 Recognizing Supervisor Helen Bacon in Service to the County Board

Supervisor Tauscher read the resolution aloud.

Motion by Tauscher, seconded Bultman by to approve Resolution 2020-45 - Expression of thanks and appreciation for Helen's service to the people of Door County and best wishes for the future.

Motion carried by voice vote.

2020-46 Recognizing Supervisor Linda Wait in Service to the County Board

Supervisor Vogel read the resolution aloud.

Motion by Vogel, seconded R. Englebert by to approve Resolution 2020-46 - Expression of thanks and appreciation for Linda's service to the people of Door County and best wishes for the future.

Motion carried by voice vote.

2020-47 Approval of Gift, Grant and/or Donation to the Door County Sheriff's Office

Motion by Gunnlaugsson, seconded by Vlies Wotachek to approve Resolution 2020-47 – Authorization for the Door County Sheriff's Department to accept the Pathways – Pre-Booking Diversion Program Grant in the amount of \$87,000.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-48 Extension of Land Lease Agreement [Murphy Park – Frontier Communications]

Motion by Austad, seconded by Kohout to approve Resolution 2020-48 – Approval of the extension of the Land Lease Agreement with Frontier Communications.

CC Thomas reviewed the history of the lease. The lease has been in place since 1985. A small portion of property is leased where Frontier has equipment located. There is minimal impact to the park.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-49 Door County Parks and Open Space Plan 2020-2025

Motion by Austad, seconded by Heim Peter to approve Resolution 2020-49 – Adoption of the Door County Parks Open Space Plan 2020-2025.

Burke Pinney was introduced as the new Parks Manager.

It was suggested maps of the parks be included in the plan in the future. Motion carried by voice vote.

2020-50 Status of the 2020 Door County Fair

Motion by Kohout, seconded by Vlies Wotachek to approve Resolution 2020-50 – Acknowledgement and affirmation of the Door County Fair Officers to cancel the Door County Fair scheduled for Wednesday, July 29 through Sunday, August 2, 2020.

Administrator Pabich reviewed the discussions held that led to this conclusion. A press release will be forthcoming announcing the cancelation. There is hope that some sort of virtual exhibitor fair can be held.

Motion carried by roll call vote with all 21 Members voting Yes.

Ordinances

Report McNulty Denial Recommendation

Motion by Enigl, seconded by Fisher to approve the Denial Recommendation.

Motion carried by voice vote.

Report Chambers Island Rezoning

Motion by Enigl, seconded by Fisher to accept the Report.

Motion carried by voice vote.

2020-05 Chambers Island Rezoning

Motion by Enigl, seconded by Fisher to approve Ordinance 2020-05 – The ordinance ordains an amendment to the detailed zoning map of the Town of Gibraltar to rezone 0.508 acres of a 4.24-acre parcel from Recreational Commercial (RC) to Light Industrial (LI). The 0.508-acre is a portion of Tax Parcel #014-17-0101A.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-06 Chapter 38, Door County Code: Emergency Declaration by County Board and Authority & Duties of Local Health Officer

Motion by Kohout, seconded by Norton to approve Ordinance 2020-06.

CC Thomas explained the ordinance is designed to address the uncertainty that resulted from the Supreme Court's decision in Wisconsin Legislature vs. Palm. It does four things: it recognizes the emergency powers of the County Board under State Statutes; it recognizes the duties and authority of the Local Health Officer under State Statutes (to note the emergency powers of the County Board and the duties and authority of the Local Health Officer are completely separate and distinct things); the ordinance creates civil enforcement remedies vs criminal sanctions; and it provides the County Board with the ability to review and acknowledge an order from the Local Health Officer and affirm the application of the ordinance to that Local Health Officer's rule. The ordinance pertains to the current COVID-19 issue and a variety of circumstances in the future. Review and discussion regarding the forfeiture amount. Chairman Lienau noted the ordinance was researched and drafted by CC Thomas and is entirely the County's own ordinance. Thomas worked with WCA, WCA Counsel, and the Attorney General's Office.

Motion by Enigl, seconded by Kohout to amend language in the ordinance under I.A.2 to replace the word "or" with the word "and" (the County Administrator *and* the County Board Chairperson will exercise by proclamation). Amendment motion carried by voice vote.

Discussion continued related to citation issuance, issues/events/situations/orders the ordinance covers, and examples of when and how the ordinance process would apply.

CC Thomas explained the ordinance doesn't give the Public Health Officer any more authority than they already have by State Statute. Public Health Officer Powers noted the ordinance is a backup to the Local Health Officers power.

Motion as amended carried by roll call vote with all 21 Members voting Yes.

Special Reports

Door County Housing Authority Annual Report 2020

2020 Department Annual Reports

Reviewed.

New Business

No new business was presented.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – June 23, 2020 – 9:00 a.m.

WCA Annual Conference – September 20-22, 2020 – Wisconsin Dells

Meeting Per Diem Code

526.

Adjourn

Motion by Fisher, seconded by Enigl to adjourn. Motion carried. Time 1:26 p.m.
Recorded by County Clerk Jill M. Lau.

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, JUNE 23, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The June 23, 2020 Door County Board of Supervisors meeting was called to order at 9:00 a.m. by County Board Chairman David Lienau at the Door County Government Center County Board Room.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 20 County Board Members were physically present – Daniel Austad, Bob Bultman, Vinni Chomeau, Kara Counard, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Joel Gunnlaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Erin Tauscher, Todd Thayse, Richard Virlee, Dale Vogel, and Laura Vlies Wotachek. 1 County Board Member appeared virtually Nissa Norton.

Presentation of Agenda

Motion by Enigl, seconded by Austad to approve the agenda. Motion carried by voice vote.

Correspondence

Unassigned Fund Balance

Emails – Mr. Robert Sijgers re: Mill Pond
Email – Mr. Don Freix re: Notice of Circumstances and Claim
Email – Rick & Patty Nelson re: Non-Partisan Redistricting

Public Comment

Mike Brodd, 2182 Seaquist Road, Liberty Grove
Pat Scieszinski, Sturgeon Bay, League of Women Voters
Christine Reid, Forestville
Don Freix, 8305 Quarterline Rd, Fish Creek

Supervisors Response

None given.

Approval of Minutes of the May 26, 2020 County Board Meeting

Motion by Virlee, seconded by Vogel to approve the minutes of the May 26, 2020 County Board Meeting. Motion carried by voice vote.

Ordinances

Report Chapter 14 Text Amendments

Motion by Enigl, seconded by Fisher to accept the report.

The amendment pertains to Chapter 14, Communications Support Structures and Related Facilities. The amendments will do the following: remove the regulatory exemption for individual towers serving one property and instead exempt all towers 50 feet or less in height and all state-defined small wireless facilities; allow neighbors to waive setbacks; clarify how to show FCC and FAA compliance or non-applicability; allow out-of- state licensing for tower engineers; allow for alternatives besides letters of credit or performance bonds to ensure obsolete towers are removed; and renumber two existing sections.

Several emails and phone calls were received by Supervisors. Supervisor Vlies Wotachek noted she had received emails from David Studebaker, Debra Dantoin, Michael Goodson, and Steve Jenkins.

2020-07 Chapter 14 Text Amendments

Motion by Enigl, seconded by Fisher to approve Ordinance 2020-07.CC Thomas reviewed what actions the Board can take – approve, amend, deny. If there is an amendment it will trigger a 40-day review period for comment from the towns which would delay enactment.

Land Use Services Director Mariah Goode presented background on regulating towers and how the County ended up where we are today. Discussion followed.

Motion by Lienau, seconded by Vlies Wotachek to amend the proposed ordinance, specifically to revise section 14.01 Mobile Tower Siting; (4) Exemptions; (e) to read as follows: (e) Support structures with an overall height of 120 feet or less, with an area at the base no greater than 9 square feet if guyed or 36 square feet if free-standing, and used (i.e., actually supports the equipment and components, including antennas, necessary) to provide wireless broadband service. Discussion followed.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member voting No – Enigl.

Motion as amended carried by roll call vote with 20 Members voting Yes; 1 Member voting No – Enigl. The Board recessed at 10:37 a.m. and reconvened at 10:46 a.m. Supervisor Thyse was excused.

County Administrator

Monthly Report

A memo was included in the meeting packet.

COVID-19: Matters Under Consideration

Administrator Pabich reported it has been a quiet month.

Public Health / Emergency Management Update

Public Health Officer Sue Powers reported County case numbers remain stable and low. Door County is averaging 15 tests per day up to 40 per day. Public Health has been able to keep up with the contact tracing. The Department has 2 LTE's in place to assist the department with contact tracing. This week the community focus has been on the schools. Powers noted Public Health has no authority over schools. Town hall meetings continue along with the Facebook live presentations. The guidelines for large gatherings remain the same. Door County's numbers are encouraging however we are not out of this yet.

Roles and Responsibilities of County Board Members

CC Thomas reviewed materials included in the meeting packet. Thomas noted counties are creatures of statutes both in powers and responsibilities. Thomas reviewed the county's administrative role, county board authority, constitutional and statutory officers, county board communications and roles of Board Members.

Pending Business/Updates

Resolution 2020-19; Declaration of State of Emergency

The Declaration State of Emergency is still active. Administrator Pabich updated the Board on the re-opening of County government. Operations are beginning to return back to normal. Where densities are too high, within an office suite, employees can continue to tele-work. Beginning in July 50% of an employees work time must be in the office. Libraries will begin to re-open to the public in July. Library Director Tina Kakuske appeared virtually and updated the Board on the plans of re-opening the Library.

Evaluation Process Review for County Administrator

Information included in the meeting packet was reviewed. HR Director Hendee presented three options – leave the process as is currently, remove HR and bring in a consultant to compile and report the results, or use NeoGov software to complete the evaluation process. The current process is Department Heads fill out the evaluation, the County Board fill out their evaluation, and outside constituents fill out the evaluation and submit to HR and HR Director Hendee compiles and provides the information to the County Board Chairman. NeoGov is the software currently in place for all employee's evaluations. Discussion regarding the perceived concern that some are not completing the evaluation because of who can see the responses. The NeoGov software can limit access to who can view and compile. Once the Board agrees to the process it will be determined if the review process will be before the full County Board or at the Administrative Committee level.

Questions can be adjusted prior to the next evaluation. It was suggested the compiling of information should be completed outside of the organization. It was questioned if the evaluations could be completed anonymously within NeoGov. Chairman Lienau asked for Board Members to think about this, think about the questions and length of the overall evaluation, over the next month with further discussion at next month's meeting.

Resolutions

2020-51 Statement of Project Intentions for Door County Cherryland Airport

Motion by R. Englebert, seconded by Fisher to approve Resolution 2020-51 – A resolution approving the statement of project intentions and contemplation of requesting federal and/or state aid for the projects listed on the schedule of airport improvements.

Motion carried by voice vote.

2020-53 Approval of United States Forest Service Cooperative Weed Management Area Grant for Invasive Species Education & Control

Motion by Fisher, seconded by Virlee to approve Resolution 2020-53 – Acceptance of the United States Forest Service's Great Lakes Restoration

Initiative Cooperative Weed Management Area grant of \$40,000 to be used to focus on high priority and early detection invasive species through education, outreach, and control efforts.

\$10,000 in matching funds is required which will be provided through Soil & Waters budget and/or gifts and grants.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

2020-54 Approval of Arts Midwest (NEA Big Read) Grant to the Door County Library

Motion by Lundahl, seconded by Norton to approve Resolution 2020-54 – Acceptance of the National Endowment for the Arts Big Read 2020-2021 Grant in the amount of \$15,000 with a 1-to-1 basis matching funds of \$15,000 to come from the Library’s operating budget and in-kind donations.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

2020-55 To Conduct Countywide Advisory Referendum on Creation of Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps

Motion by Bultman, seconded by Heim Peter to approve Resolution 2020-55 – Approval of the Question, to be placed on the November 3, 2020 ballot “Should the Wisconsin legislature create a nonpartisan procedure for the preparation of legislative and congressional district plans and maps?”

Chairman Lienau explained there will be an open discussion in the next month as to which direction and the amount of or type of referendums the County would authorize. The draft resolution is based on a boiler plate that was circulating and is similar to other county’s resolutions. Supervisor Kohout reviewed the Iowa model that is often referred to when discussing Wisconsin’s redistricting.

Motion carried by voice vote.

Special Reports

2020 Census

The agenda item was a request from WCA. It was noted Door County has had a lower response rate.

Presentation / Overview: Library, Miller Art Museum, Historical Museum, Archives – 442 Michigan Street, 56 N 4th Ave.

Administrator Pabich presented a PowerPoint. Staff is looking for guidance for Facilities & Parks; what else does the Board need, in terms of information, facts and data, to make a decision on the project? Capital budgeting and operational budgeting reviewed. Past and current ideas reviewed. The Library has looked at expanding or a whole new building. The Miller Art Museum would like to stay connected to the Library. The County needs a permanent location for the Archives. Pabich explained the Library is jointly owned by the County of Door and the City of Sturgeon Bay. The building was built in 1974/1975. There have been no major renovations done to the building. Building maintenance costs are split between the County and City. The County funds the operations. The Miller Art Museum Family donated funds towards the construction of the building. The Library Board has authority over the operations with the County Board responsible for the funding. The Library has both a Friends of the Library group and a Library Foundation. The County does not provide direct funding to the Miller Art Museum however, indirect funding is provided in the space occupied. The Library Board has discussed concepts for expansion and the options for a new location; all plans are currently on hold.

The Museum was built in 1939 with the Fire House addition completed in 1984. The Pioneer Fire Company owns the equipment in the Museum. The Archives were part of the Museum but were never housed together. The Archives have now become part of the Library. The Museum itself is under the org chart of the

Library. The Library Board does not have the authority to oversee the Museum. The Museum's oversight is the Museum Committee. In 2011 an addition to the Museum was explored. Properties behind the Museum were purchased for possible expansion with the house at 442 Michigan Street housing the Archives temporarily. The plan for the addition on to the Museum was reviewed.

The Younkers building was purchased in 2020. An architect was hired to develop plans and uses. Options from using the entire building to using portions of the building to demolishing the entire structure were reviewed.

The house at 442 Michigan Street has gone through 2 bidding processes. The property was reviewed for use by Human Services but research showed that was not a feasible option. The first RFP was for moving the house; it has been determined there is no way the house could be moved. The second RFP was for demolition of the house. The demolition cost was not budgeted in 2020.

It was requested that information be provided as to what the County is funding/contributing at the Library. Discussion of anticipated costs of utilities if the County created a smaller space at the old Younkers building. Discussion of how the Archives relates to the Library. Discussion of past studies. Discussion of the need to plan out in to the future and take our time doing so. Review of the concept drawings for the Library. The Library Branches funding for both the building and operations was reviewed. A request was made for the 5 and 10 year plans for both the Library and Museum along with the County goals for both. What is the County's and City's comprehensive plan? What is each Library Branch looking to do in the future? Is there an option to move the Miller Art Museum to create more space for the Library? What is the needed square footage of the Archives and the Museum expansion? Where will the Archives be housed? In one place? If the archives are moved out of the Library will the square footage gained be enough? What size expansion is the Miller Art Museum looking at? What square footage is needed for the Youth Connection Center and the Archives? How can all stakeholders come together to make decisions? Should there be a master plan study performed? Cost to demolish the Younkers building and not rebuilding right away. Could there be joint committee meetings? All projects need to be looked at broadly.

2020-52 Disposition of 442 Michigan Street Property (P.I.N. 281-10-85262502)

Motion by Austad, seconded by Virlee to approve Resolution 2020-52 – Authorization to proceed with the razing of the structure at 442 Michigan Street and approval of a transfer of up to \$20,000 from the Contingency Expense Account to the Facilities & Parks Capital Outlay Expense Account.

No further discussions related to the house being of historical significance.

Motion carried by roll call vote with 19 Members voting Yes; 1 Member voting No – Heim Peter; 1 Member excused.

New Business

No new business was presented.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – July 28, 2020 – 9:00 a.m.

Meeting Per Diem Code

623.

Adjourn

Motion by Fisher, seconded by Enigl to adjourn. Motion carried. Time 1:21 p.m.

Recorded by County Clerk Jill M. Lau.

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, JULY 10, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The July 10, 2020 Door County Board of Supervisors meeting was called to order at 9:00 a.m. by County Board Chairman David Lienau at the Door County Government Center County Board Room.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 15 County Board Members were physically present – Daniel Austad, Bob Bultman, Kara Counard, David Englebert, Roy Englebert, Ken Fisher, Elizabeth Gauger, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Erin Tauscher, Todd Thayse, Richard Virlee, and Dale Vogel. 5 County Board Members appeared virtually, Vinni Chomeau, Joel Gunnlaugsson, Alexis Heim Peter, Nissa Norton, and Laura Vlies Wotachek. David Enigl was excused.

Presentation of Agenda

Motion by Kohout, seconded by Fisher to approve the agenda. Motion carried by voice vote.

Correspondence

All correspondence sent to the full County Board and cc'd to Administrator Pabich was compiled and distributed to Supervisors.

Public Comment

Administrator Pabich reported 2 comments received from members of the public that were not able to attend the meeting:

Paula Anschutz
Mr. Santos

The following persons commented:

Amy Russell, Ephraim
Jamie Haslam, Sturgeon Bay
William Berglund, Gardner
Beth Resch, on behalf of the Door County Medical Center
Nancy Ackerly
Lynn Michelsen
Betts Williams, Sister Bay
Darrick DeMeuse
Angela Sherman
Kimberly Hazen
Mark Savard
Laura Grey

Supervisors Response

None given at this time.

New Business

“Face Coverings” Recommend or Mandate? Considerations

Does it Fall Within the Powers and Duties of Local Health Officer or County Board? Does it Protect Public Health? Can it be Implemented (is it practical)? Is the Order or Ordinance Enforceable? Will the Public Find it Reasonable and Largely Engage in Voluntary Compliance? Other?

Litigation Update - Local Health Officer / Local Government Authority to Address Covid-19

Chairman Lienau reported letters of support were received from Door County Medical Center, Destination Door County, DCEDC, and the Long Term Recovery Task Force.

CC Thomas noted his perspective is purely a legal perspective and his best opinion of what the County can and can't do; what is legally permissible and what is not. CC Thomas reviewed the local powers to address COVID-19 in the wake of the Wisconsin Legislator vs. Palm decision. Thomas reviewed the past orders issued by Local Health Officer Sue Powers. The exercise of local authority to address COVID-19 does pose some litigation risk. The County and the Wisconsin Counties Association has been monitoring litigation in other counties. Thomas noted Door County and Health Officer Sue Powers are named as defendants in a lawsuit filed in the US District Federal Court. The case is presently pending in the early stages. It seeks to invalidate the local Safer at Home orders and ordinances and cease their enforcement and alleges that the ordinances violate civil rights, the establishment clause freedom of speech and the right to assemble. The County is following court cases which will ultimately define what a local public health officer and a local unit of government's authority is in addressing COVID19 under the Statutes. Trying to evaluate on an on-going basis what the County might be able to do or cannot do. Drafting, implementing and enforcing an order or ordinance requiring masks is not straight forward or simple. There are gaps in the statutory framework and common law or case law as to the extent of a LOH and County Board's authority to deal with these sorts of situations. Whether a Local Health Officer or County Board has the authority to enact and enforce a masking requirement, and to what extent, will highly depend on the facts and circumstances. The stakes are high; if the County or Local Health Officer takes a position that later on in litigation is determined to be incorrect the County will face potential liability. Thomas cautioned the Board. The Wisconsin Counties Association has commissioned their general counsel with a task force made up of county officials, employees, and staff members to issue some guidance by the end of July as to what counties can do in these situations. If a Local Health Officer were inclined to enact an order (statutorily the LHO has the authority), or the County Board were inclined to enact an ordinance there are a few things that need to be defined. You need an on ramp and an off ramp. Will need to setup objective criteria as to why you are doing what you are doing and objective criteria of how to end the order or ordinance. It becomes incredibly difficult to get out from underneath whatever requirements the County would impose. The County would have to limit enforcement to the administrative enforcement remedies - civil enforcement penalties and injunctive relief; criminal penalties aren't going to fly currently. Restrictions would need to be well defined, content neutral, and narrowly tailored to address the particular circumstances. CC Thomas advised the Board to proceed with caution and not rush in to anything.

CC Thomas reviewed the difference between an order and ordinance; an LHO order applies across the County. There is question if a county ordinance would be in effect in the City and Villages; this would require further review by CC Thomas to determine if the City and Villages could allow the ordinance to apply. Enforcement of an ordinance would be clearly civil with all cases referred to the County Corporation Counsel office.

Public Health Officer Sue Powers reviewed current Wisconsin COVID information. The State is currently classified at high level with Door County's level remaining moderate. Our neighboring counties are at high level. Follow-ups are becoming much more extensive; many more people are being exposed to the virus. Visitors returned home and were diagnosed with COVID resulting in calls from other counties and additional contact tracing here in the County. Mask effectiveness should not be in question; a mask worn correctly has been proven to be an effective measure. Door County currently has 8 active cases. Chief Deputy McCarty reported the Sheriff's Office would not have the resources to enforce a masking ordinance on a consistent basis if enacted. Logistically it would be very difficult for the Sheriff's Office to respond to calls with large gatherings and enforce masks. Discussion of the process of contact tracing. Door County case counts only include those that consider Door County their residence.

Administrator Pabich reiterated the need to make sure to target what the Board is thinking about both for tourist businesses and also large employers. Door County is diversified; doing something cannot be general. The County is personally experiencing it; we are struggling significantly to get things back open. This does have a mental health impact on many individuals. We need to have a plan and vision that is clear and concise. Board discussion followed.

Supervisor Enigl arrived at 10:52 a.m. Supervisor Fisher was excused at 10:55 a.m.

Should Corporation Counsel and Public Health work together to draft an ordinance or order? By consensus, the Board does not want to proceed with looking at any ordinance or order. It was suggested recommendations be provided going forward. Ideas for education messaging such as billboards, signage, partner with visitor centers, etc.; all have a related cost and are unbudgeted expenses. The Board discussed the next steps.

Public Health Officer Powers will assess the situation day by day and react as needed. Administrator Pabich and CC Thomas will monitor the activities of WCA and the courts. No ordinance will be drafted. Pabich will work to attempt to improve the county messaging, leveraging visitor centers and other avenues.

Announcements

Next Regular County Board Meeting – July 28, 2020 – 9:00 a.m.

Meeting Per Diem Code

710.

Adjourn

Motion by Virlee, seconded by Gauger to adjourn. Motion carried.

Time 11:24 a.m.

Recorded by County Clerk Jill M. Lau.

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, JULY 28, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The July 28, 2020 Door County Board of Supervisors meeting was called to order at 9:00 a.m. by County Board Chairman David Lienau at the Door County Government Center County Board Room.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 18 County Board Members were physically present – Daniel Austad, Bob Bultman, Vinni Chomeau, Kara Counard, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Joel Gunnaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Erin Tauscher, Todd Thayse, Richard Virlee, and Dale Vogel. 2 County Board Members appeared virtually Nissa Norton, and Laura Vlies Wotachek; 1 County Board Member was excused – David Englebert.

Presentation of Agenda

Motion by Lundahl, seconded by Robillard to approve the agenda. Motion carried by voice vote.

Correspondence

Unassigned Fund Balance

All email correspondence sent to the Board was compiled and distributed in printed form

Public Comment

The following persons commented:

Christine Reid, Forestville

Laurie Hanson, Algoma

Meg Ziegelmann, Sister Bay

Dan Spaulding

Don Freix, 8305 Quarterline Road, Fish Creek

Supervisors Response

Supervisor Lundahl requested a status update of the Mill Pond drawdown on next month's agenda

Approval of Minutes of the June 23, 2020 County Board Meeting

Motion by Virlee, seconded by Chomeau to approve the minutes of the June 23, 2020 County Board Meeting. Motion carried by voice vote.

County Administrator

Monthly Report

The monthly report was included in the meeting packet and was reviewed.

Cares Act Funding

Administrator Pabich noted the County was allocated \$465,788. There are requirements to obtain the funds; unbudgeted expenses between March 1 and November 6, 2020 and directly related to COVID qualify. Pabich reviewed items/expenses that would qualify. Pabich updated the Board on the progress of the educational messaging campaign regarding face masks which includes digital ads, billboards, radio, and print. The Cares Act Funding requires the County to spend first and ask for reimbursement after. The expenses reviewed are believed to be eligible expenses. There is no timeline on reimbursement. The expenses have been reviewed by the Finance Committee.

Motion by Counard, seconded by Chomeau to approve the expenses as presented. Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused – D. Englebert.

2020-64 Endorsement of the Door County Public Health Officer's July 23, 2020, Emergency Public Health Advisory COVID-19: Public Health / Emergency Management Update

Motion by Kohout, seconded by Norton to approve Resolution 2020-64 – Approval for and support of Door County Public Health Officer Susan Powers July 23, 2020, Emergency Public Health Advisory, deeming it necessary and expedient for the health, safety, protection, and welfare of persons within Door County and encouragement that all persons within Door County fully comply with the Advisory.

Dr. Jim Heise presented information about COVID and the importance of wearing face masks. Dr Heise supports the Health Advisory issued by Public Health Officer Sue Powers and also supports a county masking ordinance. Discussion, questions/answers followed.

The Board recessed 10:41 a.m. and reconvened at 10:51 a.m.

EM Director Dan Kane reported COVID numbers in the County and Statewide. Current hospital supplies are in good shape.

PHO Sue Powers reviewed data related to risk factors, cases, hospitalizations, current positive cases, recoveries, deaths, reviewed age demographic cases, reasons for the increase in cases in the County, the need for additional staff in Public Health for contact tracing, continuation of duties, testing in the County, and activities canceled throughout the County. Discussion/questions/answers followed.

It was suggested staff begin preparing a draft ordinance in the event it is needed if things get worse. Administrator Pabich noted county staff is consistently monitoring WCA opinions and communicating with Local Health Officer Powers to determine if there is a need for an order. CC Thomas reminded the Board that any ordinance or order put in place must be done so cautiously and be able to pass legal muster.

Motion to approve resolution 2020-64 carried by roll call vote with 20 Members voting Yes; 1 Member excused.

Pending Business/Updates

Resolution 2020-19; Declaration of State of Emergency County Administrator Review Process

Chairman Lienau explained he hadn't received any input as far as changing questions or process from Supervisors nor did HR Director Hendee. At this time the number of questions will be reduced to four or five key competency areas (communications, decision making, leadership, financial management, and setting goals), the evaluation will be completed in NeoGov, there will a 2-week time period to provide input, only Chairman Lienau will receive the responses from County Board Supervisors and Department Heads with the exception of outside constituents which will be received by HR Director Hendee. When created and completed it will be shared with all Board Members.

Resolutions

2020-56 Approval of Gift, Grant and/or Donation to the Sheriff's Office

Motion by Gunnlaugsson, seconded by Virlee to approve Resolution 2020-56 – Approval of the acceptance of the donation of \$10,000 for the purchase of Personal Protective Equipment (helmets, shields, etc.).

Sheriff Sternard reviewed her requests of purchasing helmets and shields for personal protective gear for deputies. Both Public Safety and Finance Committees have reviewed the requests. The Finance Committee turned down the request to fund the purchase. Since the Finance meeting a donation from Adopt a Soldier has been offered to the County for the purchase of the equipment. Discussion followed.

Motion carried by roll call vote with 16 Members voting Yes; 4 Members voting No – Bultman, Counard, Enigl, and Norton; 1 Member excused – D. Englebert

2020-61 Acquisition of Real Property – PIN 0280236342944A2

Motion by Austad, seconded by Kohout to approve Resolution 2020-61 – Authorization for the acquisition of Door County PIN 028-02-36342944A2, 1309 Rangeline Road, Town of Washington, Door County, Wisconsin for purposes of developing a county-owned emergency (and other) services facility(ies) and approval of the transfer of up to \$800,000 be transferred as follows: \$785,000 from the ES Washington Island Building Reserve and \$15,000 from ES Central Station Reserve to the Emergency Services Washington Island Property Land

Acquisition Expense Account for the purpose of funding County's acquisition of the property.

Administrator Pabich explained the anticipated use of the building as a government services building with the majority of the building used for emergency services. Pabich reviewed the history of an emergency services facility on Washington Island. In 2016, through discussion with the Town of Washington and the Emergency Services Committee, an initial \$500,000 was set aside for an ES project on the Island. The Town of Washington asked the County to vacate the Town building housing the ambulances. Various options of land and existing buildings were explored. Two landowners on the Island offered parcels to the County and/or Town; a vacant parcel and a parcel with an existing building. The vacant parcel owner offered the parcel as a donation with conditions that the parcel be used to build a Town facility on it. It was determined that the Town of Washington would not be a joint partner in any building in the near future. The Town Board toured both parcels last fall. An architectural firm was brought on to design and provide cost estimates for a new build on the vacant parcel and a remodel of the existing building. The Facilities & Parks Committee has reviewed both options and recommended the purchase of the existing building. Pabich reviewed where the funds would come from to pay for the acquisition of the parcel; a combination of project reserve, workers comp funds, and unspent central station funds. Pabich explained if the Board agreed to the acquisition today planning for remodel could begin for 2021. The purchase price is \$800,000 with conditions that the existing owners would like to maintain the lavender fields for another 5 years, specific access to the property and use of a barn for equipment. The zoning would require the County to obtain a Conditional Use Permit and a variance is needed for a driveway access.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused. Supervisor Bultman was excused from the meeting.

2020-57 Gift, Grant and/or Donation to the Health & Human Services Department - Approval of Community Partnerships for Diversion from Youth Justice Grant

Motion by Lundahl, seconded by Norton to approve Resolution 2020-57 – Authorization to the Department of Health of Human Services to accept the Community Partnerships for Diversion from youth Justice Grant in the amount of \$150,912 to be used to develop the Door County Youth Diversion program in partnership with the Door County Sheriff's Office and the District Attorney's Office.

Human Services Director Joe Krebsbach explained the County received a youth diversion grant for programming which was already in development in conjunction with the Sheriff's Office.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

2020-58 Gift, Grant and/or Donation to the Health & Human Services Department - Approval of Supplemental Alcohol and Other Drug Abuse Block Grant Funds

Motion by Lundahl, seconded by Chomeau to approve Resolution 2020-58 – Acceptance of the supplemental Alcohol and Other Drug Abuse Block Grant in the amount of \$5,000.

H&HS Director Krebsbach explained the grant will be used to update computers. Motion Carried by roll call vote with 19 Members voting Yes; 2 Members excused.

2020-59 Resolution Approving Participation in the Green Tier Legacy Community Program

Motion by Chomeau, seconded by Norton to approve Resolution 2020-59 – A resolution agreeing to sign and hold to the Green Tier Charter for Legacy Communities. Furthermore, County staff are directed to assist with meeting the Charter goals and to submit an annual report to the Organizational Signatories.

Supervisor Chomeau explained the Green Tier Legacy Community Program. Motion carried by voice vote.

2020-60 Purchase of Asphalt Plant Automation Control Upgrades - Highway and Airport Department Motion by R. Englebert, seconded by Fisher to approve Resolution 2020-60 – Authorization to the Door County Highway Committee to purchase the Asphalt Plant Automation Controls from WEM Automation at a cost of \$102,279.

Administrator Pabich explained the goal is to complete the installation prior to next season. Although outside of the budget process it was felt this was important to schedule now. Funds will not be from government operations but rather from the operating funds of the Highway Department.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

2020-62 Capital Improvements Plan: 2021-2025

Motion by Robillard, seconded by Kohout to approve Resolution 2020-52 – Approval of the Capital Improvements Plan 2021-2025.

Administrator Pabich explained the CIP is a guiding document used for planning purposes to manage expenses. Pabich reviewed the requests. Pabich noted a couple of the projects included were not reviewed by the oversight committees. It was suggested a date the projects are placed in the CIP be added.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

2020-63 Expenditure of Funds from 2020 Budget for 2021 Door County Fair

Motion by Robillard, seconded by Kohout to approve Resolution 2020-63 – Approval of the use of unspent funds from the 2020 budget for the Door County Fair in 2020 to pay for expense related to the 2021 Door County Fair.

Administrator Pabich explained with the Fair canceled this year and next year being the 150th Fair the Fair Board is looking to bring in bigger acts next year and have requested the unused funds from this year's Fair be carried over for next year's Fair.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

Ordinances

No ordinances were presented.

Special Reports

No special reports were presented.

New Business

Supervisor Lundahl requested information as to what regulations and controls are in place related to behavior of county board supervisors and requested any rules and regulations of conduct be reviewed by a committee or by the county board as a whole.

Supervisor Counard requested an update on the Census for the next meeting

Oral Committee Reports

Supervisor Virlee, as a Member of the Lakeshore Cap Committee, noted there is money available to assist renters who may be struggling with rent payments should contact Lakeshore Cap at www.lakeshorecap.org

Supervisor R. Englebert noted the 2020 Virtual Fair starts tomorrow and ends August 2nd. Something is happening everyday for 5 days on social media. Supervisor Enigl reported laptop cases have arrived and can be picked up in Technology Services

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – August 25, 2020 – 9:00 a.m.

The WCA Annual September Conference has been canceled

Meeting Per Diem Code

728.

Adjourn

Motion by Fisher, seconded by Virlee to adjourn. Motion carried. Time 1:55 p.m.

Recorded by County Clerk Jill M. Lau.

REGULAR MEETING DOOR COUNTY BOARD OF SUPERVISORS TUESDAY, AUGUST 25, 2020 DOOR COUNTY BOARD ROOM

Call Meeting to Order

The August 25, 2020 Door County Board of Supervisors meeting was called to order at 9:03 a.m. by County Board Chairman David Lienau at the Door County Government Center County Board Room.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 20 County Board Members were physically present – Daniel Austad, Bob Bultman, Vinni Chomeau, Kara Counard, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Joel Gunnlaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Erin Tauscher, Todd Thayse, Richard Virlee, Laura Vlies Wotachek and Dale Vogel. 1 County Board Member appeared virtually - Nissa Norton.

Presentation of Agenda

Motion by Virlee, seconded by Vlies Wotachek to approve the agenda. Motion carried by voice vote.

Correspondence

Unassigned Fund Balance

Public Comment

The following persons commented:

Bailey Koepsel, Door County Historical Society
Lou Small, Jr, 1087 Lakeview Rd, Washington Island
Christine Reid, Forestville
Don Freix, 8305 Quarterline Road, Fish Creek

Supervisors Response

Supervisor Virlee noted the Mill Pond is a 2-year project.

Approval of Minutes of the July 28, 2020 County Board Meeting

Motion by Virlee, seconded by Lundahl to approve the minutes of the July 28, 2020 County Board meeting. Motion carried by voice vote.

County Board Chairperson Ethical Principles

Chairman Lienau noted information included in the meeting packet. Chairman Lienau reminded Board Members as representatives of our constituents and residents of Door County there should not be any outbursts, cheering, booing, comments or recognition following a Supervisors comments. All comments should be directed to the Chair, not to each other. Additional training will be held at this meeting and again next month.

Special Reports

Jon Hochkammer – County Board Orientation

Jon presented a PowerPoint which gave an overview of County Government authority, Forms of Governance, County Board Chair roles, County Board Supervisor roles, County Board functions, Board roles and responsibilities, Committees, Committee Chair role and responsibility, Administration responsibility, County Organizational Chart, County Constitutional Officers, Leadership roles, Staff roles and responsibilities, micromanaging, working together as a goal, and chain of command.

The Board recessed at 10:44 a.m. and reconvened at 10:53 a.m.

Reconsideration of Resolution 2020-61 Acquisition of Real Property – PIN 0280236342944A2

Supervisor D. Englebert requested the reconsideration. Motion by D. Englebert, seconded by Bultman to reconsider Resolution 2020-61. Supervisor D. Englebert presented his reasons for asking for the reconsideration. Englebert explained that he had requested the EMS study be provided to all Board Members prior to a decision to purchase property on the Island. The study outlined the suggested actions related to the building of EMS stations. Supervisor D. Englebert reviewed the history of building the north, south, and central stations, and reviewed the history of the Island station. Englebert suggested further review of the financing of an Island station. Supervisor Virlee noted the several emails received from residents of Washington Island; none of the emails were in support of the purchase of the Dairy building. Should the County be looking to build a stand-alone building that could eventually be connected to a Town Fire Station? Discussion of moving forward now anticipating the cost of building and real estate might increase. The County has an obligation to serve the people of Washington Island. Administrator Pabich explained some social media posts were incorrect and incorrect information has been conveyed to the public. Pabich is working with Supervisor Gunnlaugsson to arrange an informational meeting with Island residents. Pabich also reviewed estimated costs of remodeling the Dairy building vs building a stand-alone building. It is anticipated the 2nd floor of the Dairy building would continue to be available for community use. Review of the vacant land and the conditions placed on the donation of the property if the county accepted the donation. It was noted services are not equal across the county. Concerns were expressed about expanding other services on the Island such as the library. Supervisor Gunnlaugsson expressed his support for the purchase of the Dairy.

Supervisor Tauscher was excused at 11:23 a.m.

Motion to reconsider failed on a vote of 13 Members voting No – Austad, Bultman, Chomeau, Counard, R. Englebert, Gauger, Gunnlaugsson, Heim Peter, Kohout, Lienau, Lundahl, Norton, and Vlies Wotachek; 7 Members voting Yes – D. Englebert, Enigl, Fisher, Robillard, Thayse, Virlee, and Vogel; 1 Member excused – Tauscher.

Supervisor Thayse was excused at 11:46 a.m.

Forestville Millpond Update

Greg Coulthurst, Soil & Water Conservationist, presented a PowerPoint outlining the history and timeline of the drawdown project. Coulthurst reviewed the expected benefits. At the end of the drawdown in 2021 the success will be evaluated. Observations were reviewed. It was requested that the slides from the presentation be provided to the Board. Further information on the sediment was requested including testing of. It was suggested that additional fencing be erected and robust signage be erected to discourage visitors from walking out into/onto the pond. Questions and answers followed.

Resolutions

Resolution 2020-65 - In Memoriam – Harvey Malzahn

Motion by Austad, seconded by Kohout to approve Resolution 2020-65 – Recognition to honor the achievements Harvey attained during his tenure as a County Board Supervisor and employee of Door County. Supervisor Austad read the resolution aloud.

Motion carried by voice vote.

Resolution 2020-66 – Committee Appointment – Board of Adjustment

Motion by Fisher, seconded by Enigl to approve Resolution 2020-66 – Confirmation of the appointment of Arps Horvath to the Zoning Board of Adjustment to fill the unexpired term of John Young, term expires June 2021, and Cheryl Mick to fill the unexpired term of Arps Horvath, term expires June 2023.

Motion carried by voice vote.

Resolution 2020-67 – Approval of Gift, Grant and/or Donation to the Door County Sheriff's Office

Motion by Gunnlaugsson, seconded by Heim Peter to approve Resolution 2020-67 – A resolution authorizing the Door County Sheriff's Office to accept the AAA Foundation for Traffic Safety grant in the amount of \$7,054.40.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

Resolution 2020-68 – Approval of Gift, Grant and/or Donation to the Door County Sheriff's Office

Motion by Gunnlaugsson, seconded by Bultman to approve Resolution 2020-68 – Authorization for the Door County Sheriff's Office to accept the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) micro grant in the amount of \$30,000. Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

Resolution 2020-69 - Approval of Gift, Grant and/or Donation to the Door County Sheriff's Office - \$5,000 Donation for Purchase of Reserve Division Squad

Motion by Gunnlaugsson, seconded by Vlies Wotachek to approve Resolution 2020-69 – Authorization for the Door County Sheriff's Office to accept the donation offered by Gary Skinner of \$5,000 for the purchase of a second Reserve Unit squad card to be stationed at the north office in the summer months.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

Resolution 2020-70 – Facilities & Parks: Transfer of Non-Budgeted Funds for John Miles Park Safety Fence

Motion by Austad, seconded by Enigl to approve Resolution 2020-70 – Approval to proceed with the John Miles Park safety fence project and \$35,000 from the Facilities & Parks Account and \$5,000 from Facilities & Parks Account be used and up to \$40,000 from the Contingency Expense Account be transferred to the Facilities & Parks Capital Outlay Expense Account for the project.

Administrator Pabich explained the fence needs replacement/repair. An engineering study was performed which was used to bid the project. Pabich reviewed the financing of the project.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

Resolution 2020-71 – Approval of Gift, Grant and/or Donation to the Door County Clerk's Office – Election Security

Motion by Lienau, seconded by Vlies Wotachek to approve Resolution 2020-71 – Authorization for the County Clerk's Office to accept the County Election Security Subgrant issued by the Wisconsin Elections Commission in the amount of \$42,119.30.

County Clerk Jill Lau explained the grant is for election security and will be used to purchase county back-up equipment and perform a security risk assessment.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members excused.

County Administrator Monthly Report

The monthly report was included in the meeting packet and was reviewed.

Public Health / Emergency Management Update

COVID-19:

Administrator Pabich noted the County has moved into Phase II of reopening. This phase extends through the end of the year. The County remains flexible with work schedules as school resumes.

Public Health Officer Sue Powers noted COVID activity remains high throughout the state and county. Powers reported current county cases; total, active, recovered, and deaths. It has been observed that recent larger gatherings have contributed to case load. Most cases have had mild symptoms. The Health Department has received a number of notifications from other areas whose residents have visited here. The Departments priority is to follow up on each case as timely as possible. Additional staff, contact tracers, have been hired. Continuing to meet with the schools and care facilities. On Thursday a community testing event is being held at John Miles Park from 10:00 a.m. to 6:00 p.m.

Cares Act Funding

No update.

Pending Business

Resolution 2020-19; Declaration of State of Emergency

No update.

Ordinances

No ordinances were presented.

Special Reports

2020 Private Well Monitoring Program

Information was included in the meeting packet was reviewed.

Census Update

County Clerk Jill Lau reported the County's District Census Rep has reached out to and informed us we have people out in the field going door to door. The deadline to respond to the Census has been extended to September 30th. Administrator Pabich noted the Library Staff have been pushing messaging and providing education about the Census; he will reach out to staff to determine if anything further can be provided. It was noted the Census invitation/information was only mailed to a physical address; many of our northern Door addresses are served by PO boxes and this could be contributing to the lower response rates. The District Rep reported that there is an attempt to mail postcard reminders to PO Boxes however, it is uncertain if or when that may happen. There has been some confusion when the door to door persons are leaving information on multiple doors. The lower response rates might also be impacted by residents who were away for the winter and still haven't returned due to COVID.

New Business

No new business was presented.

Oral Committee Reports

Supervisor Vlies Wotachek will be presenting an update on the Community Block Grant at September 21st Finance Committee meeting

Review Committee Minutes

Reviewed.

Review Vouchers, Claims, and Bills

Reviewed.

Announcements:

Next Regular Meeting – Tuesday, September 22, 2020 – 9:00 a.m.

Attendance for WCA virtual breakout sessions are authorized. Supervisors can attend live or view the session at a later time and are authorized for per diems.

County Administrator evaluations can be returned to the Chairman's mailbox in the mailroom

Meeting Per Diem Code

825.

Adjourn

Motion by Virlee, seconded by Heim Peter to adjourn. Time: 12:54 p.m. Motion carried by voice vote.

Recorded by County Clerk Jill M. Lau

REGULAR MEETING DOOR COUNTY BOARD OF SUPERVISORS TUESDAY, SEPTEMBER 22, 2020 DOOR COUNTY BOARD ROOM

Call Meeting to Order

The September 22, 2020 Door County Board of Supervisors meeting was called to order at 9:00 a.m. by County Board Chairman David Lienau at the Door County Government Center County Board Room.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 19 County Board Members were physically present – Daniel Austad, Bob Bultman, Vinni Chomeau, Kara Counard, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Joel Gunnaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Erin Tauscher, Todd Thayse, Richard Virlee, and Dale Vogel. 2 County Board Members appeared virtually - Nissa Norton, and Laura Vlies Wotachek.

Presentation of Agenda

Motion by Fisher, seconded by Robillard to approve the agenda. Motion carried by voice vote.

Correspondence

Unassigned Fund Balance

Public Comment

The following persons commented:

Christine Reid, Forestville Flowage

Donald Freix, 8305 Quarterline Road, Fish Creek

Supervisors Response

Supervisor Lundahl noted the Official County Directory is available online with County Department Heads listed

Supervisor Enigl reported he spoke with an outside resident of another flowage and explained their plans to drain their flowage in the same manner as Door County and have had successful results from past drawdowns

Approval of Minutes of the July 10, 2020 and the August 25, 2020, County Board Meetings

Motion by Virlee, seconded by Robillard to approve the minutes of the July 10, 2020 County Board meeting and the August 25, 2020. Supervisor Kohout noted a scrivener's error on page 4 of the July 10, 2020 minutes; change word nutrient to neutral. Motion carried by voice vote.

Special Reports

9:00 a.m. - Jodi Traas, Wisconsin County Mutual Senior Risk Management Consultant – Harassment and Sensitivity Training

HR Director Hendee introduced Jodi Traas. Jodi's training included Sexual Harassment, Diversity, Sensitivity and Inclusion, and Workplace Bullying.

The Board recessed at 10:06 a.m. and reconvened at 10:18 a.m.

County Administrator Monthly Report

The monthly report was included in the meeting packet and was reviewed.

COVID-19: Cares Act Funding

Pending Business/Updates

Resolution 2020-19; Declaration of State of Emergency

Administrator Pabich explained staff is monitoring the state to determine how long the County will keep the Declaration of State of Emergency on the books. The main reason to keep this on the books and operational is for funding purposes. This will continue to be reviewed and monitored on a month-to-month basis. For the most part no major decisions have been made for quite some time.

Public Health / Emergency Management Update

Emergency Management Director Dan Kane provided an overview of COVID, active cases, positivity rates, and recovered cases. Every County in the State is categorized as High except one at this time. Wisconsin Department of Health Services is planning to create a Very High category to help differentiate. Working to determine locally if another testing drive-thru site is needed. Attention is turning towards flu season and vaccination plans; planning for a drive-thru flu clinic. Preparing for COVID vaccine planning if/when it comes.

Public Health Officer Sue Powers provided an update on COVID cases in the County. COVID activity remains high in the County. There is community spread and the county is experiencing exponential growth. Continuing to follow-up with each case as soon as possible. Continue to work closely with schools along with long-term care facilities, and businesses. Public Health has encountered huge challenges in asking people to quarantine for 2 weeks. The Department is seeing that our community is fatigued, frustrated, and anxious. For the short-term it appears the disease rate will continue as people move about. Masks will remain an important tool to limit spread.

New Business

Post-Governor Evers' Executive Order #82 and Emergency Order #1?

CC Thomas reported the Governor did make another Declaration of Public Health Emergency and an Emergency Order related to face masks in effect through November 21, 2020. It appears identical to Order #82 and Order #1.

Resolutions

2020-72 Joint Resolution Naming October 2, 2020 Manufacturer's Day in Sturgeon Bay and Door County, Wisconsin

Motion by Fisher, seconded by D. Englebert to approve Resolution 2020-72 – A resolution formally acknowledging and celebrating the economic contributions of the Manufacturing sector in Door County and declaring October 2, 2020 as Manufacturer's Day in recognition of the value and economic contributions to the local economy.

Administrator Pabich reported the City of Sturgeon Bay did pass the resolution last Tuesday. Motion carried by voice vote.

2020-73 Renewal and Revision of Wisconsin Bay Workforce Development Area Consortium Agreement

Motion by Fisher, seconded by Virlee to approve Resolution 2020-73 – Approval, subject to Corporation Counsel's review and concurrence, of the proposed Wisconsin Bay Area Workforce Development Area Consortium Agreement.

CC Thomas explained the Consortium Agreement initially went in to effect in 2012, it was revised and extended in 2016, and it is due to be renewed in 2021. There are 11 counties involved in the consortium that Door County is involved in. CC Thomas has reviewed; changes are in red; Thomas has no legal qualms with the agreement as drafted. CC Thomas and Supervisor Virlee provided a brief overview of the Consortium.

Motion carried by voice vote.

2020-74 Approval of Lease Agreements with Pitney Bowes for Postage Machines

Motion by Gunnlaugsson, seconded by Kohout to approve Resolution 2020-74 – Approval of the 5-year lease for the Government Center and Justice Center postage machines.

County Clerk Lau explained the resolution approves a 5-year lease extension for the mail machines at the Government Center and Justice Center. The County has leased postage machines through Pitney Bowes for the past 10 years. The cost of the lease will go down with the new contract. New equipment will be installed prior to the end of the current lease.

Motion carried by roll call vote with all 21 Members voting Yes.

Ordinances

Report Chapter 14 Text Amendments (clean up)

Motion by Enigl, seconded by Fisher to accept the report. The Resource Planning Committee petitions to amend the Door County Comprehensive Zoning Ordinance with regard to communication tower regulations. The amendment pertains to one of the exemptions from Chapter 14, Communications Support Structures and Related Facilities. The amendment will exempt all towers 50 feet or less in height, regardless of the type of tower, service, or user(s). The exemption will be in addition to the ordinance provision created by the county board of supervisors on June 23, 2020 which exempted all wireless broadband towers 120 feet or less in height.

Motion carried by voice vote.

2020-08 Chapter 14 Text Amendments (clean up)

Motion by Enigl, seconded by R. Englebert to approve Ordinance 2020-08.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-09 Amendment of Chapter 11.05 Door County Code - All Terrain Vehicles & Utility Terrain Vehicles Routes

Motion by R. Englebert, seconded by Vlies Wotachek to approve Ordinance 2020-09 – Amendment to add CTH F from CTH A to West Meadow Road, Town of Gibraltar and CTH C from CTH N to Rileys Bay Road, Town of Gardner.

Supervisor R. Englebert noted the Highway Department, in coordination with the Administrator's Office, is working on creating a route map of all county roads with ATV/UTV routes. It was requested a land map of the proposed new roads/routes be provided.

Motion by Kohout, seconded by Enigl to amend the ordinance lines 1 – 6 to reflect the Town of Gibraltar and the Town of Gardner. Motion to amend carried by roll call vote with all 21 Members voting Yes.

A map of the proposed routes was reviewed. Discussion followed.

Motion, as amended, carried by roll call vote with 20 Members voting Yes; 1 Member voting No – Enigl.

New Business

Travel, Training Attendance and Per Diem

The upcoming WCA virtual conference will be set up in the County Board room for Supervisors to attend or Supervisors can attend on their own from home. Per diem for WCA is \$50 for the first hour plus \$25 for each additional full hour.

Other training is available. If a Supervisor would like to attend other training relevant to their committees/duties they can send Chairman Lienau an email with the information. If no response, assume that the training has been approved. Per Diems for other training is \$25 per hour.

Oral Committee Reports

The Finance Committee meeting was yesterday. The Annual Audit was presented. The audit did show the County is in a strong financial position. No specific major improvements of operations or procedures were recommended. The final audit is in the Finance agenda packet.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – October 27, 2020 – 9:00 a.m.

Meeting Per Diem Code

922.

Adjourn

Motion by Fisher, seconded by Enigl to adjourn. Time: 11:58 a.m. Motion carried by voice vote.

Recorded by County Clerk Jill M. Lau

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, OCTOBER 27, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The October 27, 2020 Door County Board of Supervisors meeting was called to order at 9:00 a.m. by County Board Chairman David Lienau at the Door County Government Center County Board Room.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 19 County Board Members were physically present – Daniel Austad, Bob Bultman, Kara Counard, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Joel Gunnlaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Erin Tauscher, Todd Thayse, Richard Virlee, Laura Vlies Wotachek, and Dale Vogel. 2 County Board Members appeared virtually - Vinni Chomeau, and Nissa Norton.

Presentation of Agenda

Motion by Virlee, seconded by Robillard to approve the agenda. Motion carried by voice vote.

Correspondence

Unassigned Fund Balance

Emails received in support of Resolution 2020-86: Martin Witteborg, Mikayla Kifer, Kathi Braswell

Email received re: EMS Facility on Washington Island: Kathryn English

Email received re: Forestville Mill Pond: Robert Sijgers

Public Comment

Mike Mangan, 185 E Walnut Street, Sturgeon Bay

Christine Reid, Forestville Flowage

Supervisors Response

None given.

Approval of Minutes of the September 22, 2020, County Board Meeting

Motion by Virlee, seconded by Thayse to approve the minutes of the September 22, 2020 meeting. Motion carried by voice vote.

Special Reports

Future Public Safety Communication Needs

Administrator Pabich introduced Len Koehnen. Len presented a PowerPoint – Next Generation Radio System. Topics covered included past Door County radio system investments, what is public safety equipment life, FCC happenings, 2028 issues, plan of action, governance, what will a 2028 system look like, intergovernmental collaboration, First Net, what will the County's 2028 system investment consist of, and key conclusions – begin saving monies, smart purchases, governance, be aware of what the Federal, State, and First Net are doing.

County Administrator

Monthly Report

The monthly report was included in the meeting packet and was reviewed.

COVID-19:

Cares Act Funding

Information included in the meeting packet was reviewed. On 9/15 \$237,000 of expenses was submitted and funds have been received. \$234,273.24 of additional expenses will be submitted. EM Director Dan Kane is working with county municipalities to determine if unused municipal funding could be designated to the County.

Pending Business/Updates

Resolution 2020-19; Declaration of State of Emergency

Recommendation is to continue under the State of Emergency in order for related expenses to be eligible for potential reimbursement/grants/funding.

Public Health / Emergency Management Update

EM Director Dan Kane reviewed statewide data and updated the Board on operations locally.

Public Health Officer Sue Powers reported Door County remains classified in the high level category. The County has sustained uncontrolled spread across the county. Powers reported on case counts, active cases, and deaths. Powers updated the Board on Public Health operations, flu clinics, and contact tracing.

The Board recessed at 10:27 a.m. and reconvened at 10:42 a.m.

Resolutions

2020-86 Racism is a Public Health Crisis

Motion by Bultman, seconded by Tauscher to table resolution 2020-86. Motion carried by voice vote.

2020-75 Appointments to Committees, Commissions, and/or Boards

Motion by Norton, seconded by Robillard to approve Resolution 2020-75 – Confirmation of the appointments of Jodi Pierzchalski to the CCS/CST Coordinating Committee and the Children’s COP Advisory Committee, and Kari Baumann, and Misty Powers to the Children’s COP Advisory Committee.

Motion carried by voice vote.

2020-76 Approval of Gift, Grant, and/or Donation to the Door County Sheriff’s Office from Keller, Inc.

Motion by Gunnlaugsson, seconded by Vlies Wotachek to approve Resolution 2020-76 – Authorizing the acceptance of a donation of \$2,500 from Keller, Inc., to the Door County Sheriff’s Office to support their future community initiatives.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-77 Land Use Agreement – Dry Fire Hydrant – Forestville Dam County Park

Motion by Enigl, seconded by Chomeau to approve Resolution 2020-77 – Approval of the Land Use Agreement – Dry Fire Hydrant with the Southern Door Fire Department to place a dry fire hydrant at the Forestville Dam County Park.

Administrator Pabich explained the Southern Door Fire Department has worked through the DNR to obtain permitting. The agreement before the Board was approved by the Facilities and Parks Committee.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-78 Acceptance of Grant for Financial Assistance to Procure ADA Kayak Launch

Motion by Vlies Wotachek, seconded by Kohout to approve Resolution 2020-78 – Authorizing the submission of an application for and acceptance of financial assistance through the Department of Natural Resources’ Conservation Aids Program for the ADA Kayak Launch project at Robert M. Carmody County Park. The request is for \$6,308.00 with a 50% County match requirement funded from the Boat Launch Reserve Fund.

Discussion on launch fees for kayaks; Administrator Pabich will report back to the Board regarding kayak launch fees.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-79 Acquisition of Real Property for Public Park Purposes [Pin 002-02-06292833D]

Motion by Fisher, seconded by Norton to approve Resolution 2020-79 – A resolution authorizing the Facilities & Parks Department. to negotiate the purchase of approximately 4 acres of land as an addition to Meridian County Park in the Town of Baileys Harbor and to seek donations, gifts or grants to fund the purchase price. The purchase is conditioned on the availability of donations, gifts or grants sufficient to fully fund the acquisition.

Discussion and review of the easement attached to the parcel. CC Thomas explained the grant of easement and reviewed the written document; the easement grants Door County access to the shoreline. What that access might look like depends on what the Facilities and Parks Committee determines. This easement would not allow the County to create a public park on the shoreline. Discussion regarding funds to purchase the property.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-80 Acceptance of Monetary Gift from Friends of the Door County Parks for La Salle County Parks Shoreline Protection

Motion by Austad, seconded by Vlies Wotachek to approve Resolution 2020-80 – A resolution authorizing the acceptance of the donation of \$26,250 from the

Friends of Door County Parks to be used towards the Robert La Salle County Park shoreline protection project.

Discussion regarding moving forward with the project to protect the parking lot and shoreline versus preserving natural features. Supervisors noted they have received complaints from the public who would like the project to move forward to protect the park. Facilities & Parks Director Wayne Spritka and Parks Manager Burke Pinney were present to answer questions from Supervisors. Discussion regarding only placing riprap 75' and not completing the 150' recommended by F&P Committee.

Motion carried by roll call vote with 18 Members voting Yes; 3 Members voting No – Bultman, Chomeau, and Counard.

2020-81 Transfer of Non-Budgeted Funds – LaSalle County Park Shoreline Protection

Motion by Enigl, seconded by Kohout to approve Resolution 2020-81 – Approval of the transfer of up to \$26,250 from the Contingency Expense account to the Construction LaSalle Park Shoreline Expense account for the Robert LaSalle County Park shoreline protection project.

It is anticipated the contractor will begin the project on November 9th. Discussion followed.

Motion by Enigl, seconded by Lundahl to postpone consideration of resolution 2020-81 to the November 10, 2020 County Board meeting. Motion carried by roll call vote with 11 Members voting Yes – Bultman, Chomeau, Counard, Enigl, Gauger, Gunnlaugsson, Kohout, Lienau, Lundahl, Norton, and Virlee; 9 Members voting No – Austad, D. Englebert, R. Englebert, Fisher, Heim Peter, Robillard, Thyse, Vlies Wotachek, and Vogel; 1 Member excused – Tauscher.

By consensus, the resolution was referred back to the Facilities and Parks Committee for reconsideration. The Board recessed at 12:09 p.m. and reconvened at 12:19 p.m.

2020-82 § 65.90(5)(a) Wis. Stats. Transfer of Funds – Continuation of Covid-19 Public Media Campaign Motion by Norton, seconded by Kohout to approve Resolution 2020-82 – Approval of the transfer of up to \$20,000 from the Contingency Expense account to the Operating Supplies Emergency Ops Expense account to continue the COVID-19 public media campaign.

Administrator Pabich explained the public media campaign will end at the end of the month. It is the understanding and trending that the tourist population will continue for the next couple of months. Both the Administrative Committee and Finance Committee have reviewed and approved the request. At this time there are no funding sources available to cover the costs of continuing with the media campaign. Funding to continue would be taken from the General Contingency fund.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused – Tauscher.

2020-83 Approval of Inclusion under the WDETf Income Continuation Insurance Plan

Motion by Virlee, seconded by Vlies Wotachek to approve Resolution 2020-83 - Approving the offering of the Income Continuation Insurance Program to eligible employees.

This is an employee benefit for disability. The resolution provides Door County the opportunity to participate in the program. The program is entirely run by the State and can change from year to year. Employees can decide if they want to participate. The County will need to have a certain percentage of employees participate to be in the program.

Motion carried by voice vote.

2020-84 Temporary COVID-19 Paid Leave First Responder and Public Safety Positions

Motion by Bultman, seconded by Norton to approve Resolution 2020-84 – A resolution approving Temporary COVID-19 Paid Leave for First Responder and Public Safety positions.

CC Thomas explained going back to March certain positions (Sheriff's Office and EMS) were excluded from the Emergency Paid Sick Leave and Expanded Family Medical Leave under the Federal Families First Coronavirus Responders Act and the supplemental paid leave that was granted to General Municipal Employees. Those positions were on an emergency extended schedule at that time. It has come to the County's attention that the excluded positions should be granted something similar to what the GME's received. The resolution grants up to 2 weeks of paid leave at the employee's regular rate of pay if the employee is quarantined or is experiencing COVID-19 symptoms and is seeking medical advice. If the pay is not used by December 31, 2020 it sunsets.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member excused.

2020-85 Supporting Repair of the Potawatomi State Park Observation Tower

Motion by Virlee, seconded by Norton to approve Resolution 2020-85 – A resolution requesting the Wisconsin Department of Natural Resources assess the repairs needed for the Tower from a historic perspective and encouragement to the DNR to repair it in kind and in a timely fashion.

Supervisor Bultman explained the resolution supports and stands in partnership with neighboring communities who have asked the DNR to look at repairing the tower. Chairman Lienau received a letter from the State Historical Society notifying the County that they are considering, at their November 20th meeting, the nomination of the tower to the Wisconsin State Register of Historic Places and National Register of Historic Places.

Motion carried by voice vote.

Ordinances

No ordinances were presented.

Special Reports

Update on Town of Washington Project

Administrator Pabich has communicated with the Town Chairman. The Town is interested in trying to make a decision to work with the County. The Town has hired Bayland Buildings to perform an evaluation for the town's portion of a project. The evaluation will include their current building, the 10-acre vacant parcel, and the County site. They are hoping to have a preliminary budget and scope of work by early November. Administrator Pabich will be providing a presentation on November 11th on the County project. The Town anticipates having a vote, mid-November, regarding working or not working with the County.

New Business

Closed Session

Convene into closed session pursuant to § 19.85(1)(c), Wis. Stats, for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely the Performance Evaluation of County Administrator Ken Pabich

Reconvene in Open Session

Discussion and Decision (if any)

The closed session was postponed to a future meeting.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – November 10 (and 11 if necessary), 2020 – 9:00 a.m.

Meeting Per Diem Code

1027.

Adjourn

Motion by Virlee, seconded by Enigl to adjourn. Time: 12:50 p.m. Motion carried by voice vote.

Recorded by County Clerk Jill M. Lau

**PUBLIC HEARING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 10, 2020
DOOR COUNTY BOARD ROOM**

The meeting was called to order by Chairman Lienau at 9:06 a.m. at the Door County Government Center. Lienau read the purpose of the meeting aloud.

Roll call was taken – 17 County Board Members were physically present – Daniel Austad, Bob Bultman, Kara Counard, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Joel Gunnlaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Todd Thayse, Richard Virlee, and Laura Vlies Wotachek. 2 County Board Members appeared virtually – Erin Tauscher, and Nissa Norton. Vinni Chomeau was excused. Dale Vogel was absent.

The meeting had been properly noticed. Motion by Virlee, seconded by Lundahl to approve the agenda. Motion carried by voice vote.

Chairman Lienau read the procedures for the conduct of the hearing aloud. Motion by Robillard, seconded by Vlies Wotachek to approve the procedures for the conduct of the hearing. Motion carried by voice vote. Chairman Lienau opened the hearing at 9:08 a.m.

Public Comments:
No one from the public commented.

Upon hearing no comments or persons to speak, Chairman Lienau declared the hearing closed at 9:09 a.m.

Motion by Kohout, seconded by Thayse to adjourn the Public Hearing. Motion carried by voice vote. Time: 9:10 a.m.

Recorded by County Clerk Jill M. Lau

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 10, 2020
DOOR COUNTY BOARD ROOM**

The meeting was called to order at 9:10 a.m. by Chairman David Lienau at the Door County Government Center. Chairman Lienau led the Pledge of Allegiance.

Roll call was taken – 17 County Board Members were physically present – Daniel Austad, Bob Bultman, Kara Counard, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Joel Gunnaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Todd Thayse, Richard Virlee, Laura Vlies Wotachek; 4 County Board Members appeared virtually - Vinni Chomeau (9:28 a.m.), Nissa Norton, Erin Tauscher and Dale Vogel (9:10 a.m.).

Presentation of Agenda

Motion by Kohout, seconded by Vlies Wotachek to approve the agenda. Motion carried by voice vote.

Annual Door County Fair Meeting – Recess

The Board recessed at 9:12 a.m.

The Annual Door County Fair Meeting was held by the Fair Board. The meeting was called to order at 9:12 a.m. and adjourned at 9:26 a.m.

Reconvene

The Board reconvened at 9:26 a.m. following the Annual Door County Fair Meeting.

Correspondence

No correspondence was presented.

Public Comment

No one from the public commented.

Supervisors Response

N/A.

Adjourn as County Board and Convene in Annual Budget Session

The Board recessed into the Annual Budget Session at 9:28 a.m.

Administrator Pabich provided an overview of the 2021 proposed budget. Pabich reviewed the available tax levy plus net new construction and total tax levy. Pabich reviewed the requests for increase of hours, new positions, and reclassification requests. The overall 2021 Capital Outlay was reviewed and reviewed by department. Additional items reviewed included tax levy trends, tax rate trends, equalized value trends, budgeted tax levy by functionality, Highway projects, and sales tax collection trends. The 2021-2026 County Budget Model was reviewed.

Reconvene as County Board and Act on, among other matters, the 2021 Door County Budget

The Board reconvened at 10:26 a.m.

The Board recessed at 10:26 a.m. and reconvened at 10:40 a.m.

County Administrator

COVID-19: Public Health / Emergency Management Update

No update presented.

Restrict Access to County Facilities / Enhanced Remote Working (Telework)

Administrator Pabich explained as the COVID numbers increase it has hit the county staff across the board. Pabich is asking to restrict public access to County facilities to 'by appointment only'. Asking to start this tomorrow and through the end of the year. This is an effort to keep county offices

open. If an office has the ability to conduct work from home it will be encouraged. A press release will be issued after the meeting if concurrence happens at this meeting. Concerns discussed related to working from home and limited access to the Library.

Motion by Fisher, seconded by Kohout to approve the restricted access to County Facilities and enhanced remote working. Motion carried by voice vote.

Pending Business

Resolution 2020-81 Transfer of Non-Budgeted Funds – LaSalle County Park Shoreline Protection

Motion by Austad, seconded by Kohout to approve Resolution 2020-81 – Approval of the transfer of up to \$26,250 from the Contingency Expense account to the Construction LaSalle Park Shoreline Expense account for the Robert LaSalle County Park shoreline protection project.

Supervisor Austad explained the Facilities & Parks Committee reviewed the need for the placement of riprap. The Committee recommends a total of 150' of riprap be placed on the shoreline of LaSalle County Park. Discussion followed.

Motion carried by roll call vote with 14 Members voting Yes – Austad, D. Englebert, R. Englebert, Fisher, Gauger, Gunnlaugsson, Heim Peter, Kohout, Lienau, Norton, Robillard, Thayse, Vlies Wotachek, and Vogel; 7 Members voting No – Bultman, Chomeau, Counard, Enigl, Lundahl, Tauscher, and Virlee.

Resolutions

2020-87 2021 Budget and Tax Levy

Motion by D. Englebert, seconded by Kohout to approve Resolution 2020-87. Total expenses \$89,973,239; Total Revenues \$59,250,650; 2021 County Tax Levy \$30,692,589; Tax Rate \$3.978870415.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-88 Increase of Hours, New Positions, Reclassification Requests, and Part Time Pay Rates, for 2020 & 2021

Motion by Kohout, seconded by Vlies Wotachek to approve Resolution 2020-88 - Approval of the following new positions, reclassifications, and part time pay rates:

Health & Human Services:

CLTS – reduce hours from 1.0 to .8 FTE

Public Health Educator – increase hours from .6 to 1.0 FTE

WI Home Energy Assistance – eliminate position

Comprehensive Community Service Case Manager – eliminate position

Disability Benefit Specialist – increase hours from .6 to .8 FTE

ADRC Cook – increase hours from .6 to 1.0 FTE

Highway

Administrative Supervisor – reclassification Grade E to Grade G

Account Specialist – reduction in hours from 1.0 to .8 FTE

Sheriff

1.0 FTE Professional Standards Captain – add in 2021

1.0 FTE Mental Health & Community Engagement Deputy – add in 2021

Limited Term Employment Positions

Emergency Services - hourly raises of \$1.50 to \$2.50 per hour for all EMT's, Advanced EMT's, and Paramedics

Health & Human Services - Youth Connections Staff – hourly raises of \$0.62 to \$0.70 / hour

Soil & Water – Invasive Species: Crew Lead (New grant LTE position \$17 / hour)

Defined Term Employment Positions

Health & Human Services

Youth Connections Center Coordinator – from \$23.24 to \$23.86 / hour

Treatment Court Coordinator – from \$25.87 to \$26.61 / hour

Diversion Case Manager – from \$23.93 to \$24.62 / hour

Specific review of the Highway positions and review of the Administrative Support Supervisor and the need for a supervisor for only one person.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-89 Door County Compensation Structure and Performance Incentives

Motion by Kohout, seconded by Gunnlaugsson to approve Resolution 2020-89 – Setting Door County's compensation structure and Performance Incentives for 2021.

A full compensation study will be performed in 2021; there will be no aging or cost of living adjustments.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-90 Purchase of Equipment - Highway and Airport Department

Motion by R. Englebert, seconded by Thayse to approve Resolution 2020-90 – Authorizing the Door County Highway Committee to purchase a Mechanics Service Truck – Packer City International \$128,726; Tri-Axle Truck, dump body and snow equipment with underbody scraper - Quality Truck and Olson Trailer \$230,077; 2-Tri-Axle Trucks, with dump body and snow equipment - Truck Country and Truck Equipment \$444,808.

Supervisor R. Englebert explained the purchases have been budgeted.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-91 Door County Fair Association Board - Increase Number of Members and Set Compensation

Motion by Austad, seconded by Fisher to approve Resolution 2020-91 – A resolution increasing the size of the Fair Association Board from seven to nine members by adding two development coordinators. The total salary for each member is set at \$2,500 to be paid at 25% for work before and after the fair and 75% for their work during the Fair.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-92 2021 WLIP Grants-In-Aid to Local Government Application

Motion by Enigl, seconded by Tauscher to approve Resolution 2020-92 - Authorizing the submission of the 2021 Wisconsin Land Information Program (WLIP) grant applications.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-93 Approval of Gift, Grant and/or Donation to the Aging & Disability Resource Center

Motion by Lundahl, seconded by Norton to approve Resolution 2020-93 – Acceptance of the donation of \$5,000 to the ADRC from the Capital Credit Union to support rural, older adults who have been impacted by COVID-19.

Motion carried by roll call vote all 21 Members voting Yes.

2020-94 Approval of Gift, Grant and/or Donation to the Door County Sheriff's Office

Motion by Gunnlaugsson, seconded by Robillard to approve Resolution 2020-94 – Acceptance of \$53,576 from the Wisconsin Department of Justice, Division of Law Enforcement Services, Coronavirus Emergency Supplemental Funding Grant Program from the US Department of Justice. The funding will support additional supplies and resources to help combat the COVID – 19 Virus.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-95 Support for Brown County C-LEC, LLC’s PSCW Fiscal Year 2021 Broadband Expansion Grant Application (Washington Island)

Motion by Gunnlaugsson, seconded by Vlies Wotachek to approve Resolution 2020-95 – Supporting Nsight Telservices’ application for a PSCW FY2021 Broadband Expansion Grant for Washington Island’s project and pledging \$30,000 in financial support for the proposed project; contingent upon the grant being awarded and completion of the project as proposed.

Administrator Pabich explained this is the third year the County has provided support for broadband expansion in coordination with various municipal grant applications.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-96 Support for Cellcom’s PSCW Fiscal Year 2021 Broadband Expansion Grant Application (Carlsville)

Motion by Gauger, seconded by Norton to approve Resolution 2020-96 - Supporting Cellcom’s application for a PSCW FY2021 Broadband Expansion Grant for Carlsville and pledging \$2,000 in financial support for the proposed project; contingent upon the grant being awarded and the funds being disbursed to applicant within twelve months of the date it is accepted.

Motion carried by roll call vote with all 21 Members voting Yes.

2020-97 Support for Door County Broadband’s PSCW, FY2021 Broadband Expansion Grant Application (Towns of Egg Harbor, Jacksonport & Sevastopol)

Motion by Virlee, seconded by Robillard to approve Resolution 2020-97 – Supporting Door County Broadband’s application for a PSCW FY2021 Broadband Expansion Grant for the Towns of Egg Harbor, Jacksonport & Sevastopol and pledging \$6,000 in financial support for the proposed project; contingent upon the grant being awarded and the funds being disbursed to applicant within twelve months of the date it is accepted.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member voting No – Bultman.

2020-98 Support for Door County Broadband’s PSCW FY2021 Broadband Expansion Grant Application (Town of Liberty Grove)

Motion by Lienau, seconded by Norton to approve Resolution 2020-98 – Supporting Door County Broadband’s application for a PSCW FY2021 Broadband Expansion Grant for the Town of Liberty Grove and pledging \$2,000 in financial support for the proposed project; contingent upon the grant being awarded and the funds being disbursed to applicant within twelve months of the date it is accepted.

Motion carried by roll call vote with all 21 Members voting Yes.

§ 59.11(1), Wis. Stats. Annual Meeting

2021 Rules or Order of all Standing & Special Committees

2021 Rules of Order Governing the Door County Board of Supervisors

CC Thomas noted this is a relook. Rules can be changed at any noticed meeting. It was suggested a rule be addressed regarding clapping/cheering. This will be sent to the Administrative Committee for review and possible recommendation.

Duties of Committees

The Legislative Committee duties have been updated and include specific duties for the Ambassadors Program and duties for the Sustainability Committee have been established.

Motion by Robillard, seconded by Vlies Wotachek to approve the changes to the duties of committees as presented.

Motion carried by roll call vote with all 21 Members voting Yes.

Ordinances

No ordinances were presented.

The Board recessed at 11:54 a.m. and reconvened at 12:03 p.m. Supervisor Dale Vogel was absent.

New Business**Closed Session**

Convene into closed session pursuant to § 19.85(1)(c), Wis. Stats, for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely the Performance Evaluation of County Administrator Ken Pabich

Motion by Lienau, seconded by Fisher to convene into Closed Session. Motion carried by roll call vote with 20 Members voting Yes; 1 Member absent.

Reconvene in Open Session

Motion by Lienau, seconded by Gunnlaugsson to reconvene into Open Session. Motion carried by roll call vote with 20 Members voting Yes; 1 Member absent.

Discussion and Decision (if any)

N/A.

Oral Committee Reports

Supervisor Lundahl reported the Health & Human Service Board will be sending a memo to our Legislators supporting Public Health

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next County Board Meeting: December 15, 2020 – 10:00 a.m.

Meeting Per Diem Code

1110.

Adjourn

Motion by Fisher, seconded by Bultman to adjourn. Motion carried by voice vote. Time 1:10 p.m.

Respectfully submitted by Jill M. Lau, County Clerk

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 20, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The November 20, 2020 Door County Board of Supervisors meeting was called to order at 10:00 a.m. by County Board Vice Chair Susan Kohout at the Door County Government Center County Board Room.

Vice Chair Kohout led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 10 County Board Members were physically present – Daniel Austad, David Englebert, Roy Englebert, Ken Fisher, Elizabeth Gauger, Susan Kohout, Megan Lundahl, Nancy Robillard, Erin Tauscher, and Richard Virlee. 9 County Board Members appeared virtually - Bob Bultman, Vinni Chomeau, Kara Counard, Alexis Heim Peter, David Lienau, Todd Thayse, Nissa Norton, Laura Vlies Wotachek and Dale Vogel. 2 members were excused - David Enigl and Joel Gunnlaugsson.

Presentation of Agenda

Motion by Fisher, seconded by Gauger to approve the agenda. Motion carried by voice vote.

Public Comment

No one from the public commented.

Supervisors Response

N/A.

Resolutions

2020-99 Endorsing Health Advisory No. 1 – Door County Public Health

Chairman Lienau explained he had received an emailed position statement from Brian Stephens, Door County Memorial Hospital. The email asks the County Board to act to call attention to what needs to be done to help slow the spread of COVID in our community. Chairman Lienau, together with Brian Stephens and Mayor David Ward, will be making a joint statement later today. Chairman Lienau asked that Board Members not share Brian's position statement but rather wait for the joint statement this afternoon.

Motion by Lundahl, seconded by Tauscher to approve resolution 2020-99 – A resolution fully endorsing and strongly urging all persons within Door County to comply with Health Advisory No. 1.

Brian Stephens attended the meeting virtually and updated the Board on operations at the hospital. Stephens explained the situation is serious; hospitals in our area are at capacity and the hospital is having difficult time finding neighboring hospitals to transport patients to. Greater enforcement of the mask mandate and the orders that have already been issued is needed. He encouraged local law enforcement to enforce the mandates. Discussion followed. COVID numbers are predicted to grow quite rapidly and without unified and swift action could become catastrophic. The Public Health Advisory, an urgent advisory, was reviewed by CC Thomas: everyone needs to stay at home as much as possible. If individuals need to go outside of their homes wear a mask, maintain social distancing, wash hands, avoid large gatherings including Thanksgiving and Christmas gatherings. Businesses should be requiring people to wear a mask and maintaining social distancing. It is up to an individual business to know what other rules apply to them via state or other government. The CDC says community masking is effective. Public Health Officer Sue Powers further reviewed the Health Advisory. Powers noted a strong message is being sent urging everyone to make smart choices. CC Thomas reviewed Governor Evers mask mandate which has been extended to January 2021. Legislators are meeting today in an effort to come up with some state mandates. Violations and penalties were reviewed.

Supervisor Bultman recommended an off-ramp/exit strategy to end the emergency order. CC Thomas explained that the ending of the order is left to the Local Health Officer and reminded Board members the Local Health Officer has the power to issue the order without action of the County Board. Supervisors Counard and Heim Peter asked that something other than a monetary penalty be included. Discussion regarding guidance for large gatherings, bars and restaurants, and school districts.

Motion carried by roll call vote with all Members voting Yes; 2 Members excused

Announcements

Next County Board Meeting – December 15, 2020 – 10:00 a.m.

Meeting Per Diem Code

1120.

Adjourn

Motion by Virlee, seconded by Robillard to adjourn. Time: 10:49 p.m. Motion carried by voice vote.

Recorded by County Clerk Jill M. Lau

**REGULAR MEETING
DOOR COUNTY BOARD OF SUPERVISORS
TUESDAY, DECEMBER 15, 2020
DOOR COUNTY BOARD ROOM**

Call Meeting to Order

The December 15, 2020 Door County Board of Supervisors meeting was called to order at 10:00 a.m. by County Board Chair David Lienau at the Door County Government Center County Board Room.

Chairman Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 16 County Board Members were physically present – Daniel Austad, Bob Bultman, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Elizabeth Gauger, Joel Gunnlaugsson, Alexis Heim Peter, Susan Kohout, David Lienau, Megan Lundahl, Nancy Robillard, Todd Thayse, Richard Virlee, and Laura Vlies Wotachek. 3 County Board Members appeared virtually – Kara Counard, Nissa Norton, and Dale Vogel. 1 Member was excused - Vinni Chomeau. District 7 is vacant.

Presentation of Agenda

Motion by Virlee, seconded by Vlies Wotachek to approve the agenda. Motion carried by voice vote.

Correspondence

Unassigned Fund Balance
Email from Robert Sijgers

Public Comment

No one from the public commented.

Supervisors Response

N/A.

Approval of Minutes of the November 11, 2020 Budget/Annual Meeting and November 20, 2020 Special Meeting

Motion by Fisher, seconded by Virlee to approve the minutes of the November 11, 2020 budget/annual meeting and the November 20, 2020 special meeting. Motion carried by voice vote.

County Administrator Monthly Report

The monthly report was included in the meeting packet and was reviewed by Administrator Pabich.

COVID-19: Public Health / Emergency Management Update

Public Health Officer Sue Powers reported numbers are down but at this time we can not afford to relax any restrictions. Quarantine time has been modified in certain situations. A vaccine has been approved. DC Public Health is enrolled as a COVID vaccine provider. The vaccine will be rolled out in tiers; hospitals and clinics will be prioritized.

Emergency Management Director Dan Kane reported total COVID testing numbers. Planning for vaccine continues.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2020-100 In Appreciation – Jay Zahn, County Treasurer

Motion by Thayse, seconded by R. Englebert to approve Resolution 2020-100 – Expression of thanks and appreciation for Jay’s 30 years of service and dedication to the residents of Door County and wishes for a long and active retirement.

Chairman Lienau read the resolution aloud. Motion carried by voice vote

2020-101 Appointments to Committees, Commissions and Boards

Motion by Fisher, seconded by Norton to approve Resolution 2020-101 – Confirmations of the appointments of Steve Kase to the Housing Authority Board – 5 year term; Bridget Bowers to the Library Board – extension of term to April 2024; and Donald Sitte to the Veterans Service Commission – 3 year term.

Motion carried by voice vote.

2020-102 Resolution in Support of Increased County Child Support Funding

Motion by Robillard, seconded by Kohout to approve Resolution 2020-102 – Requesting the state funding for county child support agencies be increased by \$4M GPR in each fiscal year of the 2021-23 Wisconsin state budget.

Motion carried by voice vote.

2020-103 Approval of Door County Land and Water Resource Management Plan

Motion by Fisher, seconded by Bultman to approve Resolution 2020-103 – Approval of the 2021-2030 Door County Land and Water Resource Management Plan.

County Conservationist Erin Hanson presented a PowerPoint which included acknowledgements, the Land and Water Resource Management Planning Program, the contents of the Plan, and resource needs and goals. The plan creation has been a years long process.

Motion carried by voice vote.

2020-104 2021 Land Use Services Department Private On-Site Wastewater Treatment System (“POWTS”) Fees

Motion by Enigl, seconded by R. Englebert to approve Resolution 2020-104 – Approval of the new fee schedule for Private On-site Wastewater Treatment System (POWTS).

Motion carried by roll call vote with 19 Members voting Yes; 1 Member excused - Chomeau; District 7 vacant.

2020-111 Cana Island Project - Authorization to Proceed with Phase IV

Motion by Austad, seconded by Kohout to approve Resolution 2020-111 – Authorization to proceed with Phase IV of the Cana Island Project. Phase IV will complete the project and will consist of restoration of the light keeper’s house and the light tower interior. The implementation of Phase IV is contingent upon sufficient funds from the Door County Maritime Museum, donations and/or grants being available.

Motion carried by voice vote.

Administrator Pabich explained several policies were drafted when COVID hit; with the pandemic continuing resolutions 105 and 106 extend the sunset dates; resolution 107 clarifies how Special Paid Leave is implemented.

2020-105 Amend Resolution 2020-84 – COVID-19 Paid Leave First Responder & Public Safety Positions to Extend its Effective Date

Motion by Virlee, seconded by Vlies Wotachek to approve Resolution 2020-105 – Amends and extends the effective date of Resolution 2020-84 until the emergency conditions related to COVID-19 no longer exist or through December 31, 2021, whichever occurs first.

Motion carried by roll call vote with 19 Members voting Yes; 1 Member excused - Choumeau; District 7 vacant.

2020-106 Amend Resolution No. 2020-71 – Alternative Work Schedules to Extend the Sunset Date Motion by Gunnlaugsson, seconded by Kohout to approve Resolution 2020-106 - Amends and extends the sunset date of Resolution 2020-71 to December 31, 2021. The proposal regarding flexible work schedule opportunities for staff was to be piloted in 2020 to determine whether such practices should be adopted. The pandemic did not allow for a real test of the practices, the extension will allow that to occur.

Motion carried by roll call vote with 19 Members voting Yes; 1 Member excused - Chomeau; District 7 vacant.

2020-107 Amend March 16, 2020 Door County COVID-19 Public Health Emergency Supplemental Paid Leave Administrative Order

Motion by Kohout, seconded by Gunnlaugsson to approve Resolution 2020-107 – Amends the March 16, 2020 Door County COVID-19 Public Health Emergency Supplemental Paid Leave Administrative Order in regard to employees who terminate their employment during or 90 days after the COVID19 public health emergency. If the employee has used time from the Supplemental Paid Leave (SPL) Bank, they will be subject to a 90 day 'look back' period in which the paid time off (PTO) that would normally be paid out at separation will be subject to a one-to-one day reduction for SPL days used; if all PTO is exhausted the employee would pay back an hourly rate for SPL hours used.

Concerns were expressed for employees who have exhausted their PTO banks and who would potentially have to pay back the SPL hours with an hourly rate.

Motion by Kohout, seconded by Bultman to strike "should no accrued time exist for a one-to-one day reduction, you will be responsible for paying the County the equivalent of SPL hours used based on your hourly rate of pay at time of use".

Motion to amend carried by roll call vote with 11 Members voting Yes – Bultman, Counard, R. Englebert, Gunnlaugsson, Heim Peter, Kohout, Lienau, Lundahl, Norton, Robillard, and Vlies Wotachek; 8 Members voting No – Austad, D. Englebert, Enigl, Fisher, Gauger, Thayse, Virlee, and Vogel; 1 Member excused – Chomeau; District 7 vacant.

Motion, as amended, carried by roll call vote with 16 Members voting Yes – Austad, Bultman, Counard, D. Englebert, R. Englebert, Gauger, Gunnlaugsson, Heim Peter, Kohout, Lienau, Lundahl, Norton, Robillard, Thayse, Vlies Wotachek, and Vogel; 3 Members voting No – Enigl, Fisher, and Virlee; 1 Member excused – Chomeau; District 7 vacant.

2020-108 Transfer of Non-Budgeted Funds Under § 65.90, Wis. Stats. A&E Services - Development of Residential Option(s) for Sexually Violent Persons on Supervised Release Per § 980.08, Wis. Stats.

Motion by D. Englebert, seconded by Robillard to approve Resolution 2020-108 – Approval of the transfer of up to \$15,000 from the Door County Contingency Expense account for civil engineering services related to investigating and evaluating development of an appropriate residential option in the county for Sexually Violent Persons while on supervised release.

CC Thomas informed the Board that a placement may be pending on or around April 13, 2021.

Motion carried by roll call vote with 19 Members voting Yes; 1 Member excused – Chomeau; District 7 vacant. The Board recessed at 11:43 p.m. and reconvened at 12:17 p.m.

2020-109 PSC of Wisconsin - Energy Innovation Grant Program – Facility(ies) Assessment

Motion by Austad, seconded by Norton to approve Resolution 2020-109 – Authorizing the application for, acceptance of, and administration of a Wisconsin 2020 Energy Innovation Program grant of up to \$13,900. The grant will be used to hire CESA 10 to assess Door County facilities to evaluate current facilities and facility systems and identify energy efficient options and potential energy efficient projects and related costs.

Administrator Pabich explained this will be used for an energy assessment for county facilities.

Motion carried by voice vote.

2020-110 Authorization to Retain Design Professional and Proceed with Phase I - Door County's (Emergency & Other) Services Facility on Washington Island Project

Motion by Austad, seconded by Heim Peter to approve Resolution 2020-110 – Approval of the implementation of Phase I (schematic design and design development) of the Washington Island Project and the retaining of the Samuels Group, Inc. as design professional for the Project. A report to and authorization from the County Board will be required in order to proceed with Phase II.

Motion carried by roll call vote with 18 Members voting Yes; 1 Member voting No – D. Englebert; 1 Member excused - Chomeau; District 7 vacant.

2020-112 Acquisition of Real Property for Public Park or Recreational Area

Motion by Austad, seconded by R. Englebert to approve Resolution 2020-112 – Approval of the acquisition of two parcels in the Town of Forestville donated by James P. Harris and Suzanne H. Harris for public uses or purposes, i.e., creating a park or recreation area.

Supervisor Austad noted the Facilities & Parks Committee recommends accepting the land donation. The only request is that no hunting is allowed on the property. The 43 acres borders the Ahnapee River. The property is wetlands and could be used for a natural area with potential walking trails.

Motion carried by roll call vote with 17 Members voting Yes; 2 Members voting No – D. Englebert, and Virlee; 1 Member excused – Chomeau; District 7 vacant.

2020-113 Federal Emergency Management Agency (FEMA) Pre-Disaster Mitigation Grant

Motion by Gunnlaugsson, seconded by Norton to approve Resolution 2020-113 – Authorization for the Emergency Management & Communications Director to apply for, accept, and administer a Federal Emergency Management Agency (FEMA) Pre-Disaster Mitigation Grant up to \$21,087.00. The grant will be used for hazard mitigation planning and the implementation of mitigation projects prior to a disaster event.

Motion carried by roll call vote with 19 Members voting Yes; 1 Member excused - Chomeau; District 7 vacant.

2020-114 Door County Emergency Services -Stryker Medical Equipment Lease Agreement

Motion by Gunnlaugsson, seconded by Vlies Wotachek to approve Resolution 2020-114 – Approval of the Stryker Medical Equipment Lease Agreement. The ES Department must keep each ambulance in the fleet equipped with a significant number of supplies and pieces of equipment which are not only expensive to purchase and keep current but also require yearly maintenance fees. It was determined that using the lease program offered by Stryker Medical (current supplier) would accomplish these tasks in the most fiscally and operationally advantageous way. Entering into this agreement compared to buying the medical

equipment over a 5-year time span will provide and estimated cost savings of \$311,934.

Budgeted funds, both in 2020 and 2021, under equipment replacement, offsets the lease expenses. This is a 5-year lease contract. Existing equipment will be traded in which offsets the lease costs and is built in to the contract. Equipment will be the same in all rigs. Under the lease, annual maintenance and inspections will be performed along with updates to firmware where/when needed. The budget process caused a review of the equipment replacement process. Initially, the thought was to replace equipment on a 9-year cycle and budget accordingly. Upon review it was found that leasing equipment rather than purchasing was a better route to take as all rigs would have updated equipment, all the same equipment, all at one time.

Supervisor Fisher was excused at 12:33 p.m.

Motion carried by roll call vote with 16 Members voting Yes; 2 Members voting No – D. Englebert, and Enigl; 2 Members excused – Chomeau, and Fisher; District 7 vacant.

2020-115 Authorization for the Submission of a Community Development Block Grant (CDBG) Application Administrator Pabich explained historically communities had a revolving loan fund. The performance of the program across the state was poor. The State of Wisconsin went through a process to close the program. The State allowed communities to apply for a qualifying project whereas the community could get their funds back. If the community doesn't submit a qualifying project by the deadline of January 2021 the designated community monies are deposited into one large fund and awarding of the monies becomes very competitive. The County did submit a qualifying project with the old West side School, unfortunately that project did not move forward. Other opportunities were reviewed with no projects qualifying. With the deadline approaching to submit, the original developer of the West side School was contacted. The developer is proposing a new project with less units which would be a qualifying project for the funds. Administrator Pabich reviewed the process and the necessity to pass the next 5 resolutions on the agenda.

Motion by Vlies Wotachek, seconded by Kohout to approve Resolution 2020-115 – Approval and authorization of the preparation and filing of an application for the Former West Side School Redevelopment Project and authorization of the implementation of the project. The housing proposed should have at least 51% of the units available for Low to Moderate Income individuals

This is Federal monies available under the Community Development Block Grant program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources. This grant will be on the County's books for recording purposes only: grant dollars in – grant dollars out. No fiscal impact to the county.

Motion carried by roll call vote with 17 Members voting Yes; 1 Member voting No – Enigl; 2 Members excused – Chomeau, and Fisher; District 7 vacant.

2020-116 Adoption of Citizen Participation Plan

Motion by Vlies Wotachek, seconded by Bultman to approve Resolution 2020-116 – Adoption of the Citizen Participation Plan required by the State of Wisconsin for recipients of Community Development Block Grant (CDBG) monies. The purpose is to encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents.

Motion carried by roll call vote with 17 Members voting Yes; 1 Member voting No – Enigl; 2 Members excused – Chomeau, and Fisher; District 7 vacant.

2020-117 Approving the Formation of a Citizen Participation Committee for the Community Development Block Grant (CDBG) Program

Motion by Norton, seconded by Heim Peter to approve Resolution 2020-117 – A resolution forming a five-member Citizen Participation Committee for the Community Development Block Grant Program. Committee Members – Susan Kohout, Laura Vlies Wotachek, Steve Jenkins, Chris Sullivan- Robinson, and Seth Wiederanders.

Motion carried by roll call vote with 17 Members voting Yes; 1 Member voting No – Enig; 2 Members excused – Chomeau, and Fisher; District 7 vacant.

2020-118 Door County Residential Anti-Displacement and Relocation Assistance Plan - CDBG CL-HSG

Motion by Heim Peter, seconded by R. Englebert to approve Resolution 2020-118 – Adoption of the Residential Anti-Displacement and Relocation Assistance Plan. Required for recipients of CDBG funds, the goals are to minimize the direct and indirect displacement of persons from their homes and activities that occur under the plan.

Motion carried by roll call vote with 17 Members voting Yes; 1 Member voting No – Enig; 2 Members excused – Chomeau, and Fisher; District 7 vacant.

2020-119 Prohibit the use of Excessive Force Against, & Physically Barring of Entrances/Exits For, Non- Violent Civil Rights Demonstrations

Motion by Norton, seconded by Counard to approve Resolution 2020-119 – A resolution prohibiting the use of excessive force by law enforcement agencies within the County’s jurisdiction against any individual engaging in nonviolent civil rights demonstrations. Enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations. County officials and employees will assist in the orderly prevention of all such excessive force by implementing the authority and enforcement procedures in Title I of the Housing and Community Development Act of 1974. The County encourages the DC Sheriff’s Office to implement this resolution by amending any applicable DCSO procedures inconsistent with it.

Motion carried by roll call vote with 18 Members voting Yes; 2 Members excused – Chomeau, and Fisher; District 7 vacant.

Ordinances

No ordinances were presented.

Special Reports

Diversity, Equity and Inclusion (Awareness to Action)

Administrator Pabich provided a general overview. How do we want to frame our discussions moving forward; internally with workforce and committees, county board, and community? HR Director Hendee reviewed areas specific to Human Resources; information was included in the meeting packet. CC Thomas reviewed the possible persons and/or organizations who could make presentations and facilitate conversations. Administration is looking for guidance from the Board as to a direction to pursue. This may be an opportunity to examine ourselves as an organization, bring in speakers to educate us, to learn and to do better. Administrator Pabich noted internally education and policy updating will continue. The Board will look at bringing in speakers to address diversity, equity and inclusion.

New Business

No new business was presented.

Oral Committee Reports

Supervisor Austad reported Kayak launches do pay a fee

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

Next Regular County Board Meeting – January 26, 2021 – 10:00 a.m.

Meeting Per Diem Code

125.

Adjourn

Motion by Enigl, seconded by Heim Peter to adjourn. Time: 2:05 p.m.

Motion carried by voice vote.

Recorded by County Clerk Jill M. Lau

2020 ORDINANCES



DOOR COUNTY

AMENDATORY ORDINANCE 2020-01

AMENDMENT OF CHAPTER 11.05 DOOR COUNTY CODE ALL TERRAIN VEHICLES & UTILITY TERRAIN VEHICLES ROUTES

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BACON	✓		
BULTMAN	✓		
CHOMEAU	✓		
D. ENGLEBERT		✓	
R. ENGLEBERT	✓		
ENIGL		✓	
FISHER	✓		
GUNNLAUGSSON	✓		
HALSTEAD	✓		
HEIM PETER	✓		
KOCH		✓	
KOHOUT	✓		
LIENAU	✓		
LUNDAHL	✓		
NEINAS	✓		
NORTON	✓		
ROBILLARD	✓		
VIIRLEE	✓		
VLIES WOTACHEK	✓		
WAIT	✓		

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Neinas
2nd Fisher

Yes: 18 No: 3 Exc: 0

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 25th day of February, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

Countersigned
David Lienau
David Lienau, Chairman
Door County Board of Supervisors

Effective Date: Upon enactment and publication.

1 THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS
2 FOLLOWS:

3
4 The Town of Baileys Harbor has requested that portions of CTH EE, located
5 within their territorial boundaries, be designated as an all-terrain vehicle route and
6 utility terrain vehicle route.

7
8 The Door County Highway & Airport Committee has considered the Town of
9 Baileys Harbor's request and recommends approval of, and amendment of
10 Chapter 11.05 Door County Code to effectuate, the same.

11
12 The Door County Board of Supervisors does hereby ordain an amendment to
13 Chapter 11.05 Door County Code as follows:

COUNTY HIGHWAYS, OR PORTIONS THEREOF, DESIGNATED AS ATV AND/OR UTV ROUTES.

- A. The following routes are designated as ATV / UTV routes:
1. The portion of County Highway(s) DK, N, D, Y situated within the Town of Union.
 2. The portion of County Trunk Highway W situated within the Town of Washington.
 3. The portion of County Trunk Highways M, SB, and PD situated within the Town of Nasewaupsee
 4. The following segments of County Trunk Highways in the Town of Gardner: All of CTH CC, CTH C from CTH CC to Stevenson Pler Road, CTH C from Meadowlark Lane to Lime Kiln Road, and CTH N from Fox Lane southerly to the Gardner Town Line.
 5. The portion of County Trunk DK in the Town of Brussels.
 6. The portion of CTH H from STH 42 west to Stone Road in the Town of Forestville.
 7. The portion of CTH J from Mill Road to the easterly Forestville Village Limits.
 8. CTH C from CTH SB to Stone Road, Town of Nasewaupsee
 9. CTH EE from Red Cherry Road to CTH F, and CTH F from STH 57 to Meadow Road, and CTH E from CTH A to Red Cherry Road, Town of Baileys Harbor.
 10. CTH E from CTH A to Baileys Harbor Town Line and on CTH EE from Red Cherry Road to North Maple Road.

37 Chapter 11.05 Door County Code shall remain unchanged and shall continue in
38 full force and effect except as amended by this ordinance.
39 This ordinance shall become effective upon enactment and publication.

40
41 The Door County Clerk shall transmit a certified copy of this ordinance to the
42 Wisconsin Department of Natural Resources and the Door County Sheriff's
43 Department.

SUBMITTED BY: HIGHWAY & AIRPORT COMMITTEE

John Neinas John Neinas, Chairperson
Roy Englebert Roy Englebert
Kenneth Fisher Kenneth Fisher
Randy Halstead Randy Halstead
Jel Gunnlaugsson Jel Gunnlaugsson



E911 Addressing Maps Town of Baileys Harbor (SOUTH)

Door County, Wisconsin

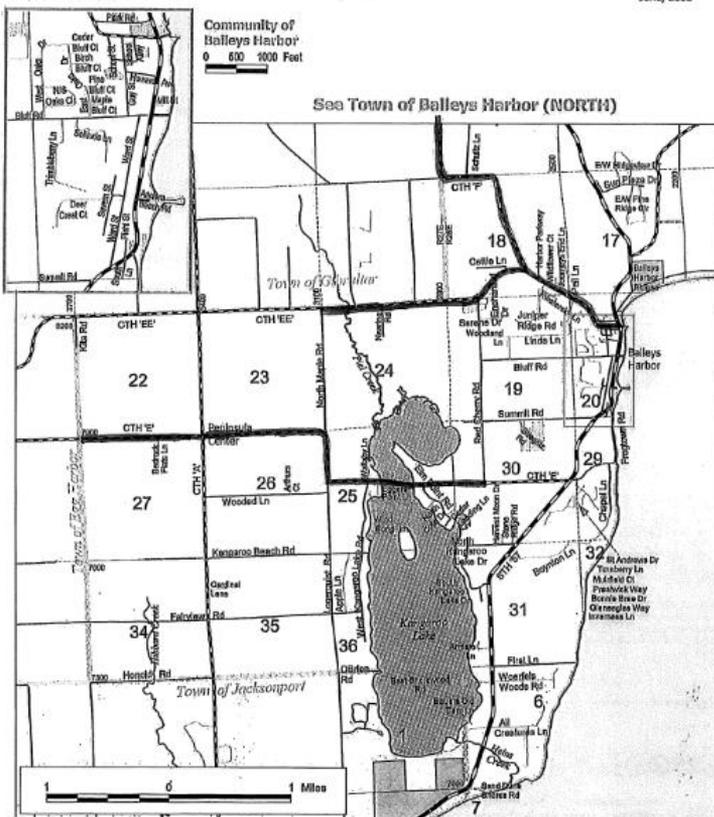
Door County
Planning Dept.
Eadsville
421 Milwaukee St.
Sturgeon Bay, WI
54221-6415
(920) 749-2223



1" = 400'

June, 2008

T.29-30N. - R.27-28E.





DOOR COUNTY

Ordinance No. 2020-02

**INVOKING THE AUTHORITY OF §59.10(1), WIS. STATS.
TO BE A SELF-ORGANIZED COUNTY**

**THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY
ORDAIN AS FOLLOWS:**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDWIL	X		
MEIHAS	X		
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VLIES WOTACHEK	X		
WAIT	X		

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WHEREAS, Door County desires to achieve the maximum amount of flexibility relating to its local administrative affairs and governance by becoming a self-organized county pursuant to § 59.10, Wis. Stats.; and

WHEREAS, § 59.10, Wis. Stats. provides that Door County may become self-organized by adopting an ordinance electing to be self-organized and filing a certified copy of the ordinance with the Secretary of State.

NOW THEREFORE BE IT RESOLVED that pursuant to § 59.10, Wis. Stats. the Board hereby elects that Door County be a self-organized county with authority to act under, among other statutes, § 59.10(1), Wis. Stats.; and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to file a certified copy of this Ordinance with the Secretary of State at P.O. Box 7848, Madison, WI 53707-7848; and

BE IT FURTHER RESOLVED that this ordinance does not take effect unless the scheduled election for April 7th is postponed.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st: Fisher Defeated

2nd: Norton

Yes: 21 No: 0 Exc: 0

SUBMITTED BY:



Dave Lienau, Chairman
Door County Board of Supervisors

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

Certification:

I, Jill M. Liso, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 31st day of March, 2020 by the Door County Board of Supervisors.



Jill M. Liso
County Clerk, Door County

COUNTERSIGNED


David Lienau, Chairman
Door County Board of Supervisors

Effective Date: _____



DOOR COUNTY

**ORDINANCE NO. 2020-03
AMENDMENT OF CHAPTER 13 DOOR COUNTY CODE
AIRPORT REGULATIONS**

The Door County Board of Supervisors does hereby ordain as follows:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	✓		
BULTMAN	✓		
CHOMEAU	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENGL	✓		
FISHER	✓		
GUNNLAUGSSON	✓		
HALSTEAD	✓		
HEIM PETER	✓		
KOCH	✓		
KORHOUT	✓		
LIENAU	✓		
LUNDAHL	✓		
NEINAS	✓		
NORTON	✓		
ROBILLARD	✓		
VIRLEE	✓		
VILIES WOTACHEK	✓		
WAIT	✓		

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WHEREAS, The Highway & Airport Committee has reviewed and recommends amendment of Chapter 13 Door County Code; and

WHEREAS, Amended Chapter 13 Door County Code is attached hereto as Exhibit A and incorporated herein by reference as if set forth in full;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD THAT, Chapter 13 Door County Code is hereby amended as reflected in Exhibit A.

BE IT FURTHER ORDAINED BY THE COUNTY BOARD THAT This Ordinance supersedes existing Chapter 13 Door County Code.

BE IT FURTHER ORDAINED BY THE COUNTY BOARD THAT This Ordinance shall be in full force and effect from and after its enactment and publication.

BOARD ACTION
Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve: Adopted Deleted

1st Neinas 2nd Fisher

Yea: 21 Nay: 0 Exc: 0

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 31st day of March, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

COUNTERSIGNED
[Signature]
David Lienau, Chairman,
Door County Board of Supervisors

Effective Date _____

SUBMITTED BY:
Highway & Airport Committee
[Signature]
John Neinas, Chairman

[Signature]
Joel Gunnlaugsson

[Signature]
Ken Fisher

[Signature]
Roy Englebert

[Signature]
Randy Halstead

CHAPTER 13 AIRPORT REGULATIONS

- 13.01 DEFINITION OF WORDS AND PHRASES.** Terms used in this chapter mean as follows:
- "Airport" means the Door County Cherryland Airport.
- "ALP" means Airport Layout Plan.
- "Corporate Hangar" means a building housing one or more aircraft for the personal or business use of the hangar owner or lessee, and wherein no commercial activities are allowed.
- "Fixed-Base Operator" means any person, firm, corporation, or association conducting any aeronautical business on the airport.
- ~~"Manager"~~ "Superintendent" means the Highway / Airport Commissioner or Airport ~~Manager~~ Superintendent of the Door County Cherryland Airport under Section 13. 03.
- "Multiple T-Hangar" means a building composed of partitioned, nested units designed to house no more than one aircraft in each unit and having single door openings for each unit.
- "Owner" means Door County.
- "Committee" means the Door County ~~Airport and Parks~~ Highway and Airport Committee, which has jurisdiction for the construction, improvement, equipment, maintenance and operation of the airport.
- 13.02 AIRPORT LAND USE.** In order to regulate the development and use of the Airport, the Airport Layout Plan (ALP) as revised, depicts those areas dedicated to the specific uses described in Section 13. 05_(9/06)
- 13.03 AIRPORT AND PARKS HIGHWAY AND AIRPORT COMMITTEE.**
- (a) ~~The Airport and Parks~~ Highway and Airport Committee ("Committee") shall have jurisdiction for the construction, improvement, equipment, maintenance, and operation of the Airport.
 - (b) The Committee shall adopt regulations and establish fees or charges for the use of the Airport not inconsistent with this chapter. Such regulations, fees, and charges will become effective when approved by the Owner.
 - (c) The Committee may employ a ~~Manager~~ Superintendent whose duties and responsibilities shall be specified in writing and whose salary shall be approved by the Owner.
 - (d) ~~The Manager~~ Superintendent, under the supervision of the Committee shall have the duty of administering and enforcing all airport ordinances, leases and agreements, and rules and regulations.
 - (e) ~~The Committee and the Manager~~ shall meet as necessary ~~at the Airport at least once each calendar quarter~~ to inspect the Airport facilities, review Airport operations and financial matters, and discuss proposed Airport development and other business.
 - (f) The Committee shall, in cooperation with the Finance Department, establish an airport accounting system of sufficient detail to enable the Committee to accurately establish rates and charges, eliminate inefficient operation and maintenance practices, and accomplish sound financial planning.
 - (g) The Committee and ~~Manager~~ Superintendent shall prepare and submit an annual report to the Owner. Such report shall include current information on aircraft operations, based aircraft, airport expenditures and revenues, along with comparative figures for the past year and projections for the coming year, and include other information deemed pertinent.
 - (h) The Committee shall prepare and submit to the Owner an annual budget setting forth anticipated revenues and expenditures, including capital improvements.
 - (i) The Committee shall prepare and submit for adoption by the Owner an ordinance establishing minimum requirements for the conduct of aeronautical services on the Airport and an ordinance regulating vehicle and pedestrian traffic on the Airport.
 - (j) The Committee shall prepare and submit for adoption by the Owner standard leases and agreements for the various types of airport activities and land uses authorized in this chapter.
 - (k) The Committee shall make studies and conduct surveys as appropriate to assist in improving the operation of the Airport. It shall cooperate with the Wisconsin Bureau of Aeronautics and the Federal Aviation Administration in airport and system planning functions and other activities.
 - (l) The Committee shall cooperate with, and receive the cooperation of, all county departments providing services or assistance to the Airport.
- 13.04 AIRPORT OPERATION POLICIES.** The Committee, in carrying out its duties and responsibilities, shall adhere to the following policies:
- (a) The Owner shall encourage the development of the Airport, especially in those areas where substantial building costs are incurred by lessees, by approving long-term leases which provide for the re-examination

and readjustment of rates and charges at specified periods of time during the term of the lease.

- (b) The Owner may provide or participate in the installation of utility service up to a lessee's property line. The lessee shall bear such costs on his leased property.
- (c) No person shall engage in any business or commercial activity whatsoever at the Airport except under the terms and conditions prescribed in a written agreement executed between such person and the Owner. Such persons, including lessees, shall be selected on the basis of their qualifications, financial capabilities, and services offered and not solely on a bid basis. In determining the use of public building space, first consideration shall be given to public necessity and convenience. The Owner will provide the Wisconsin Bureau of Aeronautics with one complete copy of each current agreement, contract or lease.
- (d) Buildings to be constructed by lessees shall conform to all state and local building codes, and the building plans shall be subject to approval of the Committee; Wisconsin Department of Industry, Labor and Human Relations; Wisconsin Bureau of Aeronautics; and the Federal Aviation Administration. (par. (c) and (d) am. 24-81, 8/20/81)
- (e) No person shall engage in the activity of storing, transporting, or dispensing of aviation fuels to the general public except those persons satisfying the requirements as set forth in the 'Minimum Standards Ordinance'. (See Ch. 14)
- (f) No person shall engage in the activity of storing, transporting, or dispensing of non-commercial aviation fuels except those persons satisfying the requirements as set forth under Section 13. 05 (j) Fuel Farm Area, and holding a written agreement with the Owner to do so.
- (g) The storage of all aviation fuel shall be in underground tanks only, and the Committee shall encourage the installation of all aviation fuel storage in the Fuel Farm Area, (9/06) as depicted on the ALP
- (h) Aircraft ground access to the Airport property shall not be allowed, except from an approved Airport Industrial Park as depicted on the ALP.

13.05 ESTABLISHMENT OF LAND USE AREAS. In order to carry out the purposes and provisions of this chapter, the following land use areas are hereby established as depicted on the current Airport Layout Plan:

- (a) Municipal Terminal Area, (BLDG 10) This area shall be reserved for the public terminal building and other public use facilities.
- (b) Utility and Service Area, (BLDG 3, 6 & 11) This area shall be reserved for utility, service, crash, fire and rescue and maintenance facilities operated by the Owner.
- (c) Commercial Aviation Areas, (Hangar 8 & 72)
 - 1. This area shall be reserved for commercial aviation business normally conducted by fixed base operators. Allowable activities include but are not limited to: aircraft sales and rental; airframe, power plant, and instrument repair; aircraft fuel and oil dispensing; flight training; and air taxi service.
 - 2. Minimum lot sizes shall be in conformity with the Airport Layout Plan and building heights shall conform with Part 77 of the Federal Aviation Regulations, and buildings set back at least 10 feet from the lot line.
 - 3. The location of specialized commercial aviation businesses that pose special safety and operational problems, such as agricultural spraying facilities, shall be considered on an individual basis by the Committee.
- (d) Corporate Hangar Area, Hangars (13 – 28, 31 – 71)
 - 1. This area shall be reserved for noncommercial hangars, excluding multiple T-hangars, and the exclusive use of this area shall be aircraft housing. No commercial activities shall be conducted from a corporate hangar. No flammable liquids shall be stored above or below the ground, nor shall aviation fuel be dispensed in this area other than by dispensing equipment operating from the commercial aviation areas or fuel farm -areas.
 - 2. Lot sizes shall be in conformity with the Airport Layout Plan and building heights shall conform with Federal Aviation Regulations, and buildings set back at least 10 feet from the lot line.
 - 3. Hangar number 73, 74 & 75 are allowed to be used for both corporate hangar area use and commercial hangar area use. (9/06)
- (e) Multiple T-Hangar Areas, Currently no T – Hangars exist, though may consider constructing in new hangar area east of runway 2.
 - 1. This area shall be reserved for the location of multiple unit T-hangars for the storage of aircraft. No commercial activities shall be conducted from a multiple T-hangar. No flammable liquids shall be stored or used in this area, nor shall aviation fuel be dispensed into any aircraft while in a hangar. Aircraft, vehicles, and equipment shall be parked in a manner which does not interfere with the movement of aircraft. Aircraft maintenance or repair that creates a fire hazard or endangers other aircraft or property to another is prohibited.
 - 2. Lot sizes and setbacks shall be in conformity with the Airport Layout Plan and building heights shall conform with Part 77 of the Federal Aviation Regulations.

- (f) Tie-Down Areas. These areas are reserved for long term parking of aircraft based on the Airport, or those transient aircraft remaining overnight.

Temporary tie-down areas may be designated by the Committee or ~~Manager~~ Superintendent.

- (g) Public Apron Areas. These areas are reserved for unloading or loading passengers and cargo, refueling aircraft, and temporary parking of aircraft.
- (h) Auto Parking Areas. These areas are reserved for automobile parking. Temporary vehicle parking areas may also be designated by the Committee or ~~Manager~~ Superintendent.
- (i) Agricultural Area. These areas are reserved for agricultural purposes under approved leases until such time as they are designated for other purposes by the Committee.
- (j) Fuel Farm Area. This area is reserved for the underground storage of fuel used in aircraft.

A written agreement between a fuel farm tenant, other than a fixed base operator, and the Owner shall contain, but shall not be limited to, the following provisions:

1. At no time shall tenant share, sub-lease, or in any other manner provide fuel or fueling facilities to any other tenant or any other aircraft except those aircraft owned or leased for the exclusive use of the tenant designated in this agreement.
2. Tenant shall install and maintain all fuel facilities within the fuel farm in accordance with plans and specifications approved in writing by the Committee.
3. Tenant shall comply with all federal, state and local laws and regulations governing the installation, operation, and maintenance of all fueling facilities, equipment, and dispensing trucks.
4. Dispensing trucks, bulk fuel trucks, emergency vehicles, and other vehicles approved by the Committee or ~~Manager~~-Superintendent shall be the only vehicles permitted within the fuel farm.
5. All fuel storage shall be in underground tanks with only necessary equipment such as valves, meters and vents protruding above ground.
6. Each prospective fuel farm tenant shall submit to the Committee a written proposal which sets forth the extent of operations to include: fuel grades; estimated annual volume; experience and training of fuel handling personnel; type, size, and condition of all fueling facilities and equipment to be used; and provisions for the security and safety of the facility.

- (k) Wooded and Open Lands: These areas are to remain as is. No Non-Aeronautical activities are to be allowed except for Snowmobiling as discussed in section 13.10 (a) and hunting as discussed in section 13.11 (h&i).

13.06 SEVERABILITY. The several provisions of Airport Operation Regulations, Sections 13.01 through 13.05, shall be deemed severable, and it is expressly declared that the Owner would have passed the other provisions of Sections 13.01 through 13.05, irrespective of whether or not one or more provisions may be declared invalid. And, if any provision of Sections 13.01 through 13.05 or the application thereof to any person or circumstances is held invalid, the remainder of Sections 13.01 through 13.05 and the application of such provisions to other persons or circumstances shall not be affected thereby.

13.07 HEIGHT REGULATIONS NEAR AIRPORT.

- (a) Definitions. Terms used in this section mean as follows unless the context otherwise requires:

"Airport" means The Door County Cherryland Airport located in Sections 1 and 2, Town 27 N. Range 25 E, Door County, Wisconsin.

"Airport hazard" means any structure, object of natural growth, or use of land which obstructs the air space required for the flight of aircraft in landing or taking off at an airport or is otherwise hazardous to such landing or taking off.

"Nonconforming use" means any structure, tree or use of land which does not conform to a regulation prescribed in this section or any amendment thereto, as of the effective date of such regulation.

"Person" means any individual, firm, partnership, corporation, company, association, assignee, or other similar representative thereof.

"Structure" means any object constructed or installed by man.

"Tree" means any object of natural growth, except farm crops which are cut at least once a year, and except shrubs, bushes or plants which do not grow to a height of more than five feet.

"Runway" means a level portion of an airport having a surface specially developed and maintained for the landing and take-off of aircraft.

- (b) Zones. All zones established by this section are as shown on the map dated March, 1974, entitled "Official Door County Height Limitation Zoning Map, Cherryland Airport, Door County, Wisconsin," which is adopted as part of this section. This official map shall be kept in the office of the Door County Planning Department, Government Center, 421 Nebraska St., Sturgeon Bay, Wisconsin, and shall be available for public inspection during regular office hours.
- (c) Height Limitation Zones. Except as otherwise provided in this section, no structure shall be constructed, altered, located or permitted to remain after such construction, alteration or location, and no trees shall be allowed to grow to a height in excess of the height limit indicated on the map referred to in subsection (b).
1. Exceptions. The restrictions contained in this subsection shall not apply to objects which are less than 35 feet in height above ground level at the object site.
- (d) Use Restrictions.
1. Activities. Notwithstanding the provisions of subsection (c), no use may be made of land in any zone in such a manner as to create electrical interference with radio communication between the airport and aircraft, or make it difficult for pilots to distinguish between airport lights and others, or result in glare in the eyes of pilots using the airport, or impair visibility, in the vicinity of the airport or otherwise endanger the landing, taking off or maneuvering of aircraft.
- (e) Nonconforming Uses.
1. Not Retroactive. The regulations prescribed in subsections (b) and (c) shall not be construed to require the removal, lowering or other change or alteration of any nonconforming use, or otherwise interfere with the continuance of any nonconforming use, except as otherwise provided by subsection (g) 2.
 2. Changes. Nothing herein contained shall require any change in the construction, alteration or intended use of any structure, if the construction or alteration of such was begun prior to the effective date of this section (10/20/77) and if such is diligently prosecuted.
 3. Removal. This section shall not interfere with the removal of nonconforming uses by purchase or the use of eminent domain.
- (f) Administration. It shall be the duty of Door County to administer and enforce the regulations prescribed herein. Applications for permits and variances shall be made to the Zoning Administrator upon a form furnished by him. Applications which are by this section to be decided by the Zoning Administrator shall be granted or denied within 14 days of the date of filing of the application, unless Federal Aviation Administration approval is requested. Applications requesting action by the Door County Board of Adjustment shall be forthwith transmitted by the Zoning Administrator to the Board for hearing and decision. Permit and appeal fees shall be required in the same amount and manner as provided in the Door County Zoning Ordinance.
- (g) Permits.
1. Future Uses. No structure shall hereafter be constructed, erected or installed, or be permitted to remain in any zone created by subsection (b) until the owner or his agent shall have applied in writing for a permit therefor and obtained such permit from the Zoning Administrator, except structures less than 35 feet in height above the ground. Said permit shall be posted in a prominent place on the premises prior to and during the period of construction, erection, installation or establishment. Application for such permit shall indicate the use with sufficient particularity to permit the Zoning Administrator to determine whether such use would conform to the regulations herein prescribed. If such determination is in the affirmative, the Zoning Administrator shall issue the permit applied for. In no event will this permit have the effect of negating any other applicable zoning, building or other like permit.
 2. Existing Uses. Before any nonconforming structure may be replaced, altered, or rebuilt, a permit shall be applied for and secured in the manner prescribed by paragraph 1. above authorizing such change, replacement or repair. No such permit shall be denied if the structure will not become a greater hazard to air navigation than it was on the effective date of this section (10/20/77) or than it was when the application for permit was made.
- (h) Hazard Marking and Lighting. Any permit or variance granted under subsections (g) and (i) may, if such action is deemed advisable by the approving authority to effectuate the purpose of this section and if such is reasonable in the circumstances, be so conditioned as to require the owner of the structure or trees in question to permit the County of Door at its own expense, to install, operate, and maintain thereon such markers and lights as may be necessary to indicate to the flyers the presence of an airport hazard.
- (i) Board of Adjustment. The Door County Board of Adjustment, as provided in Section VIII. A. of the Door County Zoning Ordinance, shall have the responsibility of considering any appeals or request for grants of variance as provided in this section.
- (j) Appeals and Review.
1. Variances. Upon appeal the Board of Adjustment may, after investigation and public hearing, grant

such variances from the terms of this section as will not be contrary to the public interest, where owing to special conditions, a literal enforcement of this section would result in unnecessary hardship, and such relief will do substantial justice and be in accord with the spirit of this section, and does not create a hazard to the safe, normal operation of aircraft.

2. **Aggrieved Person.** Any person aggrieved or affected by any decision or action of the Zoning Administrator made in his administration of this section may appeal such decision or action to the Board of Adjustment. Notice of such appeal shall be filed in the office of the Zoning Administrator on forms provided by him within 30 days of the date of mailing of said decision. Included therein shall be stated the grounds of the appeal.
 3. **Procedure.** Any appeal taken pursuant to this section shall be in conformity with the procedure established by Section 59. 99, Wisconsin Statutes.
- (k) **Penalties.** Any person violating any of the provisions of this section shall, upon conviction, forfeit not less than \$10 nor more than \$100 for such offense, together with the costs of prosecution, and in default of payment of such forfeiture and costs of prosecution, shall be imprisoned in the County Jail until said forfeiture and costs are paid, but not to exceed 30 days for each violation. Each day that a violation continues to exist shall constitute a separate offense.
- (l) **Severability.** If any of the provisions of this section or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the section which can be given effect without the invalid provision or application, and to this end the provisions of this section are declared to be severable.

13.08 VEHICULAR AND PEDESTRIAN TRAFFIC.

- (a) **Definition of Words and Phrases.** Terms used in this section mean as follows:

Pedestrian: Any person afoot.

Vehicle: Every device in, upon, or by which any person or property is or may be transported or drawn excepting aircraft.

Emergency Equipment: Crash, fire, and rescue, or police motor vehicles, and such other equipment as the ~~Airport and Parks~~ Highway and Airport Committee may designate as necessary to safeguard airport runways, taxiways, ramps, buildings, and other property.

Service, Maintenance and Construction Equipment: Approved equipment normally operated by the Airport Manager Superintendent or his designee, the Federal Aviation Administration and landing areas, runways, taxiways and roads for the servicing, maintenance and construction of airport facilities and services or for the servicing of aircraft. This definition shall include equipment owned and operated by a contractor performing work on the airport under a contractual agreement with the County of Door.

- (b) **Operation of Vehicles on Runways, Taxiways, and Ramps.** No vehicle shall enter, be driven upon, or operated upon any airport runway, taxiway, ramp, tie-down area, or any area posted by signs prohibiting the entrance thereon.

The provisions of this subsection shall not apply to emergency equipment and/or service, maintenance, and construction equipment when engaged in performing normal duties.

Aircraft owners may be granted authorization by the Airport Manager Superintendent or his designated representative to operate a vehicle to reach their own aircraft in a tie-down area. Aircraft owners desiring to operate a vehicle for this purpose will request such authorization in advance. Any authorization granted shall apply only to a specific need request. Blanket-type authorizations shall not be granted. Unless specifically authorized, aircraft owners shall not pass over a runway, taxiway, or ramp and shall proceed through said tie-down area at a speed not to exceed 10 miles per hour. They shall not at any time park a vehicle on any area used for the movement of aircraft. ~~Such authorization shall not be granted contrary to the provisions of Part 139, Federal Aviation Regulations.~~

- (c) **Speed of Vehicles.** No vehicle shall be driven upon any road within the perimeter of the Airport, or upon other airport areas, in excess of the speed limit posted at the entrance to said Airport, nor shall the driver of any vehicle fail to adhere to any sign posted to regulate vehicular traffic on or about Door County Cherryland Airport.
- (d) **Pedestrian Traffic on Airport.** No pedestrian shall be allowed beyond the administration area or upon the apron or aircraft tie-down area unless for the purpose of embarking in or disembarking from an aircraft, or unless authorized by the Airport Manager Superintendent. Pedestrian traffic is prohibited in taxiways, runways, and outlying areas of the Airport except for those employees of the county, state, federal government, or contractors engaged in airport construction or maintenance work.
- (e) **Enforcement.** It shall be the duty of the law enforcement agencies of Door County to enforce the provisions of this section.

- (f) Penalties. Any person who shall violate any of the provisions of this section shall upon conviction thereof forfeit not less than \$20 nor more than \$200, together with the costs of prosecution, and in default of payment of the forfeiture and costs of prosecution shall be imprisoned in the County Jail not exceeding 90 days.

13.09 VEHICLE PARKING.

- (a) Terms. Vehicles as used herein are defined as all self-propelled motor vehicles.
- (b) Areas. It shall be unlawful to park any vehicle in any area on Door County Cherryland Airport property except those areas which have been designated as parking areas.
- (c) Permits. It shall be unlawful to park a vehicle overnight in a designated parking area without first having obtained a permit. Monthly and annual permits will be of the card type and shall be affixed to the window of the vehicle. Such permit is not transferable from car to car. All parking fees shall be paid in advance.
- (d) Enforcement. It shall be the duty of the Airport ~~Manager~~-Superintendent and Door County law enforcement agencies to enforce the provision of this section.
- (e) Penalties. Any person violating any of the provisions of this section shall have their vehicle towed away at the owner's expense. In addition such person shall be subject to forfeiture of not less than \$10 nor more than \$200 per day, each day being a separate offense.

13.10 SNOWMOBILES AND MOTOR VEHICLES.

- (a) It shall be unlawful for any person to operate a snowmobile or any other motor vehicle, at any time, on the Door County Cherryland Airport property which is bordered by County Trunk "C" to the south, County Trunk "PD" to the west, and Potawatomi State Park to the north, and which is located in the Township of Nasewaupée, unless permission is granted by Airport ~~Manager~~ Superintendent.
~~Snowmobiles may be operated on the snowmobile trail which is established, maintained, and visibly marked by the Door Drifters Snowmobile Club along the northeast corner of the Cherryland Airport property.~~
- (b) Any person who violates any provision of this section shall, upon conviction thereof, forfeit not less than \$50 nor more than \$200, together with the costs of prosecution and court costs, and if in default of payment thereof, shall be imprisoned in the County Jail not more than 30 days.

13.11 PUBLIC CONDUCT ON AIRPORT PROPERTY AND IN AIRPORT FACILITIES AND PROTECTION OF AIRPORT PROPERTY

- (a) Applicability. This section shall apply to all property and buildings in and on that property described as the Airport. The word airport in this section shall include any such real property, building or access or any other provided area owned or supervised by the County and intended for utilization as an aviation facility.
- (b) Animals Prohibited. It shall be unlawful for any person to allow dogs to run at large at any time on Airport Property. All dogs on Airport property must be kept on a leash by the owner at all times. Any dog feces deposited anywhere on Airport property must be picked up and properly disposed of by the owner in a timely manner.
- (c) Rubbish or litter to be disposed of. No person shall place or leave any rubbish or litter of any nature on or within any property or facility of the Airport, except in designated receptacles.
- (d) Fire Prohibited. No fires shall be permitted in any Airport facilities or on any Airport property, except controlled grass burning authorized by the ~~Airport's regional director~~ Highway / Airport Commissioner or Airport Superintendent.
- (e) Use of amplification systems restricted. Except for the terminal area, no amplification system shall be operated in or on the County Airport Property without authorization from the ~~Manager~~-Superintendent. Authorized operation shall not be at such a level and volume as to unreasonably disturb others, either in Airport buildings or on Airport property or the surrounding area.
- (f) Secure Areas Restricted. No unauthorized person shall be allowed on Airport land designated as a secure area for the orderly and safe approach, movement and take-off of aviation traffic.
- (g) Camping Prohibited. No camping shall be allowed upon Airport property except in those areas designated by the ~~Airport Director~~ Highway / Airport Commissioner or Airport Superintendent or a designee.
- (h) Fire Arms. It shall be unlawful, unless authorized by law, for any person to have in his possession or under his/her control any firearm or air gun unless the same is unloaded and enclosed in a carrying case, or any bow unless the same is unstrung or enclosed in a carrying case while on airport property, except during the open hunting season, in the designated hunting area, and provided the person possesses a valid hunting permit issued by the Door County Cherryland Airport ~~Manager~~ Superintendent or designated staff person.

(i) The following are the only permitted hunting activities allowed on airport property:

Coyote
Deer – Bow or gun (Shot gun)
Goose
Turkey

If demand exceeds the quota, permits will be issued at the discretion of the ~~Airport-Director~~ Highway / Airport Commissioner or Airport Superintendent. All state hunting regulations and license requirements apply.

- (j) Damaging Property. It shall be unlawful for any person to destroy, molest or deface any natural growth or natural features of any county buildings or property. Permanent stands or blinds are prohibited. Screw-in steps are not allowed. Portable stands must be labeled with owners name and address. The cutting of shooting lanes is prohibited
- (k) Enforcement. It shall be the duty of the Airport ~~Manager~~ Superintendent and Door County law enforcement agencies to enforce the provision of this section.
- (l) Penalties. Any person violating any of the provisions of this section shall have their vehicle towed away at the owner's expense. In addition such person shall be subject to forfeiture of not less than \$10 nor more than \$200 per day, each day being a separate offense.

(Ord. 1-73; 1/16/73) (Ord. 5-77; 6/21/77) (Ord. 6-77; 10/20/77) (Ord. 10-78; 10/10/78)
(Ord. 8-81; 2/19/81) (Ord. 2008-14; 9/23/08) (Ord. 2020-03; 3/31/20)



DOOR COUNTY

Ordinance No. 2020-04

PROCEDURE FOR CONVENING COUNTY BOARD IN A DECLARED EMERGENCY PER § 59.11(2)(a), WIS. STATS.

ROLL CALL Board Members	Aye	Nay	Exc.
AUJSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
MORTON	X		
ROBILLARD	X		
VIRLEE	X		
VLIES WOTACHEK	X		
WAIT	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 1st Koch Defeated
 2nd Wotachek

Yes: 21 No: 0 Exc: 0

Reviewed by: _____, Corp. Counsel
 Reviewed by: _____, Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 31st day of March, 2020 by the Door County Board of Supervisors.

Jill M. Lau
 Jill M. Lau
 County Clerk, Door County

COUNTERSIGNED
Dave Lienau
 Dave Lienau, Chairman
 Door County Board of Supervisors

Effective Date: _____

TO THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

1 **WHEREAS**, Pursuant to § 59.11(2)(a), Wis. Stats. a county board by
2 ordinance may establish a separate procedure for convening the board in
3 a "declared emergency" as defined by county ordinance; and
4

5 **WHEREAS**, A declared emergency is any situation deemed to be of a
6 significant threat to the health, safety, or welfare of the citizens or
7 environment of the county, and requiring immediate discussion or action of
8 the board.
9

10 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board
11 of Supervisors that the County Board Chairperson or, in his/her absence,
12 Vice Chairperson or County Administrator, is authorized to declare an
13 emergency under this ordinance for the purpose of convening the County
14 Board.
15

16 **BE IT FURTHER RESOLVED**, If an emergency meeting is called, and
17 there is not sufficient time to notify board supervisors by mailing an agenda,
18 an attempt will be made to notify each supervisor by phone, or messenger,
19 or any other practical means.
20

21 **BE IT FURTHER RESOLVED** An emergency meeting shall take place
22 not less than two (2) hours after an attempt to contact all members of the
23 board of supervisors has occurred.
24

25 **BE IT FURTHER RESOLVED**, That all statutory requirements
26 regarding public notice of the meeting will, to the extent feasible, be met.
27

28 This ordinance shall take effect upon passage and publication according to
29 law.

SUBMITTED BY:
Dave Lienau
 Dave Lienau, Chairman
 Door County Board of Supervisors



DOOR COUNTY

**AMENDATORY ZONING ORDINANCE 2020 – 05
AMENDMENT TO THE ZONING MAP OF GIBRALTAR**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COURNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GLINMLAUGSSON	X		
HEIM-PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBEL LARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
 2 Wisconsin Statutes, does hereby ordain an amendment to the detailed
 3 zoning map of the Town of Gibraltar to rezone 0.508 acres of a 4.24-acre
 4 parcel from Recreational Commercial (RC) to Light Industrial (LI).
 5
 6 The 0.508-acre portion of Tax Parcel # 014-17-0101A, situated in the Town
 7 of Gibraltar, County of Door, State of Wisconsin, and more particularly
 8 described in *Exhibit A* (site plan and legal descriptions), attached hereto and
 9 incorporated herein by reference.
 10
 11 *See also the map attached hereto and incorporated herein by reference.*
 12
 13 Pursuant to Section 59.69(5)(e)6, Wisconsin Statutes, this ordinance shall
 14 become effective upon passage.
 15
 16

**SUBMITTED BY:
Resource Planning Committee**

Ken Fisher
 David Enigl, Chair
Kenneth Fisher
 Kenneth Fisher
Richard Virlee
 Richard Virlee
Roy Englebert
 Roy Englebert

BOARD ACTION
 Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Enigl 2nd Fisher

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature], Corp. Counsel
 Reviewed by: [Signature], Administrator

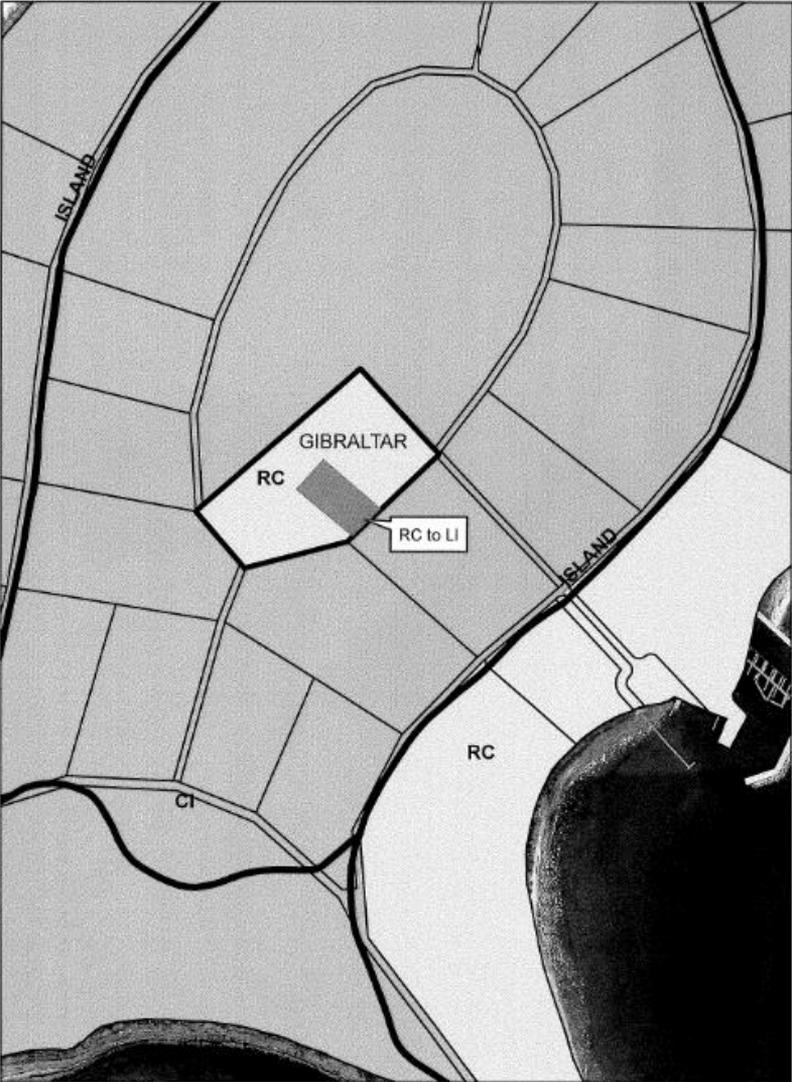
Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 20th day of May, 2020 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

COUNTERSIGNED
[Signature]
 David Lienau, Chairman
 Door County Board of Supervisors

Effective Date: 5/28/20

Attachment to Ordinance #2020-05
Town of Gibraltar: 014-71-0101A
Proposed Rezoning: Recreational Commercial (RC) to Light Industrial (LI)



**REPORT TO THE DOOR COUNTY BOARD OF SUPERVISORS:
AMENDMENT TO THE ZONING MAP OF FORESTVILLE**

1 This report is submitted pursuant to Section 59.69(5)(e), Wisconsin Statutes.
2

3 **REQUESTED:**
4

5 Lori McNulty petitions for an amendment to the detailed zoning map of the Town of Forestville to rezone 3.85
6 acres from General Agricultural (GA) to Mixed Use Commercial (MC). The parcel is located at 248 STH 42
7 South in Section 33, Town 26 North, Range 25 East.
8

9 **EXPLANATION:**
10

11 The rezoning request is being sought as a first step to then be able to pursue authorization for a commercial
12 storage facility which was established within an existing building without authorization. A commercial storage
13 facility is not allowed in the General Agricultural (GA) zoning district. The residual 20 acres will remain zoned
14 as General Agricultural (GA).
15

16 **HEARING AND NOTICE:**
17

18 The Resource Planning Committee held a public hearing concerning this petition on May 7, 2020 at the Door
19 County Government Center, Sturgeon Bay, WI. Notice of the public hearing, notice to the county board
20 supervisor of the affected district, and notice to the Forestville Town Clerk have been given in accordance
21 with Chapter 59.69, Wisconsin Statutes. Proof of the giving of such notice is available upon request from
22 the Land Use Services Department.
23

24 **RECOMMENDATION:**
25

26 The Resource Planning Committee hereby recommends denial of the zoning amendment petition for the
27 following reasons:
28

- 29 1. The Town of Forestville Board of Supervisors provided persuasive arguments in opposition to the
30 proposed map amendment, including:
31
 - 32 a. the existing district is a better fit for the property,
 - 33 b. the request would only economically benefit one property owner,
 - 34 c. there is no evident public good to be gained by the rezoning, and
 - 35 d. if the property were to be rezoned, a multitude of uses could be established on the
36 property that might be detrimental to the neighbors.
- 37 2. The potential project for which the zoning map amendment is being proposed is not well-defined,
38 and no site plan or building elevations were provided.
- 39 3. Since the project is not well-defined, it is not possible to determine whether the entire area
40 requested to be rezoned actually needs to be rezoned, or whether a more modestly-sized area –
41 which would preclude substantial subdivision of the rezoned area at a later date – would suffice.
42
43
44

Denial Recommendation
 – this report may be
 approved or disapproved
 in accordance with
 Section 59.69(5)(e)5.,
 Wisconsin Statutes.

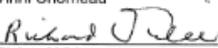
Effective Date : May 26, 2020

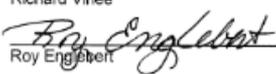
RESOURCE PLANNING COMMITTEE


 David Enigl, Chair


 Kenneth Fisher

Vinni Chomeau


 Richard Virlee


 Roy Englebert

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNDARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GALGER			
GUNNLAUGSSON			
HEIM-PETER			
KOHLUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VILIES WOTACHEK			
VOGEL			

BOARD ACTION

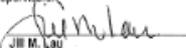
Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve Adopted
 1st Enigl Defeated
 2nd Fisher
 Yes: _____ No: _____ Exc: _____

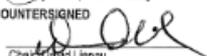
Reviewed by: _____, Corp. Counsel
 Reviewed by: _____, Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 25th day of May, 2020 by the Door County Board of Supervisors.


 Jill M. Lau
 County Clerk, Door County

COUNTERSIGNED


 Chair David Linnas
 Door County Board of Supervisors



Ordinance No. 2020-06
Chapter 38 Door County Code
Emergency Declaration by County Board and
Authority & Duties of Local Health Officer

The Door County Board of Supervisors does hereby create Chapter 38 Door County Code as follows:

- 1 **I. Declared State of Emergency [Ch. 323, Wis. Stats.]**
2 A. Declaration by County Board of Supervisors
3 1. Sec. 323.11, Wis. Stats. (as it currently exists or is hereafter revised) is
4 incorporated herein by reference as if fully set forth.
5 a. The Door County Board of Supervisors ("County Board") may declare, by
6 ordinance or resolution, an emergency (including a public health emergency
7 per Sec. 323.02(16), Wis. Stats.) existing within Door County whenever
8 conditions arise by reason of a riot or civil commotion, a disaster, or an
9 imminent threat of a disaster, that impairs transportation, food or fuel
10 supplies, medical care, fire, health or police protection, or other critical
11 systems of the local unit of government.
12 b. The period of the emergency shall be limited by the ordinance or resolution
13 to the time during which the emergency conditions exist or are likely to exist.
14 2. If, because of the emergency conditions, the County Board is unable to meet
15 promptly, the County Administrator and the County Board Chairperson will
16 exercise by proclamation all of the powers conferred upon the County Board
17 under § A. above that appear necessary and expedient.
18 a. The proclamation shall be subject to ratification, alteration, modification, or
19 repeal by the County Board as soon as that body can meet.
20 b. The subsequent action taken by the County Board shall not affect the prior
21 validity of the proclamation.
22 B. Sec. 323.14 (4), Wis. Stats. (as it currently exists or is hereafter revised) is
23 incorporated herein by reference as if fully set forth.
24 1. The emergency power of the County Board conferred under § I.A. 1. above
25 includes the general authority to order, by ordinance or resolution, whatever is
26 necessary and expedient for the health, safety, protection, and welfare of
27 persons and property within the local unit of government in the emergency.
28 2. This includes the power to bar, restrict, or remove all unnecessary traffic, both
29 vehicular and pedestrian, from the highways, notwithstanding any provision of
30 Ch.'s 341 to 349, Wis. Stats.
31 C. The County Board may review and acknowledge an order from the local health
32 officer, issued under § II.A.2. or 4. below, and affirm application of this ordinance to
33 that order.
34
35 **II. Local Health Officer's Duties and Authority [Sec. 252.03, Wis. Stats.]**
36 A. Sec. 252.03, Wis. Stats. and § DHS 145.06, Wis. Adm. Code (as each currently
37 exists or is hereafter revised) are incorporated herein by reference as if fully set
38 forth.



**Chapter 38 Door County Code
Emergency Declaration by County Board and
Authority & Duties of Local Health Officer**

- 1 1. The Door County health officer, upon the appearance of any communicable
2 disease in Door County, will immediately investigate all the circumstances and
3 make a full report to the County Board and Wisconsin Department of Health
4 Services.
- 5 2. The Door County health officer will promptly take all measures necessary to
6 prevent, suppress and control communicable diseases, and will report to the
7 County Board the progress of the communicable diseases and the measures
8 used against them, as needed to keep the County Board fully informed, or at
9 such intervals as the Wisconsin Department of Health Services Secretary may
10 direct.
- 11 3. The Door County health officer may inspect schools and other public buildings
12 within his or her jurisdiction as needed to determine whether the buildings are
13 kept in a sanitary condition.
- 14 4. The Door County health officer may do what is reasonable and necessary for
15 the prevention and suppression of disease; may forbid public gatherings when
16 deemed necessary to control outbreaks or epidemics and shall advise the
17 Wisconsin Department of Health Services of measures taken.
- 18 5. No person may interfere with the investigation under this ordinance of any place
19 or its occupants by the Door County health officer or her or his assistants.

20
21 **III. Violation, Penalty and Enforcement Procedures**

- 22 A. Any person who violates or obstructs this ordinance, an order of the County Board
23 under § I.B. above, or an order of the Door County Health Officer under § II.A.2 or 4.
24 above is subject to:
 - 25 1. The issuance of a citation pursuant to Ch. 35 Door County Code and Sec.
26 66.0113, Wis. Stats. A citation hereunder may be issued by the local health
27 officer or county law enforcement officers.
 - 28 2. A minimum forfeiture of \$100 to a maximum forfeiture of \$500 for each violation.
 - 29 3. The issuance of a summons and complaint, and entry of a civil judgment for a
30 forfeiture and (temporary or permanent) injunctive relief.
- 31 B. A separate offense shall be deemed committed each day during or on which a
32 violation occurs or continues.
- 33 C. Proceeding under any other ordinance or law relating to the same or any other
34 matter shall not preclude enforcement under this ordinance.

35
36 **IV. Severability.**

- 37 A. Should any portion of this ordinance be declared unconstitutional or invalid by a
38 court of competent jurisdiction, the remainder of this ordinance shall not be affected.
- 39
40



DOOR COUNTY

Ordinance No. 2020-06
Chapter 38 Door County Code
Emergency Declaration by County Board and
Authority & Duties of Local Health Officer

Page 3 of 3

ROLL CALL	Aye	Nay	Exc.
Board Members			
AUSTAD	X		
BULTMAN	X		
CHONEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIN PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 1st: Kohout Defeated:
 2nd: Norton
 Yes: 21 No: 0 Exc: 0

Reviewed by: _____, Corp. Counsel
 Reviewed by: _____, Administrator

Certification:
I, JIM LISA, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 26th day of May, 2020 by the Door County Board of Supervisors.

Jim Lisa
County Clerk, Door County

COUNTERSIGNED

Chairman, David Lienau
Door County Board of Supervisors

- 1 **V. Purpose.**
- 2 A. The dominant aim of this ordinance is to promote the
- 3 public health, safety, convenience, and general welfare.
- 4
- 5 **VI. Effective Date:**
- 6 A. This ordinance shall take effect after enactment and on
- 7 the day following the date of publication
- 8
- 9

**SUBMITTED BY:
Administrative Committee**

David Lienau, Chairperson

Joel Gunnlaugsson

Susan Kohout

Nancy Robillard

Daniel Austad

Richard Virlee

Ken Fisher



DOOR COUNTY

**AMENDATORY ZONING ORDINANCE 2020 – 07
AMENDMENT TO THE TEXT OF THE DOOR COUNTY
COMPREHENSIVE ZONING ORDINANCE**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COURAID	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL		X	
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM-PETER	X		
KOHCOUT	X		
LIENAU	X		
LUNDNIL	X		
NORTON	X		
ROBILLARD	X		
TALSCHER	X		
THAYSE	X		
VirLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
2 Wisconsin Statutes, does hereby amend the Door County Comprehensive
3 Zoning Ordinance to read as follows:

4
5 See Exhibit A, incorporated herein as if fully set forth.

6
7 Pursuant to Section 59.69(5)(e).6., Wisconsin Statutes, this ordinance shall
8 become effective upon passage.

9
10

**SUBMITTED BY:
Resource Planning Committee**

David Enigl
David Enigl, Chair

Vinni Chomeau
Vinni Chomeau

Kenneth Fisher
Kenneth Fisher

Richard Virlee
Richard Virlee

Roy Englebert
Roy Englebert

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum

Motion to Approve: Adopted

1st: *Enigl* Deleted:

2nd: *Fisher*

Yes: 20 No: 1 Exc: 0

Reviewed by: *[Signature]*, Corp. Counsel

Reviewed by: *[Signature]*, Administrator

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 23rd day of June, 2020 by the Door County Board of Supervisors.

[Signature]
JIM M. LAU
County Clerk, Door County

COUNTERSIGNED
[Signature]
David Enigl, Chairman
Door County Board of Supervisors

Effective Date: 6/23/20

CHAPTER 14

COMMUNICATIONS SUPPORT STRUCTURES AND RELATED FACILITIES

(Created: 29 Sept. 2015; Ord. No. 2015-10; Effective 9 Nov. 2015)

14.01 Mobile Tower Siting

14.02 Radio Broadcast Service Facilities

~~14.03 Other Communications Services Support Structures and Related Facilities~~~~14.04 Broadband Network Projects—Pursuant to §196.504, Wis. Stats.
(Added: 23 May 2017; Ord. No. 2017-03)~~14.03 Broadband Network Projects – Pursuant to §196.504, Wis. Stats.
(Added: 23 May 2017; Ord. No. 2017-03) (Renumbered:)

14.04 Other Communications Services Support Structures and Related Facilities (Renumbered:)

14.01 Mobile Tower Siting

(1) Authority. Section 14.01 is adopted pursuant to §§59.03, 59.54, 59.69, and 66.0404, Wis. Stats.

(2) Applicability. Section 14.01 applies in the unincorporated areas of Door County ("County") as provided under §66.0404(5), Wis. Stats.

(3) Authority Cited. All references to the Wisconsin Statutes and Administrative Code in this Chapter are to the statutes and code in effect as of the date this ordinance is enacted or as the statutes and code are subsequently amended or revised.

(4) Exemptions. The following are exempt from all provisions of this Chapter except Sections 14.01(18)(c), (d), and (e):

- (a) Portable or mobile structures and facilities (i.e., those in existence for not more than one year) for temporary mobile services or temporary services providing public information coverage of news events or of an emergency. One extension, of one year or less, may be available upon prior written request, and demonstration of need, to the Resource Planning Committee.
- (b) Public safety communications support structures and related facilities owned and operated by federal, state, county, or other local units of governments.
- (c) Support structures, including mobile service support structures, destroyed or partially destroyed by an event that directly and exclusively results from the

occurrence of natural causes (e.g., earthquakes, fire, flood, storm, tornado, and violent wind), explosion, terrorism, vandalism, or similar calamity that was not caused by, and could not have been prevented by the exercise of foresight or caution of the mobile service support structure owner or property owner, may be replaced with a mobile service support structure of the same type and heights without a permit, but only upon prior written notice to and with approval of the Land Use Services Department.

- (d) Structures for residential satellite dishes, residential television antennas, or other antennas that are used privately, provided that the antenna use constitutes ancillary or secondary use, not primary use, of the property.
- (e) Support structures 50 feet or less in height. Support structures with an overall height of 120 feet or less, with an area at the base no greater than 9 square feet if guyed or 36 square feet if free-standing, and used (i.e., actually supports the equipment and components, including antennas, necessary) to provide wireless broadband service.
- (f) Any wireless facility (§66.0414(1)(z), Wis. Stats.) located outside a right-of-way (§66.0414(1)(t), Wis. Stats.) meeting the definition of a small wireless facility (§66.0414(1)(u), Wis. Stats.).
- (g) Small wireless facilities permissibly located in rights-of-way (§66.0414(2)(e), Wis. Stats.) provided the following height requirements are met, as applicable.
 - 1. The height of a utility pole installed, or modified, in a right-of-way may not exceed the greater of:
 - a. A height that is ten percent (10%) taller than the tallest existing utility pole as of July 12, 2019, that is located within five hundred (500) feet of the new or modified utility pole in the same right-of-way.
 - b. Fifty (50) feet above ground level.
 - 2. The height of a small wireless facility installed, or modified, in a right-of-way may not exceed the greater of:
 - a. A height that is ten percent (10%) taller than the existing utility pole or wireless support structure on which the small wireless facility is located.
 - b. Fifty (50) feet above ground level.
 - 3. A wireless provider may construct, modify, and maintain a utility pole, wireless support structure, or small wireless facility along, across, upon, and under a right-of-way that exceeds the height limits in this section (i.e., s. 14.01(4)(g)), if the wireless provider complies with height limits under the Door County Comprehensive Zoning Ordinance.

(h) Antenna facilities, but only to the extent set forth in §59.69(4d)(a) – (c), Wis. Stats.

(i) Amateur radio antennas, but only to the extent set forth in §59.69(4f)(a) – (b), Wis. Stats., that are owned and/or operated by a federally licensed amateur radio operator, provided that the antenna use constitutes ancillary or secondary use, not primary use, of the property.

(5) Purpose. The purposes of Section 14.01 include regulation, subject to the provisions and limitations of §66.0404, Wis. Stats., of the following activities:

(a) The siting and construction of mobile service support structures and mobile service facilities.

(b) With regard to a class 1 collocation, the installation of mobile service facilities on existing support structures that require substantial modification.

(c) Class 2 collocation.

(6) Intent. These regulations are intended to accomplish, to the greatest degree possible, the following:

(a) Provide a uniform and comprehensive set of standards for the siting, construction, and modification of support structures and related facilities, including mobile service support structures and mobile service facilities.

(b) Minimize adverse effects of support structures and related facilities, including mobile service support structures and mobile service facilities, through siting standards.

(c) Consistent with the Federal Telecommunications Act of 1996, maintain and ensure a broad range of mobile services and high quality mobile service infrastructure in order to serve the community and Door County's police, fire, and emergency response network.

(d) Promote and protect public health, safety, and general welfare.

(e) Not prohibit, or have the effect of prohibiting, the provision of mobile services.

(f) Not unreasonably discriminate among providers of functionally equivalent services.

(g) Preserve the authority of Door County over decisions regarding the siting, construction, and modification of support structures and related facilities, including mobile service support structures and mobile service facilities.

(7) Compliance. No support structure (e.g., communications tower) or related facility, including no mobile service support structure or mobile service facility, shall be sited, constructed, or modified except in full compliance with this Chapter.

(8) Abrogation. It is not intended by the creation of this Chapter to repeal, abrogate, annul, impair, or interfere with any existing ordinance.

(9) Interpretation. The provisions of this Chapter and all other provisions of the Zoning Ordinance shall be harmonized to give full force and effect to each wherever possible. In the event of an irreconcilable conflict, this Chapter controls with regard to the regulation of support structures and related facilities.

(10) Severability. The provisions of this Chapter shall be interpreted, when possible, to sustain their legality and enforceability as a whole. In the event any provision of this Chapter shall be held, in whole or in part, illegal or unenforceable by a court of competent jurisdiction, neither the validity of the remaining part of such provision, nor the validity of any other provision of this Chapter, shall be in any way affected thereby.

(11) Warning and Disclaimer of Liability. This Chapter shall not create a duty or liability on the part of, or a cause of action against Door County, its officers, or employees thereof, for any damages that may result from administration of or reliance on this Chapter.

(12) Definitions.

(a) Antenna: Communications equipment that transmits and receives electromagnetic radio signals and is used in the provision of mobile services.

(b) Applicant: The owner(s) or lessee(s) of the land upon which the structure and facilities are proposed to be located.

(c) Class 1 collocation: The placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a free standing support structure for the facility but does need to engage in substantial modification.

(d) Class 2 collocation: The placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a free standing support structure for the facility or engage in substantial modification.

(e) Collocation: A class 1 or class 2 collocation or both.

(f) **Critical Public Safety Communications Corridor:** The area within an existing line-of-site communications path that is used by public safety entities for critical safety-of-life communications.

(g) **Equipment Compound:** An area surrounding or adjacent to the base of an existing support structure within which is located the related mobile service facilities.

(h) **Existing Structure:** A support structure that exists at the time a request for permission to place any type of mobile service facility on or near the support structure is filed with a political subdivision.

(i) **Mobile Service:** The meaning given in 47 USC 153 (33).

(j) **Mobile Service Facility:** All equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and associated equipment necessary to provide mobile service to a discrete geographic area that are placed on or around a support structure, but does not include the underlying support structure.

(k) **Mobile Service Provider:** Any person who provides mobile service, including a person that builds and operates mobile service support structures or facilities, whether or not licensed by the Federal Communications Commission.

(l) **Mobile Service Support Structure:** An existing or new structure that supports or can support a mobile service facility, including a mobile service support structure, utility pole, water tower, building, or other structure.

(m) **Permit:** A permit issued hereunder which authorizes any of the following by an applicant: a Class 1 collocation; a Class 2 collocation; or construction of a support structure, including a mobile service support structure.

(n) **Operator:** The person who owns or operates a support structure or related facilities.

(o) **Search Ring:** A shape drawn on a map to indicate the general area within which a mobile service support structure should be located to meet radio frequency engineering requirements, taking into account other factors including topography and the demographics of the service area.

(p) **Substantial Modification:** The modification of a support structure (e.g., mobile service support structure), including the mounting of an antenna on such a structure, that does any of the following:

1. For structures with an overall height of 200 feet or less, increases the overall height of the structure by more than 20 feet.
2. For structures with an overall height of more than 200 feet, increases the overall height of the structure by 10 percent or more.
3. Measured at the level of the appurtenance added to the structure as a result of the modification, increases the width of the support structure by 20 feet or more, unless a larger area is necessary for co-location.
4. Increases the square footage of an existing equipment compound to a total area of more than 2,500 square feet.

(q) Support Structure: An existing or new structure that supports or can support a mobile service facility, including a mobile service support structure, utility pole, water tower, building, or other structure.

(r) Utility Pole: A structure owned or operated by an alternative telecommunications utility, as defined in §196.01(1d), Wis. Stats.; public utility, as defined in §196.01(5), Wis. Stats.; telecommunications utility, as defined in §196.01(10), Wis. Stats.; political subdivision; or cooperative association organized under Ch. 185, Wis. Stats.; and that is designed specifically for and used to carry lines, cables, or wires for telecommunications service, as defined in §182.017(1g)(cq), Wis. Stats.; for video service, as defined in §66.0420(2)(y), Wis. Stats.; for electricity; or to provide light.

(13) Application and Permit.

(a) Permit Required. A permit is required hereunder, subject to the provisions and limitations of §66.0404, Wis. Stats., for any of the following activities:

1. The siting and construction of mobile service support structures and mobile service facilities;
2. With regard to a class 1 collocation, the installation of mobile service facilities on existing support structures that require substantial modification; and
3. A class 2 collocation.

(b) Provided all requirements of this Chapter are met, a permit to engage in the activities described in Section 14.01(13)(a)1. – 3., above, shall be issued to the applicant.

(14) Application Process.

(a) Prior to engaging in any siting, construction, or modification activity described in Section 14.01(13), above, the applicant must complete the application process and obtain a permit as set forth herein.

(b) The application shall be in writing, on the prescribed form, and shall contain all of the information set forth below, as applicable:

All Applications: New, Class I Collocations, or Class II Collocations

1. Name, business address, email address (optional), phone number, and original duly authorized (and notarized) signature of each applicant or a duly authorized signatory.
2. Name, business address, email address (optional), and phone number of the contact individual for each applicant.
3. Name, business address, email address (optional), and phone number of each known operator if different than the applicant.
4. Name, business address, email address (optional), and phone number of the contact individual for each known operator.
5. Federal Communications Commission license and registration numbers.
6. Site plan showing location of the proposed or affected mobile service support structure and mobile service related facility.

Applications for New or Class I Collocations

7. A sworn statement attesting that the applicant verified with the Door County Technology Services Department that the proposed support structure and related facilities will not be located within any critical public safety communications corridor. (Amended: 26 March 2019; Ord. No. 2019-03)
8. Plans indicating security measures (i.e., access, fencing, lighting, signage, etc.).
9. Proof of comprehensive general liability insurance coverage. The policy shall be furnished by an insurer authorized to do business in Wisconsin, include coverage for bodily injury liability, property damage, and personal injury, with no less than a one million dollar (\$1,000,000) limit per occurrence, with a three million dollar (\$3,000,000) aggregate. Coverage must be written on an "occurrence" basis, shall cover all risks incident to any activity of the applicant under any permit issued hereunder, and must be maintained without lapse in coverage until all permitted structures and related facilities cease operation.
10. A copy of the deed, evidencing current ownership of the real property, and, if applicable, the property lease agreement. The lease agreement shall not discourage or prevent collocation of other providers.

11. Proof of compliance with or exemption from Federal Communications Commission ("FCC") rules for environmental review, including a letter stating that an Environmental Assessment ("EA") is not required, a Finding of No Significant Impact ("FONSI"), or other written assurance that appropriate measures are or will be taken to protect environmental and historic resources.

12. Written statement from applicant that notice to the Proof that the Federal Aviation Administration ("FAA") is not required or proof that the FAA was notified and a final written determination of 'no hazard' to air navigation from the FAA.

13. A report prepared by an licensed engineer licensed by the State of Wisconsin certifying the structural design of the mobile service support structure.

14. Affidavit of Notification indicating that all operators and owners of airports located within five (5) miles of the proposed site have been notified via certified mail.

(c) If the application is to substantially modify an existing support structure, the application shall also include a construction plan which describes the proposed modifications to the support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment associated with the proposed modifications.

(d) If the application is to construct a new mobile service support structure, the application shall also include:

1. A construction plan which describes the proposed mobile service support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment to be placed on or around the new mobile service support structure; and

2. An explanation as to why the applicant chose the proposed location and why the applicant did not choose collocation, including a sworn statement from an individual who has responsibility over the placement of the mobile service support structure attesting that collocation within the applicant's search ring: would not result in the same mobile service functionality, coverage and capacity; is technically infeasible; or is economically burdensome to the mobile service provider.

(e) All applications must be accompanied by the requisite non-refundable permit fee, consistent with §66.0404(4)(d)1. – 2., Wis. Stats., and as established by the Door County Board of Supervisors.

(f) The Door County Land Use Services Department ("Land Use Services Department") may, in the exercise of its discretion, engage the services of third-

party consultants to assist with review of the application and permit. If a third-party consultant is engaged, the applicant shall pay, subject to §66.0404(4)(f), Wis. Stats., the actual, necessary, and direct cost (sans travel expenses) of the third-party consultant.

(g) The permit fee requirements do not apply to support structures and facilities wholly owned and operated by, or for the sole use or benefit of the state, the county, or a municipality.

(15) Application Review and Permit Grant.

(a) The Land Use Services Department will determine whether or not an application is complete. To be deemed complete, an application must contain all the information required by this Chapter, be properly executed, and be accompanied by the requisite fee and payment of (or agreement to pay) any applicable charges.

(b) If the Land Use Services Department does not deem an application to be complete, the Land Use Services Department shall notify the applicant in writing within ten (10) days (within five (5) days for a class 2 collocation) of receiving the application, that the application is not complete. The written notification shall specify in detail the required information that was incomplete. An applicant may resubmit an application as often as necessary until it is complete.

(c) Within ninety (90) days (within forty-five (45) days for a class 2 collocation) after the application is determined complete under Section 14.01(15)(a), supra, the Land Use Services Department shall complete all of the following or the applicant may consider the application approved, except that the applicant and the Land Use Services Department may agree in writing to an extension of the ninety (90) day (forty-five (45) day for a class 2 collocation) period:

1. Review the application to determine whether it complies with all applicable aspects of (subject to the limitations of §66.0404, Wis. Stats.) the county zoning ordinance.
2. Make a final decision whether to approve or disapprove the application.
3. Notify the applicant in writing of its final decision.
4. If the application is approved, and all fees and charges paid, issue the applicant the relevant permit.
5. Any denial (i.e., disapproval) of an application will be in writing and supported by substantial evidence in a written record.

(d) The Land Use Services Department may disapprove an application if an applicant refuses to evaluate the feasibility of collocation within the applicant's search ring and provide the sworn statement described in Section 14.01(14)(d)2., above.

(16) Permit Transferability.

- (a) Permits are valid only for the person or persons listed on the permit.
- (b) Permits may only be transferred if: the real property is sold or the lease is transferred; the requisite permit transfer form (available from the Land Use Services Department) is complete (to the satisfaction of the Land Use Services Department), fully executed and notarized; and the transferee meets all the requirements of this Chapter and the permit.

(17) Structural, Design, and Environmental Standards.

- (a) All new mobile service support structures, existing support structures, and mobile service facilities shall be designed as set forth below:
 - 1. Mobile service support structures and mobile service facilities, to the degree feasible and practicable, shall be non-reflective in color.
 - 2. Mobile service facilities shall be designed and operated in accordance with all applicable codes regarding fire prevention.
 - 3. The perimeter of the equipment compound shall be located within 50 feet of the associated support structure, as measured from the center of the support structure.
 - 4. Buildings located within the equipment compound shall not exceed twenty-six (26) feet in height, measured from the original grade at the base of the facility to the top of the facility.

(18) Setbacks/Fall Zone/Critical Public Safety Communications Corridor/Wetlands.

- (a) The setback or fall zone requirement for mobile service support structures is the height of the structure (e.g., tower) ~~plus ten percent (10%)~~. Upon request, an owner of an adjacent property or road may relax or waive the setback or fall zone requirement by written agreement. A waiver by an adjacent owner is an encumbrance on the real property, runs with the land until the tower is decommissioned, and shall be recorded in the Door County Register of Deeds office.
- (b) If an applicant provides Door County with an engineering certification showing that a mobile service support structure, or an existing structure, is designed to collapse within a smaller area than the setback or fall zone area required above, that setback or fall zone requirement does not apply to such a structure unless Door County provides the applicant with substantial evidence that the engineering certification is flawed.
- (c) All mobile service support structures and mobile service facilities shall meet the required shoreland setbacks. A lesser setback from the ordinary high-water mark shall be allowed only if the applicant demonstrates that there is no feasible alternative location outside of the shoreland setback area and best management

practices to infiltrate or otherwise control storm water runoff from the structure are employed.

(d) No mobile service support structures or mobile service facilities shall be located within any designated critical public safety communications corridor. The burden is on the applicant to demonstrate that the project will avoid interference to critical public safety communications. The objectives here are to: promote robust and reliable, and prevent or mitigate interference to, public safety communications (e.g., law enforcement, emergency medical, and fire) systems that provide critical safety-of-life communications services. This requirement reflects the minimum practical regulations that are necessary to accomplish that public health and safety objective.

(e) No mobile service support structure or mobile service facility shall be permitted in wetlands.

(19) Site Development.

(a) Noise and Traffic.

Mobile service support structures or mobile service facilities shall be constructed and operated in such a manner as to minimize the amount of disruption caused to nearby properties. To that end, the following measures shall be implemented for mobile service support structures or facilities.

1. Noise-producing activities (e.g., construction) shall take place only on weekdays (Monday through Friday, non-holiday) between the hours of 6:00 a.m. and 6:00 p.m., except in times of emergency repair; and
2. Emergency power systems (e.g., backup generators and backup batteries), if present, shall be operated only during power outages, for testing, and maintenance purposes.

(b) Security and Signage.

1. Mobile service support structures and mobile service facilities shall be reasonably protected against unauthorized access.
2. Signs must be prominently displayed within the equipment compound prohibiting entry without authorization, warning of the dangers from electrical equipment and unauthorized climbing of the support structure (e.g., tower), and identifying the owner and telephone number for contact in case of emergency. No sign shall be larger than six (6) square feet.

(c) Driveways and Access.

1. Access to mobile service sites shall be by an all-weather gravel or paved driveway. No driveway, unless required under 3., below, shall have a width greater than fifteen (15) feet. Driveways must have a turnaround of the minimum size necessary to accommodate and provide maneuverability for service and emergency vehicles.

2. All mobile service sites shall use existing access points and roads whenever possible. Sites that abut two (2) or more public roads shall gain access from the lowest-class road regardless of driveway length. The road classification hierarchy, in order from highest to lowest, shall be as follows: federal, state, county, town. The applicant shall seek and obtain approval for access from the entity having jurisdiction over the road.

3. The permitting, location, design, and construction of access driveways shall conform to any applicable requirements established by the town.

(20) Ceased Operation, Removal, and Financial Assurance for Removal.

(a) Restoration Requirement.

1. Any mobile service support structure or mobile service facility that has not been operated for a continuous period of twelve (12) months shall be considered to have ceased operation. Within six (6) months of the mobile services permit holder being notified that a mobile service support structure or related facility is considered to have ceased operation, the property shall be restored as herein required:

- a. All mobile service support structures and mobile service facilities shall be removed from the property. If there are two or more users of a single mobile service support structure, then this provision shall not become effective until all operations of the mobile service support structure cease.
- b. All building(s), supporting equipment, and foundations shall be removed to a depth of five (5) feet below the ground surface or, if the distance to bedrock is less than five (5) feet, to bedrock. All excavated areas shall be filled in with unconsolidated soil material, of which the top four (4) or more inches shall be screened topsoil. The excavated areas shall be made level with the surrounding ground surface and shall be seeded or planted with native vegetation.
- c. A document showing the existence of any subsurface structure remaining below grade shall be recorded with the Door County Register of Deeds. Such recording shall accurately set forth the location and describe the remaining structure.
- d. Any hazardous material, either in containers or spilled upon or in the ground, shall be removed and disposed of in a manner prescribed by applicable state and federal law.

2. If removal to the satisfaction of the Land Use Services Department does not occur within six (6) months, the Zoning Administrator may order restoration by utilizing enforcing the established restoration agreement as described under s. 14.01(20)(a)3. below or utilizing the financial assurance

as provided under subsection 3.g., below, and salvage said mobile service support structure or facility.

3. Subject to ~~§66.0404(4)(i), Wis. Stats.,~~ aAs a condition of the issuance and validity of a permit, the applicant/permit holder shall either record an agreement in the Door County Register of Deeds that assures compliance with s. 14.01(20)(a)1.a.– d. of this chapter or file and maintain a financial assurance, subject to ~~§66.0404(4)(i), Wis. Stats.,~~ with the Land Use Services Department. The financial assurance:

- a. Shall be by an irrevocable letter of credit or performance bond.
- b. Shall equal as closely as possible the cost to Door County of hiring a contractor to complete restoration as set forth in Section 14.01(20)(a)1. a. – d., above. This amount will initially be based on a written estimate of a qualified remover of said types of structures, or twenty thousand dollars (\$20,000), whichever is less, to guarantee that the mobile service support structure will be removed when no longer in use. The amount of financial assurance shall be reviewed periodically by the Land Use Services Department to assure it equals outstanding restoration costs.
- c. May be adjusted when required by the Land Use Services Department. The Land Use Services Department may notify the permit holder in writing that adjustment is necessary and the reasons for it (e.g., based upon prevailing or projected interest or inflation rates, or the latest cost estimates for restoration).
- d. Shall be payable to Door County.
- e. May not be cancelled by the surety or other holder or issuer except after not less than a ninety (90) day notice to the Land Use Services Department in writing by registered or certified mail. Not less than thirty (30) days prior to the expiration of the ninety (90) day notice of cancellation, the permit holder shall deliver to the Land Use Services Department a replacement proof of financial assurance. In the absence of this replacement financial assurance, operation of the mobile service facility shall cease until the time it is delivered and in effect.
- f. Shall be released only upon the Land Use Services Department's certification of successful completion of necessary restoration measures. The permit holder must notify the Land Use Services Department, by filing a notice of completion, that restoration is complete. The Land Use Services Department will inspect the site that was the subject of the notice of completion to determine if restoration has been carried out in accordance with Section 14.01(20)(a)1. a. – d., above. Within sixty (60) days

after the notice of completion is filed, the Land Use Services Department will issue a written determination that: it is not possible to assess whether restoration is complete due to weather conditions, soil conditions, or other relevant factors; restoration is not complete; restoration is complete in part; or restoration is fully complete.

- g. Shall be forfeited if restoration is not completed as required by Section 14.01(20) (a)1. a. – d., above.

4. The permit holder may change financial assurance. This may not be done more than once a year unless required by and adjustment imposed pursuant to Section 14.01(20)(a)3.c., above. The permit holder shall give the Land Use Services Department at least sixty (60) days' notice prior to changing financial assurance and may not actually change financial assurance without the prior written approval of the Land Use Services Department.

5. Any person who obtains a permit from the Land Use Services Department for two (2) or more sites may elect, at the time the second or subsequent permit is approved, to post a single financial assurance in lieu of separate financial assurance instruments for each site. When an applicant/permit holder elects to post a single financial assurance in lieu of separate financial assurances for each site, no financial assurances previously posted on individual sites shall be released until the new financial assurance has been accepted by the Land Use Services Department.

6. The financial assurance requirements do not apply to support structures and facilities wholly owned and operated by, or for the sole benefit or use of, the state, county or a municipality.

7. This financial assurance requirement is deemed competitively neutral, nondiscriminatory, and commensurate with the historical record for surety requirements for other facilities and structures in the County of Door which fall into disuse.

(21) Administration, Appeal, and Enforcement.

(a) Administration.

The Land Use Services Department is empowered and responsible to administer this Chapter, issue permits as appropriate under this Chapter, and perform all other duties within the scope of this Chapter. All duties shall be the responsibility of a Zoning Administrator, except as otherwise specified.

(b) Appeals.

A party who is aggrieved by the final decision of the County to approve or disapprove an application hereunder may only pursue the remedy set forth in §66.0404(2)(f), Wis. Stats., or §66.0404(3)(d), Wis. Stats.

(c) Violations. It shall be unlawful to site, construct, install, reconstruct, improve, extend, enlarge, relocate, or convert any support structure or related facility in violation of the provisions of this Chapter. It shall also be unlawful to fail to obtain a permit.

(d) Enforcement, Penalties, and Remedies for Violation.

Door County may enforce this Chapter by any lawful enforcement method deemed appropriate and necessary, including the following:

1. Issuance of a citation under §66.0113, Wis. Stats., and Ch. 35, §35.01, Door County Code.
2. Filing a summons and complaint, seeking injunctive relief, monetary penalties, and any other remedy allowed by law.
3. A monetary penalty of not less than one hundred and fifty dollars (\$150) per day and not more than five hundred dollars (\$500) per day for each offense. Each day of continued violation constitutes a separate offense.
4. Allowable assessments, costs, fees, penalties, and surcharges.

(e) Nonexclusivity.

1. Enactment of this Chapter does not preclude the County from enacting any other ordinance or providing for the enforcement of any other law or ordinance relating to the same or other matter.
2. The issuance of a citation or filing of a summons and complaint hereunder shall not preclude the County or any other person or entity from proceeding under any other law, ordinance, regulation or order or by any other enforcement method to enforce any law, ordinance, regulation or order.

14.02 Radio Broadcast Service Facilities

(1) Authority. Section 14.02 is adopted pursuant to §§59.03, 59.54, and 66.0406, Wis. Stats.

(2) Applicability. Section 14.02 applies in the unincorporated areas of Door County ("County").

(3) Purpose. The purpose of Section 14.02 is to regulate the placement, construction, or modification of radio broadcast service facilities, subject to the provisions and limitations of §66.0406, Wis. Stats.

(4) Intent. Section 14.02 is intended to accomplish, to the greatest degree possible, the following:

- (a) Promote and protect public health, safety, and general welfare.

- (b) Minimize or eliminate the adverse public health or safety effects of the siting and construction of radio broadcast service facilities, through the minimum practical regulations that are necessary to accomplish these objectives.
 - (c) Reasonably accommodate radio broadcast services.
 - (d) Not prohibit, or have the effect of prohibiting, the provision of radio broadcast services.
- (5) Application and Permit.
 - (a) A permit is required for radio broadcast service facilities.
 - (b) The application process, fee and charges, application review, permit grant, and permit transferability, for radio broadcast service facilities shall be the same as set forth in Sections 14.01(13) – (16), above.
- (6) Denial of Placement, Construction, or Modification of Radio Broadcast Service Facilities.
 - (a) If the Land Use Services Department denies a request by any person to place, construct, or modify radio broadcast service facilities, the denial may be based only on public health or safety concerns.
 - (b) The Land Use Services Department must provide the requester with: a written denial of the requester's request; and substantial written evidence which supports the reasons for the Land Use Services Department's action.
- (7) Structural, Design, and Environmental Standards; Setbacks, Fall Zone, Critical Public Safety Communications Corridor, Wetlands; Site Development and Ceased Operation, Removal, and Financial Assurance for Removal.
 - (a) The foregoing are, subject to the limitations set forth in §66.0406(2)(a) – (b), Wis. Stats., as set forth in Sections 14.01(17) – (20), above.
- (8) Administration, Appeal, and Enforcement.
 - (a) The foregoing are as set forth in Section 14.01(21), above.
- (9) Definitions.
 - (a) To the extent that there are no irreconcilable conflicts, the definitions for this section include those set forth in Section 14.01(12).
 - (b) Where the language in Section 14.01 refers to mobile service support structures or mobile service facilities said language shall be interpreted in regard to administration of Section 14.02 as referring to radio broadcast services or radio broadcast service facilities.

(c) Radio Broadcast Services: The regular provision of a commercial or noncommercial service involving the transmission, emission, or reception of radio waves for the transmission of sound or images in which the transmissions are intended for direct reception by the public.

(d) Radio Broadcast Service Facilities: The commercial or noncommercial facilities, including antennas and antenna support structures, intended for the provision of radio broadcast services.

44.0414.03 Broadband Network Projects – Pursuant to §196.504, Wis. Stats.

(Added: 23 May 2017; Ord. No. 2017-03) (Renumbered:)

(1) Authority. This section is enacted consistent with §§ 59.03, 59.54, 59.69 & 196.504, Wis. Stats.

(2) Applicability. This section applies in the unincorporated areas of Door County.

(3) Purposes. The purposes of this section are:

(a) To ensure that Door County may be certified as a *Broadband Forward Community* under §196.504(4), Wis. Stats.

(b) To encourage the development of broadband infrastructure in underserved areas of Door County; and

(c) To effect the timely and efficient: review and approval of applications, issuance of permits, and resolution of related issues related to broadband network projects.

This section shall at all times be construed consistent with the aforementioned purposes.

(4) Interpretation. If ambiguities or conflicts exist between the provisions of this section and §§14.01, - 14.032; and 14.04 above, an attempt should be made to reconcile and give effect to all provisions if reasonably practicable. If not, then the provisions of this section control.

(5) Definitions. To the extent there are no irreconcilable conflicts, the definitions in this section shall be as set forth in §196.504(4), Wis. Stats., §§14.01, -14.032, and 14.04, Door County Comprehensive Zoning Ordinance, and as follows:

(a) "Applicant" means a person applying for a permit for a broadband network project.

(b) "Broadband Network Project" means the construction or deployment of wireline or wireless communications facilities to provide broadband communications services in underserved areas of Door County.

(c) "Permit" means any local permit, license, certificate, approval, registration, or similar form of approval required by policy, administrative rule, regulation, ordinance, or resolution with respect to a broadband network project.

(d) "Written" or "in writing" means information that is inscribed on a tangible medium or that is stored in an electronic or other intangible medium and is retrievable in perceivable form.

(6) Point of Contact. The single point of contact for all matters related to a broadband network project, including receipt of a broadband network project application, is the:

Door County Land Use Services Department
Door County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235
PH: 920.746.2323
FAX: 920.746.2387
Email: mgoode@co.door.wi.us
Website: <http://map.co.door.wi.us/planning/>
<https://www.co.door.wi.gov/164/Land-Use-Services>

(7) Electronic Submission. All forms, applications, and documentation related to a broadband network project may be filed and signed by electronic, or any other means authorized by the Public Service Commission of Wisconsin.

(8) Application and Permit.

(a) A permit is required for broadband network projects.

(b) The application process, fee and charges, application review, permit grant, and permit transferability shall be, to the extent such does not conflict with §196.504, Wis. Stats., consistent with §§14.01(13) – (16), above.

(9) Structural, Design, and Environmental Standards; Setbacks, Fall Zone, Critical Public Safety Communications Corridor, Wetlands; Site Development and Ceased Operations, Removal, and Financial Assurance for Removal

(a) The foregoing are as set forth in §14.01(17) – 14.01(20), above.

(b) Subject to the limitations set forth in §§66.0404 & 196.504(4), Wis. Stats.

(10) Completeness Review of Applications.

(a) The Door County Land Use Services Department ("Land Use Services Department") will determine whether an application is complete and notify the applicant about the determination in writing within ten (10) days of receiving the application.

(b) If the Land Use Services Department does not believe that an application is complete, the written notification under (10)(a) above will specify in detail the required information that is incomplete.

(c) If the Land Use Services Department does not make the written notification required under (10)(a) above, the application will be deemed to be complete.

(d) An applicant may resubmit an application as often as necessary until the application is complete.

(11) Approval or Denial of Complete Applications.

(a) Within sixty (60) days of receiving an application that is complete, the Land Use Services Department will approve or deny the application and provide the applicant written notification of the approval or denial.

(b) If the Land Use Services Department denies an application, it will include in the written notification under (11)(a) above evidence that the denial is not arbitrary and capricious.

(c) An application is considered approved and any required permit is to be issued if the Land Use Services Department does not provide the written notification under (11)(a) above.

(12) Fees.

(a) Fees, to review an application, issue a permit or perform any other activity related to a broadband network project, will be as established by the Door County Board of Supervisors.

(b) Any fees imposed shall be reasonably consistent with §196.504(5)(i), Wis. Stats.

(c) An application fee that exceeds one hundred dollars (\$100) is unreasonable.

(13) Administration, Appeal, and Enforcement. Administration, appeal and enforcement shall, to the extent there are no irreconcilable conflicts, be as set forth in §§14.01(21) above.

(14) Initial Applicability. This section first applies to applications received for broadband network projects on or after the effective date of this ordinance.

14.03 14.04 Other Communications Services Support Structures and Related Facilities (Renumbered:)

(1) Authority. Section 14.034 is adopted consistent with §§59.03, 59.54, and 59.69, Wis. Stats., and, to the extent it is applicable, the Federal Telecommunications Act of 1996.

(2) Applicability. Section 14.034 applies in the unincorporated areas of Door County ("County").

(3) Purpose. The purpose of Section 14.034 is to regulate the placement, construction, or modification of wireless communications services support structures and related facilities except those described in §§66.0404 and 66.0406, Wis. Stats.

(4) Intent. Section 14.034 is intended to accomplish, to the greatest degree possible, the following:

(a) Preserve Door County's authority over zoning and land use decisions for other communications services support structures and related facilities.

(b) Promote and protect public health, safety, and general welfare.

(c) Minimize or eliminate the adverse public health or safety effects of other communications services support structures and related facilities through the minimum practical regulations that are necessary to accomplish these objectives.

(d) Encourage collocation to the extent technologically feasible, and engage in cooperative efforts with providers to chart the potential overlap of desirable locations, in order to minimize the number of structures and facilities to be sited.

(e) To not unreasonably discriminate among providers of functionally equivalent services.

(f) To not regulate in a manner that prohibits or has the effect of prohibiting the provision of these other communications services.

(5) Application and Permit.

(a) A permit is required for the placement, construction, or modification of other communications service support structures and related facilities.

- (b) The application process, fee and charges, application review, permit grant, and permit transferability, for other communications service support structures and related facilities are consistent with that set forth in Sections 14.01(13) – (16), above.
- (6) Denial of Placement, Construction, or Modification of Other Communications Service Support Structures and Related Facilities.
 - (a) Door County must act on applications within a reasonable period of time.
 - (b) Door County must make any denial of an application in writing supported by substantial evidence in a written record.
- (7) Structural, Design, and Environmental Standards; Setbacks, Fall Zone, Critical Public Safety Communications Corridor, Wetlands; Site Development and Ceased Operation, Removal, and Financial Assurance for Removal.
 - (a) The foregoing are consistent with that set forth in Sections 14.01(17) – (20), above.
- (8) Administration, Appeal, and Enforcement.
 - (a) The foregoing are consistent with that set forth in Section 14.01(21), above.
- (9) Definitions.
 - (a) To the extent that there are no irreconcilable conflicts, the definitions for this section include those set forth in Sections 14.01(12).
 - (b) Where the language in Section 14.01 refers to mobile service support structures or mobile service facilities said language shall be interpreted in regard to administration of Section 14.034 as referring to wireless communications services support structures and related facilities other than those described in §§66.0404 and 66.0406, Wis. Stats.
 - (c) Other Communications Services Support Structures: Wireless communications services support structures and related facilities except those described in §§66.0404 and 66.0406, Wis. Stats.



DOOR COUNTY

AMENDATORY ZONING ORDINANCE 2020-08
AMENDMENT TO THE TEXT OF THE DOOR COUNTY
COMPREHENSIVE ZONING ORDINANCE

Table with columns: ROLL CALL, Board Members, Aye, Nay, Exc. Rows include names like AUSTAD, BULTMAN, CHOMEAU, COUNARD, D. ENGLEBERT, R. ENGLEBERT, ENIGL, FISHER, GAUGER, GUNNLAUGSSON, HEIM-PETER, KOHOUT, LIENAU, LUNDAHL, NORTON, ROBILLARD, TAUSCHER, THAYSE, VIRLEE, VIJES WOTACHEK, VOGEL.

1 The Door County Board of Supervisors, pursuant to Section 59.69(5)(e),
2 Wisconsin Statutes, does hereby amend Section 14.01(4)e. of the Door
3 County Comprehensive Zoning Ordinance to read as follows:

4
5 "All support structures 50 feet or less in height as well as Ssupport
6 structures with an overall height of 120 feet or less, with an area at the
7 base not greater than 9 square feet if guyed or 36 square feet if free-
8 standing, and which will be at least in part used (i.e., actually supports the
9 equipment and components, including antennas, necessary) to provide
10 wireless broadband service."

11
12 Red font indicates amended language, with the "strikethrough" feature
13 indicating language to be deleted and underlining indicating wording to be
14 added.

15
16 Pursuant to Section 59.69(5)(e).6., Wisconsin Statutes, this ordinance shall
17 become effective upon passage.

18
19

BOARD ACTION
Vote Required: Majority Roll Call Vote of a Quorum
Motion to Approve Adopted [X]
1st Enigl Defeated
2nd R. Englebert
Yes 21 No 0 Exc 0

SUBMITTED BY:
Resource Planning Committee

Signatures and names of David Enigl, Chair; Vinni Chomeau; Kenneth Fisher; Richard Virlee; Roy Englebert.

Reviewed by: [Signature], Corp. Counsel
Reviewed by: [Signature], Administrator

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 22nd day of September, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

COUNTERSIGNED
David Lienau, Chairman
Door County Board of Supervisors

Effective Date: 9/22/20



AMENDATORY ORDINANCE 2020-09

AMENDMENT OF CHAPTER 11.05 DOOR COUNTY CODE
ALL TERRAIN VEHICLES & UTILITY TERRAIN VEHICLES ROUTES

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHODMAN	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL		X	
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
ROHOUT	X		
LIENAU	X		
LUNDANIL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Roll Call Vote of a Quorum.

Motion to Approve: Adapted Deleted

1st: *R. Englebert*
2nd: *Viles Wotachek*

Yes: 20 No: 1 Exc: 0

Reviewed by: *[Signature]* Dep. Counsel

Reviewed by: *[Signature]* Administrator

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of an ordinance that was enacted on the 22nd day of September, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

Countersigned: *[Signature]*
DAN LIENAU, Chairman
Door County Board of Supervisors

Effective Date: Upon enactment and publication.

THE DOOR COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

- The Town of **Baileys-Harbor Gibraltar** has requested that portions of CTH F and the Town of **Gardner** has requested that portions of CTH C, located within their respective territorial boundaries, be designated as an all-terrain vehicle route and utility terrain vehicle route.
-
-
-
- The Door County Highway & Airport Committee has considered the Town of **Baileys-Harbor's Gibraltar's** and **Town of Gardner's** requests and recommends approval of, and amendment of Chapter 11.05 Door County Code to effectuate, the same.

The Door County Board of Supervisors does hereby ordain an amendment to Chapter 11.05 Door County Code as follows:

COUNTY HIGHWAYS, OR PORTIONS THEREOF, DESIGNATED AS ATV AND/OR UTV ROUTES.

- A. The following routes are designated as ATV / UTV routes:
- The portion of County Highway(s) DK, N, D, Y situated within the Town of Union.
 - The portion of County Trunk Highway W situated within the Town of Washington.
 - The portion of County Trunk Highways M, SB, and PD situated within the Town of Nasawaupae.
 - The following segments of County Trunk Highways in the Town of Gardner: All of CTH CC, CTH C from CTH CC to Stevenson Pier Road, CTH C from Meadowlark Lane to Lime Kiln Road, and CTH N from Fox Lane southerly to the Gardner Town Line.
 - The portion of County Trunk DK in the Town of Brussels.
 - The portion of CTH H from STH 42 west to Stone Road in the Town of Forestville.
 - The portion of CTH J from Mill Road to the easterly Forestville Village Limits.
 - CTH C from CTH SB to Stone Road, Town of Nasawaupae.
 - CTH EE from Red Cherry Road to CTH F, and CTH F from STH 57 to Meadow Road, and CTH E from CTH A to Red Cherry Road, Town of Baileys Harbor.
 - CTH E from CTH A to Baileys Harbor Town Line and on CTH EE from Red Cherry Road to North Maple Road.
 - CTH F from CTH A to West Meadow Road, Town of Gibraltar
 - CTH C from CTH N to Riley's Bay Road, Town of Gardner

Chapter 11.05 Door County Code shall remain unchanged and shall continue in full force and effect except as amended by this ordinance.

This ordinance shall become effective upon enactment and publication.

The Door County Clerk shall transmit a certified copy of this ordinance to the Wisconsin Department of Natural Resources and the Door County Sheriff's Department.

SUBMITTED BY: HIGHWAY & AIRPORT COMMITTEE

David Englebert David Englebert, Chairperson
Kenneth Fisher Kenneth Fisher
Jill Gunnlaugsson Jill Gunnlaugsson
Laura Viles Wotachek Laura Viles Wotachek

2020 RESOLUTIONS



RESOLUTION NO. 2020-01

PROCLAMATION

CELEBRATING THE 100TH ANNIVERSARY OF THE LEAGUE OF WOMEN VOTERS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			/
R. ENGLEBERT			/
ENIGL		X	
FISHER		X	
GUNNLAUGSSON		X	
HALSTEAD			
HEIN PETER			/
KOCH			/
KOHOUT			
LIENAU			/
LUNDAHL			/
NEENAS			
NORTON			
ROBILLARD			
VIRLEE			
VLJES WOTACHEK			
WAIT			

BOARD ACTION

Vote Required: Majority vote of a quorum

Motion to Approve: Adopted Deferred

1st Kobout 2nd Norton

Yes: _____ No: _____ Exc: _____

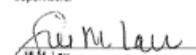
Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: No Fiscal Impact.

Certification:

I, Jim M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of January, 2020 by the Door County Board of Supervisors.


Jim M. Lau
County Clerk, Door County

1 WHEREAS, The League of Women Voters was founded by the
2 foremothers of the suffragist movement on February 14, 1920, to help the
3 20 million women enfranchised by the 19th Amendment carry out their
4 new responsibility as voters; and

5
6 WHEREAS, For 100 years the League has utilized grassroots and
7 nonpartisan engagement to inform citizens, improve government, and
8 defend democracy; and

9
10 WHEREAS, The League has worked to protect and strengthen voting
11 rights and access and to promote open and fair elections; and

12
13 WHEREAS, The League continues today as a nonpartisan political
14 organization that encourages informed and active participation in
15 government and works to increase understanding of major issues and
16 public policy through education and advocacy; and

17
18 WHEREAS, The League of Women Voters of Door County was
19 founded in 1952, and has a current membership of 70 women and men;
20 and

21
22 WHEREAS, The League of Women Voters of Door County
23 vigorously works: to assist with voter registration, to educate voters
24 through local candidate forums and election information, and to hold
25 educational meetings on key issues; and

26
27 WHEREAS, The League of Women Voters of Door County believes
28 that active and engaged citizens are, and must continue to be, the
29 backbone of democracy.

30
31 **NOW, THEREFORE, BE IT RESOLVED,** That the Door County
32 Board of Supervisors proclaims February 14, 2020 as the official date to
33 celebrate the League of Women Voters on its 100th Anniversary, and in
34 particular to commend the League of Women Voters of Door County for
35 almost seven decades of significant contributions and efforts to strengthen
36 democracy for all the people of the County of Door.

SUBMITTED BY:


David Lienau, Chairperson
Door County Board of Supervisors



DOOR COUNTY

**Resolution No. 2020-02
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE
DOOR COUNTY TRANSPORTATION DEPARTMENT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BIALTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON			X
HALSTEAD	X		
HEIM PETER			X
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VLIES WOTACHEK	X		
WAIT	X		
	19		2

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board to
2 accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of Supervisors,
7 for acceptance of all donations, gifts, and grants whether in the form of money,
8 or personal or real property; and

9
10 **WHEREAS**, Rule of Order # 38, entitled 'Donations, Gifts or Grants',
11 authorized an oversight committee to accept donations, gifts or grants;
12 requires County Board be provided notice of any donation, gift or grant in
13 excess of \$1,000 prior to acceptance; and requires that an itemized report of
14 all donations, gifts or grants shall be submitted to the county board on an
15 annual basis; and

16
17 **WHEREAS**, The Kroger Co. on behalf of Pick 'n Save, Roundy's Division,
18 has offered a \$2,000 donation to the Door County Transportation Department
19 to support public transportation provided through Door 2 Door Rides and the
20 ADRC bus/van service; and

21
22 **WHEREAS**, The Kroger Co. on behalf of Pick 'n Save, Roundy's Division,
23 has pledged a total of \$10,000 to be paid in \$2,000 increments for 2020-2024;
24 and

25
26 **WHEREAS**, The Administrative Committee has voted to accept the
27 aforesaid donation and pledges through 2024.

28
29 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
30 Supervisors does hereby approve the acceptance of the current donation and
31 pledges through 2024 for purposes of benefit to the public transit services
32 managed by the Door County Transportation Department.

33
34 **BE IT FURTHER RESOLVED**, That the aforesaid donation and future
35 pledges shall be administered by the Transportation Department, subject to
36 oversight by the Administrative Committee.
37

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

Motion to Amend Defeated

1st Norton

2nd Vlies Wotachek

Yes: 19 No: 0 Exc: 2

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

**SUBMITTED BY:
Administrative Committee**

[Signature] David Lienau, Chairperson

[Signature] Susan Kohout

[Signature] Ken Fisher

[Signature] John Neinas

[Signature] Dan Austad

[Signature] Nancy Robillard

Joel Gunnlaugsson



DOOR COUNTY

**Resolution No. 2020-03
CREATION AND APPOINTMENT OF A § ATCP 50.12(3)(A), WIS.
ADM. CODE ADVISORY COMMITTEE**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT		X	
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GLUNNLAUGSSON			X
HALSTEAD		X	
HEIM PETER			X
KOCH		X	
KOHOUT	X		
LIENAU	X		
LUND AHL	X		
NEINAS		X	
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VLIES WOTACHEK	X		
WALT	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Fisher
2nd Virlee

Yea: 15 Nay: 4 Exc: 3

Reviewed by:

Reviewed by:

FISCAL IMPACT: The millage expense for the creation of this Committee was not part of the 2020 budget process, monies can be transferred as needed from contingency in 2020 and will part of future budget processes. STW

Certification:

I, Jill Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

Jill Lau
County Clerk, Door County

1 **WHEREAS**, Every county land conservation committee is to establish
2 and maintain a county soil and water conservation program, including a
3 county land and water resource management ("LWRM") plan under §
4 ATCP 50.12, Wis. Adm. Code and § 92.10, Wis. Stats.; and

5
6 **WHEREAS**, The Door County Land Conservation Committee ("LCC")
7 must re-write Door County's LWRM Plan in 2020; and

8
9 **WHEREAS**, A county land conservation committee, when preparing a
10 LWRM plan, must appoint and consult with a local advisory committee of
11 interested persons (See: § ATCP 50.12(3)(a), Wis. Adm. Code); and

12
13 **WHEREAS**, The membership of the local advisory committee should
14 reflect a broad spectrum of public interests and perspectives.

15
16 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
17 of Supervisors hereby approves the creation and appointment of a § ATCP
18 50.12(3)(a), Wis. Adm. Code Door County Advisory Committee consisting
19 of fourteen (14) members as set forth in *Addendum A* (attached hereto and
20 incorporated herein by reference as if fully set forth).

21
22 **BE IT FURTHER RESOLVED**, That § ATCP 50.12(3)(a), Wis. Adm.
23 Code Door County Advisory Committee members are not eligible for
24 compensation, but are eligible for mileage, under Door County's Rules of
25 Order.

26
27 **BE IT FURTHER RESOLVED**, That, upon approval of the re-written
28 Door County LWRM Plan by the Wisconsin Land and Water Conservation
29 Board, the § ATCP 50.12(3)(a), Wis. Adm. Code Door County Advisory
30 Committee will automatically cease to exist.

SUBMITTED BY:

LAND CONSERVATION COMMITTEE

Ken Fisher Ken Fisher, Chairperson
Dan Austad Dan Austad
Vinni Chomeau Vinni Chomeau
Randy Halstead Randy Halstead
John Neinas John Neinas
Richard Virlee Richard Virlee
Mike Vandenhouten Mike Vandenhouten

Resolution No. 2020-03
Addendum A

Organization	Representative
Brey Cycle Farm / Demonstration Farms Network	Tony Brey, Co-owner
Door County Cooperative	Caleb Cornell, Agronomist
Door County Economic Development Corporation	Tom Strong, Business Development Specialist
Door County Environmental Council	Mike Barke, President
Door County Land Trust	Tom Clay, Executive Director
Door County Land Use Services	Mariah Goode, Director
Door County Visitor Bureau	Michelle Rasmusson, Director of Marketing & Sales
Olson Family Farm	Rich Olson, Owner
The Nature Conservancy	Mike Grimm, Conservation Ecologist
U.S. Natural Resource Conservation Service	Joe Johnson, District Conservationist
University of Wisconsin – Oshkosh	Greg Kleinheinz, Chair, Dept. of Engineering Technology
UW Madison Peninsular Research Station	Matt Stasiak, Emeritus Fruit & Ag. Research Specialist
Wisconsin Department of Natural Resources	Erin Carviou, Nonpoint Source Coordinator
Wisconsin Geological and Natural History Survey	David Hart, Hydrogeologist/Geophysicist



DOOR COUNTY

**Resolution No. 2020-04
SUPPORT OF ASSEMBLY BILL 544
WORKFORCE HOUSING TAX CREDITS**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 1st Robillard Debated
 2nd Bacon
 Yes: ___ No: ___ Exc: ___

Reviewed by: _____, Corp. Counsel
 Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal implication with the adoption of this resolution. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

Jill M. Lau
 Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, The Wisconsin Housing and Economic Development Authority is a self-supporting
 2 private corporation that receives no tax dollars for its operations and has a Mission Statement "to
 3 stimulate the state's economy and improve the quality of life for Wisconsin residents by providing
 4 affordable housing and business financing products"; and

5 **WHEREAS**, WHEDA's Vision Statement is "to provide the tools to help people and
 6 communities realize their hopes and dreams"; and

7 **WHEREAS**, WHEDA is known as a leader in innovative housing strategies; and

8 **WHEREAS**, The State of Wisconsin is presently considering Assembly Bill 544 (as amended
 9 by Assembly Substitute Amendment 1), which proposes investing \$10 million in WHEDA funds for
 10 Workforce housing tax credits to stimulate the development of Workforce housing; and

11 **WHEREAS**, Assembly Bill 544 (as amended by Assembly Substitute Amendment 1) also
 12 allows WHEDA to leverage its resources for greater benefit by engaging with existing partners in
 13 new ways and by encouraging potential partners to consider new opportunities in rural
 14 communities; and

15 **WHEREAS**, Housing developers and municipal leaders have pointed to factors including rising
 16 housing costs, limited developer interest due to the smaller scale of rural projects, aging housing
 17 stock, few affordable rental options, zoning and infrastructure challenges, and limited financing for
 18 new construction and renovation projects that currently hamper Workforce housing development;
 19 and

20 **WHEREAS**, In February of 2019 the Door County Economic Development Corporation
 21 released the results of the third-party report Door County Housing Analysis; and

22 **WHEREAS**, The Door County Housing Analysis studied the need for Workforce housing for
 23 employees earning between 60% and 120% of Area Median Income (AMI); and

24 **WHEREAS**, The Door County Housing Analysis determined that Door County had a
 25 cumulative structural gap between 2010 and 2017 of 470 Workforce housing apartment units and
 26 a future need of an additional 110 Workforce housing apartment units between 2018 and 2023.

27 **NOW, THEREFORE, BE IT RESOLVED**, That the Board of Supervisors for the County of Door
 28 does hereby support Assembly Bill 544 (as amended by Assembly Substitute Amendment 1) and
 29 its potential to stimulate needed housing development so that rural counties, including the County
 30 of Door, may help solve their present Workforce housing deficit.

31 **BE IT FURTHER RESOLVED**, That the Door County Clerk is directed to send a copy of this
 32 resolution to the Executive Director, Door County Economic Development, Representative Joel
 33 Kitchens, Senator André Jacque, Governor Tony Evers and the Wisconsin Counties Association.

SUBMITTED BY: Legislative Committee

Nancy Robillard
 Nancy Robillard, Chairperson
Bob Bullman
 Bob Bullman
David Enigi
 David Enigi

Alexis Heim Peter
 Alexis Heim Peter
Linda Wait
 Linda Wait



DOOR COUNTY

**EMERGENCY SERVICES FACILITY- WASHINGTON ISLAND
PRELIMINARY ASSESSMENT AND COST ESTIMATE**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Door County ("County") requested proposals from design professionals
2 (architects / engineers) for a preliminary assessment and cost estimate related to the
3 establishment of an Emergency Services Facility on Washington Island; *and*
4

5 **WHEREAS**, This preliminary assessment and cost estimate involves two potential sites
6 (i.e., PIN 028-02-36342934B1 and PIN 028-02-36342944A2) and comparison between
7 renovating an existing structure or new construction; *and*
8

9 **WHEREAS**, Compliant proposals were received from Jewell Associates Engineering, Inc.
10 and The Samuels Group, Inc., and, after review and deliberation, it is recommended that The
11 Samuels Group, Inc. be awarded the contract for a fee of fifteen thousand dollars (\$15,000);
12 *and*
13

14 **WHEREAS**, The Washington Island Emergency Services Facility is identified as a capital
15 project within County's current Capital Improvement Plan ("CIP"), with a capital budget of eight
16 hundred thousand dollars (\$ 800,000); *and*
17

18 **WHEREAS**, Funds have not been appropriated for this preliminary assessment and
19 cost estimate in the 2020 budget, and the Finance Committee is recommending the transfer
20 of eighteen thousand dollars (\$18,000) from the Emergency Services Washington Island
21 Building Reserve (#100.32159) to the Capital Outlay Emergency Services Expense Account
22 (#401.51.7190.69901.00029); *and*
23

24 **WHEREAS**, Pursuant to Section 65.90(5)(a) Wisconsin Statutes and Rules of Order
25 #19 the amounts of the various appropriations and the purposes for such appropriations
26 stated in a budget may not be changed unless authorized by a vote of two-thirds of the
27 entire membership of the County Board of Supervisors;
28

29 **WHEREAS**, The Washington Island Emergency Services Facility will serve a public
30 purposes, and it is deemed to be advantageous to the County to proceed with the preliminary
31 assessment and cost estimate referenced above.
32

33 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of Supervisors, that
34 The Samuels Group, Inc. is awarded the contract, for a fee of fifteen thousand dollars
35 (\$15,000), to perform the preliminary assessment and cost estimate as described above.
36

37 **BE IT FURTHER RESOLVED**, by the Door County Board of Supervisors, that up to
38 eighteen thousand dollars (\$ 18,000) be transferred from the Emergency Services
39 Washington Island Building Reserve (#100.32159) to the Capital Outlay Emergency Services
40 Expense Account (#401.51.7190.69901.00029); be expended for the preliminary assessment
41 and cost estimate as described above.
42
43



EMERGENCY SERVICES FACILITY- WASHINGTON ISLAND
PRELIMINARY ASSESSMENT AND COST ESTIMATE

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNAUGSSON			X
HALSTEAD	X		
HEIM PETER			X
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEIMS		X	
NORTON	X		
ROBILLARD	X		
VRILEE	X		
VILIES WOTACHEK	X		
WALT	X		

1 **BE IT FURTHER RESOLVED**, That the County Administrator
 2 or his designee(s), subject to the general oversight of the Facilities
 3 and Parks Committee, is authorized to proceed with the
 4 preliminary assessment and cost estimate as described above.
 5

6 **BE IT FURTHER RESOLVED**, That the results of the preliminary
 7 assessment and cost estimate will be reported back to the Door
 8 County Board of Supervisors before proceeding further with the
 9 Washington Island Emergency Services Facility.
 10

SUBMITTED BY: FINANCE COMMITTEE

David Englebert Nancy Robillard
 David Englebert, Chair Nancy Robillard

Alan Enig Richard Virlee
 David Enig Richard Virlee

Susan Kohout Laura Vilies Wotachek
 Susan Kohout Laura Vilies Wotachek

Alexis Heim Peter

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st D. Englebert Deleted

2nd Enig

Yes: 12 No: 1 Exc: 2

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$18,000.00 to the Emergency Services Washington Island Building Reserve account, which would leave a balance of \$782,000.00 in this account. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of January, 2020 by the Door County Board of Supervisors.

Jill M. Lau
 Jill M. Lau
 County Clerk, Door County



DOOR COUNTY

Resolution No. 2020-06

AUDIT OF DOOR COUNTY TREASURER'S DEPARTMENT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BACON	✓		
BULTMAN	✓		
CHOMEAU	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GUNNLAUGSSON			✓
HALSTED	✓		
HEIM PETER			✓
KOCH	✓		
KOHOUT	✓		
LIERNAU	✓		
LUNDARIL	✓		
MEINAS	✓		
NORTON	✓		
ROBILLARD	✓		
WIRLEE	✓		
VILIES WOTACHEK	✓		
WAIT		✓	

BOARD ACTION

Vote Required: Two-Thirds of Entire Membership

Motion to Approve: Adopted

1st Deputy: David Englebert Debated:

2nd Deputy: David Enigl

Yes: 18 No: 1 Exc: 2

Reviewed by:

[Signature] Corp. Counsel

Reviewed by:

[Signature] Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$18,000 to the Contingency Expense Account, which would leave an available balance of \$453,797.97 in this account. STW

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

[Signature]
JIM M. LAU
County Clerk, Door County

1 WHEREAS, An external financial and operational audit of the Door County Treasurer's
2 Department is deemed appropriate; and

3
4 WHEREAS, Proposals were requested from qualified individuals and entities to
5 conduct a financial and operational audit of the Door County Treasurer's Department; and

6
7 WHEREAS, One compliant proposal was received and, after review and deliberation,
8 it is recommended that CliftonLarsonAllen, LLP be awarded the contract for a fee of up to
9 eighteen thousand dollars (\$18,000); and

10
11 WHEREAS, Funds have not been appropriated for this audit in the 2020 budget, so
12 the Finance Committee is recommending the transfer of up eighteen thousand dollars
13 (\$18,000) from Door County Contingency Expense Account (#100.06.1161.59103) to
14 Special Projects Account (#100.06.1161.52158).

15
16 NOW, THEREFORE, BE IT RESOLVED, by the Door County Board of Supervisors,
17 that CliftonLarsonAllen, LLP is awarded the contract, for a fee of up eighteen thousand
18 dollars (\$18,000), to perform a financial and operational audit of the Door County
19 Treasurer's Department.

20
21 BE IT FURTHER RESOLVED, by the Door County Board of Supervisors, that up to
22 eighteen thousand dollars (\$18,000) be transferred from Door County Contingency
23 Expense Account (#100.06.1161.59103) to Special Projects Account
24 (#100.06.1161.52158); be expended for the financial and operational audit of the Door
25 County Treasurer's Department.

26
27 BE IT FURTHER RESOLVED, That the County Administrator or his designee(s),
28 subject to the general oversight of the Finance Committee, is authorized to proceed with
29 the financial and operational audit of the Door County Treasurer's Department.

30
31 BE IT FURTHER RESOLVED, That the results of financial and operational audit of
32 the Door County Treasurer's Department be reported back to the Finance Committee and
33 County Board.

SUBMITTED BY: FINANCE COMMITTEE

David Englebert David Englebert, Chair

Nancy Robillard Nancy Robillard

David Enigl David Enigl

Richard Virlee Richard Virlee

Susan Kohout Susan Kohout

Laura Vilies Wotachek Laura Vilies Wotachek

Alexis Heim Peter



DOOR COUNTY

**Resolution No. 2020-07
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE DOOR
COUNTY EM & COMMUNICATIONS DEPARTMENT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDHAHL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
VERLEE	X		
VLIES WOTACHEK	X		
WAIT	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Joel Gunnlaugsson Proposed

2nd Vlies Wotachek

Yes: 21 No: 00 Exc: 0

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:

I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of February, 2020 by the Door County Board of Supervisors.

[Signature]
JIM LAU
County Clerk Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board
2 to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of
7 Supervisors, for acceptance of all donations, gifts, and grants whether in
8 the form of money, or personal or real property; and

9
10 **WHEREAS**, Rule of Order # 38, entitled 'Donations, Gifts or Grants',
11 authorized an oversight committee to accept donations, gifts or grants;
12 requires County Board be provided notice of any donation, gift or grant in
13 excess of \$1,000 prior to acceptance; and requires that an itemized report
14 of all donations, gifts or grants shall be submitted to the county board on
15 an annual basis; and

16
17 **WHEREAS**, The Wisconsin Department of Health Services has issued
18 a grant to Door County in the amount of \$1,939.16 to offset the costs in
19 providing Telephonic-Assisted Cardiopulmonary Resuscitation (CPR)
20 training to dispatchers which is a requirement of all dispatch centers.

21
22 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board
23 of Supervisors does hereby approve the acceptance of the grant to provide
24 CPR training to emergency dispatchers in Door County.

25
26 **BE IT FURTHER RESOLVED**, That the aforesaid grant shall be
27 administered by the Door County Emergency Management and
28 Communications Department, subject to oversight by the Public Safety
29 Committee.

30

**SUBMITTED BY:
Public Safety Committee**

[Signature]
Joel Gunnlaugsson, Chairperson

[Signature]
David Englebert

[Signature]
Roy Englebert

[Signature]
Jon Koch

[Signature]
Megan Lundahl

[Signature]
Laura Vlies Wotachek

[Signature]
Linda Wait



DOOR COUNTY

**Resolution No. 2020-08
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE
SHERIFF'S DEPARTMENT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LITENAU	X		
LUND AHL	X		
NETAS	X		
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VILES WOTACHEK	X		
WAIT	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Rejected

1st Chairman

2nd Koch

Yes 21 No 0 Exc. 0

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board
2 to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
5 County of Door" requires approval of the Door County Board of
6 Supervisors, for acceptance of all donations, gifts, and grants whether in
7 the form of money, or personal or real property; and

8 **WHEREAS**, Rule of Order # 38, entitled "Donations, Gifts or Grants",
9 authorized an oversight committee to accept donations, gifts or grants;
10 requires County Board be provided notice of any donation, gift or grant in
11 excess of \$1,000 prior to acceptance; and requires that an itemized report
12 of all donations, gifts or grants shall be submitted to the county board on
13 an annual basis; and

14 **WHEREAS**, The Don Sarter Marine Safety Memorial Fund Inc. has
15 donated \$4,500 to the Door County Sheriff's Office for the purchase of a
16 DJI Mavic 2 Enterprise Dual + Smart Remote Drone; and

17 **WHEREAS**, The DJI Mavic 2 Enterprise Dual + Smart Remote Drone
18 will be used to assist the Door County Sheriff's Office with Search and
19 Rescue Efforts, Investigations, Technical Accident Scene Investigations,
20 etc.; and

21 **WHEREAS**, The Public Safety Committee has voted to accept the
22 aforesaid donation.

23 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board
24 of Supervisors does hereby approve the acceptance of the donation of
25 \$4,500 for the purchase of DJI Mavic 2 Enterprise Dual + Smart Remote
26 Drone.

27 **BE IT FURTHER RESOLVED**, That the aforesaid donation shall be
28 administered by the Door County Sheriff's Office, subject to oversight by the
29 Public Safety Committee.

SUBMITTED BY:
Public Safety Committee

[Signature]
Joel Gunnlaugsson, Chairperson

[Signature]
David Englebert

[Signature]
Linda Wait

[Signature]
Laura Viles Wotachek

[Signature]
Jon Koch

[Signature]
Roy Englebert

[Signature]
Megan Lundahl



DOOR COUNTY

**Resolution No. 2020-09
WISCONSIN CLEAN SWEEP GRANT CONTRACT - HOUSEHOLD
HAZARDOUS WASTE AND AGRICULTURAL CHEMICAL &
CONTAINER COLLECTION**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
NORTON	X		
ROBELLARD	X		
VIRLEE	X		
VLEES WOTACHEK	X		
WAT	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st: Neinas Deleted

2nd: Fisher Deleted

No: 0 Yes: 21 Exc: 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There will be no direct fiscal impact with the adoption of this resolution at this time (see line 23 thru 27). These grants will be housed within the recycling fund 209 for ease of administration. STV

Certification:
I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February, 2020 by the Door County Board of Supervisors.

[Signature]
JIM LAU
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board to
2 accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of Supervisors,
7 for acceptance of all donations, gifts, and grants whether in the form of money,
8 or personal or real property; and

9
10 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or Grants',
11 authorized an oversight committee to accept donations, gifts or grants;
12 requires County Board be provided notice of any donation, gift or grant in
13 excess of \$1,000 prior to acceptance; and requires that an itemized report of
14 all donations, gifts or grants shall be submitted to the county board on an
15 annual basis; and

16
17 **WHEREAS**, The Highway Department has been offered a 2020 Wisconsin
18 Clean Sweep Grant Contract - Household Hazardous Waste (\$8,000) and
19 Agricultural Chemical and Container Collection (\$3,3230) from the Wisconsin
20 Department of Agriculture, Trade and Consumer Protection ("WDATCP"). The
21 purpose of each grant is to reimburse the grant recipient's direct costs; and

22
23 **WHEREAS**, The required match (\$3,743.34) will take the form of in-kind
24 contributions, so no additional funds are being requested at this time; and

25
26 **WHEREAS**, Due to the historic success of the Clean Sweep programs in
27 Door County, it is understood that additional funding may be requested in the
28 future; and

29
30 **WHEREAS**, The Highway & Airport Committee, at their February 10, 2020
31 meeting, voted to accept the 2020 Wisconsin Clean Sweep Grant Contract.

32
33 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
34 Supervisors does hereby approve and accept the 2020 Wisconsin Clean
35 Sweep Grant Contract as described above.

36
37 **BE IT FURTHER RESOLVED**, That the aforesaid Grant shall be
38 administered by the Highway & Airport Department subject to oversight by the
39 Highway & Airport Committee.

SUBMITTED BY: HIGHWAY COMMITTEE

[Signature] John Neinas, Chairman
[Signature] Roy Englebert
[Signature] Joel Gunnlaugsson
[Signature] Randy Halsted
[Signature] Ken Fisher



Resolution No. 2020-10
PETITION THE SECRETARY OF TRANSPORTATION FOR
AIRPORT IMPROVEMENT AID BY DOOR COUNTY
CHERRYLAND AIRPORT, DOOR COUNTY, WISCONSIN

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Door County, (hereinafter referred to as the "Sponsor"), a Body Corporate of the State of Wisconsin, is authorized by Sec. 114.11, Wis. Stats. To acquire, establish, construct, own, lease, equip, improve, maintain, and operate an airport; and

WHEREAS, Sponsor owns and desires to develop or improve the Cherryland Airport, Door County, Wisconsin; and

"PETITION FOR AIRPORT PROJECT"

WHEREAS, Airport users have been consulted in formulation of the improvements included in this Resolution; and

WHEREAS, The Sponsor is required by Sec. 114.32(5), Wis. Stats. to designate the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the "Secretary") as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes; and

WHEREAS, It is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the Sponsor to the Secretary, to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the Sponsor by the Secretary; the Sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the Sponsor does not provide the same; and

WHEREAS, A public hearing was held prior to the adoption of this airport development project in accordance with Sec. 114.33(2) Wis. Stats. and evidence, in the form of a transcript, that the project has received a public hearing is being submitted with this petition.

NOW, THEREFORE, BE IT RESOLVED, That a petition for Federal and/or State Aid in the following form is hereby approved by the Sponsor:

The petitioner, desiring to sponsor an airport development project with Federal and State Aid or State Aid only, in accordance with applicable State and Federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a transport type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Upgrade Credit Card Reader on Aviation Fuel System and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reason(s): To meet existing and future needs of the airport and to upgrade infrastructure.



DOOR COUNTY

RESOLUTION 2020-10

PETITION THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID BY DOOR COUNTY CHERRYLAND AIRPORT, DOOR COUNTY, WISCONSIN

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMIEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
MEINAS			
NORTON			
ROBILLARD			
VERLEE			
VLIES WOTACHEK			
WAIT			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st: Neinas

2nd: Halstad

Yes: _____ No: _____ Exc: _____

Reviewed by:

 Cap. Counsel

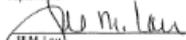
Reviewed by:

 Administrator

FISCAL IMPACT: This resolution is the beginning of the process to request State and Federal Block Grant (20% cost share) and/or Entitlement Funds (5% cost share) for 2020 and subsequent years. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February, 2020 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

BE IT FURTHER RESOLVED, That the Secretary of the Wisconsin Department of Transportation is hereby designated as Sponsor's agent pursuant to and in accordance with Sec. 114.32(5) Wis. Stats. and is requested to agree to act as such in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and to acquire property or interests in property by purchase, gift, lease, or eminent domain under Chapter 32 Wisconsin Statutes; and to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

BE IT FURTHER RESOLVED, That the Secretary of the Wisconsin Department of Transportation provide that all or certain parts of the required land or interests in land that the Secretary deems necessary to complete the aforesaid project may be acquired by the sponsor pursuant to and in accordance with Sec. 114.33(8)(a) Wis. Stats.

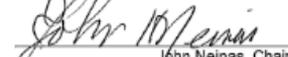
"AIRPORT OWNER ASSURANCES"

BE IT FURTHER RESOLVED, That the Sponsor agrees to maintain and operate the airport in accordance with conditions established by the Secretary of the Wisconsin Department of Transportation under Sec. 114.31(7), Wis. Stats., Chapter Trans. 55 Wis. Adm. Code, (or) in accordance with Sponsor assurances enumerated in a federal grant agreement.

BE IT FURTHER RESOLVED, That the Door County Highway & Airport Committee and Door County Clerk are authorized to execute the Agency Agreement, the Federal Block Grant "Owner Assurances" appended to and authorized by this Resolution, or any other necessary documents.

BE IT FURTHER RESOLVED, That this Resolution supplements but does not supersede Resolution No. 2018-57.

**SUBMITTED BY:
HIGHWAY & AIRPORT COMMITTEE**


John Neinas, Chair


Ken Fisher


Joel Gunnlaugsson


Roy Englebert


Randy Halstad



DOOR COUNTY

Resolution No. 2020-11

DOOR COUNTY'S ANIMAL POLICY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VILIES WOTACHEK			
WAIT			

Voted Aye

1 **WHEREAS**, Service Animals play an important role in helping to
 2 overcome the limitations often faced by people with disabilities. Door
 3 County is committed to permitting the use of service animals that are
 4 individually trained to assist a person with a disability; and

5 **WHEREAS**, Door County is committed to complying with the
 6 Americans with Disabilities Act and the Wisconsin Equal Rights Law;
 7 and

8 **WHEREAS**, The County's adoption of an animal policy, which is
 9 consistent with state and federal law, is both reasonable and
 10 necessary to establish conditions for the presence of animals in Door
 11 County buildings and facilities and to protect the safety of employees,
 12 the public, and county property.

13 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 14 Board of Supervisors hereby adopts Door County's Animal Policy,
 15 attached hereto as Exhibit A and incorporated herein by reference
 16 as if set forth in full.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st: Austad Defeated

2nd: Virlee

Yes: ___ No: ___ Exc: ___

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February, 2020 by the Door County Board of Supervisors.

Jill M. Lau
 County Clerk, Door County

SUBMITTED BY:
Facilities & Parks Committee

Dan Austad Dan Austad, Chairperson
Randy Halstead Randy Halstead
Helen Bacon Helen Bacon
Susan Kohout Susan Kohout
Roy Englebert Roy Englebert
Richard Virlee Richard Virlee
Ken Fisher Ken Fisher

ANIMAL POLICY

A. Purposes include:

1. To establish restrictions and conditions for the presence of animals in Door County ("County") buildings, facilities, and vehicles;
2. To protect the health and safety of employees, officials and the public...and protect County property from damage or destruction;
3. To comply with applicable state and federal laws; and
4. Allow the use of service animals that are individually trained to assist a person with a disability, as these service animals play an important role in helping to overcome the limitations often faced by people with disabilities.

B. Scope.

This policy applies to all County buildings, facilities, and vehicles...to County elected officials, appointed officials, employees...and persons present at County buildings and facilities.

C. General Prohibition.

1. Animals are, except as expressly provided herein, prohibited in County buildings, facilities, and vehicles.

D. Exceptions to General Prohibition.

1. Service animals, law enforcement dogs, emotional support animals and therapy animals may be exempt from this general prohibition as provided, and subject to the restrictions and conditions, herein.
2. This general prohibition does not apply to animals at County buildings or facilities for official County purposes, such as animals present during the annual Door County Fair.
3. Pets may be present in an airport hangar if accompanied by the airport hangar owner and provided the animal is, at all times, leashed, confined or otherwise under the control of its owner.
4. This policy is not applicable to the Door County Parks which are governed by Door County Code Chapter 12.

E. Service Animals.

1. Service animals assisting individuals with a disability are generally permitted in County buildings, facilities and vehicles...in areas open to the public...subject to the limitations and conditions described herein.
2. Inquiries.
 - a) When it is not obvious what service an animal provides, *only* two questions are allowed:
 - 1) Is the animal a service animal required because of a disability? and
 - 2) What work or task has the animal been trained to perform?

- b) Questions may not be asked about the person's disability...or for medical documentation.
 - c) May not require documentation, such as proof that the animal is certified, trained or licensed as a service animal.
 - d) May not ask that the animal demonstrate its ability to perform the work or task.
3. Service animals must be harnessed, leashed or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices. In that case, the individual must maintain control of the animal through voice, signal or other effective controls.
 4. A service animal may be denied access or asked to leave a County building, facility or vehicle when:
 - a) The service animal is out of control and the handler does not take prompt and effective action to control it;
 - b) The service animal's behavior or presence poses a direct threat to the health or safety of others that cannot be eliminated or reduced to an acceptable level; or
 - c) The service animal is not housebroken (i.e., trained so that, absent illness or accident, the animal controls its waste elimination).
 5. Employee requests for disability accommodation, including requests for service animal at work, are handled through the County's Human Resources Department. Related questions should be directed to the County's Human Resources Director.

F. Service Animals in Training

1. Service animals in training may be admitted to Door County buildings, facilities and vehicles open to the public, unless the presence of the service animal in training would jeopardize the safe operation or fundamentally alter the program, service or activity, or is disruptive.
2. Service animals in training must wear a harness or leash and special cape, and remain under the control of the trainer, at all times.
3. Service animals in training are not protected by the ADA, are not considered a reasonable accommodation for a disability, and are subject to restrictions not placed on service animals that perform work or tasks for a person with a disability.

G. Law Enforcement Dog

1. A law enforcement dog, in use by a County law enforcement agency, is generally permitted in County buildings, facilities and vehicles.

H. Emotional Support Animal

1. An emotional support animal, including an emotional support animal in training, is only permitted in Door County buildings, facilities, and vehicles if invited or pre-approved.
2. Approval is not automatic and requests will be reviewed on a case-by-case basis consistent with County policies and legal requirements.
3. Unless expressly authorized in advance, an emotional support animal is not permitted in County buildings, facilities, and vehicles.

I. Therapy Animals

1. A therapy animal, including a therapy animal in training, has no special legal rights of access, and are only permitted in County buildings, facilities and vehicles where they are invited or pre-approved.
2. Approval is not automatic and requests will be reviewed on a case-by-case basis consistent with County policies and legal requirements.
3. Unless expressly authorized in advance, a therapy animal is not permitted in County buildings, facilities, and vehicles.

J. General Requirements for Animals in County Buildings, Facilities and Vehicles.

1. The care and supervision of an animal is solely the responsibility of its owner/partner/handler.
2. Health and Hygiene.
 - a) The animal must be in good health with good hygiene. It must have current immunizations against diseases common to that type of animal. Dogs must wear a rabies vaccination tag and licensing tags as required by applicable law.
 - b) Owners/partners/handlers are responsible to maintain a clean and well-groomed animal at all times, and must ensure their animal is free from pests and parasites.
 - c) Animals that shed must be groomed to maintain an environment that is, in so far as is practicable, hair and dander free.
4. The animal should be fully socialized.
5. Responsibility.
 - a) Any property damage, destruction or injuries caused by or as a result of an animal will be the sole responsibility of the animal's owner/partner/handler, including cleaning all indoor and outdoor messes.

K. Definitions

1. Emotional Support Animal
An Emotional Support Animal is defined as an animal whose sole function is to provide comfort or emotional support.
2. Fully Socialized
To be fully socialized means the animal will not, except under rare occasions, unreasonably bark, yip, growl or make disruptive noises; has a good temperament and disposition; does not show fear; is not upset or agitated when it sees another animal; will not bite; is not aggressive; and is housebroken.
3. Handler/Partner
A person with a disability who is accompanied, assisted and accommodated by a service animal.
4. Law Enforcement Dog
A dog that is being actively used by a law enforcement agency. "Law enforcement agency" has the meaning given in §165.83(1)(b), Wis. Stats.

5. Pet

A domestic animal kept for pleasure or companionship.

6. Service Animal

The Americans with Disabilities Act ("ADA") and Wisconsin law define a service animal as a dog or other animal that is individually trained to do work or perform tasks for a person with a disability. Examples include, but are not limited to, guiding individuals who are blind, alerting individuals with a hearing loss to sounds, alerting and protecting a person who is having a seizure, pulling a wheelchair, or retrieving dropped items. Service dogs or other animals are working animals, not pets. The work or task a service dog or animal has been trained to provide must be directly related to the person's disability. Dogs or other animals whose sole function is to provide comfort or emotional support do not qualify as service animals. (See: §106.52(1)(fm), Wis. Stats. and 28 CFR § 35.104)

7. Service Animals in Training

An animal undergoing training to become a service animal.

8. Therapy Animals

Therapy animals provide affection and comfort to the public, typically in facility settings such as hospitals, retirement homes, schools, or disaster sites. These animals have a temperament suitable for interacting with members of the public and enjoying doing so. While the handler may be a person with a disability, the therapy animal does not provide a disability-related service to the handler as its primary activity is interacting with and being attentive to the public, not the handler.

L. Questions related to this policy should be directed to the Facilities and Parks Director at (920)746-2211; wspritka@co.door.wi.us.

M. This policy is intended to supersede and supplant Resolution No. 81-96.



DOOR COUNTY

**Resolution No. 2020-12
APPROVAL OF AGREEMENT FOR DARK FIBER AND
CONDUIT WITH THE WISCONSIN DOT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
NORTON	X		
ROBELLARD	X		
VERLEE	X		
VLIES WOTACHEK	X		
WAIT	X		

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve Adopted

1st Engl Defeated

2nd Koch

Yes: 11 No: 0 Exc: 0

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: No fiscal impact with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in
2 pertinent part, that "...no Committee of the County Board shall enter
3 into any contract for a period in excess of three (3) years without prior
4 approval of the County Board..."; and

5 **WHEREAS**, Increasing the communication network and
6 capacity by obtaining the right to use additional dark fiber and conduit
7 facilities by way of exchanging facilities will enhance communication
8 needs of Door County; and

9 **WHEREAS**, The Technology Services Committee has
10 considered and approved the Agreement (attached hereto as
11 Addendum A and incorporated herein by reference); and

12 **WHEREAS**, It is deemed advantageous and suitable for the
13 County of Door to enter into the Agreement.

14 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
15 Board of Supervisors does hereby approve the Agreement.

16 **BE IT FURTHER RESOLVED**, That the Technology Services
17 Department, subject to the oversight of the Technology Services
18 Committee, shall administer the Agreement.

24

SUBMITTED BY: TECHNOLOGY SERVICES COMMITTEE

[Signature]
David Engl, Chairman

[Signature]
Jon Koch

[Signature]
David Englebert

[Signature]
Richard Virlee

[Signature]
Roy Englebert

[Signature]
Linda Wait

[Signature]
Alexis Heim Peter

Agreement for Dark Fiber and Conduit between the Wisconsin Department of Transportation and Door County

This Agreement (“Agreement”) is made pursuant to sections. 66.0301, 84.01(31) and 85.15(1) Wis. Stats., by and between the State of Wisconsin Department of Transportation (“WisDOT”) and the County of Door (“County”), each a Party and together the Parties, and is effective as of the date last signed by a Party. The purpose of this Agreement is to identify and define specific conditions and other requirements regarding fiber and conduit provided under the Agreement between the Parties, as further described herein. WisDOT and County deem it in the interest of WisDOT, County, and the people of Wisconsin to provide the facilities described herein, under the terms and conditions set forth in this Agreement, in order to more efficiently meet their respective public obligations.

WHEREAS, County has certain communication needs that are not met by its current network facilities; and

WHEREAS, WisDOT has certain communication needs that are not met by its current network facilities; and

WHEREAS, the Parties own, operate, and or maintain dark fiber optic cables and conduits for their respective communication needs and desire to increase their communication network and capacity by obtaining the right to use additional dark fiber and conduit facilities by way of exchanging such facilities; and

WHEREAS, the Parties are authorized to grant to each other certain permissions and rights to use the dark fiber and conduit facilities by way of ownership or by permission through other agreements; and

WHEREAS, WisDOT desires to provide County conduit at the Oregon/Maple Street Bridge and access to the bridge video feed; and

WHEREAS, County will provide to WisDOT dark fiber from the Oregon/Maple Street bridge to the Door County Government Center; and

WHEREAS, County will provide to WisDOT an asynchronous data circuit for use by the Wisconsin State Patrol, not available under current state telecommunications contracts, and which is cost prohibitive for WisDOT to construct; and

WHEREAS, the Parties wish to enter into this Agreement in order to provide each other the described facilities to the other in order to fulfill their respective public obligations as documented in this Agreement.

NOW THEREFORE, in consideration of the mutual covenants and undertakings as hereinafter set forth, the Parties agree as follows:

I. Introduction

WisDOT desires to provide to the County a conduit crossing the bay of Sturgeon Bay at the Oregon/Maple Street bridge in order that the County may place fiber required for its operations and a video link to the bridge cameras for the Oregon/Maple Street bridge. WisDOT will obtain from the County, two (2) dark fibers from the Oregon/Maple Street bridge to the Door County Government Center, and an asynchronous circuit along the same path.

II. WisDOT to Provide to County

A. Conduit

WisDOT will provide a conduit crossing the bay of Sturgeon Bay to the County at the Oregon/Maple Street bridge in the bridge operations house, as more specifically shown on Attachment 1 to this Agreement, which is attached hereto and incorporated herein. WisDOT will also provide locating and maintenance of the conduit provided for this purpose.

B. Video Link

WisDOT will provide a video link from its bridge cameras to the Door County Government Center.

III. County to Provide to WisDOT

A. Fiber

County will provide WisDOT two (2) fibers from the Oregon/Maple Street bridge to the Door County Government Center ("Fiber").

B. Circuit

County will provide an asynchronous circuit to WisDOT between the Justice Center Radio Tower and the Door County Government Center as more specifically shown on Attachment 2 of this Agreement which is attached hereto and incorporated herein. This asynchronous circuit is subject to change if agreed upon by both parties to better suit resource needs. The County will be responsible for operations and maintenance of infrastructure/circuits necessary to provide handoff of WisDOT's asynchronous circuit to WisDOT equipment. This circuit will provide a private/dedicated 1Gbps VLAN for WisDOT operations to use as they see fit. Filters/Safeguards will be in place to disallow injection of WisDOT network operations into County and vice versa. It will be WisDOT's responsibility to provide equipment to accept this handoff.

IV. Party Responsibilities

- A. Monitoring, Maintenance, Locates, Emergency Repairs, Relocations, & Access points:
- a. WisDOT is responsible for any equipment and monitoring associated with the use of the Fiber provided by the County.
 - a. In the event of connectivity loss or other outage of the Fiber, WisDOT shall be responsible for testing of its equipment prior to contacting the County regarding such condition. In the event the WisDOT identifies and County confirms an outage as originating from a fiber issue (which is not related to WisDOT's equipment or use of the Fiber, including lighting of the fiber and services thereon), County will initiate repair the same.
 - b. County will make reasonable efforts to initiate repair of the Fiber upon notification by WisDOT. County will provide WisDOT with a plan and estimate for resolution within a reasonable time after such notification.
 - c. County will provide five (5) calendar days notice of planned maintenance, which may or may not include a planned service outage.
 - d. All access to the Fiber must be coordinated with the other Party and must comply with all requirements in this Agreement. WisDOT will provide a 5-calendar day notice prior to accessing the Fiber, including accessing County's facilities located underground or which are buried.
 - c. WisDOT must notify the County's 24/7 Help Desk at 920-746-2498 and must obtain permission via email for such access. For emergency access, contact the County's 24/7 Help Desk ASAP to obtain access approval.
 - f. WisDOT will be responsible for all splicing and terminations required to use the Fiber after County approves contractors, work plans, and schedules.
 - g. County will not provide any network management or monitoring of any Fiber provided to WisDOT.
 - h. County is not responsible for cable locates (Diggers Hotline) or restoral on any fiber spurs WisDOT owns or is obtaining from other sources.
 - i. County will be responsible for the maintenance, locates, emergency repairs, and relocations of the Fiber not including any equipment of WisDOT.
 - j. In the event any of the supporting agreements to this Agreement are terminated, revised, or otherwise amended in a manner which materially

affects this Agreement, WisDOT or County will promptly notify the other Party of such effect. In the event an underlying agreement to this Agreement terminates or prevents WisDOT's or County's right to use any of the Fiber provided under this Agreement, WisDOT or County may terminate the affected portion of the Agreement upon written notice to the other Party as soon as is reasonable upon determining the effect, without penalty, damages, or any other remedy to the other Party.

- k. WisDOT agrees to waive all WisDOT permit and right-of-way occupancy fees associated with use of the WisDOT right-of-way. County will follow all other WisDOT permit requirements (such as construction) or any other use of WisDOT right-of-way associated with the use of the Fiber required for use of the Fiber. WisDOT and County will provide all fiber assignments and splice point locations for their respective fiber.

B. Ownership of Improvements.

Any equipment, connections, other improvements, or appurtenances that are placed or constructed in, on, or about the Fiber ("Improvements"), shall be and remain the property of the Party placing the same, however placement of an Improvement in any WisDOT right-of-way is subject to written approval by WisDOT and any other federal, state, or local unit of government having a legal right to regulate the placement of such Improvement prior to their installation. Any Improvement(s) not specifically approved in writing for placement by a Party shall be subject to immediate removal by the other Party and the removing Party shall be free from any liability, direct, indirect, incidental, or consequential that the placing Party experiences as a result of such action. In addition, in the event a Party removes facilities or equipment under this section, the Party placing the nonallowed facilities or equipment shall be responsible for the costs of such removal. Upon termination of this Agreement, both Parties agree to immediately remove all Improvements. Notwithstanding any other provision in this section, each party shall make a reasonable attempt to notify the other party of Improvements subject to removal prior to removing the same.

C. Term and Termination.

The Effective Date of this Agreement shall be the date last signed by a Party. The term of this Agreement shall be twenty (20) years, commencing on the Effective Date ("Initial Term"). This Agreement will be automatically renewed for up to five (5) additional five (5) year terms (each a "Subsequent Term") unless either Party provides written notice of intent to terminate one (1) year prior to the date of termination.

This agreement may be terminated by mutual consent at any time.

If, within the first three (3) months of the Initial Term of this Agreement, a Party to this Agreement is unable to fulfill its obligations under this Agreement, due to its inability to

procure the fiber or facilities required to fulfill those obligations, it may terminate this Agreement upon thirty (30) days written notice to the other Party.

D. Dispute Resolution.

The parties agree to cooperate with and work together to resolve, any and all technical, administrative, or regulatory challenges that may present themselves during the term of this Agreement. The parties also acknowledge that WisDOT and County, for purposes of this Agreement, are not telecommunications carriers under state or federal law by virtue of entering into this Agreement. The Parties also acknowledge that federal telecommunications law and regulations, present or future, could affect or limit the parties intended utilization of the Fiber. If any such application or interpretation of federal law or regulation were to limit the services and payments provided under this agreement, the Parties agree that such Federal law limitation will be treated as an event of *Force Majeure*.

V. Payment

A. No payments are due under this Agreement.

VI. General Provisions

A. Successors and Assigns.

Neither Party shall assign this Agreement without the written approval of the other Party. Any assignment, in part or in whole, by either Party without the written approval of the other Party is null and void and this Agreement shall immediately terminate. The covenants, conditions, and agreements contained in this Agreement shall bind and inure to the benefit of the Parties hereto and their respective successors and their assigns.

B. Agreement Preparation.

WisDOT and County agree to treat this Agreement as jointly prepared, and it is understood that neither Party hereto may use, in defense or support of any legal proceeding, one against the other, that the other Party drafted the language and is responsible for any vague or uncertain language.

C. Relationship of Parties.

Nothing herein contained is intended or should be construed as creating or establishing a partnership, joint venture, or agency relationship between WisDOT and County, each being a distinct and separate entity within the State of Wisconsin.

D. Wisconsin Law.

WisDOT and County agree that the terms and conditions of this Agreement shall be construed in accordance with the laws of the State of Wisconsin. This Agreement shall be subject to all policies and programs of the Parties which regard the activities under this Agreement. The Parties understand that such policies and programs are subject to revision, change, or revocation. Each Party will provide documentation of such policies and programs as requested by the other Party. Each Party will attempt to provide notice of revisions, changes, or revocation. Each Party is responsible to know and understand all policies and programs related to this Agreement as all such policies and program information is publicly available. In the event a policy or program change or revision creates a term which is unacceptable to a Party, the Parties agree to discuss the change and, if the Parties cannot agree on a course of action, including but not limited to amendment of this Agreement, a Party may terminate the portions of this Agreement to which it can no longer agree based solely on that change in policy or program. The right of termination, in whole or in part, under this section will be strictly construed under this section.

E. Contents of Agreement.

This Agreement, with any exhibits, attachments, amendments, and supplements attached hereto or incorporated herein by reference, constitutes the entire understanding by and between WisDOT and County.

F. Amendments.

No amendment or modification hereof may be deemed valid unless reduced to writing and dated and signed by the Parties hereto. No waiver of any of the provisions of this Agreement or any rights granted by the terms hereof shall be valid unless such waiver is in writing and is duly executed and dated by the Party granting the waiver.

G. Severability.

If any term, covenant, condition, or provision of this Agreement or the application thereof to any circumstance shall be invalid or unenforceable as a matter of law, the remaining terms, covenants, conditions, and provisions of this Agreement or the application thereof to any circumstances or to any person, firm or entity, shall not be affected thereby, and each remaining term, covenant, condition and provision of this Agreement shall be enforceable to the fullest extent permitted by law. The Parties agree to negotiate in good faith replacement provisions required to replace provisions invalid or unenforceable as required to maintain the intent of this Agreement. This Agreement is subject to the respective Parties funding and authorization as provided by the Wisconsin Legislature. In the event of a funding or authority change which makes this Agreement or a provision herein impossible to comply with, the Parties agree to amend the Agreement. If no amendment can be made, the Parties may terminate the Agreement or those provisions which are no longer able to be complied with.

H. Quiet Enjoyment.

WisDOT and County acknowledge, from time to time, that highway maintenance, repair services and reconstruction could interfere with each other's full and satisfactory use of the Fiber and Conduit provided under this Agreement. WisDOT and County accept this Agreement with a clear understanding that each Party, under no circumstance, will be liable or otherwise responsible to each other for any damages, direct, indirect, incidental, or consequential, resulting from delay or disruption of the flow of information via the strands of fiber optic cable that may result from highway maintenance, repair, reconstruction, or other authorized service.

The State of Wisconsin statutes and WisDOT's utility relocation policy shall apply to this Agreement in the event of any required relocation of the facilities on WisDOT right-of-way affecting this Agreement.

I. Insurance.

County shall maintain, for the life of the Agreement, the following types of insurance. County shall provide WisDOT with written verification that it is self-insured or is otherwise immune from liability.

(i) Comprehensive General Liability- \$1,000,000 combined single limits per occurrence.

(ii) Auto Liability - \$1,000,000 combined single limits per occurrence.

The Parties agree to assume full responsibility for any and all damages, expenses, attorney fees, or other expenses as a result directly or indirectly from any action or inaction by themselves, their agents, or employees.

WisDOT will provide its Certificate of Protection in lieu of a more typical Insurance Certificate.

J. Copy Deemed Duplicate Original.

Any fully executed copy of this Agreement shall be deemed for all purposes as a duplicate original hereof. Each Party shall maintain a blue line original or scanned copy of this Agreement.

K. Heading.

The captions used throughout this Agreement are for convenience and reference only, and the words contained therein shall in no way be held or used to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of this Agreement.

L. Continuation of Agreement.

All covenants, agreements, representations, and warranties made by WisDOT and County in this Agreement shall survive termination of this Agreement and shall continue in full force and effect as long as any payments or other amounts payable under this Agreement remain unpaid or as such terms shall be required to be in force for effectuating the terms hereunder (such as indemnification).

M. Warranty of Signature.

Each signatory of this Agreement, for WisDOT and County, hereby represent and warrant that s/he has full and complete authority to execute this Agreement. This representation and warranty is made for the purpose of inducing WisDOT and County to execute this Agreement.

N. Incorporation of State of Wisconsin Terms.

All terms and conditions directly or indirectly required by the Wisconsin Constitution, Wisconsin Statute, or Wisconsin Administrative Rule to be included in an agreement of this nature executed by the State of Wisconsin, which are not specifically set forth or attached to this Agreement, are incorporated herein by reference. WisDOT and County agree that any term, condition, provision of the Wisconsin Constitution, Wisconsin Statutes or Administrative Rules that limit the authority of WisDOT or County to commit to any term, provision, condition of this Agreement shall cause such term or condition to be null and void. The remainder of the Agreement shall survive.

O. No Reliance.

Neither WisDOT nor County official executing this Agreement shall be liable to the other or to any third party who may have relied on any commitment on the part of either WisDOT or County.

P. Meetings and Conferences.

Meetings and conferences, as may be necessary for the discussion and review of the terms of this Agreement, and maintenance, service, or other authorized activities by County within WisDOT's highway right-of-way, may be scheduled at the request of WisDOT or County.

Q. Conflict of Interest.

WisDOT and County warrant that neither it nor any of its affiliates has any

known public or private interest, and shall not knowingly, directly or indirectly, obtain any such interest which would conflict in any manner with WisDOT's and County's Agreement regarding the utilization of the strands of fiber optic cable and facilities described herein.

R. Surrender at End of Term.

WisDOT and County agree, upon the last day of the Initial Term or the Subsequent Term of this Agreement, or of any sooner termination of this Agreement, mutually or otherwise, to peaceably and quietly surrender and yield up to the other Party the entirety of the Fiber and Conduit. WisDOT and County agree that upon any such surrender of the Fiber and Conduit that the same shall be in as good order and condition as the same were at the commencement of the term of this Agreement, reasonable wear and tear excepted.

S. Notices.

All notices to WisDOT shall be personally delivered or shall be sent by registered or certified mail, addressed to WisDOT at the following address, or at such other address as WisDOT shall hereafter designate in writing to County.

Wisconsin Department of Transportation
Statewide Traffic Operations Center
Attention: ITSNet Program Manager
433 West Saint Paul Avenue, Suite 300
Milwaukee, WI 53203

All notices to County shall be personally delivered or shall be sent by registered or certified mail, addressed to the County at the following address, or at such other address as County shall hereafter designate in writing to WisDOT.

County of Door
Attention: Technology Services Director
3rd Floor – Tech Services
421 Nebraska St
Sturgeon Bay, WI 54235

Copy to:
County of Door
Attention: 3rd Floor - Corporation Counsel
421 Nebraska St
Sturgeon Bay, WI 54235

T. Consent.

Whenever the consent or approval of either Party is required pursuant to this, such consent or approval shall not be unreasonably withheld, delayed, or qualified.

U. Sovereign Immunity.

Nothing in this Agreement waives, acts, or operates to waive or limit the sovereign immunity of the State of Wisconsin and the Wisconsin Department of Transportation or the immunities which are afforded to County pursuant to Wis. Stat. s. 893.80.

V. Force Majeure.

Neither Party shall be in default of any provisions for failure to perform where such failure is due solely to civil insurrections or disorders, emergency orders of civil authorities, acts of God or any other cause or causes beyond the reasonable control of either Party (*Force Majeure*). Both parties shall use all reasonable business efforts to cure the default caused by a *Force Majeure* event. If the defaulting Party is unable to cure a *Force Majeure* event within thirty (30) business days, the other Party may terminate this Agreement, in part or in whole, at the sole discretion of the other Party, without cost to the other Party.

W. Indemnification.

To the extent provided under law, each Party shall be responsible for the consequences of its own acts, errors, and omissions and those of its employees, officers, officials, agents, boards, committees, commissions, agencies, and representatives and shall be responsible for any losses, claims, and liabilities which are attributable to such acts, errors, or omissions including providing its own defense. To the extent provided under law, in situations including joint liability, each Party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, officers, officials, agents, boards, commissions, committees, agencies, and representatives. In so agreeing, it is not the intent of either Party to waive, limit, or alter in any way the provisions of Wis. Stat. ss. 893.80 or 893.82 or any other immunity, protection, or limitation of liability available to either Party by law.

X. Rights and Permissions.

Each Party represents that it owns or has obtained all rights, licenses, authorizations, rights of way, permissions and other agreements ("Rights") from third parties necessary to carry out its obligations under this Agreement, including the right to install, maintain, operate, lease, or license dark fibers and/or Conduit including the Fiber and Conduit. Each Party shall make reasonable efforts to maintain the Rights for the Initial Term and any Subsequent Term.

Either Party may sublease portions of the facilities obtained under this Agreement, however any such sublease shall not create any third-party beneficiary to this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement, as indicated below.

WISCONSIN DEPARTMENT OF TRANSPORTATION

By: _____

Date: _____

Printed Name: _____

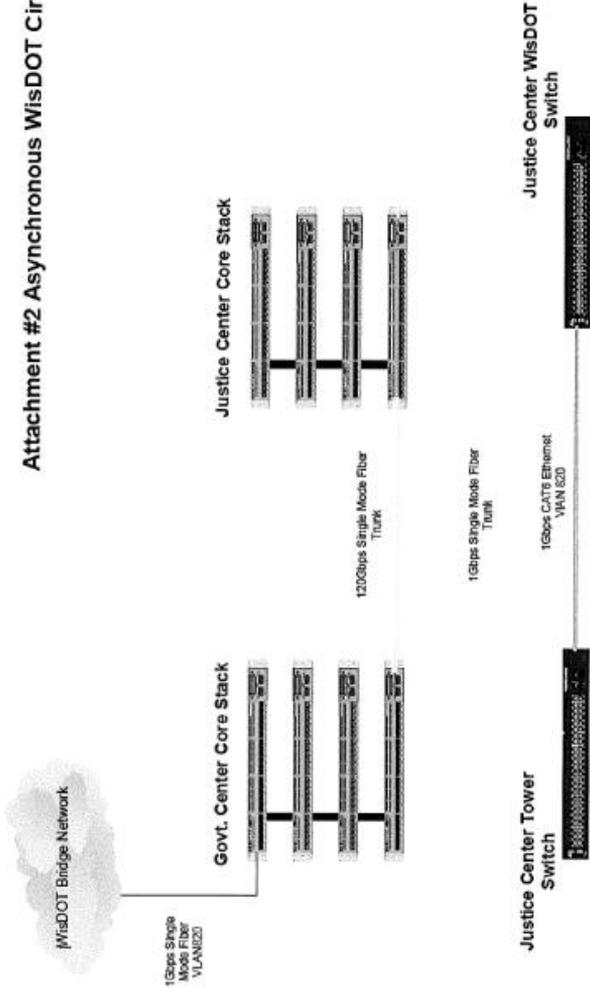
COUNTY OF DOOR

By: _____

Date: _____

Printed Name: _____

Attachment #2 Asynchronous WisDOT Circuit





DOOR COUNTY

**Resolution No. 2020-13
CHANGE IN USER FEES FOR EMERGENCY MEDICAL
(AMBULANCE) SERVICES**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BACON	✓		
BULTMAN	✓		
CHOMEAU	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENGL	✓		
FISHER	✓		
GUNNLAUGSSON	✓		
HALSTEAD	✓		
HEIM PETER	✓		
KOCH	✓		
KOHOUT	✓		
LIENAU	✓		
LUNDAHL	✓		
NEINAS	✓		
NORTON	✓		
ROBILLARD	✓		
VIRLEE	✓		
VILIES WOTACHEK	✓		
WAIT	✓		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
Motion to Approve: Rejected

1st Gunnlaugsson Deleted
2nd Koch

Yes: 21 No: 0 Exc: 0

Reviewed by: _____, Corp. Counsel
Reviewed by: _____, Administrator

FISCAL IMPACT: The proposed increase in user fees was not included in the 2020 budget. If approved, any increased revenues resulting from the higher user fees will diminish the department's reliance on property tax levy to fund its operations. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 20th day of February, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Door County Emergency Services provides
2 emergency medical (ambulance) services to the residents and
3 visitors of Door County; *and*

4
5 **WHEREAS**, The Door County Emergency Services' operating
6 budget is funded virtually exclusively through property taxes and
7 user fees; *and*

8
9 **WHEREAS**, Door County Emergency Services last increased
10 user fees for emergency medical (ambulance) services on July 24,
11 2018 per Resolution #2018-47; *and*

12
13 **WHEREAS**, The costs (e.g., personnel, equipment and supplies)
14 of operating an emergency medical (ambulance) service continue to
15 escalate; *and*

16
17 **WHEREAS**, A comparative review of user fees charged by other
18 emergency medical (ambulance) services providers suggests that
19 the user fees charged by Door County Emergency Services are
20 within that of the external comparables; *and*

21
22 **WHEREAS**, It is necessary, expedient, and in the best interest of
23 Door County to adjust user fees for emergency medical (ambulance)
24 services as set forth in *Addenda A*, attached hereto and incorporated
25 herein by reference as if fully set forth.

26
27 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County
28 Board of Supervisors, that the emergency medical (ambulance)
29 service user fees, as set forth in *Addenda A*, are hereby approved
30 and will go into effect on May 1, 2020.
31

SUBMITTED BY:
Public Safety Committee
Joel Gunnlaugsson
Joel Gunnlaugsson, Chairperson
David Englebert
David Englebert
Roy Englebert
Roy Englebert
Jon Koch
Jon Koch

Megan Lundahl
Megan Lundahl
Laura Vilies Wotachek
Laura Vilies Wotachek
Linda Wait
Linda Wait



**Door County
Emergency Services**

916 N 14th Ave.
Sturgeon Bay, WI 54235

Addenda A

Attachment to Resolution 2020-13

Aaron LeClair, Director

02/03/2020

To: Public Safety Committee

From: Aaron LeClair

RE: Fee for service review/recommendation

Background:

The Public Safety Oversight Committee of the Door County Board of Supervisors is tasked with establishing the billing base rates and loaded mileage charge (per mile with patient on board) for Door County's ambulance service. The last review/increase occurred on 09/01/2018.

It is estimated the rate increases enacted in 2018, raised the revenue by \$44,076 over the following 12 months.

Review attachment A for our current charges in comparison with other services.

Recommendations:

Base Rates:

ALS emergent (A0427)	\$915.00	No increase
ALS non-emergent (A0426)	\$915.00	No increase
BLS emergent (A0429)	\$715.00	No increase
BLS non-emergent (A0428)	\$715.00	No increase
ALS II (A0433)	\$1,015.00	No increase
SCT (A0434)	\$1,015.00	No increase
Service Charge ALS (A0998)	\$450.00	Decrease to \$250

- This charge was applied 15 times in the year following implementation (\$6,750 invoiced)
- One Medicaid patient – received \$69 wrote off \$381
- Five Private insurance – Insurance paid 31%, patients paid 69% out of pocket
- Seven Medicare – Insurance paid \$0, patients paid 100% out of pocket
- We received very negative feedback from all but one of the patients that received this charge. This charge has led to patients refusing to call 911 and bad PR in the public and at the hospital.
- Billing staff spent a disproportionate amount of time working with these calls.
- The proposed reduction would reduce the revenue to approximately \$3,750.



Resolution No. 2020-14
Intergovernmental Agreement – City of Sturgeon Bay
[Sturgeon Bay-Door County Economic Development Loan Program]

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTED	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VLIES WOTACHEK	X		
WAIT	X		

BOARD ACTION
 Vote Required: Majority Vote of Total Membership

Motion to Approve: Adopted
 Defeated

1st: Fisher
 2nd: Kohout

Yes: 21 No: 0 Exc: 0

Reviewed by: _____, Corp. Counsel
 Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal commitment with the adoption of this resolution. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February, 2020, by the Door County Board of Supervisors.

Jill M. Lau
 Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in pertinent
 2 part, that "...no Committee of the County Board shall enter into any contract
 3 for a period in excess of three (3) years without prior approval of the County
 4 Board..."; and

5
 6 **WHEREAS**, The City of Sturgeon Bay ("City") and Door County
 7 ("County") may enter into an agreement for the purposes of
 8 intergovernmental cooperation consistent with § 66.0301, Wis. Stats.; and

9
 10 **WHEREAS**, The proposed Intergovernmental Agreement (attached
 11 hereto and incorporated herein by reference as if set forth in full) represents
 12 a collaborative and cooperative effort by the City and County to create an
 13 economic development loan program, is deemed to be of mutual benefit to
 14 the City and County, and is consistent with their authority and responsibility
 15 under the law.

16
 17 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
 18 of Supervisors does hereby approve the proposed Intergovernmental
 19 Agreement.

20
 21 **BE IT FURTHER RESOLVED**, That the County Administrator or their
 22 designee, subject to the oversight of the Administrative Committee, shall
 23 administer the Intergovernmental Agreement.

24
 25 **BE IT FURTHER RESOLVED**, That Supervisor Laura Vlies
 26 Wotachek, District 9, shall serve as Door County's representative on the
 27 Sturgeon Bay-Door County Economic Development Loan Fund Committee
 28 through the 3rd Tuesday in April, 2020.

SUBMITTED BY: ADMINISTRATIVE COMMITTEE

David Lienau
 David Lienau, Chairman

Susan Kohout
 Susan Kohout

Ken Fisher
 Ken Fisher

John Neinas
 John Neinas

Dan Austad
 Dan Austad

Nancy Robillard
 Nancy Robillard

Joel Gunnlaugsson
 Joel Gunnlaugsson

INTERGOVERNMENTAL AGREEMENT

[Sturgeon Bay–Door County Economic Development Loan Program]

This Agreement is made the ____ day of February, 2020 by and between Door County ("County"), and the City of Sturgeon Bay ("City"), each a public body corporate within the State of Wisconsin.

Whereas, the intergovernmental cooperation contemplated herein serves legitimate public purposes, including the encouragement and promotion of economic development within the City and County; and

Whereas, this Agreement is deemed to be of benefit to each of the parties and is consistent with their powers or duties under law.

It is therefore agreed as follows:

1. This is an intergovernmental Agreement consistent with, and a cooperative arrangement as provided by, Section 66.0301, Wisconsin Statutes.
2. The initial minimum term of this Agreement shall be fifteen (15) years, beginning on March 1, 2020 and expiring at midnight on February 28, 2035. Thereafter, the Agreement shall be automatically renewed for successive fifteen (15) year terms, unless terminated by either the County or the City as provided in paragraph #15 supra.
3. On December 17, 2019, County adopted *Resolution No. 2019-86* authorizing close-out of its Community Development Block Grant Economic Development Revolving Loan Fund ("CDBG ED RLF") and creation of the Sturgeon Bay-Door County Economic Development Loan Program.
4. On December 3, 2019, 2019, City adopted a resolution authorizing disposition of its Community Development Block Grant Economic Development Revolving Loan Fund ("CDBG ED RLF") and creation of the Sturgeon Bay-Door County Economic Development Loan Program.
5. County and City hereby create the Sturgeon Bay-Door County Economic Development ("SBDCEd") Loan Program consistent with the SBDCEd Loan Program Policies and Procedures Manual, attached hereto as *Addendum A* and incorporated herein by reference.
6. The SBDCEd Loan Program will initially be funded by the cash on hand and value of outstanding loans from the City's CDBG ED revolving loan fund (approximately eight hundred and seventy-five thousand dollars (\$875,000)). The City will provide an additional eight hundred and seventy-five thousand dollars (\$875,000) within the initial fifteen (15) years term of this Agreement.
7. Eligible applicants and eligible projects for SBDCEd Loan Program shall be consistent with the SBDCEd Loan Program Policies and Procedures Manual.
8. After final close-out of the SBDCEd Loan Program (which cannot occur prior to the end of the initial minimum 15-year term absent mutual written assent of the City and County):
 - a. The parties have the option to either buy out outstanding loans or assign outstanding loans.
 - b. Any remaining funds will be distributed ~~equally between the County and the City~~ or between the County and City on a pro-rata basis (i.e., a proportional allocation based on their contribution to the Loan Program).
9. The City will have non-competitive access to the County's CDBG ED RLF funds (of approximately one million four hundred thousand dollars (\$1,400,000)), through and subject to CDBG-CLOSE as a grant, for a qualifying CDBG-CLOSE project (e.g., the West Side School Housing Project) within the City limits.

10. The City, during the initial 15-year term of this Agreement, will provide matching funds (dollar for dollar) up to four hundred thousand dollars (\$400,000) to the County for a countywide housing program if the County elects to develop a county-wide housing program. The payment of the matching funds shall occur at the same time as the payment identified under paragraph #6.
11. This Agreement is intended to encourage and promote economic development, which is a public purpose for which public funds may be appropriated and other public resources expended.
12. The parties hereto agree to exercise good faith, make reasonable efforts, and take whatever cooperative action is necessary to fulfill the intent and purposes of this Agreement.
13. Any notices required or permitted hereunder shall be given in writing and shall be delivered (a) in person, with proof of service (b) by certified mail, postage prepaid, return receipt requested, (c) by registered mail, postage prepaid, with evidence of safe delivery from the U.S. Postal Service or (d) by a commercial overnight courier that guarantees next day delivery and provides a receipt, and such notices shall be addressed as follows:
 - a. City:

City Administrator
City Hall
421 Michigan Street
Sturgeon Bay, WI 54235
 - b. County:

County Administrator
County Government Center
421 Nebraska Street
Sturgeon Bay, Wisconsin 54235

Any notice shall be effective upon delivery.

14. Any party may terminate this Agreement for cause, if another party materially breaches any covenant or obligation set forth in this Agreement, and the terminating party: a) provides written notice of such to the breaching party; b) affords the breaching party a reasonable opportunity to cure such breach; and c) there is an ongoing material breach for a period of thirty (30) days after written notice is delivered.
15. In addition to termination under paragraph #14, any party may, upon 90-days prior notice, terminate this Agreement after the initial 15-year term by adoption of a resolution. Funds remaining in the program and outstanding loans at the time of termination shall be distributed and disposed of in accordance with paragraph #8 *supra*.
16. The waiver by a party of any breach or failure of the other party to perform any covenant or obligation contained in this Agreement shall not constitute a waiver of any subsequent breach.
17. If a dispute between any party hereto arises out of or relating to this Agreement, and cannot be settled through direct discussions, each party agrees to first endeavor to settle the dispute by alternative dispute resolution before recourse to a court.
18. If any covenant, condition, provision, or term of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining covenants, conditions, provision, or terms of this Agreement shall not be affected thereby, but each covenant, condition, provision, or term of this Agreement shall be valid and in force to the fullest extent permitted by law.
19. Parties irrevocably submit themselves to the original jurisdiction of the Circuit Court, Door County, State of Wisconsin, with regard to any controversy arising out of, relating to, or in any way concerning this agreement.

20. This Agreement shall be subject and subordinate to applicable federal or state, laws, codes, regulations, ordinances, rules and orders.
21. The parties will work cooperatively, with due diligence, and in good faith to administer the SBD CED Loan Program, including the development and maintenance of, and adherence to, a SBD CED Loan Program Policies and Procedures Manual.
22. This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement. Any amendments, changes or modification of this agreement shall be effective only when made in writing and executed by the parties.

Accepted and agreed this ___ day of _____, 2020. Accepted and agreed this ___ day of _____, 2020.

Door County

City of Sturgeon Bay

Accepted and agreed this ___ day of _____, 2020. Accepted and agreed this ___ day of _____, 2020.

Ken Pabich
Door County Administrator

Josh VanLieshout, Administrator
City of Sturgeon Bay



DOOR COUNTY

Resolution No. 2020-15

**Intergovernmental Agreement - Town of Sevastopol
[Muskat Property P.I.N. 022-022828641A]**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD		X	
BACON	X		
BULTMAN		X	
CHOMEAU		X	
D. ENGLEBERT		X	
R. ENGLEBERT		X	
ENIGL		X	
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER		X	
KOCH		X	
KOHOUT	X		
LIENAU		X	
LUNDAHL	X		
NEINAS		X	
NORTON	X		
ROBILLARD		X	
VARLEE	X		
VLES WOTACHEK		X	
WAIT	X		

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve

Adopted

1st: Fisher

Defeated

Yes: 9

No: 12

Exc: 0

Reviewed by:

Corp. Counsel

Reviewed by:

Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$30,000 to the Contingency Expense Account, which would leave an available balance of \$423,797.97 in this account. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February 2020, by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 **WHEREAS,** The Town of Sevastopol ("Town") and Door County
2 ("County") may enter into an agreement for the purposes of
3 intergovernmental cooperation consistent with § 66.0301, Wis. Stats.; and

4
5 **WHEREAS,** The proposed Intergovernmental Agreement (attached
6 hereto and incorporated herein by reference as if set forth in full) represents
7 a collaborative and cooperative effort by the Town and County to abate a
8 public nuisance, is deemed to be of mutual benefit to the Town and County,
9 and is consistent with their authority and responsibility under the law.

10
11 **WHEREAS,** In accordance with § 65.90(5)(a) Wis. Stats. and Rules of
12 Order #19 the amounts of the various appropriations and the purposes for
13 such appropriations stated in a budget may not be changed unless
14 authorized by a vote of two-thirds of the entire membership of the County
15 Board of Supervisors.

16
17 **NOW, THEREFORE, BE IT RESOLVED,** That the Door County Board
18 of Supervisors does hereby approve the proposed Intergovernmental
19 Agreement.

20
21 **BE IT FURTHER RESOLVED,** That the County Administrator or his
22 designee, subject to the oversight of the Administrative Committee, shall
23 administer the Intergovernmental Agreement.

24
25 **BE IT FURTHER RESOLVED,** That the Door County Board of
26 Supervisors does hereby approve the transfer of up to thirty thousand
27 dollars (\$30,000) from the Door County Contingency expense account
28 100.06.1161.59103 to the Special Projects expense account
29 100.06.1161.52158 to cover the County's monetary contributions under the
30 Intergovernmental Agreement.

SUBMITTED BY: ADMINISTRATIVE COMMITTEE

David Lienau, Chairman

Susan Kohout

Ken Fisher

John Neinas

Dan Austad

Nancy Robillard

Joel Gunnlaugsson

INTERGOVERNMENTAL AGREEMENT
 [Muskat Property – P.I.N. 022 0228282641A]

This agreement is made this _____ day of _____, 2020 by and between the County of Door ("County"), a body corporate under Section 59.01, Wisconsin Statutes, and the Town of Sevastopol ("Town") a body corporate and politic under Section 60.01, Wisconsin Statutes.

Whereas, the Intergovernmental cooperation contemplated herein serves legitimate public purposes, including abatement or elimination of a public nuisance by razing and removing deteriorated or dilapidated structures and restoration of the site; and

Whereas, this agreement is deemed to be of mutual benefit to the parties and is consistent with their powers or duties under law.

It is therefore agreed as follows:

1. This is an intergovernmental agreement consistent with, and a cooperative arrangement as provided by, Section 66.0301, Wisconsin Statutes.
2. This agreement shall become effective on 1st day of February, 2020, and shall remain in full force and effect, unless otherwise terminated or extended, through December 31, 2021.
3. This agreement concerns P.I.N. 022 0228282641A, situated in the Town of Sevastopol, County of Door, State of Wisconsin (hereinafter "site" or "subject property").
4. The Town intends to proceed under statutes that will allow it to raze the buildings located on the subject property that have deteriorated or are dilapidated to the extent that they are considered a public nuisance and restore the site.
5. The cost of razing the buildings and restoring the site may be charged in full or in part against the real estate upon which the building is located, and if that cost is so charged it may be a lien upon the real estate and may be assessed and collected as a special charge or special tax. The Town will make every effort to do so.
6. The Town has requested that the County contribute funds, up to thirty thousand dollars (\$30,000) toward the actual cost of razing the buildings and restoring the site. The County is amenable and hereby agrees to do so.
7. County has priority for repayment. Any funds recovered (from any owner of the subject property, as a result of a special charge or special tax against the real estate, or otherwise) will be distributed first to the County, until it is paid in full, and then to the Town.
8. Either party may terminate this agreement for cause, if the other party materially breaches any covenant or obligation set forth in this agreement, and the terminating party: a) provides written notice of such to the breaching party; b) affords the breaching party a reasonable opportunity to cure such breach; and c) there is an ongoing material breach for a period of thirty (30) days after written notice is delivered.
9. Each Party agrees to defend, indemnify and hold the other Party harmless from and against any and all claims, damage, liability or loss arising or resulting from the Party's negligence or willful misconduct. However, neither Party shall be indemnified or held harmless from any claim, damage, liability or loss resulting from its own negligence or willful misconduct. This section shall survive expiration of this agreement.
10. If a dispute between County and Town arises out of or relating to this agreement, and cannot be settled through direct discussions, County and Town agree to first endeavor to settle the dispute by alternative dispute resolution before recourse to a court.
11. If any covenant, condition, provision, or term of this agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining covenants, conditions, provision, or terms of this agreement shall not be affected thereby, but each covenant, condition, provision, or term of this agreement shall be valid and in force to the fullest extent permitted by law.
12. All notices, demands or other writings shall be considered made when deposited in the U.S. Mail (registered mail with postage pre-paid) and addressed to: Attn: County Administrator, Door County Government Center,

421 Nebraska Street, Sturgeon Bay, Wisconsin 54235 or Town Chairman, 4528 State Hwy. 57, Sturgeon Bay, WI 54235.

13. Parties irrevocably submit themselves to the original jurisdiction of the Circuit Court, County of Door, State of Wisconsin, with regard to any controversy arising out of, relating to, or in any way concerning this agreement.
14. This agreement shall be subject and subordinate to applicable federal or state laws, codes, regulations, ordinances, rules and orders.
15. This agreement constitutes the entire agreement between the parties with respect to the subject matter of this agreement. Any amendments, changes or modification of this agreement shall be effective only when made in writing and executed by the parties.

Accepted and agreed this ___ day of _____, 2020.

Dan Woelfel, Chairperson
Town of Sevastopol

Accepted and agreed this ___ day of _____, 2020.

Ken Pabich
County Administrator
County of Door



DOOR COUNTY

Resolution No. 2020-16

YOUTH APPRENTICESHIP PROGRAM
TRANSFER OF NON-BUDGETED FUNDS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VLIES WOTACHEK	X		
WAIT	X		

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted

1st D. Englebert Debated

2nd Chair

Yes: 21 No: 0 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$24,000 to the Contingency Expense Account, which would leave an available balance of \$399,797.97 in this account. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of February, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 WHEREAS, The Administrative Committee at its February 18, 2020
2 approved the start of a Youth Apprenticeship Program in 2020; and

3
4 WHEREAS, The Youth Apprenticeship Program involves Door County
5 hiring high school juniors or seniors for apprenticeship, as a way of
6 enhancing their classroom experience by learning on the job; and

7
8 WHEREAS, The Human Resources Department is requesting up to
9 twenty-four thousand dollars (\$24,000) to fund the Youth Apprenticeship
10 Program for the remainder of 2020; and

11
12 WHEREAS, In accordance with § 65.90(5)(a) Wis. Stats. and PETER of
13 Order #19 the amounts of the various appropriations and the purposes for
14 such appropriations stated in a budget may not be changed unless
15 authorized by a vote of two-thirds of the entire membership of the County
16 Board of Supervisors.
17 and

18
19 WHEREAS, The Finance Committee, at its February 17, 2020, meeting
20 recommended the transfer of up to twenty-four thousand dollars (\$24,000)
21 from the contingency expense account 100.06.1161.59103 to the various
22 payroll expense accounts for the Departments impacted to fund the Youth
23 Apprenticeship Program for the remainder of 2020.

24
25 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board
26 of Supervisors does hereby approve the start of a Youth Apprenticeship
27 Program in 2020.

28
29 BE IT FURTHER RESOLVED, That transfer of up to twenty-four
30 thousand dollars (\$24,000) from the contingency expense account
31 100.06.1161.59103 to the various payroll expense accounts for the
32 Departments impacted is hereby authorized to fund the Youth
33 Apprenticeship Program for the remainder of 2020.

SUBMITTED BY: FINANCE COMMITTEE

[Signature]
David Englebert, Chair

[Signature]
Nancy Robillard
Nancy Robillard

[Signature]
David Enigl

[Signature]
Richard Virlee
Richard Virlee

[Signature]
Susan Kohout
Susan Kohout

[Signature]
Laura Vlies Wotachek
Laura Vlies Wotachek

[Signature]
Alexis Heim Peter



DOOR COUNTY

Resolution No. 2020-17

Health & Human Services New Position / Elimination

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL	Aye	Nay	Exc.
Board Members			
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU			X
LUNDHAL	X		
NEIMAS		X	
NORTON	X		
ROBILLARD		X	
VIRLEE	X		
VILIES WOTACHEK	X		
WALT		X	

1 **WHEREAS**, The Health and Human Services Director (HHS) determined through the
2 departure of a staff member and an internal audit that a need exists to create a new
3 supervisory position in the Children and Family Unit in the Department of Health and Human
4 Services; and
5

6 **WHEREAS**, The Finance, Oversight and Administrative Committees met, conferred
7 with the HHS Director, Human Resources Director, and County Administrator, considered
8 the personnel request made and submits the following recommendation to the County
9 Board:

10 The following personnel requests are recommended for approval effective March 1,
11 2020:

New Position

Health & Human Services One (1) full time Social Worker Supervisor
(Children & Family Services Unit)

Eliminate Position

Health & Human Services One (1) elimination of Social Worker (Children &
Family Services Unit)

12 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of Supervisors
13 does hereby approve the above action on the new position and elimination detailed above.
14
15
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BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st: D. Englebert Repealed

2nd: Bultman

Yes: 17 No: 3 Exc: 1

Reviewed by:

[Signature] Corp. Counsel

[Signature] Administrator

FISCAL IMPACT:

See Attached. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY:

ADMINISTRATIVE COMMITTEE & FINANCE COMMITTEE

[Signature]
David Lienau
Administrative Committee Chair

[Signature]
David Englebert
Finance Committee Chair

[Signature]
Ken Fisher
Ken Fisher

[Signature]
Susan Kohout
Susan Kohout

[Signature]
Dan Austad
Dan Austad

[Signature]
David Enigl
David Enigl

[Signature]
Gunnlaugsson
Gunnlaugsson

[Signature]
Alexis Heim Peter
Alexis Heim Peter

[Signature]
Susan Kohout
Susan Kohout

[Signature]
Nancy Robillard
Nancy Robillard

[Signature]
John Neimas
John Neimas

[Signature]
Richard Virlee
Richard Virlee

[Signature]
Nancy Robillard
Nancy Robillard

[Signature]
Laura Vilies Wotachek
Laura Vilies Wotachek



County of Door
DEPARTMENT OF HEALTH AND HUMAN SERVICES

County Government Center
 421 Nebraska Street
 Sturgeon Bay, WI 54235

Joseph Krebsbach, Director

(920) 746-7155

1st floor fax (920) 746-2355

2nd floor fax (920) 746-2439

dhs@co.door.wi.us

Date: January 21, 2020

To: Health and Human Services Board

Cc: Administrative Committee

From: Joe Krebsbach

RE: Request to Change Vacant Social Worker Position to Social Work Supervisor and Fill

Our Child Protection and Juvenile Justice Division has lost seven (7) workers due to resignation, transfer or retirement over the past two years. Currently, six positions are filled by staff who have been here less than one year, and two remain vacant. Our most senior social worker in the division has been here less than six years. The result is a significant amount of stress on the entire division in a particularly critical program area, where child safety and community safety are at stake. We have recently conducted an internal audit of conditions and believe that we need to provide an additional supervisor to support the manager and staff in this division. Our request is to change the currently vacant Social Worker position to a Social Work Supervisor and to fill this new role.

This new position would be a working supervisor, reporting to the Children & Families Manager. They would directly supervise four (4) staff, coordinate the Foster Care Program, and provide back-up to the division manager in administering the programs and supporting the remaining staff.

In 2018, Wisconsin County Human Service Association (WCHSA) completed a study recommending that a supervisor in Child Welfare should oversee no more than five (5) case-carrying social workers. Currently, our Child and Families Manager has 12 direct reports. Although they are not all social workers with direct caseload responsibilities, all provide direct service to children, youth and families and require a high level of support. Our review found that our manager is stretched too thin to provide the level of supervision needed, particularly for this less experienced staff.

For calendar year 2020 the county received just over \$135,000.00 of additional Children & Families Allocation funding from the state to address workload needs. This is expected to be an ongoing allocation adjustment. We budgeted \$83,333.00 to cover a new non-supervisory position to manage foster care coordination. The remainder went to offset the amount of levy needed by the department. Switching the position to include supervisory responsibilities would mean an increase of \$9641.00. We have the funding to support this in 2020 with the current vacancies in that division. We will make additional adjustments in the next year's budget to continue the position going forward.



Resolution No. 2020-18

SALARIES OF ELECTIVE OFFICIALS

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHORMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGZ	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU			X
LUNDHAL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
VRILEE	X		
VILIS WOTACHEK	X		
WAIT	X		

1 WHEREAS, Sec. 59.22 Wis. Stats. requires that compensation for certain
2 elective county officials be established by the County Board of Supervisors
3 "...before the earliest time for filing nomination papers for such elective office."

4 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of
5 Supervisors does hereby establish the total annual compensation for the
6 enumerated elective officials, effective the first day of a term of office that begins
7 after the date this resolution is adopted, as follows:
8

Elective Official	2020 Rate	2021 Rate	2022 Rate	2023 Rate	2024 Rate
Register of Deeds	\$65,334	\$68,600	\$69,972	\$71,372	\$72,799
County Clerk	\$65,334	\$68,600	\$69,972	\$71,372	\$72,799
Treasurer	\$65,334	\$65,987	\$67,306	\$68,652	\$70,025

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BE IT FURTHER RESOLVED, That each elective official is entitled to participate in the Wisconsin Retirement System ("WRS") as authorized by law. Each elective official is required to pay their share of the total WRS required contribution. Door County will pay only its share of the total required WRS contribution. It is expressly recognized that these shares may change, when the required WRS rate is adjusted, as authorized by law. These contributions will be pre-tax.

BE IT FURTHER RESOLVED, That each elective official is conditionally eligible for, and may elect to receive, health insurance through Door County's Group Health Insurance Plan. This eligibility for health insurance coverage is expressly subject to the same terms and conditions (e.g., premium contribution, deductibles, co-pays, etc.) as full-time non-represented employees of Door County.

BE IT FURTHER RESOLVED, That each elective official is eligible for, and may elect to participate in, the fringe benefit package provided to full-time non-represented employees of Door County. Such eligibility and participation is subject to the same terms and conditions as full-time non-represented employees of Door County.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Heim Peter Defeated

2nd Robillard

Yes 20 No 0 Exc. 1

Reviewed by: [Signature] Corp. Counsel
Reviewed by: [Signature] Administrator

FISCAL IMPACT: The proposed rates for 2021 represent an increase of \$7,185 total over the 2020 budget, with an additional total increase of \$4,063 for 2022, an additional total increase of \$4,146 for 2023, and an additional total increase of \$4,227 for 2024. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of February, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY:
ADMINISTRATIVE COMMITTEE

[Signature] Dave Lienau, Chairman
[Signature] Susan Kohout
[Signature] Ken Fisher
[Signature] John Neinas
[Signature] Dan Austad
[Signature] Nancy Robillard
[Signature] Joe Gunnlaugsson



RATIFICATION, ALTERATION, MODIFICATION OR REPEAL OF MARCH 16, 2020 PROCLAMATION DECLARING A STATE OF EMERGENCY

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BACON	✓		
BULTMAN	✓		
CHOMIEAU			✓
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GUNNLAUGSON	✓		
HALSTED	✓		
HEIM PETER	✓		
KOCH	✓		
KOHOUB	✓		
LIENAU	✓		
LUNDAHL	✓		
NEINAS	✓		
NORTON	✓		
ROBILLARD	✓		
SCHULTZ	✓		
VIRLEE	✓		
VLIJES WOTACHEK	✓		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve	Adopted	<input checked="" type="checkbox"/>
1st: <u>Norton</u>	Delegated	<input type="checkbox"/>
2nd: <u>Lundahl</u>		
Yes: <u>20</u>	No: <u>0</u>	Exc: <u>1</u>

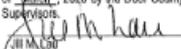
Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: If the County shuts down, Employees receiving Supplemental Paid Leave bank the estimated cost would be \$780,000.00. There are no additional County funds needed to cover this cost. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 17th day of March, 2020 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, On March 16, 2020, Door County Board Chairman David Lienau and Door County Administrator Ken Pabich by proclamation declared that a state of emergency exists in Door County because of the COVID-19 pandemic consistent with Section 323.14(4)(a), Wisconsin Statutes; and

WHEREAS, Pursuant to Section 323.14(4)(a), Wisconsin Statutes the proclamation is "...subject to ratification, alteration, modification or repeal by the County Board as soon thereafter as the Board can meet, but the subsequent action taken by the governing body shall not affect the prior validity of the proclamation...".

WHEREAS, On March 16, 2020, Door County Board Chairperson David Lienau and Door County Administrator Ken Pabich additionally issued administrative orders that appear necessary and expedient for the health, safety, protection, and welfare of persons and property within Door County; and

WHEREAS, It is deemed appropriate and necessary to provide Door County Board Chairperson David Lienau and Door County Administrator Ken Pabich the general authority to order, subject to ratification if practicable, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within Door County in the emergency; and

WHEREAS, The County Board and its subunits could be prevented from meeting physically, by reason of the COVID-19 pandemic, and may need to do virtual meetings; and

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors hereby ratifies the March 16, 2020, Proclamation Declaring a State of Emergency in Door County, (attached hereto and incorporated herein by reference) by Door County Board Chairman David Lienau and Door County Administrator Ken Pabich.

BE IT FURTHER RESOLVED, That the Door County Board of Supervisors hereby ratifies the March 16, 2020, Administrative Orders (attached hereto and incorporated herein by reference) issued Door County Board Chairman David Lienau and Door County Administrator Ken Pabich.

BE IT FURTHER RESOLVED, That the Door County Board of Supervisors hereby vests Door County Board Chairperson and Door County Administrator with the general authority to order, subject to ratification if practicable, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within Door County in the emergency.

BE IT FURTHER RESOLVED, That meetings of subunits of the Door County Board are hereby suspended until further notice.

BE IT FURTHER RESOLVED, As the Door County Board is prevented from meeting physically, by reason of the COVID-19 pandemic and related public health concerns, the County Board Chairperson or designee has the authority to declare the need for and hold a virtual meeting of the County Board that is reasonably accessible (i.e., accessible remotely only) and otherwise consistent with Wisconsin's Open Meetings Law.

SUBMITTED BY:


David Lienau, Chairman
Door County Board of Supervisors


Ken Pabich
County Administrator

**PROCLAMATION
DECLARING A STATE OF EMERGENCY IN DOOR COUNTY**

WHEREAS, in December, 2019, a novel strain of coronavirus, since named Coronavirus Disease 2019 (abbreviated "COVID-19") was detected. COVID-19 has now spread globally, including the United States.

WHEREAS, on March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic. Pandemics happen when a new virus emerges to infect people and can spread between people sustainably. Because there is little to no pre-existing immunity against the new virus, it spreads worldwide.

WHEREAS, the United States Department of Health and Human Services has declared a public health emergency in response to COVID-19.

WHEREAS, on March 12, 2020, the State of Wisconsin declared the existence of a "public health emergency", pursuant to Section 323.02(16), Wisconsin Statutes, in response to the COVID-19 pandemic.

WHEREAS, an emergency exists within Door County as conditions have arisen by reason of the COVID-19 pandemic, which has great potential to impair transportation, food or fuel supplies, medical care, fire, health or police protection or other vital facilities or services of the County.

WHEREAS, it is necessary and expedient for purposes of public health, protection, safety and welfare within Door County that prudent and reasonable steps be taken to address the COVID-19 pandemic.

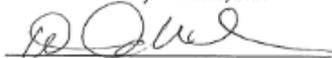
WHEREAS, declaring a state of emergency will facilitate and hasten the availability and use of resources by Door County to address COVID-19 pandemic.

WHEREAS, the period of the emergency shall be limited by to the time during which the emergency conditions exist or are likely to exist; and

WHEREAS, because of such emergency conditions, the Door County Board of Supervisors is unable to meet with promptness; and

NOW, THEREFORE, pursuant to Chapter 323, Wisconsin Statutes and Section 5.08, Door County Code, the Chairperson of the Door County Board of Supervisors and Door County Administrator do each hereby concur and declare that a state of emergency exists in Door County.

Dated this 16th day of March, 2020



David Lienau
DOOR COUNTY BOARD CHAIRPERSON

Dated this 16th day of March, 2020



Ken Pabich
COUNTY ADMINISTRATOR

Sections 323.14(4)(a) & (b), Wisconsin Statutes:

- (a) *"If, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, the chief executive officer or acting chief executive officer of any local unit of government shall exercise by proclamation all of the powers conferred upon the governing body under par. (a) or s. 323.11 that appear necessary and expedient. The proclamation shall be subject to ratification, alteration, modification, or repeal by the governing body as soon as that body can meet, but the subsequent action taken by the governing body shall not affect the prior validity of the proclamation."*
- (b) *The emergency power of the governing body conferred under s. 323.11 includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency and includes the power to bar, restrict, or remove all unnecessary traffic, both vehicular and pedestrian, from the highways, notwithstanding any provision of chs. 341 to 349.*



DOOR COUNTY

RESOLUTION NO. 2020-20

IN MEMORIAM - JAN SIXEL

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Jan Sixel passed away on March 7, 2020; and

WHEREAS, Supervisor Sixel was first elected to the Door County Board of Supervisors and served from February 14 through April 15, 2002. He was then re-elected in April 2002, and served through April 2004; and

WHEREAS, Supervisor Sixel represented District 6, including the Town of Nasewaapee, Ward 3, and the Town of Sturgeon Bay, Wards 1 and 2; and

WHEREAS, Supervisor Sixel served on several committees, including Law Enforcement, Legislative Committee and Land Conservation Committee.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Supervisors, assembled in regular session this 31st day of March, 2020, extend our sincere sympathy to the family of Jan Sixel with this acknowledgement of his dedication to the citizens of the County of Door.

Daniel Austad

Daniel Austad

Helen Bacon

Helen Bacon

Bob Bultman

Bob Bultman

Vivian Chomeau

Vivian Chomeau

David Englebert

David Englebert

Ron Englebert

Ron Englebert

David Enigl

David Enigl

Kenneth Fisher

Kenneth Fisher

Joel Gunnlaugsson

Joel Gunnlaugsson

Randy Halstead

Randy Halstead

Alicia Helen Fisher

Alicia Helen Fisher

Leon Koch

Leon Koch

Susan Kohout

Susan Kohout

David Lienau

David Lienau

Megan Lundahl

John Menin

John Menin

Nissa Norton

Nissa Norton

Nancy Robillard

Nancy Robillard

Richard Vries

Richard Vries

Laura Viles Wotachek

Laura Viles Wotachek

Linda Wait

Linda Wait

CERTIFICATION:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020, by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County



DOOR COUNTY

ROLL CALL	Board Members	Aye	Nay	Exc.
AUSTAD				
BACON				
BULTMAN				
CHOMEAU				
D. ENGLEBERT				
R. ENGLEBERT				
ENIGL				
FISHER				
GUNNLAUGSON				
HALSTEAD				
HEIM PETER				
KOCH				
KOHOUT				
LIENAU				
LUNDAHL				
MEINAS				
MORTON				
ROBILLARD				
VIRLEE				
VILIES WOTACHEK				
WAIT				

BOARD ACTION
Vote Required: Majority / Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Austad
2nd Virlee

Yes: _____ No: _____ Exc: _____

Reviewed by: _____ Corp. Counsel

Reviewed by: _____ Administrator

FISCAL IMPACT: No Fiscal Impact.

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

Resolution No. 2020-21
INTERNATIONAL MIGRATORY BIRD DAY

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:
2 **WHEREAS**, Migratory birds are some of the most beautiful and easily
3 observed wildlife that share our communities, and

4 **WHEREAS**, Many citizens recognize and welcome migratory songbirds as
5 symbolic harbingers of spring, and

6 **WHEREAS**, These migrant species also play an important economic role in
7 our community, controlling insect pests and generating millions in recreational
8 dollars statewide, and

9 **WHEREAS**, migratory birds and their habitats are declining throughout the
10 Americas, facing a growing number of threats on their migration routes and in both
11 their summer and winter homes; and

12 **WHEREAS**, Public awareness and concern are crucial components of
13 migratory bird conservation; and

14 **WHEREAS**, Citizens enthusiastic about birds, informed about the threats
15 they face, and empowered to help address those threats can directly contribute to
16 maintaining healthy bird populations, and

17 **WHEREAS**, since 1993 International Migratory Bird Day (IMBD) has become
18 a primary vehicle for focusing public attention on the nearly 350 species that travel
19 between nesting habitats in our communities and throughout North America and
20 their wintering grounds in South and Central America, Mexico, the Caribbean, and
21 the southern U.S., and

22 **WHEREAS**, Hundreds of thousands of people will observe IMBD, gathering
23 in town squares, community centers, schools, parks, nature centers, and wildlife
24 refuges to learn about birds, take action to conserve them, and simply to have fun,
25 and

26 **WHEREAS**, While IMBD officially is held each year on the second Saturday
27 in May, its observance is not limited to a single day, and planners are encouraged
28 to schedule activities on the dates best suited to the presence of both migrants
29 and celebrants, and

30 **WHEREAS**, IMBD is not only a day to foster appreciation for wild birds and
31 to celebrate and support migratory bird conservation, but also a call to action,

32 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
33 Supervisors does hereby proclaim the second Saturday in May, as International
34 Migratory Bird Day in the County of Door.

35 **BE IT FURTHER RESOLVED**, That the County Board urges all citizens to
36 celebrate this observance and to support efforts to protect and conserve migratory
37 birds and their habitats in our community and the world at large.

38 **SUBMITTED BY: FACILITIES & PARKS COMMITTEE**

Dan Austad Dan Austad, Chairman
Helen Bacon Helen Bacon
Roy Englebert Roy Englebert
Ken Fisher Ken Fisher
Randy Halstead Randy Halstead
Susan Kohout Susan Kohout
Richard Virlee Richard Virlee



Resolution No. 2020-22

FAMILIES FIRST CORONAVIRUS RESPONSE ACT

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BACON	✓		
BULTMAN	✓		
CHOMEAU	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GUNNLAUGSON	✓		
HALSTEAD	✓		
HEIM PETER	✓		
KOCH	✓		
KOHOUT	✓		
LIENAU	✓		
LUNDAHL	✓		
MEINAS	✓		
NORTON	✓		
ROBILLARD	✓		
SCHEIBER			
VIRLEE	✓		
VILES WOTACHEK	✓		
Wait	✓		

BOARD ACTION

Vote Required - Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Fisher

2nd Kobant

Yes: 21 No: 0 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The variables involved prohibit the calculation of a definitive cost. Any additional funds that maybe needed to cover the 2020 payroll budget, pursuant to the adoption of this resolution, will come from the payroll contingency reserve; current balance is \$3,531,298.14. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:

2
3 **WHEREAS**, On March 18, 2020, the Federal Families First
4 Coronavirus Response Act (FFCRA) was signed into law; and

5
6 **WHEREAS**, The FFCRA includes the: 1) Emergency Family and
7 Medical Leave Expansion Act ("EFMLEA") and 2) Emergency Paid
8 Sick Leave Act ("EPSLA"); and

9
10 **WHEREAS**, The EFMLEA and EPSLA provisions of the FFCRA
11 will take effect on April 2, 2020 and expire no later than December 31,
12 2020; and

13
14 **WHEREAS**, This is a temporary policy, intended as a supplement
15 to Door County's existing FMLA and paid time off policy.

16
17 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
18 Board of Supervisors hereby adopts the attached "FFCRA, EFMLEA
19 and EPSLA Temporary Supplemental Policies"

20
21 **BE IT FURTHER RESOLVED**, That the Door County
22 Administrator and County Board Chairperson may revise the above
23 referenced policies if and to the extent facts and circumstances
24 warrant.

SUBMITTED BY:

[Signature]
Dave Lienau, Chairman
Door County Board of Supervisors

[Signature]
Ken Pabich
County Administrator

TEMPORARY SUPPLEMENTAL POLICIES

FFCRA - EFMLEA & EPSLA

I. Emergency Family and Medical Leave Expansion Act

A. Summary

1. County employees, who have been on the job for at least 30 days, have the right to take up to 12 weeks of job-protected leave for a "Public Health Emergency," which essentially means an inability to work due to the need to care for a son or daughter if their school has been closed or their child care provider is unavailable due to COVID-19.
2. The first 10 days of leave under this provision may be unpaid (although employees may substitute any available paid leave, such as earned PTO).
3. County cannot require the substitution of paid leave.
4. After the first 10 days, leave under this provision is to be paid at a rate of no less than 2/3rds of the employee's regular rate for hours normally scheduled to work – capped at \$200 per day and \$10,000 in the aggregate.
5. Benefits would continue for the leave period.
6. If an employee is a healthcare provider, an emergency responder (i.e., public safety employee), or E911 Dispatcher then the employee is excluded from the leave.
7. Generally, an employee taking leave must be returned to his/her position following leave.

B. County will adhere to the requirements of the FFCRA as such relates to EFMLEA.

II. Emergency Paid Sick Leave:

A. Summary

1. Full-time County employees have up to 80 hours of emergency paid sick leave; and two-weeks leave to part-time employees based on average hours worked.
2. Employees are eligible for this paid leave, regardless of how long they have been employed.
3. Eligibility:
 - a) the employee is subject to any federal, state, or local quarantine or isolation order related to COVID-19;
 - b) the employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
 - c) the employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis;
 - d) the employee is caring for an individual who is subject to a quarantine order or advised to self-quarantine;
 - e) the employee is caring for a son or daughter of such employee if the school or place of care of the son or daughter has been closed, or the child care provider of such son or daughter is unavailable, due to COVID-19 precautions; or

- f) the employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.
 - 4. Pay may be capped depending on the reasons for the leave. When leave is based on reasons a)-c) above, pay may be capped at \$511/day and \$5,110 in the aggregate. When leave is based on reasons d)-f) above, pay may be capped at \$200/day and \$2,000 in the aggregate.
 - 5. County cannot require the substitution of paid leave.
 - 6. If an employee is a healthcare provider or an emergency responder (i.e., public safety employee), or E911 Dispatcher then the employee is excluded from the leave.
 - B. County will adhere to the requirements of the FFCRA as such relates to EPSLA.
- III. Notice and Certification
- A. An employee seeking foreseeable leave must provide the County with notice of the leave as soon as is practicable.
 - B. County may not condition leave on any form of certification.
- IV. Posting:
- A. County must post the notices of this Act in a conspicuous place.
 - B. Model notices are to be provided by the Secretary of Labor.
- V. No Retaliation:
- A. Employers may not retaliate against, discharge, or discipline employees because the employee took leave under the EFMLEA or EPSLA.
- VI. Effective Date and Expiration
- A. This will become effective April 1, 2020 and remain in effect no later than December 31, 2020



Resolution No. 2020-23

TEMPORARY TELEWORKING DURING COVID-19 EMERGENCY

DOOR COUNTY

ROLL CALL	Board Members	Aye	Nay	Exc.
AUSTAD				
BACON				
BULTMAN				
CHOMEAU				
D. ENGLEBERT				
R. ENGLEBERT				
ENIGL				
FISHER				
GUNNLANDSSON				
HALSTEAD				
HEIM PETER				
KOCH				
KOHOUT				
LIENAU				
LURDAHL				
MEINAS				
MORTON				
ROBILLARD				
SCHULTZ				
WIRLEE				
VLES WOTACHEK				

Large Vote

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve

Adopted

1st: Vles Wotachek

2nd: Lurdahl

Yes

No

Exc.

Reviewed by:

[Signature] Corp. Counsel

Reviewed by:

[Signature] Administrator

FISCAL IMPACT: By adopting this resolution no additional County funds will be needed. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:

2
3 WHEREAS, In response to the ongoing COVID-19 outbreak,
4 resulting declarations of emergency, and Governor Evers' "Safer at
5 Home Order", Door County must think about what steps it might need
6 or want to take to manage the impact in the workplace, including
7 utilizing temporary telework arrangements; and

8
9 WHEREAS, Temporary telework is deemed a viable option for
10 particular (but not all) positions, based largely on whether the work
11 performed is suitable for telework on a temporary basis.

12
13 NOW, THEREFORE, BE IT RESOLVED, That the Door County
14 Board of Supervisors hereby approves temporary telework as an
15 option for particular (but not all) positions, based largely on whether
16 the work performed is suitable for telework on a temporary basis.

17
18 BE IT FURTHER RESOLVED, That the Door County Board of
19 Supervisors hereby adopts the attached "Temporary Teleworking
20 During COVID-19 Emergency Policy"

21
22 BE IT FURTHER RESOLVED, That the Door County
23 Administrator and County Board Chairperson may revise the above
24 referenced policy if and to the extent facts and circumstances warrant.
25

SUBMITTED BY:

[Signature]

Dave Lienau, Chairman
Door County Board of Supervisors

[Signature]

Ken Pabich
County Administrator

TEMPORARY COVID-19 TELEWORK POLICY

Short-term teleworking can be an appropriate option in extraordinary circumstances. Door County has decided to implement voluntary opportunities for temporary telework, due to the COVID-19 outbreak. The primary purpose is to minimize risk to the health and safety of its workforce and broader community, while continuing to provide certain County services.

Not all positions are suitable for telework. Whether temporary telework is a viable option for a particular position/employee depends largely on the work performed. Factors that support a finding that a position may be suitable for temporary telework include:

- ❖ work activities are portable and can be performed effectively outside the office, at least on a temporary basis;
- ❖ telework may not be suitable if an employee's job requires regular *in-person* contact with other employees, clients or the public, or regular access to materials that cannot be removed from the workplace;
- ❖ job tasks are quantifiable or primarily project oriented;
- ❖ internet access, technology and equipment needed (Door County' and/or the employee's) to perform the job remotely are available;
- ❖ safety and security of Door County's property can be assured; and
- ❖ Door County's Technology Services Department deems the arrangement to be satisfactory.

Decisions regarding a position/employee being telework-able and telework-ready will be made on a case-by-case basis at the department head's discretion and concurrence of the Human Resources Director.

Requirements of employees who telework include:

- ❖ A dedicated telework space that's separate from the rest of the activities done at home;
- ❖ employees must be available and accessible (by phone and e-mail) during scheduled work hours;
- ❖ employees are to keep their department head/designee timely apprised of disruptions to the telework arrangement (e.g., illness, family matters, or other personal obligations);
- ❖ non-exempt employees must refrain from working over eight hours in one day, or over 40 hours in one week without the prior approval of their department head/designee;
- ❖ take one 30-minute meal break and two 10-minute rest break each 8-hour work day;
- ❖ accurately record all time worked and paid time off;
- ❖ strict compliance with all confidentiality and security requirements (including HIPAA/protected health information);
- ❖ employee is to safeguard and protect, and is responsible for damage to, misuse of, or theft of, any County property in the employee's possession; and
- ❖ employee is to maintain a safe and ergonomically correct remote workspace.

Employees who telework must comply with the Door County Employee Handbook, Door County Administrative Manual, any other applicable laws, policies, regulations and rules.

Ongoing communication between teleworking employees and their department head/designee is required. This includes the department head/designee conveying:

- ❖ employee's work days and hours;
- ❖ expectations regarding employee's work output and productivity; and
- ❖ any reporting requirements.

It is the shared responsibility of employees and department heads / designees to work together to keep one another apprised of events, expectations, or information during the work day.

It is necessary for the department head/designee to adequately monitor an employee's temporary telework to ensure, among other things, that performance expectations (work output and productivity) are met. How such monitoring is accomplished (e.g., regular interaction by phone or email or other ???) is left to the department head's/designee's discretion. Focus is to be on work output and completion of objectives.

Request Process:

- ❖ An employee requesting a telework arrangement should complete, date and sign the attached *Temporary COVID-19 Telework Request Form*.
- ❖ The employee's department head/designee must timely review and act upon (approve as requested, modify and approve, or deny).
- ❖ Requests (approved or denied) must be timely sent to the Human Resources Department and will be filed in the employee's personnel file.

By requesting a telework arrangement, the employee acknowledges and agrees that:

- ❖ Door County will not be liable for damages to the employee's property resulting from participation in teleworking.
- ❖ Door County may seek reimbursement from employee for any damage to, misuse of, or theft of Door County property in employee's possession;
- ❖ Injuries sustained by the employee while at his or her teleworking work location and in conjunction with his or her regular work duties will normally be covered by Door County's workers' compensation policy. Employees are responsible for notifying the Human Resources Director/designee of any such injury as soon as is practicable.
- ❖ Employees will not meet with other employees, clients or the public, for purposes of conducting business with Door County, at the employee's teleworking location.
- ❖ The employee is solely liable for any injuries sustained by any third person (e.g., family member, guest, or visitor) at his or her teleworking location.

Just as employees are monitored while in the workplace, Door County will monitor employees while performing telework. This may include monitoring keystrokes or activity tracking.

Teleworking will last no longer than the duration of the COVID-19 outbreak as defined and communicated by Door County.

Door County reserves the right to modify or discontinue the telework arrangement immediately upon written notice at the County's sole discretion.



DOOR COUNTY

Resolution No. 2020-24

**FILLING VACANCIES ON THE COUNTY BOARD
IF APRIL 7, 2020 ELECTION IS POSTPONED**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT		X	
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GUNNLAUGSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOCHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEIMAS	X		
NORTON	X		
ROBBLARD	X		
ROBBLARD			
VIRLEE	X		
VLIES WOTACHEK	X		
Wait	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: _____ Adopted _____
 1st Fisher Defeated
 2nd Kochout
 Yes: 00 No: 1 Exc: 0

Reviewed by: _____, Corp. Counsel
 Reviewed by: _____, Administrator

FISCAL IMPACT:

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.
 Jill M. Lau
 County Clerk, Door County

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:
 2
 3 **WHEREAS**, the Spring 2020 election is scheduled to occur on April 7,
 4 2020; and
 5
 6 **WHEREAS**, due to the COVID-19 pandemic, related declarations of
 7 emergency, and recent state orders limiting operations, including State of
 8 Wisconsin DHS Emergency Order #12 – “Safer at Home”, there are concerns
 9 that the Spring 2020 election may be postponed; and
 10
 11 **WHEREAS**, pursuant to Sec. 59.10, Wis. Stats. a county board
 12 supervisor’s term is 2 years with newly elected supervisor’s terms starting on
 13 the 3rd Tuesday in April following the election; and
 14
 15 **WHEREAS**, if the Spring 2020 election is postponed, the county board
 16 supervisor offices will be vacant starting the 3rd Tuesday in April (April 21,
 17 2020) unless the vacancies are filled; and
 18
 19 **WHEREAS**, Door County has enacted an ordinance to act under Sec.
 20 59.10(1), Wis. Stats. as a self-organized county; and
 21
 22 **WHEREAS**, Sec. 59.10(1)(d), Wis. Stats. authorizes a self-organized
 23 county’s board of supervisors to determine the procedure for filling of
 24 vacancies; and
 25
 26 **WHEREAS**, The action contemplated here is allowable, and falls within the
 27 duties and powers of a county during an emergency, under Sec. 323.14, Wis.
 28 Stats.
 29
 30 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of
 31 Supervisors that *if* the Spring 2020 election is postponed beyond April 20,
 32 2020, *then* each current incumbent seeking reelection to the county board of
 33 supervisors is hereby appointed to serve a temporary, interim term beginning
 34 April 21, 2020 and continuing only until the election is held and supervisors are
 35 elected for a full term and take office.
 36
 37 **BE IT FURTHER RESOLVED**, that *if* the Spring 2020 election is postponed
 38 beyond April 20, 2020, *then* the Sec. 59.11, Wis. Stats. organizational meeting
 39 is adjourned until a date and time to be determined by the County Clerk and
 40 County Board Chairperson pursuant to the law.
 41
 42 **BE IT FURTHER RESOLVED**, That the current chairperson, vice-
 43 chairperson, committee, commission, and board assignments (whether
 44 appointed or elected) will continue.
 45

SUBMITTED BY:


 Dave Lienau, Chairman
 Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-25

APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE FACILITIES AND PARKS DEPARTMENT – MEMORIAL BENCHES

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VLES WOTACHEK	X		
WATT	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted:

1st: Austad Deleted:

2nd: Fisher

Yes: 21 No: 0 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County
2 Board to accept donations, gifts, or grants of money for any public
3 governmental purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations
6 to the County of Door" requires approval of the Door County Board of
7 Supervisors, for acceptance of all donations, gifts, and grants whether
8 in the form of money, or personal or real property; and

9
10 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or
11 Grants', authorized an oversight committee to accept donations, gifts
12 or grants; requires County Board be provided notice of any donation,
13 gift or grant in excess of \$1,000 prior to acceptance; and requires that
14 an itemized report of all donations, gifts or grants shall be submitted to
15 the county board on an annual basis; and

16
17 **WHEREAS**, Mary M. Bauhs has made a \$1,500.00 donation for a
18 memorial bench and Karen Ash has made a \$1,285.00 donation for a
19 memorial bench and tree to Door County Facilities and Parks
20 Department to be used toward the purchase and installment of real
21 property at Frank E. Murphy County Park and John Miles County Park;
22 and

23
24 **WHEREAS**, The Facilities & Parks Committee has voted to accept
25 the aforesaid donation.

26
27 **NOW THEREFORE, BE IT RESOLVED**, That the Door County
28 Board of Supervisors does hereby approve the acceptance of the
29 donation valued at \$2,785.00 for purposes of benefit to Frank E.
30 Murphy Park and John Miles County Park.

31
32 **BE IT FURTHER RESOLVED**, That the aforesaid grant and
33 donation shall be administered by the Door County Facilities and Parks
34 Department, subject to oversight by the Facilities and Parks
35 Committee

SUBMITTED BY: FACILITIES & PARKS COMMITTEE

[Signature] Dan Austad, Chairperson [Signature] Richard Virlee

[Signature] Randy Halstead [Signature] Helen Bacon

[Signature] Susan Kohout [Signature] Ken Fisher

[Signature] Roy Englebert



Resolution No. 2020-26

APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE FACILITIES AND PARKS DEPARTMENT – ENCLOSED TRAILER

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BACON	✓		
BULTMAN	✓		
CHOMEAU	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GUNNLAUGSSON	✓		
HALSTEAD	✓		
HEIM PETER	✓		
KOCH	✓		
KOHOUT	✓		
LIENAU	✓		
LUNDAHL	✓		
NEINAS	✓		
NORTON	✓		
ROBILLARD	✓		
VIRLEE	✓		
VILES WOTACHEK	✓		
WAIT	✓		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st: Dan Austad Defeated:

2nd: Randy Halstead

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; any additional funds will come from Facilities & Parks Department 2020 operating budget. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County
2 Board to accept donations, gifts, or grants of money for any public
3 governmental purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations
6 to the County of Door" requires approval of the Door County Board of
7 Supervisors, for acceptance of all donations, gifts, and grants whether
8 in the form of money, or personal or real property; and

9
10 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or
11 Grants', authorized an oversight committee to accept donations, gifts
12 or grants; requires County Board be provided notice of any donation,
13 gift or grant in excess of \$1,000 prior to acceptance; and requires that
14 an itemized report of all donations, gifts or grants shall be submitted to
15 the county board on an annual basis; and

16
17 **WHEREAS**, The Friends of the Parks LLC. has made a \$2,400
18 donation to the Door County Facilities and Parks Department to be
19 used toward the purchase of an enclosed trailer to be used primarily
20 in conjunction with Cave tour logistics at Frank E. Murphy County Park,
21 secondarily for Facility and Park operations; and

22
23 **WHEREAS**, The Facilities & Parks Committee has voted to accept
24 the aforesaid donation.

25
26 **NOW THEREFORE, BE IT RESOLVED**, That the Door County
27 Board of Supervisors does hereby approve the acceptance of the
28 donation valued at \$2,400 to benefit Facility and Park operations.

29
30 **BE IT FURTHER RESOLVED**, That the aforesaid grant and
31 donation shall be administered by the Door County Facilities and Parks
32 Department, subject to oversight by the Facilities and Parks
33 Committee

SUBMITTED BY: FACILITIES & PARKS COMMITTEE

[Signature] Dan Austad, Chairperson [Signature] Richard Virlee

[Signature] Randy Halstead [Signature] Helen Bacon

[Signature] Susan Kohout [Signature] Ken Fisher

[Signature] Roy Englebert



DOOR COUNTY

Resolution No. 2020-27

**APPROVAL OF FAA ANTENNA & EQUIPMENT SPACE LEASE
DOOR COUNTY CHERRYLAND AIRPORT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KCHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VILIES WOTACHEK	X		
WAIT	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 1st: Neinas Defeated:
 2nd: Fisher
 Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature], Corp. Counsel
 Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact would be the certainty of revenues for a given period of time. Lease revenues to be recorded in the year of service. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in
 2 pertinent part, that "...no Committee of the County Board shall enter
 3 into any contract for a period in excess of three (3) years without prior
 4 approval of the County Board..."; and

5
 6 **WHEREAS**, The FAA has proffered a FAA Antenna and
 7 Equipment Lease ("Lease"), which is incorporated herein by
 8 reference; and

9
 10 **WHEREAS**, This Lease succeeds an existing lease, that was
 11 entered into on October 26, 1999, and expires September 30, 2020;
 12 and

13
 14 **WHEREAS**, The Highway and Airport Committee approved the
 15 Lease at its March 9, 2020 meeting.

16
 17 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 18 Board of Supervisors hereby approves the FAA Antenna and
 19 Equipment Space Lease.

20
 21 **BE IT FURTHER RESOLVED**, That the Airport Manager,
 22 subject to the oversight of the Highway and Airport Committee, shall
 23 be responsible for administration of the Lease.

SUBMITTED BY: HIGHWAY COMMITTEE

[Signature] John Neinas, Chairman
[Signature] Roy Englebert
[Signature] Randy Halstead
[Signature] Ken Fisher



DOOR COUNTY

Resolution No. 2020-28

**COUNTY SNOWMOBILE TRAIL AID,
2020-21 SNOW SEASON**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL	Board Members	Aye	Nay	Exc.
AUSTAD				
BACON				
BULTMAN				
CHOMEAU				
D. ENGLEBERT				
R. ENGLEBERT				
ENIGL				
FISHER				
GUNNLAUGSSON				
HALSTEAD				
HEIM PETER				
KOCH				
KOHOUT				
LEBNAU				
LUNDAHL				
NEJNAS				
NORTON				
ROBILLARD				
VIRLEE				
VLIES WOTACHEK				
WAIT				

Vote Not

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st: Austad

2nd: Virlee

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: Snowmobile trail grant funds are utilized up to the amount of the grant received. There should be no fiscal impact. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Door County is interested in the development and
2 maintenance of snowmobile trails and related facilities for public
3 snowmobile purposes; and

4
5 **WHEREAS**, Aid to counties for snowmobile purposes is available
6 under Section 23.09(26), Wisconsin Statutes.

7
8 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
9 Board of Supervisors does hereby approve the application for
10 funds under Section 23.09(26), Wisconsin Statutes, for aid to
11 counties for snowmobile purposes.

12
13 **BE IT FURTHER RESOLVED**, That the Door County Facilities
14 and Parks Director or their designee, subject to the oversight of the
15 Door County Facilities and Parks Committee, is hereby authorized to
16 act on behalf of Door County and; a) apply (to the State of Wisconsin,
17 Department of Natural Resources and/or any other source) for aid
18 under Section 23.09(26), Wisconsin Statutes; b) negotiate; c) execute
19 documents; and take all actions necessary to receive the aid and
20 undertake and complete funded projects.

SUBMITTED BY: FACILITIES & PARKS COMMITTEE

Dan Austad Dan Austad, Chairperson

Richard Virlee Richard Virlee

Randy Halstead Randy Halstead

Helen Bacon Helen Bacon

Susan Kohout Susan Kohout

Ken Fisher Ken Fisher

Roy Englebert Roy Englebert



DOOR COUNTY

Resolution No. 2020 29

APPROVAL OF MULTI-DISCHARGER PHOSPHORUS VARIANCE GRANT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTED	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
ROBILLARD			
VIRLEE	X		
VILES WOTACHEK	X		
WAIT	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st: Fisher Defeated:

2nd: Halsted

Yes: 27 No: 0 Exc: 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The Grant funds will be used for the specified purpose per lines 18-19; no additional County funds are required. STW

Certification:

I, Jill M. Liu, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Liu
County Clerk, Door County

1 WHEREAS, Section 59.52(19) Wis. Stats. empowers the County Board to accept donations,
2 gifts, or grants of money for any public governmental purpose within the powers of the County;
3 and

4 WHEREAS, Resolution 75-84 entitled 'Gifts, Grants & Donations to the County of Door'
5 requires approval of the Door County Board of Supervisors, for acceptance of all donations, gifts,
6 and grants whether in the form of money, or personal or real property; and

7 WHEREAS, Rule of Order # 38, entitled 'Donations, Gifts or Grants', authorizes an oversight
8 committee to accept donations, gifts or grants; requires County Board be provided notice of any
9 donation, gift or grant in excess of \$1,000 prior to acceptance; and requires that an itemized
10 report of all donations, gifts or grants be submitted to the County Board on an annual basis; and

11 WHEREAS, Section 283.16 Wis. Stats. provides a statewide variance method for waste
12 water treatment plants to comply with phosphorus permit limits by providing funds to
13 County Conservation Departments within the same watershed to reduce phosphorus; and

14 WHEREAS, Funds from this program must be used by the County to bring farmers and other
15 agricultural sources into compliance with NR 151 agricultural performance standards; and

16 WHEREAS, Door County falls within the same hydraulic unit code (HUC) as the Village of
17 Casco Wastewater Treatment Plant which makes Door County eligible for these funds; and

18 WHEREAS, Door County Soil & Water Conservation Department has applied for and has
19 been awarded \$4,505.32 from the Village of Casco; and

20 WHEREAS, The Land Conservation Committee (LCC) has voted to accept the aforesaid
21 grant.

22 NOW THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does
23 hereby accept the Multi-Discharger Phosphorus Variance Funds from the Village of Casco in the
24 amount of \$4,505.32 for the above stated purpose.

25 BE IT FURTHER RESOLVED, That the aforesaid grant shall be administered by the Soil &
26 Water Conservation Department subject to oversight by the Land Conservation Committee.

SUBMITTED BY: LAND CONSERVATION COMMITTEE

[Signature] Ken Fisher, Chair

[Signature] John Neinas

[Signature] Dan Austad

[Signature] Richard Virlee

[Signature] Vinni Chomeau

[Signature] Mike Vandenhousten

[Signature] Randy Halsted

Randy Halsted



DOOR COUNTY

Resolution No. 2020-30

APPROVAL OF DONATION FOR PROHIBITED INVASIVE SPECIES MANAGEMENT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BACOM	✓		
BULTMAN	✓		
CHOMEAU	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GUNNLAUGSSON	✓		
HALSTEAD	✓		
HEIM PETER	✓		
KOCH	✓		
KOHOUT	✓		
LIENAU	✓		
LUNDAHL	✓		
NEINAS	✓		
NORTON	✓		
ROBILLARD	✓		
WIRLEE	✓		
WUES WOTACHEK	✓		
WAIT	✓		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 1st: Fisher Defeated
 2nd: Halstead

Yes: 21 No: 0 Exc: 0

Reviewed by: _____, Corp. Counsel
 Reviewed by: _____, Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board to accept
 2 donations, gifts, or grants of money for any public governmental purpose within the
 3 powers of the County; and

4
 5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the County
 6 of Door" requires approval of the Door County Board of Supervisors, for acceptance
 7 of all donations, gifts, and grants whether in the form of money, or personal or real
 8 property; and

9
 10 **WHEREAS**, Rule of Order # 38, entitled 'Donations, Gifts or Grants', authorized
 11 an oversight committee to accept donations, gifts or grants; requires County Board
 12 be provided notice of any donation, gift or grant in excess of \$1,000 prior to
 13 acceptance; and requires that an itemized report of all donations, gifts or grants shall
 14 be submitted to the county board on an annual basis; and

15
 16 **WHEREAS**, The Soil and Water Conservation Department (SWCD) has received
 17 a donation from the Wisconsin Department of Natural Resources (WDNR) Prohibited
 18 and Early Detection Invasive Plant (PEDIP) funding in the amount of \$3,500. The
 19 purpose of said donation is to provide funding for equipment, monitoring, control and
 20 other necessary expenses incurred for the successful management of the county
 21 prohibited invasive species Black swallow-wort (*Vincetoxicum nigrum*) & Chocolate
 22 vine (*Akebia quinata*); and

23
 24 **WHEREAS**, No new budget funds are being requested. No match monies are
 25 required; and

26
 27 **WHEREAS**, The Land Conservation Committee has voted to accept the aforesaid
 28 donation.

29
 30 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
 31 Supervisors does hereby accept the WDNR PEDIP funding \$3,500.

32
 33 **BE IT FURTHER RESOLVED**, That the aforesaid donation shall be administered
 34 by the SWCD as fiscal manager subject to oversight by the Land Conservation
 35 Committee.

**SUBMITTED BY:
 LAND CONSERVATION COMMITTEE**

Ken Fisher, Chair

John Neinas

Dan Austad

Richard Virlee

Vinni Chomeau

Mike Vandenhouten

Randy Halstead



DOOR COUNTY

**Resolution No. 2020-31
PROPERTY TAXES – 56 N 4TH AVE
TRANSFER OF NON-BUDGETED FUNDS**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL	Aye	May	Exc.
Board Members			
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
IL ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LIEFNAU	X		
LUNDAHL	X		
NETNAS	X		
NORTON	X		
ROBILLARD	X		
VIIRLEE	X		
VILIES WOTACHEK	X		
WAIT	X		

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve: Adopted

1st D. Englebert Defeated:

2nd Enigl

Yes: 11 No: 0 Exc: 0

Reviewed by:

[Signature] Corp. Counsel

Reviewed by:

[Signature] Administrator

FISCAL IMPACT: The fiscal impact is a decrease of \$18,004 to the unassigned fund balance which leaves a balance of \$14,694,286.24. STW

Certification:

I, Jim Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

[Signature]
JIM LAU
County Clerk, Door County

1 **WHEREAS**, In accordance with Section 65.90(5)(a) Wisconsin
2 Statutes and Rules of Order #19 the amounts of the various
3 appropriations and the purposes for such appropriations stated in a
4 budget may not be changed unless authorized by a vote of two-thirds
5 of the entire membership of the County Board of Supervisors; and

6 **WHEREAS**, The County of Door purchased the 56 N 4th Avenue
7 Building on March 14, 2019; and

8 **WHEREAS**, The funding for this purchase came from the
9 Unassigned Fund Balance; and

10 **WHEREAS**, The County of Door is responsible for paying the
11 2019 Real Estate Property Tax Bill in the amount of \$18,004; and

12 **WHEREAS**, The Finance Committee is recommending that the
13 \$18,004 be transferred from Unassigned Fund Balance 100.33101
14 to Younkers Bldg. Land Acquisition Expense Account
15 100.06.1161.69908.6524 for the purpose of funding the 2019 Real
16 Estate Property Tax Bill.

17 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
18 Board of Supervisors does hereby approve the transfer of \$18,004
19 from the Unassigned Fund Balance 100.33101 to Younkers Bldg.
20 Land Acquisition Expense Account 100.06.1161.69908.6524 for
21 payment of the 2019 Real Estate Property Tax Bill.

SUBMITTED BY: FINANCE COMMITTEE

[Signature]
David Englebert, Chair

[Signature]
Nancy Robillard

[Signature]
David Enigl

[Signature]
Richard Virlee

[Signature]
Susan Kohout

[Signature]
Laura Vilies Wotachek

[Signature]
Alexis Heim Peter



DOOR COUNTY

**Resolution No. 2020-32
COUNTY ROADS & BRIDGES FUND
TRANSFER OF NON-BUDGETED FUNDS**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Ayo	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL			
FISHER	X		
GJURNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOUT	X		
LITENAU	X		
LUNDHAL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
VRILEE	X		
VLIES WOTACHEK	X		
WAT	X		

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted

1st D. Englebert Deleted

2nd Kohout

Yes: 21 No: 0 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

[Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of \$323,138 to the County Roads & Bridges Reserve Account which leaves a balance of \$679,490 in this account. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, In accordance with Section 65.90(5)(a) Wisconsin
2 Statutes and Rules of Order #19 the amounts of the various appropriations
3 and the purposes for such appropriations stated in a budget may not be
4 changed unless authorized by a vote of two-thirds of the entire membership
5 of the County Board of Supervisors; and
6

7 **WHEREAS**, The Door County Highway Department's expenditures
8 (\$956,282) for snow maintenance exceeded the amount budgeted
9 (\$608,400, Fund 205, County Roads and Bridges) in 2019 by \$347,882;
10 and
11

12 **WHEREAS**, This deficit is offset by surpluses totaling \$24,744 (i.e.,
13 \$8,971 in Fund 205, County Routine Maintenance Expense Account,
14 \$15,108 in the County Bridge Aid Expense Account, \$29 in the State Aid
15 Transportation Revenue, and of \$636 in Interest Revenue; and
16

17 **WHEREAS**, The Highway Department, Fund 701 receives
18 reimbursement for work performed on County Roads from Fund 205,
19 County Roads and Bridges; and
20

21 **WHEREAS**, The Finance Committee is recommending that the
22 remaining deficit be offset by a transfer of \$323,138 from the County Roads
23 and Bridges Reserve Account 205.33104 to County Roads and Bridges
24 Account 205.42.49201.
25

26 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
27 of Supervisors does hereby approve the transfer of \$323,138 from the
28 County Roads and Bridges Reserve Account 205.33104 to County Roads
29 and Bridges Account 205.42.49201 to cover the funding deficit described above.
30
31

SUBMITTED BY: FINANCE COMMITTEE

David Englebert Nancy Robillard
David Englebert, Chair Nancy Robillard

David Enigl Richard Virlee
David Enigl Richard Virlee

Susan Kohout Laura Vlies Wotachek
Susan Kohout Laura Vlies Wotachek

Alexis Heim Peter
Alexis Heim Peter



DOOR COUNTY

Resolution No. 2020-33

APPROVE CONTRACT FOR EMAIL ARCHIVAL SOLUTION AND RELATED TRANSFER OF NON-BUDGETED FUNDS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GUNLAUGSSON	X		
HALSTEAD	X		
HEIM PETER	X		
KOCH	X		
KOHOOT	X		
LLENAU	X		
LUNDAHL	X		
NEMAS	X		
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VIJES WOTACHEK	X		
WALT	X		

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve Adopted

1st David Englebert Deliberated

2nd Enigl

Yes: 21 No: ___ Exc: ___

Reviewed by:

[Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of \$11,509.68 from Contingency Expense Account; current balance is \$408,289.29 and decrease of \$23,416.67 from Unassigned Fund Bal; current balance is \$14,670,869.57. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in pertinent part, that
2 "...no Committee of the County Board shall enter into any contract for a period in
3 excess of three (3) years without prior approval of the County Board..."; and

4 **WHEREAS**, In accordance with Section 65.90(5)(a) Wisconsin Statutes and
5 Rules of Order #19 the amounts of the various appropriations and the purposes
6 for such appropriations stated in a budget may not be changed unless authorized
7 by a vote of two-thirds of the entire membership of the County Board of
8 Supervisors; and

9 **WHEREAS**, County must comply with record retention and disposition
10 mandates, with 7-years being the default retention period; and

11 **WHEREAS**, County's existing archive retention product is no longer viable,
12 and it is necessary to retain another service provider, and no funds were
13 appropriated in the 2020 budget for this purpose; and

14 **WHEREAS**, Technology Services Department Staff researched archival
15 solutions and the Technology Services Director is recommending entering into a
16 7-year contract with Barracuda Message Archiver at a cost of \$32,509.68; and

17 **WHEREAS**, The Technology Services Committee and Finance Committee
18 have each considered the matter and accepted and approved the
19 recommendations of the Technology Services Department, and recommends
20 transfer of \$11,509.68 from the Contingency Expense account 100.06.1161.59103
21 and \$23,416.67, from the Unassigned Fund Balance Reserve 100.33101 to the
22 Capital Outlay Technology Services Expense account 100.13.1106.69901.00013.

23 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
24 Supervisors does hereby approve entering into a 7-year contract with Barracuda
25 Message Archiver, at a cost of \$32,509.68.

26 **BE IT FURTHER RESOLVED**, That the County Board authorizes transfer of
27 \$11,509.68 from the Contingency Expense account 100.06.1161.59103 and
28 \$23,416.67, from the Unassigned Fund Balance Reserve 100.33101 to the Capital
29 Outlay Technology Services Expense account 100.13.1106.69901.00013.

30 **BE IT FURTHER RESOLVED**, That the Technology Services Director,
31 subject to the oversight of the Technology Services Committee, shall administer
32 the contract.

SUBMITTED BY: FINANCE COMMITTEE

[Signature]
David Englebert, Chairman

[Signature]
Susan Kohout

[Signature]
David Enigl

[Signature]
Alexis Heim Peter

[Signature]
Nancy Robillard

[Signature]
Richard Virlee

[Signature]
Laura Viies Wotachek



DOOR COUNTY

**Resolution No. 2020-34
APPROVAL OF AGREEMENT TO AMEND COUNTY
ADMINISTRATOR CONTRACT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON		X	
BULTMAN		X	
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL		X	
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD		X	
HEIM PETER	X		
KOCH		X	
KOHOUT		X	
LIENAU	X		
LUNDHL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VILES WOTACHEK	X		
WAIT		X	

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve: Adopted

1st: Lienau Devised

2nd: Fisher

Yes: 13 No: 8 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: 2020 Fiscal impact would be approximately \$5,800 and would be covered from the Payroll Contingency Account.

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

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WHEREAS, Ken Pabich was appointed Door County Administrator by the Door County Board of Supervisor's adoption of Resolution No. 2015-50 on June 23, 2015; and

WHEREAS, Door County and Administrator Pabich entered into a *County Administrator Contract* on June 23, 2015 (attached hereto as Addendum A and incorporated herein by reference); and

WHEREAS, The *County Administrator Contract* was amended, by the Door County Board of Supervisor's adoption of Resolution No. 2018-55 (attached hereto as Addendum B and incorporated herein by reference); and

WHEREAS, The Administrative Committee has considered and is recommending approval of a *Second Amendment to County Administrator Contract* (attached hereto as Addendum C and incorporated herein by reference).

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby approve the *Second Amendment to County Administrator Contract*.

BE IT FURTHER RESOLVED, That the *Second Amendment to County Administrator Contract* shall be effective upon adoption of this resolution.

BE IT FURTHER RESOLVED, That the Administrative Committee is vested with the authority and charged with the responsibility to administer the *Second Amendment to County Administrator Contract*.

SUBMITTED BY: ADMINISTRATIVE COMMITTEE

[Signature]
David Lienau, Chairman

[Signature]
Ken Fisher

[Signature]
Dan Austad

[Signature]
Susan Kohout

[Signature]
John Neinas

[Signature]
Nancy Robillard

Joel Gunnlaugsson

COUNTY ADMINISTRATOR CONTRACT

This contract is entered into this 23rd day of June, 2015, by and between the County of Door (hereafter "County") and Kenneth P. Pabich, the prospective Door County Administrator, (hereafter "Administrator"). In consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, County and Administrator agree as follows:

I. DURATION

- A. This contract will be effective upon the Door County Board of Supervisors' (hereafter "County Board") adoption of a resolution approving both this contract and Administrator's appointment to the position and will continue in full force and effect until August 3, 2018. Thereafter, this contract will renew on an annual basis.
- B. This agreement may be terminated by County or Administrator as provided for herein.

II. APPOINTMENT, DUTIES & POWERS.

- A. County will appoint Kenneth P. Pabich as County Administrator, effective August 3, 2015.
- B. The duties and powers of County Administrator are set forth in Wisconsin law, including Section 59.18, Wisconsin Statutes, together with the codes, policies, regulations and rules of County, which are now existing or which may be hereinafter adopted or enacted by County, and other such legally permissible and proper duties and functions as County Board by itself or through its Administrative Committee shall from time to time assign.
- C. The written county administrator position description, as it currently exists or is subsequently revised by County, is incorporated herein by reference as if set forth in full. A copy of the written county administrator position description, as it currently exists or is subsequently revised by County, will be provided to Administrator by County's Human Resources Director. Said position description is not intended to cover every kind of work assignment Administrator may have, but rather, is only demonstrative of those work assignments which are predominant and recurring.

III. PERFORMANCE

- A. Administrator will perform the duties and exercise the powers of the position with the degree of competence, diligence, professionalism, skill and tact normally employed by an individual performing the same or similar services.
- B. Administrator will devote the time necessary to properly perform the duties and exercise the powers of the position.
- C. Administrator shall not engage in outside employment without the prior written approval of the Administrative Committee. Otherwise, Administrator may engage in any pursuit that does not interfere with the proper discharge of the duties and exercise of the powers of the position.
- D. Administrator will participate in local, regional, state, and national professional organizations (e.g., Wisconsin County Executives and Administrators Association, Wisconsin City/County Management Association, International City / County Management Association, Wisconsin Counties Association, and National Association of Counties); attend related conferences, meetings, and seminars; *and* participate in other activities for the purpose of professional development. County encourages such participation and will pay the cost for Administrator's membership and attendance, subject to the Administration Committee's review and approval as part of the annual budget process.

IV. COMPENSATION AND BENEFITS

- A. The annual salary of Administrator will be \$ 108,000. County will pay Administrator, for the balance of 2015, a pro-rated salary of \$45,274.24. Administrator's pay for December 20 through December 31, 2015 will be paid on January 6, 2016 as part of the payroll ending January 2, 2016.
- B. Annual salary increases, beginning in 2016, will be commensurate with that of the non-represented employees, and based upon an overall "satisfactory" performance evaluation by the Administrative Committee per section V. below. For purposes of the County Compensation Plan and any across the board wage increase (which is typically applied at the beginning of the calendar year) and any increase based on the performance evaluation

(which is typically applied at the employee's anniversary date), Administrator will be considered and treated the same as any other above the mid-point and non-represented employee.

- C. Administrator is entitled to all benefits provided to department heads as set forth in County's Employee Handbook and Administrative Manual. Also:
1. Administrator shall receive ten (10) days paid-time-off ("PTO") immediately, and will be credited with five (5) years of service for PTO accrual purposes.
 2. Administrator will be reimbursed up to \$4,000 for moving expenses actually incurred and documented.
 3. Administrator shall inform the County Board Chairperson in advance of intended absences of more than three (3) work days.
- D. Administrator's salary or benefits shall not be reduced during the term of this agreement.

V. PERFORMANCE EVALUATION

- A. The Administrative Committee will review and evaluate Administrator's performance at least once annually prior to each anniversary renewal date hereof. This performance evaluation will be consistent with the evaluation recently approved by the Administrative Committee for use in developing the performance evaluation for the County Administrator, and having been provided to Administrator prior to the execution of this agreement.
- B. The performance evaluation shall be in writing, and Administrator shall be provided with an adequate opportunity to discuss the evaluation with the Administrative Committee.
- C. As part of the written performance evaluation, the Administrative Committee and Administrator will endeavor to agree on goals and objectives for the upcoming year.

VI. REMOVAL / RESIGNATION / TERMINATION BY MUTUAL CONSENT

- A. Administrator serves at the will of County Board, and may be removed at any time that Administrator's conduct of the county administration becomes, in the sole judgment of County Board, unsatisfactory. The action of County Board in removing Administrator

shall be final. Nothing in this contract will limit, prevent or otherwise interfere with the right of County Board to remove Administrator.

- B. Administrator may resign at any time. Nothing in this contract will limit, prevent or otherwise interfere with the right of Administrator to resign.
- C. Upon mutual written agreement by County and Administrator, this contract and employment of Administrator may be terminated without penalty or prejudice against either County or Administrator. In this event, the County shall pay Administrator all remuneration earned and benefits accrued but unpaid during the period of employment immediately prior to such termination.

VII. SEVERANCE PAY

- A. In the event Administrator is removed by County Board under section VI , A. above, County agrees to pay Administrator a one-time lump sum cash payment equal to one-fourth (1/4th) of his current annual salary, accrued PTO up to the annual maximum accrual limit and extend paid health insurance coverage to Administrator and existing beneficiaries for three (3) months following removal.
- B. The severance payment and extension of health insurance coverage set forth in paragraph A. above shall constitute a full settlement payment to Administrator. County's obligation to pay the settlement amount and extend health insurance coverage to Administrator is conditioned upon Administrator executing and delivering to County a complete, final and full release of any and all claims that Administrator may claim he has against County, including but not limited to any claims of wrongful discharge, discrimination or other employment related claims. The release shall be in a form and shall contain such terms as shall be required by County's attorney. Administrator shall not be required to release any pending Worker's Compensation claim nor shall Administrator be required to release any claim that Administrator may have as to entitlement for unemployment compensation benefits or any COBRA health insurance extension coverage arising out of Administrator's removal.
- C. In the event that Administrator is removed for cause, defined as willful neglect of duty or misconduct (malfeasance or misfeasance) in office, then County shall have no obligation

to make the severance payment or extend paid health insurance coverage to Administrator under paragraph A. above or otherwise.

VIII. INABILITY TO PERFORM

- A. If Administrator is unable to perform the duties and exercise the powers of the position for a period of twelve (12) successive weeks beyond any accrued paid leave, *or* for ninety (90) working days over a one hundred twenty (120) working day period, County Board may remove Administrator, subject to the severance requirements of section VII. A. above.
- B. Paragraph A. above does not apply where specific privileges or rights are afforded under the state or federal Family and Medical Leave Acts or other applicable laws, regulations or rules.

IX. INDEMNIFICATION

- A. County recognizes its indemnification obligations under Section 895.46, Wisconsin Statutes.
- B. In the event Administrator is sued for acts committed within the scope of his employment as Administrator, Administrator will be entitled to all the protections afforded by Section 895.46, Wisconsin Statutes.

X. NOTICES.

Any notices required or permitted under this contract shall be in writing and delivered or mailed by certified mail as follows (unless notified in writing of a new address by either party):

County:	Corporation Counsel Door County Government Center 421 Nebraska Street, Sturgeon Bay, WI 54235
Administrator:	Kenneth P. Pabich Door County Government Center, 421 Nebraska Street, Sturgeon Bay, WI 54235

X. MISCELLANEOUS

- A. The provisions of this contract shall be interpreted, when possible, to sustain their legality and enforceability as a whole. In the event any provision of this contract shall be held illegal, invalid or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provision of this contract shall be in any way affected thereby.
- B. No modification, addition, deletion, revision, alteration or other change to this contract shall be effective unless and until such is reduced to writing and executed by County and Administrator.
- C. This contract and the rights and obligations of County and Administrator under this contract shall be interpreted according to the laws of the State of Wisconsin
- D. Venue, as to any dispute arising under or in connection with this contract, shall exclusively be in the Circuit Court, County of Door, State of Wisconsin or, if federal jurisdiction exists, the United States District Court-Eastern District of Wisconsin
- E. This contract shall be binding upon and shall inure to the benefit of County and Administrator and upon their respective beneficiaries, heirs and successors.
- F. This contract shall not be subject to the rule of construing ambiguities against the drafter, as this contract is the product of negotiation.
- G. It is understood and agreed that this contract constitutes the entire agreement between the parties with respect to the subject matter hereof.
- H. County and Administrator each represents and warrants that it / he has carefully reviewed, fully understands, and agrees to be bound by this contract. Each party signing this agreement warrants full authorization to enter into the terms hereof.

Dated this __, day of June, 2015.

Dated this __, day of June, 2015.

Daniel Austad, County Board Chairperson

Kenneth P. Pabich, County Administrator

AGREEMENT TO AMEND COUNTY ADMINISTRATOR CONTRACT

This *Agreement*, by and between the County of Door (hereafter "County") and Kenneth P. Pabich (hereafter "Administrator") is effective August 3, 2018.

County and Administrator previously entered into a *County Administrator Contract* (attached hereto as *Appendix A*, and incorporated herein by reference). The Administrator's appointment and the *County Administrator Contract* were approved by the Door County Board of Supervisor's adoption of Resolution 2015-50 on June 23, 2015.

The *County Administrator Contract* (hereafter "*Contract*") is hereby amended as follows:

- ❖ Paragraph I. A. of the *Contract* is amended to read as follows:
 - A. This *Contract* will be effective upon the Door County Board of Supervisors' (hereafter "County Board") adoption of a resolution approving this *Agreement and* will continue in full force and effect until December 31, 2022. Thereafter, this contract will continue from year-to-year unless terminated or extended.

- ❖ Paragraph IV. A. of the *Contract* is amended to read as follows:
 - A. The salary of the Administrator, subject to all other provisions of this agreement, will be:
 1. August 3, 2018 - through August 2, 2019 ... \$120,911.23;
 2. August 3, 2019 - through August 2, 2020 ... \$126,956.79
 3. August 3, 2020 - through August 2, 2021 ... \$129,495.93
 4. August 3, 2021 - through August 2, 2022 ... \$132,085.85
 5. August 3, 2022 - through December 31, 2023 ... \$134,727.57.

The foregoing is subject to County's payroll practices applicable to salaried personnel.

- ❖ Paragraph IV. B. is amended to read as follows:
 - B. Annual salary increases set forth in Par. A. 1-5 above, beginning in 2019, are contingent upon Administrator receiving an overall "satisfactory rating" on annual performance evaluation (See: Par. V below).

- ❖ Paragraph IV. C. 1. is amended to read as follows:
 - C. Except as otherwise set forth herein, Administrator is entitled to all benefits afforded department heads as provided in County's Employee Handbook and Administrative Manual.

1. Commencing January 1, 2019, Administrator is not eligible for Paid-Time-Off (PTO). Rather, the Administrator will be entitled to five (5) weeks of paid vacation each calendar year. Any vacation time not used prior to the end of a calendar year is lost (i.e., may not be used in in any subsequent year and will not be paid out).

❖ Paragraph IV C.2. is amended to read as follows:

2. Administrator may, beginning in 2019 and each year thereafter, elect to receive \$100 per month to cover all expenses of operating his personal vehicle for official County use. This is in lieu of the standard mileage rate allowance. ~~***SUCH MAY BE TAXABLE AS WAGES***~~

❖ Paragraph VII. A. of the *Contract* is amended to read as follows:

- A. In the event Administrator is removed by County Board under Section VI., A., above, County Agrees to pay Administrator a one-time lump sum cash payment equal to one-fourth (1/4th) of his current annual salary and extend health insurance coverage to Administrator and existing beneficiaries for four (4) months following removal.

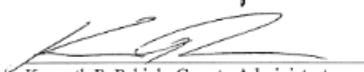
Except as modified herein all terms and conditions of the original *County Administrator Contract (Appendix A)* shall remain in full force and effect.

Dated this 28, day of Aug., 2018.



David Lienau, County Board Chairperson

Dated this 28, day of Aug., 2018.



Kenneth P. Pabich, County Administrator

**SECOND AMENDMENT
TO COUNTY ADMINISTRATOR CONTRACT**

This *Agreement*, by and between the County of Door (hereafter "County") and Kenneth P. Pabich (hereafter "Administrator") is effective March 31, 2020.

County and Administrator previously entered into a *County Administrator Contract* (Resolution 2015-50) and *Agreement to Amend County Administrator Contract* (Resolution 2018-55) each attached hereto as *Appendix A & B* respectively, and incorporated herein by reference.

The *County Administrator Contract* (hereafter "*Contract*") is hereby further amended as follows:

❖ Paragraph IV. A. of the *Contract* is amended to read as follows:

A. The annual salary equivalent of the Administrator, subject to all other provisions of this agreement, will be:

1. August 3, 2018 - through August 2, 2019 ... \$120,911.23
2. August 3, 2019 - through April 10, 2020 ... \$126,956.79
3. April 11, 2020 - through August 2, 2021 ... \$134,574.20
4. August 3, 2020 - through August 2, 2021 ... \$137,265.68
5. August 3, 2021 - through August 2, 2022 ... \$140,010.99
6. August 3, 2022 - through ~~August 2, 2023~~ ^{December 31,} 2023 ... \$142,811.21

The foregoing is subject to County's payroll practices applicable to salaried personnel.

❖ Paragraph IV. B. is amended to read as follows:

B. Annual salary increases set forth in Par. A. 1-5 above, beginning in 2020, are contingent upon Administrator receiving an overall "satisfactory rating" on annual performance evaluation (See: Par. V below). The annual salary equivalent can be amended by the County Board should County Board amend the Wage Structure by Aging or by a Wage Study.

Except as modified herein all terms and conditions of the original *County Administrator Contract (Appendix A)* and *Agreement to Amend County Administrator Contract (Appendix B)* shall remain in full force and effect.

Dated this ____, day of ____, 2020.

Dated this ____, day of ____, 2020.

David Lienau, County Board Chairperson

Kenneth P. Pabich,
County Administrator



Resolution No. 2020-36

2019 CARRY FORWARDS FROM GENERAL FUND ACCOUNTS

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	<		
BULTMAN	<		
CHOMEAU	<		
COLINARD	<		
D. ENGLEBERT	<		
R. ENGLEBERT	<		
ENGL	<		
FISHER	<		
GUNNLAUGSSON	<		
HEIN PETER	<		
KOHOUT	<		
LIENAU	<		
LUNDAHL	<		
NORTON	<		
ROBILLARD	<		
TALSCHER	<		
THAYSE	<		
VIRLEE	<		
VLES WOTACHEK	<		
VOGEL	<		
<i>Dist. W. Varant</i>			

BOARD ACTION

Vote Required: Two-thirds of entire membership

Motion to Approve

Adopted

1st

Engl

Debated

2nd

Englebert

Door W. Varant

Yes: 20

No: 0

Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: Project funds or grants that are ongoing are non-lapsed or carried forward to the next budget year. There is no additional fiscal impact on the 2020 budget. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 21st day of April, 2020 by the Door County Board of Supervisors.

[Signature]

Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, In accordance with Section 65.90(5)(a) Wisconsin
2 Statutes and Rules of Order #19 the amounts of the various
3 appropriations and the purposes for such appropriations stated in a
4 budget may not be changed unless authorized by a vote of two-thirds of
5 the entire membership of the County Board of Supervisors; and

6
7 WHEREAS, Carry forwards arise when there is a committed
8 contract or project that was budgeted in one year and will not be
9 completed until the following year and where the County has various
10 grant projects that continue to provide programming as directed by the
11 specific nature of the grant into the next year; and

12
13 WHEREAS, Those funds are available until the contracts or
14 projects are completed; and;

15
16 WHEREAS, It is recommended that \$647,428.07 be transferred
17 from the respective non-lapsing accounts in 2019 to the respective non-
18 lapsing accounts in 2020 (see attached listing) in accordance with the
19 Finance Committee adopted Carryover of Funds from One Year to the
20 Next procedure/policy. Policy attached.

21
22 NOW, THEREFORE, BE IT RESOLVED, That the Door County
23 Board of Supervisors does hereby approve the request made to transfer
24 \$647,428.07 from the 2019 non-lapsing account to the respective 2020
25 non-lapsing accounts (see attached listing) to be expended in 2020
26 budget year.

SUBMITTED BY:

[Signature]
David Lienau, Chairman
Door County Board of Supervisors

DOOR COUNTY
Carry Forwards Approved by Finance Committee

Amounts Carried Forward from 2019 to 2020

<u>Department</u>	<u>Account</u>	<u>Description</u>	<u>Amount</u>
General Administration	100.06.1161.51207	Unemployment Compensation	\$ 14,656.45
	100.06.1161.59103	Contingency Expense	\$437,198.55
		Subtotal	\$451,855.00
Technology Services	100.13.1106.69901.00037	Capital Outlay Bldg.Maintenance (Park's Project Management Software)	\$ 4,350.00
	100.13.1106.69901.00013	Capital Outlay Tech.Services (Dual Factor Authentication)	\$ 74,800.00
	100.13.1106.54101	Conference Fees & Training (Citrix In-House Training)	\$ 6,000.00
	100.13.1106.52302.6943	SC-Sturgeon Bay CAN (Maintenance of Fiber Optic Network)	\$ 43,384.53
		Subtotal	\$ 128,534.53
Soil & Water Conservation	100.31.6107.52101	Professional Services (Multi-Year Well Testing Project)	\$ 10,386.00
		Subtotal	\$ 10,386.00
Airport	100.53.4201.69901	Airport Capital Outlay (Budgeted Match for Airport Entitlement Funds)	\$ 37,902.54
		Subtotal	\$ 37,902.54
Finance Department	100.48.1102.52103	Independent Audit/Accounting (for Additional Audit Expenses)	\$ 8,000.00
	100.48.1102.52114	Investment Advisor	\$ 6,000.00
	100.48.1102.52127	Independent Actuary/OPEB (for Biennial OPEB Calculations)	\$ 4,750.00
		Subtotal	\$ 18,750.00
Total Amount to be Transferred from Unassigned Fund Balance (#100.33101) to Designated for Subsequent Year's Budget (#100.33102)			\$647,428.07



DOOR COUNTY

Resolution No. 2020-37

DCSO COLD STORAGE FACILITY PROJECT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUSSON	X		
HEIM PETER	X		
KOHOOT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VRILEE	X		
VLIES WOTACHEK	X		
VOGEL	X		
<i>District 10 vacant</i>			

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st Fisher Deleted

2nd Englebert Deleted

Yes: 20 No: 0 Exc: 0

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The remaining budget for this project in 2020 is \$326,433.22. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 21st day of April, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Integrity Engineering & Design, LLC was retained to
2 provide design professional (architectural/engineering) services for the
3 DCSO Cold Storage Facility Project (hereafter "Project"); *and*

4
5 **WHEREAS**, The Design Development Phase and Construction
6 Documents Phase services have been completed for the Project [See:
7 Resolution No.'s 2019-17 and 2019-84]; *and*

8
9 **WHEREAS**, The Project was competitively bid, responsive bids
10 were timely received from seven contractors [See: Facilities and Parks
11 Director Spritka's April 7, 2020 Memo and Integrity Engineering &
12 Design, LLC's April 7, 2020 Memo] and Keller, Inc., with a base bid of
13 \$269,995, and Alternative 1 (\$17,450), is considered the lowest
14 responsible bidder; *and*

15
16 **WHEREAS**, Capital planning for this project has been done, as part
17 of County's current Capital Improvement Plan, funds totaling
18 \$350,000.00 have been set aside, and the sum of \$326,433.22 remains
19 available for the Project; *and*

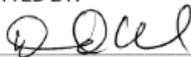
20
21 **WHEREAS**, The Project serves a public purpose, and it is deemed
22 to be advantageous to the County to proceed with the Project.

23
24 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board
25 of Supervisors, that the Construction Phase of the Project is hereby
26 authorized to proceed.

27
28 **BE IT FURTHER RESOLVED**, by the Door County Board of
29 Supervisors, that the contract be awarded to the lowest responsible
30 bidder, i.e., Keller, Inc., with a base bid of \$269,995, and Alternative 1
31 (\$17,450).

32
33 **BE IT FURTHER RESOLVED**, by the Door County Board of
34 Supervisors, that the County Administrator or his designee, subject to
35 the general oversight of the Facilities and Parks Committee, is
36 authorized to see the Project through to completion.

SUBMITTED BY:


David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

**Resolution No. 2020-38
APPROVAL OF DONATION TO THE AGING AND DISABILITY
RESOURCE CENTER OF DOOR COUNTY**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BELTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	X		
<i>Distric 16</i>			
<i>Varcoat</i>			

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Enig 2nd Lienu District 16 3rd Varcoat

Yes: 30 No: 0 Exc: 0

Reviewed by: VPJL, Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The adoption of this resolution accepts the donation and allows the ADRC to use the monies as designated. No other fiscal implication. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 21st day of April, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board
2 to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of
7 Supervisors, for acceptance of all donations, gifts, and grants whether in
8 the form of money, or personal or real property; and

9
10 **WHEREAS**, Rule of Order # 38, entitled "Donations, Gifts or Grants",
11 authorized an oversight committee to accept donations, gifts or grants;
12 requires County Board be provided notice of any donation, gift or grant in
13 excess of \$1,000 prior to acceptance; and requires that an itemized report
14 of all donations, gifts or grants shall be submitted to the county board on
15 an annual basis; and

16
17 **WHEREAS**, The Aging and Disability Resource Center of Door County
18 received an anonymous donation of fifty thousand dollars (\$50,000) on
19 March 20, 2020; and

20
21 **WHEREAS**, Acceptance of this donation, for the benefit of the ADRC,
22 is deemed to be in the public's interest and serves public purposes.

23
24 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board
25 of Supervisors does hereby accept the anonymous donation of fifty
26 thousand dollars (\$50,000) to the Aging and Disability Resource Center of
27 Door County;

28
29 **BE IT FURTHER RESOLVED**, That the aforesaid grant and donation
30 shall be administered by the Department of Health and Human Services,
31 subject to oversight by the Health and Human Services Board.

SUBMITTED BY:
[Signature]
David Lienau, Chairman
Door County Board of Supervisors



Resolution No. 2020-39

RATIFICATION OF ORDER(S) OF COUNTY BOARD CHAIRMAN AND COUNTY ADMINISTRATOR PER RESOLUTION NO. 2020-19

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COURARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDQVIST	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		
District No.	16	17	18

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Kohout 2nd Pablich District No. 16

Yes 11 No 0 Exc. 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$6,324.38 to the Contingency Expense Account, which would leave an available balance of \$491,865.49 in this account. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of April, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:

2

3 WHEREAS, Resolution No. 2020-19, adopted March 17, 2020, provided in pertinent

4 part, that "... the Door County Board of Supervisors hereby vests Door County Board

5 Chairperson and Door County Administrator with the general authority to order, subject to

6 ratification if practicable, whatever is necessary and expedient for the health, safety,

7 protection, and welfare of persons and property within Door County in the emergency; and

8

9 WHEREAS, Since March 31, 2020, the County Administrator and County Board

10 Chairperson have authorized the following:

11

12 ❖ Temporary Memorandum of Agreement – Door County Deputy Sheriffs’

13 Association - COVID-19 Public Health Emergency

14

15 ❖ Expenses to be transferred from the General Contingency Account

16 (#100.06.1161.59103) and placed into a special tracking account for COVID-19

17 expenses (#100.06.1161.53110.001):

18 o Facilities & Parks: \$ 900 Face Masks

19 o Facilities & Parks: \$5,424.38 Protective Panels

20

21 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors

22 hereby ratifies each of the above listed actions authorized by the County Administrator and

23 County Board Chairperson.

SUBMITTED BY:

[Signature]
David Lienau, Chairman
Door County Board of Supervisors

[Signature]
Kan Pablich
County Administrator

TEMPORARY MEMORANDUM OF AGREEMENT

[COVID-19 - Public Health Emergency]

This Memorandum of Agreement (MOA) is entered into by and between the County of Door (hereafter referred to as "Door County" or "Employer") and the Door County Deputy Sheriffs' Association (hereafter referred to as "Bargaining Unit").

- ❖ Term
 - The term of this MOA commences April 5, 2020. Its term will not extend beyond the duration of the COVID-19 Public Health Emergency.
- ❖ Emergency Alternative Work Schedule
 - Applicable to all bargaining unit members.
 - Twelve (12) hour work days.
 - Two (2) shifts 7:00 a.m. – 7:00 p.m. and 7:00 p.m. to 7:00 a.m.
 - Within any given 28-day work period, there will be three schedules:
 - Schedule A: 7-days on, 14-days off, 7-days on.
 - Schedule B: 7-days off, 7-days on, 7-days standby, 7-days off.
 - Schedule C: 7-days standby, 7-days off, 7-days on, 7-days off.
 - The general idea is that employees will be scheduled to work 168 hours in a 28-day work period and average ~ 42 hours of pay per week.
- ❖ Establishment of a Qualifying Section 207(k) work period.
 - This work period will be 28 days in length.
 - Overtime pay is required, *under the FLSA*, when the number of hours actually worked exceeds 171 in any 28-day work period.
- ❖ Changes to Contractual Overtime Provisions.
 - Article 17; Section 17.01
 - Article 16-Overtime applicable if workday exceeds twelve consecutive hours or employee is called in on a scheduled day off ... but not when employee is called in when on standby.
 - Article 16; Section 16.01
 - Normal work day is 12-hours.
 - Work period is 28-days.
- ❖ Emergency Alternative Work Schedule Bidding .
 - Alternative work schedules will, to the extent practicable and feasible, be selected by seniority.
 - Other factors, such as ability to perform the job, availability of supervisors and OIC's, and experience, will play a part in assignments.
- ❖ Standby Days
 - 12-hours (either 7:00 a.m. -7:00 p.m.; or 7:00 p.m. to 7:00 a.m.)
 - Regular rate of pay.
 - Must be available to work assigned hours if called in on a standby day.
 - Will be called in by seniority, will start at bottom of work group and rotate through.

❖ Vacations

➤ Article 7; Section 7.04

- Vacation bank accrual limits will be suspended during the term of this MOA and for a period of time (to be determined) thereafter sufficient to allow employee's a reasonable opportunity to use their accumulated vacation.

➤ Time off requests must be sent directly to division Lieutenants for consideration.

➤ Article 7; Section 7.01, all employees will accrue vacation at the five-two (5-2) schedule (2080 hours) rate.

❖ Article 26; Section 26.03, Shift Differential:

- 7 a.m.-7 p.m. – fifty cents (\$.50)
- 7 p.m. -7 a.m. – seventy-five cents (\$.75)

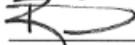
The COVID-19 Public Health Emergency is fluid and quickly evolving. It is understood that the Sheriff may, in the exercise of her discretion, change the emergency alternative work schedule if deemed necessary. Employer will provide the Bargaining unit as much prior notice of any such change as is feasible and practicable and will timely and in good faith bargain any impact.

Except as temporarily modified herein all terms and conditions of the collective bargaining agreement shall remain in full force and effect.

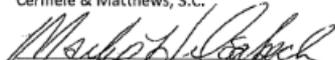
This MOA shall not establish any precedent or practice.

Accepted and agreed the 3rd day of April, 2020.

Bargaining Unit:



Brendan P. Matthews, Attorney at Law
Cermele & Matthews, S.C.

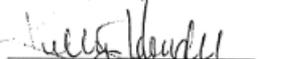
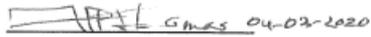

Mark Hilsabeck, DCDSA President

Nathan Gullette, DCDSA-Vice President



Brad Shortread, DCDSA-Treasurer

Employer:


Tammy Stehner, Sheriff
Ken Pabich, County Administrator
Kelly Hendee, Human Resources Director
David Lienau, County Board Chair
Grant P. Thomas, Corporation Counsel



DOOR COUNTY

**Resolution No. 2020-40
AUTHORIZE THE HEALTH AND HUMAN SERVICES BOARD TO
ACT AS THE BOARD OF HEALTH PER §251.03, WIS. STATS.**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUARD	X		
D. ENGLBERT	X		
R. ENGLBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
WIRLEE	X		
VRIES WOTACHEK	X		
VOGEL	X		
<i>Robert He</i>	<i>Robert</i>		

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WHEREAS, By virtue of Resolution 2018-85, enacted on December 18, 2018, the powers and duties of the Door County Health Department and Door County Health Officer were transferred to the Door County Human Services Department effective 01-01-2019; and

WHEREAS, The Door County Human Services Department was, effective 01-01-2019, re-titled the Door County Health and Human Services Department; and

WHEREAS, §251.03, Wis. Stats. allows a county human services board under §46.23(4), Wis. Stats. to act as a county board of health if the membership of the county human services board meets the qualifications specified in §251.03, Wis. Stats., if it uses the word "health" in its title, and if the county human services board is authorized to act in that capacity by the county board of supervisors; and

WHEREAS, It is deemed prudent for the Door County Human Services Board to act as the Door County Board of Health.

NOW THEREFORE, BE IT RESOLVED, That the Door County Human Services Board be re-titled as the Door County Health and Human Services Board and is, effective immediately, authorized to act as the Door County Board of Health consistent with §251.03, Wis. Stats.

BE IT FURTHER RESOLVED, That the Door County Board of Health is extraneous and will no longer exist.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st *Vries Wotachek* Deleted

2nd *Ruthman*

Yes: 20 No: 0 Exc: 0

Reviewed by: *[Signature]*, Corp. Counsel

Reviewed by: *[Signature]*, Administrator

FISCAL IMPACT: There is no fiscal implication with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 21st day of April, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau,
County Clerk, Door County

SUBMITTED BY:

[Signature]
David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

**Resolution No. 2020-41
APPOINTMENTS TO COMMITTEES,
COMMISSIONS AND BOARDS**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	<		
CHOMEAU	<		
COURNARD	<		
D. ENGLEBERT	<		
R. ENGLEBERT	<		
ENIGL	<		
FISHER	<		
GUNNLAUGSSON	<		
HEIM PETER	<		
KOHOUT	<		
LIENAU	<		
LIINDAHL	<		
NORTON	<		
ROBILLARD	<		
TAUSCHER	<		
THAYSE	<		
WIRLEE	<		
VLIES WOTACHEK	<		
VOGEL	<		
<i>David W. Lienau</i>		<i>vacant</i>	

1 **WHEREAS**, Pursuant to § 59.11(1)(c) Wis. Stats. the County
2 Board is to meet on the 3rd Tuesday of each April to organize and
3 transact business. At this meeting the Board may transact any
4 business permitted at the § 59.11 (1)(a) Wis. Stats. annual meeting.
5 This includes the appointment of all boards, commissions, and
6 committees; and

7
8 **WHEREAS**, The authority to appoint the members of certain
9 committees of the County Board rests with the Chairperson of the
10 County Board, subject to the confirmation of the County Board; and

11
12 **WHEREAS**, § 59.18 Wis. Stats. confers the power to appoint the
13 members of certain boards, commissions and committees upon the
14 County Administrator, subject to the confirmation of the County
15 Board; and

16
17 **WHEREAS**, The existing boards, commissions, and committees
18 (including current and proposed members) are set forth in
19 Addendum A, which attached hereto and incorporated herein by
20 reference; and

21
22 **WHEREAS**, We submit the following appointments for your
23 consideration and confirmation.

24
25 **NOW, THEREFORE, BE IT RESOLVED**, That the Board of
26 Supervisors hereby confirms the proposed appointments to boards,
27 commissions, and committees as set forth in Addendum A, attached
28 hereto and incorporated herein by reference as if set forth in full.

29
30 **BE IT FURTHER RESOLVED**, That Resolutions No. 2018-34,
31 2018-38, 2018-51, 2018-59, 2018-81, 2019-02, 2019-27, 2019-40,
32 2019-44, 2019-65 and 2019-87 are, to the extent they are
33 inconsistent herewith, superseded.

SUBMITTED BY:

David Lienau, Chairman
Door County Board of Supervisors

Ken Pabich
County Administrator

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st: *Fisher* Defeated

2nd: *Lienau* Defeated Exc: *W. K. K...*

Yes: *21* No: *0* Exc: *0*

Reviewed by:

Reviewed by:

FISCAL IMPACT: There is no fiscal implication with the adoption of this resolution.
STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 21st day of April, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

STANDING COMMITTEES (Expire April 2021)

1	ADMINISTRATIVE (7)
2	1. * David Lienau (C)
3	2. * Ken Fisher
4	3. * Daniel Austad
5	4. * Joel Gunnlaugsson
6	5. * Susan Kohout
7	6. * Nancy Robillard
8	7. * Richard Virlee
9	

10	AGRICULTURE & EXTENSION (5)
11	1. * District 16 Supervisor (C)
12	2. * Vinni Chomeau
13	3. * Kara Counard
14	4. * Todd Thayse
15	5. * Dale Vogel
16	

17	FACILITIES & PARKS (7)
18	1. * Daniel Austad (C)
19	2. * Roy Englebret
20	3. * David Enigl
21	4. * Ken Fisher
22	5. * Alexis Heim Peter
23	6. * Susan Kohout
24	7. * Nancy Robillard
25	

26	FINANCE (7)
27	1. * David Englebret (C)
28	2. * Daniel Austad
29	3. * Alexis Heim Peter
30	4. * Susan Kohout
31	5. * Nancy Robillard
32	6. * Laura Vlies Wotachek
33	7. * Dale Vogel
34	

35	HIGHWAY & AIRPORT (5) (elected for 2-yr term April '20)
36	1. * Roy Englebret (C) (South)
37	2. * Joel Gunnlaugsson (North)
38	3. * Ken Fisher (City)
39	4. * David Englebret (Member at Large #1)
40	5. * Laura Vlies Wotachek (Member at Large #2)
41	

42	LEGISLATIVE (5)
43	1. * Bob Bultman (C)
44	2. * Vinni Chomeau
45	3. * Kara Counard
46	4. * Alexis Heim Peter
47	5. * Erin Tauscher
48	

49	NEGOTIATING (5)
50	1. * Todd Thayse (C)
51	2. * David Englebret
52	3. * Megan Lundahl
53	4. * Nissa Norton
54	5. * Dale Vogel
55	

PUBLIC SAFETY (7)
1. * Joel Gunnlaugsson (C)
2. * Bob Bultman
3. * Kara Counard
4. * Roy Englebret
5. * Alexis Heim Peter
6. * Megan Lundahl
7. * Laura Vlies Wotachek

RESOURCE PLANNING (5) ⊕ Chair Elected
1. * Ken Fisher
2. * Vinni Chomeau
3. * Roy Englebret
4. * David Enigl
5. * Richard Virlee

RISK MANAGEMENT / INSURANCE
1. * Susan Kohout (C)
2. * David Enigl
3. * Dale Vogel
4. * Richard Virlee
5. * Laura Vlies Wotachek

TECHNOLOGY SERVICES (7)
1. * David Enigl (C)
2. * David Englebret
3. * District 16 Supervisor
4. * Alexis Heim Peter
5. * Erin Tauscher
6. * Richard Virlee
7. * Joel Gunnlaugsson

Appointed by the County Board Chairperson
 Appointed by the County Administrator
 Elected by County Board or appointed by resolution

* Denotes County Board Supervisors
 First Member is Chairman
 ⊕ Chairperson Elected by Committee

Back-Up Resolutions:

2018-34	2018-38	2018-51	2018-59
2018-81	2019-02	2019-27	2019-40
2019-44	2019-65	2019-87	2020-41

April 21, 2020

STATUTORY, AD HOC & OTHER COMMITTEES, COMMISSIONS, BOARDS

1	AMBASSADOR PROGRAM COMMITTEE (New '20)	
2	(2) Legislative; (1) CB at-large	
3	1. * Bob Bultman	April 2021
4	2. * Erin Tauscher	April 2021
5	3. * Laura Viles Wotachek	April 2021

7	BAY LAKE REGIONAL PLANNING COMMISSION REP - 6 YR.	
8	1. *	

11	CIVIL SERVICE COMMISSION – 5 yr. (Elected by CB)	
12	1. Joe Wautier	December 2022
13	2. vacant	December 2024
14	3. Jeff Farley	December 2020
15	4. William Brey	December 2021
16	5. Sharon Helnes	December 2023

17	COMMUNICATIONS ADVISORY TECHNICAL SUBCOMMITTEE (April 2021)	
20	1. * Alexis Heim Peter (C)	[Public Safety Comm. Rep.]
21	2. * David Enigl	[TS Comm. Rep.]
22	3. Dan Kane (alternate Carrie Goosen)	[EM]
23	4. Aaron LeClair (alternates Robin Gordon, Bob Schultz)	[EMS]
24	5. Pat McCarty (alternate Tammy Steward)	[DC Sheriff's Office]
25	6. Arleigh Porter (alt. Tim Dietman)	[Sturg. Bay Public Safety]
26	7. Greg Diltz (alternate Steve Schopf)	[Citizen]
27	8. Chris Hecht	[Joint Fire Chiefs]
28	9. Howie Hathaway (Alternate Mike Green)	[ARES / RACES]

30	DOOR COUNTY HOUSING AUTHORITY-5 YR.	
31	1. Paul Treadeau	December 2022
32	2. Sandi Soik	December 2023
33	3. Mary Bink	December 2024
34	4. Steve Kase	December 2020
35	5. Julie Dragseth	December 2021
36	Sue Binish, Dir.	

37	ECONOMIC DEVELOPMENT (1 County Board Rep)	
38	STURGEON BAY-DOOR COUNTY-ECONOMIC DEVELOPMENT LOAN FUND COMMITTEE (SBOCED) Pur Pas. 2019-86 & 2020-14	
39	1. * Laura Viles Wotachek	April 2021

40	HEALTH & HUMAN SERVICES BOARD – 3 yr. ☉ Chair Elected	
41	(5) elected; (4) citizen w/2 healthcare reps preferred	
42	1. * Megan Lundahl	April 2022
43	2. * Vinni Chomeau	April 2021
44	3. * Erin Tauscher	April 2021
45	4. * Susan Kohout	April 2021
46	5. * Nissa Norton	April 2022
47	6. James F. Heise, MD	April 2023
48	7. Christa Krause	April 2023
49	8. Mark Moeller	April 2023
50	9. Robert Rau	April 2022

51	Fair Board Liaisons (2 from Facilities & Parks)	
52	1. * Daniel Austad	April 2021
53	2. * Roy Englebort	April 2021

* Denotes County Board Supervisors
 First Member is Chairman
 ☉ Chairperson Elected by Committee

HIGHWAY SAFETY COMMISSION (April 2021)	
1. * Roy Englebort (C)	(alt. John Kolodziej) (*Hwy Chair)
2. John Kolodziej	(alternate Thad Ash)
3. Tammy Steward	(alt. Pat McCarty, Bob Lauder)
4. Grant P. Thomas	(alt. Rod Dequains, Kaym Behling)
5. Jake Holtz	(alternate: John Sullivan)
6. Arleigh Porter	(alternate: Dan Brinkman)
7. Aaron LeClair	(alt: Robb Gordon, Bob Schultz)
8. Chad Shefchik	(alternates: Marty Olejniczak)
9. David Englebort	
DOT Appt.:	
Randy Asman	(alternate Chris Blazek)
Randy Wiessinger	
Jenny Austin	(alternate Andy Jacobs)

LAKE SHORE CAP REP	
1. * Richard Virlee	April 2021

LAND CONSERVATION COMMITTEE (2 members in common w/Ag & Ext)	
1. * Bob Bultman	April 2021
2. * Vinni Chomeau	April 2021
3. * Roy Englebort	April 2021
4. * Todd Thayse	April 2021
5. * Richard Virlee	April 2021
6. * Ken Fisher (C)	April 2021
7. Mike Vandenhouten ☉	April 2021

☉ The current chairperson of the County Agricultural Stabilization and Conservation Comm. is appointed to the LCC. (Res 2009-16)

LAND INFORMATION COUNCIL (Statutory, created per Resolution 2010-63)	
1. Tom Haight, GIS Specialist	
2. * Todd Thayse, County Board Supervisor	
3. Jason Rouer, Director of Technology Services	
4. Carey Petersilka, Register of Deeds	
5. Jay Zahn, Treasurer	
6. Holly Hansen, Real Property Lister	
7. Brian Frisque, Registered Land Surveyor	
8. Jeff Isaksen, Realtor and/or Realtor Assoc. Member	
9. Aaron LeClair, EMS Director	

LIBRARY BOARD – 3 yr. ☉ (President Elected)	
1. Robert Dickson (President)	December 2021
2. Bridget Bowers (Vice Pres.)	December 2020
3. Mary Jackson	December 2021
4. * Megan Lundahl	April 2021
5. * Nissa Norton	April 2021
City:	
6.	April 2021
7.	April 2021

Appointed by the County Board Chairperson
 Appointed by the County Administrator
 Elected by County Board or appointed by resolution

STATUTORY, AD HOC & OTHER COMMITTEES, COMMISSIONS, BOARDS

LOCAL ELECTED OFFICIALS

1. * Richard Virlee

LOCAL EMERGENCY PLANNING COMM. (LEPC)

5	Tim Dietman, Co-Chair	SB Fire Dept.	April 2021
6	Dan Kane, Co-Chair	Door County EMA/Communications	April 2021
7	* Todd Thyase	Door County Board Supervisor	April 2021
8	Aaron LeClair, Secretary	Emerg Response Agenc DC EMS	April 2021
9	Pat McCarty	Door County Sheriff Dept	April 2021
10	Carrie Gossen	Door County Dispatch	April 2021
11	Sun Powers	Door County Public Health	April 2021
12	Haley Adams	Balleys Harbor Town Board	April 2021
13	Carl Vanderlie	Brusaaks, Union, Gardiner (BUG) Fire	April 2021
14	Howie Hathaway	Amateur Radio (Citizen at Large)	April 2021
15	Pete Davlin	Media Representative	April 2021
16	Arlaigh Porter	Sturgeon Bay Police Dept.	April 2021
17	Bob Mayor	Red Cross	April 2021
18	Derek Kurrew	Finanzieri Bay Shipbuilding	April 2021
19	Dan Brinkman (Alternate)	Sturgeon Bay Police Department	April 2021
20	Glenn Nelson (Alternate)	Finanzieri Bay Shipbuilding	April 2021
21	Bob Lauder (Alternate)	Door County Sheriff Dept	April 2021

MUSEUM – (5) County Board Members

24	1. * Susan Kohout (C)	April 2021
25	2. * Daniel Austad	April 2021
26	3. * District 16 Supervisor	April 2021
27	4. * Kara Counard	April 2021
28	5. * Nissa Norton	April 2021

NICOLET FEDERATED LIBRARY BOARD (3 yr)

1. Miriam Erickson December 2021

PACE REPRESENTATIVE (per Res. 2017-42)

1. * Bob Bultman

SECURITY & FACILITIES COMMITTEE REP.

(Wis. Supreme Court Rules, SCR 68.05)

1. *Dale Vogel (CB Chair or their designee)

SISTER CITY INFORMAL ADVISORY GROUP

(Res 2014-56)

1. * Bob Bultman
2. * Kara Counard
3. * District 16 Supervisor
4. * Erin Tauscher
5. Bill Schuster
6. Bill Chaudoir

SUSTAINABILITY COMMITTEE (5) (new 2020)

50	1. * Vinni Chomeau (C)	April 2021
51	2. * Bob Bultman	April 2021
52	3. * Kara Counard	April 2021
53	4. * Alexis Helm Peter	April 2021
54	5. * Erin Tauscher	April 2021
55	6. * Nancy Robillard	April 2021
56	7. * Todd Thyase	April 2021

VETERANS SERVICE COMMISSION – 3 yr.

59	1. Bill Becker	December 2020
60	2. William H. Karas	December 2022
61	3. Robert A. Gamble	December 2021

ZONING BOARD OF ADJUSTMENT – 3 YR.

1. Fred Frey June 2023
2. Arlo Weber June 2022
3. Bob Ryan June 2023
4. Monica Nelson June 2021
5. John Young June 2021

Alternate:

1. Arps Horvath (1st Alternate) June 2023
2. Chris Anderson (2nd Alternate) June 2022

DOOR COUNTY HISTORIAN

George Everson (resolution 2005-89)

DOOR COUNTY POET LAUREATE

Nancy Rafal (resolution 2019-22) April 2021

Appointed by the County Board Chairperson
 Appointed by the County Administrator
 Elected by County Board or appt. by resolution

* Denotes County Board Supervisors
 First Member is Chairman
 ⊕ Chairperson Elected by Committee

AGING & DISABILITY RESOURCE CENTER ADVISORY BOARD ① Chair Elected		
<i>Per bylaws 2.2.3 "No member may serve more than 2 consecutive full terms." A full term is defined as 3 years</i>		
1.	* Erin Tauscher (HS Board Rep)	April 2021
2.	Roxanne Boren	April 2021
3.	Michael Green	April 2021
4.	Marie Massart	April 2023
5.	Carol Moellenberndt	April 2023
6.	Lucille Kirkegaard	April 2023
7.	Melissa Wolfe	April 2022
8.	Vic Verni	April 2022
9.	Tami Leist	April 2022

NUTRITION ADVISORY COUNCIL – 3 YR. Pursuant to the Wisconsin Elders Act and Federal Older American Act		
1.	* Megan Lundahl (HS Board Rep)	April 2022
2.	Steve Hey	April 2022
3.	Winnie Jackson	April 2022
4.	Nancy Tong	April 2023
5.	Paul Zeneski	April 2023
6.	Debbie Dahms	April 2021
7.	Roxanne Boren	April 2021

CCS/CST COORDINATING COMMITTEE (Resolution 2016-31 and 2016-72)		
1.	Mark Moeller, Chairperson	
2.	* Nissa Norton	
3.	Beth Chisholm	
4.	Jamie Cole (CCS Manager)	
5.	Dori Goddard	
6.	Brian O'Handley	
7.	Kathy Birmingham	
8.	Seth Wiederanders	
9.	Christopher Miotke (adult consumer rep)	
10.	Evonne Lacrosse	
12.	Sandy Hilmer	
12.	Leslie Boden	
13.	Rebecca Nicholson	
14.	Dorian Tosta (youth member)	

CHILDREN'S COP ADVISORY COMMITTEE (Resolution 2016-31 and 2016-72)		
1.	Mark Moeller, Chairperson	
2.	* Kara Counard	
3.	Beth Chisholm	
4.	Brian O'Handley	
5.	Kathy Birmingham	
6.	Katie Van Laanen	
7.	Antonio Sorenson	
8.	Leslie Boden	
9.	Rebecca Nicholson	
10.	Dori Goddard	

DOOR COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (Res. 2018-21)
...will serve without per diem or expense reimbursement

- Circuit Court Judges for Door County
 - County Administrator
 - Chair – Public Safety Committee [Gunnlaugsson]
 - Sheriff
 - Jail Administrator
 - Chief of Police
 - District Attorney
 - State Public Defender
 - Departments of Corrections Field Supervisor
 - Department of Human Services Director
 - Rep of a substance abuse treatment provider
 - Rep from a private social services agency
- Additional members may be appointed as the Council deems appropriate. Council member may designate another competent person to represent him or her and vote at Council meetings.*

Committees no longer in existence:

- ↓
- LONG TERM SUPPORT PLANNING COMMITTEE**
CCS (Comprehensive Community Services) COORDINATING COMMITTEE (Res 2014-31)
- With the implementation of Family Care in Door County, there is no longer need for the §§ 46.27(3) & (4), Wis. Stats. Long Term Support Planning Committee, so the Long Term Support Planning Committee will cease to exist effective April 19, 2016.
 - With the implementation of Family Care in Door County, there is no longer need for the §§ 46.985(3), Wis. Stats. Family Support Advisory Committee, so the Family Support Advisory Committee will cease to exist effective April 19, 2016.
 - The Comprehensive Community Services ("CCS") Coordinating Committee and the Coordinated Services Teams ("CST") Coordinating Committee will be merged into a single 13 member CCS CST Coordinating Committee.

GLACIERLAND RESOURCE, CONSERVATION & DEVELOPMENT COUNCIL, INCORPORATED
(Door County is no longer an area sponsor)

AD HOC FAIR STUDY COMMITTEE
(Res. 2012-88 and Res. 2012-86 Voluntary basis)
Final Report presented February 2014

AD HOC EMS STUDY COMMITTEE
(County Board authorized creation at 12/16/14 mtg.)
Final Report presented May 11, 2015

Appointed by the County Board Chairperson
 Appointed by the County Administrator
 Elected by County Board or appointed by resolution
 * Denotes County Board Supervisors
 First Member is Chairman
 ① Chairperson Elected by Committee



DOOR COUNTY

Resolution No. 2020-42

Page 1 of 3

Authorizing a Taxation District to Waive Interest and Penalties on
Property Tax Installment Payments Per 2019 Act 185

1 **WHEREAS**, in December, 2019, a novel strain of coronavirus known as COVID-19 was detected, and
2 COVID-19 has continued to spread throughout the world, including to the United States and the State of
3 Wisconsin ("COVID-19 Pandemic"); and

4
5 **WHEREAS**, the federal government, state governments, and local governments are working
6 together to contain the further spread of the disease and treat existing cases; and

7
8 **WHEREAS**, on January 31, 2020, the United States Department of Health and Human Services
9 declared a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-
10 19 a pandemic, on March 12, 2020 the Governor of the State of Wisconsin declared a Health Emergency
11 in the State ... and on March 16, 2020, the Door County Board Chairperson and Door County Administrator
12 declared a state of emergency in Door County ("County") and such declaration was ratified by the Door
13 County Board of Supervisors' adoption of Resolution No. 2020-19 on March 17, 2020, under authority granted
14 by Chapter 323, Wisconsin Statutes and Section 5.08, Door County Code; and

15
16 **WHEREAS**, the federal government has enacted various laws and regulations in response to the
17 COVID-19 Pandemic including, without limitation, the Families First Coronavirus Response Act and the
18 Coronavirus Aid, Relief, and Economic Security Act; and

19
20 **WHEREAS**, because of the COVID-19 Pandemic, on March 24, 2020, Secretary-designee Andrea Palm
21 of the Wisconsin Department of Health Services issued Emergency Order #12, Safer at Home Order ("Safer
22 at Home Order") requiring that everyone in Wisconsin stay at their home or place of residence except in
23 limited circumstances until April 24, 2020; and

24
25 **WHEREAS**, on April 16, 2020, Secretary-designee Palm extended the Safer at Home Order, with
26 certain modifications, to May 26, 2020, pursuant to Emergency Order #28; and

27
28 **WHEREAS**, the federal, state, local and individual responses to the COVID-19 Pandemic and the
29 uncertainty as to the effectiveness of those responses in mitigating the duration of the COVID-19 Pandemic
30 have created economic hardship and uncertainty in the County's business community, households
31 throughout the County and for every County property taxpayer; and

32
33 **WHEREAS**, prominent economists have predicted record level unemployment rates for the coming
34 months and this prediction suggests that County residents will also experience record level unemployment
35 rates in the coming months, and an unprecedented number of businesses and employers throughout the
36 State and in the County have been required to suspend operations; and

37
38 **WHEREAS**, in response to the COVID-19 Pandemic, the various federal laws and regulations
39 implemented as a result of the COVID-19 Pandemic, and the various emergency orders and regulations
40 implemented by state and local governments, on April 15, 2020, the Wisconsin Legislature enacted 2019
41 Wisconsin Act 185 ("Act 185"), which Governor Evers signed on April 16, 2020; and

42
43 **WHEREAS**, Section 105(25) of Act 185 authorizes, among other things, the County to adopt a resolution
44 enabling taxation districts in the County to waive interest and penalties on 2020 property tax installment
45 payments due and payable after April 1, 2020, until October 1, 2020; and

46
47 **WHEREAS**, a resolution authorizing the above referenced waiver must also establish criteria for
48 determining hardship that would qualify a property tax payer for the waiver; and

49



DOOR COUNTY

Resolution No. 2020-42

Page 2 of 3

Authorizing a Taxation District to Waive Interest and Penalties on
Property Tax Installment Payments Per 2019 Act 185

1 **WHEREAS**, the County's authorization for a taxation district to implement the above referenced waiver
2 is contingent upon a taxation district adopting a resolution in similar form and content as to the County's
3 resolution; and
4

5 **WHEREAS**, County Ordinance Number 27-83, enacted on July 27, 1983, effective August 1, 1983, and
6 codified as Chapter 33, Door County Code imposes a penalty on delinquent general property taxes and
7 special assessments in the amount of 0.5% per month or fraction of the month; and
8

9 **WHEREAS**, this Resolution is intended to (1) serve as the County's enabling resolution for purposes of
10 Section 105(25) of Act 185; (2) authorize any taxation district located in the County to waive interest and
11 penalties on installment payments of property taxes due and payable after April 1, 2020, in a manner
12 consistent with Act 185 provided the taxation district adopts a similar resolution and otherwise satisfies all
13 conditions precedent to the waiver contained in Act 185 and this Resolution; and (3) declare that all property
14 taxpayers in the County are experiencing hardship as a result of the economic conditions associated with the
15 COVID-19 Pandemic, the various federal laws and regulations implemented as a result of the COVID-19
16 Pandemic, the various emergency orders and regulations implemented by state and local governments, and
17 Act 185; and
18

19 **WHEREAS**, while the plain language of Section 105(25) of Act 185 allows for either a general or a
20 "case-by-case" finding of hardship to qualify for the above referenced waiver of interest and penalties, the
21 County intends by this Resolution to authorize a taxation district to waive interest and penalties for all property
22 taxpayers in the County otherwise eligible for waiver under Section 105(25) of Act 185 on a finding of general
23 hardship based upon the economic conditions described in this Resolution, which the Board determines has
24 adversely affected all taxpayers in the County; and
25

26 **WHEREAS**, this Resolution is not intended to be construed as authorizing any sort of "case-by-case"
27 finding of hardship by a taxation district; and
28

29 **WHEREAS**, this Resolution is intended to allow a taxation district to waive the penalty imposed by
30 County Ordinance Number 27-83 for property taxpayers qualifying for the waiver of interest and penalties as
31 provided in Section 105(25) of Act 185 and this Resolution.
32

33 **NOW THEREFORE BE IT RESOLVED** that pursuant to Section 105(25) of Act 185, the Board hereby
34 finds and authorizes the following:
35

- 36 1. Because of the COVID-19 Pandemic, the various federal laws and regulations implemented as
37 a result of the COVID-19 Pandemic, the various emergency orders and regulations implemented
38 by state and local governments, and Act 185, the Board finds that all property taxpayers are
39 experiencing hardship as that term is used in Section 105(25) of Act 185.
40
- 41 2. A taxation district is authorized to waive interest and penalties for property taxes payable in 2020
42 for an installment payment that is due and payable after April 1, 2020. This Resolution authorizes
43 a taxation district to waive interest and penalties as provided in Section 105(25) of Act 185 for all
44 property taxpayers in the taxation district such that if a taxation district authorizes the waiver under
45 Section 105(25) of Act 185, it must offer the waiver to all property taxpayers in the taxation district.
46 Notwithstanding the foregoing, nothing in this Resolution authorizes a taxation district to waive
47 interest and penalties for property taxes payable in 2020 for an installment payment that was due
48 and payable prior to April 1, 2020, except as otherwise permitted under applicable law.
49
- 50 3. The terms of County Ordinance Number 27-83, imposing a penalty on delinquent property tax
51 payments, are hereby modified for purposes of implementing the terms of this Resolution and
52 Section 105(25) of Act 185.



**Authorizing a Taxation District to Waive Interest and Penalties on
Property Tax Installment Payments Per 2019 Act 185**

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	✓		
CHOMEAU	✓		
COUNARD	✓		
D. ENGLEBERT		X	
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GAUGER	✓		
GUNNLAUGSSON	✓		
HEIM PETER	✓		
KOHOUT	✓		
LIENAU	✓		
LUNDWAL	✓		
MORTON	✓		
ROBILLARD		X	
TAUSCHER	✓		
THAYSE		✓	
VIRLEE		✓	
VILIES WOTACHEK	✓		
VOGEL	X		

BOARD ACTIONVote Required: Majority Vote of a Quorum

Motion to Approve	Adopted	<input checked="" type="checkbox"/>
1st <u>Johnnie</u>	Debate	<input type="checkbox"/>
2nd <u>Johnnie</u>		
Year: <u>17</u>	No: <u>4</u>	Exc: <u>0</u>

Reviewed by:

[Signature], Com. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The fiscal impact is estimated that the County's revenues could be reduced based on the collections of interest and penalties during the months of July and August 2019 by approximately \$45,000-\$50,000 by adopting this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 14th day of May, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 ~~As provided under Section 185.25 of Act 185, the County shall~~
2 ~~deviate from the settlement procedure set forth in Wis. Stat. § 74.29~~
3 ~~and, instead, the County shall settle property taxes, interest and~~
4 ~~penalties collected on or before July 31, 2020, on August 20, 2020,~~
5 ~~as provided under Wis. Stat. § 74.29(1), and settle the remaining~~
6 ~~unpaid taxes, interest, and penalties on September 29, 2020. The~~
7 ~~August 20, 2020, settlement shall be distributed proportionally to the~~
8 ~~underlying taxing jurisdictions according to payments collected on~~
9 ~~or before July 31, 2020.~~

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5. Notwithstanding Wis. Stat. § 74.57, the County Treasurer is authorized, but not required, to omit from the tax certificate delivered to the County on September 1, 2020, all parcels of real property for which a taxation district has waived interest and penalties as provided in this Resolution.

6. The County Treasurer is directed to consult with the Wisconsin Department of Revenue, all taxation districts in the County, and corporation counsel regarding the implementation of this Resolution and the procedures associated with, or contemplated by, this Resolution.

7. Other County officers are authorized and directed to assist the Treasurer in the interpretation, application and implementation of this Resolution and Section 105(25) of Act 185.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Board and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

*4- The County shall not deviate from the settlement procedure set forth in Wis. Stat. 74.29 and shall settle property taxes, interest and penalties collected on August 20, 2020 as provided under Wis. Stat. 74.29(1) (Option 1)

SUBMITTED BY:

[Signature]

David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-42

**RECOGNIZING SUPERVISOR JOHN NEINAS
IN SERVICE TO THE COUNTY BOARD**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIEBAU			
LUNDAHL			
NORTON			
ROBILLARD			
TALUSCHER			
THAYSE			
VIRLEE			
VLEJES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Majority vote of a quorum

Motion to Approve: Adopted

1st: Fisher Debated:

2nd: Virlee

Yes: _____ No: _____ Exc: _____

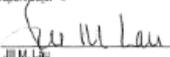
Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: No Fiscal Impact.

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of May, 2020 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, John Neinas was duly elected to the Door County Board of Supervisors in April, 1998 and was re-elected and served through April 2004. He was again elected in April 2008 and served through his retirement in April 2020, for a total of 18 years of service; and

WHEREAS, Supervisor Neinas represented District 2, encompassing the Town of Brussels, Ward 2, and Town of Forestville, Ward 1; and

WHEREAS, Supervisor Neinas served on many committees and boards including Administrative, Agriculture & Extension, Airport & Parks, Finance, Highway & Airport Committee, Highway Safety Commission, Land Conservation, Community Programs, Communications subcommittee, Ad Hoc Building, and Ad Hoc Household & Agricultural Hazardous Waste Collection Program; and

WHEREAS, Supervisor Neinas also served as Chairperson of Highway & Airport Committee and Highway Safety Commission.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Supervisors, assembled this 26th day of May, 2020, extends to John Neinas, our sincere thanks and appreciation for his service to the people of Door County, and wish him the best in his future endeavors.

SUBMITTED BY:


David Lienau, Chairman
Door County Board of Supervisors



RATIFICATION OF ORDER(S) OF COUNTY BOARD CHAIRMAN AND COUNTY ADMINISTRATOR PER RESOLUTION NO. 2020-19

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COINARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIEBAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VLES WOTACHEK		X	
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve

Adopted

1st

Enig

Deleted

2nd

Hendrick

Yes

50

No

1

Exc.

0

Reviewed by:

 Corp. Counsel

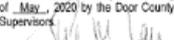
Reviewed by:

 Administrator

FISCAL IMPACT: The fiscal impact for the temporary furlough is estimated to be a decrease of \$107,000.00 in the salary and wages expenses. No fiscal impact for the Work-Share Plan. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 14th day of May, 2020 by the Door County Board of Supervisors.


Jill M. Lau

County Clerk, Door County

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:

2
3 **WHEREAS**, Resolution No. 2020-19, adopted March 17, 2020,
4 provided in pertinent part, that "... the Door County Board of
5 Supervisors hereby vests Door County Board Chairperson and Door
6 County Administrator with the general authority to order, subject to
7 ratification if practicable, whatever is necessary and expedient for the
8 health, safety, protection, and welfare of persons and property within
9 Door County in the emergency; and

10
11 **WHEREAS**, Since March 21, 2020, the County Administrator and
12 County Board Chairperson have authorized the following:

- 13 ❖ Temporary Special COVID-19 Furlough, Layoff, Recall Policy [attached];
- 14 ❖ Implementation of a temporary furlough of certain positions,
15 effective April 27, 2020 through May 24, 2020; and
- 16 ❖ Work-Share Plan Wis DWD UID [approval attached].
- 17 ❖ Donation of \$500 from Fidler Technologies to Register of
18 Deeds, to be give to charity of choice [Door County Meals
19 Cooperative]

20 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
21 Board of Supervisors hereby ratifies each of the above listed actions
22 authorized by the County Administrator and County Board
23 Chairperson.
24
25
26

SUBMITTED BY:

David Lienau, Chairman
Door County Board of SupervisorsKen Pabich
County Administrator

County of Door			
Issue Date: April 27, 2020	Revision Update(s):	Total Pages: -2-	Temporary Special COVID-19 Furlough, Layoff, and Recall.
Special Instructions: This policy shall run concurrently with Wisconsin's Safer at Home Order and may be extended up to 30-days past the end of the Order to allow for safe and efficient re-opening.			

Purpose and Intent

1. To address the adverse (including financial and operational) impacts arising from the COVID-19 pandemic and ensure Door County's operations continue to be performed efficiently and with minimal disruption.
2. This policy is intended to be, and should be interpreted as if it is, in compliance with all employer obligations under applicable federal and state laws. This includes, but is not limited to, Section 108.062, Wisconsin Statutes.

Employment Options**A. Essential**

Employee's work considered part and parcel of essential operations and maintains normal hours.

Benefit Impact: None

B. Work from Home Regular scheduled hours

Employee that has the ability to work from home and maintains normal hours.

Benefit Impact: None

C. Furloughs**1. Furlough-Reduced Hours (Work-Share Program)**

An employee who, for reasons related to the Covid-19 pandemic, has a reduction in the amount of work with a corresponding reduction in hours and pay. The reduction of hours may be up to 60% of the employee's normal hours per week. The schedule is to be determined by the Department Head and Human Resource Director.

Benefit Impact: Under the Work-Share Program the County shall maintain coverage under any existing retirement plan and health insurance coverage under the same terms and conditions, including any particulars of coverage and percentages contributed by the County and employee for the costs.

2. Furlough - No Hours (Work-Share Program)

An employee who, for reasons related to the Covid-19 pandemic, has no work that can be done under the options above. The employee does not have work (short term) but is expected to return to work after Wisconsin's Safer at Home Order expires.

Benefit Impact: Under the Work-Share Program the County shall maintain coverage under any existing retirement plan and health insurance coverage under the same terms and conditions, including any particulars of coverage and percentages contributed by the County and employee for the costs.

3. Furlough Details

- a. As much prior notice as is feasible will be given to furloughed employees to allow them to plan ahead.
- b. Non-exempt FLSA Employees – may be furloughed in daily or one-week increments.
- c. Exempt FLSA Employees – may only be furloughed in one-week increments.
- d. Employees (exempt and non-exempt) on furlough shall not perform any work unless called-in. If called-in, employee will be paid only for hours actually worked.
- e. Accrued Paid Time Off Use – No paid time off (e.g., administrative leave, compensatory time, earned unused sick leave, paid holidays, personal days, PTO, or special paid leave) is available for use during a furlough.
- f. Overtime and Compensatory Time – The terms and conditions of the FLSA, and County policies, will control the payment of overtime and accrual / use of compensatory time. Furloughs are not considered hours worked for the purposes of overtime and compensatory time.
- g. Wisconsin Retirement System – County and employee actual dollar (not percentage) contributions may be impacted by the reduction of hours worked and corresponding reduction in reportable earnings.
- h. Dates – Employee anniversary date, fringe benefit calculation dates, performance review date, and compensation plan advancement date will not be impacted by furloughs.
- i. Miscellaneous Fringe Benefits-Life Insurance and accrual of paid time off will not be impacted by furloughs:

D. Layoff

1. An employee who has no work (short or long term) will be subject to layoff.
2. With a layoff, there is no reasonable expectation of return or recall, even after Wisconsin's Safer at Home Order expires.
3. A layoff is a separation from employment and will be treated as such, consistent with the Door County Employee Handbook and Door County Administrative Manual.
4. An employee who is laid-off is no longer eligible for benefits, except as otherwise provided by state or federal law.
5. Door County will communicate information about an impending layoff as soon as possible considering the organizations interests and compliance with state and federal notice requirements.

Telephone: (608) 261-6700
Fax: (608) 327-6158
Email: taxnet@dwd.wisconsin.gov

Date: April 28, 2020

COUNTY OF DOOR
ATTN: PAYROLL DEPT
421 NEBRASKA ST
STURGEON BAY, WI 54235-2249

UI Account No.: 692014-000-0
Plan Number: 10171

WORK-SHARE PLAN APPROVED

Your application, dated 04/27/2020, for participation in Wisconsin Work-Share Program has been approved by the department. This approval is pursuant to Section 108.062 of the Wisconsin Statutes.

The effective period of your company's participation in the *Work-Share Program* is from 05/03/2020 through 05/24/2020 during which the members of the Administrative Staff work unit will be affected by a 50% reduction in hours. Any modifications to your *Work-Share Plan* as approved will require a *Modified Plan Application*, which must be submitted to the department for approval prior to implementing any modifications to the plan.

You may terminate your *Work-Share Plan* prior to the end of the effective period, noted above, by filing a notice of termination with the department. The termination will take effect on the second Sunday following the receipt of the termination notice by the department *unless* the notice specifies that the program will terminate on a date after the second Sunday and prior to the date that your plan is scheduled to expire, which is noted above.

The department may revoke the approval of your *Work-Share Plan* prior to the end of the effective period for good cause; this would include:

- Conduct that tends to defeat the purpose and effective operation of the plan,
- Failure to comply with the requirements of the Work-Share law or the Work-Share Plan, or
- An unreasonable change to the productivity standards of the employees included in the Plan.

Thank you for participating in the *Wisconsin Work-Share Program*. Should you have any questions or concerns, please contact Joshua Nissen by phone at (608) 264-8797 or by email to Joshua.Nissen@dwd.wisconsin.gov if you have any questions about this decision.

Telephone: (608) 261-6700
Fax: (608) 327-6158
Email: taxnet@dwd.wisconsin.gov

Date: April 28, 2020

COUNTY OF DOOR
ATTN: PAYROLL DEPT
421 NEBRASKA ST
STURGEON BAY, WI 54235-2249

UI Account No.: 692014-000-0
Plan Number: 10172

WORK-SHARE PLAN APPROVED

Your application, dated 04/27/2020, for participation in Wisconsin Work-Share Program has been approved by the department. This approval is pursuant to Section 108.062 of the Wisconsin Statutes.

The effective period of your company's participation in the *Work-Share Program* is from 05/03/2020 through 05/24/2020 during which the members of the Administrative Staff Group 2 work unit will be affected by a 20% reduction in hours. Any modifications to your *Work-Share Plan* as approved will require a *Modified Plan Application*, which must be submitted to the department for approval prior to implementing any modifications to the plan.

You may terminate your *Work-Share Plan* prior to the end of the effective period, noted above, by filing a notice of termination with the department. The termination will take effect on the second Sunday following the receipt of the termination notice by the department *unless* the notice specifies that the program will terminate on a date after the second Sunday and prior to the date that your plan is scheduled to expire, which is noted above.

The department may revoke the approval of your *Work-Share Plan* prior to the end of the effective period for good cause; this would include:

- Conduct that tends to defeat the purpose and effective operation of the plan,
- Failure to comply with the requirements of the Work-Share law or the Work-Share Plan, or
- An unreasonable change to the productivity standards of the employees included in the Plan.

Thank you for participating in the *Wisconsin Work-Share Program*. Should you have any questions or concerns, please contact Joshua Nissen by phone at (608) 264-8797 or by email to Joshua.Nissen@dwd.wisconsin.gov if you have any questions about this decision.



DOOR COUNTY

Resolution No. 2020-43

**RECOGNIZING SUPERVISOR RANDY HALSTEAD
IN SERVICE TO THE COUNTY BOARD**

ROLL CALL	Board Members	Apr	May	Exc.
AUSTAD				
BULTMAN				
CHOMEAU				
COUNARD				
D. ENGLEBERT				
R. ENGLEBERT				
ENIGL				
FISHER				
GAUGER				
GUNNLAUGSSON				
HEIM PETER				
KOHOUT				
LIERNAU				
LUNDAHL				
NORTON				
ROBILLARD				
TAUSCHER				
THAYSE				
VIRLEE				
VLIES WOTACHEK				
VOGEL				

THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Randy Halstead was duly elected to the Door County Board of Supervisors in April, 2014 and was re-elected and served through April 2020, for a total of six years of service; and

WHEREAS, Supervisor Halstead represented District 16, encompassing the Town of Egg Harbor, Ward 1, and Town of Jacksonport, Ward 1; and

WHEREAS, Supervisor Halstead served on many committees and boards including Agriculture & Extension, Emergency Services, Facilities & Parks, Highway & Airport, Land Conservation, and Property Committee; and

WHEREAS, Supervisor Halstead also served as Chairperson of Agriculture & Extension Committee.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Supervisors, assembled this 26th day of May, 2020, extends to Randy Halstead, our sincere thanks and appreciation for his service to the people of Door County, and wish him the best in his future endeavors.

BOARD ACTION

Vote Required: Majority vote of 6 persons

Motion to Approve: Adopted / Defeated

1st Gauger / 2nd Lienau

Yes: ___ No: ___ Exc: ___

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: No Fiscal Impact.

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of May, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY:

[Signature]
David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-44

**RECOGNIZING SUPERVISOR JON KOCH
IN SERVICE TO THE COUNTY BOARD**

ROLL CALL	Board Members	Aye	Not	Exc.
AUSTAD				
BULTMAN				
CHOMEAU				
COUNARD				
D. ENGLEBERT				
R. ENGLEBERT				
ENIGL				
FISHER				
GAUGER				
GUNNLAUGSSON				
HEIM PETER				
KOHOUT				
LIENAU				
LUNDAHL				
NORTON				
ROBILLARD				
TALSCHER				
THAYSE				
VIRLEE				
VLEIS WOTACHEK				
VOGEL				

BOARD ACTION

Vote Required: Majority vote of a quorum

Motion to Approve: Adopted / X

1st Counard / Defeated

2nd Robillard

Yes: ___ No: ___ Exc: ___

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: No Fiscal Impact.

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of May, 2020 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Jon Koch was duly elected to the Door County Board of Supervisors in April, 2014 and was re-elected and served through April 2020, for a total of six years of service; and

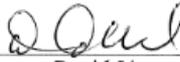
WHEREAS, Supervisor Koch represented District 4, encompassing the Town of Gardner, Ward 1, and Town of Nasewaupée, Ward 3; and

WHEREAS, Supervisor Koch served on many committees and boards including Emergency Services, Law Enforcement, Property, Public Safety, Resource Planning, Risk Management/Insurance, Technology Services, Bay Lake Regional Planning Committee Rep, and Communications Advisory Technical Subcommittee; and

WHEREAS, Supervisor Koch also served as Chairperson of Law Enforcement Committee and Communications Advisory Technical Subcommittee.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Supervisors, assembled this 26th day of May, 2020, extends to Jon Koch, our sincere thanks and appreciation for his service to the people of Door County, and wish him the best in his future endeavors.

SUBMITTED BY:



David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-45

**RECOGNIZING SUPERVISOR HELEN BACON
IN SERVICE TO THE COUNTY BOARD**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENJL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOULT			
LIENAU			
LLUNDAHL			
NORTON			
ROBILARD			
TAUSCHER			
THAYSE			
VIRLEE			
VLES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Majority vote of a quorum

Motion to Approve: Adopted:

1st Tauscher Defeated:

2nd Enjla

Yes: ___ No: ___ Exc: ___

Reviewed by: _____ Corp. Counsel

Reviewed by: _____ Administrator

FISCAL IMPACT: No Fiscal Impact.

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of May, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

1 **THE DOOR COUNTY BOARD OF SUPERVISORS:**

2
3 **WHEREAS,** Helen Bacon was first appointed to the
4 Door County Board of Supervisors in September, 2015.
5 She was duly elected in April, 2016 and was re-elected
6 and served through April 2020, for a total of four and a
7 half years of service; and

8
9 **WHEREAS,** Supervisor Bacon represented District 7,
10 encompassing the City of Sturgeon Bay, Wards 1 and 2;
11 and

12
13 **WHEREAS,** Supervisor Bacon served on many
14 committees and boards including Board of Health,
15 Human Services Board, ADRC Advisory Board, Economic
16 Development, Facilities & Parks, Legislative, Museum-
17 Archives, Property, and Jingdezhen Sister City Ad Hoc
18 Informal Advisory Group; and

19
20 **WHEREAS,** Supervisor Bacon also served as
21 Chairperson of the Board of Health, Human Services
22 Board, ADRC Advisory Board, and Jingdezhen Sister
23 City Ad Hoc Informal Advisory Group.

24
25 **NOW, THEREFORE, BE IT RESOLVED,** That the
26 County Board of Supervisors, assembled this 26th day
27 of May, 2020, extends to Helen Bacon, our sincere
28 thanks and appreciation for her service to the people of
29 Door County, and wish her the best in her future
30 endeavors.
31

SUBMITTED BY:

David Lienau
David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-46

**RECOGNIZING SUPERVISOR LINDA WAIT
IN SERVICE TO THE COUNTY BOARD**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIEHAU			
LINDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VLES WOTACHEK			
VOGEL			

1 **THE DOOR COUNTY BOARD OF SUPERVISORS:**

2
3 **WHEREAS**, Linda Wait was duly elected to the Door
4 County Board of Supervisors in April, 2016 and was re-
5 elected and served through her retirement in April 2020,
6 for a total of four years of service; and

7
8 **WHEREAS**, Supervisor Wait represented District 14,
9 encompassing the Town of Sevastopol, Wards 2 and 3,
10 and the City of Sturgeon Bay, Ward 29; and

11
12 **WHEREAS**, Supervisor Wait served on many
13 committees and boards including Agriculture &
14 Extension, Census Complete Count, Law Enforcement,
15 Legislative, Museum & Archives, Public Safety, and
16 Technology Services; and

17
18 **WHEREAS**, Supervisor Wait also served as
19 Chairperson of the Museum-Archives Committee, and
20 Census Complete Count Committee.

21
22 **NOW, THEREFORE, BE IT RESOLVED**, That the
23 County Board of Supervisors, assembled this 26th day
24 of May, 2020, extends to Linda Wait, our sincere thanks
25 and appreciation for her service to the people of Door
26 County, and wish her the best in her future endeavors.
27

BOARD ACTION

Vote Required: Majority vote of a quorum

Motion to Approve Adopted Defeated

1st Vogel 2nd R. Englebert

Yea: ___ No: ___ Exc: ___

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: No Fiscal Impact.

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of May, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY:

[Signature]
David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-47

APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE DOOR COUNTY SHERIFF'S OFFICE

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BULTMAN	✓		
CHOYNEAU	✓		
COUNARD	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GAUGER	✓		
GUNNLAUGSSON	✓		
HEIM PETER	✓		
KOHOUT	✓		
LIENAU	✓		
LUNDWAHL	✓		
NORTON	✓		
ROBILLARD	✓		
TAUSCHER	✓		
THAYSE	✓		
VIRLEE	✓		
VILIES WOTACHEK	✓		
WOGEL	✓		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

Motion to Amend: Deleted

Yes: 21 No: 0 Exc: 0

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The Grant funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this Grant.
STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of May, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the County
2 Board to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County.

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of Supervisors, for
7 acceptance of all donations, gifts, and grants whether in the form of money, or
8 personal or real property.

9
10 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or Grants',
11 authorized an oversight committee to accept donations, gifts or grants; requires
12 County Board to be provided notice of any donation, gift or grant in excess of \$1,000
13 prior to acceptance; and requires that an itemized report of all donations, gifts or
14 grants shall be submitted to the County Board on an annual basis.

15
16 **WHEREAS**, The Wisconsin Department of Justice, Division of Law
17 Enforcement Services has approved a grant award to the Door County Sheriff's in
18 the amount of \$87,000 (April 1, 2020-March 31, 2021) to support Door County
19 Pathways - Pre-Booking Diversion Program.

20
21 **WHEREAS**, The Public Safety Committee has voted to accept the aforesaid
22 grant.

23
24 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
25 Supervisors does hereby authorize the Door County Sheriff's Office to accept the
26 Pathways - Pre-Booking Diversion Program Grant.

27
28 **BE IT FURTHER RESOLVED**, That the Pathways - Pre-Booking Diversion
29 Program Grant will be administered by the Door County Sheriff's Office, subject to
30 Public Safety Committee Oversight.

31
SUBMITTED BY:
PUBLIC SAFETY COMMITTEE

Joel Gunnlaugsson, Chairperson
Bob Bultman
Kara Counard
Roy Englebert

Megan Heim Peter
Megan Lundahl
Laura Vilies Wotachek



DOOR COUNTY

**Resolution No. 2020-48
EXTENSION OF LAND LEASE AGREEMENT [MURPHY PARK –
FRONTIER COMMUNICATIONS]**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	May	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUINARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILES WOTACHEK	X		
VOGEL	X		

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in pertinent
2 part, that "...no Committee of the County Board shall enter into any contract
3 for a period in excess of three (3) years without prior approval of the County
4 Board..."; and

5
6 **WHEREAS**, Door County and Frontier's predecessor entered into a
7 *Land Lease* on October 2, 1985; and

8
9 **WHEREAS**, the original *Land Lease* has been amended and extended
10 on three separate occasions (in 2010, 2014 & 2017) and is due to expire
11 on December 31, 2020; and

12
13 **WHEREAS**, The Facilities & Parks Committee has considered and
14 approved the proposed Extension of Land Lease Agreement (attached
15 hereto as Addendum A and incorporated herein by reference); and

16
17 **WHEREAS**, It is deemed advantageous and suitable for the County of
18 to enter into the proposed Extension of Land Lease Agreement.

19
20 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
21 of Supervisors does hereby approve the Extension of Land Lease
22 Agreement.

23
24 **BE IT FURTHER RESOLVED**, That the Facilities & Parks
25 Department, subject to the oversight of the Facilities & Parks Committee,
26 shall administer the Extension of Land Lease Agreement.

BOARD ACTION
Vote Required: Majority Vote of Total Membership

Motion to Approve: Adopted Defeated

1st Austad Defeated

2nd Kohout

Yes: 21 No: 6 Exc: 0

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The fiscal impact would be the certainty of revenues for a given period of time. Lease revenues to be recorded in the year of service. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of May, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

SUBMITTED BY: FACILITIES & PARKS COMMITTEE

Daniel Austad
Daniel Austad, Chairman

Alexis Heim Peter
Alexis Heim Peter

Roy Englebert
Roy Englebert

Susan Kohout
Susan Kohout

David Enigl
David Enigl

Nancy Robillard
Nancy Robillard

Ken Fisher
Ken Fisher

EXTENSION OF LAND LEASE AGREEMENT

This agreement is made and entered into effective the 26th day of May, 2020, between the County of Door ("County") and Frontier North Inc. ("Frontier").

County and Frontier's predecessor entered into a *Land Lease* (a copy of which is attached hereto as Exhibit A and incorporated herein by reference) on October 2, 1985.

The original *Land Lease*, as subsequently modified and extended, is hereby extended for an additional five (5) year period, commencing on January 1, 2021 and expiring on December 31, 2025.

Rent for the extended term is two hundred dollars (\$200.00) per year, payable in advance. County will invoice Frontier annually, and payment is due within 30 days of Frontier's receipt of the invoice.

County's contact person is: Wayne Spritka, Facilities & Parks Director, Government Center, 421 Nebraska Street, Sturgeon Bay, Wisconsin, 54235, 920.746.2211, wspritka@co.door.wi.us

Frontier's contact person is: _____

Except as modified herein, all terms and conditions of the original *Land Lease*, as subsequently modified, shall remain in full force and effect.

County:

Frontier:

Wayne Spritka, Facilities & Parks Director

Dated: _____.

Dated: _____.

Daniel R. Austad, Chairperson

Door County Facilities & Parks Committee

Dated: _____.



DOOR COUNTY

Resolution No. 2020-49

DOOR COUNTY PARKS AND OPEN SPACE PLAN 2020-2025

ROLL CALL Board Members	Ayo	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUMARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
MORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VLES WOTACHEK			
VOGEL			

Vote Yes

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Deleted

1st Austad Deleted

2nd Heim Peter

No: _____ Yes: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: No fiscal impact at this time with the adoption of this resolution. Future improvements to the Parks will go through the budget process. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of May, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Goals of the Door County Parks and Open Space Plan
2 2020-2025 are to develop an improved parks and open space system
3 which will contribute to thriving natural landscapes for generations to
4 come, an enhanced quality of life for residents and visitors, community
5 valuation of the economic benefits of preserved land, and visionary
6 leadership that will protect county parks for the long-term.

7
8 **WHEREAS**, The Door County Parks and Open Space Plan 2020-
9 2025 contains a comprehensive list of recommended objectives,
10 guidelines, and questions in order to encourage the maintenance and
11 development of high-quality parks and recreational amenities that meet
12 the needs and demands of Door County residents and visitors.

13
14 **WHEREAS**, Adoption of the Door County Parks and Open Space
15 Plan 2020-2025 furthers public purposes and is in the public's best
16 interests, and

17
18 **WHEREAS**, The Facilities and Parks Committee has reviewed and
19 approved the Door County Parks and Open Space Plan 2020-2025, and
20 recommends that County Board do the same.

21
22 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
23 Board of Supervisors hereby adopts the Door County Parks and Open
24 Space Plan 2020-2025.

25
26 **BE IT FURTHER RESOLVED**, That the Door County Parks and
27 Open Space Plan 2020-2025 will be administered by the Facilities and
28 Parks Department, subject to oversight by the Facilities and Parks
29 Committee.

SUBMITTED BY: FACILITIES & PARKS COMMITTEE

Daniel Austad Daniel Austad, Chairperson

Alexis Heim Peter Alexis Heim Peter

Roy Englebert Roy Englebert

Susan Kohout Susan Kohout

David Enigl David Enigl

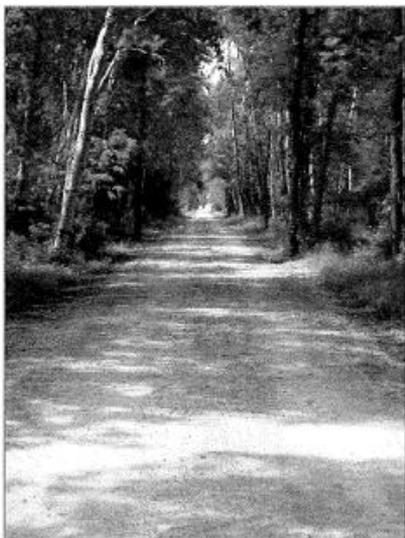
Nancy Robillard Nancy Robillard

Ken Fisher Ken Fisher

DOOR COUNTY PARKS AND OPEN SPACE PLAN 2020-2025

Door County Facilities and Parks Department, Parks Division

DRAFT: May 20th, 2020



Adopted by the Door County Board of Supervisors on May 26th, 2020

Researched and Written by: Rebecca Kerwin, Planner, Door County Land Use Services Department

Edited by: Mariah Goode, Director, Door County Land Use Services Department

Door County Parks website: <https://www.co.door.wi.gov/174/Facilities-and-Parks>

TABLE OF CONTENTS

I.	OVERVIEW.....	1
II.	OBJECTIVES AND GUIDING PRINCIPLES.....	2
III.	INVENTORY OF DOOR COUNTY PARKS, RECENT IMPROVEMENTS, AND PLANS.....	4
IV.	PLANNING CONSIDERATIONS.....	13
V.	APPENDICES	
	A. Outline of Planning Process.....	16
	B. History of Door County Parks.....	18
	C. Previous Door County Park and Recreation Plans.....	24
	D. Comprehensive and Park/Recreation Plans that Incorporate Door County.....	28
	E. Public Input Survey.....	32

I. OVERVIEW

A. Parks Division Vision/Mission/Goals and Overview of Responsibilities

The Door County Facilities and Parks Committee oversees the Facilities and Parks Department, which includes the Parks Division. The Parks Division is managed by a full-time Park Manager who manages all things related to county parks, under the Director of the Facilities and Parks Director. The Parks Division vision, mission, goals, and success statements read as follows:

Vision: *Door County's thriving natural areas and open spaces are world-class treasures that provide solace, nurture one's soul, and celebrate the natural environment.*

Mission: *The Door County Parks seeks to acquire, restore, and manage lands for the purpose of protecting and preserving public open space, natural areas, and other landscapes in an ecological healthy state for the education, pleasure, and recreation of the public now and into perpetuity.*

Four Overarching Goals:

1. *Nature: Native and natural landscapes will be sustained and thrive into perpetuity.*
2. *People: Everyone will feel welcome at the Door County Parks and will seek them out for discovery, renewal, and fun.*
3. *Economy: Communities will value the economic benefits of protected park lands and open spaces.*
4. *Leadership: Visionary leaders will bring their expertise, guidance, and proactive management to assist the Door County Parks Division in expanding, improving, and increasing resources, and in protecting parks and open spaces into perpetuity.*

Success in 25 years: *In 25 years, the people of Door County will celebrate more than a thousand acres of healthy park lands and open spaces, filled with thriving ecosystems of native flora and fauna. The diverse people who visit the parks, work for the Parks Division, and advocate for open spaces will also champion the parks as a source of inclusion, inspiration, beauty, economic vitality, and health for everyone.*

The Parks Division is responsible for the maintenance of 19 County Parks, totaling more than 1,000 acres that contain 12.5 miles of state trails, 7 boat launch facilities, 18 restrooms, 3 "Welcome to Door County" signs, a disc golf course, Horseshoe Bay Caves, and multiple accessory, support, storage, and shelter buildings. The Parks Division is responsible for the design and construction of parks projects using both in-house and contracted labor.

Other major responsibilities relate to the snowmobile program and the county fair. The Parks Division manages the State of Wisconsin snowmobile program for Door County, including writing grants for trail program funding and reviewing and approving funding for the seven local clubs that maintain approximately 230 miles of Door County trails. The Division also coordinates usage of the John Miles County Park for the county fair as well as other events held in county parks.

B. Overview of Planning Process and Plan

Since 1964, the county has had some form of a county-wide parks plan in place. Starting in 1974, the county regularly adopted five-year plans, through the year 2015. The last plan written was for the 2011 to 2015 timeframe. In late 2018, the Facilities and Parks Committee decided to update the 2011-2015 plan and to have the Door County Land Use Services Department help develop and write the plan. A more detailed description of the planning process can be found in Appendix A.

Background information and an inventory of county parks were gathered in the first half of 2019. This background information, found in Appendices B - D, are as follows:

- Appendix B: Brief Background and History of Door County Parks
- Appendix C: Previous Door County Park and Recreation Plans
- Appendix D: Comprehensive and Park/Recreation Plans that Incorporate Door County

In late 2019, an on-line public survey was conducted regarding Door County parks, which received over 900 responses. Respondents were largely positive about the Door County parks, expressing appreciation for their beauty and how they are a great asset to the county. Overall, the survey indicated a desire for greater investment in land acquisition and preservation, and nature-based activities. Many comments also indicated the county should continue to maintain and improve existing county parks. The survey and a summary of all responses can be found in Appendix E.

Section II of this plan provides objectives and guiding principles for the county parks for the years 2020-2025, as adapted from the 2011-2015 plan and updated by current Parks Division staff members. Section III contains a chart that describes the 19 county parks, including descriptions of amenities, uses/user, natural and sensitive areas, recent improvements, and planning-related information.

Lastly, note that an open house meeting to present a final draft of this plan to the public had been scheduled prior to the plan's adoption, but the COVID-19 pandemic forced the county to cancel this meeting. The public was notified of this cancellation, reminded that the plan could still be reviewed online, and given instructions on how to submit input. A summary of this input process can be found in Appendix A, Planning Process Outline.

II. OBJECTIVES AND GUIDING PRINCIPLES

The objective of this plan is to encourage the development and maintenance of high-quality, sustainable parks and recreational amenities that meet the needs and demands of Door County residents and visitors. Provided below are guiding principles to consider:

- **Resource Management.** Protect, preserve, and restore the county park's resources through appropriate resource management, including forests, wildlife, plants, millpond/dam, and watersheds. Develop management strategies and actions based upon each park's unique ecological and natural resource features.

- **Sustainability.**
 - Maintain the environmental quality of county parks above all else.
 - Connect county parks to wider environmental issues.
 - Adapt to changing environmental conditions.
 - Be a leader in sustainable practices, using sustainable and low-impact practices in operations and challenging ourselves to consistently perform all our functions in the most environmentally responsible ways.
- **Land Use Balance.** Door County Parks will strive to not exceed an 80/20 overall balance in its land use, with 80 percent of the parks' land to be kept in as natural a condition as possible, and 20 percent to be available for development for recreation that is compatible with the park's mission/vision/goals (including trails, picnic facilities, and other nature-based activities).
- **Public/Private Relationships and Partnerships.** Continue to be open to partnering with other public and private non-profit organizations to enhance overall conservation programs and efforts within the county.
 - Continue to foster and support the Friends of the Door County Park System.
 - Ensure county park programs are appropriate for its level of government. Programs of state-wide or multi-county interest and importance should be the responsibility of the state, those of county-wide interest and importance should be the responsibility of the county, and those of local-level interest and importance should be the responsibility of the city, villages, and towns.
 - Ensure the county is not competing with or duplicating the efforts of private entities that already provide recreational activities and facilities to the public in an adequate, efficient, and economical manner.
 - With research partners, document and/or publicize the economic value of environmental protection, such as flood reduction, improved air quality, and carbon reduction as well as the economic value of free access to the outdoors and health benefits gained by staying active.

III. INVENTORY OF DOOR COUNTY PARKS, RECENT IMPROVEMENTS, AND PLANS

The table on the following pages provides an inventory of the 19 Door County parks. The first column in the table lists the park name and the municipality within which it is located. The second column contains a description of the park, the park's amenities, and primary or unique uses of the park. The third column lists the known natural and sensitive features within the park and nearby surrounding area. The fourth column lists improvements completed since 2010 and short-term plans (within the next five years). The last column lists potential improvements and planning considerations from the 2011-2015 parks plan that have not yet been addressed. This column also lists other plans that incorporate or refer to county parks.

Door County Parks and Open Space Plan 2020-2025
Attachment to Resolution 2020-49
INVENTORY OF DOOR COUNTY PARKS, RECENT IMPROVEMENTS, AND PLANS

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & -600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan 2011-2015 and other plans)
<p>Almapee Trail</p> <ul style="list-style-type: none"> C. Surgeon Bay T. Sturgeon Bay T. Neauapee T. Forestville V. Forestville <p>Description/Amenities:</p> <ul style="list-style-type: none"> 12 miles of abandoned railroad grade on 144 acres trails in Surgeon Bay, travels through-by countryside, swamps, farm fields, Forestville dam and millpond, and Almapee River before turning towards Algoma level, hard, gravelled surface restrooms and parking located at Forestville Dam County Park, Maplewood, and 1820 S. Neenah Sturgeon Bay (trainhead) <p>Uses/Users:</p> <ul style="list-style-type: none"> flat surface good for family hiking and biking accommodating, hiking, biking, nosebleed riding in winter, used as a snowmobile trail; when trail not open to snowmobile travel, can be used for cross-country skiing and snowshoeing education, nature 	<p>Along trail:</p> <ul style="list-style-type: none"> trail runs through many, large areas of mowed wetland variety of wildlife along trail, including deer, turkey, many other species of birds 	<p>Improvements completed or scheduled for 2020:</p> <ul style="list-style-type: none"> trail extension from north parking lot to Bayview Bridge, 2015 Maniscal Drive connection, north end of Bayview Bridge, 2015 trail extension completion from Utah St. to Michigan Street, 2019 planning along trail, 2019 installation of foot brushes, 2020 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> long range goal for trail extension up to the north end of Highway 42-57 <p>Other Plans:</p> <ul style="list-style-type: none"> Northeast Wisconsin Coastal Class Trail Inventory & Connectivity (see p. 28, Appendix D) future trail connectivity from the City of Green Bay to Door County, potentially along the western side of Door County, should include shared roadways and existing and potential utility corridors 	
<p>Baileys Harbor Ridges</p> <p>T. Baileys Harbor</p> <p>Description/Amenities:</p> <ul style="list-style-type: none"> ~30 acres including 8 on the waterfront side of the road, approximately 700' of shoreline restrooms, picnic tables, parking shallow waters, sandy beach <p>Uses/Users:</p> <ul style="list-style-type: none"> swimming, sunbathing, kiteboarding days with strong southern wind, kiteboarders race on waves between beach and nearby Anacost Park bird watching 	<p>Within park and within -600' of park:</p> <ul style="list-style-type: none"> Lake Michigan beach, footpath, ridge/swale complex, wetland, woodland significant habitat for various sensitive plants, including orchids, along both sides of parking lot Hidden Brook located just outside of park 	<p>Completed improvements:</p> <ul style="list-style-type: none"> beach restoration, 2012 restroom rehab, 2018 installation of file station, 2019 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> install informational signage and rustic fences to deter trampling of sensitive areas parking lot on south end; blacktop should be ground up and base placed as much as possible, but still allow drainage from north to south emerge parking area replace existing gazebo <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located along recommended county bicycle route (see p. 31, Appendix D) SWCD plans and designs for beach improvement 	

County Parks	Description/Amenities/ Uses/Users	Natural/Sensitive Areas (both within park & -600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (open space resources in Door County Parks and Open Space Plan 2011-2015 and other plans)
Cave Island T. Balleys Harbor	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 10 acres lighthouse remnant of the Frank O'Connor just off island's shore residence at lighthouse contains exhibits, small museum store, restroom <p>Uses/Users:</p> <ul style="list-style-type: none"> sight-seeing, access to top of lighthouse tower scuba diving to shipwrecks non-motORIZED watercraft launching 	<p>Within park: Lake Michigan, causeway, floodplain, woodland</p> <p>Within -600' of park: floodplain, wetland</p>	<p>Improvements completed or scheduled for 2020-2025:</p> <ul style="list-style-type: none"> parking on mainland and restroom facilities on island, 2011 Phase I, Lighthouse - exterior historic rehab, 2014 Phase II, Oil House - p/NW, barn historic rehab, 2017 Phase III - construction of Cave Island Interpretive Center, 2020 Phase IV Keeper's Quarters - historic restoration, 2024 or when funding is available <p>Completed improvements:</p> <ul style="list-style-type: none"> improved hiking trails gasbar on south lawn area, 2011 additional parking, 2015 updated solar power for restrooms, 2019 	<p>2011-2015 Plan: None</p> <p>Other Plans:</p> <ul style="list-style-type: none"> located along Lake Michigan State Water Trail and within an area identified by the plan as a gate area, however, it is not identified as an access site (see p. 28, Appendix D) located near county recommended bicycle route (see p. 31, Appendix D)
Cave Point T. Sevastopol	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 18.5 acres, 500 feet of shoreline, picnic areas with tables, cooking grills, restrooms, wedding gazebo first solar-powered restroom in county park system parking space for twenty-five cars half mile forest trail that links up with several miles of trails in adjacent Whitefish Dunes State Park 4 shipwrecks, located 4 to 5 miles off shore <p>Uses/Users:</p> <ul style="list-style-type: none"> weddings sight-seeing/photography scuba diving fishing bicycle events 	<p>Within park:</p> <ul style="list-style-type: none"> Lake Michigan Limestone, Dolomite bluffs birch, maple, beach, cedar trees heavily wooded with trails epithemal species <p>Within -600' of park: erillie area heavily wooded, owned by DNR</p>	<p>Improvements completed or scheduled for 2020-2025:</p> <ul style="list-style-type: none"> steele ramp replaced with longer structure, 2011 installation of remote viewing camera, 2018 installation of automated pay system, 2020 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> drinking water well is currently closed, needs to be replaced (note no plans to replace) any improvements should be done in low-key manner, preserving natural setting <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located along county recommended bicycle route (see p. 31, Appendix D)
Chaudoir's Dock T. Union	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 5 acres, 628' of shoreline 100-foot day dock, w/ daytime tie-up access 3 boat launch bays (one of the bays is currently in use for storage) picnic area with tables, grills, parking, restrooms emergency harbor of refuge for 40 to 50 small boats <p>Uses/Users:</p> <ul style="list-style-type: none"> deep waters make for prime access to Green Bay fishing, including perch, bass, whitefish, walleye spanning reef a mile from the dock, popular spring walleye spot 	<p>Within park:</p> <ul style="list-style-type: none"> Bay of Green Bay <p>Within -600' of park:</p> <ul style="list-style-type: none"> ~81 acres woodland 	<p>Improvements completed or scheduled for 2020-2025:</p> <ul style="list-style-type: none"> development emphasis on water access adjacent property should be considered for acquisition (funding available) 10 to 12 parking stalls on upper east edge continue to update signage improve parking area near beach designing to safe depths for boaters (last designed in 2014) 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> development emphasis on water access adjacent property should be considered for acquisition (funding available) 10 to 12 parking stalls on upper east edge continue to update signage improve parking area near beach designing to safe depths for boaters (last designed in 2014) <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located along county recommended bicycle route (see p. 31, Appendix D) SAWCO stormwater runoff plan

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & -600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan 2011-2015 and other plans)
<p>Door Bluff Headlands T. Liberty Grove</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 226 forested acres, 6,000 feet of shoreline second largest county park no amenities except access road, natural hiking trails <p>Uses/Users:</p> <ul style="list-style-type: none"> sign-seeing hiking bird watching 	<p>Within park:</p> <ul style="list-style-type: none"> Bay of Green Bay and Niagara Escarpment – vertical limestone bluffs rise up from Bay picographs listed in the National Register of Historic Places variety of tree species <ul style="list-style-type: none"> 40 species identified 92 species of birds 18 species of flora bat species (treatments endangered) <p>Within -600' of park: woodland, escarpment</p>	<p>Completed improvements:</p> <ul style="list-style-type: none"> 72.7 acre expansion, 2019 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> development should be low-key due to flora-and-fauna, relative remoteness only hiking trails should be considered, no other types potential for vault-type toilets, more parking spaces, scenic vistas spaced along drive purchase of adjacent land should be considered if/when becomes available future CIP consideration to pave entrance roadway <p>Other Plans:</p> <ul style="list-style-type: none"> considered for Grand Traverse Islands National Park (more information can be found at https://dfr.wisconsin.gov/water-conservation/land-use/land-use-national-park-cooperation/) identified as a limited emergency access site in Lake Michigan State Visitor Trail plan (see p. 28, Appendix D) <ul style="list-style-type: none"> undeveloped natural area with a number of nesting areas along shore located along county recommended bicycle route (see p. 31, Appendix D)
<p>Ellison Bluff T. Liberty Grove</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 17.4 acres ¾ mile abutment entrance road picnic area, restrooms, parking handicap accessible trails natural hiking trails stairway leading to wooded bluff overlook that provides view of cliffs, Green Bay waters, many Green Bay Islands 7,000 feet of shoreline inaccessible because of bluff planning at eastern end bluff in excess of 100 feet high, parallels shoreline throughout entire park, no access to the water Wisconsin State Natural Area designation, 2002 <p>Uses/Users:</p> <ul style="list-style-type: none"> sign-seeing, hiking bird watching weddings 	<p>Within and within -600' of park:</p> <ul style="list-style-type: none"> Bay of Green Bay and Niagara Escarpment – vertical limestone bluffs rise up from Bay trees grow on sheer face of cliffs, anchoring rocks in small crevices with little soil: White cedar, Canada yew, mountain maple, red pine, basswood, red alder/berry forest atop bluff includes wide variety of mature trees: sugar maple, white oak, red oak, paper birch, big-tooth aspen, hickory ground cover: wild asters/orchids, big-leaved aster, Canada mayflower, large-flowered trifolium, wood-betony, blackstem fern, saw rock whitlow-grass and broad-leave sedge large variety of birds take residency in forest as per/insule flyway for migratory birds 26 species of land snails, including five rare species and two glacial relict species 	<p>Completed improvements:</p> <ul style="list-style-type: none"> interpretive signage along trail, 2019 roadway improvements – grade, gravel, compact, 2019 roadway improvements – paving 2020-2025 CIP Planning 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> purchase adjacent land if/when becomes available potential for several more viewing areas potential for access to park's lower levels, which might include staircase and/or a viewing tower combination future CIP consideration to pave entrance roadway <p>Other Plans:</p> <ul style="list-style-type: none"> located along Lake Michigan State Visitor Trail plan (see p. 28, Appendix D) located along county recommended bicycle route (see p. 31, Appendix D)

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & -007)	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan 2011-2015 and other plans)
Forestville Dam T. Forestville	Description/Amenities: <ul style="list-style-type: none"> • 70 acres • adjacent to Ahnapee State Trail, serves as way-side for trail users • picnic tables, waterfront picnic area with grills, open pavilion, playground, restrooms • fishing dock • one-lane boat launch • shallow milpond, 1½ miles long, 1/8 mile wide • dam overflows in spring Uses/Users: <ul style="list-style-type: none"> • small non-motorized boating, including canoeing, kayaking, paddle boarding • motorized craft allowed, but shallow waters are hazardous • fishing: <ul style="list-style-type: none"> ○ below dam, a shallow riverbed area (nick high) ○ catch and release fishing popular ○ Northern pike, rock bass, crappies, blue gill, largemouth bass • weddings • run/bicycle events • Southern Door Fire Department and DNR • Warden training exercises • playground use • pavilion rentals (only pavilion in southern door county at this time) 	Within park: <ul style="list-style-type: none"> • Ahnapee River, floodplain, wetland, woodland <ul style="list-style-type: none"> ○ low-lying wooded area south of earthen dam is maintained as wildlife area Within -007 of park: -80 acres of floodplain, wetland, & woodland	Completed Improvements: None Short-term plans: <ul style="list-style-type: none"> • current milpond drawdown to be completed in 2021 • develop canoe/kayak launch 2021 • Fish stocking, post drawdown activities 	2011-2015 Plan: <ul style="list-style-type: none"> • potential for additional paths in Southern Door area • milpond management, as directed by best management practices <ul style="list-style-type: none"> ○ drawdown milpond, as needed, every 8-10 years to improve conditions (current drawdown to be completed in 2021) ○ review milpond management strategy as directed by best management practices • seal coat or chip seal parking area • parking area revision to better accommodate boat trailer parking • land to the south and east of park along the Ahnapee River should be considered for acquisition (when becomes available) • DNR has expressed interest in acquiring with any purchases that would add to Ahnapee State Trail for purposes of public fishing access Other Plans: <ul style="list-style-type: none"> • located along county recommended bicycle route (see p. 31, Appendix C) • SNCD management plan (see p. 31, Appendix D)

County Parks	Description/Amenities/Uses/Users	Natural/Sensitive Areas (both within park & -600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks Open Space Plan 2011-2015 and other plans)
Frank E. Murphy T. Egg Harbor	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 34 acres, approximately 7,300 feet of shoreline one of the most heavily used county parks playground, picnic shelter, tables and grills, restrooms, changing room playground equipment, large open pavilion parking space for 65 cars large dock, protects swimming area from rough water, serves as emergency harbor two-lane boat launch ramp located at south end entrance to Horseshoe Bay Caves <p>Uses/Users:</p> <ul style="list-style-type: none"> large group gatherings transition training and event swimming, fishing, volleyball pavilion retreats for weddings, nuptial/bicycle couples, family reunions, graduation parties, corporate events public cave tours 	<p>Within park:</p> <ul style="list-style-type: none"> Bay of Green Bay mapped escarpment Horseshoe Bay Caves 3.0 acres wetland 10.2 acres woodland base map stream (non-navigable) <p>Within -600' of park:</p> <ul style="list-style-type: none"> escarpment, woodland, base map stream, wetland, floodplain 	<p>Completed Improvements:</p> <ul style="list-style-type: none"> beach restoration, 2015 2015 rest coated and striped boat launch, 2019 new dock and boat ramp, 2019 dock installation, 2019 boat ramp repairs, 2020 <p>Short-term plans:</p> <ul style="list-style-type: none"> remove dead ash trees Horseshoe Bay Cave Center (interpretive center and storage) development of recreational trail connecting park to Village of Egg Harbor 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> during times of low water, excessive sand movement makes boat launch difficult to use potential for additional games for family and group activities group and boat equipment should be upgraded and expanded additional waterfront property should be considered if/when becomes available <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located along county recommended bicycle route (see p. 31, Appendix D) SWCD plans and designs for beach improvement, stormwater runoff plan
George K. Pinney T. Seavastop	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 15 acres, approximately 1,000 feet of water frontage 6-lane boat launch, handicap accessible several submerged shorewoods located in nearby wetlands 1.5 acre harbor of refuge pavilion and picnic area, year-round restrooms 50+ parking stalls <p>Uses/Users:</p> <ul style="list-style-type: none"> used as a port for local fishermen to access excellent habitat for bass, northern, perch pike fishing in winter, small village of ice shanties set-up off shore, using park as access sunset viewing 	<p>Within park:</p> <ul style="list-style-type: none"> Bay of Green Bay ~1.8 acres woodland <p>Within -600' of park:</p> <ul style="list-style-type: none"> ~5.2 acres woodland to the north and ~3 acres woodland to the south 	<p>Improvements completed or scheduled for 2020:</p> <ul style="list-style-type: none"> breakwater maintenance/repair, 2018 parking stalls and launch lanes restriped, 2018 breakwater maintenance/repair, 2020 installation of waterless cleaning station, 2020 installation of automated pay system, 2020 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> if historical and safety concerns can be addressed, property to southeast should be considered for acquisition, if/when becomes available <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located near county recommended bicycle route (see p. 31, Appendix D) SWCD stormwater runoff plan
John Miles	<ul style="list-style-type: none"> City of Sturgeon Bay, 60 acres See Appendix C for information on the John Miles County Park Recreation Plan – Phase I, 2017 and improvements completed in 2017 – 2019. See Appendix C for information on the John Miles County Park Recreation Plan – Phase II, 2017 and improvements completed in 2017 – 2019. (Contact the Door County Land Use Services Department at (920) 746-3323 for a copy of this plan. Also note that SWCD has a stormwater plan for John Miles.) 			

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan 2011-2016 and other plans)
Lily Bay <ul style="list-style-type: none"> T. Sevestad (entrance to and parking area) T. Sturgeon Bay (launch and park/beach area) 	Description/Amenities: <ul style="list-style-type: none"> 1 acre, 100 feet shore frontage parking for 6 cars 2-lane, fair-weather boat launch Uses/Users: <ul style="list-style-type: none"> boating Fishermen trail for brown and steelhead trout, salmon sunbathers often use park as access to the bordering private sand beach 	Within park: <ul style="list-style-type: none"> Lake Michigan beach Within ~600' of park: <ul style="list-style-type: none"> ~1.7 acres of woodland large floodplain/wetland complex overlaps to the northeast mapped ridge/slope complex 	Improvements completed or scheduled for 2020: <ul style="list-style-type: none"> Boat ramp approach repairs, 2020 	2011-2016 Plan: <ul style="list-style-type: none"> additional parking, if/when nearby land becomes available Other Plans: <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)
Lyle-Harter-Matter Sanctuary T. Jacksonport	Description/Amenities: <ul style="list-style-type: none"> 40 acres completely undeveloped parcel not served by public road, however, an easement exists for maintenance and emergency vehicles Wisconsin State Natural Area designation Uses/Users: <ul style="list-style-type: none"> wildlife and nature study hiking bird watching 	Within park: <ul style="list-style-type: none"> high sand dune, woodland, wetland, floodplain heavy woods, both deciduous and coniferous species, cover most of property marsh with excellent wildlife Hines Emerald Dragonfly (threatened/endangered) Within ~600' of park: dunes, Clark Lake, wetland, floodplain, woodland	Completed Improvements: None	2011-2016 Plan: <ul style="list-style-type: none"> no extensive development is recommended; any use of one park should be integrated with that of the other potential for hiking trails proximity between Kanguroo Lake and the sanctuary should be acquired and added to sanctuary, if/when available access road along county's easement should be made passable for emergency entrance and routine inspection purposes
Mendota T. Jacksonport	Description/Amenities: <ul style="list-style-type: none"> contiguous to Lyle-Harter-Matter Sanctuary 155 acres, undeveloped, except for 2-acre wayfields located on southeast corner, adjacent to State Highway 57 wayside maintained by WisDOT includes restrooms, picnic facilities, well, parking spaces natural trails Wisconsin State Natural Area designation Uses/Users: <ul style="list-style-type: none"> traveling public hikers 	Within park: <ul style="list-style-type: none"> heavily wooded, marshy in places excellent wildlife habitat Hines Emerald Dragonfly (threatened/endangered) Within ~600' of park: <ul style="list-style-type: none"> Lake Mt. Clark Lake, dunes, wetland, floodplain, woodland, Hines Creek 	Completed Improvements: None Short-term plans: <ul style="list-style-type: none"> hiking trails incorporation of rest-area area from State/County Highway Departments into park - remove or replace pit toilet to vault toilet 	2011-2016 Plan: <ul style="list-style-type: none"> contiguous to Lyle-Harter-Matter Sanctuary, any use of one park should be integrated with that of the other no development should take place within visible distance of State Highway 57

County Parks	Description/Amenities Users/Users	Natural/Sensitive Areas (both within park & -600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (both in park and areas adjacent to Deer County Parks and Open Space Plan 2011-2015 and other plans)
<p>Percy Johnson T. Washington</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 8 acres, 500 feet sandy beach large pile of driftwood parking for 10 cars <p>Users/Users:</p> <ul style="list-style-type: none"> swimming non-motorized water craft launching bird watching 	<p>Within park:</p> <ul style="list-style-type: none"> Lake Michigan beach overlook heavily wooded areas nearby Hog Island, part of Horizon National Wildlife Refuge viewing of Great Blue Heron, occasional White Pelican <p>Within -600' of park:</p> <ul style="list-style-type: none"> Lake Michigan beach heavily wooded 	<p>Completed Improvements:</p> <ul style="list-style-type: none"> restrooms to be placed, 2018 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> northern portion has been cleared of undergrowth, could be used for expanded picnic and game use, with additional clean up work to make beach more inviting informational material (broads) explaining Hog Island's status as a National Wildlife Refuge increase parking area to accommodate larger number of cars upgraded/speed playground equipment <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)
<p>Robert M. Carmody T. Gardner</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 10 acres, 400 feet shoreline 6-lane boat launch and handicap accessible fishing pier wave attenuator dock picnic area, parking, restrooms designed around 3 mature oak trees 84 parking stalls <p>Users/Users:</p> <ul style="list-style-type: none"> popular place to fish for small mouth bass, northern pike, walleye, perch the boat launch provides access to Little Sturgeon for ice fishing 	<p>Within park:</p> <ul style="list-style-type: none"> Bay of Green Bay floodplain <p>Within -600' of park:</p> <ul style="list-style-type: none"> ~8.4 acres wetland large wetland complex to the north 	<p>Completed Improvements:</p> <ul style="list-style-type: none"> resurfaced all parking lots and launch lanes, 2019 installation of waterless cleaning station, 2020 installation of automated pay system, 2020 <p>Short-term plans:</p> <ul style="list-style-type: none"> kayak launch installation gazabo installation 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> potential for more parking stalls, consider for west end of park <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located near county recommended bicycle route (see p. 31, Appendix D)
<p>Robert La Salle T. Clay Banks</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 26 acres, 440 feet of public access to Lake Michigan 2 parking lot areas restrooms, picnic tables, grills, playground equipment characterized by a three-tiered landform consisting of pebble-strewn Lake Michigan shore, level grassy upland area, and higher wooded upland area steep sandy bluffs separate each tier, several stairways provide pedestrian access to the yellow ferns prairie pramson in upper park <p>Users/Users:</p> <ul style="list-style-type: none"> sight-seeing, weddings, run/bicycle events 	<p>Within park:</p> <ul style="list-style-type: none"> Lake Michigan beach three-tiered landform consisting of pebble-strewn Lake Michigan shore, level grassy upland area, and higher wooded upland area small stream cuts through sandy ravine, dry most of year restored prairie in upper park <p>Within -600' of park:</p> <ul style="list-style-type: none"> 10.7 acres wetland 1.1 acres wetland 	<p>Improvements completed or scheduled for 2020:</p> <ul style="list-style-type: none"> restrooms replaced, both lower and upper, 2011 and 2012 prairie plantation area, grant received in 2016, completed in 2019 perforated water, 2020 <p>Short-term plans:</p> <ul style="list-style-type: none"> review beach front erosion due to high water 	<p>2011-2015 Plan:</p> <ul style="list-style-type: none"> grade upper level parking lot, improve entrances, paving 1-mile loop trail system <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located along county recommended bicycle route (see p. 31, Appendix D)

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan 2011-2015 and other plans)
<p>Sugar Creek T. Gardner</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> • 40 acres, 1,000 feet of water frontage • fair weather boat launch • 18 hole disc golf course • restrooms, picnic tables, grill • parking for 20 cars • 80' long foot-bridge over Sugar Creek • park is exposed to intense storms, making it difficult to provide boat launching facilities <p>Uses/Users:</p> <ul style="list-style-type: none"> • emergency fire-fighting fill site • small-clipping in the past, however, no single done as earth have not been traveling up the creek for seeping • ice-fishing for perch and whitefish • small, motorized & non-motorized watercraft • run/bicycle events 	<p>Within park:</p> <ul style="list-style-type: none"> • Bay of Green Bay • Sugar Creek, floodplain • woodland <p>Within ~600' of park:</p> <ul style="list-style-type: none"> • ~ 10.0 acres woodland to the north, and • 10.9 acres of woodland, wetland, and floodplain to the southeast 	<p>Completed Improvements:</p> <ul style="list-style-type: none"> • new restrooms, 2015 • pedestrian bridge over creek, 2015 • trails installed in wooded undeveloped area east of Sugar Creek (disc golf course trails are there now) 	<p>2011-2015 Plans:</p> <ul style="list-style-type: none"> • more inviting entrance with better landscaping and signage • installation of playground equipment • evaluate parking arrangement for adequacy; additional parking could be developed on upper grass area, near entrance • repair blacktop roads <p>Other Plans:</p> <ul style="list-style-type: none"> • identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) • located along county recommended bicycle route (see p. 31, Appendix D)
<p>Tornado Park T. Gardner</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> • 3 acres • 1st Door County Park • historical marker • picnic area, restroom • parking for 15 cars <p>Uses/Users:</p> <ul style="list-style-type: none"> • traveling public • historical education • hikers, bikers, planckters 	<p>Within ~600' of park:</p> <ul style="list-style-type: none"> • ~28.5 acres of woodland, wetland, and floodplain • Ahnapee River 	<p>Completed Improvements:</p> <ul style="list-style-type: none"> • installation of memorial plaque, 2019 	<p>2011-2015 Plans:</p> <ul style="list-style-type: none"> • reserve parking lot • restrooms in fair condition, eventually will need upgrading and new roof <p>Other Plans:</p> <ul style="list-style-type: none"> • located along county recommended bicycle route (see p. 31, Appendix D)

SECTION V: PLANNING CONSIDERATIONS

When considering potential land acquisitions, donations, or improvements to existing Door County parks, it is envisioned that the objectives and guiding principles outlined in Section II will be used in conjunction with the following guidelines and questions.

A. Guidelines and Questions for Potential Land Acquisitions

Properties for potential parkland are brought to the attention of the Parks Division in a variety of ways, including unsolicited outreach by interested sellers and via ongoing conversations with various public and not-for-profit entities. The Parks Division will continue to rely upon an evolving set of creative land acquisition and financing techniques to stretch and leverage its land acquisition funding.

- Prioritize acquisitions that are a good value, that help stretch public land acquisition dollars.
- Prioritize acquisitions where there is a willing seller and local political support so that the acquisition will not be delayed for years in costly, contested proceedings.
- Prioritize acquisitions/donations where other organizations can contribute to the cost and/or care of new sites. Collaborate with other agencies such as the Door County Land Trust or Nature Conservancy to increase conservation and recreation opportunities.
- Prioritize acquisitions/donations that connect or expand, link to, add to, fill in, or buffer existing holdings, and other connections that support mission and goals.
- Prioritize acquisitions/donations of sites that contain remnant native populations or unique natural resources as well as those with unique ecological, historical, archaeological, topological, cultural, or other significant features.
- Prioritize acquisition of land adjacent to lake waters to increase public water access, particularly on the Lake Michigan shore between Baileys Harbor and Sturgeon Bay.
- Prioritize acquisitions/donations of larger sites to take advantage of lower land costs and larger opportunity sites:
 - Smaller isolated sites present management and maintenance challenges and should only be considered where there is a strong case that the site would contribute to the Parks Division mission and goals.
 - Explore acquisition of failed development projects as large-site opportunities at reduced costs.

Potential questions to consider for land acquisitions:

- Does the acquisition support the overall parks mission, vision, and four priority goal areas?
- Is the land located adjacent to or near an existing county park? If yes, is adjacent land acquisition recommended by this plan?
- If adjacent or near an existing county park, how would the acquisition complement the existing county park?
- Would the acquisition provide greater connectivity between existing county parks?
- Is there potential to partner with another organization on the acquisition?
- Does the land have sensitive natural features that need to be protected? If so, is there a conservation organization that may be a better steward?

- Does the land have unique geological features (i.e., drumlins, steep slopes, varied terrain, scenic view, etc.)?
- Does the land have historical significance? If so, would a historical organization be a better steward?
- Does the land have potential to be restored back to native species with feasible expense?
- Is the land located on or near the county's recommended bicycle network?
- Is the land located on a segment of a county highway that has 3' or greater shoulder width?
- Would the land provide an interesting or convenient stop for bicyclists or other silent sports enthusiasts?
- Is the land located within an area identified as an enhancement zone by the Lake Michigan State Water Trail?

B. Guidelines and Questions for Potential Park Improvements

- Prioritize activities that will engage new users, promote healthy lifestyles, connect people to nature, and protect sensitive natural features.
- Prioritize use of limited capital funds for improvement of the parks system by evaluating conditions and needs as well as information on projected public uses or unique resources. This may require consultant support. Some new capital projects can be added in response to requests from the public and staff members via public input opportunities. Grant funding and contributions from land use and utility license agreements are also increasingly a factor in prioritizing new capital investments.
- Maintain a policy that ensures adequate compensation to the county when granting exclusive use of county park facilities and/or resource lands to non-county agencies, groups or individuals, or granting easements or other permanent rights to park and resource land.
- Improve user experience by providing at least basic facilities at all county parks, including:
 - potable water supply for drinking, washing, and fire defense purposes
 - adequate access and designated parking areas
 - ADA accessibility and inclusivity improvements such as:
 - ADA-accessible toilets, preferably vault-type where more sophisticated systems are not practical
 - features that will aid handicapped people such as specialized walkways, hard-surfaced walkways, wide doorways, grab-rails in restrooms, special seating at picnic areas and at spectator events, and special playground apparatus
- Build the county parks brand identity
 - provide consistency in signage, markers, and structures
 - identify park entrance(s) and boundaries
 - identify opportunities to ensure a safe and easy-to-navigate trail system within county parks
 - provide baseline information on the current trail system
 - recommend new policies for managing trails,
 - create a process for assessing requests to improve unrecognized trails
 - prioritize future capital improvement projects to enhance trail systems
- Develop areas that provide the potential to accommodate a variety of activities, as opposed to single purpose activities

Potential questions to consider for park improvements:

- Does the potential improvement support the parks mission, vision, and four overarching goals?
- Is the improvement identified in this plan or another appropriate action plan?
- Would the improvement enhance current uses and/or enhance current users' experience?
- Would the improvement help protect sensitive natural features?
- Is there potential to partner with another organization or entity on the improvement?
- Would the improvement provide a unique interactive experience that cannot be commonly found elsewhere and would attract new users?
- Would the improvement enhance the educational and/or historical aspect of the park?
- Is the upgrade at a park that is located along the Lake Michigan State Water Trail?
- Would the upgrade fulfill a need within an enhancement zone, as identified by the Lake Michigan State Water Trail plan?
- Will the improvement serve a niche interest, if so, is there an economic impact?

C. Guidelines for potential relinquishment of county-owned park land:

Relinquishment of county-owned park land for purposes other than preservation or recreation shall be dependent upon:

- the impact on fulfillment of the park's mission, vision, and four goals
- the long-term impacts on park and recreational use throughout Door County
- an equal exchange of land value is provided in return
- the dedication of revenues to additional park lands and improvements
- actions are consistent with local and regional plans
- a determination that the land is not needed for county park and open space purposes, both at the present and in the future
- consideration of the total costs and benefits of ownership of the land
- protective deed restrictions placed on title of property

APPENDIX A: OUTLINE OF PLANNING PROCESS

Pre-planning. Pre-planning for the Door County Parks and Open Space Plan 2020-2025 began in 2018 with the meetings described below.

- **Administrative Meeting** (August 9th, 2018). Parks and Land Use Services staff met to discuss updating the Door County Parks and Open Space Plan, 2011 – 2015.
- **Facilities and Parks Committee Meeting** (November 7th, 2018). Parks Superintendent reviewed with the committee an outline of the plan to be developed and planning process to be used.

Background information gathering (January – May, 2019). Land Use Services gathered plan background information that can be found in Section III, Inventory of Door County Parks, Recent Improvements, and Plans and in Appendices B – D.

Facilities and Parks Committee Meeting (May 8th, 2019). Parks Superintendent reviewed draft mission/vision/goals and the plan background information gathered by Land Use Services. The mission/vision/goals were approved by unanimous vote.

Facilities and Parks Committee Meeting (October 9th, 2019). Parks Superintendent reviewed a draft of the public input survey.

Public Input Survey (October 18th – December 2nd, 2019). The survey reviewed by the committee was available on-line for this time period, with two press releases issued and multiple emails sent to Land Use Services contacts.

Facilities and Parks Committee Meeting (November 13th, 2019). Parks Superintendent updated the committee on number of survey responses received and the public affairs outreach campaign to promote the survey.

Facilities and Parks Committee Meeting (December 11th, 2019). Parks Superintendent reported that the survey closed and gave a summary of responses.

Facilities and Parks Committee Meeting (February 12th, 2020). The committee reviewed and discussed a draft of the Plan to be distributed for public input. Land Use Services staff members also presented research related to indoor recreation ideas for John Miles Park. The Facilities and Parks Director noted that current planning for the county parks does not include indoor or significant outdoor recreational facilities, and that staff members do not recommend including recreational planning in this plan as it is not a core function of the county parks division. Committee members agreed; if an externally-driven opportunity arises related to recreational facilities, the county can address it at that time. Motion made, seconded, and carried unanimously to hold a public hearing regarding the plan draft as presented.

Public Input (March 5th – April 2nd, 2020) An open house meeting to present the plan to the public and gather input had been scheduled for March 31st, 2020, however, per the State of Wisconsin's public safety orders regarding the COVID-19 pandemic, this meeting was cancelled. Prior to cancellation, the public and county contacts had been notified of the open house meeting via press release and email on March 5th. A follow-up press release and emails to county contacts were sent out on March 17th, notifying the public and recipients that the open house meeting had been cancelled, but that the plan

could still be reviewed online and input would still be accepted through April 2nd, 2020. A second reminder email regarding the same was sent on March 27th. Email notifications were sent to the Friends of Door County Parks group, local municipal officials, school districts, business associations, local user and sports groups, educational organizations, and county and city employees.

Final Committee Approval (May 13, 2020) The Committee reviewed and discussed public input on and potential changes to the February 12th, 2020 draft that was distributed for public review. Seven individuals had submitted written comments, provided to the Committee verbatim. Items considered minor edits as well as county staff members' administrative updates to the plan were noted in the plan draft and pointed out to the Committee. Also noted in the plan draft were public input items that would require substantial changes to or change the meaning of sections of the plan, which the Committee discussed and decided upon. The Committee also agreed that some public input received was too specific to include in the plan. Motion made, seconded, and carried unanimously to forward the plan to the county board for adoption.

County Board Approval (May, 26, 2020)

APPENDIX B: HISTORY OF DOOR COUNTY PARKS (adapted from the Door County Parks and Open Space 2011-2015 plan)

- **Ahnapee State Trail**

Location: Ahnapee State Trail spans from the city limits of Sturgeon Bay to the Door/Kewaunee county line, continues into Kewaunee County towards the cities of Algoma and Kewaunee, and the Luxemburg/Casco area.

History: The Ahnapee State Trail follows the retired railroad line of Ahnapee and Western. The railroad line moved freight and passengers in and out of Door County between 1894 and 1968 and was a vital link during World War II with Algoma's plywood industry and Sturgeon Bay's shipyards. Powered by either steam or diesel, the trains hauled lumber, dairy products, cherry crops, and passengers in and out of Door County.

The State of Wisconsin obtained the stretch of railroad grade when it was retired from service as a rail line and added it to the state trail system. A lack of funding to maintain the trail prompted the state to forge a partnership with the County of Door. In mid-1994, Door County signed its first renewable lease with the Wisconsin Department of Natural Resources for the operation and maintenance of the Ahnapee State Trail. The lease designated that the trail become a part of the County Parks System.

- **Baileys Harbor Ridges**

Location: 2301 Ridges Road, Town of Baileys Harbor.

History: Door County purchased most of the land the county currently owns from the United States government in 1937. (A strip of land that the U.S. Coast Guard had reserved for navigational lighting was deeded to the county in 1972.) Also in 1937, the nonprofit Ridges Sanctuary formed to protect and maintain the broader area, including and surrounding the county's property. The Ridges Sanctuary eventually began leasing and maintaining most of the county's acreage, which contains two range lighthouses, alignment lights used by ships to enter Baileys Harbor; a 99-year lease agreement was signed in 1990. Part of the property on the harbor side of Ridges Road is maintained as a county park. The area contains many ridge lines, historical shorelines from the lake's water receding since prehistoric time.

- **Cana Island Lighthouse**

Location: 8800 E Cana Island Road, Town of Baileys Harbor.

History: Built in 1869 for \$12,792.55, Cana Island Lighthouse's tower, made of cream city brick, was the tallest building in Door County. Verified by telescope during the first year of operation, 4,862 ships passed the station during daylight hours. Keepers filled the oil and kept the beacon shining until the lighthouse was automated in 1944. It remains a functioning navigational light of the Great Lakes. Cana Island Lighthouse was listed in the National Register of Historic Places in 1976.

In 2006, the Bureau of Land Management transferred ownership of the park's 9 acres free of charge to the county to preserve the lighthouse and allow public access by maintaining it as a county park. To fulfill the stipulations, the county partners with the Door County Maritime Museum to manage the island and lighthouse, something Door County Maritime Museum had done in partnership with the U.S. Coast Guard since 1970.

- **Cave Point**

Location: 5360 Schauer Road, Town of Sevastopol.

History: The land for Cave Point County Park was gifted to the county for preservation by three families in 1943 and 1945. It was the fifth park added to the county park system and derived its name from its geological formation. Early discussion of the park's establishment explored making it a state park or a war memorial site. After lengthy and heated debates, and a reshuffle of county board members, the county decided to focus on the park's geological formation.

- **Chaudoir's Dock**

Location: 10865 County Road N, Town of Union.

History: Chaudoir's Dock began as a working dock built by brothers Eli and Julis Chaudoir after they arrived in Namur from Belgium in 1856. Ships traveling to Northport and Green Bay often moored at the dock with passengers and goods, including hay and grain for the lumberjacks' horses. Local farmers were able to export their beets, potatoes, lumber, hay, and straw. In winter, local farmers took to the ice to harvest fish with pound nets. Ice shanties were also rented out, delivered onto the ice. Ice fishermen still flock to the area to this day.

In 1944, John Chaudoir requested the county purchase the dock because he was interested in keeping it open to the public. That year, the dock was purchased from John and Mamie Chaudoir by Door County for \$1.00. The dock and park now carry the name and the legacy of the Chaudoir family.

- **Door Bluff Headlands**

Location: 12900 Door Bluff Park Road, Town of Liberty Grove.

History: Originally named Death's Door Headlands Sanctuary, the county purchased the original 123 acres for this park for \$1 in 1944. In 1977, the county purchased another 33 acres of adjacent land for \$1 with the premise that the "land be forever used as a park." According to an article in the Door County Advocate in 1977, the donation of the 33 acres of land marked the first major land donation to the county park system since the original 123 acres. In 1970, only a scenic road was created as it was decided to keep the park in its natural state as a sanctuary. Native American paintings – rock art dating back to 1000–1499CE – were found on the cliffs at the Door Bluff Headlands in 1991 by amateur archeologists. It is reputed that it was at this point where the Washington Island Iroquois fought the mainland Potawatomi.

In 2019, the county purchased two parcels adjacent to the Door Bluff Headlands County Park. The property includes over 72 acres with a small strip of shoreland. Listed below are characteristics of the two properties and surrounding area.

- Both parcels share boundaries with the existing park. Total acreage acquired is 72.68.
- The property represents a major promontory of the Niagara Escarpment, holding several habitats of ecological interest, including the semi-mature to mature northern mesic forest on the upper plateau of the site.
- The larger parcel includes a 30.55' wide by 150' deep strip of land that extends westerly, on the opposite side of Door Bluff Road, to the water's edge.

- The forest is composed of 70 year old hardwoods, including sugar maple, American beech, white ash, basswood, hemlock, and red oak. Silty soils on these parcels are very thin and overlay fissured dolomite bedrock. A series of rocky shorelines and small bluffs on the property are dominated by a dense coniferous forest including old growth white cedars.
- A local conservationist identified 46 species of birds and 92 species of flora in the park. Several rare plants and animals have also been documented on the property.
- In 1993, Native American pictographs were discovered on the cliffs adjacent to the park and within the park. The pictographs have been dated to 1000-1499CE and are listed in the National Registrar of Historic Places. The schooner Fleetwing, a shipwreck of 1888, is located in the waters next to the property. The ribs and keel can be seen on the bottom of the bay.

- **Ellison Bluff**

Location: 12050 Ellison Bluff Road, Town of Liberty Grove.

History: The call to preserve the land that now makes up Door County's largest park was made by the Door County Parks Board in 1945 when the board proclaimed "the limestone headlands, as they emerge out of the blue waters of Green Bay, are geologically one of the most outstanding natural monuments in our country. They must be preserved." Preservation became official just five years later when Door County purchased 88 acres in 1950 for \$1. In 2000, an additional 86 acres of undeveloped property with 1,939 feet of shoreline to the south was acquired. The park was designated a State Natural Area in 2002.

- **Forestville Dam**

Location: 475 Mill Road, Town of Forestville.

History: The original dam was built in 1877, an earthen works to provide power for a gristmill. The mill processed grain into flour for people all the way from the Belgian district to the Town of Baileys Harbor. The mill was closed circa 1920 when the dam washed out, then replaced in 1934 as a Works Progress Administration project. The dam and surrounding property was sold to the Town of Forestville in 1949 to be developed into a park. In 1963, the town gave the park and dam to the County of Door.

- **Frank E. Murphy**

Location: 7119 Bay Shore Drive (County Highway G), Town of Egg Harbor.

History: In 1937, the Murphy family that owned Frank E. Murphy's Horseshoe Bay Farm donated 11 acres to Door County for a park. The county was awarded a Civil Works Act grant, which was used to employ sixty men to cut brush, clean the beach, rebuild the pier, and build a 950 foot long stone wall on the south and east sides of the property.

The Frank E. Murphy's Horseshoe Bay Farm was the largest dairy in Wisconsin as well as the largest employer in Door County at its time. The original pier was used to ship apples, cherries, and plums grown on the farm to Dykesville and Peshtigo. In 1972, three acres of the farm was donated to the county. A championship golf course and residential development was developed on the rest of the farm in the late 1970's.

- **George K. Pinney**

Location: 4879 Bay Shore Drive, Town of Sevastopol.

History: Located four miles north of the City of Sturgeon Bay, George K. Pinney Park (formerly Olde Stone Quarry) was one of several prominent locations for the county's export of limestone and gravel with much of the stone being exported to Chicago. The Leatham and Smith quarry operated at the site beginning in the late 1890's. When operated as the Smith quarry, the operation sported the largest dock as well as being the largest quarry in Door County.

This park was renamed from Olde Stone Quarry County Park to George K. Pinney County Park in 2012 in honor of its namesake's longtime service as Door County Parks Director. Pinney served in the Parks Department for 18 years, between 1994 and 2012, and was instrumental in developing the property into a prime boat launching destination for fishermen and water enthusiasts.

- **John Miles**

Location: 916 N 14th Avenue, City of Sturgeon Bay.

History: The Door County Fair has been held at this site since 1908. On August 28, 1990, by Resolution 82-90, the Door County Fairgrounds became a part of the Door County Parks System and was renamed the Door County Fair Park. In 2001, the park was renamed John Miles County Park in honor of the decades-long fair secretary and to recognize its evolution into a multi-use park, not just a home to the fair.

- **Lily Bay**

Location: 4449 E County Highway T, Town of Sturgeon Bay. Note that the entrance to and parking area for Lily Bay straddle the boundary between the Towns of Sevastopol and Sturgeon Bay, but the launch and park/beach areas are located within the Town of Sturgeon Bay.

History: In the 1880s, a bustling settlement grew at Lily Bay and included a sawmill, blacksmith shop, general store, boarding house, and several residences as well as a pier on the lake. The pier at Lily Bay brought both goods and people on ships from Chicago and returned with lumber and wood supplies such as cordwood. Lily Bay's major export was hemlock bark, of which the tannin was used in the tanning industry in Milwaukee and Chicago. The settlement at Lily Bay slowly declined after the Sturgeon Bay ship canal was completed in 1879.

- **Meridian**

Location: 6799 State Highway 57, Town of Jacksonport.

History: The third largest of the county parks, the property is undeveloped, save for a wayside located on the southeast corner adjacent to State Highway 57. The wayside is maintained by the Wisconsin Department of Transportation and includes toilets, picnic facilities, a well, and parking spaces. Heavily wooded and in places marshy, the park provides excellent wildlife habitat. The park is contiguous to the Lyle-Harter Matter Sanctuary.

- **Percy Johnson**

Location: 640 Lake View Road, Town of Washington.

History: The land for Percy Johnson park was purchased in 1947. Formerly called Washington or Eastside for its location on the eastern side of Washington Island, the park was renamed in 1994 in memory of a former Door County Board supervisor from Washington Island, Percy Johnson, in honor of his 27 years of representation. Johnson's parents originated from Iceland, as had many of the island's original settlers.

- **Robert LaSalle**

Location: 408 County Road U, Town of Clay Banks.

History: The site is commemorated as a landing place by the French explorer Robert de LaSalle in 1679. One of the oldest county parks, its current acreage was stitched together through several land purchases spanning 79 years between 1925 and 2005.

According to the Peninsula Historical Review of June 1930, Clay Banks used to be one of the largest shipping points for lumber and forest products on the peninsula. In the upper park, an archway, built in the spring of 1930, stands near the roadway, a remnant of the park's entrance in earlier years. The logs were imported from the Pacific Coast in honor of the mighty trees logged from the area by early settlers. The archway was built as a grand entrance to the park for model As and Ts, the first cars made, to drive through to enter the park.

LaSalle Park was also the setting of baseball games in the 1920s and 30s, where hundreds of spectators would gather to watch America's pastime. A ball hit into the lake was considered a home run.

- **Robert M. Carmody**

Location: 3570 County CC, Town of Gardner.

History: Robert M. Carmody is a boat launch located on the bay of Little Sturgeon in the Town of Gardner, with a long history of excellent waters for fishing, whether by boat or on ice. Archeological exploration determined that Indians camped on this site. It is also the area where Door County's first Euro-American settlers, Increase and Mary Claffin, built a cabin in 1835.

Although the area has long been a fisherman's haven, there was a lack of public access to the boating waters as well as a safe boating harbor from storms. In 2001, Door County and the Wisconsin Department of Natural Resources jointly purchased 4.5 acres on the shores of Little Sturgeon Bay for the purpose of constructing a boat launch. It was the first jointly owned park between the two departments in Door County. (The Ahnapee State Trail and George K. Pinney are two county parks that are owned by the DNR and maintained by the county with no lease fee.) The land was purchased from Dean Carmody and named after his father, Robert, who had owned the land for many years.

- **Sugar Creek**

Location: 2349 County Road N, Town of Gardner.

History: The land for Sugar Creek Park was obtained by Door County in 1945. The park is named for the creek that runs through it, known to have been a popular tributary for smelt-dippers.

- **Tornado Memorial County Park**

Location: 8518 County DK, Town of Gardner.

History: Tornado Memorial County Park preserves the story of Williamsonville, which was in one day reduced from a new and growing crossroads town to ashes, never to be rebuilt.

Thomas and Fred Williamson, brothers who immigrated to the Green Bay area from Canada in the late 1860s, settled Williamsonville. Also known as Williamson's Mill, the settlement grew around the steam-powered shingle mill built next to the Ahnapee River in 1870. According to a 1995 WisDOT report, 76 people lived in the town, including 15 women and 16 children, of which 55 were killed in a fire. The Williamsonville fire occurred on October 8, 1871, the same day as the Peshtigo fire.

Tornado Memorial was the first park of the Door County Park System, purchased in 1927 from Albert and Elinda Eickelberg. In the 1950s, the WisDOT began using the park as a highway wayside, contracting with the Door County Highway Department to maintain it. The park's wayside designation was removed in 2008 with the expansion of State Highway 57.

APPENDIX C: PREVIOUS DOOR COUNTY PARK AND RECREATION PLANS

- 1964: *Door County Comprehensive Planning Program* (author unknown)
- 1969: *Door County, Wisconsin, Outdoor Recreation Plan*, Wisconsin State Department of Local Affairs and Development (under contract to Door County)
- 1974 – 2015: Seven subsequent five-year outdoor recreation plans were written by the Parks Department and adopted by Door County:
 - 1974 – 1978
 - 1979 – 1986
 - 1987 – 1993
 - 1994 – 1999
 - 2000 – 2005
 - 2006 – 2010
 - 2011 – 2015 (Note: Objectives, policies and guidelines from the 2011 - 2015 plan are provided below.)
- 2017: *John Miles County Park Recreation Plan, Phase 1, Door County Parks and Land Use Services Departments*. A description of this plan is provided below.

Door County Parks and Open Space Plan 2011 – 2015, Door County Parks Department

The 2011-2015 plan includes objectives, and both general and park-specific recommendations. The objectives and general recommendations are listed below, directly quoted from the plan.

- "Objectives:
 - Provide a basic document which identifies and details a coordinated park and outdoor recreation program to meet the needs and demands of Door County residents and visitors.
 - Promote and encourage the development of sufficient park and recreational facilities of high quality.
 - Identify and preserve sites of significant scenic, historical, archaeological, and natural characteristics."
- "Recommended policy statements:
 - Governmental agencies should not compete with or duplicate the efforts of private interests which provide recreational activities and facilities to the public in an adequate, efficient, and economical matter.
 - In general, park programs of state-wide and macro regional (areas consisting of many contiguous counties) interest and importance, should be the responsibility of the state government; those of county-wide and micro regional (areas composed of only one or a few contiguous counties) interest and importance, should be a county responsibility; the park programs of towns, villages, and cities should be structured to meet the needs and desires of the immediate respective areas.

- All levels of government should pursue a policy of attempting to acquire and protect areas of significant scenic, cultural, and historical value and important wildlife and wetland areas.
- Both public and private non-profit organizations can be more effective in reaching their goals if they work together and pool their resources.
- Environmental quality should never be sacrificed in the interest of need satisfaction."
- "Guidelines for land acquisition. Land acquisition projects of the following type should be given highest priority:
 - Projects involving acquisition of land adjacent to lake waters to increase public water access opportunities particularly on the Lake Michigan shore between Baileys Harbor and Sturgeon Bay.
 - Projects to provide increased public access to Cana Island, including additional parking facilities.
 - Projects to expand present park lands either for reasons of satisfying additional space needs, protection of critical landforms or natural areas, or protection of the environmental integrity of a park.
 - Projects involving lands capable of supporting multi-seasonal activities."
- "Guidelines for implementation of the Parks and Open Space Plan
 - Develop a full range of programs for the preservation of parks and open space including: purchase, dedication, zoning, acquisition of easements, and other rights.
 - Encourage state and federal allocation of financial resources for parks and open space in Door County.
 - Encourage greater private sector participation in the preservation of park and open space lands.
 - Seek new and innovative methods of using private sources of funding such as land donation, donation of easements and other rights, labor donations, and in-kind goods and services.
 - Maintain a policy that ensures adequate compensation to the county when granting exclusive use of county park facilities and/or resource lands to non-county agencies, groups or individuals, or granting easements or other permanent rights to park and resource lands. Research the need for a volunteer program that identifies tasks for volunteers and provides supervision, support, and recognition.
 - Relinquishment of county-owned park land for purposes other than preservation or recreation shall be dependent upon:
 - the long-term impacts on park and recreational use throughout Door County
 - an equal exchange of land
 - dedication of revenues to additional park lands and improvements

- action being consistent with local and regional plans
- determination that the land is not needed for county park and open space purposes, both at the present and in the future
- consideration of the total costs and benefits of ownership of the land
- protective deed restrictions placed on title of property
- Donations of land to the county parks system should be evaluated in terms of:
 - consistency with needs identified in the "Door County Outdoor Recreation Plan"
 - proximity to existing parks
 - maintenance and development costs
 - any special environmental or cultural qualities
 - allowing the county to accept land donations for resale with the proceeds used for purchasing other park and resource land
- The county cooperates with private groups and with all other units of government in financing and in sharing management of recreation resources where appropriate.
- The county endorses the projects of other units of government, which meet regional objectives and provide regional use.
- The county encourages local municipalities to provide for the park and recreational needs of the citizens of unincorporated communities within their boundaries. The towns may assist in implementing Door County's plan by coordinating their plans with Door County's plan, and enhance the value of the parks, open space, and recreational facilities of both the towns and county."
- "Guidelines for park development. For the planning period, the following development projects should be considered:
 - Parks should generally provide at least basic facilities which include:
 - ADA accessible toilets, preferably vault-type where more sophisticated systems are not practical
 - potable water supply for drinking, washing, and fire defense purposes
 - designated parking facilities
 - adequate access and marking
 - facilities should always include features that will aid handicapped people including specialized walkways, hard surfaced walkways, wide doorways, grab rails in restrooms, special seating at picnic areas and at spectator events, and special playground apparatus
 - identification of park entrance(s) and boundaries
 - nature and/or hiking trails, where practical

- o development of areas providing entrance(s) and boundaries
- o development of areas providing a variety of activities, as opposed to single purpose activities
- o facilities presently provided should be improved and maintained in a safe and useful manner"

John Miles County Park Recreation Plan, Phase I, December 2017, Door County Parks and Land Use Services Departments

This report contains results from the first phase of planning for John Miles, which focused on a vision for recreational aspects of the park. The plan includes a detailed site assessment of the park that inventories current conditions at the park, plans and studies written regarding recreation in general and John Miles specifically, and demographics of residents and visitors. The plan also includes a summary of input regarding the park gathered through public meetings, an on-line survey, emails, and in-person discussions. This input was also organized into potential action items with timelines for completion dates.

This Phase 1 plan also recommends a second phase to address the functions and infrastructure needed to support the potential future recreational uses. At the time of writing of this Plan, there are no plans to pursue additional recreational activities at John Miles.

Listed below are improvements done at John Miles from 2017-2019 and 2020 CIP improvements:

- 2017
 - o south restrooms, new LED lighting and interior paint, fixtures and shower rehabbed
 - o fiber optics installed into Fair Secretary office
 - o LED lighting upgrade to midway and race track pits
- 2018
 - o electrical panel upgrade
 - o Jr Fair building heating system upgrade, oil to propane
 - o 8 inch water main upgrade to pavilion and soccer fields
 - o concrete pad installed under grandstand
- 2019
 - o midway paving, with curbs and ADA accessibility
 - o exhaust fan installation in multi-purpose building
 - o electric panel upgrading in cattle barn
 - o installation of cat5 connection to Jr Fair, cattle barn, horse arena, multipurpose building, rabbit barn, horticulture building for computer network interfacing of fair operations
 - o installation of 200 amp electrical panel in multipurpose building for future events
 - o Junior Fair Building LED lighting conversion
 - o Re-roof of maintenance garage
 - o clay installed on race track
 - o replaced 8 inch storm water drain from racetrack to Pond 1
 - o tree re-planting
- 2020 CIP funding for:
 - o construction of multimodal entrance gate with ticket booth and park sign upgrades at 14th and 15th Aves
 - o 24x40 enclosed stage/pavilion with electrical

APPENDIX D: COMPREHENSIVE AND PARK/RECREATION PLANS THAT INCORPORATE DOOR COUNTY

Listed below are descriptions of plans and goals/policies from those plans that include Door County and specifically mention Door County parks.

Northeast Wisconsin Coastal Cities Trail Inventory & Connectivity, 2014, Bay-Lake Regional Planning Commission
https://baylakercpc.org/application/files/9115/4083/0401/BLRPC_Trail_Report_Final_maps_02-2014.pdf

The Northeast Wisconsin Coastal Cities Trail Inventory & Connectivity plan identifies the Ahnapee State Trail pertaining to Door County, as summarized below.

- The Ahnapee State Trail provides off-road access from Sturgeon Bay to as far as the Village of Luxemburg in Kewaunee County.
- The portion of the Ahnapee State Trail connecting Sturgeon Bay to Algoma is also considered existing National Ice Age Trail.

The plan also notes that future trail connectivity from the City of Green Bay to Door County could be along the western side of Door County. Possible connecting routes to consider should include shared roadways and existing and potential utility corridors.

Lake Michigan State Water Trail Project, Inventory and Analysis of Access Sites in Support of a Lake Michigan Water Trail, December 2011.
<https://dnr.wi.gov/topic/parks/name/lakemichigan/>

Authors:

- Wisconsin Department of Natural Resources
- National Park Service, Rivers, Trails and Conservation Assistance Program
- Bay-Lake Regional Planning Commission
- Wisconsin Department of Natural Resources

The Lake Michigan Water Trail Project intends to increase and improve public access to the shoreline and waters of Lake Michigan. When complete, the proposed Wisconsin portion of the trail will be a 523-mile segment of a continuous 1,638 mile water route that traverses the shores of four states (Illinois, Indiana, Michigan, and Wisconsin). Most sites in Wisconsin are located on public lands owned by the state or local governments.

The Project conducted a survey of over 360 sites in 11 Wisconsin counties to identify potential non-motorized water access, followed by a series of stakeholder and public meetings to review those sites. Sites were given one of the descriptors listed below:

- **Developed Access:** A site that provides water access via a public boat ramp or dock.
- **Carry-In Access:** A site with a beach that provides easy kayak access to the water with little user conflict from adjacent landowners.
- **Alternate Access:** Non-ideal carry-in access site that may be only a road that ends at the water. Alternate Access sites may have a bit of a steep slope to the water, require wading or paddling through marsh, or have minimal potential for user conflict from adjacent landowners.

- Emergency Access: Use of these sites (primarily road ends) is restricted by limited parking options, high user conflict potential, or agreements with site owners that only permit emergency egress.

The report identifies the ten county parks listed below as access sites:

- Baileys Harbor Ridges – carry-in
- Chaudoir’s Dock – developed
- Door Bluff Headlands – emergency
- George K. Pinney – developed
- Frank E. Murphy – developed
- Lily Bay – developed
- Percy Johnson – carry-in
- Robert M. Carmody – developed
- Robert La Salle – carry-in
- Sugar Creek – developed

Note that the Cana Island Lighthouse, Cave Point, and Ellison Bluff parks are located along the route, but are not identified as access sites.

The plan also identified enhancement zones based on the project’s analysis of the route for site amenities and distance between sites to identify zones for site acquisition and/or improvement. Goals are to have restroom facilities no further than five miles apart and public camping no more than 10 miles apart.

- Haines Park (Sand Bay Lane, Town of Nasewaupée) to Potawatomie State Park, 9.7 miles.
- Village of Sister Bay Beach to Ellison Bay Women’s Club (Town of Liberty Grove), 6.6 miles. This gap runs along a stretch of bluff that can make public access difficult without a staircase.
- “Death’s Door” to Washington Island or Detroit Island, 4.0 miles. This gap is less than five miles, but has significant needs and opportunities for providing safe passage across.
- Washington Island Ferry to Gudmundson Drive, 10.6 miles.
- Sand Bay (Town of Liberty Grove) and Baileys Harbor Ridges Park (Town of Baileys Harbor), 29.3. This gap is the lengthiest gap along the water trail. There are two sites that break up this gap somewhat, but there are still more than five miles remaining between each site.
- Anclam Park (Town of Baileys Harbor) and CTH V/Lake Park Drive (Town of Jacksonport), 6.8 miles. Public access is available within this segment, but public camping is limited.

Door County Comprehensive and Farmland Preservation Plan – 2035, December 2014, Door County Land Use Services Department (formerly Door County Planning Department)
<https://www.co.door.wi.gov/492/Planning>

The state’s comprehensive planning law requires the county to have a comprehensive plan and to consider parks as part of that plan. Below is information from the Door County Comprehensive and Farmland Preservation Plan – 2035 that directly addresses parks and, more generally, recreation within the county.

- **General issues and opportunities** (as related to parks and recreation, paraphrased from p. 14, Chapter 2, Issues and Opportunities, Vision and Goals, V. I)
 - community facilities are top county assets and integral to the future of the county
 - recreational facilities, plus lakes, streams, and wetlands, offer tourists and residents high quality beaches, parks, fishing, and other recreation
 - maintaining and improving the county's recreational infrastructure is essential to the long-term health of residents and to promoting more recreation-based tourism
 - the county's trail system outside of our parks was characterized as very limited and increasingly difficult to acquire as the cost of land increases
 - the existing snowmobile trail system presents an opportunity, though, in that it has the potential to be expanded and developed into a multi-use trail system

- **Door County's greatest assets** (as related to parks and recreation, quoted from p. 15, Chapter 2, Issues and Opportunities, Vision and Goals, V. I)

"The abundance of surface water, parks, and wildlife habitats greatly contributes to the county's natural beauty, as well as providing the resources for a variety of recreational opportunities. Public recreational infrastructure, providing access to these areas for a variety of activities, is believed to be equally valuable."

- **Community facilities vision statement** (as related to parks and recreation, quoted from p. 43, Chapter 7, Community Facilities and Utilities, Volume I, Vision and Goals)

"In the year 2035, Door County continues to work with its municipalities and other community and government agencies to improve communication, education, and information-sharing as well as to implement long-range planning with regard to shared goals and related improvements, programs, and services, particularly with regard to issues such as:

- preservation of wild space and green space;
- establishment of a multi-purpose trail network;
- expansion of existing and establishment of more county parks;
- establishment or improvement of safe harbors and waterway access points"

- **Goals and policies** (as related to parks and recreation, quoted from p. 79, Chapter 11, Implementation, Volume I, Vision and Goals)

Goal: "Support the development, maintenance, and up-grade of utilities, community facilities, and services in an efficient, coordinated, and cost-effective manner to service the current and future needs of the community's residential and commercial uses."

Policies:

- "Support and participate in, as appropriate, efforts determining adequate staffing and funding levels to establish, improve, and maintain programs, regulations, and education efforts by exploring and implementing solutions to financial issues and constraints.
 - Help determine how the aging population affects community facilities issues.
- Support or participate in, as appropriate, joint planning efforts to acquire, maintain, and improve public recreation infrastructure in order to provide adequate and safe public recreation space.
- Assist as appropriate with updates to county and town outdoor recreation plans."

Door County, Bicycle, Pedestrian, and Recreational Facilities Plan, January 2014, Alta Planning + Design and Wisconsin Bike Fed
(<https://www.co.door.wi.gov/DocumentCenter/View/1824/Door-County-Bicycle-Pedestrian-and-Recreational-Facilities-Plan>)

The Door County, Bicycle Pedestrian, and Recreational Facilities Plan identifies a county-wide "recommended bikeway network." Maps of this recommended network can be found on pages 49 and 50 of the plan.

The Plan also identifies the County Parks as a potential partner for building bicycle tourism. Maps of these tourism loops can be found on pages 39 and 40.

Note that this plan identifies a lack of wayfinding tools, such as signage, to orient users and direct them to and through major destinations like town centers, schools, parks, and commercial areas.

Management Plan for Horseshoe Bay Cave, June 2014, Wisconsin Department of Natural Resources Bureau of Natural Heritage Conservation, Door County Soil & Water Conservation Department, and Door County Parks Department
(<https://www.co.door.wi.gov/DocumentCenter/View/558/Horseshoe-Bay-Cave-Management-Plan-PDF>)

Located in the Town of Egg Harbor, Horseshoe Bay Cave is one of the longest known caves in Wisconsin and has been identified as a significant bat hibernaculum. The cave's bat population falls under the authority of the State Threatened & Endangered Species Law under management direction from the WDNR Bureau of Natural Heritage Conservation. The plan was written, at least in part, to help prevent White-Nose Syndrome, a disease caused by a fungal pathogen that poses a significant threat to cave-hibernating bats throughout North America.

This plan was designed to preserve and protect the diverse and significant features of the caves while still allowing for the public access, as described below.

- objectives for long-term management of the cave
- opportunities and actions to protect and learn about cave resources
- procedures for safe visitor education and quality visitor experiences in HSB cave
- policies and procedures for public access to the cave
- policies and procedures for proposed special activities
- procedures to protect fragile cave resources
- procedures to protect biological resources
- recommendations for future inventory, monitoring, and preservation efforts

Comprehensive Lake Management Planning Grant Project for Forestville Millpond, June and December (updated) 2018, Door County Soil and Water Conservation Department
(<https://www.co.door.wi.gov/510/Forestville-Millpond>)

The Forestville Millpond report describes current conditions of the Millpond and potential management options to address concerns. A public survey showed that the majority of landowners within the Millpond watershed would like to address water quality, clarity, and quantity. Specifically, many respondents would like to see more fish and less algae. The report outlines information gathered from the public, government officials, resource professionals, and local and state agencies. This input was used to form a set of consensus-based goals and management options to address the issues of the Millpond.

APPENDIX E: PUBLIC SURVEY

An on-line survey regarding the Door County parks system was available to the public between October 29th and December 2nd, 2019. A press release was issued on October 18th and another reminder press release was issued on November 15th, 2019. An email regarding the survey was sent to County and City employees, municipal contacts, user groups, and other planning contacts on October 23rd, with a follow-up email sent on November 15th. Provided below is a summary of the survey results.

Door County Parks Division 2020 - 2025 Plan Survey Results

941 total responses from October 23rd – December 2nd, 2019

1. "What do members of your household like to do at any public park, either in Door County or elsewhere outside of Door County?" (935 responses)

Note: respondents were able to check off as many items as they liked as well as provide open-ended comments.

Activities (listed in order from highest number to lowest number of responses)	#	%
Nature-based activities (hiking, biking, bird watching, photography)	810	86.6
Relaxing/picnicking/playing	738	78.9
Swimming/beach	636	68.0
Fishing	379	40.5
Non-motorized water craft launching	306	32.7
Off-road biking	214	22.9
Individual sports	187	20.0
Motorized activities (i.e., snowmobiling, car racing, boating)	176	18.8
Other (<i>see comments below</i>)	88	9.4
Organized sports	86	9.2

"Other (please specify)":

- Dog-based activities (15)
- Sight-seeing (12)
- Cross-country skiing and snow-shoeing (9)
- Camping (8)
- Biking (8)
- Off-road biking (7)
- Quiet/reading/sketching/painting/photography (7)
- Play and playgrounds (4)
- Hiking/walking (4)
- Paddleboard/kayaking (3)
- Horse showing/riding (3)
- Running, on- and off-road (2)
- Frisbee/disc golf (2)
- Surfing (2)
- Pickleball (2)
- Boat launching (2)
- Patronizing eating/drinking establishments (2)

- Geocaching (1)
- Outdoor markets (1)
- Sledding (1)
- Homeschooling (1)
- Family gatherings (1)
- Hunting (1)
- Caving (1)
- Foraging (1)
- Rappelling (1)
- Learning history at George K. Pinney (1)
- Would like parks to host "loving Christian-based athletic events" (1)
- Expand exhibits at George K. Pinney into a walking tour that provides descriptions of the escarpment, Native American and Settler inhabitation, and water ecology (1)

2. "Which Door County Parks System park do members of your household use most frequently? Please rate your most used parks with 1 being the highest use and 2 being the second most and so on." (908 responses)

The parks listed in the table below are sorted from highest "score" to lowest "score." The score is a weighted average ranking. For example, Frank E. Murphy park had more selections than Ellison Bluff, but received a lower score. See the end of this document for an example.

County Park	# of Selections	Score (average ranking)
Cave Point	785	17.46
Baileys Harbor Ridges	607	16.05
Cana Island Lighthouse	584	15.30
Ahnapee State Trail	523	15.28
Ellison Bluff	589	14.94
Frank E. Murphy	617	14.53
Door Bluff Headlands	551	14.49
George K. Pinney	585	13.75
Chaudoir's Dock	429	13.08
Forestville Dam	444	11.60
John Miles	458	10.47
Lily Bay	432	9.22
Lyle-Harter-Matter Sanctuary	392	7.15
Meridian	405	6.60
Robert LaSalle	436	6.37

Percy Johnson Memorial	396	5.50
Sugar Creek	424	4.93
Robert M. Carmody	402	4.90
Tornado Memorial	395	2.94

3. "What activities do members of your household do at the Door County Parks System park(s) listed in Question #2?" (907 responses)

Note: respondents were able to check off as many items as they liked as well as provide open-ended comments.

Activities (listed in order from highest number to lowest number)	#	%
Nature-based activities (hiking, biking, bird watching, photography)	766	84.5
Relaxing/picnicking/playing	645	71.0
Swimming/beach	488	53.8
Fishing	260	28.7
Non-motorized water craft launching	198	21.8
Motorized activities (i.e., snowmobiling, car racing, boating)	139	15.3
Individual sports	133	14.7
Off-road biking	126	13.9
Other (see comments below)	65	7.2
Organized sports	49	5.4

"Other (please specify)" comments:

- Sight-seeing (14)
- Dog-based activities (11)
- Play and playgrounds (4)
- Boat launching (4)
 - Commercial boat launching (1)
- Quiet/painting/sketching/photography (3)
- Camping (3)
- Fair (3)
- Hiking/walking (3)
- Running, on- and off-road (3)
- Paddleboard/kayaking (2)
- Lighthouses (2)
- Surfing (2)
- Cross-country skiing and snow-shoeing (2)
- Geocaching (2)
- Organized running/biking events (2)
- Picnicking/family gatherings (2)
- Caving (1)

- Bird-watching (1)
- Frisbee/disc golf (1)
- Organized sports (1)
- Racing (1)
- Homeschooling (1)
- Horse showing/riding (1)
- Biking (1)
- No room to play since Ridges beach was fixed (1)

Note: Question numbers 4 – 6 on the survey included an option for open-ended comments. These comments address a variety of general ideas/themes as well as more specific items, which have been sorted into main categories and subcategories. The main categories are listed after each survey question below, in bold text. The total number of times the main category was mentioned is listed after the heading, in bold text and parentheses. Below the main category headings are the subcategory headings, with the total number of times the subcategory was mentioned listed after each heading in parentheses. If a specific comment was mentioned only once and does not fall into any main category or subcategory, it is included in a “miscellaneous” category.

4. **“In your opinion, should the Door County Parks System continue to pursue the acquisition of more lands that will protect flora, fauna, and other natural resources and be used to provide greater education, pleasure, and outdoor recreation opportunities for the public?”**
(934 responses)

Opinion	#	%
Strongly agree	576	61.7
Agree	214	22.9
Neither Agree or Disagree	76	8.2
Disagree	27	2.9
Strongly disagree	13	1.4
Comments (<i>see below</i>)	28	3.0

“Comment (please specify)”:

- ❖ **Budget concerns (16)**
 - Concern for parks budget (9)
 - Only if money is available (2)
 - Use caution, concern for erosion of tax base (2)
 - Concern for cost to maintain parks (1)
 - Support, but not if it harms budget for existing parks (1)
 - Only if land is donated (1)
- ❖ **Have enough parks, maintain what we have (8)**
- ❖ **Other agencies do this already, this is the Land Trust’s role (5)**
- ❖ **Thoughtful acquisition, how land fits with existing parks, consider land adjacent to existing parks, partner with Land Trust (3)**

❖ **Miscellaneous:**

- Make any future land acquisition available for snowmobiling
- Difficult to answer, do not know enough about other parks not used
- Protect quarry
- Prevent adjacent commercial development
- Don't drain Forestville dam
- Yes, but stop naming after people
- Do not like question – sports and motorized sports in county parks conflict with natural resource protection

5. "Would you support the development of a land acquisition fund to only be used for parks land acquisition, as described in Question #4?" (933 responses)

Opinion	#	%
Strongly agree	470	50.4
Agree	282	30.2
Neither Agree or Disagree	111	11.9
Disagree	36	3.9
Strongly disagree	17	1.8
Comments (see below)	17	1.8

"Comment (please specify)"

- ❖ **Depends on taxes, only if taxes do not go up, donations only (4)**
- ❖ **Maintain/improve what we have (4)**
- ❖ **Land Trust is already doing this, this is their role (3)**
- ❖ **Only to keep natural (2)**
- ❖ **Need more information (2)**
- ❖ **Miscellaneous:**
 - Yes, to prevent commercial development
 - "Only if it is not to be used for RV park development."
 - "Can't answer without condoning use of public money for special interests such as sports or motorized activities"
 - "Again difficult to answer - what does State add - what is the level of usage"

6. "Please provide any additional comments in the box below." (311 responses)

- ❖ **Have enough parks, "improve" existing parks, and/or better maintain existing parks (not trail related) (82)**
 - Comments about county parks in general:
 - Clean up the water and beaches, make more useable (8)
 - Improve bathrooms, provide clean and working bathrooms at all parks (3)
 - Improve boat launches and docks (2)
 - Make parks more user friendly for all ages (2)
 - More picnic tables and benches (2)
 - More play areas and jungle gyms (2)
 - More educational components (2)
 - Robert LaSalle – an example of providing education on historical development (1)
 - Overgrown scenic overlooks (1)
 - Discourage disrespectful use (1)
 - Fish cleaning stations at all boat launches (1)
 - Update signage (1)
 - Better roads (1)
 - Pickleball courts (1)
 - Comments about specific county parks, excluding comments specific to land adjacent to George K. Pinney:
 - Carmody Park – need for a kayak/canoe launch (1)
 - Cave Point – overuse, misuse, erosion from rock stacking (1)
 - Door Bluff (4)
 - Maintain better (1)
 - keep "as is" (1)
 - do not pave road (1)
 - provide bike trails, picnic area, better trails, and access to lookouts (1)
 - Frank E. Murphy (4)
 - "Fraunkie" park is in need(1)
 - provide more opportunities to visit caves (1)
 - needs more grooming (1)
 - need more grooming, only gets attention at triathlon time (1)
 - John Miles - make better use of (2)
 - Use for farm/craft market (1)
 - Ridges – install boardwalk (1)
 - Sugar Creek – install dock or publicly explain why not (1)
 - Tornado park – more trails (1)
- ❖ **General appreciation/love for Door County and its public parks; well-managed public parks are an asset to Door County (40)**

❖ **Preserve, protect, restore Door County's open spaces (32)**

Note: This category includes general comments about love for Door County and preserving/protecting/restoring land, not specific enough to interpret whether or not the county should acquire more land. The next category "Acquire more park land" includes comments that were specific about acquiring more park land.

- preserve and protect land (26)
- limit condo/motel development, save from commercial development (2)
- Preserve large tracts of land (1)
- Restore and maintain native species (1)
- Provide drinking water education (1)
- Focus on wildlife (1)

❖ **Acquire more park land (15, not including comments about land adjacent to George K. Pinney)**

- When available, buy adjacent lands to protect (4)
 - Create matrix of land adjacent to existing parks, potential acquisitions, based on natural and recreational qualities, establish relationships with property owners for "right-of-first-refusal" for property purchase (1)
- Only acquire more land to square off an existing park (1)
- Develop urban parks (1)
- Spread throughout county, close to every "city" (1)

Land adjacent to George K. Pinney

- Acquire land above park, no RV park, provide education about escarpment (55)
 - Create a walking tour, expand exhibit to provide description of escarpment, inhabitation, and water ecology

❖ **No additional parks or decrease parks for budgetary reasons (14)**

- Do not buy more park land (4)
- Other agencies, such as land trust, are already buying/protecting land (4)
- No more parks if taxes have to go up (2)
- Do not take more land off tax roll (2)
- Consider transferring land to Door County Land Trust (1)
- Budget strapped already (1)

❖ **Need for more accessibility to land and water - provide more hiking and biking trails, more water access, more active recreation (13)**

- More trails (6)
 - More bike trails (2)
 - More hiking trails (1)
 - Better trails and roads for hiking and biking between parks (1)
 - County-wide system of paved bike trails (1)
- Provide for more active recreation (3)
- More water accessibility via pocket parks up and down the county – natural, maybe a bench or two (1)

- More kayak/canoe accessibility (1)
- More accessible parks (1)
- ❖ **Provide indoor sports recreation – soccer, football, pickleball, skating, baseball, and wrestling (9)**
 - Install turf at John Miles barn (4)
- ❖ **Drawdown of Forestville Dam - no drawdown, reconsider, postpone (9)**
- ❖ **Decrease fees or reconsider fee structure (8)**
 - Keep user costs down, free launching is offered in most of state (4)
 - Charge shanty fee only for commercial usage of parks (2)
 - Consider charging other commercial fishing guides also (1)
 - Unfair ice shanties do not pay launching fee (1)
- ❖ **Allow more dog accessibility (5)**
 - Allow dogs at all parks (1)
 - More off-leash trails (1)
- ❖ **Survey critique (5)**
 - Good survey, complimentary about parks department (2)
 - Technical difficulties answering question #2 (2)
 - Survey full of loaded questions, motorized sports and preserving flora/fauna are contradictory (1)
- ❖ **Cooperative acquisitions, development, and programming of parks (4)**
- ❖ **More snowmobile/ATV/UTV/dirt bike trails (4)**
 - Connect existing trails and parks (1)
 - Continuous trail up and down peninsula (1)
 - Acquire easements on private property, when possible (1)
- ❖ **Increase fees (3)**
 - Increase fees for out-of-state users (1)
 - Require annual pass to fund future development (1)
 - Require fee for Cave Point (1)
- ❖ **Southern Door needs same attention and benefits as Northern Door, more parks in Southern Door (3)**
- ❖ **Need more horse trails and camping (2)**
- ❖ **No hunting or trapping at county parks, safety and ethics (2)**
- ❖ **Promote silent, non-motorized sports (2)**

❖ **Miscellaneous:**

- Provide raised garden beds for public to grow vegetables
- Consider kid-free beach
- Open Schauer park ramp
- Use Baker Park in Naples, FL as park planning example
- Allow camping at all parks
- Continue to allow drones at all parks
- Spend equally on all parks
- Provide list of parks and features
- Was discriminated against and denied use of county parks
- Be careful of too much law enforcement
- Provide outdoor music
- Better publicize parks
- Keep some parks undeveloped and unpublicized
- Cave Point – dangerous in winter, consider closing
- On-line maps are not always accurate
- Ridges – ruined since beach was "fixed," no place to play, needs a boardwalk
- "What are other options? Staff? Upkeep?"
- Use parks for internet towers
- Wildflower gardens, solar panels, downward lighting, no chemicals or pesticides, restrict fossil fuels to park maintenance, recycle better
- More tourism dollars should go towards parks and public lands

❖ **Non-county park comments:**

- State parks:
 - Peninsula State Park - allow rappelling on Eagle Bluff
 - Potawatomi State Park – don't tear down tower
 - Increase fees for state park passes for out-of-state users
- City – provide at least one wheelchair swing
- Haines Beach (Town of Nasewaupée) – pick up trash, provide boardwalk along back of park

7. "In which age category do you fall?" (924 responses)

Age	#	%
Under 18	2	0.2
18 – 24	23	2.5
25 – 34	97	10.5
35 – 44	119	12.9
45 – 54	175	18.9
55 – 64	248	26.8
65+	260	28.1
Total	924	100

8. "If you reside in Door County year-round, in which municipality is your residence located? If you do not reside in Door County year-round, where do most members of your household prefer to rent/camp/lodge in Door County?"

Municipality	#	%
City of Sturgeon Bay	134	14.7
Town of Egg Harbor	90	9.9
Town of Sturgeon Bay	80	8.8
Village of Sister Bay	73	8.0
Town of Baileys Harbor	70	7.7
Town of Gibraltar	54	5.9
Village of Ephraim	42	4.6
Village of Egg Harbor	29	3.2
Town of Forestville	22	2.4
Do not stay overnight in Door County	21	2.3
Town of Jacksonport	16	1.8
Village of Forestville	15	1.6
Town of Gardner	14	1.5
Town of Brussels	13	1.4
Town of Union	8	0.9
Town of Washington	6	0.7
Town of Clay Banks	5	0.6
Total	912	100

9. "If you do not reside in Door County year-round, where is your permanent residence?"

400 out of county

Question #2 Example:

Rank	Ellison Bluff			Frank E. Murphy			
	# of selections	weight	# of selections * weight	# of selections	weight	# of selections	* weight
1	52	19	988	81	19	1,539	
2	95	18	1,710	84	18	1,512	
3	84	17	1,428	86	17	1,462	
4	61	16	976	48	16	768	
5	60	15	900	40	15	600	
6	30	14	420	32	14	448	
7	92	13	1,196	28	13	364	
8	49	12	588	24	12	288	
9	21	11	231	132	11	1,452	
10	19	10	190	33	10	330	
11	7	9	63	12	9	108	
12	9	8	72	3	8	24	
13	2	7	14	3	7	21	
14	1	6	6	5	6	30	
15	0	5	0	1	5	5	
16	2	4	8	2	4	8	
17	1	3	3	2	3	6	
18	4	2	8	0	2	0	
19	0	1	0	1	1	1	
Total	589	--	8,801	617	--	8,966	
Average Ranking (Score)	8,801/589 = 14.94			8,966/617 = 14.53			



DOOR COUNTY

Resolution No. 2020-50

STATUS OF THE 2020 DOOR COUNTY FAIR

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BULTMAN	✓		
CHONEAU	✓		
COUNARD	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GAUGER	✓		
GUNNLAUGSSON	✓		
HEIM PETER	✓		
KOHOUT	✓		
LIENAU	✓		
LUNDWAL	✓		
NORTON	✓		
ROBILLARD	✓		
TAUSCHER	✓		
THAYSE	✓		
VIRLEE	✓		
WILES WOTACHEK	✓		
VOGEL	✓		

1 **WHEREAS**, the Door County Fair Officers met on May 21, 2020 and
2 considered the status of the 2020 Door County Fair in view of COVID-19; and

3
4 **WHEREAS**, the Fair Officers assessed the risk to exhibitors, their families,
5 volunteers and the public as well as the uncertainty for social gatherings and the
6 financial implications and determined that they are unable to host the Door County
7 Fair scheduled for Wednesday, July 29 through Sunday, August 2, 2020; and

8
9 **WHEREAS**, this decision was extremely difficult and disappointing for the
10 Fair Officers, but ultimately the health and safety of our community, attendees,
11 partners, staff, and volunteers are of paramount importance.

12
13 **NOW, THEREFORE, BE IT RESOLVED**, that the Door County Board of
14 Supervisors hereby acknowledges and affirms the decision of the Door County
15 Fair Officers to cancel the Door County Fair scheduled for Wednesday, July 29
16 through Sunday, Aug. 2, 2020.

17
18 **BE IT FURTHER RESOLVED**, that the Door County Board of Supervisors
19 hereby expresses its appreciation to the community for their support and
20 understanding, and looks forward to next year when we can all come back together
21 at the 2021 Door County Fair.

SUBMITTED BY:


David Lienau, Chairman
Door County Board of Supervisors

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Kohout Defeated

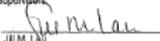
2nd Wiles Wotachek

No. 0 Yes 21 Exc. 0

Reviewed by:
 Corp. Counsel

Reviewed by:
 Administrator

FISCAL IMPACT: Budgeted amount of \$90,000 for the fair support would not be used in 2020. A portion of this amount could be carried forward for 2021.
STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of May, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County



DOOR COUNTY

Resolution No. 2020-51

**STATEMENT OF PROJECT INTENTIONS FOR
DOOR COUNTY CHERRYLAND AIRPORT**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHORIEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VILIES WOTACHEK			
VOGEL			

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, The Door County Highway and Airport Committee
2 determined that the attached list of proposed improvements are in
3 the best interest of the Door County Cherryland Airport; and

4 **WHEREAS**, Wisconsin Statutes require a Statement of Project
5 Intentions from airport owners contemplating federal and/or state aid
6 within the next six years; and

7 **WHEREAS**, This Six Year Statement of Project Intentions is
8 used by the Department of Transportation, Bureau of Aeronautics,
9 for planning and budgeting purposes and is not a petition for federal
10 and/or state aid.

11 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
12 Board of Supervisors hereby contemplates requesting federal and/or
13 state aid for the projects listed on the attached schedule of airport
14 improvements.

SUBMITTED BY: HIGHWAY & AIRPORT COMMITTEE

David Englebert
David Englebert, Chairperson

Joel Gunnlaugsson
Joel Gunnlaugsson

David Englebert
David Englebert

Laura Viles Wotachek
Laura Viles Wotachek

Ken Fisher
Ken Fisher

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 Defeated

1st: Fisher
2nd: Viles

Mz: ___ Yes: ___ Exc: ___

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The adoption of this resolution is for planning and budgeting purposes for the State and Federal governments. It is, as the resolution states, a statement of project intentions, not a commitment to appropriate funds. As such, there is no fiscal impact. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of June, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

STATEMENT OF PROJECT INTENTIONS FOR Door County Cherryland (SUE) AIRPORT

Fiscal Year	Description of Improvement	Size of Improvement	Estimated Cost (if known)	Anticipated Perfection Date
2020				
2021	1. Request funding from BOA for Snow removal Equipment Building Design, demolition and build new facility. (In contact with OMNI on construction and procedures Along with BOA)			
2022	1. Design and re-construct hanger #59 to convert back to an airplane storage Hanger.			
2023	1. Update airport layout plan. 2. Seal coat taxiway B&C along with ramp area south of G.			
2024	1. Runway markings re-stripe and paint. 2. Develop Access to north Hangers off Parking lot for entry other than on taxiway for FAA regulations.			
2025	1. Rehab taxi lane 1,2,3, and A01DC10 (North tie down area). 2. Replace Existing security Fence/wildlife.			

For 2026 & later, please attach additional pages.

EXAMPLE DESCRIPTIONS OF IMPROVEMENTS:

Reconstruct runway, replace runway lighting, construct runway extension, construct or expand apron, develop hangar area, construct terminal building, acquire land, clear runway approaches, develop auto parking, prepare master plan, purchase snow removal equipment. List the size of the improvement in acres, square yards, length, width, or as appropriate.



DOOR COUNTY

**Resolution No. 2020-52
DISPOSITION OF 442 MICHIGAN STREET PROPERTY
(P.I.N. 281-10-85262502)**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMIEAU	X		
COUWARD	X		
D. ENGLEBERT	X		
IL ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNAUGSSON	X		
HEIM PETER		X	
KOCHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE			X
VRILEE	X		
VLES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Two-Thirds of the Members Elect

Motion to Approve: Adopted Defeated

1st Austad 2nd Vrilee

Yes 14 No 1 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$20,000 to the Contingency Expense Account, which would leave an available balance of \$461,870.49 in this account. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of June, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Resolution No. 2019-39 authorized disposition, including the
2 sale/transfer or razing, of the structures located on P.I.N. 281-10-85262502...442
3 Michigan Street, Sturgeon Bay, WI; and

4 **WHEREAS**, Potential dispositions were explored and, aside from razing the
5 structures, deemed neither feasible nor practicable (e.g., the Health and Human
6 Services Department considered use of the buildings and found them not suitable for
7 their Department's needs); and

8 **WHEREAS**, Razing of the structures located on the subject parcel (hereinafter
9 "Project") was competitively bid, responsive bids were timely received from three
10 contractors (See Attached) and B.E.S.T. Enterprises LLC. with a base bid of \$
11 16,477.50, is considered the lowest responsible bidder; and

12 **WHEREAS**, In addition, an abatement estimate in the amount of \$2,826.00 has
13 been received; and

14 **WHEREAS**, The Facilities and Parks Committee is recommending that this Project
15 proceed and, as funds were not appropriated in the 2020 budget for this purpose, has
16 referred the matter to the Finance Committee for funding not to exceed \$20,000; and

17 **WHEREAS**, The Project serves a public purpose, and it is deemed to be
18 advantageous to the County to proceed with the Project; and

19 **WHEREAS**, The Finance Committee, at its June 15, 2020 meeting, recommended
20 the transfer of up to \$20,000 from the Contingency Expense Account, Account
21 #100.06.1161.59103, to the Facilities & Parks Capital Outlay Expense Account,
22 Account #100.37.1120.69901 for the Project.

23 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of
24 Supervisors, that the Project is hereby authorized to proceed.

25 **BE IT FURTHER RESOLVED**, by the Door County Board of Supervisors, that the
26 Facilities and Parks Director (or their designee), subject to the general oversight of the
27 Facilities and Parks Committee, is authorized to see the Project through to completion.

28 **SUBMITTED BY:**
29 **Facilities & Parks Committee**

30 [Signature] Dan Austad, Chairperson

31 [Signature] Susan Kohout

32 [Signature] Alexis Heim Peter

33 [Signature] Nancy Robillard

34 [Signature] Roy Englebret

35 [Signature] Nancy Robillard

36 [Signature] Ken Fisher

37 [Signature] Dave Enigl



Resolution No. 2020-53
APPROVAL OF UNITED STATES FOREST SERVICE
COOPERATIVE WEED MANAGEMENT AREA GRANT FOR
INVASIVE SPECIES EDUCATION AND CONTROL

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GAUGER	X		
GURINLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDHAH	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE			X
VRILEE	X		
VUES WOTACHEK	X		
VOSEL	X		

BOARD ACTION
 Vote Required: Minority Vote of a Quorum

Motion to Approve: Adopted
 1st: Fisher Defeated:
 2nd: Virlee
 Yes: 20 No: — Exc: 1

Reviewed by: [Signature] Corp. Counsel
 Reviewed by: [Signature] Administrator

FISCAL IMPACT: Any required match will be in the form of funds already included in SWCD's operating budget and DCIST donations, per lines 23-25 of this resolution. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of June, 2020 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board to accept
 2 donations, gifts, or grants of money for any public governmental purpose within the
 3 powers of the County; and

4
 5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the County
 6 of Door" requires approval of the Door County Board of Supervisors, for acceptance
 7 of all donations, gifts, and grants whether in the form of money, or personal or real
 8 property; and

9
 10 **WHEREAS**, Rule of Order # 38, entitled 'Donations, Gifts or Grants', authorized
 11 an oversight committee to accept donations, gifts or grants; requires County Board
 12 be provided notice of any donation, gift or grant in excess of \$4,999.00 prior to
 13 acceptance; and requires that an Itemized report of all donations, gifts or grants shall
 14 be submitted to the county board on an annual basis; and

15
 16 **WHEREAS**, The United States Forest Service (USFS) has awarded Door County
 17 Soil & Water Conservation Department (SWCD) the Great Lakes Restoration Initiative
 18 (GLRI) Cooperative Weed Management Area (CWMA) grant of \$40,000.00. The
 19 purpose of said grant is to focus on high priority and early detection invasive species
 20 through education, outreach, and control efforts within high susceptible areas in the
 21 County; and

22
 23 **WHEREAS**, No new budget funds are being requested. The 20% or \$10,000 in
 24 match monies will be provided by SWCD's operating budget and DCIST donation
 25 dollars; and

26
 27 **WHEREAS**, The Land Conservation Committee has voted to accept the aforesaid
 28 donation.

29
 30 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
 31 Supervisors does hereby accept the GLRI USFS CWMA in the amount of \$40,000 for
 32 the above stated purpose.

33
 34 **BE IT FURTHER RESOLVED**, That the aforesaid grant shall be administered by
 35 the Soil & Water Conservation Department subject to oversight by the Land
 36 Conservation Committee.
 37

SUBMITTED BY:
LAND CONSERVATION COMMITTEE

[Signature] Ken Fisher, Chair
[Signature] Todd Thaysse
[Signature] Mike Vandenhouten
[Signature] Bob Bultman
[Signature] Richard Virlee
[Signature] Vinni Chomeau
[Signature] Roy Englebort



DOOR COUNTY

Resolution No. 2020-54

APPROVAL OF ARTS MIDWEST (NEA BIG READ) GRANT TO THE DOOR COUNTY LIBRARY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOINEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
H. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LENAU	X		
LUNDGAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE			X
VIRLEE	X		
VILES WOTACHEK	X		
VOGEL	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 1st Members Defeated:
 2nd Members
 Yes: 11 No: 0 Exc: 1

Reviewed by: [Signature] Corp. Counsel
 Reviewed by: _____, Administrator

FISCAL IMPACT: Any required match will be in the form of funds already included in Library's 2020 operating budget and in-kind contributions, per lines 20-23 of this resolution. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of June, 2020 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

1 **WHEREAS, Section 59.52(19) Wisconsin Statutes** empowers the County
 2 Board to accept donations, gifts, or grants of money for any public governmental
 3 purpose within the powers of the County.

4 **WHEREAS, Resolution 75-84 and Rule of Order #38** govern acceptance
 5 donations, gifts or grants,
 6

7 **WHEREAS, Arts Midwest, on behalf of the National Endowment for the Arts**
 8 ("NEA"), has proffered an NEA Big Read 2020-2021 Grant in the amount of fifteen
 9 thousand dollars (\$15,000) to the Door County Library; and
 10

11 **WHEREAS, The Door County Library Board, at its June 15, 2020 meeting,**
 12 recommended acceptance of the NEA Big Read 2020-2021 Grant; and
 13

14 **WHEREAS, The NEA Big Read Grant supports community-wide reading**
 15 programs, each designed around a single book, that aim to promote active reading
 16 and thinking ... and thereby serves a public governmental purpose within the
 17 powers of Door County; and
 18

19 **WHEREAS, The NEA Big Read 2020-2021 Grant must be matched on a 1-to**
 20 1 basis with non-federal funds, and a total of \$15,000 in qualifying matching funds
 21 will be provided by Library's operating budget and in-kind contributions. No new
 22 budget funds are being requested.
 23

24 **NOW THEREFORE, BE IT RESOLVED,** That the Door County Board of
 25 Supervisors does hereby accept the NEA Big Read 2020-2021 Grant as described
 26 above.
 27

28 **BE IT FURTHER RESOLVED,** That the NEA Big Read 2020-2021 Grant will
 29 be administered by the Library Director, subject to the Library Board's general
 30 oversight.
 31

32 **SUBMITTED BY: LIBRARY BOARD**

Robert Dickson, President [Signature] Megan Lundahl
 Bridget Bowers
 Mary Jackson
 Helen Bacon
 David Hayes
 Nissa Norton



DOOR COUNTY

Resolution No. 2020-55

**TO CONDUCT COUNTYWIDE ADVISORY REFERENDUM ON CREATION OF
NONPARTISAN PROCEDURE FOR THE PREPARATION OF LEGISLATIVE
AND CONGRESSIONAL REDISTRICTING PLANS AND MAPS**

ROLL CALL	Board Members	Aye	Nay	Exc.
AUSTAD				
BALTMAN				
CHOMEAU				
COLNARD				
D. ENGLEBERT				
R. ENGLEBERT				
ENIGL				
FISHER				
GAUGER				
GURIN-AUGSSON				
HEIM PETER				
KOCHOUT				
LENAU				
LUNDHAL				
NORTON				
ROBILLARD				
TAUSCHER				
THAYSE				
VIBLEE				
VLES WOTACHEK				
VOGEL				

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
 Defeated

1st Bob Baltman
 2nd Alexis Heim Peter

No: ___ Yes: ___ Exc: ___

Reviewed by: _____, Coup. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: There will be minimal cost to add the referendum to the County's ballot. There are unknown additional costs involved related to advertising and educating the Public associated with this referendum. Any additional funds that maybe needed will come from the Contingency Expense Account; current balance is \$471,865.49. STW

Certification:
 I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of June, 2020 by the Door County Board of Supervisors.

Jim Lau
 JIM LAU
 County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1
 2 **WHEREAS,** The Door County Board of Supervisors on March 26, 2014 passed Resolution No.
 3 2014-05 calling for nonpartisan legislative congressional redistricting maps; and

4
 5 **WHEREAS,** The Legislative Committee of the Door County Board of Supervisors on June 17,
 6 2019 reaffirmed the County's position on the Redistricting Resolution by unanimously calling for
 7 resending the original resolution to Legislators; and

8
 9 **WHEREAS,** Pursuant to Article IV, Section 3 of the Wisconsin Constitution, the Wisconsin
 10 Legislature is directed to redistrict state legislative districts "according to the number of inhabitants" at
 11 its next session following the decennial federal census. The legislature also reapportions
 12 congressional districts at the same interval pursuant to federal law; and

13
 14 **WHEREAS,** The practice of redistricting by the majority party stifles political participation and
 15 competition, discourages collaboration and compromise, ensures continued control by the party in
 16 power, and lacks the fairness necessary to our democratic process, by undermining the principle of
 17 one-person-one vote; and

18
 19 **WHEREAS,** The current procedure allows the legislature of the majority party to prepare
 20 redistricting plans and maps that may result in unfair partisan plans and maps, allowing the legislature
 21 to choose its voters rather than voters choosing their representatives, which is commonly called
 22 gerrymandering.

23
 24 **NOW, THEREFORE, BE IT RESOLVED,** That the Door County Board of Supervisors, does
 25 hereby approve that the following question to be placed on the November 3, 2020 ballot as an
 26 advisory referendum question:

27
 28 **Question:** Should the Wisconsin legislature create a nonpartisan procedure for the preparation of
 29 legislative and congressional district plans and maps?
 30 YES ___ NO ___

31
 32 **BE IT FURTHER RESOLVED,** That this resolution and the referendum shall be filed with the
 33 Door County Clerk no later than 70 days prior to the November 3, 2020 election at which time it will
 34 appear on the ballot.

35
 36 **BE IT FURTHER RESOLVED,** That the Door County Clerk is directed to send results of the
 37 referendum to the Governor of the State of Wisconsin, the Wisconsin Counties Association, and to
 38 Door County's Legislative Representatives.

SUBMITTED BY: LEGISLATIVE COMMITTEE

Bob Baltman
 Bob Baltman, Chairperson
Alexis Heim Peter
 Alexis Heim Peter
Vinni Chomeau
 Vinni Chomeau

Kara Counard
 Kara Counard
Erin Tauscher
 Erin Tauscher



DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN		X	
CHOMEAU	X		
COUNARD		X	
D. ENGLEBERT			X
R. ENGLEBERT	X		
ENIGL		X	
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIEBOW	X		
LUNDAHL	X		
NORTON		X	
ROSSILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve

Adopted

1st Gunnlaugsson Deleted

2nd Virlee

Yes: 16 No: 4 Exc: 1

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of July, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

Resolution No. 2020-56

APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE SHERIFF'S OFFICE

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the County
2 Board to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County.
4

5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of Supervisors, for
7 acceptance of all donations, gifts, and grants whether in the form of money, or
8 personal or real property.
9

10 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or Grants', authorizes
11 a department to accept donations, gifts or grants in amounts up to \$999.00. An
12 oversight committee may accept donations, gifts or grants in amounts up to
13 \$4,999.00. County Board shall be provided notice of any donation, gift or grant
14 equal to or in excess of \$5,000.00 prior to acceptance. An itemized report of all
15 donations, gifts or grants shall be submitted to the County Board on an annual
16 basis.
17

18 **WHEREAS**, Adopt A Soldier Door County WI would like to donate \$10,000 to
19 the Door County Sheriff's Office for the purchase of Personal Protective Equipment
20 (helmets, shields, etc.) and
21

22 **WHEREAS**, The Personal Protective Equipment (helmets, shields, etc.) would
23 be used to protect Door County Sheriff's Office deputies and the residents of our
24 community if the need would arise, and
25

26 **WHEREAS**, The Public Safety Committee has voted to accept the aforesaid
27 donation.
28

29 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
30 Supervisors does hereby approve the acceptance of the donation of \$10,000 for
31 the purchase of Personal Protective Equipment (helmets, shields, etc.)
32

33 **BE IT FURTHER RESOLVED**, That the aforesaid donation shall be
34 administered by the Door County Sheriff's Office, subject to oversight by the Public
35 Safety Committee.
36
37

SUBMITTED BY:
PUBLIC SAFETY COMMITTEE

[Signature]
Joel Gunnlaugsson/Chairperson

[Signature]
Bob Bultman
Kara Counard

[Signature]
Roy Englebert

[Signature]
Alexis Heim Peter

[Signature]
Megan Lundahl

[Signature]
Laura Vilies Wotachek



DOOR COUNTY

Resolution No. 2020-67
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE HEALTH AND HUMAN SERVICES DEPARTMENT
APPROVAL OF COMMUNITY PARTNERSHIPS FOR DIVERSION FROM YOUTH JUSTICE GRANT

ROLL CALL Board Members table with columns: Name, Aye, Nay, Exc. Includes names like AUSTAD, BULTMAN, CHOMEAU, etc.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Form for Board Action with fields for Motion to Approve, Adopted, Defeated, Yes, No, Exc.

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The Grant funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this Grant. STW

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of July 2020 by the Door County Board of Supervisors.

[Signature]
Jim M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Section 59.52(19) Wisconsin Statutes empowers the County Board
2 to accept donations, gifts, or grants of money for any public governmental purpose
3 within the powers of the County; and
4

5 WHEREAS, Resolution 75-84 entitled "Gifts, Grants & Donations to the County
6 of Door" requires approval of the Door County Board of Supervisors, for acceptance
7 of all donations, gifts, and grants whether in the form of money, or personal or real
8 property; and
9

10 WHEREAS, Rule of Order #38, entitled 'Donations, Gifts or Grants', authorizes
11 a department to accept donations, gifts or grants in amounts up to \$999.00. An
12 oversight committee may accept donations, gifts or grants in amounts up to
13 \$4,999.00. County Board shall be provided notice of any donation, gift or grant
14 equal to or in excess of \$5,000.00 prior to acceptance. An itemized report of all
15 donations, gifts or grants shall be submitted to the County Board on an annual basis;
16 and
17

18 WHEREAS, The Wisconsin Department of Health Services (DHS) offered a
19 Community Partnerships for Diversion from Youth Justice grant in the amount of
20 \$150,912.00 to the Door County Department of Health and Human Services. The
21 purpose of said grant is to develop the Door County Youth Diversion program in
22 partnership with the Door County Sheriff's Office and the District Attorney's Office
23 which will create a pre-charge alternative to court involvement that holds youth
24 accountable for their behavior, while diverting them from formal court processing;
25 and
26

27 WHEREAS, The Health and Human Services Board has approved the
28 submission of the aforesaid grant; and
29

30 WHEREAS, No new budget funds are being requested; and
31

32 WHEREAS, The Health and Human Services Committee has voted to support
33 accepting the above described grant.
34
35

36 NOW THEREFORE, BE IT RESOLVED, That the Door County Board of
37 Supervisors does hereby authorize the Department of Health and Human Services
38 to accept the Community Partnerships for Diversion from Youth Justice Grant as
39 enumerated above.
40

41 BE IT FURTHER RESOLVED, That the Community Partnerships for Diversion
42 from Youth Justice Grant will be administered by the Department of a Health and
43 Human Services subject to the Health and Human Services Committee oversight.

SUBMITTED BY: Health and Human Services Board

[Signatures]
Megan Lundahl, Chairperson
Vinni Chomeau
Susan Kohout

[Signatures]
Nissa Norton
Erin Tauscher

James F. Heise, MD
Christa Krause
Mark Moeller
Robert Rau



Resolution No. 2020-58
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE
HEALTH AND HUMAN SERVICES DEPARTMENT

DOOR COUNTY

APPROVAL OF SUPPLEMENTAL ALCOHOL AND OTHER DRUG ABUSE BLOCK
GRANT FUNDS

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN			X
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT			X
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNBLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LINDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Deleted

1st Lundahl
 2nd Chomeau
 Yes 19 No 0 Exc 0

Reviewed by: _____, Corp. Counsel
 Reviewed by: _____, Administrator

FISCAL IMPACT: The Grant funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this Grant. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of July, 2020 by the Door County Board of Supervisors.

Jill M. Lau
 Jill M. Lau,
 County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19), Wisconsin Statutes empowers the County
 2 Board to accept donations, gifts, or grants of money for any public governmental
 3 purpose within the powers of the County.

4 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
 5 County of Door" requires approval of the Door County Board of Supervisors, for
 6 acceptance of all donations, gifts, and grants whether in the form of money, or
 7 personal or real property.
 8

9 **WHEREAS**, Per Rule of Order #38, this Block Grant must be approved by the
 10 County Board prior to its acceptance.

11 **WHEREAS**, The Wisconsin Department of Health Services has offered a
 12 Supplemental Alcohol and Other Drug Abuse Block Grant ("Block Grant") in the
 13 amount of \$5,000.00 to the Door County Department of Health and Human
 14 Services. The purpose of this Block Grant is to provide funds to plan, implement
 15 and evaluate activities to prevent and treat substance use disorders. No additional
 16 County funds are required.
 17

18 **WHEREAS**, The Health and Human Services Board approved applying for
 19 and is recommending acceptance of this Block Grant.
 20

21 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
 22 Supervisors does hereby accept the Supplemental Alcohol and Other Drug Abuse
 23 Block Grant in the amount of \$5,000.
 24

25 **BE IT FURTHER RESOLVED**, That this Block Grant administered by the
 26 Department of a Health and Human Services subject to Health and Human Services
 27 Committee oversight.
 28
 29
 30

SUBMITTED BY: Health and Human Services Board

Megan Lundahl
 Megan Lundahl, Chairperson
Vinni Chomeau
 Vinni Chomeau
Susan Kohout
 Susan Kohout

Nissa Norton
 Nissa Norton
Erin Tauscher
 Erin Tauscher

James F. Heise, MD
 Christa Krause
 Mark Moeller
 Robert Rau



DOOR COUNTY

Resolution No. 2020-59

RESOLUTION APPROVING PARTICIPATION IN THE GREEN TIER LEGACY COMMUNITY PROGRAM.

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL	Aye	Nay	Exc.
Board Members			
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GURNLAUSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDHAL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
WIRLEE			
VLIES WOTACHEK			
VOGEL			

Majority Vote

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Chomeau

2nd Norton

Yes: _____ No: _____ Exc: _____

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The fiscal implication for this resolution will be per diems for the Sustainability Committee members. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of July, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 WHEREAS, the Wisconsin Department of Natural Resources in partnership with the League of
2 Wisconsin Municipalities, 1,000 Friends of Wisconsin, Slipstream, Center on Wisconsin Strategy, Municipal
3 Environmental Group – Wastewater, Wisconsin Counties Association and the member cities, counties,
4 villages and towns have created a Green Tier Charter for communities and counties with goals of:

1. To assist (municipalities, counties) in achieving superior environmental performance in the following areas: sustainability practices; and goals relating to transportation, zoning and development, natural resource management, community energy use, water use conservation, stormwater management, waste management and reduction, and healthy community planning; and to recognize their efforts and progress;
2. To improve the quality of life and economic vitality of communities;
3. To assist (municipalities, counties) in preparing, implementing and improving over time a sustainability plan that reduces a (municipality's, county's) impact on the environment;
4. To facilitate access to state and federal funding for projects and activities related to achieving the purposes of this charter, such as energy efficiency, renewable energy, greenhouse gas reductions, comprehensive planning, transportation policies, and integrated planning for wastewater treatment, storm water treatment and management; and drinking water;
5. To help (municipalities, counties) comply with various water regulations in a more efficient, cost effective and flexible manner;
6. To achieve other demonstrable and measurable environmental improvements beyond what is required by local, state, or federal law; and

WHEREAS, the County intends to join this voluntary program and believes participation will further enhance our County's current commitments to sustainability, and

WHEREAS, the County will benefit from such a partnership with the Green Tier Legacy Communities Program by receiving positive recognition, gaining access to a DNR staff liaison and receiving prioritization in applying for certain grants; and

WHEREAS, by adopting this resolution, Door County agrees to sign and hold to the Green Tier Charter for Legacy Communities. We will participate in the quarterly meetings, network and share information with our public and the communities in the program, through an annual report noting the progress in our goals, developing a baseline and sustainability plans.

NOW, THEREFORE, BE IT RESOLVED, that the Door County Board of Supervisors declares itself a signatory to the Green Tier Charter for Legacy Communities and authorizes the County Administrator to execute the necessary documents on behalf of the County Board.

BE IT FURTHER RESOLVED, that County staff are directed to assist with meeting the Charter goals and to submit an annual report to the Organizational Signatories.

BE IT FURTHER RESOLVED, that upon adoption, the County Clerk is hereby directed to send a copy of this resolution to the Wisconsin DNR and the Legacy Communities Green Tier Steering Committee.

SUBMITTED BY: Sustainability Committee

[Signature]
Vinni Chomeau, Chairperson

[Signature]
Bob Bullman

[Signature]
Kara Counard

[Signature]
Alexis Heim Peter

[Signature]
Erin Tauscher

[Signature]
Nancy Robillard

[Signature]
Todd Thaysse



DOOR COUNTY

**Resolution No. 2020-60
PURCHASE OF ASPHALT PLANT AUTOMATION CONTROL
UPGRADES
Highway and Airport Department**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN			X
CHOMEAU	X		
COLUARD	X		
D. ENGLEBERT			X
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILES WOTACHEK	X		
VOGEL	X		

BOARD ACTION
Vote Required: Majority Vote of Total Membership

Motion to Approve: Adopted

1st: R. Englebert Delected

2nd: Fisher

Yes: 19 No: 0 Exc: 2

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The Door County Highway Department operations are financed and operated in a manner similar to private business enterprises. This purchase is a decrease of \$102,279 to Highway's cash account, which would leave an available balance of \$1,616,243.58. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28 day of July, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, The Door County Highway Committee deems it
2 necessary to make upgrades to the hot mix asphalt plant for use in
3 its Highway Operations; and
4

5 **WHEREAS**, on July 13, 2020 the Highway Committee reviewed
6 proposals for the purchase and installation of new automated control
7 equipment components from WEM Automation with an overall
8 budget of \$102,279, and
9

10 **WHEREAS**, Funding for the purchase of the new control
11 equipment was programmed to be included in the 2021 Capital
12 Equipment plan for the Department, and
13

14 **WHEREAS**, To guarantee the delivery and installation of this
15 equipment prior to the 2021 construction season, the Department
16 recommended the purchase in fiscal year 2020, and
17

18 **WHEREAS**, Sufficient funds are available for the purchase in the
19 Highway Department equipment account for the total project cost.
20

21 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
22 Board of Supervisors does hereby authorize the Door County
23 Highway Committee to purchase the Asphalt Plant Automation
24 Controls from WEM Automation at a cost of \$102,279.
25

**SUBMITTED BY:
HIGHWAY & AIRPORT COMMITTEE**

[Signature] [Signature]
Roe Englebert, Chairman Ken Fisher

[Signature] [Signature]
Joel Gunnlaugsson David Englebert

[Signature]
Laura Vlies Wotachek



DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COLNARD	X		
D. ENGLEBERT			X
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VLES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Two-Thirds of Members-Elect

Motion to Approve Adopted

1st Austad Defeated

2nd Englebert

Yes 20 No 0 Exc: 1

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of \$785,000 to the ES Washington Island Bldg Reserve which will zero this account out and a decrease of \$15,000 from ES Central Station which will leave a balance of \$320,737. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of July, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

Resolution No. 2020-61

ACQUISITION OF REAL PROPERTY - PIN 0280236342944A2

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Pursuant to Section 59.52(6), Wisconsin Statutes, a county board may acquire
2 real property (land and improvements) for public uses or purposes of any nature; and

3
4 WHEREAS, The Facilities & Parks Committee recommends, based in part on the preliminary
5 assessments and cost estimates provided by The Samuels Group, Inc., acquisition of Door County
6 PIN 028-02-36342944A2, 1309 Rangeline Road, Town of Washington, Door County, Wisconsin
7 (hereinafter "subject property"), for purposes of a county-owned emergency (and other) services
8 facility(ies);

9
10 WHEREAS, The broad parameters of County's agreement to acquire the subject property
11 follows:

- Purchase price not to exceed \$800,000; and
- Seller, for five (5) years, will: retain the ability to maintain and harvest the existing lavender fields; be able to make use of the shed situated near the lavender fields; be allotted a defined number of parking spaces for its use; and be able to access the lavender fields by way of the existing grass road (situated along the northerly property boundary).

12
13
14
15
16
17 The process of finalizing the terms and conditions, drafting and execution of any necessary
18 agreement, and consummating the sale will move forward upon adoption of this resolution.

19
20
21 WHEREAS, The Finance Committee is, recommending that up to Eight Hundred Thousand
22 dollars (\$ 800,000.00) be transferred as follows: \$785,000.00 from the ES Washington Island
23 Building Reserve (#100.32159) and \$15,000.00 from ES Central Station Reserve to the
24 Emergency Services Washington Island Property Land Acquisition Expense Account
25 (#100.06.1161.69908.6752) for the purpose of funding County's acquisition of the subject
26 property.

27
28 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors hereby
29 authorizes the acquisition of Door County PIN 028-02-36342944A2, 1309 Rangeline Road, Town
30 of Washington, Door County, Wisconsin for purposes of developing a county-owned emergency
31 (and other) services facility(ies).

32
33 BE IT FURTHER RESOLVED, By the Door County Board of Supervisors that up to Eight
34 Hundred Thousand dollars (\$ 800,000.00) be transferred as follows: \$785,000.00 from the ES
35 Washington Island Building Reserve and \$15,000.00 from ES Central Station Reserve to the
36 Emergency Services Washington Island Property Land Acquisition Expense Account
37 (100.06.1161.69908.6752) for the purpose of funding County's acquisition of the subject property
38

39
40 BE IT FURTHER RESOLVED, That the County Administrator or his designee is, subject to
41 the oversight of the Facilities & Parks Committee, empowered to: negotiate, execute documents
42 and take whatever other action is necessary to consummate Door County's acquisition of the
subject property consistent with this resolution.

SUBMITTED BY: Facilities & Parks Committee

[Signature] Daniel Austad, Chairperson
[Signature] Alexis Heim-Peter
[Signature] Roy Englebert
[Signature] Susan Kohout
[Signature] David Enigl
[Signature] Nancy Robillard
[Signature] Ken Fisher



DOOR COUNTY

**Resolution No. 2020-62
CAPITAL IMPROVEMENTS PLAN
2021-2025**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN			X
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT			X
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION
Vote Required: Majority Vote of A Quorum

Motion to Approve Adopted Deleted

1st Nancy Robillard Deleted

2nd Susan Kohout

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: Adoption of this resolution moves the 2021 C.I.P. projects forward as per the plan to be included with the 2021 budget process. Projects for 2022 thru 2025 will become part of the 2022 C.I.P. process—2026 will be added and projects will again go through the review and approval process. STW

Certification:
I, Jim Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of July, 2020 by the Door County Board of Supervisors.

Jim Lau
JIM LAU
County Clerk, Door County

1 **WHEREAS**, By adoption of Resolution 2007-38, the Door
2 County Board of Supervisors approved the *Capital Improvements*
3 *Plan, Policy and Procedures*; and

4 **WHEREAS**, The County Administrator and Finance Director
5 crafted a *Capital Improvements Plan 2021-2025*, which was
6 reviewed and approved by the Finance Committee on July 20, 2020;
7 and

8 **WHEREAS**, The *Capital Improvements Plan 2021-2025* is
9 subject to review by the County Board.

10 **NOW, THEREFORE, BE IT RESOLVED**, By the Door County
11 Board of Supervisors that the *Capital Improvements Plan 2021-2025*
12 [which is incorporated herein by reference] is hereby approved.

13 **BE IT FURTHER RESOLVED**, That the *Capital Improvements*
14 *Plan 2021-2025* is remanded to the Finance Committee for inclusion
15 in the 2021 Budget.

20 Tax Levy	\$4,495,934.00
21 Federal Funding	\$6,146,691.00
22 State Funding	\$ 450,100.00
23 Other Funding	<u>\$2,120,000.00</u>
24 Total C.I.P. Projects	\$13,212,725.00

SUBMITTED BY: FINANCE COMMITTEE

26 _____
27 David Englebert, Chairperson
28 Daniel Austad
29 Daniel Austad
30 _____
Alexis Heim Peter
Susan Kohout
Susan Kohout

_____ Nancy Robillard
Nancy Robillard

_____ Laura Vilies Wotachek
Laura Vilies Wotachek

_____ Dale Vogel
Dale Vogel



DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BULTMAN			✓
CHOMEAU	✓		
COUNARD	✓		
D. ENGLEBERT			✓
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GAUGER	✓		
GUNNLAUGSSON	✓		
HEIM PETER	✓		
KOHOUT	✓		
LITENAU	✓		
LUNDEHL	✓		
MORTON	✓		
ROBILLARD	✓		
TALUSCHER	✓		
THAYSE	✓		
VIRLEE	✓		
VILIES WOTACHEK	✓		
VOGEL	✓		

BOARD ACTION
Vote Required: Majority of a Quorum

Motion to Approve: Adopted Deleted

1st: Robillard
2nd: Kohout

Yes: 19 No: 0 Exc: 2

Reviewed by: _____ Corp. Counsel
Reviewed by: _____ Administrator

FISCAL IMPACT: The estimate of \$65,000 of unused funds for the 2020 Fair will be used in 2020, or carried forward to 2021, for expenses related to the 2021 Fair. There is no additional fiscal impact on the 2020 budget. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of July, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

Resolution No. 2020-63
EXPENDITURE OF FUNDS FROM 2020 BUDGET FOR
2021 DOOR COUNTY FAIR

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, The amount appropriated in the 2020 budget for the
2 Door County Fair (Account #100.37.5209.58171) totaled Ninety-Six
3 Thousand dollars (\$96,000.00); and

4
5 **WHEREAS**, The in-person 2020 Door County Fair has been
6 canceled due to the COVID-19 pandemic; and

7
8 **WHEREAS**, Due to this cancellation, funds that would have
9 otherwise been obligated for the 2020 Door County Fair will not be
10 spent; and

11
12 **WHEREAS**, The Door County Fair Board would like to make use
13 of these unspent funds, approximately Sixty-Five Thousand dollars
14 (\$65,000.00), in 2020 to pay for expenses related to the 2021 Door
15 County Fair; and

16
17 **WHEREAS**, In the interest of transparency and consensus
18 decision making, the Door County Fair Board seeks the approval of
19 the Finance Committee and County Board before doing so.

20
21 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
22 Board of Supervisors does hereby approve use of the unspent funds
23 from the 2020 budget for the Door County Fair (Account
24 #100.37.5209.58171) in 2020 to pay for expenses related to the 2021
25 Door County Fair.

SUBMITTED BY: FINANCE COMMITTEE

David Englebert, Chairperson

Daniel Austad

Alexis Heim Peter

Susan Kohout

Nancy Robillard
Nancy Robillard

Laura Vilies Wotachek

Dale Vogel
Dale Vogel



DOOR COUNTY

Resolution No. 2020-64

**ENDORSEMENT OF THE DOOR COUNTY PUBLIC HEALTH OFFICER'S
JULY 23, 2020, EMERGENCY PUBLIC HEALTH ADVISORY**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT			X
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Kohout Defeated

2nd Norton

Yes: 20 No: 0 Exc: 1

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: By adopting this resolution no additional County funds will be needed.
STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of July, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Door County Public Health Officer, Susan Powers,
2 RN BSN, issued an Emergency Public Health Advisory on July 23,
3 2020 (attached hereto and incorporated herein by reference as if set
4 forth in full); and

5
6 **WHEREAS**, The COVID-19 pandemic has caused an
7 unprecedented human and health crisis, and continues to pose
8 significant challenges in Door County; and

9 **WHEREAS**, This Emergency Public Health Advisory is both
10 reasonable and necessary to prevent, suppress and control COVID-
11 19 within Door County; and

12
13 **WHEREAS**, The overarching goals of this Emergency Public
14 Health Advisory are to protect, preserve, and promote the health,
15 safety and welfare of persons within Door County.

16
17 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
18 Board of Supervisors hereby declares its approval for and support of
19 Door County Public Health Officer Susan Powers' July 23, 2020,
20 Emergency Public Health Advisory.

21
22 **BE IT FURTHER RESOLVED**, That the Door County Board of
23 Supervisors deems the July 23, 2020, Emergency Public Health
24 Advisory to be necessary and expedient for the health, safety,
25 protection, and welfare of persons within Door County.

26
27 **BE IT FURTHER RESOLVED**, That the Door County Board of
28 Supervisors strongly encourages all persons within Door County to
29 fully comply with July 23, 2020, Emergency Public Health Advisory.
30
31

SUBMITTED BY: ADMINISTRATIVE COMMITTEE

David Lienau David Lienau, Chairperson
Susan Kohout Susan Kohout
Daniel Austad Daniel Austad
Ken Fisher Ken Fisher
Joel Gunnlaugsson Joel Gunnlaugsson
Nancy Robillard Nancy Robillard
Richard Virlee Richard Virlee



Public Health
Prevent. Promote. Protect.
Door County



FOR IMMEDIATE RELEASE
July 23, 2020

CONTACT: Susan Powers, RN, BSN, Health Officer/Public Health Manager,
Email: publichealth@co.door.wi.us Telephone: 920-746-2234

**DOOR COUNTY PUBLIC HEALTH
EMERGENCY ADVISORY REQUIRING FACE COVERINGS**

Effective Friday, July 24, 2020 at 8:00 AM Door County Public Health is issuing an Emergency Advisory which stipulates that everyone 5 years and older wear a face covering or mask when in public.

The following precautions are advised to help prevent the spread of COVID-19 in Door County:

- 1. Per this advisory, people should properly wear a face covering that covers their nose and mouth at all times when in any public spaces**, which includes businesses of any kind (retail, grocery, restaurants, bars, gas stations, etc.) health care settings, and public transportation. Individuals are also advised to wear face coverings when in someone else's home when you are not of the same household. Children ages 2 through 4 are highly encouraged to wear masks in public, children 5 and older are advised to wear masks.
- 2. Maintain physical distancing of at least 6 feet between yourself and other people who are not members of your household unit.** Respiratory droplets are in the air when other people cough, sneeze, talk and breathe. Staying 6 feet from others will lower the chances of you coming in contact with the virus from those droplets.
- 3. In-person events and gatherings are considered high risk and should be avoided.** The more people an individual interacts with at a gathering, and the longer that interaction lasts, the higher the risk of becoming infected and spreading COVID-19. Highest risk are gatherings where it is difficult to remain spaced 6 feet apart, and attendees travel from outside the local area.
- 4. Wash your hands frequently with soap and water for 20 seconds or use hand sanitizer.**

- 5. Stay home if you are sick, even with mild symptoms. If you have symptoms, get tested.** Watch for symptoms like fever, cough, shortness of breath, fatigue, body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea. If you have these symptoms, call your primary care physician or the Door County Medical Center COVID-19 Testing Hotline at 920-746-3700 to be tested.

We do not take this advisory lightly. Scientific evidence shows that masks play an important role in reducing the spread of COVID-19. This is a critical time for Door County with a marked increase in COVID-19 activity over the past few weeks. Door County now ranks as having a high activity level of COVID-19. The increasing numbers of confirmed cases in Door County and across the State of Wisconsin, as well as the multitude of visitors coming to our area, make it imperative that we all wear a face covering in public.

People can cover their faces a variety of ways to comply with this advisory. Simply wear a bandana, scarf, or neck gator around your nose and mouth. Or you may create a cloth face covering by either sewing one or using a no-sew method on the [CDC website](#). Medical-grade surgical masks or N95 respirators are not required or necessary for general public use. Exceptions may be made for certain activities such as eating at a restaurant, but during those activities, ensuring six feet distancing of individuals not from the same household should be followed at all times.

Some people may be exempted if they have physical, mental, or developmental conditions that prevent them from wearing a face covering. If someone is unable to wear a mask or face covering in a business due to a condition or disability, people should ask that business for reasonable accommodation, like a curbside pickup or delivery option. If your child is not able to wear a mask, only bring them to places where it is necessary, so that your child does not get or spread COVID-19 to others.

This advisory should not be used as justification to harass or harm another person who is either wearing or not wearing a face covering.

With the COVID-19 virus being a significant threat, it is on every person in our community to follow these precautions to limit the spread of COVID-19.

Thank you for your commitment to keeping our community safe as we navigate these coming months.

This advisory will remain in effect until further notice.

Dated this 23 day of July, 2020.



Susan Powers, RN, BSN, Door County Health Officer



RESOLUTION NO. 2020-65

IN MEMORIAM – HARVEY MALZAHN

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Harvey Malzahn passed away on July 30, 2020; and

WHEREAS, Supervisor Malzahn was first elected to the Door County Board of Supervisors and served from 1974 through January 1989; and

WHEREAS, During his tenure, Supervisor Malzahn represented various districts, served on numerous committees, commissions and boards, and held many leadership positions ... including serving as County Board Chairman from 1982 through January 1989.

WHEREAS, Harvey Malzahn also served as Highway Commissioner for Door County from 1989 through 1999, for a total of ten years.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Supervisors, assembled in regular session this 25th day of August, 2020, extend our sincere sympathy to the family of Harvey Malzahn with this acknowledgement of his dedication to the citizens of the County of Door.



Daniel Austad



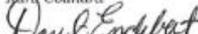
Bob Baltman



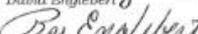
Bob Bultman



Vinni Chomman



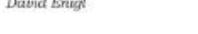
Kara Counard



David Englebert



Roy Englebert



David Enright



Kenneth Fisher



Elizabeth Gauger



Noel Gunnitusska



Alexis Heim Peter



Susan Koholt



David Dignau



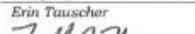
Megan Malzahn



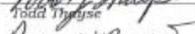
Nissa Norton



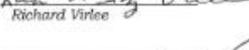
Nancy Robillard



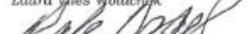
Erin Tauscher



Todd Thynse



Richard Virlee



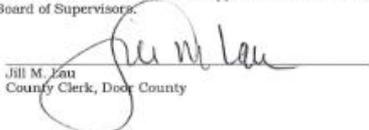
Laura Vies Wotachek



Dale Vogel

CERTIFICATION:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of August, 2020, by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County



DOOR COUNTY

Resolution No. 2020-66

APPOINTMENTS TO COMMITTEES, COMMISSIONS & BOARDS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COURNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			X
THAYSE			X
VIRLEE			
VILES WOTACHEK			
VOGEL			

1 **WHEREAS**, Pursuant to Section 59.18(2)(c) Wisconsin
 2 Statutes, the duties and powers of a County Administrator include
 3 appointment of "...the members of all boards and commissions
 4 where the statutes provide that such appointment shall be made by
 5 the county board or by the chairperson of the county board"; and

6
 7 **WHEREAS**, "All appointments to boards and commissions by
 8 the County Administrator shall be subject to the confirmation of the
 9 County Board" per Section 59.18(2)(c), Wisconsin Statutes; and

10
 11 **WHEREAS**, The Rules of Order confers the power to appoint
 12 the members of certain committees upon the Chairperson of the
 13 County Board, subject to the confirmation of the County Board; and

14
 15 **WHEREAS**, The appointments set forth on Exhibit A, attached
 16 hereto and incorporated herein by reference, are submitted for
 17 County Board confirmation.

18
 19 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 20 Board of Supervisors hereby confirms the proposed appointments as
 21 set forth in Exhibit A

BOARD ACTION
 Vote Required: Majority Vote of a Quorum

Notice to Approve Adopted

1st: Fisher Delisted

2nd: Enigl

Yes: No: Exc:

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no additional fiscal implication with the adoption of this resolution. STW

Certification:
 I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of August, 2020 by the Door County Board of Supervisors.

[Signature]
 JIM LAU
 County Clerk, Door County

SUBMITTED BY:

[Signature]
 David Lienau, Chairman
 Door County Board of Supervisors

[Signature]
 Ken Pabich
 County Administrator

Recommended Appointments to Committees, Commissions and Boards

TERM ENDS

ZONING BOARD OF ADJUSTMENT – 3 YR. (County Administrator Appointment)

Arps Horvath (Regular Member filling vacancy – John Young’s spot) June 2021
Cheryl Mick (Appointment as First Alternate, Arps Horvath spot)..... June 2023

2020 Board of Adjustment (BOA) Appointee Information

Wisconsin State Statute Requirements for BOA Appointees

- The BOA shall be comprised of no less than three and no more than five regular members, plus two alternates. (Door County BOA is five members, plus two alternates, per long-standing county board resolution.)
- All BOA members must be Door County town residents. Village or city residency is not allowed.
- No two BOA members (including regular and alternate) may live in the same town.
- Terms are for three years, beginning July 1.
- Appointments are made by county administrator, subject to confirmation of the county board.
- The BOA chooses its own chair.

Note: Other members of the Board of Adjustment currently are Fred Frey, Town of Egg Harbor; Aric Weber, Town of Nisewaupee; Monica Nelson, Town of Forestville; Bob Ryan, Town of Clay Banks; and Chris Anderson, Town of Jacksonport.

Arpad (“Arps”) Horvath – First Appointment as a Regular Member

- Appointment would be to complete John Young’s term (June 30, 2021)
- BOA 1st Alternate since July 2019
- Resident of Town of Baileys Harbor
 - Qualifies him for membership as no other Baileys Harbor residents are on BOA
 - Town is under county zoning
 - Northern Door
 - Residency & schedule allow participation on twice-monthly Tuesday evenings year-round
- Owned and operated Kangaroo Lake Resort for 42 years. Also worked as Quality Assurance Manager of PBI and at Sevastopol Schools during that time, and served on county board with appointments to RPC, Police & Judiciary, Health, and Emergency Services Committees.

Cheryl Mick – New Appointment as First Alternate

- Appointment would be to complete Arps Horvath’s term as 1st Alternate (June 30, 2023)
- Resident of Town of Washington
 - Qualifies her for membership as no other Washington residents are on BOA
 - Town is under county zoning
 - Northern Door
 - Residency & schedule allow participation on twice-monthly Tuesday evenings year-round
- Biographical information submitted by appointee:

My husband John and I became permanent residents of the Town of Washington in March of 2020, moving into the home we built on Hemlock Rd over a period of six (6) years, on vacant property we acquired in 2009.

I am an attorney by vocation and immediately prior to my retirement in January 2019, I served as Corporation Counsel for Oconto County, Wisconsin, where John owned and operated Hi Seas Marina. John is now also retired. Prior to our time in Oconto, John and I resided in Lake Geneva Wisconsin, where I was in private practice until 2012.

I obtained my BS Degree in Sociology from Rockford College (now University) in 1984, in Rockford, Illinois and my Juris Doctor Degree from Northern Illinois University, College of Law in 1987, in DeKalb, Illinois. I have a son and a daughter, both of Chicago, Illinois.

I look forward to serving on Board of Adjustment.

Cheryl A. Mick



DOOR COUNTY

Resolution No. 2020-67
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE
DOOR COUNTY SHERIFF'S OFFICE
APPROVAL OF AAA FOUNDATION FOR TRAFFIC SAFETY GRANT

ROLL CALL	Board Members	Aye	Nay	Exc.
AUSTAD		X		
BULTMAN		X		
CHOMEAU		X		
COUNARD		X		
D. ENGLEBERT		X		
R. ENGLEBERT		X		
ENIGL		X		
FISHER		X		
GAUGER		X		
GUNNLAUGSSON		X		
HEIM PETER		X		
KOHOUT		X		
LIENAU		X		
LUINDAHL		X		
NORTON		X		
ROBILLARD		X		
TAUSCHER				X
THAYSE			X	
VIRLEE		X		
VILIES WOTACHEK		X		
VOGEL		X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve Adapted

1st Joel Gunnlaugsson (Proposed)

2nd Heim Peter

Yes: 15 No: 0 Exc: 2

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The Grant funds will be used for the specified purpose: no additional County funds are required because of the acceptance of this Grant. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of August, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the County
2 Board to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of Supervisors, for
7 acceptance of all donations, gifts, and grants whether in the form of money, or
8 personal or real property; and

9
10 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or Grants', authorizes
11 a department to accept donations, gifts or grants in amounts up to \$999.00. An
12 oversight committee may accept donations, gifts or grants in amounts up to
13 \$4,999.00. County Board shall be provided notice of any donation, gift or grant
14 equal to or in excess of \$5,000.00 prior to acceptance. An itemized report of all
15 donations, gifts or grants shall be submitted to the County Board on an annual
16 basis; and

17
18 **WHEREAS**, The AAA Foundation For Traffic Safety has approved a grant in
19 the amount of \$7,054.40 for the Door County Sheriff's Office; and

20
21 **WHEREAS**, The funds will be used to purchase Traffic Incident Management
22 Equipment that will consist of 40 sets of LED Flares which will outfit every squad
23 in the Sheriff's Fleet; and

24
25 **WHEREAS**, The Public Safety Committee has voted to support accepting the
26 above described grant.

27
28 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
29 Supervisors does hereby authorize the Door County Sheriff's Office to accept the
30 grant as described above.

31
32 **BE IT FURTHER RESOLVED**, That the AAA Foundation For Traffic Safety
33 Grant will be administered by the Door County Sheriff's Office, subject to Public
34 Safety Committee oversight.
35

SUBMITTED BY: PUBLIC SAFETY COMMITTEE

[Signature] Joel Gunnlaugsson, Chairperson
[Signature] Bob Bultman
[Signature] Kara Counard
[Signature] Roy Englebert

[Signature] Alexis Heim Peter
[Signature] Megan Lundahl
[Signature] Laura Vilies Wotachek



DOOR COUNTY

Resolution No. 2020-68
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE
DOOR COUNTY SHERIFF'S OFFICE
APPROVAL OF COPS OFFICE COMMUNITY POLICING DEVELOPMENT MICRO
GRANT

ROLL CALL	Board Members	Aye	Nay	Exc.
AUSTAD		X		
BULTMAN		X		
CHOMEAU		X		
COURNARD		X		
D. ENGLEBERT		X		
R. ENGLEBERT		X		
ENIGL		X		
FISHER		X		
GAUGER		X		
GUNNLAUGSSON		X		
HEIM PETER		X		
KORHOUT		X		
LIENAU		X		
LUNDAHL		X		
NORTON		X		
ROBILLARD		X		
TAUSCHER				X
THAYSE				X
VIRLEE		X		
VLES WOTACHEK		X		
VOGEL		X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Rejected

1st Gunnlaugsson Released

2nd Bultman

Yes: 19 No: 0 Exc: 2

Reviewed by:

[Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The Grant funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this Grant. STW

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of August, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the County
2 Board to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County, and
4

5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of Supervisors, for
7 acceptance of all donations, gifts, and grants whether in the form of money, or
8 personal or real property; and
9

10 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or Grants', authorizes
11 a department to accept donations, gifts or grants in amounts up to \$999.00. An
12 oversight committee may accept donations, gifts or grants in amounts up to
13 \$4,999.00. County Board shall be provided notice of any donation, gift or grant
14 equal to or in excess of \$5,000.00 prior to acceptance. An itemized report of all
15 donations, gifts or grants shall be submitted to the County Board on an annual
16 basis; and
17

18 **WHEREAS**, The U.S. Department of Justice, Office of Community Oriented
19 Policing Services (COPS) has approved a micro grant in the amount of \$30,000.00
20 for the Door County Sheriff's Office; and
21

22 **WHEREAS**, The funds will be used as a part of the Door County Sheriff's
23 Office Wellness Program for mental health wellness checks and a wellness app;
24 and
25

26 **WHEREAS**, The Public Safety Committee has voted to support accepting the
27 above described grant.
28

29 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
30 Supervisors does hereby authorize the Door County Sheriff's Office to accept the
31 grant as described above.
32

33 **BE IT FURTHER RESOLVED**, That the COPS Office Community Policing
34 Development Micro Grant will be administered by the Door County Sheriff's Office,
35 subject to Public Safety Committee oversight.
36

SUBMITTED BY: PUBLIC SAFETY COMMITTEE

[Signature]
Joel Gunnlaugsson, Chairperson

[Signature]
Bob Bultman

[Signature]
Kara Cournard

[Signature]
Roy Englebert

[Signature]
Alexis Heim Peter

[Signature]
Megan Lundahl

[Signature]
Laura Vles Wotachek



DOOR COUNTY

Resolution No. 2020-69

APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE DOOR COUNTY SHERIFF'S OFFICE - \$5,000 DONATION FOR PURCHASE OF RESERVE DIVISION SQUAD

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNFLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LINDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER			X
THAYSE			X
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve

Adopted

By: *Joel Gunflaugsson*
Yes: 19 No: 0 Exc: 2

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose. The Door County Sheriff's Office would be responsible for maintaining the squad after the purchases; expenses for maintaining the squad will come out of their operational budget. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of August, 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the County
2 Board to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
5 County of Door" requires approval of the Door County Board of Supervisors, for
6 acceptance of all donations, gifts, and grants whether in the form of money, or
7 personal or real property; and

8 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or Grants', authorizes
9 a department to accept donations, gifts or grants in amounts up to \$999.00. An
10 oversight committee may accept donations, gifts or grants in amounts up to
11 \$4,999.00. County Board shall be provided notice of any donation, gift or grant
12 equal to or in excess of \$5,000.00 prior to acceptance. An itemized report of all
13 donations, gifts or grants shall be submitted to the County Board on an annual
14 basis; and

15 **WHEREAS**, Gary Skinner is a member of the Door County Sheriff's Office
16 Reserve Unit; and

17 **WHEREAS**, The Door County Sheriff's Office Reserve Unit often has multiple
18 functions occurring at the same time or functions that require more than one squad.
19 Many of our reserves live in Northern Door and have to drive to Sturgeon Bay to
20 pick up the Reserve Unit squad only to return to Northern Door for a function; and

21 **WHEREAS**, Gary Skinner has offered to donate \$5,000.00 for the purchase of
22 a second Reserve Unit squad to be stationed at the north office in the summer
23 months; and

24 **WHEREAS**, The Public Safety Committee has voted to support accepting the
25 above described donation.

26 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
27 Supervisors does hereby authorize the Door County Sheriff's Office to accept the
28 donation as described above.

SUBMITTED BY: PUBLIC SAFETY COMMITTEE

Joel Gunflaugsson
Joel Gunflaugsson, Chairperson
Bob Bultman
Bob Bultman
Kara Counard
Kara Counard
Roy Englebert
Roy Englebert

Alexia Heim Peter
Alexia Heim Peter
Megan Lundahl
Megan Lundahl
Laura Vilie Wotachek
Laura Vilie Wotachek



DOOR COUNTY

ROLL CALL	Board Members	Aye	Nay	Exc.
AUSTAD		X		
BULTMAN		X		
CHOMEAU		X		
COGNARD		X		
D. ENGLEBERT		X		
R. ENGLEBERT		X		
ENIGL		X		
FISHER		X		
GAUGER		X		
GURINLAUSSON		X		
HEIM PETER		X		
KOHOOT		X		
LIENAU		X		
LUNDHAL		X		
NORTON		X		
ROBILLARD		X		
TAUSCHER				X
THAYSE				X
VIRLEE		X		
VILIES WOTACHEK		X		
VOGEL		X		

BOARD ACTION
Vote Required: Two-Thirds Entire Membership

Motion to Approve: Adopted Deleted

1st Austad 2nd Enigl

Yes 17 No 0 Exc. 2

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$40,000 to the Contingency Expense Account, which would leave an available balance of \$431,865.49 in this account. STW

Certification:
I, JIM LIU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 20th day of August, 2020 by the Door County Board of Supervisors.

[Signature]
JIM LIU
County Clerk, Door County

Resolution No. 2020-70
FACILITIES & PARKS
TRANSFER OF NON-BUDGETED FUNDS FOR JOHN MILES
PARK SAFETY FENCE

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, in accordance with Section 65.90(5)(a), Wisconsin Statutes and Rules of
2 Order #19 the amounts of the various appropriations and the purposes for such
3 appropriations stated in a budget may not be changed unless authorized by a vote of two-
4 thirds of the entire membership of the County Board of Supervisors; and
5

6 **WHEREAS**, The Facilities & Parks Department has determined, for myriad reasons, that
7 it is reasonably prudent to replace the safety and debris fence ("Project") at the John Miles
8 County Park race track facility; and
9

10 **WHEREAS**, Integrity Engineering & Design, LLC was engaged for design of the Project,
11 the design documents produced were used to solicit competitive bids for the Project, and
12 Milbach Construction Services, Company, with a total base bid of \$77,735.00, is considered
13 the lowest responsible bidder; and
14

15 **WHEREAS**, The Facilities & Parks Committee, at its 08-12-2020 meeting, recommended
16 proceeding with the Project, and referred the matter to the Finance Committee to determine
17 the source of funding (e.g., transfer funds between budgeted items and/or supplement the
18 appropriations for the Facilities & Parks Department) for the Project; and
19

20 **WHEREAS**, The Finance Committee, at its August 17, 2020 meeting, recommended that
21 \$35,000 from Facilities & Parks Account #100.37.1139.69917 and \$5,000 from Facilities &
22 Parks Account #100.37.1139.52306 be used, and up to \$40,000 from the Contingency
23 Expense Account #100.06.1161.59103 be transferred to the Facilities & Parks Capital Outlay
24 Expense Account #100.37.1120.69901, for the Project; and
25

26 **WHEREAS**, The Project serves a public purpose, and it is deemed to be advantageous
27 to the County to proceed with the Project; and
28

29 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of Supervisors, that:
30 a), the Project is allowed to proceed; and b) \$35,000 from Facilities & Parks Account
31 #100.37.1139.69917 and \$5,000 from Facilities & Parks Account #100.37.1139.52306 be
32 used, and up to \$40,000 from the Contingency Expense Account, Account
33 #100.06.1161.59103, be transferred to the Facilities & Parks Capital Outlay Expense
34 Account, Account #100.37.1120.69901, for the Project.
35

36 **BE IT FURTHER RESOLVED**, by the Door County Board of Supervisors, that the County
37 Administrator or his designee(s), subject to the general oversight of the Facilities and Parks
38 Committee, is authorized to take whatever action is necessary to see this Project through to
39 completion.

SUBMITTED BY: Facilities & Parks Committee

[Signature] Dan Austad, Chairperson
[Signature] Alexis Heim Peter
[Signature] Roy Englebert
[Signature] Ken Fisher

[Signature] Susan Kohout
[Signature] Nancy Robillard
[Signature] David Enigl

DOOR COUNTY
Request Authorization
For
Transfer of Funds / Change in Budget

I, the undersigned, respectfully request that the Finance Committee approve the following transfer of funds:

FROM:

Description	Fund	Account Exp/Rev	Amount
Contingency Expense	100	06.1161.59103	\$40,000.00

TO:

Description	Fund	Account Exp/Rev	Amount
Facilities & Parks Capital Outlay Expense Account	100	37.1120.69901	\$40,000.00

Project: John Miles Park Race Track Safety/Debris Fence Replacement Turn 1&2
 Project Cost \$77,735.00
 Department Budget:
 1. Future John Miles Project 100.37.1139.69917 \$35,000 available
 2. Repair and Maintenance Buildings 100.37.1139.52306 \$5,000 available
 Request up to \$40,000 from the Contingency account expense on the project.

Fiscal Impact

Prior to this requested transfer, the unaudited available balance in the Contingency Expense account is \$471,865.49. If this transfer is approved, that available balance would decrease to \$431,865.49.

Requested By: Wayne Spritka, Facilities & Parks Director Date: 8/6/2020
 Funds Available, Verified By: Steve Wipperfurth Date: 8/7/2020
 Reviewed by Finance Director: Steve Wipperfurth Date: 8/7/2020
 Authorized & Approved by Finance Committee Date _____
 Transfer Entered By _____ Date _____



DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHONWEAU	X		
COURNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LJUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER			X
THAYSE			X
VRILEE	X		
VLIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st David Lienau Defeated

2nd Vlies Wotachek

Yes: 12 No: 0 Exc: 2

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The Grant funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this Grant. STW

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of August, 2020 by the Door County Board of Supervisors.

[Signature]
Jim M. Lau
County Clerk, Door County

**Resolution No. 2020-71
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE
DOOR COUNTY CLERK'S OFFICE**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the
2 County Board to accept donations, gifts, or grants of money for any public
3 governmental purpose within the powers of the County; and
4

5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of
7 Supervisors, for acceptance of all donations, gifts, and grants whether in
8 the form of money, or personal or real property; and
9

10 **WHEREAS**, Rule of Order #38, entitled "Donations, Gifts or Grants",
11 authorizes a department to accept donations, gifts or grants in amounts up
12 to \$999.00. An oversight committee may accept donations, gifts or grants
13 in amounts up to \$4,999.00. County Board shall be provided notice of any
14 donation, gift or grant equal to or in excess of \$5,000.00 prior to
15 acceptance. An itemized report of all donations, gifts or grants shall be
16 submitted to the County Board on an annual basis; and
17

18 **WHEREAS**, The Wisconsin Elections Commission has offered a
19 County Election Security Subgrant in the amount of \$42,119.30 to the
20 County Clerk's Office. The purpose of said grant is to help Door County
21 address 2020 federal election security needs, i.e. activities that enhance
22 election technology and make election security improvements; and
23

24 **WHEREAS**, The Administrative Committee has voted to support
25 accepting the above described grant.
26

27 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board
28 of Supervisors does hereby authorize the County Clerk's Office to accept
29 the County Election Security Subgrant, issued by the Wisconsin Elections
30 Commission, as described above.
31

32 **BE IT FURTHER RESOLVED**, That the County Election Security
33 Subgrant will be administered by the County Clerk's Office in coordination
34 with the Technology Services Department, subject to Administrative
35 Committee oversight.
36

SUBMITTED BY: ADMINISTRATIVE COMMITTEE

[Signature] David Lienau, Chairperson [Signature] Joe Gunnlaugsson

[Signature] Susan Kohout [Signature] Nancy Robillard

[Signature] Daniel Austad [Signature] Richard Virlee

[Signature] Ken Fisher



DOOR COUNTY

RESOLUTION 2020-72
JOINT RESOLUTION

NAMING OCTOBER 2, 2020
MANUFACTURER'S DAY

IN STURGEON BAY AND DOOR COUNTY, WISCONSIN



TO THE DOOR COUNTY BOARD OF SUPERVISORS, and CITY OF STURGEON BAY COMMON COUNCIL:

WHEREAS, The Manufacturing sector in Door County represents approximately 17% of the total workforce; and

WHEREAS, Manufacturing is the fastest growing sector in the County with recent employment increasing at 12%; and

WHEREAS, Total wages paid by the Manufacturing sector represent 25% of all wages paid in Door County; and

WHEREAS, Average wages for Manufacturing are 144% of the County average wage; and

WHEREAS, The Manufacturing sector in Door County has the second highest earnings per worker of \$62,639 after the Utilities sector (29 employees); and

WHEREAS, The Manufacturing sector of Door County contributes 21% to the County's Gross Regional Product (GRP) which is the highest of all sectors in Door County; and

WHEREAS, updated national job multiplier data indicates that one manufacturing job supports seven additional jobs; and

WHEREAS, The Manufacturing sector has historically been an integral and valuable component of the Door County economy yet not fully celebrated for its contributions to the economy and job opportunities it has provided the citizens of Door County and the City of Sturgeon Bay.

NOW, THEREFORE BE IT RESOLVED;

- *The Governing Bodies of the County of Door and the City of Sturgeon Bay, Wisconsin formally acknowledge and celebrate the economic contributions of the Manufacturing sector in Door County.*
- *The Governing Bodies of the County of Door and the City of Sturgeon Bay, Wisconsin declare Friday, October 2, 2020 as Manufacturer's Day in recognition of the value and economic contributions to the local economy.*

David Lienau, Chairperson
Door County Board of Supervisors

David Ward, Mayor
City of Sturgeon Bay

CERTIFICATION:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of September, 2020, by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

CERTIFICATION:

I, Stephanie L. Reinhardt, Clerk of Sturgeon Bay, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of September, 2020, by the Sturgeon Bay City Council.

Stephanie L. Reinhardt
City Clerk, Sturgeon Bay



DOOR COUNTY

**Resolution No. 2020-73
RENEWAL AND REVISION OF WISCONSIN BAY WORKFORCE
DEVELOPMENT AREA CONSORTIUM AGREEMENT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TALSCHER			
THAYSE			
WIRLEE			
WILES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Fisher Debated

2nd Virlee

Yes: ___ No: ___ Exc: ___

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The changes in the agreement are as stated in Addendum A. No other fiscal implication. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of September, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

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WHEREAS, §66.0301 Wis. Stats. authorizes cooperation between counties for "...the joint exercise of any power or duty required or authorized by law..." and

WHEREAS, The initial *Consortium Agreement* was entered into in 2012, was renewed and revised in 2016, and is to be renewed every five (5) years unless the participating counties choose to terminate; and

WHEREAS, Door County deems it appropriate to renew and revise the *Consortium Agreement*, as reflected by the proposed *Wisconsin Bay Area Workforce Development Area Consortium Agreement* (See: Addendum A, attached hereto and incorporated by reference herein as if fully set forth).

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors hereby approves, subject to Corporation Counsel's review and concurrence, the proposed *Wisconsin Bay Area Workforce Development Area Consortium Agreement*

BE IT FURTHER RESOLVED, That the Door County Board Chairperson is hereby authorized to execute the *Wisconsin Bay Area Workforce Development Area Consortium Agreement* on behalf of Door County.

SUBMITTED BY: ADMINISTRATIVE COMMITTEE

[Signature] David Lienau, Chairperson [Signature] Joel Gunnlaugsson
[Signature] Susan Kohout [Signature] Nancy Robillard
[Signature] Daniel Austad [Signature] Richard Virlee
[Signature] Ken Fisher



**CHIEF ELECTED OFFICIALS (CEO) CONSORTIUM AGREEMENT
BETWEEN THE COUNTIES OF THE WISCONSIN
BAY WORKFORCE DEVELOPMENT AREA**

**Initiated October 1, 2012, Amended May 19, 2016
Submitted for County Renewal 6-11-2020**

This Chief Elected Officials (CEO) Consortium Agreement Between the Counties of the Wisconsin Bay Workforce Development Area, was made and entered into on October 1, 2012, submitted for county renewal June 11, 2020, and amended pursuant to Public Law, by and between the counties of Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Menominee, Oconto, Outagamie, Shawano and Sheboygan, as bodies corporate organized under the Laws of the State of Wisconsin.

RECITALS

WHEREAS, the Congress of the United States adopted Public Law 113-128, the Workforce Innovation and Opportunity Act (WIOA) enacted July 22, 2014, authorizing the expenditure of Federal funds to streamline services through Statewide Workforce Investment Systems, empower individuals through information and access to training resources, provide universal access to core career services, increase accountability for results, ensure a strong role for local governmental boards and the private sector in the Workforce Investment System, facilitate State and local flexibility, and improve youth programs; and

WHEREAS, under WIOA §106 (b), the Wisconsin Governor ("Governor") has designated eleven (11) Workforce Development Areas ("WDAs") within the State to administer the provisions of the WIOA; and

WHEREAS, the WDA, designated by the Governor, for the counties of Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Menominee, Oconto, Outagamie, Shawano, and Sheboygan (collectively, "Counties;" individually, "County") is the Wisconsin Bay Workforce Development Area ("Bay WDA"); and

WHEREAS, the WIOA, as well as *Wisconsin Statute* §66.0301, provides counties within a WDA the authority to enter into consortium agreements so as to allow them to define their roles and duties in administering the applicable provisions of the WIOA; and

WHEREAS, in accordance therewith, the Board of Supervisors for each county in the Bay WDA adopted resolutions authorizing their respective Chief Local Elected Official ("CLEO") to enter into this Chief Elected Official (CEO) Consortium Agreement Between the Counties of the Wisconsin Bay Workforce Development Area ("Agreement"), for the purpose of carrying out WIOA §107.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants contained herein, as well as other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Counties, through their respective CEOs, do hereby agree as follows:

A proud partner of the  **americanjobcenter** network Bay Area WDB
317 W. Walnut Street | Green Bay, WI 54303 | (920) 431-4100

AGREEMENT
SECTION I – DEFINITIONS

For purposes of this Agreement, the following definitions shall apply to the following terms/acronyms:

- A. “County Consortium” – shall refer to the eleven (11) counties of the Bay WDA that, through their respective Chief Elected Officials (CEOs), have constituted themselves to be a Consortium per *Wisconsin Statutes* §66.0301.
- B. “Local Elected Officials Board / Workforce Development Board (WDB) Joint Agreement” (“Joint Agreement”) – shall refer to that agreement entered into between the LEO Board and the, pursuant to WIOA §107 and §121, for purposes of memorializing their respective partnership obligations thereunder.
- C. Chief Elected Official (“CEO”) – shall refer to the County Executive of the counties that have an office of County Executive under *Wisconsin Statutes* Chapter 59, and shall refer to the Board Chair of those counties that do not have an office of County Executive thereunder.
- D. Consortium Chief Local Elected Official (“CLEO”) – shall refer to that Local Elected Official (LEO) selected by the LEO Board per its duly enacted “Local Elected Officials Bylaws of the Consortium” (“LEO Bylaws”) to serve as the Chair of the LEO Board under WIOA. The CLEO selected hereunder must be an elected official of the County.
- E. “Designee” – shall refer to that individual designated by his/her CEO under applicable LEO Bylaws to serve, in place of said CEO, as one of the eleven (11) LEO Board members; provided that he/she is an elected official of his/her respective County.
- F. “LEO Board” – shall refer to the eleven-member board of commissioners appointed to act as the Bay WDA’s County Consortium governing unit and legal representatives, the membership of which shall:
1. Consist of each County’s CEO or Designee; and
 2. Shall be maintained in accordance with the governing LEO Bylaws, as may be amended from time to time.
- G. “Workforce Development Board” (“WDB”) – shall refer to the entity appointed by the LEO Board, pursuant to WIOA §107, to provide in partnership with the LEO Board, policy and strategic guidance for, and exercise oversight with respect to, WIOA programs, services, and activities in the WDA.
- H. “Local Plan” – shall refer to the 4-year comprehensive Local Plan developed by the WDB in partnership with the LEO Board in a manner consistent with the State plan, as well as WIOA §108.
- I. “Memorandum of Understanding” (“MOU”) – shall refer to the agreement pursuant to WIOA §121 (c), developed by the WDB and approved by the LEO Board, entered into between the WDB and respective One-Stop Partners in regards to the WDA’s One-Stop Delivery System.
- J. “One-Stop Delivery System” (“OSDS”) – shall refer to the system that, at a minimum, makes accessible, through One-Stop Operators selected by the WDB and the LEO Board, at not less than one physical center in each WDA, the services described within WIOA §121 (e).

- K. "Workforce Investment System" – shall refer to the statewide system developed with WIOA funds, to provide WIOA programs, services, and activities through a One-Stop Delivery System (OSDS).

AGREEMENT

SECTION II – ESTABLISHMENT OF THE CONSORTIUM.

- A. Pursuant to *Wisconsin Statute* §66.0301, the Counties of the Bay WDA – Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Menominee, Oconto, Outagamie, Shawano, and Sheboygan, through their respective CEOs, do hereby constitute themselves to be the Bay Workforce Development Area Chief Elected Official (CEO) Consortium ("Consortium") for purposes of WIOA §107.
- B. In establishing said Consortium, each County, or any combination thereof, reserves the right to petition the Governor to become a separate district or WDA without requiring the approval of the other Counties so long as notice, in the manner set forth in the governing LEO Bylaws, is provided to each County in advance, and the related petition complies with governing law.
- C. The Counties may terminate this Agreement in the event that expected or actual funding from the State or Federal governments, or other sources, is withdrawn or substantially reduced in such a fashion as to make the continued operation of the WDA unfeasible, effective only upon advance notice of termination with receipt acknowledged by each County and the Governor.
- D. The Consortium may be dissolved, and this Agreement rescinded; provided that consent from all County Board Supervisors and the Governor is obtained in advance thereof.
- E. In the event that the WDA's WDB and the LEO Board fails to agree upon the development and/or submission of the Local Plan created pursuant to WIOA, and/or the choice of a grant recipient or sub-grant recipient, as more fully referred to herein, the Governor shall re-designate a local WDA under WIOA §106, thereby terminating this Agreement.
- F. Any County that withdraws from the Consortium, whether through the aforementioned petition, termination, or dissolution provisions, shall remain solely responsible for its proportionate share of any and all liabilities, as determined by the LEO Board, that in any way relate to any period prior to said County's withdrawal.

AGREEMENT

SECTION III – GOVERNANCE/ORGANIZATION OF THE CONSORTIUM

- A. The Consortium shall exercise those powers granted to CEOs under WIOA through its governing unit and legal representative, the LEO Board – an eleven (11) member board of commissioners whose membership must consist of each County's CEO or Designee, who must be an elected official of the same county and shall be maintained consistent with the governing LEO Bylaws and Joint Agreement, as may be amended from time to time.
- B. In accordance with its bylaws, the LEO Board shall elect from its membership a Chair, a Vice-Chair, and such other officers as may be provided for therein. and any vacancies hereunder shall be filled by election, in accordance with the applicable bylaws, for the remainder of the unexpired term.
- C. Along with any additional duties proscribed within the LEO Bylaws, and unless stated otherwise, the Chair of the LEO Board shall serve as the Consortium Chief Local Elected Official (CLEO), his/her term of which shall be specified within the LEO Bylaws, for purposes of WIOA §107; shall execute all documents and contracts as authorized by the LEO Board; shall appoint a staff person of one of the Counties or the administrative entity, if the latter exists, to serve as the Board Clerk; and shall have the authority to speak on behalf of the Consortium in all matters relating to WIOA.
- D. Along with any other appointments set forth in the LEO Bylaws or Joint Agreement, and so long as consistent therewith, the LEO Board, subject to Governor certification under WIOA §106, shall appoint a WDB to set policy for the Workforce Investment System in the WDA, the minimal composition of which must include:
 1. A majority of representatives who are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority, who represent businesses, including small businesses, or organizations representing businesses that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the WDA, and are appointed from among individuals nominated by local business organizations and business trade associations;
 2. Not less than 20 percent of representatives of the workforce within the local area who shall include representatives of labor organizations nominated by local labor federations; and a representative who shall be a member of a labor organization or a training director from a joint labor-management apprenticeship program.

In addition, representatives in this category may include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve Veterans or that provide or support competitive integrated employment for individuals with disabilities; and organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.
 3. Representatives of entities administering education and training activities in the local area, who shall include a representative of eligible providers administering adult education and

literacy activities under Title II; a representative of institutions of higher education providing workforce investment activities (including community colleges); and may include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

4. Representatives of governmental and economic and community development entities serving the WDA, who shall include a representative of economic and community development entities; a representative from the State employment service office under the Wagner-Peyser Act serving the WDA; a representative of the programs carried out under Title I of the Rehabilitation Act of 1973 serving the WDA; and may include representatives of agencies or entities administering programs serving the WDA relating to transportation, housing, and public assistance; and may include representatives of philanthropic organizations serving the WDA.
 5. May include other individuals or representatives of entities as the Chief Elected Official may determine to be appropriate. If, after a reasonable effort, the LEO Board is unable to agree on the above appointments, the Governor may appoint the WDB members from individuals so nominated or recommended, pursuant to WIOA §107 (c) (1) (B) (ii). The WDB duly appointed by the LEO Board, pursuant to WIOA §107, shall be known as the Bay Area Workforce Development Board ("Bay Area WDB" or herein, "WDB").
- E. When WDB vacancies occur, the LEO Board will solicit nominations from appropriate business, education, state, and community organizations throughout the region to fill workforce development area Board vacancies. All LEO Board members may submit such nominations. The WDA Administrative Entity will carry out the required process for accepting nominations and properly record all such nominations for the LEO Board.
- F. Unless specifically designated otherwise in the Bylaws or Joint Agreement, and so long as is consistent therewith, the LEO Board shall serve as the Local Grant Recipient ("Grant Recipient") for WIOA grant funds allocated to the WDA, and shall be liable in the manner more fully set forth herein, for any misuse thereof. The LEO Board shall retain said liability regardless of whether it amends the Bylaws or Joint Agreement for purposes of designating another entity to be the Grant Recipient. Additionally, the LEO Board shall designate an entity to serve as the Local Grant Sub-Recipient ("Sub-Recipient") for WIOA grant funds allocated to the WDA. Unless, and until such time that the Bylaws and Joint Agreement are amended to designate another entity and, so long as consistent therewith, the Sub-Recipient for the WDA shall be the WDB. This Sub-Recipient designation, as well as any subsequent designation hereunder, shall not relieve the LEO Board of the liability for any misused WIOA grant funds.
- G. There shall be established, as a subgroup of the WDB, a Youth Standing Committee whose membership shall be appointed, in cooperation with the LEO Board, by the WDB, and shall assist with planning, operational, and other issues relating to the provision of services to youth, which shall include community-based organizations with a demonstrated record of success in serving eligible youth [Sec. 107 (b)(4)(ii)]. The Youth Standing Committee shall:
1. Coordinate area-wide youth services;
 2. Assist with planning

3. Oversee operational programs related to youth services
4. Design and build comprehensive youth services at the local level
5. Identify gaps in services and develop a strategy to use competitive selections or community partnerships to address the unmet needs of youth
6. Coordinate youth policy
7. Ensure quality services
8. Leverage financial and programmatic resources
9. Recommend eligible youth service providers

The Youth Standing Committee shall be chaired by a member of the WDB and include members of community-based organizations with a demonstrated record of success in serving eligible youth, and may include other individuals with appropriate expertise and experience, parents, participants, and youth, as well as program representatives from:

- i. Education and Training
- ii. Vocational Rehabilitation
- iii. Health and Mental Health
- iv. Housing and Public Assistance
- v. Justice, including juvenile justice
- vi. Philanthropy
- vii. Economic and Community Development
- viii. Employers

- H. To receive funding under WIOA §128, a One-Stop Delivery System (“OSDS”) shall be established, through WDB designation provided that it is consistent with WIOA §107 and §121, and approved by the LEO Board of a One-Stop Operator, that, at a minimum and in a manner consistent with WIOA §121 (d), shall make the following programs, services, and activities accessible at not less than one physical center within the WDA:
1. Provide the career services described in WIOA §134 (c) (2);
 2. Provide access to training services as described in WIOA §134 (c) (3), including serving as the point of access to training services for participants in accordance with WIOA §134 (c) (3) (G);
 3. Provide access to the employment and training activities carried out under WIOA §134 (d), if any;
 4. Provide access to programs and activities carried out by One-Stop Partners described in subsection (b);
 5. Provide access to the data, information, and analysis described in §15 (a) of the Wagner-Peyser Act [29 U.S.C. 491-2 (a)] and all job search, placement, recruitment, and other labor exchange services authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.).

AGREEMENT

SECTION IV – ADMINISTRATION OF THE CONSORTIUM

As the Consortium’s governing unit, the LEO Board shall exercise ongoing oversight of WDB activities; maintain an ongoing relationship with the WDB; and work in tandem with the WDB for purposes of carrying out WIOA programs, services, and activities. However, unless provided otherwise by WIOA or herein, the details of how the LEO Board and the WDB will work together to accomplish the same, shall be negotiated and contained in an Agreement consistent with WIOA §107 and §116. The aforementioned Agreement, entered into in a manner consistent herewith, is the Local Elected Officials Board / Bay Area Workforce Development Board Joint Agreement (“Joint Agreement”), as may be amended from time to time. Notwithstanding, the LEO Board either exclusively, or in cooperation with the WDB, must comply with the following WIOA mandates:

- A. The LEO Board shall consult with the Governor on the designation or re-designation of a WDA in the manner provided for under WIOA §106;
- B. In partnership with the WDB, the LEO Board shall develop, approve, and submit to the Governor, a Local Plan, including any revisions thereto, that is consistent with the corresponding State Plan, as well as WIOA §108, including, at a minimum, the following therein:
 1. A description of the strategic planning elements consisting of—
 - a. An analysis of the regional economic conditions including—
 - (i) existing and emerging in-demand industry sectors and occupations; and
 - (ii) the employment needs of employers in those industry sectors and occupations;
 - b. An analysis of the knowledge and skills needed to meet the employment needs of the employers in the region, including employment needs in in-demand industry sectors and occupations;
 - c. An analysis of the workforce in the region, including current labor force employment (and unemployment) data, and information on labor market trends, and the educational and skill levels of the workforce in the region, including individuals with barriers to employment;

- d. An analysis of the workforce development activities (including education and training) in the region, including an analysis of the strengths and weaknesses of such services, and the capacity to provide such services, to address the identified education and skill needs of the workforce and the employment needs of employers in the region;
 - e. A description of the WDB's strategic vision and goals for preparing an educated and skilled workforce (including youth and individuals with barriers to employment), including goals relating to the performance accountability measures based on primary indicators of performance described in WIOA §116 (b)(2) (A) in order to support regional economic growth and economic self-sufficiency; and
 - f. Taking into account analyses described in subparagraphs (a) through (d), a strategy to work with the entities that carry out the core programs to align resources available to the local area, to achieve the strategic vision and goals described in subparagraph (e);
2. A description of the workforce development system in the local area that identifies the programs that are included in that system and how the WDB will work with the entities carrying out core programs and other workforce development programs to support alignment to provide services, including programs of study authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), that support the strategy identified in the State plan under §102 (b) (1) (E);
 3. A description of how the WDB, working with the entities carrying out core programs, will expand access to employment, training, education, and supportive services for eligible individuals, particularly eligible individuals with barriers to employment, including how the local board will facilitate the development of career pathways and co-enrollment, as appropriate, in core programs, and improve access to activities leading to a recognized postsecondary credential (including a credential that is an industry-recognized certificate or certification, portable, and stackable);
 4. A description of the strategies and services that will be used in the local area—
 - a. in order to—
 - i. facilitate engagement of employers, including small employers and employers in in-demand industry sectors and occupations, in workforce development programs;
 - ii. support a local workforce development system that meets the needs of businesses in the local area;
 - iii. better coordinate workforce development programs and economic development;
 - iv. strengthen linkages between the OSDS and unemployment insurance programs; and

- b. that may include the implementation of initiatives such as incumbent worker training programs, on-the-job training programs, customized training programs, industry and sector strategies, career pathways initiatives, utilization of effective business intermediaries, and other business services and strategies, designed to meet the needs of employers in the corresponding region in support of the strategy described in paragraph (1) (f);
5. A description of how the local board will coordinate workforce investment activities carried out in the local area with economic development activities carried out in the region in which the local area is located (or planning region), and promote entrepreneurial skills training and microenterprise services;
6. A description of the One-Stop Delivery System (OSDS) in the local area, including—
 - a. A description of how the local board will ensure the continuous improvement of eligible providers of services through the OSDS and ensure that such providers meet the employment needs of local employers, and workers and jobseekers;
 - b. A description of how the local board will facilitate access to services provided through the OSDS, including in remote areas, through the use of technology and through other means;
 - c. A description of how entities within the OSDS, including One-Stop Operators and the One-Stop Partners, will comply with WIOA §188, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding the physical and programmatic accessibility of facilities, programs and services, technology, and materials for individuals with disabilities, including providing staff training and support for addressing the needs of individuals with disabilities; and
 - d. A description of the roles and resource contributions of the One-Stop Partners;
7. A description and assessment of the type and availability of adult and dislocated worker employment and training activities in the local area;
8. A description of how the local board will coordinate workforce investment activities carried out in the local area with statewide rapid response activities, as described in WIOA §134 (a) (2) (A);
9. A description and assessment of the type and availability of youth workforce investment activities in the local area, including activities for youth who are individuals with disabilities, which description and assessment shall include an identification of successful models of such youth workforce investment activities;
10. A description of how the local board will coordinate education and workforce investment activities carried out in the local area with relevant secondary and postsecondary education programs and activities to coordinate strategies, enhance services, and avoid duplication of services;

11. A description of how the local board will coordinate workforce investment activities carried out under this title in the local area with the provision of transportation, including public transportation, and other appropriate supportive services in the local area;
12. A description of plans and strategies for, and assurances concerning, maximizing coordination of services provided by the State employment service under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) and services provided in the local area through the OSDS, to improve service delivery and avoid duplication of services;
13. A description of how the local board will coordinate workforce investment activities carried out under this title in the local area with the provision of adult education and literacy activities under title II in the local area, including a description of how the local board will carry out, consistent with subparagraphs (A) and (B) (i) of §107 (d) (11) and §232, the review of local applications submitted under Title II;
14. A description of the replicated cooperative agreements [as defined in §107 (d) (11)] between the local board or other local entities described in §101 (a) (11) (B) of the Rehabilitation Act of 1973 [29 U.S.C. 721 (a) (11) (B)] and the local office of a designated State agency or designated State unit administering programs carried out under Title I of such Act (29 U.S.C. 720 et seq.) (other than §112 or Part C of that title (29 U.S.C. 732, 741) and subject to §121 (f) in accordance with §101 (a) (11) of such Act [29 U.S.C. 721 (a) (11)] with respect to efforts that will enhance the provision of services to individuals with disabilities and to other individuals, such as cross training of staff, technical assistance, use and sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration, and coordination;
15. An identification of the entity responsible for the disbursement of grant funds described in §107 (d) (12) (B) (i) (iii), as determined by the Chief Elected Official or the Governor under §107(d)(12)(B)(i);
16. A description of the competitive process to be used to award the sub grants and contracts in the local area for activities carried out under this title;
17. A description of the local levels of performance negotiated with the Governor and Chief Elected Official pursuant to §116 (c), to be used to measure the performance of the local area and to be used by the local board for measuring the performance of the local fiscal agent (where appropriate), eligible providers under Subtitle B, and the OSDS, in the local area;
18. A description of the actions the local board will take toward becoming or remaining a high-performing board, consistent with the factors developed by the State board pursuant to §101 (d) (6);
19. A description of how training services under Chapter 3 of Subtitle B will be provided in accordance with §134 (c) (3) (G), including, if contracts for the training services will be used, how the use of such contracts will be coordinated with the use of individual training accounts under that chapter and how the local board will ensure informed customer choice in the selection of training programs regardless of how the training services are to be provided;

20. A description of the process used by the local board, consistent with subsection (d), to provide an opportunity for public comment, including comment by representatives of businesses and comment by representatives of labor organizations, and input into the development of the local plan, prior to submission of the plan;
21. A description of how One-Stop Centers are implementing and transitioning to an integrated, technology-enabled intake and case management information system for programs carried out under this Act and programs carried out by One-Stop Partners; and;
22. Such other information as the Governor may require.

The LEO Board/WDB Local Plan, developed to be submitted to the Governor for approval under WIOA §108, the approval of which when duly obtained thereunder, will be the Wisconsin Bay Workforce Development Area WIOA Local Plan 2016 ("Local Plan").

- C. The LEO Board shall review and approve the budget developed by the WDB for the purpose of carrying out its duties as a WDA in accordance with WIOA §107 ("Budget").
- D. In cooperation with the WDB, the LEO Board, as Grant Recipient, shall disburse funds, pursuant to WIOA §107, for workforce investment activities at the direction of the WDB; provided that said direction does not violate any provision of WIOA.
- E. Consistent with WIOA §121 (d), the LEO Board shall approve the WDB's designation or certification of One-Stop Operators.

In addition, the LEO Board shall approve any request by the WDB to terminate the eligibility of a One-Stop Operator for cause. Absent a waiver by the Governor, the WDB, as well as any of its staff employed under WIOA §107, shall not serve as the One-Stop Operator for the WDA.

- F. Consistent with WIOA §121 (c), the LEO Board shall review and approve any Memorandum of Understanding ("MOU") entered into between the WDB and the One Stop Partners concerning the operation of the OSDS within the WDA, the MOU of which, at a minimum, consists of the following provisions:
 1. The services to be provided through the OSDS consistent with the requirements of WIOA §121, including the manner in which the services will be coordinated and delivered through such system;
 2. How the costs of such services and the operating costs of such system will be funded, including—
 - a. Funding through cash and in-kind contributions (fairly evaluated), which contributions may include funding from philanthropic organizations or other private entities, or through other alternative financing options, to provide a stable and equitable funding stream for ongoing OSDS operations;
 - b. Funding of the infrastructure costs of One-Stop Centers in accordance with WIOA §121(h);

3. Methods of referral of individuals between the One-Stop Operator and the One-Stop Partners for appropriate services and activities;
 4. Methods to ensure the needs of workers and youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in the provision of necessary and appropriate access to services, including access to technology and materials, made available through the OSDS; and
 5. The duration of the memorandum of understanding and the procedures for amending the memorandum during the duration of the memorandum, and assurances that such memorandum shall be reviewed not less than once every 3-year period to ensure appropriate funding and delivery of services; and
 6. Such other provisions, consistent with the requirements of this title, as the parties to the agreement determine to be appropriate.
- G. The LEO Board shall work with the WDB to conduct the oversight mandated by WIOA §107 (d) (8), with respect to local programs of youth activities authorized under of the WIOA §129, local employment and training activities authorized under WIOA §134, and the OSDS within the WDA, consistent with WIOA, as well as the Bylaws and Joint Agreement entered into thereunder.

AGREEMENT

SECTION V - FISCAL MANAGEMENT; LIABILITY; MISUSE OF GRANT FUNDS

A. Fiscal Management.

Unless designated otherwise in the Bylaws, Joint Agreement or herein, and so long as said designation is consistent with the WIOA, the LEO Board shall serve as Grant Recipient of, and be liable for any misuse of, grant funds allocated to the WDA under of the WIOA §128 and §133. Notwithstanding a subsequent designation in accordance herewith, the LEO Board shall remain liable for any misuse of WIOA funds granted hereunder.

In addition and notwithstanding its designation of the WDB as the Sub-Recipient of said funds, the LEO Board shall remain liable for any misuse thereof. To prevent misuse hereunder:

1. The LEO Board shall continuously monitor, and shall require the WDB to continuously monitor, WIOA grant-supported activities in accordance with Office of Management and Budget Uniform Administrative Requirements, cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance") as implemented in December 2014.

2. Code of Federal Regulations Part 200 (as amended 2014), including the Department of Labor exceptions codified at 2 CFR 200.102 as applicable and as amended from time to time, referenced within WIOA §184; and shall require the WDB, as Sub-Recipient, to establish financial controls and procedures, satisfactory to the LEO Board, that accords with Generally Accepted Accounting Principles (GAAP), as well as any other federal and state laws, regulations, guidelines and/or procedures applicable to WIOA grant funding. At a minimum, the LEO Board shall require the following fiscal controls over the WDB and/or Sub-Recipient:
 - a. That it undergo at least one annual review of the adequacy of said financial controls and procedures, which, if deemed necessary by the LEO Board, may include retaining the assistance of an independent accounting/consulting firm;
 - b. That it undergo an annual independent audit, providing the LEO Board with a copy thereof, as well as such additional audits and/or financial reviews as the LEO Board, in its sole discretion, deems necessary;
 - c. That it maintain itemized and detailed records covering all expenditures under the Budget, providing the LEO Board with regular reports thereof, the duration of which may be increased or decreased by the LEO Board in its sole discretion, as well as any other reports deemed necessary by the LEO Board;
3. That it insert language regarding disallowed costs due to contractor error into all OSDS related MOUs and agreements, as well as any other applicable contracts entered into under the WIOA; and
4. That regardless of whether it remains the Sub-Recipient, the WDB will establish and maintain bylaws consistent with the WIOA, as well as the Bylaws and a Joint Agreement to ensure the efficient administration and management of its WIOA programs, services and activities that, at a minimum, indicate how the BAWDB will:
 - a. Identify, consistent with WIOA §123, eligible providers of youth activities in the WDA by awarding grants or contracts on a competitive basis.
 - b. Identify, consistent with WIOA §122, , eligible providers of training services within the WDA;
 - c. As applicable, under WIOA §134, will identify eligible providers of intensive services within the Bay WDA by awarding contracts;
 - d. Assist the Governor in developing the statewide employment statistics system. as referenced within WIOA §107 (d) (1);
 - e. Coordinate the workforce investment activities authorized under WIOA and carried out in the WDA with economic strategies, and develop other employer linkages with such activities;

- f. Promote the participation of private sector employers in the State's workforce system and ensure the effective provision, through said system, of connecting, brokering, and coaching activities, through intermediaries such as the One-Stop Operator in the WDA or through other organizations, to assist such employers in meeting hiring needs;
- g. Make available to the public, in a manner consistent with relevant Open Records Laws, on a regular basis through open meetings, information regarding its activities, including information regarding the Local Plan prior to its original or revised submission, and regarding membership, the designation and certification of One-Stop Operators, and the award of grants or contracts to eligible providers of youth activities, and, on request, minutes of its formal meetings;
- h. Not, absent receipt of a Governor waiver, itself, provide the training services described within WIOA §134
- i. Not allow its members to vote on a matter under BAWDB consideration that:
 - i. relates to the provision of services by said members or an entity represented by said members;
 - ii. would provide direct financial benefit to said members or their immediate family; or (iii) would be deemed a conflict of interest of said members under the State plan;
- j. Solicit and accept grants and donations from sources other than Federal funding that is made available under WIOA; and
- k. Employ the staff deemed necessary to administer and disburse funds for the applicable WIOA programs, services and activities and handle issues relating to grievances, nepotism, Maintenance of Effort, and additional Conflicts of Interest or Ethical Obligations not already addressed herein.

In the event that the WDB's current Bylaws entitled "Bylaws of the Bay Area Workforce Development Board" ("Board Bylaws"), or any duly enacted amendments thereto, conflict with the LEO Board Bylaws or Joint Agreement, the LEO Board Bylaws and Joint Agreement shall prevail so long as consistent with the WIOA.

B. Liability Management.

To further manage the LEO Board's exposure in the event of misused WIOA grant funds allocated to the WDA, the LEO Board shall adhere, and, where applicable, shall require the WDB and/or any of its providers to adhere, to the following guidelines:

1. That WIOA programs, services, and activities in the WDA be administered prudently to minimize liability, including, but not limited to, the requirement that all contractors who provide services purchased with WIOA grant funds be required to maintain general liability, workers compensation, and automobile (if automobiles are used in providing services) insurance policies in an amount of at least \$1,000,000. Said contractors may also be required to provide fidelity insurance and/or bonding in such amounts deemed necessary by the LEO Board to protect the LEO Board, the Consortium and the Counties. Contracts for service delivery shall require indemnification by the contractor in the event that contractor errors or omissions result in disallowed costs or other liability;
 2. That the Sub-Recipient be required to maintain errors and omissions insurance, fidelity insurance/bonding, general liability insurance, workers compensation insurance and automobile insurance to the extent deemed necessary by the LEO Board and in amounts to be determined by the LEO Board. Such insurance shall name the LEO Board, the Consortium and each County as additional insureds;
 3. That the WDB and/or the Sub-Recipient be required to indemnify, defend and hold harmless the LEO Board, the Consortium and each County, as well as their agents, officers, elected officials, representatives, employees, successors and assigns, from and against any claim, demand, suit, payment, damages, loss, cost and expense, including actual attorney's fees, by reason of any alleged or actual liability for injury or damages caused by, relating to or arising in any way, in whole or in part, from:
 - a. The wrongful, intentional, or negligent acts or omissions of the WDB, the Sub-Recipient and/or their employees, agents, representatives and subcontractors; or
 - b. The breach by the WDB, the Sub-Recipient and/or their agents, officers, elected officials, representatives, employees, successors and assigns, of this LEO Agreement, the Bylaws and/or Joint Agreement, as well as any other agreements/governing procedures enacted in accordance with WIOA and as amended from time to time;
 4. That the LEO Board may further direct the purchase of additional fidelity/bonding, errors and omissions insurance and other insurance to cover the individual LEO Board members, the Consortium and each County to the extent deemed necessary by the LEO Board; and
 5. That to the extent permitted by law, WDB corporate funds and assets shall be used first to pay any uncovered loss resulting from the activities of the Consortium, the LEO Board, the WDB and/or the Sub-Recipient.
- C. Misuse of Grant Funds.

In the case of any misuse of grant funds allocated under WIOA to the Bay Workforce Development Area, liability shall be assigned as follows:

1. The Fox Valley Workforce Development Area.

Outagamie County understands and agrees that it may be liable for certain obligations of the Fox Valley Workforce Development Consortium (Fox Valley Consortium) that arose prior to Outagamie County joining the Bay Workforce Development Area County Consortium. Outagamie County understands and agrees that the Bay WDA LEO Board, its Consortium and its Counties are not, and should not be, held responsible for any obligations of Outagamie County arising out of the Fox Valley Consortium. To this end, Outagamie County agrees to indemnify, defend and hold harmless the Bay WDA's LEO Board, its Consortium, and its Counties from and against any claim, demand, suit, payment, damages, loss, cost and expense, including actual attorney's fees, that the Bay WDA's LEO Board, its Consortium and its counties may suffer, incur, be put to, pay or lay out as a result of, or in any way relating to:

- a. Outagamie County's participation in the Fox Valley Consortium;
 - b. The acts or omissions of Outagamie County, its employees, agents and representatives while in the Fox Valley Consortium; or
 - c. Any and all claims, liabilities or obligations of Outagamie County arising out of, or relating to, the Fox Valley Consortium.
2. Misuse of Consortium Funds.

The Consortium understands that the Counties are liable for any misuse of WIOA grant funds allocated to the WDA in accordance with the requirements of CFR Part 200, Uniform Guidance. In the event of misuse of said funds and after every possible method to reduce liability is exhausted, any remaining liability, as determined by the LEO Board, unless based upon the particular facts of the situation, the responsibilities of each County, its employees, agents, officers and/or representatives for the particular funds at issue can be apportioned in a more equitable manner, shall be apportioned among the Counties in proportion to their respective populations in accordance with the results of the decennial census. For example, if \$10,000 in liability remained and a given County has 10% of the total population of the Counties based on the decennial census, that County would be liable for \$1000. In the event that the LEO Board is unable to make said determination, the Department of Workforce Development shall determine the Counties' respective liabilities.

AGREEMENT

SECTION VI – ADDITIONAL PROVISIONS.

A. Term.

This Agreement shall be reviewed annually and renewed every five (5) years unless the counties choose to terminate pursuant to Section I herein, or in the event of termination of Public Law 113-128, the Workforce Innovation and Opportunity Act (WIOA).

When a new Chief Elected Official (CEO) for a member county (as defined in Section I. C. of the Agreement) is elected, the LEO Board shall ensure that information about the county's rights and responsibilities under WIOA is provided to the new county CEO and her/his signature obtained on a copy of the Bay Area Counties Consortium Agreement.

In the event that this Agreement is terminated or not renewed, the counties agree to cooperate in transitioning programs and services consistent with WIOA, as well as the Bylaws and Joint Agreement, this Agreement and/or any other agreements or governing procedures duly enacted under WIOA (collectively "Governing Law"). If and when it is determined that this Agreement shall be terminated, the LEO Board shall take possession of all documents associated with WIOA so long as consistent with the Governing Law.

B. Acquisition and Disposal of Property.

The Sub-Recipient shall acquire, hold and dispose of real or personal property in the manner provided for under *Wisconsin Statutes* §59.06, §66.0139 and §75.35, as may be amended from time to time, as well as Governing Law.

C. Open Records/Open Meetings.

Both the LEO Board and the WDB shall conduct business openly and in accordance with Wisconsin's Open Records provisions set forth in *Wisconsin Statutes* Chapter 19, including but not limited to the following:

1. That all actions taken by the LEO Board or the WDB during the above-referenced meetings be authorized by a majority of the members present and in a manner consistent with their respective Bylaws;
2. That duly noticed closed sessions of the LEO Board or the WDB shall not allow for LEO Board members to be excluded from WDB closed session meetings, nor shall it allow for WDB members to be excluded from LEO Board closed session meetings, when the issue under discussion in said closed session relates to WIOA programs, services and activities, the Local Plan, budget, or staff members employed in accordance with WIOA;
3. That all meetings be publically noticed and duly recorded pursuant to Wisconsin's Open Records provisions;
4. That all records created or collected, including but not limited to all meeting agendas, meeting minutes, contracts, fiscal documentation and/or management documentation be maintained in accordance with Wisconsin's Open Records provisions; and
5. That the record custodian referenced within Wisconsin's Open Records provisions be designated within the respective bylaws and posted for the public in accordance therewith.

D. Applicable Law.

This Agreement shall be construed pursuant to and in accordance with the laws of the State of Wisconsin. Roberts Rules of Order (Newly Revised) shall govern the procedures of the Consortium insofar as they do not conflict with WIOA or the Governing Laws.

E. Amendments to the Bylaws.

The LEO Board may adopt operational and procedural bylaws consistent with WIOA State/Local Plans, and Joint Agreement. Any amendments to the current Bylaws may be adopted by the affirmative vote of 2/3 of the entire membership of the LEO Board at any regular meeting called for that purpose, provided that written copies thereof are delivered to each member 15 days prior to consideration.

F. Impact of Legislative Changes.

Any terms or conditions rendered inapplicable by a change in State, Federal or local laws shall not affect the validity of those portions of this Agreement not impacted by the same. It is further understood by the Counties that certain terminology in this Agreement may change as Federal and State laws governing this Agreement dictate.

G. Conduct of the LEO Board and the WDB.

Members of the LEO Board and the WDB shall conduct themselves in accordance with the ethical and/or legal standards governing persons holding public office, including, at a minimum:

1. That all members, as well as staff, of the LEO Board and the WDB comply with any and all applicable Federal or State Laws, including *Wisconsin Statutes* Chapter 946, governing the conduct of public officials;
2. That all members, as well as staff of the LEO Board and the WDB be prohibited from using their positions for a purpose that is or gives the appearance of being motivated by a desire for their personal gain, or the personal gain of those for which they have a familial, business or other improper tie to. Said members shall avoid actual or perceived organizational and personal conflicts and shall disclose all actual or apparent conflicts consistent with Governing Law;
3. That no member of the LEO Board or the WDB shall cast a vote on any provision of services by said member, or any organization which said member directly represents, as well as any matter that would provide a direct financial benefit to said member or said member's family;
4. That, annually, each member of the LEO Board and the WDB shall complete, sign and submit a Conflict of Interest Disclosure Statement, in a format prescribed by WIOA;
5. That the LEO Board and the WDB shall not discriminate against any person contrary to WIOA §188, as well as Federal, State and local laws.

- H. This Agreement shall be effective when executed by the authorized official of each County of the Consortium thereof and shall thereupon act to repeal and supersede any and all prior written or oral consortium agreements. This Agreement may only be revised, modified or amended in writing and upon a majority vote of the LEO Board consistent with the governing Bylaws.

IN WITNESS WHEREOF, the Parties hereto have caused this Chief Elected Officials Consortium Agreement, as amended May 19, 2016, to be executed by the County Executive of the counties having an Office of the County Executive or by the Chairperson of the County Board of Supervisors of the counties without an Office of County Executive, or that respective county CEO's Designee to the Bay WDA's LEO Board.

As required in Section VI. A. of this Agreement, each of the Bay WDA counties will renew ratification of this Agreement as amended June 11, 2020 by county board or county CEO action by January 1, 2021.

**The Chief Elected Official (CEO) Consortium Agreement was adopted on October 1, 2012,
And amended May 19, 2016.**

June 11, 2020,	Agreement amendment and renewal proposed (Amended: Sec. I.E., Sec. III.A., Sec. V.A.1., Sec. V.A.2., Sec. V.C.2., Sec. VI.A.)
May 19, 2016	Amended: Section III (E)(F)(G)(H)
February 11, 2016	Amended: For WIOA
October 1, 2012	Adopted



**LOCAL ELECTED OFFICIALS BOARD
BYLAWS**

**Adopted May 9, 2013
Amended February 11, 2016
Amended June 11, 2020**

PREMBLE

WHEREAS, the Workforce Development Area (“WDA”), designated by the Governor, for the Counties of Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Menominee, Oconto, Outagamie, Shawano, and Sheboygan (collectively, “Counties;” individually, “County”) is the Wisconsin Bay Workforce Development Area (“Bay WDA”); and

WHEREAS, by and through, Chief Elected Officials Consortium Agreement, the Counties of Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Menominee, Oconto, Outagamie, Shawano and Sheboygan have been duly constituted as the Bay Workforce Development Area’s County Consortium (hereinafter, “Consortium”); and

WHEREAS, in accordance therewith, the Board of Supervisors for each County in the Bay WDA adopted Resolutions authorizing their respective Chief Local Elected Official (“CLEO”) to enter into this Chief Elected Official (CEO) Consortium Agreement Between the Counties of Bay Workforce Development Area in Wisconsin;

WHEREAS, the Chief Elected Officials Consortium Agreement (hereinafter, “Consortium Agreement”), authorizes the Bay Area WDA Local Elected Officials Board (hereinafter, “LEO Board”) to adopt Bylaws for its internal governance and external dealings; and

NOW, THEREFORE, the LEO Board does hereby adopt the following Bylaws.

DEFINITIONS

Chief Elected Official (CEO) shall refer to the County Executive of the counties that have an office of County Executive under *Wisconsin Statutes* Chapter 59, and shall refer to the Board Chair of those counties that do not have an office of County Executive thereunder. The CEO is the primary spokesperson in each county for WIOA affairs. The CEO either serves on the Local Elected Officials (LEO) Board or appoints a Designee. The Designee can be an elected official of his/her respective county; or a special non-elected representative of the CEO

Local Elected Official (LEO) is the county representative on the Bay WDA’s LEO Board. The County representative must be an elected official of the county she/he represents.

Chief Local Elected Official (CLEO) is the LEO Board member elected to serve as Chair of the LEO Board. The CLEO presides at LEO Board meetings, signs official documents for the Consortium, and serves as a member of the Wisconsin Workforce Development Association (WWDA).

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Bay WDA

317 W. Walnut Street | Green Bay, WI 54303 | (920) 431-4100

ARTICLE I - GOVERNANCE

A. Consortium

1. The Consortium shall be governed by the Local Elected Officials Board (hereinafter, "LEO Board").
2. The County Executive shall be the Chief Elected Official (hereinafter, "CEO") of any county having an elected County Executive. In all other counties, the County Board Chairperson will be the CEO.
3. A CEO may designate another individual (hereinafter "Designee"), to serve on the LEO Board *provided* that any such designee must be an elected official of the county represented. All such designations must be in writing and filed with the LEO Board Administrative Entity.
4. The Designee shall serve a term concurrent with the elected term that of the CEO who made the designation. Should a vacancy occur in the CEO's elective county office, the Designee will continue to serve for the residue of the unexpired term or until the vacant elective county office is filled, whichever occurs first.
5. No alternative for the CEO in each county, other than the Designee appointed for the respective counties, shall be permitted as members of the LEO Board.

B. Officers

1. Biennially (at the first meeting after the local elections in April) the LEO Board shall, by majority vote of a quorum, select from its membership a Chairperson and a Vice Chairperson to serve for a term of two years or until a successor is elected. Vacancies occurring in the office of Chairperson or Vice Chairperson shall be filled by the LEO Board in the same manner for the remainder of the unexpired term.
2. The Chairperson shall appoint a LEO Board Clerk from the staff of the Local Grant Sub-Recipient or from one of the Consortium member counties.
3. The Chairperson shall:
 - a. Preside over the meetings of the LEO Board;
 - b. Appoint, subject to confirmation by the LEO Board, members of any committee created by the LEO Board; and appoint representatives to joint committees with the Workforce Development Board or other local and state committees.
 - c. Be responsible for the management of the affairs of the LEO Board and serve as the Consortium Chief Local Elected Official (CLEO) under Public Lab 113-128: the Workforce Innovation and Opportunity Act (WIOA) §107(c).
 - d. Sign all documents and contracts as authorized by the LEO Board.

4. The Vice Chairperson shall perform the duties of the Chairperson when the Chairperson is not present, is unwilling or unable, for any reason, to perform the duties of the Chairperson.
5. The Chairperson and/or Vice Chairperson, may be removed from that position at any time by a two-thirds vote of the LEO Board.
6. The appointed Board Clerk shall be responsible for the taking, recording, duplicating, distribution, and filing of all agendas, minutes, public notices, and other official documents of the LEO Board. The Board Clerk shall be responsible for keeping on file all official Consortium public records and correspondence of the LEO Board and its members, and making these available upon request.

C. Committees

1. The LEO Board may create additional committees (i.e., standing and ad hoc committees), designate duties, determine membership, and appoint members or authorize the LEO Board Chairperson to appoint members.
2. The LEO Board may create such joint committees with the WDB as are needed to effectively administer the provisions of Public Law. 113-128 (WIOA).
3. All committees and committee appointees shall report and be accountable to the LEO Board.

D. Powers of the LEO Board

The LEO Board shall exercise those powers granted to the Local Elected Officials in a consortium of local units of government under Public Law 113-128 (WIOA), including, but not limited to:

1. Request for designation or redesignation as a Workforce Development Area by the Governor in accordance with WIOA §106.
2. Appointment of the Workforce Development Board (hereinafter "WDB") membership in accordance with the criteria established by the Governor in partnership with the State Board under WIOA §107(b)(2) and any applicable agreements.
3. Enter into planning and operations procedural agreements with the WDB to meet the requirements under WIOA §106, §107, and §121 including:
 - a. Regional Planning - WIOA §106(c)
 - b. Developing and submitting the Local Plan - WIOA §107(d)(1)
 - c. Program oversight - WIOA §107(d)(8)
 - d. Negotiation of local performance accountability measures – WIOA §107(d)(9)
 - e. Selection of Operators and Providers – WIOA § 107(d)(10)
 - f. Developing a budget for the local workforce board – WIOA §107(d)(12)
 - g. Budget Administration – WIOA §107(d)(12)
 - h. Creation of Memoranda of Understanding (MOU) with one-stop partners – WIOA §121(a)

4. Serve as the local grant recipient for, and be liable for the misuse of WIOA grant funds allocated to the local area and designate an entity to serve as a local grant sub-recipient/fiscal agent.
5. Joint WDB/LEO Board approval of the Local Plan and any subsequent amendments in accordance with WIOA §108.
6. Review and approval of the budget for the administration of programs consistent with the approved Local Plan and make recommendations to the WDB.
7. Regularly review the activity of the WDB to ensure members' participation and effectiveness as the local workforce board.
8. Exercise such other powers and establish such policies under WIOA as may be necessary and proper in order to carry out the foregoing powers.

ARTICLE II - PROCEDURAL RULES

A. Rules of Order

Roberts Rules of Order Newly Revised shall govern the proceedings of the LEO Board insofar as they do not conflict with applicable law, administrative rules, or these Bylaws.

B. Quorum

A quorum shall consist of a majority of the LEO Board members duly representing member counties.

C. Agreements, Plans, and Budgets

All Agreements, Job Training Plans, and Budgets for the administration of programs under Public Law 113-128 (WIOA) requiring LEO Board approval, and any amendments thereto, shall be approved by a 2/3 vote of the members present at a meeting of a quorum of the LEO Board prior to execution by the LEO Board Chairperson.

D. Meetings

Meetings shall be established by the LEO Board at least four times annually, or may be called by the LEO Board Chairperson as deemed necessary. All meetings shall conform to the *Wisconsin State Statutes* Chapter 19: Wisconsin's Open Meetings Law. Electronic meetings using telephone or video media will be permitted at the discretion of the LEO Board Chair (CLEO). Members participating by electronic means are eligible to vote on board matters.

E. Bay Area WDB Membership Appointments

1. All regular appointments to WDB membership shall be made by the LEO Board for three year terms after regional solicitation for nominations in accord with any LEO Board approved Plan of Representation and Public Law 113-128 (WIOA). WDB members must be reappointed to a new three-year term at the end of their three-year terms. There are no limits to the number of terms to which a WDB member may be reappointed by the LEO Board.

2. All appointments to fill vacancies on the WDB shall be made by the LEO Board for the remainder of the unexpired term in order to maintain the balance of reappointing one-third of the WDB members each year.
3. It is the responsibility of the LEO Board designated Board Clerk to notify the LEO Board of WDB resignations and vacancies at least quarterly.
4. The LEO Board will annually review the WDB roster for industry sector, business size, geographical, and other relevant categories to ensure balanced representation of the WDA, and develop a plan to address any areas of underrepresentation.
5. Resumes solicited from persons interested in serving on the WDB shall be valid for consideration for a period of one year and discarded thereafter. Nominees must reside and work within the counties that comprise the WDA, but the LEO Board reserves the right to waive one of these requirements. If a WDB vacancy occurs within one year of solicitation for candidate resumes, the LEO Board may select from the nominated candidates without further solicitation, providing the candidate(s) meet the requirement of the Plan of Representation and Public Law. 113-128 (WIOA).
6. All WDB appointments shall require the approval by the recorded vote of a majority of the quorum at a LEO Board meeting.

E. Public Records

All records of the LEO Board shall be kept at the WDA office of the Administrative Entity, and in the custody of the Director. The Director shall be responsible for record retention and ensuring that records are available for inspection and disclosure if and as required by state and federal law.

G. Voting

1. All LEO Board members shall annually fill out and sign a Declaration of Affiliations statement indicating potential conflicts of interest to be kept on file with the Administrative Entity.
2. LEO Board members with a conflict of interest should abstain from voting on any matter in which they or family members have a fiduciary interest.
3. A recorded vote shall be taken by Roll Call at the request of any member upon any questions before the LEO Board.

ARTICLE III - RISK MANAGEMENT / LEGAL

A. Legal

It is understood that Corporation Counsel of the member counties may not provide legal advice to or represent the Consortium. The LEO Board may, when the need for legal counsel arises, retain the services of outside counsel to represent the Consortium.

B. Insurance

The LEO Board shall establish the minimum insurance coverage limits; solicit quotes for, obtain, and maintain comprehensive general liability insurance, professional liability (errors and omissions), motor vehicle insurance, and (if and as required by Wisconsin) workers' compensation insurance coverage for the Consortium.

ARTICLE IV - AMENDMENTS TO BYLAWS

A. Amendments

Amendments may be proposed to the LEO Board in writing by any member and upon introduction, shall be referred to a subsequent LEO Board meeting. Adoption shall require approval by the recorded vote of a two-thirds vote of the entire membership, at a duly constituted meeting of the LEO Board.

B. Amendment Consideration

Copies of all proposed amendments shall be furnished to each member at least ten (10) days prior to consideration by the LEO Board.

ARTICLE V - WITHDRAWAL / NEW MEMBER

A. Consortium Withdrawal

Any member county shall have the right to withdraw from the Consortium after providing at least 90 days written notification to the Consortium and in accordance with the provisions of Public Law 113-128 (WIOA).

B. Consortium Membership

A Wisconsin county may petition the Consortium for membership provided that such county is eligible to be part of the Bay Area WDA, and in accordance with the provisions of Public Law 113-128 (WIOA).

ARTICLE VI - RATIFICATION

These Bylaws shall be effective May 9, 2013, upon adoption by a recorded vote of two-thirds of the entire membership, at a duly constituted meeting of the Bay Workforce Development Area's LEO Board called for such purpose. These Bylaws shall supersede and repeal previous Bylaws of the Bay WDB LEO Board.

**The Local Elected Officials (LEO) Board Bylaws were adopted on May 9, 2013,
Amended and approved on February 11, 2016.
Amended and Approved on June 11, 2020.**



DOOR COUNTY

**Resolution No. 2020-74
APPROVAL OF LEASE AGREEMENTS WITH PITNEY BOWES
FOR POSTAGE MACHINES**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUMARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GAUGER	X		
GUNNAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDALH	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VRILEE	X		
VLES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve Adapted

1st Gunnauugsson

2nd Kohout

Year: 21 No: 0 Exc: 0

Reviewed by:

[Signature] -Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: This proposed lease calls for monthly payments of \$589.38/month, or \$7,072.56/year. It is \$80.76/month, or \$729.12/year, less than the expiring lease. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of September, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in
2 pertinent part, that "...no Committee of the County Board shall enter
3 into any contract for a period in excess of three (3) years without prior
4 approval of the County Board..."; and

5
6 **WHEREAS**, Pitney Bowes is offering a five (5) year Lease
7 Agreement for the postage machine at the Government Center and
8 at the Justice Center; and

9
10 **WHEREAS**, The Administrative Committee has considered and
11 approved each Lease Agreement (attached hereto as Addendum A
12 and incorporated herein by reference); and

13
14 **WHEREAS**, It is deemed advantageous and suitable for the
15 County of Door to enter into each Lease Agreement.

16
17 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
18 Board of Supervisors does hereby approve each Lease Agreement.

19
20 **BE IT FURTHER RESOLVED**, That the County Clerk's Office,
21 subject to the oversight of the Administrative Committee, shall
22 administer the Lease Agreements.
23

**SUBMITTED BY:
Administrative Committee**

[Signature]
David Lienau, Chairman

[Signature]
Susan Kohout
Susan Kohout

[Signature]
Dan Austad
Dan Austad

[Signature]
Nancy Robillard
Nancy Robillard

[Signature]
Ken Fisher
Ken Fisher

[Signature]
Richard Virlee
Richard Virlee

[Signature]
Joel Gunnauugsson
Joel Gunnauugsson



NASPO ValuePoint FMV Lease Agreement (Option C)

Agreement Number									

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

Tax ID # (FEIN/TIN)

DOOR COUNTY GOVERNMENT CENTER COUNTY CLERK

390005688

Sold-To: Address

421 Nebraska St, Sturgeon Bay, WI, 54235-2225, US

Sold-To: Contact Name

COUNTY CLERK GOVERNMENT CENTER

Sold-To: Contact Phone

9207462200

Sold-To: Account

0016881992

Bill-To: Address

421 Nebraska St, Sturgeon Bay, WI, 54235-2225, US

Bill-To: Contact Name

Barb Psvik

Bill-To: Contact Phone

(920) 746-2201

Bill-To: Account

0016881992

Bill-To: Email

bpsvik@co.door.wi.us

Ship-To: Address

421 Nebraska St, Sturgeon Bay, WI, 54235-2225, US

Ship-To: Contact Name

COUNTY CLERK GOVERNMENT CENTER

Ship-To: Contact Phone

9207462200

Ship-To: Account

0016881992

PO

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROPSERIES	SendPro P Series
1	1FWW	10lb Interfaced Weighing Feature
1	4W00	Connect+ /SendPro P Series Meter
1	APA1	50 Dept Analytics
1	APAS	Sendpro P2000/500W GCS Identifier
1	APK2	SendPro P Basic Label Printer Package
1	APKE	SendPro P Receiving Feature
1	APKF	SendPro P Shipping Feature Access
1	AZBE	SendPro P Series Mono Print Module
1	AZCG	SendPro P2000 Basic (145/70LPM)
1	CAAA1	Bronze Cost Accounting for PSeries
1	M9SS	Mailstream Intellink Services
1	ME1C	Meter Equipment - P Series, LV
1	MSD1	10" Color Touch Display

US1748834

917

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Pitney Bowes Confidential Information

Y181921254

See Pitney Bowes Terms for additional terms and conditions

1	MW90007	SendPro P Series Drop Stacker
1	MW95000	Weighing Platform
1	PTJ1	SendPro Online
1	PTJN	Single User Access
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	Web Browser Integration
1	PTK3	SendPro P Series Meter Integration
1	SJMS	SoftGuard for Sendpro P2000 Basic/500W
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	TBCS	Receiving - Standard

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 294.69	\$ 884.07

- Tax Exempt Certificate Attached
 Tax Exempt Certificate Not Required
 Purchase Power[®] transaction fees included
 Purchase Power[®] transaction fees extra

*Does not include any applicable sales, excise, or property taxes which will be billed separately.

Your Signature Below

By signing below, you agree to be bound by your State's Entity's Cooperative's contract, which is available at <http://www.pb.com/31606> and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below.

NASPO VALUEPOINT ADSP016-168807, S05ENT-019.NASPO.NALEQ-03
 State/Entity's Contract#

 Lessee Signature

 Print Name

 Title

 Date

 Email Address

 Pitney Bowes Signature

 Print Name

 Title

 Date

1	MW9007	SendPro P Series Drop Stackor
1	MW9000	Weighing Platform
1	PTJ1	SendPro Online
1	PTJN	Single User Access
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	Web Browser Integration
1	PTK3	SendPro P Series Meter Integration
1	SJM5	SoftGuard for SendPro P2000 Basic500W
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	TBCS	Receiving - Standard

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 294.69	\$ 884.07

*Does not include any applicable sales, use, or property taxes which will be billed separately.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power[®] transaction fees included
- Purchase Power[®] transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at <http://www.cb.com/states> and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below.

NASPO VALUEPOINT ADSP016-168892, SSSENT-018-NASPOMANLEQ-03
 State/Entity's Contract#

Lessee Signature _____
 Print Name _____
 Title _____
 Date _____
 Email Address _____

Pitney Bowes Signature _____
 Print Name _____
 Title _____
 Date _____

Recommended Appointments to Committees, Commissions and Boards

CCS/CST COORDINATING COMMITTEE *(County Administrator Appointment)*

Jodi Pierzchalski

CHILDREN'S COP ADVISORY COMMITTEE *(County Administrator Appointment)*

Jodi Pierzchalski
Kari Baumann
Misty Powers

New Appointee Information

Kari Baumann

I'm pleased to be part of this group. I was born and raised in Door County. My parents owned and operated a business in Baileys Harbor and I am currently a manager of a business in the same town. My oldest son has been diagnosed with ADHD, Dyslexia and Dysgraphia. I have a passion for fair and equal opportunities in education for struggling students. I am also co-state lead for Decoding Dyslexia of WI and have a passion for working with the legislation to create a better education for kids with learning disabilities.

Thank you, Kari Baumann

Misty Powers

I am a mother to four beautiful children. My oldest son is diagnosed with ADD. My youngest son is diagnosed with leukodystrophy. My daughter has been screened for having dyslexia. Our family moved to Door County in 2015 from IN. My husband works for the USDA. I have a lot of experience working in the disability community. I started a group called Momstrong. I realized in Door County there was little support for parents that have children with special needs. We have partnered with P.A.T.H. of Door County where we have monthly parent support group meetings. We provide a safe non-judgmental place to find resources or support to these parents. We also do events for our children in a non-judgmental environment. Our group also raises awareness for different disabilities. With my son's diagnosis of a very rare disease I understand the importance of awareness and support. I'm excited to see the process of how CCOP works from a different perspective.

Thank you for considering me to join your committee looking forward to it. Misty Powers

Jodi Pierzchalski

Thank you for considering me for the CCOP Advisory Committee. I was born and raised right here in Door County. I moved away for six years to earn a Master's degree in Communicative Disorders. I have worked as a Speech Language Pathologist, Rehab Director and District Manager for the past twenty years.

At home, I have two beautiful adopted children, a bulldog, a cat and ten chickens. When my son, Luke, was born, I knew we would have a lifetime of challenges and opportunities. He had significant amounts of drugs in his system that greatly affected the first months of his life. At one year of age, I recognized a hearing impairment that was able to be repaired, however, delayed his speech development. He has since been diagnosed with being on the spectrum and ADHD.

I have a personal drive to make sure programs are established and user friendly for my son. I was diagnosed with terminal cancer several years ago and know I may not be here to fight for him as he progresses through school and into adulthood.

I am excited to join a committee that advises on the delivery of services in our area!

Jodi Pierzchalski



DOOR COUNTY

ROLL CALL	Aye	Nay	Exc.
Board Members			
AUSTAD	✓		
BULTMAN	✓		
CHOMEAU	✓		
COUMARD	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENGL	✓		
FISHER	✓		
GAUGER	✓		
GUNNLAUGSSON	✓		
HEIM PETER	✓		
KORHOUT	✓		
LIENAU	✓		
LUNDHAL	✓		
NORTON	✓		
ROBILLARD	✓		
TAUSCHER	✓		
THAYSE	✓		
VIRLEE	✓		
VLIES WOTACHEK	✓		
VOGEL	✓		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Rejected

Yes 21 No 0 Exc. 0

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of October, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

Resolution No. 2020-76
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE
DOOR COUNTY SHERIFF'S OFFICE

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the County
 2 Board to accept donations, gifts, or grants of money for any public
 3 governmental purpose within the powers of the County; and

4
 5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
 6 County of Door" requires approval of the Door County Board of Supervisors,
 7 for acceptance of all donations, gifts, and grants whether in the form of money,
 8 or personal or real property; and

9
 10 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or Grants',
 11 authorizes a department to accept donations, gifts or grants in amounts up to
 12 \$999.00. An oversight committee may accept donations, gifts or grants in
 13 amounts up to \$4,999.00. County Board shall be provided notice of any
 14 donation, gift or grant equal to or in excess of \$5,000.00 prior to acceptance.
 15 An itemized report of all donations, gifts or grants shall be submitted to the
 16 County Board on an annual basis; and

17
 18 **WHEREAS**, Keller Inc. invited the Door County Sheriff's Office ("DCSO")
 19 to attend its 6th Annual Police Dedication Event on Thursday, October 1, 2020;
 20 and

21
 22 **WHEREAS**, Keller Inc. has made a donation of \$2,500.00 to each of the
 23 agencies attending the event to support the agency's future community
 24 initiatives;

25
 26 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
 27 Supervisors does hereby authorize the Door County Sheriff's Office to accept
 28 the donation of \$2,500.00 from Keller Inc., to support the DCSO's future
 29 community initiatives.

30
 31 **BE IT FURTHER RESOLVED**, That the aforesaid donation shall be
 32 administered by the Door County Sheriff's Office, subject to oversight by the
 33 Public Safety Committee.
 34
 35

SUBMITTED BY: PUBLIC SAFETY COMMITTEE

Joel Gunnlaugsson, Chairperson Alexis Heim Peter

Bob Bultman Megan Lundahl

Kara Counard Laura Vlies Wotachek

Roy Englebert



DOOR COUNTY

Resolution No. 2020-77
LAND USE AGREEMENT – DRY FIRE HYDRANT –
FORESTVILLE DAM COUNTY PARK

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BULTMAN	✓		
CHOMEAU	✓		
COUNARD	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GALJGER	✓		
GUNNLAUGSSON	✓		
HEIM PETER	✓		
KOHOUT	✓		
LITENAU	✓		
LUNDAHL	✓		
NORTON	✓		
ROBILLARD	✓		
TAUSCHER	✓		
THAYSE	✓		
VIRLEE	✓		
VILES WOTACHEK	✓		
VOGEL	✓		

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve: Adopted

1st Enigl Debated

2nd Chomeau

No: 0 Yes: 51 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th, day of October, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 WHEREAS, in the interest of fire protection, the Southern Door
2 Fire Department has requested that a dry fire hydrant be placed and
3 maintained on property owned by the County (i.e., Forestville Dam
4 County Park); and

5
6 WHEREAS, a Land Use Agreement - Dry Fire Hydrant has been
7 drafted outlining the understanding of the parties (attached hereto
8 and incorporated by reference herein); and.

9
10 WHEREAS, the Facilities and Parks Committee has reviewed
11 the Land Use Agreement-Dry Fire Hydrant proposals and believes it
12 is in the public interest to enter into the same.

13 NOW, THEREFORE, BE IT RESOLVED by the Door County
14 Board of Supervisors that it approves of the Land Use Agreement -
15 Dry Fire Hydrant.

16
17 BE IT FURTHER RESOLVED that the Facilities and Parks
18 Director and County Administrator are authorized to execute the
19 Land Use Agreement - Dry Fire Hydrant.

20
21 BE IT FURTHER RESOLVED that the Land Use Agreement -
22 Dry Fire Hydrant is to be administered by Facilities and Parks
23 Director, subject to general oversight of the Facilities & Parks
24 Committee.
25

SUBMITTED BY: FACILITIES & PARKS COMMITTEE

[Signature] Daniel Austad, Chairperson [Signature] Alexis Heim Peter

[Signature] Roy Englebert [Signature] Susan Kohout

[Signature] David Enigl [Signature] Nancy Robillard

[Signature] Ken Fisher

LAND USE AGREEMENT

Dry Fire Hydrant

This agreement is made the 1st day of August, 2020, by and between the County of Door (hereinafter "County"), a Body Corporate under §59.01, Wis. Stats. and the Southern Door Fire Department (hereinafter "SDFD").

- A. County is a riparian, the owner of Forestville Dam County Park, PIN 0100029262532C, situated in the Town of Forestville, Door County Wisconsin (hereinafter "Land").
- B. SDFD is a joint fire department organized by and providing services to the Village of Forestville, Town of Forestville, Town of Clay Banks and Town of Nasewaupée (hereinafter "Municipalities").
- C. The Municipalities have authorized the SDFD to construct, place, operate and maintain a dry fire hydrant (See: §NR 329.03(4), Wis. Adm. Code) in and adjacent to a navigable waterway (the Forestville Millpond, a +/- 65-acre impoundment of the Ahnapee River) for the purpose of supplying water for fire protection.
- D. A dry fire hydrant may be placed and maintained only by a riparian, or by a municipality with the permission of the riparian. (See: §NR 329.04(1)(d)1, Wis. Adm. Code).
- E. It is understood by the County, SDFD and Municipalities that this agreement is subject to the following conditions:
 1. The County grants the privilege to the SDFD to enter the Land under this agreement only for the express purposes of constructing, placing, operating, maintaining, and removing a dry fire hydrant (See: *Exhibit A*, attached hereto and incorporated herein by reference as if fully set forth).
 2. SDFD acknowledges and understands that: a) this privilege is permissive and non-exclusive; b) there is absolutely no assurance that this use of the Land will be allowed to continue; and c) it has no interest whatsoever in the Land.
 3. The SDFD shall, in constructing, placing, operating, maintaining, and removing the dry fire hydrant, comply with all applicable federal, state (including Ch. 30, Wis. Stats. and Ch. NR 329, Wis. Adm. Code) and local codes, laws, orders, ordinances, policies, regulations or rules which are now in effect or hereafter promulgated.
 4. The SDFD is responsible for obtaining and complying with any and all permits required for constructing, placing, operating, maintaining, and removing the dry fire hydrant.
 5. The SDFD shall maintain the dry fire hydrant and the area in which it is situated in a safe condition at all times.

6. The SDFD shall not, except as described in *Exhibit A*, make any alterations, additions or improvements (including signage) to the Land without the prior written consent of the County's Facilities & Parks Director or her/his designee.
7. The County may terminate this agreement:
 - a) Upon thirty (30) written notice to the SDFD if, in the sole discretion and judgment of the County, the continued use of the Land by the SDFD will interfere with present or future management objectives of the County for the Forestville Dam County Park (including the Dam), or
 - b) In the event SDFD breaches any term or condition contained in this agreement, County will provide written notice of the breach, any necessary remedial measures, and thirty (30) days to cure the breach. If SDFD fails to cure the breach within thirty (30) days, the County may immediately terminate this agreement.
8. Neither this Agreement nor any privilege or duty may, in whole or in part, be assigned, delegated or subcontracted by the SDFD without the prior written consent of the County.
9. All items placed on the Land by the SDFD shall remain the property of the SDFD. If this agreement is terminated, the County shall permit the SDFD adequate time, and the SDFD is obligated, to remove said property and return the Land to its natural state.
10. The SDFD agrees to defend, indemnify and hold the County completely harmless from and against any and all claims arising by or resulting from any activity of the SDFD at the Land, or the acts or omissions of the SDFD, SDFD's officers, agents, employees, contractors or licensees. This section shall survive expiration of this agreement.
11. The SDFD shall not cause or permit any lien or encumbrance to attach to or be placed upon the County's title or interest in the Land.
12. The waiver by a party of any breach or failure of the other party to perform any covenant or obligation contained in this agreement shall not constitute a waiver of any subsequent breach.
13. Nothing contained in this agreement shall be deemed or construed by the parties, nor by any third party as creating the relationship of principal and agent or of partnership or of joint venture between the parties.
14. The covenants, agreements and obligations contained in this agreement shall extend to, bind and inure to the benefit of the parties and their representatives, successors and permitted assigns.
15. If any covenant, condition, provision, or term of this agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining covenants, conditions, provisions, and terms of this agreement shall not be affected thereby, but each covenant,

condition, provision, or term of this agreement shall be valid and in force to the fullest extent permitted by law.

16. The SDFD irrevocably submits itself to the original jurisdiction of the Circuit Court, County of Door, State of Wisconsin, with regard to any controversy arising out of, relating to, or in any way concerning this agreement.

17. This agreement constitutes the entire agreement between the parties with respect to the subject matter of this agreement. Any amendments, changes or modifications of this agreement shall be effective only when made in writing and executed by the parties.

Accepted and agreed this ____ day of _____ 2020.

Loren K. Uecker, V.P. Southern Door Fire Department Board

Accepted and agreed this ____ day of _____ 2020.

Wayne Spritka, Director of Door County Facilities & Parks Department

Accepted and agreed this ____ day of _____ 2020.

Kenneth Pabich, Door County Administrator

Approved as to form this ____ day of _____ 2020.

Grant P. Thomas, Door County Corporation Counsel



DOOR COUNTY

**Resolution No. 2020-78
AUTHORIZE APPLICATION FOR AND ACCEPTANCE OF
FINANCIAL ASSISTANCE FOR KAYAK LAUNCH AT
ROBERT M. CARMODY COUNTY PARK**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL	Aye	Nay	Exc.
Board Members			
AUSTAD	✓		
BULTMAN	✓		
CHOMEAU	✓		
COUNARD	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENIGL	✓		
FISHER	✓		
GAUGER	✓		
GUNFLAUGSSON	✓		
HEIMPETER	✓		
KOHOUT	✓		
LENAU	✓		
LINDAHL	✓		
MORTON	✓		
ROBILLARD	✓		
TAUSCHER	✓		
THAYSE	✓		
WIRLEE	✓		
VOGEL	✓		
YLES WOTACHEK	✓		

1 **WHEREAS**, Section 59.52(19) Wis. Stats. Empowers the County Board to
2 accept donations, gifts, or grants of money for any public governmental purpose
3 within the powers of the County; and

4 **WHEREAS**, Rule No. 38 of the Rules of Order provides, in pertinent part, as
5 follows: "County Board shall be provided notice of any donation, gift or grant in
6 excess of \$5,000.00 prior to acceptance"; and
7

8 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
9 County of Door" requires approval of the Door County Board of Supervisors, for
10 acceptance of all donations, gifts, and grants whether in the form of money, or
11 personal or real property; and
12

13 **WHEREAS**, Door County hereby formally requests financial assistance (i.e.,
14 a grant) through the Wisconsin Department of Natural Resources' (DNR's) County
15 Conservation Aids Program for Robert M. Carmody County Park ADA Kayak
16 Launch in an estimated amount of \$6,308.00 There is a 50% county match
17 required for this grant; and
18

19 **WHEREAS**, The Door County Facilities & Parks Department has sufficient
20 funds available to meet the financial obligation of the grant (i.e., 50% match); for
21 the kayak launch; and
22

23 **WHEREAS**, The Facilities & Parks Committee has approved the application
24 for and acceptance of financial assistance (i.e., a grant) through the DNR's
25 Conservation Aids Program for the ADA Kayak Launch project at Robert M.
26 Carmody County Park;
27

28 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
29 Supervisors does hereby authorize the Facilities & Parks Director, subject to the
30 oversight by the Facilities & Parks Committee, to: act on behalf of Door County,
31 prepare and submit a County Conservation Aids grant application, accept any
32 grant award, sign necessary documents, administer any County Conservation Aids
33 grant, and take any and all action necessary to complete the proposed project.
34

35 **BE IT FURTHER RESOLVED**, That Door County will comply with the project
36 grant award contract mandates.
37

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Agreed

1st: Yles Wotachek

2nd: Kohout

No: 0 Yes: 21 Exc: 0

Reviewed by:

Corp. Counsel

Reviewed by: Administrator

FISCAL IMPACT: The estimated county match of \$6,308.00 for the project will be funded from the Boat Launch Reserve, which would leave a balance of \$374,341.55. STW

Certification:

I, Jill Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of October, 2020 by the Door County Board of Supervisors.

Jill Lau,
County Clerk, Door County

**SUBMITTED BY:
FACILITIES & PARKS COMMITTEE**

Dan Austad, Chairperson

Roy Englebert

David Enigl

Ken Fisher

Susan Kohout

Alexis Heim Peter

Nancy Robillard



DOOR COUNTY

**Resolution No. 2020-79
ACQUISITION OF REAL PROPERTY
FOR PUBLIC PARK PURPOSES [PIN 002-02-06292833D]**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COURNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
WORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
YIRLEE	X		
YLIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Fisher Defeated

2nd Nester

Yes all No 0 Exc 0

Reviewed by:

[Signature] Corp. Counsel

Reviewed by:

[Signature] Administrator

FISCAL IMPACT: The funding to purchase this property will come from donations, gifts or grants. No additional County funds are required. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of October, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Pursuant to § 59.52, (6) Wis. Stats., a county board may acquire
2 real property [land and improvements] for public uses or purposes of any nature,
3 including parks; and

4
5 **WHEREAS**, Pursuant to § 59.52 (19) Wis. Stats., a county board may accept
6 donations, gifts or grants for any public governmental purpose within the powers
7 of the county; and

8
9 **WHEREAS**, The *Facilities & Parks Committee* has expressed the intent to
10 acquire +/- 4.00 acres of land (PIN 002-02-06292833D) located in the Town of
11 Baileys Harbor, County of Door, State of Wisconsin (hereinafter "subject
12 property"), as an addition to Meridian County Park; and

13
14 **WHEREAS**, The *Facilities & Parks Committee*, at its meeting on October 14,
15 2020, approved Door County's acquisition of the subject parcel; and

16
17 **WHEREAS**, The proposed terms and conditions of Door County's
18 acquisition of the subject real property are set out in the *Contract to Purchase*
19 *Real Property* (attached hereto as Addendum A, and incorporated herein by
20 reference as if fully set forth herein); and

21
22 **WHEREAS**, Door County's obligation to proceed with acquisition of the
23 subject property is, among other things, expressly conditioned on the availability
24 of donations, gifts or grants sufficient to fully fund the County's acquisition of the
25 subject property.

26
27 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
28 Supervisors hereby authorizes, subject to the terms and conditions set forth
29 above, acquisition of the "subject property".

30
31 **BE IT FURTHER RESOLVED**, That the Door County Facilities & Parks
32 Director is, subject to the oversight of the County Facilities & Parks Committee,
33 empowered to: 1) execute the *Contract to Purchase Real Property*; 2) seek out,
34 apply for, and accept donations, gifts or grants to fund the purchase price; and
35 3) execute any documents and take such action as is necessary to facilitate Door
36 County's acquisition of the subject property consistent with this resolution.
37

SUBMITTED BY: FACILITIES & PARKS COMMITTEE

<i>[Signature]</i> Dan Austad, Chairperson	<i>[Signature]</i> Alexis Heim Peter
<i>[Signature]</i> Roy Englebert	<i>[Signature]</i> Susan Kohout
<i>[Signature]</i> David Enigl	<i>[Signature]</i> Nancy Robillard
<i>[Signature]</i> Ken Fisher	

CONTRACT TO PURCHASE REAL PROPERTY

The County of Door (hereinafter referred to as "Buyer"), a body corporate under § 59.01, Wis. Stats, and Estate of Betsy Deane Light (hereinafter referred to as "Seller") by and through its duly authorized legal representative Foster VanOstin Light, an adult resident of the State of Illinois, do hereby agree as follows:

1. Seller warrants and represents that it is the fee simple owner of record of Door County Parcel Number 0020206292833D, Town of Baileys Harbor, County of Door, and State of Wisconsin (hereinafter referred to as "Premises") and more particularly described in Exhibit A, attached hereto and incorporated herein by reference.
2. For and in consideration of the mutual covenants and subject to the terms and conditions set forth herein, the Seller agrees to sell and convey, and the Buyer agrees to purchase, the Premises.
3. The purchase price for the Premises is twenty-four thousand dollars (\$24,000.00). Purchase price shall be paid on the date of closing, concurrent with delivery and recording of the warranty deed as provided herein.
4. Seller shall convey the Premises to Buyer by personal representative's deed free and clear of all liens and encumbrances except municipal and zoning ordinances, recorded easements, recorded building and use restrictions and covenants, and taxes levied in the year of closing. Seller will complete, execute and record the documents necessary to effectuate the conveyance.
5. The Premises is benefited by an easement (which may be found in Vol. 535, Pages 580-587, Document # 527195, Door County Register of Deeds). This easement is appurtenant to and runs with the Premises.
6. Seller and Buyer each represent and acknowledge that this is a voluntary acquisition (i.e., an "arm's length transaction") and that each acted in its own best interest in negotiating and carrying out this transaction.
7. Seller represents that the Premises is offered for sale on the open market by the owner and that there are no tenant occupants involved.
8. Seller understands and acknowledges that Buyer is not acquiring the Premises by condemnation, and that Buyer has not exercised or threatened to exercise its power of eminent domain. Neither the Seller, nor any person or entity occupying the Premises, is entitled to any remedy afforded by Ch. 32 Wis. Stats. as to this transaction. Seller hereby releases Buyer from any and all liability under Ch. 32 Wis. Stats. as to this transaction.
9. Buyer's obligation to conclude this transaction is conditioned upon the following:
 - a) Buyer's Board of Supervisors approval of the purchase of the Premises by adoption of a resolution on or before December 31, 2020.
 - b) The availability of donations, gifts or grants sufficient to fully fund Buyer's acquisition of the Premises on or before April 1, 2021.

If the foregoing conditions are not timely satisfied, this Contract, at either Buyer's or Seller's option, shall terminate and be of no further force or effect.
10. Real estate taxes will be prorated at closing based on the taxes for the preceding year, or the current year if available. The Seller is responsible for the taxes from January 1 through the day prior to closing. The Buyer is responsible for the taxes from the day of closing through the end of the year.
10. Assessments, if any, for work on the Premises actually commenced or levied prior to date of the closing shall be paid by Seller.
11. Seller has no first-hand notice or knowledge of, and upon information and belief does not believe there are, any:
 - a) Planned or commenced public improvements which may result in special assessments or otherwise materially affect the Premises;

- b) Federal, state or local regulation, or court order requiring repair, alteration, or correction of any existing condition;
- c) Underground storage tanks on the Premises;
- d) Active or abandoned well on the Premises;
- e) Hazardous and/or toxic substance, materials, waste, or conditions on or affecting the Premises;
- f) Environmental contamination of the Premises;
- g) Boundary or lot line disputes encroachments or encumbrances;
- h) Other conditions of any kind which affect the Premises and should be disclosed to Buyer.

Buyer shall have until November 1, 2020, (the "Investigation Period") to perform such investigation to determine that the Premises can be lawfully used for Buyer's Intended Use. As used herein, the term "Buyer's Intended Use" shall mean the acquisition of the Premises for the purpose of a county park or recreation area ("Intended Use"). Buyer shall have the right to enter the Premises with its agents, at their own risk, for the purpose of conducting these studies ("Studies") for such purpose. If Buyer has not obtained such satisfactory results it may deem acceptable in its sole discretion, it may terminate this Contract on written notice to Seller delivered by the conclusion of the Investigation Period, in which event this Contract shall be deemed null and void and Buyer shall have no further obligation hereunder. Buyer will restore/repair the Premises for any change or damage occasioned by such Studies.

Buyer will save, protect, indemnify and hold Seller harmless from all adverse claims (including any mechanics' liens), causes of action, suits or other matters as a result or in consequence of Seller having granted Buyer such access. The provisions of this paragraph shall survive the closing or any termination of this Contract.

12. Buyer shall be provided an owner's policy of title insurance in the amount of the purchase price. Seller, prior to the date of closing, shall provide documentation or act as required to remove exceptions (objectionable to Buyer) from the commitment (and policy when issued).
13. Possession and occupancy of the Premises shall be given to Buyer on the date of closing
14. Seller shall provide to Buyer a written statement from the municipality in which the Premises is located verifying the status of real estate taxes, current or planned special assessments, and other municipal charges affecting the Premises. This statement shall be provided to Buyer prior to closing at Seller's expense.
15. If the condition of, or any condition or factor affecting, the Premises significantly or materially changes prior to closing this Contract may be terminated at option of Buyer. The Premises and improvements thereon are being sold as is-where is, with no warranty or representations as to the condition of the improvements. Buyer has had sufficient time and access to make its own determination as to the condition of improvements.
16. Closing shall take place not later than July 1, 2021, at a location, date and time to be mutually agreed by the Buyer and Seller.
17. This Contract may be extended one time for up to one year upon the prior written consent of Buyer and Seller. Buyer shall use due diligence in seeking to obtain required approvals.
18. Buyer may obtain such survey(s) of the Premises as it deems necessary. Seller has no obligation to provide a survey.
19. The covenants and agreements herein are to be binding upon and inure to the benefit of the parties hereto, their respective heirs, representatives, successors, and assigns and shall survive the date of closing and consummation of the sale and purchase.
20. Seller acknowledges and understands that the Door County Corporation Counsel represents Buyer.

21. Seller acknowledges having had sufficient opportunity to consult with and receive the advice of an attorney of Seller's choice prior to entering into this Contract.
22. Seller acknowledges having read and fully understands this Contract.
23. Buyer and Seller agree to act in good faith and use due diligence in completing the terms of this Contract.
24. This Contract constitutes the entire agreement between the parties and may not be changed except by a contract in writing and signed by the parties.

EACH PARTY HAS REVIEWED AND FULLY UNDERSTANDS THIS CONTRACT.

Accepted and agreed this _____ day of _____, 2020.

Ken Pabich, Door County Administrator
Duly Authorized and Empowered to Act on the Behalf of the County of Door
BUYER

Accepted and agreed this _____ day of _____, 2020.

Foster VanOstin Light
Duly Authorized Legal Representative and Empowered to Act on Behalf of Estate Betsy Deane Light
SELLER



DOOR COUNTY

Resolution No. 2020-80

AUTHORIZE APPLICATION FOR AND ACCEPTANCE OF FINANCIAL ASSISTANCE FOR SHORELINE PROTECTION AT ROBERT LA SALLE COUNTY PARK

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN		X	
CHORWAJ		X	
COUWARD		X	
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYDE	X		
WIRLEE	X		
VILES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Austad Delisted

2nd Viles Wotachek

No: 3 Yes: 18 Exc: 0

Reviewed by:

Corp. Counsel

Reviewed by:

Administrator

FISCAL IMPACT: the donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:

I, Jill Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of October, 2020 by the Door County Board of Supervisors.

Jill Lau
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County
2 Board to accept donations, gifts, or grants of money for any public
3 governmental purpose within the powers of the County; and

4 **WHEREAS**, Rule No. 38 of the Rules of Order provides, in pertinent
5 part, as follows: "County Board shall be provided notice of any donation,
6 gift or grant in excess of \$5,000.00 prior to acceptance"; and
7

8 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to
9 the County of Door" requires approval of the Door County Board of
10 Supervisors, for acceptance of all donations, gifts, and grants whether in
11 the form of money, or personal or real property; and

12 **WHEREAS**, The Friends of Door County Parks have offered to donate
13 \$26,250.00 towards the Robert La Salle County Park shoreline protection
14 project; and

15 **WHEREAS**, Door County hereby accepts financial assistance (i.e., a
16 donation) from the Friends of Door County Parks for Robert La Salle
17 County Park shoreline protection in an estimated amount of \$26,250.00;
18 and

19 **WHEREAS**, The Facilities & Parks Committee has approved the
20 financial assistance (i.e., a donation) from the Friends of Door County
21 Parks for shoreline protection at Robert La Salle County Park.

22 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
23 of Supervisors does hereby authorize the Facilities & Parks Director,
24 subject to the oversight by the Facilities & Parks Committee, to: act on
25 behalf of Door County, accept any donation, sign necessary documents,
26 administer any Friends of Door County Parks financial donation, and take
27 any and all action necessary to complete the proposed project.

**SUBMITTED BY:
FACILITIES & PARKS COMMITTEE**

Dan Austad, Chairperson

Roy Englebert

David Enigl

Ken Fisher

Susan Kohout

Alexis Heim Peter

Nancy Robillard



DOOR COUNTY

ROLL CALL	Board Members	Aye	Nay	Exc.
AUSTAD		X		
BULTMAN			X	
CHOMIEAU			X	
COLINARD			X	
D. ENGLEBERT		X		
R. ENGLEBERT		X		
ENIGL			X	
FISHER		X		
GALGER		X		
GUNNLAUGSSON		X		
HEIM PETER		X		
KOHOUT		X		
LIENAU		X		
LUNDAHL			X	
NORTON		X		
ROBILLARD		X		
TALSCHER			X	
THAYSE		X		
WIRLEE			X	
VLIES WOTACHEK		X		
VOGEL		X		

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve: Adapted Deleted

1st Austad
2nd Kohout
Yes: 14 No: 7 Exc: 0

Reviewed by: [Signature] Corp. Counsel
Revised by: [Signature] Administrator

FISCAL IMPACT: The fiscal impact is a decrease of \$26,250.00 to the contingency expense which leaves a balance in this line item of \$405,615.49. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

Resolution No. 2020-81

**TRANSFER OF NON-BUDGETED FUNDS
LASALLE COUNTY PARK SHORELINE PROTECTION**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, In accordance with § 65.90(5)(a) Wis. Stats. and Rules
2 of #19 the amounts of the various appropriations and the purposes for
3 such appropriations stated in a budget may not be changed unless
4 authorized by a vote of two-thirds of the entire membership of the County
5 Board of Supervisors; and

6
7 **WHEREAS**, The need for shoreline protection, intended to decrease
8 or eliminate erosion, at Robert LaSalle County Park arose in 2020; and

9
10 **WHEREAS**, The need for such shoreline protection was not
11 foreseen, and funds were not appropriated for this purpose, in the 2020
12 budget; and

13
14 **WHEREAS**, The cost of the Robert LaSalle County Park shoreline
15 protection project is not expected to exceed \$52,500.00; and

16
17 **WHEREAS**, The Friends of Door County Parks have donated
18 \$26,250.00 towards the Robert LaSalle County Park shoreline protection
19 project; and

20
21 **WHEREAS**, The Facilities & Parks Committee, at its October 14,
22 2020 meeting, authorized proceeding with the Robert LaSalle County
23 Park shoreline protection project, subject to the availability of funds; and

24
25 **WHEREAS**, The Finance Committee is recommending the transfer of
26 up to \$26,250.00 from the Door County contingency expense account
27 100.06.1161.59103 to the Construction LaSalle Park Shoreline Expense
28 account 100.37.5202.69906.6751.

29
30 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
31 Board of Supervisors does hereby approve the transfer of up to
32 \$26,250.00 from the Door County contingency expense account
33 100.06.1161.59103 to the Construction LaSalle Park Shoreline Expense
34 account 100.37.5202.69906.6751.

SUBMITTED BY: FINANCE COMMITTEE

[Signature]
David Englebert, Chair
[Signature]
Daniel Austad
[Signature]
Alexis Heim Peter
[Signature]
Susan Kohout

[Signature]
Nancy Robillard
[Signature]
Laura Vlies Wotachek

Dale Vogel



DOOR COUNTY

Resolution No. 2020-82

**TRANSFER OF NON-BUDGETED FUNDS
COVID-19 RESPONSE - PUBLIC MEDIA CAMPAIGN**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGEL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDHIL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER			X
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	nk		

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted Defeated

1st Norton

2nd Kohout

Yes: 20 No: 0 Exc: 1

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: This fiscal impact is a decrease of \$20,000.00 to the contingency expense which leaves a balance in this line item of \$375,616.49. STW

Certification:

I, JIMM LAM, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 22nd day of October, 2020 by the Door County Board of Supervisors.

[Signature]
JIMM LAM
County Clerk, Door County

1 **WHEREAS**, In accordance with § 65.90(5)(a) Wis. Stats. and Rules of #19
2 the amounts of the various appropriations and the purposes for such
3 appropriations stated in a budget may not be changed unless authorized by a vote
4 of two-thirds of the entire membership of the County Board of Supervisors; and

5
6 **WHEREAS**, The Covid-19 public health emergency was unforeseen and
7 unpredictable; and

8
9 **WHEREAS**, Necessary expenditures incurred due to the COVID-19 public
10 health emergency could not be anticipated and were not accounted for in the 2020
11 budget; and

12
13 **WHEREAS**, Expenses of actions taken to respond to the COVID-19 public
14 health emergency, such as public media campaigns to facilitate compliance with
15 COVID-19-related public health measures, are deemed necessary expenditures;
16 and

17
18 **WHEREAS**, The cost of the contemplated public media campaign (See:
19 Addendum A, attached), from November 1 through December 31, 2020 is not
20 expected to exceed \$20,000.00; and

21
22 **WHEREAS**, The Administrative Committee, at its October 20, 2020, meeting,
23 expressed its support for proceeding with the contemplated public media campaign
24 subject to the availability of funds; and

25
26 **WHEREAS**, The Finance Committee is recommending the transfer of up to
27 \$20,000.00 from the Door County contingency expense account
28 100.06.1161.59103 to the Operating Supplies Emergency Ops expense account
29 100.06.1161.53110.001.

30
31 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
32 Supervisors does hereby approve the transfer of up to \$20,000.00 from the Door
33 County contingency expense account 100.06.1161.59103 to the Operating
34 Supplies Emergency Ops expense account 100.06.1161.59103 for the
35 contemplated COVID-19 public media campaign.

SUBMITTED BY: FINANCE COMMITTEE

[Signature] David Englebert, Chair
[Signature] Nancy Robillard
[Signature] Daniel Austad
[Signature] Laura Vlies Wotachek
[Signature] Alexis Heim Peter
[Signature] Dale Vogel
[Signature] Susan Kohout



COUNTY OF DOOR
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Ken Pabich
County Administrator
(920) 746-2303
kpabich@co.door.wi.us

TO: Finance Committee
FROM: Ken Pabich, County Administrator
DATE: October 19, 2020
RE: COVID Funding for Public Media Campaign

Background

As an education response to COVID-19, the County did a three-month campaign that included radio, newspaper and billboards (static and digital) between August and the end of October. This period was identified since it is considered our peak tourist season and it also matched with the start of the school year.

Given all of the travel restrictions, Door County is continuing to see high levels of tourist activity and based on initial projections from the Door County Tourism Zone, November and December will remain to be busy with tourism.

Analysis:

The expenses for the campaign through October were covered with Cares Act funding provided by the State. To extend the campaign through the end of the year would be as follows:

Radio:	\$7,800
Newspaper:	\$5,200
<u>Billboard:</u>	<u>\$5,500</u>
Total:	\$18,500

While we would continue to track these expenses directly related to COVID-19, there is no specific funding that could be used. Thus, if we would proceed, the County would pay for these expenses from the General Contingency Account and should funding become available we could try for reimbursement.

Recommendation:

From an educational campaign, I think it would be prudent to continue with the campaign. Please note that I would work with Destination Door County to update the messaging for each of the media platforms.



DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEMPETER			
KOHOUT			
LIENAU			
LUNDWAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
WIRLEE			
VLIES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Virlee Defeated

2nd Vlies Wotachek

Yes: ___ No: ___ Exc: ___

Reviewed by:

[Signature] - Corp. Counsel

[Signature] - Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of October, 2020 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

Resolution No. 2020-83
APPROVAL OF INCLUSION UNDER THE INCOME CONTINUATION INSURANCE PLAN

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, The State of Wisconsin Group Insurance Board
 2 offers the Income Continuation Insurance Program which is an
 3 income replacement plan that replaces a portion of an employee's
 4 income if they are unable to work because of sickness or injury; and

5
 6 **WHEREAS**, Pursuant to the provisions of Section 40.61,
 7 Wisconsin Statutes, we hereby offer the Income Continuation
 8 Insurance Plan to eligible personnel through the program of the State
 9 of Wisconsin Group Insurance Board; and

10
 11 **WHEREAS**, The Administrative Committee has considered and
 12 approved the Resolution for Inclusion under the Income Continuation
 13 Insurance Plan (attached hereto as Addendum A and incorporated
 14 herein by reference); and

15
 16 **WHEREAS**, It is deemed advantageous and suitable for the
 17 County of Door to offer this to all eligible employees.

18
 19 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 20 Board of Supervisors does hereby approve the Income Continuation
 21 Insurance Plan as described above.

22
 23 **BE IT FURTHER RESOLVED**, That the Human Resources
 24 Department, subject to the oversight of the Administrative
 25 Committee, shall administer the Income Continuation Insurance Plan
 26 for eligible Door County employees.

SUBMITTED BY:
Administrative Committee

[Signature] David Lienau, Chairman
[Signature] Susan Kohout
[Signature] Dan Austad
[Signature] Nancy Robillard
[Signature] Ken Fisher
[Signature] Richard Virlee
[Signature] Joel Gunnlaugsson

**Resolution for Inclusion Under the
Income Continuation Insurance Plan**Wisconsin Department
of Employee Trust Funds
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax 608-267-4549
etf.wis.gov

RESOLVED, by the Board of Supervisors of the
(Governing Body)
County of Door
(Employer Legal Name)

that pursuant to the provisions of Section 40.61 of the Wisconsin Statutes,
County of Door
Board of Supervisors hereby determines to offer the Income Continuation Insurance Plan
(Governing Body)

to eligible personnel through the program of the State of Wisconsin Group Insurance Board, and agrees to abide by the terms of the plan as set forth in the contract between the Group Insurance Board and the Administrator.

The resolution shall be effective on the later of the 1st of the month on or after 90 days following its receipt at the Department of Employee Trust Funds, or

February 1, 2021

(specify a later effective date, 1st of month only); and

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the State of Wisconsin Group Insurance Board to provide such Income Continuation Insurance.

Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the 27th day of October, 2020 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this _____ day of _____, _____.

39 600 5686

Federal tax identification number (FEIN/TIN)

69-036-0004

ETF employer identification number

Number of eligible employees 344

Door

Employer county

khendee@co.door.wi.us

Employer benefit contact email address

Authorized employer representative signature

Kelly Hendee

Authorized employer representative printed name

Human Resources Director

Authorized representative title

421 Nebraska Street

Sturgeon Bay, WI 54235

Mailing address

Submit completed form to ETF at ETF SMBESSNewEmployer@etf.wi.gov or fax to 608-267-4549.

For ETF use only - EFFECTIVE DATE OF COVERAGE ENTERED BY ETF:



Resolution No. 2020-84

TEMPORARY COVID-19 PAID LEAVE
FIRST RESPONDER AND PUBLIC SAFETY POSITIONS

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COLNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GALGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER			X
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Bultman 2nd Norton

Yes: 20 No: 0 Exc: 1

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The variables involved prohibit the calculation of a definitive cost. Any additional funds that maybe needed to cover the 2020 payroll budget, pursuant to the adoption of this resolution, will come from the payroll contingency reserve; current balance is \$3,634,307.42. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of October, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 TO THE DOOR COUNTY BOARD OF SUPERVISORS:

2
3 **WHEREAS**, Certain positions, i.e. first responders and public safety,
4 were excluded from emergency paid sick leave ("EPSLA") and expanded
5 family and medical leave ("EFMLEA") under the Federal Families First
6 Coronavirus Response Act's ("FFCRA") and supplemental paid leave (See:
7 Resolution No. 2020-19; adopted on March 17, 2020 and Resolution No.
8 2020-22; adopted on March 31, 2020); and

9
10 **WHEREAS**, It is recommended that Door County provide up to two
11 weeks (up to eighty (80) hours) of Temporary COVID-19 Paid Leave to full-
12 time employees who occupy the positions excluded from EPSLA, EFMLEA
13 and supplemental leave as follows:

- 14 ❖ Up to two weeks (up to 80 hours) of paid leave at the employee's
15 regular rate of pay.
- 16 ❖ Qualifying reasons for this paid leave are limited to where the
17 employee is unable to work because the employee is:
18 > quarantined, pursuant to Federal, State, or local government order
19 or advice of a health care provider; and/or
20 > experiencing COVID-19 symptoms and seeking a medical
21 diagnosis.
- 22 ❖ Temporary COVID-19 Paid Leave does not count as time worked for
23 purposes of overtime pay or compensatory time off.
- 24 ❖ Unused Temporary COVID-19 Paid Leave is not subject to payout
25 upon discharge/separation from employment or after December 31,
26 2020.

27
28
29 This will apply from the effective date (September 16, 2020) through
30 December 31, 2020.

31
32 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
33 Supervisors hereby approves the Temporary COVID-19 Paid Leave as
34 described above.

35
SUBMITTED BY:
Administrative Committee

[Signature]
David Lienau, Chairman

[Signature]
Dan Austad

[Signature]
Ken Fisher

[Signature]
Joel Gunnlaugsson

[Signature]
Susan Kohout

[Signature]
Nancy Robillard

[Signature]
Richard Virlee



DOOR COUNTY

**Resolution No. 2020-85
Supporting Repair of the Potawatomi
State Park Observation Tower**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUINLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LJUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VLIES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st Nick Deleted

2nd Norton

Yes: _____ No: _____ Exc: _____

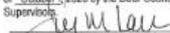
Reviewed by:  Corp. Counsel

Reviewed by:  Administrator

FISCAL IMPACT: There is no fiscal implication with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of October, 2020 by the Door County Board of Supervisors.



Jill M. Lau
County Clerk, Door County

1 WHEREAS, the Potawatomi Observation Tower is the first
2 observation tower in Wisconsin built with tourism in mind and has
3 been serving the public since 1932; and

4 WHEREAS, Door County is widely known as a tourist
5 destination, the iconic Potawatomi Tower is part of our County
6 identity and sense of place and as such, the Tower attraction is an
7 important landmark for our tourist economy; and

8 WHEREAS, the Tower has been closed since December of
9 2017 after a safety inspection indicated areas of concern, and the
10 Wisconsin Department of Natural Resources original scope of work
11 for assessing the Tower did not consider the project in a historical
12 context; and

13 WHEREAS, two comprehensive studies have been conducted
14 that show the Tower can be repaired in place, and the Town of
15 Nasewaupée, the City of Sturgeon Bay, and the Sturgeon Bay
16 Historical Society have officially recognized the historic nature of
17 the Tower and have respectfully requested that the Tower be
18 repaired and reopened for the enjoyment of future generations.

19 NOW, THEREFORE, BE IT RESOLVED, that the Door County
20 Board of Supervisors requests that the Wisconsin DNR assess the
21 repairs needed for the Tower from a historic perspective and we
22 encourage the DNR to repair in kind and in a timely fashion.

23 BE IT FURTHER RESOLVED, that the Door County Board of
24 Supervisors directs the County Clerk to send a copy of this
25 resolution to Wisconsin Department of Natural Resources.

SUBMITTED BY: LEGISLATIVE COMMITTEE


Bob Bultman, Chairperson


Kara Counard


Alexis Heim Peter


Erin Tauscher

Vinni Chomeau



DOOR COUNTY

Resolution No. 2020-87

2021 BUDGET AND TAX LEVY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COURNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	-		

1 **BE IT RESOLVED**, That the Door County Board of
 2 Supervisors, assembled this 10th day of November, 2020,
 3 does hereby approve the 2021 Door County Budget and
 4 Tax Levy as follows:

TOTAL EXPENSE	<u>\$89,943,239</u>
LESS REVENUE	<u>\$59,250,650</u>
2021 COUNTY TAX LEVY	<u>\$30,692,589</u>
TAX RATE	<u>\$3.978870415</u>

PER THOUSAND OF EQUALIZED VALUE

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st J. Probst Deleted

2nd Kohout

Yes: 21 No: 0 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: Res. #2020-87 sets the expected revenue and expenditure levels for the Door County budget year 2021. The levy cannot go over the set operational tax levy limit of \$27,298,574, excluding exempt amounts. Total tax levy which includes the exempt amounts would be \$30,692,589 or an increase of 1.21% over 2020. STW

Certification:

I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2020 by the Door County Board of Supervisors.

[Signature]
 JIM M. LAU
 County Clerk, Door County

SUBMITTED BY:

[Signature]

David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

**Resolution No. 2020-88
INCREASE OF HOURS, NEW POSITIONS, RECLASSIFICATION
REQUESTS, AND PART TIME PAY RATES, FOR 2020 & 2021**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LINDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

To: Kohout Defeated

Yes: 21 No: 0 Exc: 0

Reviewed by:
 Corp. Counsel

Reviewed by:
 Administrator

FISCAL IMPACT:
See Addendum A (attached).
STW

Certification:
I, JIM LEE, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2020 by the Door County Board of Supervisors.

JIM LEE
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, The process requires that a Joint Meeting be held with the Finance and
2 Administrative Committee to review and recommend action by the County Board on all
3 Increase of hours; reclassifications, new regular or part time position requests, and part
4 time pay rates; and

5
6 WHEREAS, The Committees met, conferred with department heads, oversight
7 committee chairpersons, Human Resources Director, and County Administrator,
8 considered the personnel and part time pay rate requests made and submits the following
9 recommendation to the County Board:

10
11 WHEREAS, The new positions, reclassifications, hours and pay rates set forth in
12 Addendum A (attached) are recommended for approval:

13
14 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors
15 does hereby approve the new positions, reclassifications, hours and pay rates as set forth
16 in Addendum A (attached).

SUBMITTED BY:
ADMINISTRATIVE COMMITTEE & FINANCE COMMITTEE

David Lienau,
Administrative Committee Chair

Susan Kohout

Daniel Austad

Ken Fisher

Joel Gunnlaugsson

Nancy Robillard

Richard Virlee

David Englebert
Finance Committee Chair

Daniel Austad

Alexis Heim Peter

Susan Kohout

Nancy Robillard

Laura Vlies Wotachek

Dale Vogel

2021 New Positions, Reclassification and Change of Hours - Summary Effect on 2021 Budget

Addendum A

Department	Position	Effective Date of Change	Current Budget or Offsetting Revenue	Proposed Budget or Contrast Amount	Change of Income	Impact on 2021 Budget/Miscellaneous/Equipment/Change	Impact on 2021 Budget/Miscellaneous/Equipment/Change	Source
HEALTH & HUMAN SERVICES	CUS - Hour Resection	Jan-21	\$96,578	\$95,668	(\$1,855)	\$0	na	Yes
	Public Health Educator	Jan-21	\$51,877	\$44,454	(\$7,423)	\$13,837	59%	Yes
	Welfare Energy Assistance	Jan-21			(\$67,020)	\$0	na	Yes
	Supervisory Community	Jan-21			(\$80,600)	\$0	na	Yes
	Service Case Manager	Jan-21				\$0	na	Yes
	Disability Benefit Specialist	Jan-21	\$58,686	\$43,401	(\$15,285)	\$6,742	20%	Yes
	Cook	Jan-21	\$30,884	\$63,362	\$32,478	\$13,378	187%	Yes
	Highway	Jan-21	\$77,477	\$42,807	(\$34,670)	\$5,380	7%	Yes
	Administrative Supervisor	Jan-21	\$50,043	\$70,300	(\$20,257)	(\$18,452)	-12%	Yes
	Assistant	Jan-21						Yes
1.0 FTE Professionals - Standards	Shift	Jan-21	\$0	\$123,478	\$123,478	na	na	Yes
	Coach	Jan-21	\$0	\$44,812	\$44,812	na	na	Yes
1.0 FTE Monthly Health & Community Engagement Deputy	Equipment for Position	Jan-21	\$0	\$90,344	\$90,344	na	na	Yes
	Equipment for Position	Jan-21	\$0	\$57,800	\$57,800	na	na	Yes
Limited Term Employment Positions	Staff	Jan-21	\$11,000	na	na	\$0	na	Yes
	Crust Court	Jan-21	\$7,250	na	na	\$0	na	Yes
	Emergency Services	Jan-21	\$13,000	\$14,500	\$1,500	\$0	na	Yes
	On-Call EMT	Jan-21	\$13,000	\$13,000	\$0	\$0	na	Yes
	On-Duty EMT	Jan-21	\$13,000	\$13,000	\$0	\$0	na	Yes
	On-Duty EMT - 2nd year	Jan-21	\$13,000	\$13,000	\$0	\$0	na	Yes
	On-Duty EMT - 3rd year	Jan-21	\$13,000	\$13,000	\$0	\$0	na	Yes
	On-Duty EMT (Advanced EMT)	Jan-21	\$13,000	\$13,000	\$0	\$0	na	Yes
	On-Duty EMT (Advanced EMT) - 2nd year	Jan-21	\$13,000	\$13,000	\$0	\$0	na	Yes
	On-Duty EMT (Advanced EMT) - 3rd year	Jan-21	\$13,000	\$13,000	\$0	\$0	na	Yes
	Paramedic Replacement - 2nd year	Jan-21	\$13,000	\$13,000	\$0	\$0	na	Yes
	Paramedic Replacement - 3rd year	Jan-21	\$13,000	\$13,000	\$0	\$0	na	Yes
TOTAL BUDGET IMPACT		Jan-21	\$33,336	\$23,846	(\$9,490)	\$20,000		Yes
Health & Human Services	Youth Connection Center (YCC) Coordinator	Jan-21	\$19,000	na	na	\$0	na	Yes
	Youth Connection Support Specialist	Jan-21	\$19,000	\$19,750	\$8,750	\$0	na	Yes
	Seasonal Class I (1st year)	Jan-21	\$13,000	na	na	\$0	na	Yes
	Seasonal Class II (second year)	Jan-21	\$13,000	na	na	\$0	na	Yes
	Seasonal Class III (third year) & CD	Jan-21	\$14,400	na	na	\$0	na	Yes
	Security Class IV	Jan-21	\$14,400	na	na	\$0	na	Yes
	Staff by Bridge tender	Jan-21	\$11,000	na	na	\$0	na	Yes
	Page Class I	Jan-21	\$21,000	na	na	\$0	na	Yes
	Page Class II	Jan-21	\$21,000	na	na	\$0	na	Yes
	Museum Director	Jan-21	\$21,000	na	na	\$0	na	Yes
Museum	Assistant Curator - Part Time	Jan-21	\$21,000	na	na	\$0	na	Yes
		Jan-21	\$21,000	na	na	\$0	na	Yes



DOOR COUNTY

Resolution No. 2020-89

DOOR COUNTY COMPENSATION STRUCTURE AND PERFORMANCE INCENTIVES

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOCHUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VRILEE	X		
VLES WOTACHEK	X		
VOGEL	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st: Kochut
2nd: Gunnlaugsson

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature] Corp. Counsel
Reviewed by: [Signature] Administrator

FISCAL IMPACT: Funds have been budgeted in the Payroll Contingency Expense account for 2021 wage increases according to the terms of this Performance-Based Compensation Plan as part of the 2021 budget process, as more fully explained in the attached memo from Door County Administrator Ken Pabich. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **TO THE DOOR COUNTY BOARD OF SUPERVISORS:**

2
3 **WHEREAS,** By adoption of Resolution 2015-57 on June 23, 2015,
4 the County Board approved amendment of Door County's
5 Compensation Plan, including the creation and implementation of a
6 performance-based compensation system; and

7
8 **WHEREAS,** This compensation structure calls for annual review
9 and approval (if and as deemed appropriate) of any recommended
10 changes to base salaries, step and performance incentives, and
11 discretionary merit compensation awards; and

12
13 **WHEREAS,** Funds have been appropriated in the annual budget
14 for this purpose (i.e., the changes to Door County's Performance-Based
15 Compensation Plan Incentives set forth herein) as required by § 65.90,
16 Wis. Stats; and

17
18 **WHEREAS,** The recommended changes to Door County's
19 compensation structure and Performance Incentives for 2021 are set
20 forth in Addendum A, attached hereto and incorporated herein by
21 reference as if set forth in full.

22
23 **NOW, THEREFORE, BE IT RESOLVED,** That the Door County
24 Board of Supervisors does hereby approve and adopt the
25 recommended changes to the compensation structure and
26 Performance Incentives for 2021 as set forth in Addendum A.

SUBMITTED BY:

Administrative Committee

[Signature]
David Lienau, Chairman

[Signature]
Susan Kohout

[Signature]
Dan Austad

[Signature]
Nancy Robillard

[Signature]
Ken Fisher

[Signature]
Richard Virlee

[Signature]
Joel Gunnlaugsson

2021 Pay for Performance - Incentives
(Effective January 1, 2021)

Levels of performance		Merit-Based Pay Increases							
% of market employees is earning	Meogov Calcs.	Step 1 (87.5%)	Step 2 (90%)	Step 3 (92.5%)	Step 4 (95%)	Step 5 (97.5%)	Step 6 Control Point (100%)	Mid. to Max. (101-114.99%)	Discretionary Merit Compensation ($\geq 115\%$) (Maximum = 115%)
Exceptional (Exceptional)	4.6 - 5.0		Step increase				2.50%	2.50%	2.5% of annual salary up to \$2500 max.
Highly effective (Highly effective)	4.2 - 4.5		Step increase				2.25%	2.25%	2.25% of annual salary up to \$2,000 max.
Above requirements (Exceeds Perf.)	3.6 - 4.1		Step increase				2.00%	2.00%	2% of annual salary up to \$1500 max.
Meets requirements (Solid Perf.)	3.0 - 3.5		Step increase				1.75%	1.75%	1.75% of annual salary up to \$1000 max.
Below requirements			Ineligible for step increase					0.00%	0.0

Implementation Guidelines:

Employee performance evaluations are completed by the employee anniversary date. Both step and merit-based increases are dependent on evaluation results at or above "meets requirements."

Step and merit-based increases are effective on the employee anniversary date.

Discretionary merit compensation awards are not added on to base compensation. Such awards are provided in one lump sum, and are taxable.

After reaching Step 6 (the Control Point), an employee who is at or above "meets requirements" is eligible for annual raises, until s/he is earning 115% of market.

Evaluation Guidelines: Overall Score:

4.6 - 5.0 (Exceptional)

4.2 - 4.50 (Highly Effective)

3.6 - 4.19 (Exceeds Performance)

3.0 - 3.59 (Solid Performance)

Below 3.0

Work is consistently exemplary and flawless; extraordinary performance, with most work characterized by significant accomplishments beyond job requirements. Demonstrates significant expertise at his/her job due to in-depth knowledge and skills. (e.g., additional duties were assigned for more than 1/2 of the year and were completed successfully, along side their regularly assigned duties)

Significantly and consistently performs at a level above that expected of a competent employee.

Consistently meets goals and objectives and occasionally exceeds them.

Meets job requirements and achieves the expected results.

Work does not meet all standards of the position.

1/1/2021

Grade Order List

GRADE	JOB TITLE	2021 GRADE ORDER LIST STEP PLAN										Control Point																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
		75.5% Step 1	80.0% Step 2	82.5% Step 3	85.0% Step 4	87.5% Step 5	90.0% Step 6	92.5% Step 7	95.0% Step 8	97.5% Step 9	100.0% Step 10		11.0% Maximum																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
U	DC-1100 County Administrator for reference only - QA is under contract	\$113,655.00	\$143,899.00	\$174,143.00	\$204,387.00	\$234,631.00	\$264,875.00	\$295,119.00	\$325,363.00	\$355,607.00	\$385,851.00	\$416,095.00	\$446,339.00	\$476,583.00	\$506,827.00	\$537,071.00	\$567,315.00	\$597,559.00	\$627,803.00	\$658,047.00	\$688,291.00	\$718,535.00	\$748,779.00	\$779,023.00	\$809,267.00	\$839,511.00	\$869,755.00	\$900,000.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
T	DC-1800 Corporation Counsel Health & Human Services Director	\$104,877.20	\$107,167.40	\$110,457.60	\$113,747.80	\$117,038.00	\$120,328.20	\$123,618.40	\$126,908.60	\$130,198.80	\$133,489.00	\$136,779.20	\$140,069.40	\$143,359.60	\$146,649.80	\$149,940.00	\$153,230.20	\$156,520.40	\$159,810.60	\$163,100.80	\$166,391.00	\$169,681.20	\$172,971.40	\$176,261.60	\$179,551.80	\$182,842.00	\$186,132.20	\$189,422.40	\$192,712.60	\$196,002.80	\$199,293.00	\$202,583.20	\$205,873.40	\$209,163.60	\$212,453.80	\$215,744.00	\$219,034.20	\$222,324.40	\$225,614.60	\$228,904.80	\$232,195.00	\$235,485.20	\$238,775.40	\$242,065.60	\$245,355.80	\$248,646.00	\$251,936.20	\$255,226.40	\$258,516.60	\$261,806.80	\$265,097.00	\$268,387.20	\$271,677.40	\$274,967.60	\$278,257.80	\$281,548.00	\$284,838.20	\$288,128.40	\$291,418.60	\$294,708.80	\$298,000.00	\$301,290.20	\$304,580.40	\$307,870.60	\$311,160.80	\$314,451.00	\$317,741.20	\$321,031.40	\$324,321.60	\$327,611.80	\$330,902.00	\$334,192.20	\$337,482.40	\$340,772.60	\$344,062.80	\$347,353.00	\$350,643.20	\$353,933.40	\$357,223.60	\$360,513.80	\$363,804.00	\$367,094.20	\$370,384.40	\$373,674.60	\$376,964.80	\$380,255.00	\$383,545.20	\$386,835.40	\$390,125.60	\$393,415.80	\$396,706.00	\$400,000.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
S	DC-2800 Corporation Counsel Health & Human Services Director	\$97,199.40	\$99,586.60	\$102,973.80	\$106,361.00	\$109,748.20	\$113,135.40	\$116,522.60	\$119,909.80	\$123,297.00	\$126,684.20	\$130,071.40	\$133,458.60	\$136,845.80	\$140,233.00	\$143,620.20	\$147,007.40	\$150,394.60	\$153,781.80	\$157,169.00	\$160,556.20	\$163,943.40	\$167,330.60	\$170,717.80	\$174,105.00	\$177,492.20	\$180,879.40	\$184,266.60	\$187,653.80	\$191,041.00	\$194,428.20	\$197,815.40	\$201,202.60	\$204,589.80	\$207,977.00	\$211,364.20	\$214,751.40	\$218,138.60	\$221,525.80	\$224,913.00	\$228,300.20	\$231,687.40	\$235,074.60	\$238,461.80	\$241,849.00	\$245,236.20	\$248,623.40	\$252,010.60	\$255,397.80	\$258,785.00	\$262,172.20	\$265,559.40	\$268,946.60	\$272,333.80	\$275,721.00	\$279,108.20	\$282,495.40	\$285,882.60	\$289,269.80	\$292,657.00	\$296,044.20	\$299,431.40	\$302,818.60	\$306,205.80	\$309,593.00	\$312,980.20	\$316,367.40	\$319,754.60	\$323,141.80	\$326,529.00	\$329,916.20	\$333,303.40	\$336,690.60	\$340,077.80	\$343,465.00	\$346,852.20	\$350,239.40	\$353,626.60	\$357,013.80	\$360,401.00	\$363,788.20	\$367,175.40	\$370,562.60	\$373,949.80	\$377,337.00	\$380,724.20	\$384,111.40	\$387,498.60	\$390,885.80	\$394,273.00	\$397,660.20	\$401,047.40	\$404,434.60	\$407,821.80	\$411,209.00	\$414,596.20	\$417,983.40	\$421,370.60	\$424,757.80	\$428,145.00	\$431,532.20	\$434,919.40	\$438,306.60	\$441,693.80	\$445,081.00	\$448,468.20	\$451,855.40	\$455,242.60	\$458,629.80	\$462,017.00	\$465,404.20	\$468,791.40	\$472,178.60	\$475,565.80	\$478,953.00	\$482,340.20	\$485,727.40	\$489,114.60	\$492,501.80	\$495,889.00	\$499,276.20	\$502,663.40	\$506,050.60	\$509,437.80	\$512,825.00	\$516,212.20	\$519,600.00	\$522,987.20	\$526,374.40	\$529,761.60	\$533,148.80	\$536,536.00	\$539,923.20	\$543,310.40	\$546,697.60	\$550,084.80	\$553,472.00	\$556,859.20	\$560,246.40	\$563,633.60	\$567,020.80	\$570,408.00	\$573,795.20	\$577,182.40	\$580,569.60	\$583,956.80	\$587,344.00	\$590,731.20	\$594,118.40	\$597,505.60	\$600,892.80	\$604,280.00	\$607,667.20	\$611,054.40	\$614,441.60	\$617,828.80	\$621,216.00	\$624,603.20	\$627,990.40	\$631,377.60	\$634,764.80	\$638,152.00	\$641,539.20	\$644,926.40	\$648,313.60	\$651,700.80	\$655,088.00	\$658,475.20	\$661,862.40	\$665,249.60	\$668,636.80	\$672,024.00	\$675,411.20	\$678,798.40	\$682,185.60	\$685,572.80	\$688,960.00	\$692,347.20	\$695,734.40	\$699,121.60	\$702,508.80	\$705,896.00	\$709,283.20	\$712,670.40	\$716,057.60	\$719,444.80	\$722,832.00	\$726,219.20	\$729,606.40	\$732,993.60	\$736,380.80	\$739,768.00	\$743,155.20	\$746,542.40	\$749,929.60	\$753,316.80	\$756,704.00	\$760,091.20	\$763,478.40	\$766,865.60	\$770,252.80	\$773,640.00	\$777,027.20	\$780,414.40	\$783,801.60	\$787,188.80	\$790,576.00	\$793,963.20	\$797,350.40	\$800,737.60	\$804,124.80	\$807,512.00	\$810,899.20	\$814,286.40	\$817,673.60	\$821,060.80	\$824,448.00	\$827,835.20	\$831,222.40	\$834,609.60	\$837,996.80	\$841,384.00	\$844,771.20	\$848,158.40	\$851,545.60	\$854,932.80	\$858,320.00	\$861,707.20	\$865,094.40	\$868,481.60	\$871,868.80	\$875,256.00	\$878,643.20	\$882,030.40	\$885,417.60	\$888,804.80	\$892,192.00	\$895,579.20	\$898,966.40	\$902,353.60	\$905,740.80	\$909,128.00	\$912,515.20	\$915,902.40	\$919,289.60	\$922,676.80	\$926,064.00	\$929,451.20	\$932,838.40	\$936,225.60	\$939,612.80	\$943,000.00	\$946,387.20	\$949,774.40	\$953,161.60	\$956,548.80	\$959,936.00	\$963,323.20	\$966,710.40	\$970,097.60	\$973,484.80	\$976,872.00	\$980,259.20	\$983,646.40	\$987,033.60	\$990,420.80	\$993,808.00	\$997,195.20	\$1,000,582.40	\$1,003,969.60	\$1,007,356.80	\$1,010,744.00	\$1,014,131.20	\$1,017,518.40	\$1,020,905.60	\$1,024,292.80	\$1,027,680.00	\$1,031,067.20	\$1,034,454.40	\$1,037,841.60	\$1,041,228.80	\$1,044,616.00	\$1,048,003.20	\$1,051,390.40	\$1,054,777.60	\$1,058,164.80	\$1,061,552.00	\$1,064,939.20	\$1,068,326.40	\$1,071,713.60	\$1,075,100.80	\$1,078,488.00	\$1,081,875.20	\$1,085,262.40	\$1,088,649.60	\$1,092,036.80	\$1,095,424.00	\$1,098,811.20	\$1,102,198.40	\$1,105,585.60	\$1,108,972.80	\$1,112,360.00	\$1,115,747.20	\$1,119,134.40	\$1,122,521.60	\$1,125,908.80	\$1,129,296.00	\$1,132,683.20	\$1,136,070.40	\$1,139,457.60	\$1,142,844.80	\$1,146,232.00	\$1,149,619.20	\$1,153,006.40	\$1,156,393.60	\$1,159,780.80	\$1,163,168.00	\$1,166,555.20	\$1,169,942.40	\$1,173,329.60	\$1,176,716.80	\$1,180,104.00	\$1,183,491.20	\$1,186,878.40	\$1,190,265.60	\$1,193,652.80	\$1,197,040.00	\$1,199,427.20	\$1,202,814.40	\$1,206,201.60	\$1,209,588.80	\$1,212,976.00	\$1,216,363.20	\$1,219,750.40	\$1,223,137.60	\$1,226,524.80	\$1,229,912.00	\$1,233,299.20	\$1,236,686.40	\$1,240,073.60	\$1,243,460.80	\$1,246,848.00	\$1,250,235.20	\$1,253,622.40	\$1,257,009.60	\$1,260,396.80	\$1,263,784.00	\$1,267,171.20	\$1,270,558.40	\$1,273,945.60	\$1,277,332.80	\$1,280,720.00	\$1,284,107.20	\$1,287,494.40	\$1,290,881.60	\$1,294,268.80	\$1,297,656.00	\$1,301,043.20	\$1,304,430.40	\$1,307,817.60	\$1,311,204.80	\$1,314,592.00	\$1,317,979.20	\$1,321,366.40	\$1,324,753.60	\$1,328,140.80	\$1,331,528.00	\$1,334,915.20	\$1,338,302.40	\$1,341,689.60	\$1,345,076.80	\$1,348,464.00	\$1,351,851.20	\$1,355,238.40	\$1,358,625.60	\$1,362,012.80	\$1,365,400.00	\$1,368,787.20	\$1,372,174.40	\$1,375,561.60	\$1,378,948.80	\$1,382,336.00	\$1,385,723.20	\$1,389,110.40	\$1,392,497.60	\$1,395,884.80	\$1,399,272.00	\$1,402,659.20	\$1,406,046.40	\$1,409,433.60	\$1,412,820.80	\$1,416,208.00	\$1,419,595.20	\$1,422,982.40	\$1,426,369.60	\$1,429,756.80	\$1,433,144.00	\$1,436,531.20	\$1,439,918.40	\$1,443,305.60	\$1,446,692.80	\$1,450,080.00	\$1,453,467.20	\$1,456,854.40	\$1,460,241.60	\$1,463,628.80	\$1,467,016.00	\$1,470,403.20	\$1,473,790.40	\$1,477,177.60	\$1,480,564.80	\$1,483,952.00	\$1,487,339.20	\$1,490,726.40	\$1,494,113.60	\$1,497,500.80	\$1,500,888.00	\$1,504,275.20	\$1,507,662.40	\$1,511,049.60	\$1,514,436.80	\$1,517,824.00	\$1,521,211.20	\$1,524,598.40	\$1,527,985.60	\$1,531,372.80	\$1,534,760.00	\$1,538,147.20	\$1,541,534.40	\$1,544,921.60	\$1,548,308.80	\$1,551,696.00	\$1,555,083.20	\$1,558,470.40	\$1,561,857.60	\$1,565,244.80	\$1,568,632.00	\$1,572,019.20	\$1,575,406.40	\$1,578,793.60	\$1,582,180.80	\$1,585,568.00	\$1,588,955.20	\$1,592,342.40	\$1,595,729.60	\$1,599,116.80	\$1,602,504.00	\$1,605,891.20	\$1,609,278.40	\$1,612,665.60	\$1,616,052.80	\$1,619,440.00	\$1,622,827.20	\$1,626,214.40	\$1,629,601.60	\$1,632,988.80	\$1,636,376.00	\$1,639,763.20	\$1,643,150.40	\$1,646,537.60	\$1,649,924.80	\$1,653,312.00	\$1,656,699.20	\$1,660,086.40	\$1,663,473.60	\$1,666,860.80	\$1,670,248.00	\$1,673,635.20	\$1,677,022.40	\$1,680,409.60	\$1,683,796.80	\$1,687,184.00	\$1,690,571.20	\$1,693,958.40	\$1,697,345.60	\$1,700,732.80	\$1,704,120.00	\$1,707,507.20	\$1,710,894.40	\$1,714,281.60	\$1,717,668.80	\$1,721,056.00	\$1,724,443.20	\$1,727,830.40	\$1,731,217.60	\$1,734,604.80	\$1,737,992.00	\$1,741,379.20	\$1,744,766.40	\$1,748,153.60	\$1,751,540.80	\$1,754,928.00	\$1,758,315.20	\$1,761,702.40	\$1,765,089.60	\$1,768,476.80	\$1,771,864.00	\$1,775,251.20	\$1,778,638.40	\$1,782,025.60	\$1,785,412.80	\$1,788,800.00	\$1,792,187.20	\$1,795,574.40	\$1,798,961.60	\$1,802,348.80	\$1,805,736.00	\$1,809,123.20	\$1,812,510.40	\$1,815,897.60	\$1,819,284.80	\$1,822,672.00	\$1,826,059.20	\$1,829,446.40	\$1,832,833.60	\$1,836,220.80	\$1,839,608.00	\$1,842,995.20	\$1,846,382.40	\$1,849,769.60	\$1,853,156.80	\$1,856,544.00	\$1,859,931.20	\$1,863,318.40	\$1,866,705.60	\$1,870,092.80	\$1,873,480.00	\$1,876,867.20	\$1,880,254.40	\$1,883,641.60	\$1,887,028.80	\$1,890,416.00	\$1,893,803.20	\$1,897,190.40	\$1,900,577.60	\$1,903,964.80	\$1,907,352.00	\$1,910,739.20	\$1,914,126.40	\$1,917,513.60	\$1,920,900.80	\$1,924,288.00	\$1,927,675.20	\$1,931,062.40	\$1,934,449.60	\$1,937,836.80	\$1,941,224.00	\$1,944,611.20	\$1,947,998.40	\$1,951,385.60	\$1,954,772.80	\$1,958,160.00	\$1,961,547.20	\$1,964,934.40	\$1,968,321.60	\$1,971,708.80	\$1,975,096.00	\$1,978,483.20	\$1,981,870.40	\$1,985,257.60	\$1,988,644.80	\$1,992,032.00	\$1,995,419.20	\$1,998,806.40	\$2,002,193.60	\$2,005,580.80	\$2,008,968.00	\$2,012,355.20	\$2,015,742.40	\$2,019,129.60	\$2,022,516.80	\$2,025,904.00	\$2,029,291.20	\$2,032,678.40	\$2,036,065.60	\$2,039,452.80	\$2,042,840.00	\$2,046,227.20	\$2,049,614.40	\$2,053,001.60	\$2,056,388.80	\$2,059,776.00	\$2,063,163.20	\$2,066,550.40	\$2,069,937.60	\$2,073,324.80	\$2,076,71

Grade Order List

GRADE	JOB TITLE	DEPARTMENT	2021 GRADE ORDER LIST STRIP PLAN						Contract Point Step 6	Maximum
			87.5% Step 1	90.0% Step 2	92.5% Step 3	95.0% Step 4	97.5% Step 5	100.0%		
	DC-3610 Parks & Facilities Superintendent	Facilities & Parks	\$73.75	\$81.45	\$89.15	\$96.85	\$104.55	\$112.25	\$119.95	
	DC-3590 Parks Manager	Facilities & Parks	\$29.75	\$30.00	\$30.25	\$30.50	\$30.75	\$31.00	\$31.25	
	DC-3580 Patrol Superintendent	Highway & Airport								
	DC-3270 Patrol Supervisor	Highway & Airport								
	DC-4100 Veterans Service Officer	Veterans Services								
J	DC-3030 Assistant ADIC Director	Health & Human Services	\$57,855.60	\$59,076.80	\$60,297.90	\$61,519.00	\$62,740.10	\$63,961.20	\$65,182.30	
	DC-2890 Behavioral Health Therapist (Unidentified)	Health & Human Services	\$27.25	\$28.61	\$29.97	\$31.33	\$32.69	\$34.05	\$35.41	
	DC-2880 Comprehensive Community Services Clerk	Health & Human Services								
	DC-2360 Construction Superintendent	Highway & Airport								
	DC-2180 Economic Support Manager	Health & Human Services								
	DC-2280 Facilities Supervisor (newly created 7-2013)	Facilities & Parks								
	DC-2230 Social Work Supervisor - Children & Family Services Unit (recreated 7-2013)	Highway & Airport								
	Transportation Manager	County Administrator								
I	DC-1830 Accountant	Finance	\$55,979.60	\$59,348.90	\$62,718.20	\$66,087.50	\$69,456.80	\$72,826.10	\$76,195.40	
	DC-1820 Health & Human Services Librarian	Library	\$25.87	\$26.61	\$27.35	\$28.09	\$28.83	\$29.57	\$30.31	
	DC-2620 Airport Maintenance Superintendent	Highway & Airport								
	DC-1715 Airport Manager	Highway & Airport								
	DC-2380 AODA Counselor	Health & Human Services								
	DC-2355 Youth Shelter Services Coordinator	Health & Human Services								
	DC-2510 Community Support Program Nurse	Health & Human Services								
	DC-2510 GIS/Land Information Coordinator	Land Use Services								
	DC-3010 Head of Circulation	Library								
	DC-2930 Planner	Land Use Services								
	DC-2910 GIS/Land Information Coordinator	Technology Services								
	DC-2710 Network Coordinator	Health & Human Services								
	DC-3210 Youth Services Librarian	Library								
H	DC-1530 Administrative Supervisor Child Support	Child Support	\$49,779.40	\$51,376.90	\$52,974.40	\$54,571.90	\$56,169.40	\$57,766.90	\$59,364.40	
	DC-2380 Branch Manager/Supervisor District Attorney	District Attorney	\$25.98	\$24.62	\$23.26	\$21.90	\$20.54	\$19.18	\$17.82	
	DC-2380 Branch Manager	Library								
	DC-2380 Case Manager Behavioral Health	Health & Human Services								
	DC-2370 Case Manager Children and Families	Health & Human Services								
	DC-2340 Case Manager Community Support Program	Health & Human Services								
	DC-2340 Case Manager Comprehensive Community Services	Health & Human Services								
	DC-2320 Case Manager Diversion	Health & Human Services								
	DC-3270 Case Manager Supervising Term Support	Health & Human Services								
	DC-3860 Conservationist	Soil & Water Conservation								
	DC-3110 Human Resources Generalist	Human Resources								
	DC-3200 Mechanic	Highway & Airport								
	DC-3810 Network Technician (4 positions)	Technology Services								
	DC-2930 Public Health Nurse	Health & Human Services								
	DC-2390 Public Health Nurse	Health & Human Services								
	DC-2390 Real Property Librarian	Land Use Services								
	DC-174 Registered Sanitarian/Health Educator	Health & Human Services								
	DC-2940 Social Worker Adult Protective Services	Health & Human Services								
	Social Worker Child & Family Services Intake	Health & Human Services								

Approved By County Board 10-27-20

10/1/2021

10/1/2021

10/29/2020

Grade Order List

BOISE COUNTY		2022 GRADE ORDER LIST STEP PLAN							
GRADE	JOB TITLE	DEPARTMENT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Maximum
DC-3900	Social Worker Child & Family Services Ongoing	Health & Human Services	87.5%	90.0%	92.5%	95.0%	97.5%	100.0%	
	Telecommunicator Supervisor	Health & Human Services	\$12,000	\$12,480	\$12,960	\$13,440	\$13,920	\$14,400	\$15,000
	Zoning Administrator/Assistant, Seminarian	Health & Human Services	\$23,000	\$24,820	\$26,640	\$28,460	\$30,280	\$32,100	\$35,000
G	Branch Manager 1	Library	\$45,768.00	\$47,038.80	\$48,309.60	\$49,580.40	\$50,851.20	\$52,122.00	\$53,392.80
	Disability Benefits Specialist	Health & Human Services	\$21,288	\$22,651	\$24,014	\$25,376	\$26,739	\$28,102	\$29,465
	Elderly Benefit Specialist	Health & Human Services							
	Equipment Operator	Highway & Airport							
	IT/C Helpdesk Specialist	Facilities & Parks							
	IT/C Network Specialist	Facilities & Parks							
	Payroll & Accounting Specialist	Finance							
	Sign Man	Highway & Airport							
	Stockman/Feed Technician	Highway & Airport							
	Technical Support Specialist H & HS	Health & Human Services							
	Technical Support Specialist Library	Library							
	Vendor Manager	County Attorney							
F	Youth Connection Center Coordinator	Health & Human Services							
	Administrative Supervisor	Highway & Airport							
	Accounting Specialist	Highway & Airport	\$45,700.00	\$46,283.00	\$46,866.00	\$47,449.00	\$48,032.00	\$48,615.00	\$49,198.00
	Administrative Assistant 3	Health & Human Services	\$20.00	\$20.62	\$21.24	\$21.86	\$22.48	\$23.10	\$23.72
	Administrative Assistant 3 Administration	County Administrator							
	Administrative Assistant 3 Land Use Services	Land Use Services							
	Administrative Assistant 3 Legal	Competition Council							
	Administrative Assistant 3 Library	Library							
	Administrative Assistant 3 Planning	County Administrator							
	Administrative Assistant 3 Soil & Water	Soil & Water Conservation Technology Services							
	Administrative Assistant 3 TS	County Clerk							
	Chief Deputy Registrar of Deeds	County Treasurer							
Chief Deputy Treasurer	County Treasurer								
Chief Deputy Registrar of Deeds	County Treasurer								
Child Support	Child Support								
Child Support	Child Support								
Child Support	Child Support								
Client Account Specialist	Health & Human Services								
Deputy Clerk of Court	Clerk of Court								
Economic Support Specialist	Health & Human Services								
GD Technician	Land Use Services								
Highway Vehicle Inspector	Highway & Airport								
Human & Assistance Specialist	Health & Human Services								
Judicial Assistant	Circuit Court								
Judicial Assistant/Juvenile Clerk	Circuit Court								
Maintenance Technician P & P (4 positions)	Facilities & Parks								
Maintenance Technician Perks (1 position)	Facilities & Parks								
Telecommunicator	Health & Human Services								
Training Specialist	Health & Human Services								
Administrative Assistant 3 - ADIC	Health & Human Services								
E	Activities/Volunteer Coordinator	District Attorney	\$37,658.00	\$38,728.80	\$39,799.60	\$40,870.40	\$41,941.20	\$43,012.00	\$44,082.80
	Administrative Assistant 2 DA (2 positions)	District Attorney	\$18.00	\$18.62	\$19.24	\$19.86	\$20.48	\$21.10	\$21.72



DOOR COUNTY

**Resolution No. 2020-91
DOOR COUNTY FAIR ASSOCIATION BOARD-
INCREASE NUMBER OF MEMBERS and SET COMPENSATION**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL	Aye	Nay	Exc.
Board Members			
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COLNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUMINLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILES WOTACHEK	X		
VOGEL	X		

1 WHEREAS, Sections 20.115, 59.56(14), and 93.23 Wisconsin Statutes are generally
2 applicable to county fairs and fairgrounds, and vest a County Board with much discretion with
3 respect to providing for and conducting a county fair; and

4 WHEREAS, The Door County Fair Association Constitution and By-Laws clarifies the
5 Fair Association's purposes and outlines procedures for the group's functioning; and

6 WHEREAS, The size of the Fair Association Board is set at seven [7] members; and the
7 Facilities and Parks Committee [the oversight committee for the Fair Association]
8 recommends increasing the size of the Fair Association Board to nine [9] members by adding
9 two [2] development coordinators; and

10 WHEREAS, The development coordinators shall assist with coordination of vendors and
11 exhibits. During the Fair, the development coordinators will assist with logistics and
12 coordination of events in the buildings.

13 WHEREAS, The Fair Association Board Constitution states that the members will fix the
14 salaries of the Fair Officers at the annual meeting [the salaries of the existing members remain
15 unchanged from Resolution 2000-79], the total salary amount is set at twenty-five hundred
16 dollars (\$2,500.00) for all members. The salaries shall be paid at 25% for their work before
17 and after the fair, for a total of six hundred twenty-five dollars (\$625.00). To receive the
18 remaining 75% (eighteen hundred seventy-five dollars, \$1,875.00), the member must
19 participate in the duties during the Fair.

20 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors
21 hereby approves the above changes for the Door County Fair Officers, effective with the
22 passage of this resolution.
23
24
25
26
27
28

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Austad Deleted

2nd Fisher

Yes: 21 No: 0 Exc: 0

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: There is no fiscal implication to the County with the adoption of this resolution. The Door County Fair Association Board would be responsible for any fiscal impact, estimated to be \$5,000 for the additional 2 Members. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY: Facilities & Parks Committee

[Signature] Daniel Austad, Chairperson

[Signature] Alexis Heim Peter

[Signature] Roy Englebert

[Signature] Susan Kohout

[Signature] David Enigl

[Signature] Nancy Robillard

[Signature] Ken Fisher



2021 WLIP GRANTS-IN-AID TO LOCAL GOVERNMENT APPLICATION

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COURNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDHIL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VRILEE	X		
VLES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve

Adopted

1st

Enigl

Dated:

2nd

Tauscher

Yea:

21

No:

0

Exc:

0

Reviewed by:

 Corp. Counsel

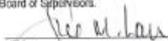
Reviewed by:

 Administrator

FISCAL IMPACT: This grant will be used for the specific project under the direction of the GIS/LIO Coordinator with no other fiscal implication. STW

Certification:

I, Jill Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2020 by the Door County Board of Supervisors.

Jill Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Door County has established a land information office and
2 developed and periodically updated a county-wide plan for land records
3 modernization, consistent with § 59.72, Wis. Stats.; and

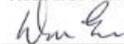
4 **WHEREAS**, § 59.52(19), Wis. Stats. empowers the County Board to
5 accept donations, gifts, or grants of money for any public governmental
6 purpose within the powers of the County; and

7 **WHEREAS**, § ADM 47.05, Wis. Adm. Code, requires that all Wisconsin
8 Land Information Program (WLIP) grant applications "... be submitted on
9 the authority of the county board on behalf of an eligible applicant..." and
10 that "...application authority be obtained by specific action of the county
11 board..."; and

12 **WHEREAS**, The Door Resource Planning Committee (RPC) has
13 reviewed and authorized the submission of 2021 WLIP Grant Applications
14 totaling \$76,376 (see: Addenda A, attached hereto and incorporated herein
15 by reference as if fully set forth).

16 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
17 of Supervisors does hereby authorize submission of the aforesaid 2021
18 WLIP Grant Applications; and accept any such grants awarded to Door
19 County, consistent with Ch. ADM 47, Wis. Adm. Code, and §§ 16.967(7),
20 59.52(19), & 59.72, Wis. Stats.

21 **BE IT FURTHER RESOLVED**, That the Door County GIS/LIO
22 Coordinator is authorized to: execute the aforesaid grant application(s);
23 execute grant agreement(s) offered; and to administer grants received, all
24 subject to oversight by the Resource Planning Committee.

SUBMITTED BY:
Resource Planning Committee
David Enigl, Chair
Ken Fisher
Vinni Chomeau
Richard Virlee
Roy Englebert



2021 WLIP Training & Education Grant Application

County:

- 1. County submitted a 2019-2021 land information plan to DOA Yes No
- 2. Enter date of last county land information council meeting (dd/mm/yyyy) ▶
- 3. LIO subscribed to the land information listserv Yes No
- 4. County's *Retained Fee/Grant Report* for 2019 submitted Yes No
- 5. Training & Education Award Eligible **\$ 1,000.00**
- 6. Training & Education Award Amount Requested
- 7. Brief Description of Intended Expenditures for Training & Education Grant

Registration fees and travel expenses associated with Door County staff, or County Board or Land Information Council members attending any one or more of the following:

- a. WLIA Annual and Regional Meetings and/or sponsored training provided in association with those meetings;
- b. ESRI Wisconsin User Group Seminar;
- c. GIS Software/Services training, including ArcGIS Online
- d. ESRI User Conference

8. **Statement and Authorization of Land Information Officer**
As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Training & Education grant projects must be completed by December 31, 2022.

LIO Name (typed) Date (dd/mm/yyyy)

OTHER COUNTY-LEVEL STRATEGIC INITIATIVE PROJECTS

21. County anticipates meeting Benchmarks 1-4 (or 1-3 with LIDAR/aerial imagery waiver) **and** foresees having some of the 50k Strategic Initiative funding "leftover"?

- Yes
 No

22. Estimated amount of 50k to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LIDAR/aerial imagery waiver counties)

- Zero
 More than zero ▶ Specify amount ▶ \$50,000

If "More than zero" is selected, use the 2021 WLIP Grant Application Addendum to describe the projects you will use the Strategic Initiative funding for.

23. TOTAL ALL STRATEGIC INITIATIVE PROJECTS (should equal ≤ \$50,000.00) ▶ \$ 50,000

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Strategic Initiative grant projects must be completed by December 31, 2022.

LIO Name (typed) Tom Haight

Date(dd/mm/yyyy) 06/10/2020



2021 WLIP Base Budget Grant Application

County:

1. Base Budget Award Eligible (from grant eligibility table on page 9)
2. Base Budget Award Amount Requested

3. **Base Budget Grant Project Title 1**

4. Land Information Spending Category:
-

5. Land Information Plan Citations – Section and page numbers

6. Project Activities ▼Costs ▼

<u>Project Activities</u> ▼	<u>Costs</u> ▼		
ESRI maintenance	8,300.00		
Spillman Public Safety	5,800.00		
GCS Land Records maint	28,940.00		
		7. Base Budget Project 1 Total ▶	43,040.00

8. **Base Budget Grant Project Title 2**

9. Land Information Spending Category:
-

10. Land Information Plan Citations – Section and page numbers

11. Project Activities ▼Costs ▼

<u>Project Activities</u> ▼	<u>Costs</u> ▼		
2021 Orthoimagery & obliques			
w/ Pictometry - 1st half pay't	24,354.00		
		12. Base Budget Project 2 Total ▶	24,354.00

2021 WLIP Grant Application Addendum

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LIDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 1

Register of Deeds Document Imaging

2. Land Information Spending Category:

3. Land Information Plan Citations – Section and page numbers
 ROD Imaging, page 11
 Imaging Project, pages 34 & 36

4. Addendum Project 1 Activities ▼	Costs ▼		
Scan & index RoD documents	200,000.00		
5. Addendum Project 1 Total ▶			200,000.0

6. Project Title 2

7. Land Information Spending Category:

8. Land Information Plan Citations – Section and page numbers

9. Addendum Project 2 Activities ▼	Costs ▼		
10. Addendum Project 2 Total ▶			0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2021 WLIP Grant Application Addendum II

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LIDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 3

2. Land Information Spending Category:

3. Land Information Plan Citations – Section and page numbers

4. Addendum Project 3 Activities ▼	Costs ▼		
5. Addendum Project 3 Total ▶			0.00

6. Project Title 4

7. Land Information Spending Category:

8. Land Information Plan Citations – Section and page numbers

9. Addendum Project 4 Activities ▼	Costs ▼		
10. Addendum Project 4 Total ▶			0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2021 WLIP Grant Application Addendum III

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LiDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 5

2. Land Information Spending Category:

3. Land Information Plan Citations – Section and page numbers

4. Addendum Project 5 Activities ▼ Costs ▼

5. Addendum Project 5 Total ▶		0.00	

6. Project Title 6

7. Land Information Spending Category:

8. Land Information Plan Citations – Section and page numbers

9. Addendum Project 6 Activities ▼ Costs ▼

10. Addendum Project 6 Total ▶		0.00	

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself



DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	✓		
BULTMAN	✓		
CHOMEAU	✓		
COUNARD	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENGL	✓		
FISHER	✓		
GAUGER	✓		
GUNNLAUGSSON	✓		
HEIM PETER	✓		
KOHOUT	✓		
LIESAU	✓		
LUNDAHL	✓		
NORTON	✓		
ROBILLARD	✓		
TAUSCHER	✓		
THAYSE	✓		
WIRLEE	✓		
VILIES WOTACHEK	✓		
VOGEL	✓		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adapted

1st: Lundahl Defeated

2nd: Norton

Yes: 11 No: 0 Exc: 0

Reviewed by:

[Signature] Corp. Counsel

Reviewed by:

[Signature] Administrator

FISCAL IMPACT: The Grant funds will be used for services to our aging population; no additional County funds are required because of the acceptance of this Grant. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that this above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

Resolution No. 2020-93

APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE AGING AND DISABILITY RESOURCE CENTER

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the
2 County Board to accept donations, gifts, or grants of money for any public
3 governmental purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of
7 Supervisors, for acceptance of all donations, gifts, and grants whether in
8 the form of money, or personal or real property; and

9
10 **WHEREAS**, Rule of Order #38, entitled 'Donations, Gifts or Grants'
11 requires County Board be provided notice of any donation, gift or grant
12 equal to or in excess of \$5,000.00 prior to acceptance; and

13
14 **WHEREAS**, Capital Credit Union has offered a donation of \$5000.00
15 to the Aging and Disability Resource Center (ADRC); and

16
17 **WHEREAS**, The ADRC was the selected recipient of this donation
18 because of the work done to support rural, older adults who have been
19 impacted by COVID-19; and

20
21 **WHEREAS**, The Health and Human Services Board has voted to
22 accept this donation as described above.

23
24 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board
25 of Supervisors does hereby authorize the ADRC to accept the donation
26 from Capital Credit Union in the amount and for the purposes described
27 above.

28
29 **SUBMITTED BY:** The Health and Human Services Committee

[Signature]
Megan Lundahl, Chairperson

Nissa Norton

Vinni Chomeau
[Signature]
Susan Kohout

Erin Tauscher

James F. Heise, MD
Christa Krause
Mark Moeller
Robert Rau



DOOR COUNTY

Resolution No. 2020-94
APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE
DOOR COUNTY SHERIFF'S OFFICE

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL table with columns: Board Members, Age, Nay, Exc. Rows include AUSIAD, BULTMAN, CHOMEAU, COUNARD, D. ENGLEBERT, R. ENGLEBERT, ENIGL, FISHER, GAUGER, GUNNLAUGSSON, HEIM PETER, KOHOUT, LIESIAG, LUNDAHL, NORTON, ROBILIARD, TAUSCHER, THAYSE, VIRLEE, VLIES WOTACHEK, VOGEL.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted [checked]
1st: Gunnlaugsson Debated
2nd: Robiliard
Yes: J, No: B, Exc: C

Reviewed by:

[Signature] Corp. Counsel
[Signature] Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:

I, Jill M. Lutz, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lutz
County Clerk, Door County

1 WHEREAS, Section 59.52(19) Wisconsin Statutes empowers the County
2 Board to accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4
5 WHEREAS, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of Supervisors, for
7 acceptance of all donations, gifts, and grants whether in the form of money, or
8 personal or real property; and

9
10 WHEREAS, Rule of Order #38, entitled "Donations, Gifts or Grants", requires
11 County Board be provided notice of any donation, gift or grant equal to or in excess
12 of \$5,000.00 prior to acceptance; and

13
14 WHEREAS, The Door County Sheriff's Office is requesting funding for
15 additional supplies and resources to help combat the current State of Emergency
16 caused by the COVID-19 Virus, and

17
18 WHEREAS, The Door County Sheriff's Office (DRSO) and Criminal Justice
19 partners have identified and prioritized supplies and equipment needed to help
20 with COVID-19 response within the Sheriff's Office and Door County Justice
21 Center, and

22
23 WHEREAS, The Wisconsin Department of Justice, Division of Law
24 Enforcement Services, has approved a grant award to Door County in the amount
25 of \$53,576. These funds are from DOJ's Coronavirus Emergency Supplemental
26 Funding Grant Program available through the U.S. Department of Justice. This
27 grant supports Door County's "CESF-Door County Sheriff's Office Project."; and

28
29 WHEREAS, The Public Safety Committee has voted to support accepting the
30 above described grant in the amount of \$53,576.

31
32 NOW THEREFORE, BE IT RESOLVED, That the Door County Board of
33 Supervisors does hereby authorize the Door County Sheriff's Office to accept the
34 grant as described above.

SUBMITTED BY: PUBLIC SAFETY COMMITTEE

[Signatures]
Joel Gunnlaugsson, Chairman
Bob Bultman
Kara Counard
Roy Englebert
Alexis Heim Peter
Megan Lundahl
Laura Vlies Wotachek



DOOR COUNTY

**Resolution No. 2020-95
SUPPORT FOR BROWN COUNTY C-LEC, LLC'S (DBA: NSIGHT
TELSERVICES) PUBLIC SERVICE COMMISSION OF WISCONSIN FISCAL
YEAR 2021 BROADBAND EXPANSION GRANT APPLICATION**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL (Board Members)	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COURNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GALGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOCHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Gunnlaugsson Defeated

2nd Vlies Wotachek

Yes: 21 No: 0 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The amount of \$15,000 in financial support is included in the 2021 budget. The \$15,000 balance would come from the contingency expense account which has a current available balance of \$375,616.49 STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 WHEREAS, improved broadband development in Door County's unserved and
2 underserved areas, such as Washington Island, constitutes a public purpose. Door County
3 has long recognized the need for and worked toward broadband service expansion (for the
4 purposes of increasing capacity and improving performance, reliability, scalability and security
5 of such service) to Washington Island.

6 WHEREAS, the microwave connection between the mainland and Washington Island
7 failed in October 2019 taking down internet, phone, and 911 emergency service to households
8 and community anchor institutions including the school, clinic and electric coop. The service
9 was down for 9 days from October 16 to October 25, 2019. The microwave connection failed
10 again on June 3rd and in late August of 2020.

11 WHEREAS, Nsight Telservices and Washington Island Electric Cooperative completed a
12 PSCW (FY2019) funded broadband expansion project by installing a submarine fiber cable
13 between Northport Pier on the mainland and Lobdell's Point on Washington Island in
14 November 2019.

15 WHEREAS, Nsight Telservices is applying for a PSCW FY2021 Broadband Expansion
16 Grant to complete phase II of this project by extending middle mile fiber from Gills Rock to
17 Northport Pier on the mainland and from Lobdell's Point to Washington Island tower passing
18 all key Community Anchor institutions on Washington Island. The new network will also
19 include a last mile fiber loop passing 110 homes on the southeastern corner of the Island.

20 WHEREAS, the proposed project (i.e., new fiber network) will improve broadband service
21 to and have sufficient capacity to satisfy the needs of Washington Island, including enhance
22 the ability of individuals to access health care service from home, enhance the ability of
23 students to access educational opportunities from home, enhance access to services for year-
24 round residents and businesses, and enhance access to information on island-based
25 attractions, restaurants, and hotels for seasonal visitors.

26 WHEREAS, the contemplated public-private partnership between Door County and
27 Nsight Telservices, and the County's planned pledge of financial support, are intended to
28 increase the competitiveness of and the likelihood of success for Nsight Telservices' PSCW
29 FY2021 Broadband Expansion Grant application and the proposed project.

30 NOW, THEREFORE, BE IT RESOLVED, by the Door County Board of Supervisors
31 ("County Board"), that it fully supports Nsight Telservices' application for a PSCW FY2021
32 Broadband Expansion Grant and the proposed project as described above.

33 BE IT FURTHER RESOLVED, that the County Board intends to pledge thirty thousand
34 dollars (\$30,000) in financial support for the proposed project, contingent upon: a) the grant
35 award; b) completion of the middle mile fiber build; c) Nsight Telservices providing 2 fibers in
36 the new middle mile fiber to Door County beginning at Gills Rock and terminating at the
37 County owned Historic Island Dairy at 1309 Range Line Road on Washington Island (10 miles
38 x 2 fibers = 20 fiber miles @ \$1,500 per mile); and the parties amending their existing Fiber
39 Route Agreement and Indefeasible Right of Use Agreement to reflect the same.

SUBMITTED BY:

[Signature]
David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-97

**SUPPORT FOR DOOR COUNTY BROADBAND'S PSCW
FY2021 BROADBAND EXPANSION GRANT APPLICATION
(TOWNS OF EGG HARBOR, JACKSONPORT & SEVASTAPOL)**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN		X	
CHOMEAU	X		
COUMARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GLUNLAUSSON	X		
HEIM PETER	X		
KOCHOUT	X		
LIENAU	X		
LUND AHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIKREE	X		
VILIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Vikree Defeated

2nd Robillard No: 1 Exc: 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The amount of \$8,000 in financial support is included in the 2021 budget. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of September, 2019 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, improved broadband development in Door County's
2 unserved and underserved areas, such as the Towns of Egg Harbor,
3 Jacksonport and Sevastopol (hereafter "Towns") constitutes a public,
4 purpose.

5 **WHEREAS**, Door County recognizes the need for, and is willing to
6 work with Door County Broadband toward, broadband service expansion
7 to the Towns.

8 **WHEREAS**, the proposed project (i.e., optimization of broadband
9 internet service tower location) will improve broadband service to the
10 Towns, including enhance the ability of individuals to access health care
11 service from home, enhance the ability of students to access educational
12 opportunities from home, enhance access to services for year-round
13 residents and businesses, and enhance access to information on
14 attractions, restaurants, and hotels for seasonal visitors.

15 **WHEREAS**, the Towns have partnered with Door County Broadband,
16 and fully support the proposed project.

17 **WHEREAS**, the contemplated public-private partnership between
18 Door County Broadband and Door County, and the County's planned
19 pledge of financial support, are intended to increase the competitiveness
20 and likelihood of success for Door County Broadband's Public Service
21 Commission Fiscal Year 2021 Broadband Expansion Grant application
22 and the proposed project.

23 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board
24 of Supervisors ("County Board"), that it fully supports Door County
25 Broadband's Public Service Commission of Wisconsin Fiscal Year 2021
26 Broadband Expansion Grant Application and the proposed project as
27 described above.

28 **BE IT FURTHER RESOLVED**, that the County Board intends to
29 pledge six thousand dollars (\$6,000) in financial support for the proposed
30 project, contingent upon the grant award and funds being disbursed to
31 applicant within twelve months of date the grant award is accepted.
32

SUBMITTED BY:

[Signature]

David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-98

**SUPPORT FOR DOOR COUNTY BROADBAND'S PSCW
FY2021 BROADBAND EXPANSION GRANT APPLICATION
(TOWN OF LIBERTY GROVE)**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGEL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOCHOUT	X		
LIENAU	X		
LINDAHL	X		
MORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve

Adopted

1st

Lienu

Defeated

2nd

Lienu

Yeas 11 No 0 Exc. 0

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The amount of \$2,000 in financial support is included in the 2021 budget. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 10th day of November, 2019 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, improved broadband development in Door County's
2 unserved and underserved areas, such as the Town of Liberty Grove
3 (hereafter "Town") constitutes a public purpose.

4
5 **WHEREAS**, Door County recognizes the need for, and is willing to
6 work with Door County Broadband toward, broadband service expansion
7 to the Town.

8
9 **WHEREAS**, the proposed project (i.e., optimization of broadband
10 internet service tower location) will improve broadband service to the
11 Town, including enhance the ability of individuals to access health care
12 service from home, enhance the ability of students to access educational
13 opportunities from home, enhance access to services for year-round
14 residents and businesses, and enhance access to information on
15 attractions, restaurants, and hotels for seasonal visitors.

16
17 **WHEREAS**, the Town has partnered with Door County Broadband,
18 and fully supports the proposed project.

19
20 **WHEREAS**, the contemplated public-private partnership between
21 Door County Broadband and Door County, and the County's planned
22 pledge of financial support, are intended to increase the competitiveness
23 and likelihood of success for Door County Broadband's Public Service
24 Commission Fiscal Year 2021 Broadband Expansion Grant application
25 and the proposed project.

26
27 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board
28 of Supervisors ("County Board"), that it fully supports Door County
29 Broadband's Public Service Commission of Wisconsin Fiscal Year 2021
30 Broadband Expansion Grant Application and the proposed project as
31 described above.

32
33 **BE IT FURTHER RESOLVED**, that the County Board intends to
34 pledge two thousand dollars (\$2,000) in financial support for the proposed
35 project, contingent upon the grant award and funds being disbursed to
36 applicant within twelve months of date the grant award is accepted.

SUBMITTED BY:

[Signature]

David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-99

**ENDORING HEALTH ADVISORY NO. 1 –
DOOR COUNTY PUBLIC HEALTH**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU	X		
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL			X
FISHER	X		
GAUGER	X		
GURNLAUSSON			X
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
TAUSCHER	X		
THAYSE	X		
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve

Adopted

to Lundahl Deleted

Yes: 19

No: 0

Exc: 2

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: No fiscal impact will result from the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 29th day of November, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS, Health Advisory No. 1 – Door County Public Health ("Health**
2 **Advisory No. 1")** was issued on November 20, 2020 (attached hereto and
3 incorporated herein by reference as if set forth in full).

4 **WHEREAS, The COVID-19 pandemic** has caused an unprecedented
5 human and health crisis. Door County is currently experiencing the worst
6 COVID-19 outbreak since the pandemic began. Hospitals that serve Door
7 County are at or very near capacity and reaching a crisis point (i.e., running
8 out of ICU beds, facing critical staffing shortages, and scarcity of certain
9 equipment, medication, and supplies) and can't go on like this. Given the
10 current trajectory of new COVID-19 cases, and the upcoming holiday season,
11 the situation in Door County is projected to get worse before it gets better.

12 **WHEREAS, We know a lot about how to control COVID-19's spread;** but
13 knowing is not doing. The tools available to slow the spread of COVID-19
14 include staying at home as much as possible, if you must go out wear a mask
15 and stay 6 feet away from people, wash hands frequently, avoid socializing in
16 person with people outside of your household, and do not participate in large
17 holiday gatherings. The current Covid-19 outbreak will worsen unless every
18 person in Door County takes individual responsibility and diligently makes
19 use of these simple but effective tools.

20 **WHEREAS, Based on existing conditions Health Advisory No. 1** is clearly
21 reasonable and necessary to prevent, suppress and control COVID-19, and
22 will protect, preserve, and promote the health, safety and welfare of persons
23 within Door County.

24 **NOW, THEREFORE, BE IT RESOLVED,** That the Door County Board of
25 Supervisors hereby fully endorses, and strongly urges all persons within Door
26 County to comply with, *Health Advisory No. 1*.

27 **BE IT FURTHER RESOLVED,** That the Door County Board of Supervisors
28 deems *Health Advisory No. 1* to be necessary and expedient for the health,
29 safety, protection, and welfare of persons within Door County.

30 **BE IT FURTHER RESOLVED,** By the Door County Board of Supervisors
31 that the people of Door County have both the responsibility and ability to help
32 slow the current dangerous trajectory of COVID-19. This can most readily be
33 accomplished by people complying with public health expectations and
34 guidance, including that outlined above.

SUBMITTED BY:

[Signature]
David Lienau, Chairperson
Door County Board of Supervisors

HEALTH ADVISORY NO. 1
DOOR COUNTY PUBLIC HEALTH

RECITALS

WHEREAS, Door County is in the midst of a pandemic that has been growing at a concerning rate, and is listed at a critically high activity level and as a critical burden [See: <https://www.dhs.wisconsin.gov/covid-19/county.htm>]; and

WHEREAS, through the contact tracing and reporting Door County has undertaken, together with review of additional information, the County has identified characteristics of establishments and locations as being particularly susceptible to the spread of COVID-19; and

WHEREAS, establishments and locations particularly susceptible to the spread of COVID-19 are those with the following characteristics: places where multiple households gather in crowded spaces, in close proximity with one another, or in poorly ventilated spaces, and/or where individuals engage in activities that increase viral particles in the air such as loud speaking, shouting, singing, or physical exertion; and

WHEREAS, without a vaccine or more effective means of treating the disease, the tools available to slow the spread of COVID-19 include stay at home as much as possible, if you must go out wear a mask and stay 6 feet away from people, wash hands frequently, avoid socializing in person with people outside of your household, and avoid participating in large gatherings; and

WHEREAS, outbreaks of COVID-19 in Door County have occurred as a result of large and small gatherings of extended family and /or friends, public facing businesses and services and/or at bars/restaurants, long term care facilities, or healthcare facilities, and such outbreaks have put significant strain on local health care providers, hospitals, local small businesses, larger industrial employers, health and human service employees, public health contact tracing capacity, schools and the economy.

WHEREAS, without measures to slow the spread of COVID-19, particularly in regard to people at increased risk for severe illness and other people (e.g., those living in rural communities) who might need to take extra precautions against COVID-19 [See: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>] and <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/other-at-risk-populations/rural-communities.htm>] Door County will suffer from more unnecessary illness, vulnerability from an overwhelmed health care system [See: <https://www.wha.org/Covid-19Update>] and insecurity from an unstable economy; and

WHEREAS, our region's average number of hospitalized COVID-19 patients has continued to increase and the average number of individuals hospitalized with COVID-19 has remained at or above capacity for the local hospitals [See: <https://www.wha.org/Covid-19Update>]; and

WHEREAS, based on information from the Centers for Disease Control and input from state and local public health officials, medical professionals, and business leaders, face coverings, physical

distancing and limiting the size of gatherings is necessary to protect persons throughout the State of Wisconsin, from COVID-19 [See: <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>]; and

WHEREAS, pursuant to § 252.03, Wis. Stats. and Ch. 38, Door County Code the local health officer: (i) shall take all measures necessary to prevent, suppress and control communicable diseases; (ii) may do what is reasonable and necessary for the prevention and suppression of disease; and (iii) may forbid public gatherings when deemed necessary to control outbreaks or epidemics; and

WHEREAS, the local health officer deems the issuance of this Advisory and the measures described herein to be reasonable and necessary to prevent, suppress and control the spread of COVID-19 in Door County; and

WHEREAS, pursuant to § DHS 145.06(6), Wis. Adm. Code and Ch. 38, Door County Code the local health officer has authority to “direct persons who own or supervise real or physical property..., which present a threat of transmission of any communicable disease...to do what is reasonable and necessary to abate the threat of transmission”; and

WHEREAS, this Advisory does not establish a stand-alone enforcement mechanism or process and, instead, relies upon the goodwill of the citizens, residents, and establishments in Door County to review and implement the measures set forth below to prevent, suppress, abate, and control the spread of COVID-19; and

WHEREAS, in the event a particular person(s) or establishment(s) fails or refuses to follow the measures set forth below, the local health officer may issue such person(s) or establishment(s) a specific directive ordering compliance with the measures set forth below, as applicable; and

WHEREAS, in the event a particular person(s) or establishment(s) fails or refuses to follow a specific directive ordering compliance with the measures set forth below (issued following a determination of failure or refusal to follow this Advisory), the local health officer and Door County may petition a court for an order imposing compliance with such specific directive pursuant to § DHS 145.06(5), Wis. Adm. Code and Ch. 38, Door County Code;

NOW, THEREFORE BE ADVISED, that while all ongoing health recommendations remain of significant importance to reduce the spread of COVID-19, the following health recommendations are critical to suppress the further spread of the disease: 1). Stay at home, as much as possible. 2). All individuals should take precautions when leaving their homes to ensure their safety, the safety of the members of their household, and the safety of the public.3). If you must go out wear a mask and maintain physical distancing of six (6) feet between individuals who are not members of the same household, 3). wash hands frequently, 4). Avoid any in person gatherings with people outside of your household, and 5). Avoid participating in any large gatherings.

ADVISORY

BE FURTHER ADVISED that pursuant to § DHS 145.06, Wis. Adm. Code and Ch. 38, Door County Code the local health officer / Health and Human Services Department may issue a directive to a particular person(s) or establishment(s) if there is credible evidence demonstrating that the above guidelines are not being followed; and

BE FURTHER ADVISED that the failure to follow a directive issued as indicated in the foregoing paragraph may result in the local health officer and Door County petitioning a court for enforcement pursuant to § 145.06(5), Wis. Adm. Code and Ch. 38, Door County Code.

STATEMENT ON ENFORCEMENT AND APPLICABILITY

THIS ADVISORY IS NOT INTENDED AND SHALL NOT BE INDEPENDENTLY ENFORCEABLE. The local health officer / Door County Health and Human Services Department will take complaints and may investigate persons and establishments subject to the restrictions set forth above that are alleged to be violating the above measures. As indicated above, violations of this Advisory may result in the issuance of a directive requiring compliance and thereafter an enforcement petition under § DHS 145.06, Wis. Adm. Code and Ch. 38, Door County Code.

All reasonable attempts will be undertaken to secure full and voluntary compliance with the above measures.

Dated this 20th day of November, 2020.

BY:

Susan Powers, Health Officer / Public Health Manager
Door County Department of Health and Human Services
Email: spowers@co.door.wi.us
Telephone: 920-746-2234



DOOR COUNTY

NO. 2020-100

IN APPRECIATION
JAY ZAHN – COUNTY TREASURER

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Jay Zahn was elected to the office of County Treasurer for Door County in the fall of 1990 and was sworn in to office January 1991. He served the people of Door County in that position until January 3, 2021; and

WHEREAS, With thirty years of service, Jay Zahn holds the distinction of being the longest serving Treasurer of Door County.

NOW THEREFORE BE IT RESOLVED, That the Door County Board of Supervisors extends a sincere Thank You to Jay Zahn in appreciation for his years of service and dedication to the residents of Door County, and wishes him a long and active retirement.

Daniel Austad

Bob Bultman

Vinni Chomeau

Kara Counard

David Englebert

Roy Englebert

David Enrigl

Kenneth Fisher

Elizabeth Gauger

Joel Gunnlaugsson

Susan Kokoyt

David Lienau

Megan Lundahl

Nissa Norton

Alexis Neim Peter

Nancy Robillard

Todd Thausg

Richard Virlee

Dale Vogel

Laura Viies Wotachek

CERTIFICATION:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020, by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County



Resolution No. 2020-101

APPOINTMENTS TO COMMITTEES, COMMISSIONS & BOARDS

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL	Board Members	Aye	Nay	Exc.
AUSTAD				
BULTMAN				
CHOMEAU				
COUNARD				
D. ENGLEBERT				
R. ENGLEBERT				
ENIGL				
FISHER				
GAUGER				
GUNNLAUGSSON				
HEIM PETER				
KOHOUT				
LIENAU				
LUNDNAHL				
NORTON				
ROBILLARD				
vacant				
THAYSE				
VERLEE				
VLIES WOTACHEK				
VOGEL				

1 **WHEREAS**, Pursuant to Section 59.18(2)(c) Wisconsin
2 Statutes, the duties and powers of a County Administrator include
3 appointment of "...the members of all boards and commissions
4 where the statutes provide that such appointment shall be made by
5 the county board or by the chairperson of the county board"; and
6
7 **WHEREAS**, "All appointments to boards and commissions by
8 the County Administrator shall be subject to the confirmation of the
9 County Board" per Section 59.18(2)(c), Wisconsin Statutes; and
10
11 **WHEREAS**, The Rules of Order confers the power to appoint
12 the members of certain committees upon the Chairperson of the
13 County Board, subject to the confirmation of the County Board; and
14
15 **WHEREAS**, The appointments set forth on Exhibit A, attached
16 hereto and incorporated herein by reference, are submitted for
17 County Board confirmation.
18
19 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
20 Board of Supervisors hereby confirms the proposed appointment to
21 boards, commissions, and committees as set forth in Exhibits A.

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted
1st Fisher Defeated
2nd Norton

Yes: No: Exc:

Reviewed by: [Signature] Corp. Counsel
Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no additional fiscal implication with the adoption of this resolution. MEJ

Certification:
I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.

[Signature]
JIM M. LAU
County Clerk, Door County

SUBMITTED BY:

[Signature]
David Lienau, Chairman
Door County Board of Supervisors

[Signature]
Ken Pabich
County Administrator



County of Door
COUNTY ADMINISTRATOR

County Government Center
 421 Nebraska Street
 Sturgeon Bay, WI 54235

Ken Pabich
 County Administrator
 (920) 746-2303
 kpabich@co.door.wi.us

MEMORANDUM

TO: Dave Lienau, Chairman, County Board of Supervisors
 FROM: Ken Pabich
 County Administrator
 DATE: December 15, 2020
 RE: Appointments to Boards/Commissions

Subject to confirmation by the Door County Board of Supervisors, I respectfully submit the following nominations for appointment:

	TERM BEGINS	TERM ENDS
<u>HOUSING AUTHORITY</u> (5 yr.) Steve Kase	December 2020	December 2025
<u>LIBRARY BOARD</u> Bridget Bowers	December 2020	(*April 2021) * In April 2021, will extend term to April 2024)
<u>VETERANS SERVICE COMMISSION</u> (3 yr.) Donald Sitte (<i>new appointment</i>)	December 2020	December 2023

New Member Bio:

Donald Sitte:

Mr. Sitte is a lifelong resident of Door County, with the exception of his United States Naval service on the aircraft carrier USS Wasp CVS-18, from 1963 to 1966. During his enlistment Mr. Sitte was a Yeoman 3rd Class Petty Officer and participated in several space capsule retrieval missions for Gemini 4, 6, and 7. Mr. Sitte remembers NBC news crewman being on the aircraft carrier and the cooks in the galley preparing a special cake in the shape of a space capsule to celebrate the astronauts return from outer space.

Mr. Sitte previously served on the Baileys Harbor town board as a chairman and has held many different positions in our county government such as Door County Board of Adjustment, County Board Supervisor, and formerly a member of the Veterans Service Commission.

Mr. Sitte is married with two children and three grandchildren and loves to be outdoors in his free time. He enjoys horseback riding and walking in the various parks and preserves that Door County has to offer. Mr. Sitte looks forward to serving on the Veterans Service Commission again and assisting with the needs of our local veterans and their families.



**RESOLUTION IN SUPPORT OF INCREASED
COUNTY CHILD SUPPORT FUNDING**

DOOR COUNTY

1 **WHEREAS**, The Door County Child Support Agency administers the Child Support
2 Enforcement Program on behalf of the state, providing services for over one thousand cases
3 involving Door County residents including paternity establishment, obtaining child support
4 and health insurance orders for children, and enforcing and modifying those orders; and

5
6 **WHEREAS**, Our children's well-being, economic security and success in life are
7 enhanced by parents who provide financial and emotional support; and

8
9 **WHEREAS**, County child support agencies collected \$935 Million in child support during
10 2019 and established 98,405 health insurance orders for Wisconsin children; and

11
12 **WHEREAS**, The Door County Child Support Agency provides services to children as
13 well as custodial and non-custodial parents that reduce childhood poverty rates, establish
14 parental rights and promote the involvement of both parents in the lives of their children;
15 and

16
17 **WHEREAS**, The economic security and social service programs provided by the Door
18 County Child Support Agency are needed by Wisconsin children and families now more
19 than ever due to the economic downturn caused by COVID-19; and

20
21 **WHEREAS**, State funding for county child support services has failed to keep up with
22 county agency costs, which have steadily increased due to growing caseloads, inflation and
23 new federal regulations; and

24
25 **WHEREAS**, Wisconsin's Child Support Enforcement Program has fallen from 2nd in
26 the nation for collecting current support to 5th; and

27
28 **WHEREAS**, Wisconsin's decreased performance has led to the state, as a whole, losing
29 out on an estimated \$70,000 in potential federal incentive payments between Calendar Year
30 2019 and 2020; and

31
32 **WHEREAS**, An abrupt change in interpretation of federal regulations by the (Federal)
33 Office of Child Support Enforcement in June 2019 eliminated \$4.2 million in federal birth
34 cost recovery matching funds for Wisconsin; and

35
36 **WHEREAS**, Wisconsin's strong performance in child support is at risk without additional
37 state funding. Further drops in performance would result in additional reductions to federal
38 funding for Wisconsin; and

39
40 **WHEREAS**, Decreased federal funding results in less funding for Door County's Child
41 Support Agency. This could lead to reductions in child support enforcement staff and
42 services, reduced child support collections and greater reliance on public benefits; and

43
44 **WHEREAS**, New state investments in child support are amplified by a generous federal
45 match. Every \$1 of state GPR invested in the Child Support Program generates roughly \$2
46 in federal matching funds; and



DOOR COUNTY

**Resolution No. 2020-103
APPROVAL OF DOOR COUNTY LAND AND WATER
RESOURCE MANAGEMENT PLAN**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BALTHAN			
CHOMEAU			
COURARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GLINWALGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDHAL			
NORTON			
ROSELLARD			
Vocant			
THAYSE			
VIRLEE			
VLIES WOTACHEK			
VOGEL			

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st: Fisher Deleted

2nd: Balthan

Yes: ___ No: ___ Exc: ___

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The adoption of this resolution updates the DC Land and Water Resource Management Plan and will allow SWCD the opportunity to apply for funding for water quality practices and to prioritize future efforts. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of December, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, § 92.10(1) Wis. Stats. creates, and requires that the
2 Department of Agriculture, Trade and Consumer Protection (DATCP), the
3 Land and Water Conservation Board (LWCB) and the Land Conservation
4 Committee (LCC) jointly develop and administer, a land and water resource
5 management planning program; and

6
7 **WHEREAS**, A county land and resources management plan under §
8 ATCP 50.12 Wis. Adm. Code, is a required element of a county soil and
9 water conservation program per § ATCP 50.10 Wis. Adm. Code; and

10
11 **WHEREAS**, The current approved Door County Land and Water
12 Management Plan sunsets December 31, 2020; and

13
14 **WHEREAS**, The Land Conservation Committee ("LCC") has, with
15 assistance and guidance from the Soil & Water Conservation Department
16 (SWCD), prepared and submitted, for DATCP review and approval, a
17 successor Land and Water Resource Management Plan (Plan) consistent
18 with § 92.10, Wis. Stats. and § ATCP 50.12, Wis. Adm. Code; and

19
20 **WHEREAS**, County Board approval of the Plan is a condition
21 precedent to DATCP's approval taking effect per § ATCP 50.12(5), Wis.
22 Adm. Code; and

23
24 **WHEREAS**, Approval and implementation of the aforesaid Plan will
25 provide opportunities for funding (e.g., grants to counties under §§ ATCP
26 50.26 – 50.38, Wis. Adm. Code) for water quality and other practices and
27 help to prioritize future efforts of the SWCD; and

28
29 **WHEREAS**, The LCC is requesting that the County Board approve the
30 Plan.

31
32 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
33 of Supervisors does hereby approve the 2021 – 2030 Door County Land
34 and Water Resource Management Plan.

35
36 **BE IT FURTHER RESOLVED**, That this Plan shall be implemented by
37 the SWCD subject to oversight by the LCC.

38
SUBMITTED BY:
Land Conservation Committee

[Signature] Ken Fisher, Chair

[Signature] Bob Bultman

[Signature] Roy Englebert

[Signature] Vinni Chomeau

[Signature] Todd Thaysse

[Signature] Richard Virlee

[Signature] Mike Vandenhousten



DOOR COUNTY

ROLL CALL	Board Members	Abs	May	Exc.
AUSTAD		<input checked="" type="checkbox"/>		
BULTMAN		<input checked="" type="checkbox"/>		
CHOMEAU		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
COHNARD		<input checked="" type="checkbox"/>		
D. ENGLEBERT		<input checked="" type="checkbox"/>		
R. ENGLEBERT		<input checked="" type="checkbox"/>		
ENIGL		<input checked="" type="checkbox"/>		
FISHER		<input checked="" type="checkbox"/>		
GAUGER		<input checked="" type="checkbox"/>		
GUNNLAUSSON		<input checked="" type="checkbox"/>		
HEIM PETER		<input checked="" type="checkbox"/>		
KOHOUT		<input checked="" type="checkbox"/>		
LIEHAU		<input checked="" type="checkbox"/>		
LUNDARIL		<input checked="" type="checkbox"/>		
NORTON		<input checked="" type="checkbox"/>		
ROBILLARD		<input checked="" type="checkbox"/>		
Vacant		-	-	-
THAYSE		<input checked="" type="checkbox"/>		
VIRLEE		<input checked="" type="checkbox"/>		
VLIES WOTACHEK		<input checked="" type="checkbox"/>		
VOGEL		<input checked="" type="checkbox"/>		

BOARD ACTION

Votes Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st: E. Dill Deleted:

2nd: R. Englebert Defeat:

Yes: 19 No: 0 Exc: 1

Reviewed by:

[Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact of this resolution would be positive on the budget of the Land Use Services Department. The tax levy required should be reduced by any additional revenues generated by these fees. STW

Certification:

I, Jill Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.

[Signature]
Jill Lau
County Clerk, Door County

Resolution No. 2020-104

2021 LAND USE SERVICES DEPARTMENT PRIVATE ON-SITE WASTEWATER TREATMENT SYSTEM ("POWTS") FEES

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, The Resource Planning Committee may establish and
2 collect reasonable fees, such fees to be used to partially defray the expense
3 of services provided by the Resource Planning Committee, Board of
4 Adjustment, and the Land Use Services Department staff in administering
5 the Door County planning, zoning, sanitation, and other land use-related
6 programs and ordinances; and
7

8 **WHEREAS**, The permit fees for Private On-site Wastewater Treatment
9 Systems (POWTS) are needlessly differentiated and complicated, include
10 services either no longer or infrequently required or provided, and exclude a
11 frequently-used service for which it has been determined a fee should be
12 charged.
13

14 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Land
15 Use Services: Private On-site Wastewater Treatment System (POWTS)
16 Fees, dated December 3, 2020 (attached), are hereby approved.
17

18 **BE IT FURTHER RESOLVED**, That this new fee schedule shall become
19 effective on January 1, 2021, and supersede and supplant the POWTS-
20 related fees adopted via Resolution 2018-83.

**SUBMITTED BY:
Resource Planning Committee**

[Signature]
David Enigl, Chair

[Signature]
Ken Fisher

[Signature]
Vinni Chomeau

[Signature]
Richard Virlee

[Signature]
Roy Englebert

**DOOR COUNTY LAND USE SERVICES: ~~SANITARY PERMIT~~
PRIVATE ON-SITE WASTEWATER TREATMENT SYSTEM (POWTS) FEES**

Red font indicates changes to be made.

Systems with wastewater loadings less than 3,000 gallons per day:

Conventional (Non-Pressurized In-Ground)	\$350	\$400
Mound & In-Ground Pressure	\$425	\$400
At-Grade	\$425	\$400
Holding Tanks, including plan review for 1- & 2-family residences	\$475	\$500
Holding tank plan review for one- and two-family residences	\$ 90	
Sand Filter	\$575	
Aerobic Treatment Unit	\$575	\$600
<i>Renewals for the above = Same fee as above, minus \$100</i>		
Non-Plumbing System (e.g., Composting Toilet)	\$225	\$200
Replacement of Septic/Dose Tank only	\$225	\$200
Reconnection of Existing System	\$125	\$200
Repair	\$ 90	\$200
Transfer of plumber or owner	\$ 25	
Transfer/Change in Property Interest Inspection		\$100

Systems with wastewater loadings greater than 3,000 gallons per day:

Conventional (Non-Pressurized In-Ground)	\$975	\$1000
Mound & In-Ground Pressure	\$975	\$1000
At-Grade		\$1000
Holding Tanks:		\$1000
3,000 to 8,000 gallons per day	\$975	
8,001 gallons per day and over	\$1450	
Aerobic Treatment Unit		\$1000
<i>Renewals for the above = Same fee as above, minus \$100</i>		
Replacement of Septic/Dose Tank only	\$255	\$ 200
Reconnection of Existing System	\$135	\$ 200
Repair	\$ 90	\$ 200
Transfer of plumber or owner	\$ 25	
Transfer/Change in Property Interest Inspection		\$ 100

Reviewed and approved by the Resource Planning Committee: December 3, 2020
 Adopted by Door County Board of Supervisors: December 15, 2020 – Resolution No. 2020-104
~~Adopted: December 18, 2018 – Resolution No. 2018-83~~

**DOOR COUNTY LAND USE SERVICES:
PRIVATE ON-SITE WASTEWATER TREATMENT SYSTEM (POWTS) FEES**

Systems with wastewater loadings less than 3,000 gallons per day:

Conventional (Non-Pressurized In-Ground)	\$ 400
Mound & In-Ground Pressure	\$ 400
At-Grade	\$ 400
Holding Tank, including plan review for 1- & 2-family residences	\$ 500
Aerobic Treatment Unit	\$ 600
<i>Renewals for the above = Same fee as above, minus \$100</i>	
Non-Plumbing System (e.g., Composting Toilet)	\$ 200
Replacement of Septic/Dose Tank only	\$ 200
Reconnection of Existing System	\$ 200
Repair	\$ 200
Transfer/Change in Property Interest Inspection	\$ 100

Systems with wastewater loadings greater than 3,000 gallons per day:

Conventional (Non-Pressurized In-Ground)	\$1000
Mound & In-Ground Pressure	\$1000
At-Grade	\$1000
Holding Tank	\$1000
Aerobic Treatment Unit	\$1000
<i>Renewals for the above = Same fee as above, minus \$100</i>	
Replacement of Septic/Dose Tank only	\$ 200
Reconnection of Existing System	\$ 200
Repair	\$ 200
Transfer/Change in Property Interest Inspection	\$ 100

Adopted by Door County Board of Supervisors: December 15, 2020 – Resolution No. 2020-104



DOOR COUNTY

**Resolution No. 2020-105
AMEND RESOLUTION NO. 2020-84 –
COVID-19 PAID LEAVE FIRST RESPONDER AND PUBLIC SAFETY
POSITIONS TO EXTEND ITS EFFECTIVE DATE**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

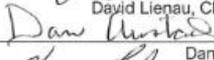
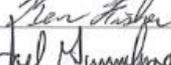
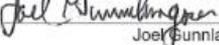
WHEREAS, Resolution No. 2020-84 – COVID-19 Paid Leave First Responder and Public Safety Positions was adopted on October 27, 2020, and effective from September 16, 2020 through December 31, 2020; and

WHEREAS, It is deemed appropriate, in view of the ongoing impacts and risks of **COVID-19**, to amend and extend the effective date of Resolution No. 2020-84 – COVID-19 Paid Leave First Responder and Public Safety Positions until the emergency conditions related to COVID-19 no longer exist or through December 31, 2021, whichever occurs first.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors hereby amends and extends the effective date of Resolution No. 2020-84 – COVID-19 Paid Leave First Responder and Public Safety Positions until the emergency conditions related to COVID-19 no longer exist or through December 31, 2021, whichever occurs first.

IT IS FURTHER RESOLVED, That the Door County Board of Supervisors hereby redacts "...December 31, 2020..." on line 26-27 of Resolution No. 2020-84 – COVID-19 Paid Leave First Responder and Public Safety Positions and inserts "...the below effective date..." in its place.

SUBMITTED BY:
Administrative Committee


David Lienau, Chairman

Dan Austad

Ken Fisher

Joel Gunnlaugsson


Susan Kohout

Nancy Robillard

Richard Virlee

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	<		
BULTMAN	<		
CHOMEAU			<
COUNARD	<		
D. ENGLEBERT	<		
R. ENGLEBERT	<		
ENIGL	<		
FISHER	<		
GAUGER	<		
GUNNLAUGSSON	<		
HEIM PETER	<		
KOHOUT	<		
LIENAU	<		
LUNDAHL	<		
NORTON	<		
ROBILLARD	<		
Vacant		-	-
THAYSE	<		
VIRLEE	<		
VLES WOTACHEK	<		
VOGEL	<		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Virlee Deleted

2nd Vles Wotachek Deleted

Yes: 19 No: 0 Exc: 1

Reviewed by:

 Corp. Counsel

Reviewed by:

 Administrator

FISCAL IMPACT: The variables involved prohibit the calculation of a definitive cost. Any additional funds that maybe needed to cover the 2020 and 2021 payroll budget, pursuant to the adoption of this resolution, will come from the payroll contingency reserve; current balance is \$3,634,307.42.
STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County



Resolution No. 2020-106
AMEND RESOLUTION NO. 2019-71 – ALTERNATIVE WORK SCHEDULES
TO EXTEND THE SUNSET DATE

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU			X
COUARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GALGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
Kogut	-	-	-
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION
 Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st Call: Chomeau Deleted

2nd Call: Kohout Deleted

Yes: 19 No: 0 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no fiscal implication with the adoption of this resolution. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2019 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Resolution No. 2019-71 – Alternative Work
 2 Schedules was adopted on October 29, 2019, and was to sunset,
 3 unless extended, on December 31, 2020; and

4
 5 **WHEREAS**, It is deemed appropriate, in view of the effects
 6 of COVID-19, to amend and extend the sunset date of Resolution
 7 No. 2019-71 – Alternative Work Schedules to December 31, 2021.

8
 9 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 10 Board of Supervisors hereby amends and extends the sunset date
 11 of Resolution No. 2019-71 – Alternative Work Schedules to
 12 December 31, 2021.

SUBMITTED BY:
Administrative Committee

<u>[Signature]</u> David Lienau, Chairman	<u>[Signature]</u> Susan Kohout
<u>[Signature]</u> Dan Austad	<u>[Signature]</u> Nancy Robillard
<u>[Signature]</u> Ken Fisher	<u>[Signature]</u> Richard Virlee
<u>[Signature]</u> Joel Gunnlaugsson	



Resolution No. 2020-107
AMEND MARCH 16, 2020 DOOR COUNTY COVID-19 PUBLIC HEALTH
EMERGENCY SUPPLEMENTAL PAID LEAVE ADMINISTRATIVE ORDER

DOOR COUNTY
- Amended -

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU			X
COGNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL		X	
FISHER		X	
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOCHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
Vacant	-	-	-
THAYSE	X		
VIRLEE		X	
VLEIS WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Kohout 2nd Gunnlaugsson Voted 1 Yes 11 No 3 Exc 1

Reviewed by:

[Signature] Corp. Counsel

[Signature] Administrator

FISCAL IMPACT: There is no fiscal implication with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2019 by the Door County Board of Supervisors.

[Signature]
 Jill M. Lau
 County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Door County COVID-19 Public Health Emergency
 2 Supplemental Paid Leave Administrative Order was issued and
 3 effective as of 2:00 p.m. on Monday, March 16, 2020; *and*

4 **WHEREAS**, Door County COVID-19 Public Health Emergency
 5 Supplemental Paid Leave Administrative Order was ratified by the
 6 Door County Board of Supervisors' adoption of Resolution 2020-19
 7 - Ratification, Alteration, Modification or Repeal of March 16, 2020
 8 Proclamation Declaring a State of Emergency on March 17, 2020;
 9 *and*

10 **WHEREAS**, The Administrative Committee, based on
 11 recommendations of the Human Resources Director, supports
 12 amendment of the March 16, 2020 Door County COVID-19 Public
 13 Health Emergency Supplemental Paid Leave Administrative Order
 14 as shown on Addendum A, attached hereto and incorporated herein
 15 by reference as if fully set forth.

16 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
 17 Board of Supervisors hereby amends the March 16, 2020 Door
 18 County COVID-19 Public Health Emergency Supplemental Paid
 19 Leave Administrative Order as shown on Addendum A

SUBMITTED BY:
Administrative Committee

[Signature]
 David Lienau, Chairman

[Signature]
 Dan Austad

[Signature]
 Ken Fisher

[Signature]
 Joel Gunnlaugsson

[Signature]
 Susan Kohout

[Signature]
 Nancy Robillard

[Signature]
 Richard Virlee



COUNTY OF DOOR
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

ADDENDUM A to Resolution 2020-107

Ken Pabich
County Administrator
(920) 746-2303
kpabich@co.door.wi.us

AMENDED DECEMBER 15, 2020

March 16, 2020 2:00p.m.

Door County COVID-19 Public Health Emergency Supplemental Paid Leave Administrative Order
and
Travel Administrative Order

Version 1 Issued and Effective as of 2:00pm on Monday, March 16, 2020

Given Governor Ever's declaration of a public health emergency associated with COVID-19 on March 12, 2020, the County's principal goal is to protect the health of its employees and the public. The County recognizes that the populations it serves have essential needs that must be met even – or especially – during such an emergency.

This memorandum includes two Administrative Orders related to COVID-19: Administrative Order regarding **Supplemental Paid Leave** and Administrative Order **Regarding Employee Travel**. Both are effective as of 2:00pm on Monday, March 16, 2020.

The County will continue to issue additional and/or amend administrative orders as required during the period of this public health emergency.

I. COVID-19 Supplemental Paid Leave Administrative Order ("SPL")

To prevent service disruptions during the COVID-19 public health emergency, the County will strive to provide as many employees as possible with the ability to continue to work on site or remotely (also known as "telework").

All employees who can telework are expected to do so if self-quarantined. Additional guidance on telework is forthcoming.

Recognizing that not all employees will be able to report to work and that not all employees have the ability to telework during the COVID-19 public health emergency for various reasons, the County implements this COVID-19 Supplemental Paid Leave Administrative Order ("SPL") as a financial safety net for employees. Administrative Order is created to accommodate the leave needs of employees who are unable to report to work and cannot telework and addresses how employees can use paid and unpaid time off during the COVID-19 public health emergency.

Effective immediately, the County will grant Door County employees a special bank of time as outlined in Administrative Order to provide paid leave in cases where the public health emergency has limited or prevented an employee's ability to work onsite or remotely.

A. Supplemental Paid Leave Bank and Other Enhancements

Employees will receive an SPL Bank based upon employment status per the following:

- Full-time equivalent employees will receive the “Public Health Emergency Supplemental Paid Leave Bank” or “SPL Bank” consisting of 112 hours.¹
- Part-time equivalent employees will be granted the equivalent number of hours that match their regular work schedule in an SPL bank.
- Hourly employees (that don’t have regularly scheduled hours) will be granted up to 40 hours of SPL bank time if they work more than 500 hours in the prior calendar year. Hours granted would be based on anticipated hours lost in work schedule and approved by Department Head.

B. SPL Bank Availability

If an employee is unable to report to work and is unable to telework due to any of the following circumstances, the SPL Bank is available to use (subject to the conditions and limitations stated in sections I.C. and I.D. and subject to Administrative Order regarding employee travel).

To use any SPL Bank, an employee must call in consistent with departmental procedures, and identify the reason for their inability to work under one of the following:

1. Employee, a member of the employee’s household, or a dependent of the employee is ill with acute respiratory illness symptoms (for example, fever, cough, shortness breath)², or is subject to self-quarantine³ consistent with the recommendations of Centers for Disease Control (CDC), and the employee cannot telework;
2. Employee must care for a child or dependent in need of direct care and supervision whose school, daycare or other care center is closed;
3. Employee is unable to travel to worksite because local commuting resources (for example, Door 2 Door) are disrupted;
4. Employee or a member of their household falls into one of the categories identified by the CDC as being at high risk for serious complications from the pandemic virus and is advised by a health care professional to stay home or self-quarantine (for example, persons with compromised immune systems, persons diagnosed with HIV, an organ donation recipient, older adults, and those with underlying chronic health conditions);
5. Employee is able to work, but unable to telework and unable to work onsite due to a facility closure.

Employee must provide written documentation as to the reason for using the SPL and specify the intended duration. It must be signed and dated by the employee and approved by the Department Head. This documentation must be turned into Human Resources within 24 hours of starting the use of SPL.

¹ This does not include Represented Units subject to collective bargaining, absent a collateral agreement.

² Anytime an employee is missing work due to their own serious medical condition or the care of a family member’s serious medical condition, they are directed to follow the procedures for requesting covered leave under the Family and Medical Leave Act (FMLA).

³ Refer to Section D for limits on coverage for self-quarantine based upon voluntary travel.

C. Use of Leave Types

Paid Time Off will be applied in the following order until each category is exhausted, unless the employee otherwise elects:

1. Public Health Emergency Supplemental Paid Leave Bank
2. Paid Time Off (PTO)
3. Earned Unused Sick Leave (EUSL)
4. Personal Day
5. Compensatory Time
6. Time off without pay

D. SPL Bank Availability

The SPL Bank is subject to the following additional limitations and can only be used as designated below:

- The SPL Bank will only be available during the COVID-19 public health emergency and will be eliminated upon termination of this public health emergency, at the sole discretion of the Door County Administrator, County Board Chair, or designee.
- The SPL leave bank will not be payable upon employee's termination or retirement from the County.
- The SPL Bank is specific to the COVID-19 public health emergency and cannot be carried over or used in a different public health emergency.
- Employees are subject to the COOP plans of their respective departments/divisions, when activated.⁴
- Employees are subject to the call-in policies of their respective departments/divisions.
- ~~Employees who terminate their employment within 90 days after the designated end of the COVID-19 public health emergency and who have used time from the SPL Bank, will be subject to a one-to-one day reduction in any accrued time that would normally be paid out at the separation.~~
Employees who terminate their employment, during or 90 days after the designated end of the COVID-19 public health emergency and who have used time from the Supplemental Paid Leave (SPL) bank, will be subject to a 90 day 'look back' period from date of separation. This will be based on a one-to-one day reduction in any accrued time that would normally be paid out at the separation. ~~Should no accrued time exist for a one-to-one day reduction, you will be responsible for paying the County the equivalent of SPL hours used based on your hourly rate of pay at time of use.~~ ^{- 244.01.1 -}
- Given the rapidly evolving circumstances associated with the COVID-19 public health emergency, this Administrative Order may be revised to address additional issues as they arise.

⁴ This means that if you are a nonessential employee as defined in your department's COOP, and cannot telework, you should continue to report to work, unless the COOP is implemented or you fall into the categories listed above.

II. COVID-19 Employee Travel Administrative Order

At this time, based on the recommendations of federal public health authorities, Door County recommends that employees do not travel out-of-state. These travel rules will remain in place until directed otherwise, at the sole discretion of the Door County Administrator, Door County Chair, or designee.

All employees affected by the below rules shall inform their supervisor as soon as possible regarding the circumstances triggering these travel rules.

If requested, an employee shall provide documentation of relevant travel.

A. Employees Currently Traveling Out-of-State

Any employee currently traveling out-of-state will be required to self-quarantine by not returning to the County workplace for 14 calendar days from the date of return. Such employees may use the SPL Bank if they cannot telework during this 14-calendar day quarantine period. If the employee can telework, they shall do so during this 14-calendar day quarantine period.

B. Planned Personal Travel That Departs Prior to 11:59 PM Tuesday March 17th.

If an employee has planned out-of-state travel that departs prior to 11:59 p.m. on Tuesday March 17, 2020, they shall be required to self-quarantine by not returning to the County workplace for 14 calendar days from the date of return. Such employees may use the SPL Bank if they cannot telework during this 14-calendar day quarantine period. If the employee can telework, they shall do so during this 14-calendar day quarantine period.

C. Out-of-State Personal Travel

We understand that with spring break nearing, many employees have out-of-state personal travel plans in the near future. Our shared priority must be to stop the spread of a virus that has proven to be very contagious, and we need to take reasonable steps to protect the health of our employees and the public. We respectfully recommend that employees consider rescheduling and postponing personal out-of-state travel plans until this public health emergency has ended.

If an employee elects to travel out-of-state for personal reasons after 12:00AM p.m. on Wednesday, March 18, 2020:

- The employee must inform their supervisor of those travel plans as soon as possible.
- Upon return to Door County, any such employee will be required to self-quarantine for 14-calendar days.
- Employees must obtain written confirmation from their department head (or, in the case of administrative department heads, the County Administrator) prior to travel that the employee will be permitted telework during the required 14-calendar day quarantine period or a specified portion thereof.
- Any such employee electing to travel will not qualify for the SPL Bank to use during the required 14-calendar day quarantine period following such travel and must either (a) telework or (b) use other available leave time as such as PTO, EUSL, Comp Time, Personal Time, Unpaid time during the 14-calendar day required self-quarantine period.

D. Work Travel

No work travel shall be permitted unless expressly authorized in by the County Administrator. Should out-of-state work travel be expressly authorized, then they shall be required to self-quarantine by not returning to the County workplace for 14 calendar days and such employee may use the SPL Bank if they cannot telework during this 14-calendar day quarantine period.

This is intended to supplement, not supplant, any previous updates and orders. To the extent not expressly amended hereby, any previous updates and orders shall remain in full force and effect.

UNTIL ADMINISTRATIVE ORDERS ARE TERMINATED, USE OF LEAVE CONSISTENT WITH THESE OR OTHER RELEVANT COVID-19 ADMINISTRATIVE ORDERS WILL NOT COUNT AS ATTENDANCE OCCURRENCES FOR PURPOSES OF DISCIPLINARY ACTION.

USE OF LEAVE INCONSISTENT WITH THESE OR OTHER RELEVANT COVID-19 ADMINISTRATIVE ORDERS MAY SUBJECT EMPLOYEE TO CORRECTIVE ACTION UP TO AND INCLUDING TERMINATION.

Please be patient as we provide the necessary information and FAQs to departments.

Ken Pabich,
County Administrator



DOOR COUNTY

**TRANSFER OF NON-BUDGETED FUNDS UNDER § 65.90, WIS. STATS.
A&E SERVICES - DEVELOPMENT OF RESIDENTIAL OPTION(S) FOR SEXUALLY
VIOLENT PERSONS ON SUPERVISED RELEASE PER § 980.08, WIS. STATS.**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Abs	May	Exc.
AUSTAD	✓		
BULTMAN	✓		
CHOMEAU			✓
COUNARD	✓		
D. ENGLEBERT	✓		
R. ENGLEBERT	✓		
ENGEL	✓		
FISHER	✓		
GAUGER	✓		
GLUNLAUGSSON	✓		
HEIM PETER	✓		
KOHOUT	✓		
LIENAU	✓		
LUNDAHL	✓		
NORTON	✓		
ROBILLARD	✓		
Vacant	-	-	-
THAYSE	✓		
VIRLEE	✓		
VILIES WOTACHEK	✓		
VOGEL	✓		

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve: Adopted

1st: D. Englebert Opposed

2nd: Robillard Opposed

Yes: 14 No: 0 Exc: 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$15,000 to the contingency expense which leaves a balance in this line item of \$370,615.49. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 WHEREAS, In accordance with § 65.90(5)(a) Wis. Stats. and Rules of Order #19 the
2 amounts of the various appropriations and the purposes for such appropriations stated in a
3 budget may not be changed unless authorized by a vote of two-thirds of the entire
4 membership of the County Board of Supervisors; and

5
6 WHEREAS, Pursuant to § 980.08, Wis. Stats. if a Sexually Violent Person ("SVP") is
7 determined eligible for supervised release by a court, the SVP's county of residence must
8 prepare a report identifying an appropriate residential option in the county for the SVP while
9 on supervised release and submit the same to the Wisconsin Department of Health
10 Services (WDHS); and

11
12 WHEREAS, the SVP's county of residence must submit its report, identifying an
13 appropriate residential option within the county for the SVP, to WDHS within 120 days
14 following the court order; and

15
16 WHEREAS, for many reasons, including the strictures imposed by § 980.08(4)(dm),
17 Wis. Stats. on the location, it has been and will be very challenging to identify appropriate
18 residential options in Door County; and

19
20 WHEREAS, § 980.08, Wis. Stats. imposes penalties on a county that fails to submit
21 a report within the specified time period, including statutory penalties for each day the
22 county fails to submit the report after the 120 days have expired and the SVP's costs and
23 reasonable actual attorney fees; and

24
25 WHEREAS, It is considered prudent and necessary for Door County to investigate
26 and evaluate development of an appropriate residential option in Door County for SVP's
27 while on supervised release (the "Project"); and

28
29 WHEREAS, The Facilities and Parks Committee, at its November 4, 2020 meeting,
30 recommended that MACH IV Engineering-Surveying-Environmental be retained for civil
31 engineering service (with a cost not to exceed \$15,000) related to the Project; and

32
33 WHEREAS, The Finance Committee is recommending that up to \$15,000 be
34 transferred from the Door County contingency expense account 100.06.1161.59103 to
35 capital outlay expense 980 housing 401.51.7190.69901.0037A for this purpose.

36
37 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors
38 does hereby approve the transfer of up to \$15,000 from the Door County contingency
39 expense account 100.06.1161.59103 to capital outlay expense 980 housing
40 401.51.7190.69901.0037A for civil engineering services related to the Project.

SUBMITTED BY: FINANCE COMMITTEE

[Signature]
David Englebert, Chair

[Signature]
Daniel Austad

[Signature]
Alexis Heim Peter

[Signature]
Susan Kohout

[Signature]
Nancy Robillard

[Signature]
Laura Vilies Wotachek

[Signature]
Dale Vogel



DOOR COUNTY

ROLL CALL Board Members	Aye	May	Exc.
AUSTAD			
BULTMAN			
CHOMIEAU			X
COURNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAMGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
Vacant	-	-	-
THAYSE			
VIRLEE			
VLIES WOTACHEK			
VOGEL			

Vote Vote

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Austad Debated

2nd Norton

Yes: ___ No: ___ Exc: ___

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:

I, Jif M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.

[Signature]
Jif M. Lau
County Clerk, Door County

Resolution No. 2020-109
PSC OF WISCONSIN - ENERGY INNOVATION GRANT PROGRAM
- FACILITY(IES) ASSESSMENT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the County
 2 Board to accept donations, gifts, or grants of money for any public governmental
 3 purpose within the powers of the County; and

4
 5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
 6 County of Door" requires approval of the Door County Board of Supervisors, for
 7 acceptance of all donations, gifts, and grants whether in the form of money, or
 8 personal or real property; and

9
 10 **WHEREAS**, Rule of Order #38, entitled "Donations, Gifts or Grants", requires
 11 County Board to be provided notice of any donation, gift or grant equal to or in excess
 12 of \$5,000.00 prior to acceptance; and

13
 14 **WHEREAS**, The Public Service Commission ("PSC") of Wisconsin has funds
 15 available, and encourages local units of government to apply for funding, through
 16 its 2020 Energy Innovation Grant Program; and

17
 18 **WHEREAS**, An assessment of Door County facilities, to evaluate current
 19 facilities and facility systems and identify energy efficient options and potential
 20 energy efficient projects and related costs, is deemed advisable and promotes
 21 innovative and effective energy programs that benefit Door County; and

22
 23 **WHEREAS**, CESA 10 is willing to conduct such an assessment of Door
 24 County's facilities; and

25
 26 **WHEREAS**, The Facilities & Parks Committee supports applying for and
 27 accepting a PSC of Wisconsin 2020 Energy Innovation Program grant in the
 28 amount of \$13,900 for the purposes described above.

29
 30 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
 31 Supervisors does hereby authorize the Facilities & Parks Director or designee(s)
 32 to apply for, accept, and administer, subject to the general oversight of the
 33 Facilities & Parks Committee, a PSC of Wisconsin 2020 Energy Innovation
 34 Program grant up to \$13,900 for the purposes described above.

SUBMITTED BY: FACILITIES AND PARKS COMMITTEE

[Signature] Dan Austad, Chairperson
[Signature] Susan Kohout
[Signature] Roy Englebert
[Signature] Alexis Heim Peter
[Signature] David Enigl
[Signature] Nancy Robillard
[Signature] Ken Fisher



DOOR COUNTY

**Resolution No. 2020-110
AUTHORIZATION TO RETAIN DESIGN PROFESSIONAL AND PROCEED
WITH PHASE I - DOOR COUNTY'S (EMERGENCY & OTHER) SERVICES
FACILITY ON WASHINGTON ISLAND PROJECT**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU			X
COONARD	X		
D. ENGLEBERT		X	
R. ENGLEBERT	X		
ENGL	X		
FISHER	X		
GAUGER	X		
GUNNAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDHAL	X		
NORTON	X		
ROBILLARD	X		
Vacant	-	-	-
THAYSE	X		
VRILEE	X		
VOGEL	X		
VLES WOTACHEK	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st Dan Austad Defeated

2nd Heim Peter 10-17 10-18-20 10-18-20

Mtr. 1 Ycr. 18 Exc. 1

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: Funding for these professional fees is included in the 2021 budgeted amount of \$1,820,000 for this project. STW

Certification:

I, Jill Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of December, 2020 by the Door County Board of Supervisors.

[Signature]
Jill Lau,
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Door County's (Emergency & Other) Services Facility on
2 Washington Island Project ("Project") has been the subject of two prior resolutions
3 (Resolution No. 2019-12, adopted January 22, 2019 and Resolution No. 2020-61,
4 adopted July 28, 2020); and

5
6 **WHEREAS**, Door County intends to move forward with this Project and it is
7 therefore necessary to retain the services of a design professional (i.e.,
8 architect/engineer) to proceed with Phase I (schematic design and design
9 development), Phase II (construction documents and competitive bidding) and
10 Phase III (construction); and

11
12 **WHEREAS**, Following a competitive and qualifications-based selection
13 process, it is recommended that the Samuels Group Inc. be retained as Door
14 County's design professional for the Project (See: Request for Proposals,
15 Instructions, Specifications, Purchase of Services Agreement, and Samuels
16 16 Group Inc. Negotiated Proposal); and

17
18 **WHEREAS**, It is deemed appropriate to move forward with Phase I of the
19 Project.

20
21 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of
22 Supervisors, that the Samuels Group Inc. be retained as Door County's design
23 professional for the Project.

24
25 **BE IT FURTHER RESOLVED**, that Phase I of the Project may proceed, and
26 that there be a report to and authorization from the Door County Board before
27 moving forward with Phase II.

28
29 **BE IT FURTHER RESOLVED**, That this Project will be administered by the
30 County Administrator or their designee(s), subject to the general oversight of the
31 Facilities and Parks Committee.
32

**SUBMITTED BY:
FACILITIES & PARKS COMMITTEE**

[Signature] Dan Austad, Chairperson
[Signature] Susan Kohout
[Signature] Alexis Heim Peter
[Signature] Nancy Robillard
[Signature] David Engl
[Signature] Ken Fisher



DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GLUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIEDAU			
LINDAHL			
NORTON			
ROBILLARD			
vacant			
THAYSE			
VIRLEE			
VLES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Deleted

1st Austad Deleted

2nd Kohout

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal implication to the County with the adoption of this resolution. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020, by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

Resolution No. 2020-111
CANA ISLAND PROJECT
AUTHORIZATION TO PROCEED WITH PHASE IV
TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, This Project has been the subject of myriad
2 resolutions, including Resolution No. 2013-38 (adopted 05-28-2013);
3 Resolution No. 2013-39 (adopted 05-28-2013); Resolution No. 2013-
4 59 (adopted 09-26-2013); Resolution No. 2013-62 (adopted 10-22-
5 2013); Resolution No. 2014-03 (adopted 01-28-2014); Resolution
6 No. 2014-60 (adopted 06-24-2014); Resolution No. 2016-38
7 (adopted 05-24-2016); Resolution No. 2017-33 (adopted 04-18-17);
8 & Resolution No. 2017-47 (adopted 07-25-17), Resolution No. 2018-
9 18 (adopted 03-27-18), Resolution No. 2018-71 (adopted 10-23-18)
10 and Resolution No. 2019-37 (adopted 05-28-19); and

11
12 **WHEREAS**, Phase I, Phase II and Phase III of this Project,
13 authorized by the aforementioned resolutions, have been completed;
14 and

15
16 **WHEREAS**, The Facilities & Parks Committee, at its December
17 9, 2020 meeting, recommended that Phase IV (as described in
18 *Addendum A*, attached hereto and incorporated herein by reference
19 as if fully set forth) of this Project proceed contingent upon sufficient
20 funds, from the Door County Maritime Museum, donations and/or
21 grants, being available to complete Phase IV.

22
23 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
24 Board of Supervisors does hereby authorize Phase IV of this Project
25 to proceed.

26
27 **BE IT FURTHER RESOLVED**, That this authorization is
28 contingent upon sufficient funds, from the Door County Maritime
29 Museum, donations and/or grants, being available to complete
30 Phase IV.

31
32 **BE IT FURTHER RESOLVED**, That Phase IV of this Project will
33 be administered by the Facilities & Parks Director, and subject to the
34 general oversight of the Facilities & Parks Committee.

SUBMITTED BY: FACILITIES AND PARKS COMMITTEE

Dan Austad Dan Austad, Chairperson
Susan Kohout Susan Kohout
Roy Englebert Roy Englebert
Alexis Heim Peter Alexis Heim Peter
David Enigl David Enigl
Nancy Robillard Nancy Robillard
Ken Fisher Ken Fisher

Addendum A**Cana Island – Phase IV****Phase IV:**

1. Narrative Description:

- a. Restoration of light keeper's house. Restoration is largely interior to the structure. Scope of work includes hazard remediations, restorations of electrical systems, low voltage components, HVAC, floors, walls, ceilings, doors, windows, and sashes. Below grade foundation elements include vapor barriers, sump pump installations and shoring.
- b. Restoration of light tower interior. Again, largely interior to include stairwell, walls, floors, and windows. Lantern room restoration includes various structural components and window frame restorations.
- c. Landscaping. Finish landscaping of the area around the Keeper's Quarters and Lighthouse.
- d. Architectural & Engineering Services. Activities related to the Construction Phase of the project including site visits, construction inspection and administration of all construction documents and close out activities.

2. Cost Estimate if project is divided by work area.

OPTION 1

- a. Restoration of light keeper's house.....\$311,690.00
- b. Restoration of light tower interior.....\$883,015.00
- c. Architectural & Engineering Services....\$9,350.00

Total.....\$1,204,055

3. Cost Estimate if Light Tower & Keepers House complete together.

OPTION 2

- a. Restoration of light keeper's house & light tower interior.....\$965,892.00
- b. Architectural & Engineering Services.....\$9,350.00

Total.....\$975,242

See: River Architects-Detailed Cana Island Light Station Restoration Phase 4 draft dated-10-30-20

See: Immel Construction Cost Estimation dated- 12-03-20



DOOR COUNTY

**Resolution No. 2020-112
ACQUISITION OF REAL PROPERTY [PIN 0100032262541A and
0100032262544A] FOR PUBLIC PARK OR RECREATIONAL
AREA**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU			X
COUNARD	X		
D. ENGLEBERT		X	
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIERAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
Vacant	X	-	-
THAYSE	X		
VIRLEE		X	
VLIES WOTACHEK	X		
VOGEL	X		

1 **WHEREAS**, Sections 59.01 and 59.52(6) Wisconsin Statutes empower Door
2 County to acquire and hold real property for public uses or purposes of any nature;
3 and

4
5 **WHEREAS**, James P. Harris and Suzanne H. Harris (hereafter "Donor") are
6 willing to gift P.I.N. 0100032262541A and 0100032262544A (hereafter "subject
7 parcels") to Door County "County"); and

8
9 **WHEREAS**, The subject parcels (further described in "Exhibit A", attached
10 hereto and incorporated herein by reference) are suitable for public uses or
11 purposes, specifically the creation of a park or recreational area.

12
13 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
14 Supervisors does hereby approve acquisition, via gift from the Donor, of the
15 subject parcels for public uses or purposes, i.e., creating a park or recreational
16 area.

17
18 **BE IT FURTHER RESOLVED**, That Door County's Facilities and Parks
19 Director or designee(s), subject to oversight by Door County's Facilities and Parks
20 Committee, is authorized to take whatever action is necessary to facilitate the gift
21 and conveyance of the subject parcels from the Donor to the County for the
22 purposes described above.
23

24
SUBMITTED BY:
Facilities and Parks Committee

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted Defeated

1st Austad 2nd R. Englebert Dkt. 1 Valard

No: 2 Yes: 17 Exc: 1

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal impact on the donation of land. There is the possibility of minimal closing fees that will come from Facility & Parks 2021 budget. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

Dan Austad, Chairperson

Roy Englebert

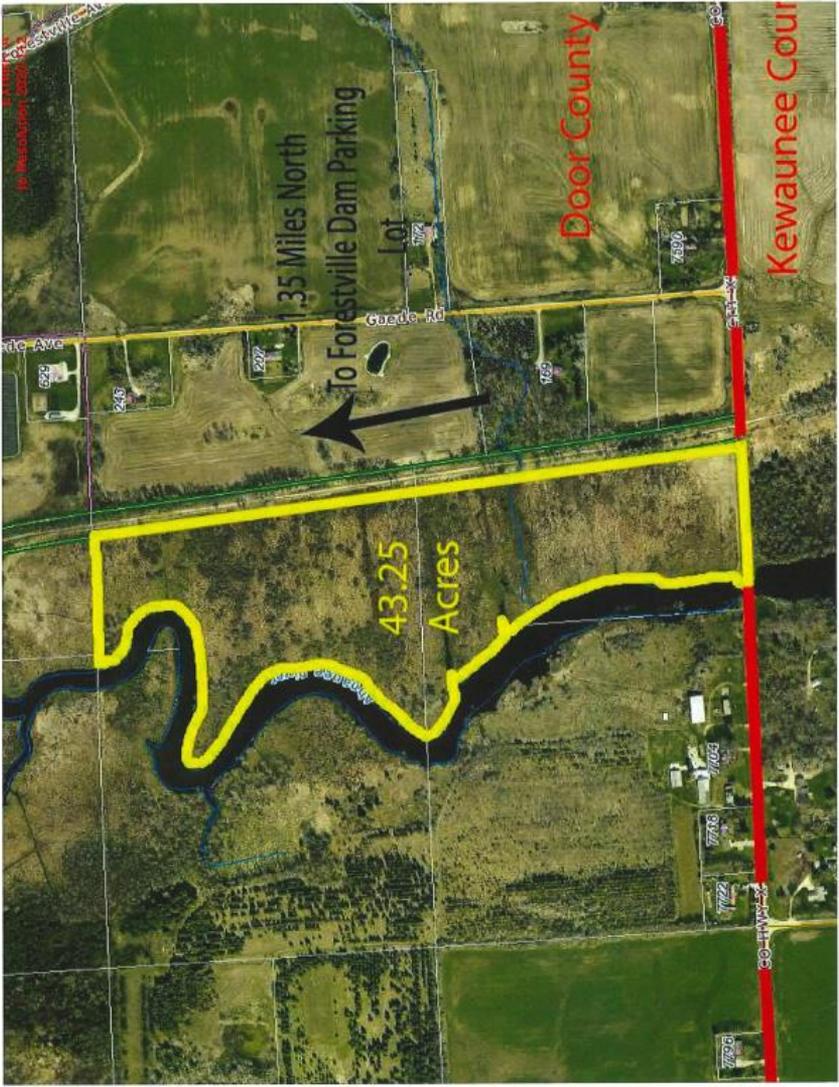
David Enigl

Ken Fisher

Susan Kohout

Alexis Heim Peter

Nancy Robillard



Tax Parcel Report

Courtesy of the Door County Land Information Office

EXHIBIT A
to Resolution 2020-112



... from the Web Map of ...
(<http://www.co.door.wi.gov>)

Door County, Wisconsin
... for all seasons!



May 2019 Orthophoto as default backdrop

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Data Current through 13th November 2020

Parcel Number: 0100032262541A - T OF FORESTVILLE

PDF Map#: 32 00

PLSS Section-Town-Range: NE of SE 32-26-25

Property Address:

Owner Name: JAMES P HARRIS

Co-Owner: SUZANNE H HARRIS

Mailing Address:

2006 DES PLAINES AVE
PARK RIDGE, IL 60068

Legal Description (See recorded documents for a complete legal description):

NE 1/4 SE 1/4 & THAT PT NW 1/4 SE 1/4 LYING E OF RIVER, REC'D 429/357 & 479/ 371
-72. EXC RR ROW & EXC AS REC'D 423/310,396/242 & 713 /142.

School District: Southern Door

Valuations: 2020

Taxes: 2019

Acres: 21.75

Real Estate Tax: \$199.56

Land Value: \$14200

Special Tax: \$0.00

Improved Value: \$0

Forest Tax: \$0.00

Forest Value: \$0

Est Fair-Market Value: \$13800

Tax Parcel Report

Courtesy of the Door County Land Information Office

EXHIBIT A
to Resolution 2020-112



... from the Web Map of ...
(<http://www.co.door.wi.gov>)

Door County, Wisconsin
... for all seasons!



May 2019 Orthophoto as default backdrop



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Data Current through 13th November 2020

Parcel Number: 0100032262544A - T OF FORESTVILLE

PDF Map#: 32 00

PLSS Section-Town-Range: SE of SE 32-26-25

Property Address:

Owner Name: JAMES P HARRIS

Co-Owner: SUZANNE H HARRIS

Mailing Address:

2006 DES PLAINES AVE

PARK RIDGE, IL 60068

Legal Description (See recorded documents for a complete legal description):

SE 1/4 SE 1/4 & THAT PART SW 1/4 SE 1/4 LYING E OF RIVER SEC.32 REC'D 180/63 & 4
79/371-72 EXC CSM 80 V.4 & TRCT REC'D 713/142.

School District: Southern Door

Valuations: 2020

Taxes: 2019

Acres: 21.50

Real Estate Tax: \$234.70

Land Value: \$16700

Special Tax: \$0.00

Improved Value: \$0

Forest Tax: \$0.00

Forest Value: \$0

Est Fair-Market Value: \$16200



DOOR COUNTY

Resolution No. 2020-113

**FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)
PRE-DISASTER MITIGATION GRANT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU			X
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
Vacant	-	-	-
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: Adopted

1st Gunnlaugsson Deleted

2nd Norton Deleted

Yes: 19 No: 0 Exc: 1

Reviewed by: [Signature] Corp. Counsel

Reviewed by: [Signature] Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose. Any required match for this grant will be in-kind and will not require additional County funds. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of December, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wisconsin Statutes empowers the
2 County Board to accept donations, gifts, or grants for any public
3 governmental purpose within the powers of the County; and
4

5 **WHEREAS**, Pursuant to *Resolution 75-84 - Gifts, Grants & Donations*
6 *to the County of Door and Rule of Order #38 - Donations, Gifts or Grants*,
7 County Board approval of any donation, gift or grant equal to or in excess
8 of \$5,000.00 is a condition precedent to acceptance; and
9

10 **WHEREAS**, The Federal Emergency Management Agency (FEMA)
11 Pre-Disaster Mitigation (PDM) Grant program provides funds for hazard
12 mitigation planning and the implementation of mitigation projects prior to a
13 disaster event; and
14

15 **WHEREAS**, Door County Emergency Management wishes to apply for
16 and accept a FEMA-PDM in the sum of \$21, 087.00 (FEMA will provide
17 75% or \$15,815.24 of the cost and the remaining 25% or \$5,271.76 would
18 be the required local in-kind match) for purposes of hazard mitigation
19 planning; and
20

21 **WHEREAS**, Local units of government, including counties, are required
22 to develop and adopt a FEMA-approved hazard mitigation plan as a
23 condition for receiving certain types of assistance; and
24

25 **WHEREAS**, Door County's existing hazard mitigation plan expires in
26 2021 and must be updated and extended in order to continue to be eligible
27 for FEMA hazard mitigation project grant funding.
28

29 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board
30 of Supervisors does hereby authorize the Emergency Management &
31 Communications Director or designee(s) to apply for, accept, and
32 administer, subject to the general oversight of the Public Safety Committee,
33 a Federal Emergency Management Agency (FEMA) Pre-Disaster
34 Mitigation Grant up to \$21,087.00 for the purposes described above.
35

SUBMITTED BY: PUBLIC SAFETY COMMITTEE

[Signature] Joel Gunnlaugsson, Chairperson
[Signature] Roy Englebert
[Signature] Kara Counard
[Signature] Megan Lundahl

[Signature] Bob Bultman
[Signature] Bob Bultman
[Signature] Alexis Heim Peter
[Signature] Laura Vlies Wotachek



DOOR COUNTY

**Resolution No. 2020-114
DOOR COUNTY EMERGENCY SERVICES -
STRYKER MEDICAL EQUIPMENT LEASE AGREEMENT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHONNEAU			X
COUNARD	X		
D. ENGLEBERT		X	
R. ENGLEBERT	X		
ENGL		X	
FESHER			X
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDIAHL	X		
NORTON	X		
ROBILLARD	X		
Vacant		-	-
THAYSE	X		
WIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

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WHEREAS, Rule No. 34 of the Rules of Order provides, in pertinent part, that "...no Committee of the County Board shall enter into any contract for a period in excess of three (3) years without prior approval of the County Board..."; and

WHEREAS, The Public Safety Committee has considered and approved the Stryker Medical Equipment Lease Agreement (attached hereto as Addendum A and incorporated herein by reference as if fully set forth); and

WHEREAS, It is deemed advantageous, from a fiscal and operational standpoint, for Door County to enter into the Stryker Medical Equipment Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby approve the Stryker Medical Equipment Lease Agreement.

BE IT FURTHER RESOLVED, That the Emergency Services Director, subject to the general oversight of the Public Safety Committee, shall administer the Stryker Medical Equipment Lease Agreement.

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve Adopted

1st Joel Gunnlaugsson Deleted

2nd Laura Vilies Wotachek Deleted

Yes: 14 No: 2 Exc: 3

Reviewed by:

[Signature], Corp. Counsel

[Signature], Administrator

FISCAL IMPACT: Entering into a Stryker Medical Equipment lease agreement compared to buying the medical equipment over a 5 year time span there will be an estimated cost savings to the County of \$311,934. STW

Certification:

I, JIM M. LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.

[Signature]
JIM M. LAU
County Clerk, Door County

SUBMITTED BY: PUBLIC SAFETY COMMITTEE

[Signature]
Joel Gunnlaugsson, Chairman

[Signature]
Alexis Heim Peter

[Signature]
Bob Bultman

[Signature]
Megan Lundahl

[Signature]
Kara Counard

[Signature]
Laura Vilies Wotachek

[Signature]
Roy Englebert



Door County Emergency Services

916 N 14thth Ave.
Sturgeon Bay, WI 54235

Memorandum
Aaron LeClair, Director

December 7, 2020

To: Public Safety Committee
From: Aaron LeClair
RE: Equipment Program

Background:

Each ambulance in our fleet carries a significant amount of supplies and pieces of equipment, with several of those pieces being essential to our ability to meet the needs of the community. Some of the most critical and frequently used are the cardiac monitor, stretcher, and stair chair. These pieces of equipment range in price from \$3,600 to \$35,500. Additionally, each of these pieces of equipment also have an associated a yearly maintenance fee.

For the past two years the department has been preparing to begin replacing this equipment as the majority is rapidly approaching "end of life" or "serviceable life," which is typically five to seven years. In an attempt to reduce our overall costs, part of our preparation included applying for grants, unfortunately, we were unsuccessful two years in a row.

The 2020 budget, with your 2019 approval, created an equipment replacement fund, with an initial allocation \$75,000. This fund/program would be similar to the successful vehicle replacement program. This program has been designed to replace the equipment in one ambulance per year.

Project:

The project goal is to outfit the fleet with current equipment while also acquiring load systems and Lucas devices.

As the Department conducted further research, we found our initial plan of replacing the equipment in one ambulance per year to be insufficient. The biggest shortfall is it would take nine years to replace the equipment in the fleet. This length of time would result in multiple versions of the same piece of equipment being in service throughout the fleet, which leads to differing capabilities confusion, and the increased possibility of errors for the personnel using it. As the equipment ages we face rising maintenance contract costs, and the possibility of not being able to obtain a maintenance contract due to the age of the equipment and lack of OEM support. This has led the Department to change the replacement schedule. We will now have to replace the equipment in a five to seven-year cycle.

As part of our research into equipment and pricing, we were made aware of a lease program offered by Stryker Medical (our current supplier of these items). The proposed lease program would replace all of our current equipment throughout the fleet with new equipment and cover all maintenance costs for a five-year period. At the end of the five-year term we would have three options:

- 1: Buy out the lease for fair market value.
- 2: Continue to lease the equipment on a month to month basis.
- 3: Turn in the equipment and start a new lease.



Door County Emergency Services

916 N 14thth Ave.
Sturgeon Bay, WI 54235

Memorandum
Aaron LeClair, Director

With the rapid changes in technology and equipment improvements, a lease program is logical. This plan also makes managing the maintenance contracts simpler as one contract covers all of our major pieces of equipment.

Financial Impact:

Review the attached spreadsheet for a comparison between the two programs.

As a Department we realize that regardless of how we choose to go forward, budgeting \$75,000 per year is inadequate to fund our current equipment replacement program.

Recommendation:

The Department is very familiar with Stryker Medical, as the bulk of our existing equipment has been purchased from them in the past. Their service and preventative maintenance has been above reproach. The company appears very stable, and is very diverse in the medical field. The Department recommends we proceed with a five-year lease program. This program will bring stability to the budgeting process and an estimated savings of \$311,000 over a five-year period versus the alternative.

Total Expenditures Under Existing Program

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
E Maintenance	18,704	14,028	9,352	4,676	0	0	0	0	0	0
New Equipment	97,082	199,988	205,988	212,167	218,532	112,544	231,841	238,796	245,960	253,339
New Maintenance	0	3,556	10,880	18,424	26,522	31,318	28,050	29,018	30,015	30,654
Data	2,691	2,691	2,691	2,691	2,691	3,120	3,120	3,120	3,120	3,120
	118,477	220,263	228,911	237,959	247,746	146,982	263,011	270,934	279,095	287,113
										2,300,489

Total Expenditures Under Lease Program

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Equip / Maint / Data	148,284	148,284	148,284	148,284	148,284	170,527	170,527	170,527	170,527	170,527
Data Included										
	148,284	148,284	148,284	148,284	148,284	170,527	170,527	170,527	170,527	170,527
										1,594,055

Note: All Vehicles are equipped in 2021 with lease program

Difference	29,808	-71,979	-80,627	-89,675	-99,462	23,545	-92,484	-100,407	-108,568	-116,586	-706,434
Positive is More											
Negative is Savings											
				5 year	10 year						
				1,053,355	2,300,489						
				741,421	1,594,055						
				-311,934	-706,434						

10/7/2020

HEALTH SERVICES OF DOOR COUNTY
 6 N 14TH AVE
 SURGEON BAY, Wisconsin 54235-1224

Equipment: See proposal for detailed equipment descriptions and pricing.

End of term options:

- Return the equipment and upgrade to current technology
- Continue to rent the equipment on a month-to-month basis
- Purchase the equipment at its fair market value

Payment terms:

RENT TO OWN	5 Annual payments
Proposal total	\$911,285.48
Total payment	\$162,257.10

RENT FOR USE	5 Annual payments
Proposal total	\$911,285.48
Total payment	\$146,284.19

Payments are exclusive of all applicable taxes and freight unless otherwise noted.

Contract commencement: Upon delivery, installation and acceptance

Contract payment due: Net 30

Payment adjustment: The payments quoted herein were calculated based, in part, on an interest rate equivalent as quoted on the Intercontinental Exchange website, at <https://www.theice.com/markets/data/reports/180>, under the USD Rates 1100 Series. Stryker's Flex Financial business reserves the right to adjust the payments prior to contract commencement in order to maintain current economics of this proposed transaction.

Final consummation: This proposal is subject to final credit, pricing, and documentation approval. Legal documents must be signed before your equipment can be delivered.

Please note that this proposal is subject to change if documents are not signed prior to 12/31/2020.

Flex Financial, a division of Stryker Sales Corporation
1801 Romence Road Parkway
Portage, MI 49002
t: 1-888-308-3146 f: 877-204-1332
www.stryker.com

ADDENDUM A - Attachment to Resolution 2020-114

stryker

Date: December 9, 2020

RE: Reference no: 0110124981

COUNTY OF DOOR
916 N 14TH AVE
STURGEON BAY, Wisconsin 54235-1224

Thank you for choosing Stryker for your equipment needs. Enclosed please find the documents necessary to enter into the arrangement. Once all of the documents are completed, properly executed and returned to us, we will issue an order for the equipment.

PLEASE COMPLETE ALL ENCLOSED DOCUMENTS TO EXPEDITE THE SHIPMENT OF YOUR ORDER.

Short Form Lease Agreement
Exhibit A - Detail of Equipment
Insurance Authorization and Verification
State and Local Government Rider

****Conditions of Approval: Insurance Authorization and Verification, State and Local Government Rider, Valid Tax Exemption Certificate, Signed Vehicle Property Waiver**

PLEASE PROVIDE THE FOLLOWING WITH THE COMPLETED DOCUMENTS:

Federal tax ID number:	_____	AP address:	_____
Purchase order number:	_____	Contact name:	_____
Phone number:	_____	Email address:	_____

Please fax completed documents to (877) 204-1332. Return original documents to 1901 Romence Road Parkway Portage, MI 49002 (using Fed-Ex Shipping ID# 612-309469)

Your personal documentation specialist is Alisha Hager and can be reached at 269-389-4155 or by email alisha.hager@stryker.com for any questions regarding these documents.

The proposal evidenced by these documents is valid through the last business day of **December, 2020**.

Sincerely,

Flex Financial, a division of Stryker Sales Corporation

Notice: To help the government fight the funding of terrorism and money laundering activities, U.S. Federal law requires financial institutions to obtain, verify and record information that identifies each person (individuals or businesses) who opens an account. What this means for you: When you open an account or add any additional service, we will ask you for your name, address, federal employer identification number and other information that will allow us to identify you. We may also ask to see other identifying documents. For your records, the federal employer identification number for Flex Financial, a Division of Stryker Sales Corporation is 38-2902424.

Short Form Lease Agreement No. 0110124981

Owner ("we" or "us"):

Flex Financial, a division of Stryker Sales Corporation
1901 Romance Road Parkway
Portage, MI 49002Customer name and address ("You" and "Your"):
COUNTY OF DOOR
916 N 14TH AVE
STURGEON BAY, Wisconsin 54235-1224Equipment location(s): 916 N 14TH AVE, STURGEON
BAY, Wisconsin 54235-1224
Supplier: Stryker Sales Corporation, 3800 E. Centre Avenue, Portage, MI
49002
Equipment description: (see attached Exhibit A which is a part of this
Agreement.)

Payment information

# of lease payments	Payment frequency	Lease payment	Terms of Agreement in months: 60			
5	Annual	\$148,284.19 (First payment due 30 days after Agreement is commenced), (plus applicable sales/use taxes - see "Taxes" section below)	Equipment purchase option: Fair Market Value Option Equipment purchase option shall be FMV unless another option is stated above			
			Security deposit	First period payment	Other	Total payment enclosed
			\$0.00	+\$ 0.00	+\$ 0.00	- \$ 0.00

1. **Lease:** You ("Customer") agree to lease from us ("Owner") the equipment (including software and/or software license fees ("Software"), if any, "Equipment") listed above on any attached schedule in accordance with the terms of this Agreement (this "Agreement"). This Agreement starts on the day the Equipment is delivered to you ("Commencement Date") and continues for the number of months described above (the "Term"). The Lease Payments ("Payments") shall be payable beginning on the Commencement Date or any later date we designate and thereafter until all fully paid. Your obligations under this Agreement ("Obligations") are absolute, unconditional, and are not subject to cancellation, defense, recoupment, reduction, setoff or counterclaims. If a Payment is not made when due, you will pay us a late charge of 5% for each Payment or \$10.00, whichever is greater. We may charge you a fee of \$55.00 for any check that is returned. You authorize us to adjust the Payments at any time if taxes included in the Payments differ from our estimate. You agree that the Payments were calculated by us based, in part, on an interest rate equivalent as quoted on the Intercontinental Exchange website, at <http://www.theicm.com/marketdata/report/180>, under the USD Rates 1100 Series, that would have a repayment term equivalent to the Term (or an interpolated rate if a like-term is not available) as reasonably determined by us and in the event the Term of this Agreement starts more than 30 days after we send this Agreement to you, we may adjust the Payments once to compensate us, in good faith, for any increase in such rate. You shall be deemed to have accepted the Equipment for lease hereunder upon the date that is ten (10) days after it is shipped to you by the Supplier and, at our request, you shall confirm for us such acceptance. No acceptance of any item of Equipment may be revoked by you.

2. **Title and laws:** Unless you have a \$1.00 purchase option, we own the Equipment and you have the right to use the Equipment during the Term, provided you comply with the terms of this Agreement. If you have a \$1.00 purchase option on this Agreement is deemed to be a security agreement, you grant us a security interest in the Equipment and all proceeds therefrom, and authorize us to file financing statements on your behalf. You agree not to permit any lien, claim or encumbrance to be placed upon the Equipment. You shall comply with all applicable laws, rules and regulations and manufacturer's specifications and instructions concerning the operation, ownership, use and/or possession of the Equipment.

3. **Equipment use, maintenance and warranties:** Any assignee (as defined below) is leasing the Equipment to you "AS-IS" AND MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. You must, at your cost, keep the Equipment in good working condition. If Payments include maintenance and/or service costs, you agree that (i) no Assignee is responsible to provide the maintenance or service, (ii) you will make all maintenance and service related claims to the persons providing the maintenance, service or warranty, and (iii) any maintenance, warranty or service claims will not impact your Obligations. The Equipment cannot be moved from the location above without our prior written consent. STRYKER SALES CORPORATION (INCLUDING FLEX FINANCIAL, A DIVISION OF STRYKER SALES CORPORATION, ITS DIVISION) MAKES NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING ANY EQUIPMENT. This Agreement will not impair any express warranties or indemnifications or other obligations of Stryker Corporation or any of its subsidiaries to you regarding the Equipment and we hereby assign all of our rights in any equipment warranties to you.

4. **Assignment:** You agree not to transfer, sell, sublease, assign, pledge or encumber the Equipment or any rights under this Agreement without our prior written consent, which consent shall not be unreasonably withheld, and if you do, even with our consent, you will still be fully responsible for all your Obligations. You shall provide us with at least 45 days' prior written notice of any change to your principal place of business, organization or incorporation. You agree that we may, without notice to you, sell, assign, or transfer ("Transfer") this Agreement to a third party (each, an "Assignee"), and each Assignee will have our Transferred rights, but none of our obligations, and such rights will not be subject to any claims, recoupment, defenses, or setoffs that you may have against us or any supplier even though an Assignee may continue to bill and collect all of your Obligations in the name of "Flex Financial, a division of Stryker Sales Corporation".

5. **Risk of loss, insurance and reimbursement:** Effective upon delivery to you and continuing until the Equipment is returned to us in accordance with the terms of this Agreement, you shall bear all risk of Equipment loss or damage. If any such loss or damage occurs you still must satisfy all of your Obligations. You will (i) keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost, (ii) list us as the insurance sole loss payee and (iii) give us written proof of the insurance. If you do not provide such insurance, we have the right, without obligation, to obtain such insurance and add an insurance fee (which may include a profit) to the amount due from you. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us. To the extent not expressly prohibited by applicable law, you will reimburse and defend us, including each Assignee for and against any losses, injuries, damages, liabilities, expenses, claims or legal proceedings asserted against or incurred by us, including any Assignees, relating to the Equipment and which relate to or arise out of your act or omission or the act or omission of your agents or employees or others (excluding us) with access to the Equipment. The terms of this paragraph will continue after the termination, cancellation or expiration of this Agreement.

6. **Taxes:** You agree to pay when due, either directly or as reimbursement to us, all taxes (i.e., sales, use and personal property) and charges in connection with ownership and use of the Equipment. You may charge you a processing fee for administering property tax filings. To the extent not expressly prohibited by applicable law, you will indemnify us on an after-tax basis, on demand, against the loss or unavailability of any of our anticipated equipment ownership tax benefits caused by your act or omission.

7. **Default remedies:** You are in default under this Agreement if: a) you fail to pay a Payment or any other amount when due; or b) you breach any other obligation under this Agreement or any other agreement with us; or c) your principal owner or any guarantor of this Agreement dies; or d) you or any guarantor dissolves, ceases to do business as a going concern, becomes insolvent, bankrupt, merges, or is sold; or e) You or any guarantor fails to pay any other material obligation owed to us or any of our affiliates. Upon default, we may: a) declare the entire balance of unpaid Payments for the full Term immediately due and payable; b) sue you for and receive the total amount due plus the Equipment's anticipated end-of-Term fair market value ("FMV") or fixed price purchase option (the "Residual") with future Payments and Residual discounted to the date of default at the lesser of (i) a per annum interest rate equivalent to that of a U.S. Treasury constant

Agreement #0110124981

Short Form Lease Agreement No. 0110124981

maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining Term, all as reasonably determined by us; or (j) 3% per annum, but only to the extent permitted by law; c) charge you interest on all monies due at the rate of 18% per year from the date of default until paid; and/or d) require you to immediately return the Equipment to us or we may peaceably repossess it. Upon default, you will also pay all expenses including but not limited to reasonable attorneys fees, legal costs, cost of storage and shipping incurred by us in the enforcement and attempted enforcement of any remedies under this Agreement. Any return or repossession will not be considered an Agreement termination or cancellation. If the Equipment is returned or repossessed we may sell or re-rent the Equipment at terms we determine, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. You remain liable for any deficiency with any excess being retained by us.

8. **End of term:** You will give us at least 90 days but not more than 180 days written notice (to our address above) before the initial Term (or any renewal term) expiration of your intention to purchase or return the Equipment, whereupon you may: a) purchase all, but not less than all, of the Equipment as indicated above or b) return all of the Equipment in good working condition at your cost how, when and where we direct. Any FMV purchase option amount will be determined by us based on the Equipment's in place value. If you don't notify us, or if you don't a) purchase or b) return the Equipment as provided herein, this Agreement will automatically renew at the same Payment amount for consecutive 60-day periods. If any Software license ("License") included hereunder passes title to you, such title shall automatically, and without further action, hereby vest in us, and you hereby agree to relinquish any subsequent Software title, purchase or use right claim. If, in connection with our Software rights, licensor's consent is required, you will assist us in obtaining such consent. If the \$1.00 Buyout is selected above, the first three sentences of this section 8 shall be void and upon expiration of the Term, you shall pay all amounts owed by you hereunder but unpaid as of such date plus \$1.00 (and any applicable taxes). Any purchase of the Equipment by you pursuant to a purchase option or \$1.00 Buyout shall be "AS IS, WHERE IS" without representation or warranty of any kind from us.

9. **Miscellaneous:** You acknowledge we have given you the Equipment supplier's name. We hereby notify you that you may have rights under the supplier's contract and may contact the supplier for a description of these rights. This Agreement shall be governed and construed in accordance with the laws of Michigan. You agree (i) to waive any and all rights and remedies granted to you under Uniform Commercial Code Sections 2A-508 through 2A-522; and (ii) that the Equipment will only be used for business purposes and not for personal, family or household use. This Agreement may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing of this Agreement by you and when manually countersigned by us or attached to our original signature counterpart and/or in our possession shall constitute the sole original chattel paper as defined in the UCC for all purposes and will be admissible as legal evidence thereof. No security interest in this Agreement can be perfected by possession of any counterpart other than the counterpart bearing our original signature. You agree not to raise as a defense to the enforcement of this Agreement or any related documents hereto the fact that such documents were executed by electronic means. We may inspect the Equipment during the Term. No failure to act shall be deemed a waiver of any rights hereunder. If you fail to pay (within thirty days of invoice date) any freight, sales tax or other amounts related to the Equipment which are not financed hereunder and are billed directly by us to you, such amounts shall be added to the Payments set forth above (plus interest or additional charges thereon) and you authorize us to adjust such Payments accordingly. If you are required to report the components of your payment obligations hereunder to certain state and/or federal agencies or public health coverage programs such as Medicare, Medicaid, SCHIP or others, and such amounts are not adequately disclosed in any attachment hereto, then Stryker Sales Corporation will, upon your written request, provide you with a detailed outline of the components of your payments which may include equipment, software, service and other related components. You acknowledge that you have not received any tax or accounting advice from us. You agree that you shall upon request from us, promptly provide to us a copy of your most recent annual financial statements and any of your other financial information (including Interim financial statements) that we may request. You authorize us to share such information with our affiliates, subsidiaries and Assignees. **This Agreement, any schedules hereto, any attachments to this Agreement or any schedules and any express warranties made by Stryker Sales Corporation constitute the entire agreement between the parties hereto regarding the Equipment and its use and possession and supersede all prior agreements and discussions regarding the Equipment and any prior course of conduct. You waive all rights to any indirect, punitive, special or consequential damages in connection with the Equipment or this Agreement. There are no agreements, oral or written, between the parties which are contrary to the terms of this Agreement and such other documents. YOU AGREE THAT THIS IS A NON-CANCELLABLE AGREEMENT AND WAIVE TRIAL BY JURY.**

I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT FOR CUSTOMER

Customer signature	
Signature:	Date:
Print name:	
Title:	

Accepted by Flex Financial, a division of Stryker Sales Corporation	
Signature:	Date:
Print name:	
Title:	

Exhibit A to Short Form Lease Agreement Number 0110124981
Description of equipment

Customer name: COUNTY OF DOOR
Delivery address: 916 N 14TH AVE, STURGEON BAY, Wisconsin 54235-1224

Part I - Equipment/Service Coverage (if applicable)		Quantity
Model number	Equipment description	
77100500	PowerLOAD installation	9
6506000000	POWER PRO AMBULANCE COT	9
639005550001	MTS POWER LOAD	9
99577-001957	LP15,EN,SP02CO,3L1/2,,EX,NIBP,CO2,TR,VR,BT,V4	9
41577-000288	LP15 ACCRY SHIPKIT,AHA,S	9
11171-000049	RAINBOW DCI ADT REUSABLESENSOR, REF 2686,RCHS	9
11577-006002	KIT - CARRY BAG, MAIN BAG	9
11220-000028	TOP POUCH	9
11260-000039	KIT - CARRY BAG, REAR POUCH, 3RD EDITION	9
11996-000471	ASSEMBLY, GATEWAY, 4G, MULTITECH, VERIZON, KORE	9
99576-000063	LUCAS 3, 3.1, IN SHIPPING BOX, EN	6
11576-000080	BATTERY,LUCAS,DAIK GRAY	6
11576-000071	LUCAS POWER SUPPLY WITHCORD,REDEL,CANADA,US	6
11576-000060	LUCAS BATTERY CHARGER,MINIS PLUG,US-CAN-JA	6
11576-000047	LUCAS SUCTION CUP DISPOSABLE 12-PACK	6
11576-000090	PLATE,BACK,ANTI SLIP,SPACK,SLIM BACK PLATE,LUCAS	6
TR-15V1/2-LP15	TR-SYK LP15V1/2 TO LP15	4
TR-LP15V4-LP15	TR-SYK LP15V4 TO LP15	3
TR-SPCOT-PPXT	TR-SYK PCOT TO PPXT	9

Total equipment: \$635,132.08

Service coverage:			
Model number	Service coverage description	Quantity	Years
78000168	Verizon Data Plan 1yr	9	5.0
71011PT	PREVENT (no batts) - Power Cot	9	3.0
75011PT	PREVENT (no batts) - PowerLOAD	9	4.0
78000006	LP15 On Site Prevent w batt	12	4.0
78000020	LUC On Site Prevent w batt	6	4.0

Total service coverage: \$176,153.40

Total Amount: \$811,285.48

Customer signature		Accepted by Flex Financial, a division of Stryker Sales Corp.	
Signature:	Date:	Signature:	Date:
Print name:		Print name:	
Title:		Title:	

Agreement #: 0110124981

Insurance Authorization and Verification

Date: December 9, 2020

Short Form Lease Agreement Number 0110124981

To: COUNTY OF DOOR ("Customer")
 916 N 14TH AVE
 STURGEON BAY , Wisconsin 54235-1224

From: Flex Financial, a division of Stryker Sales Corporation ("Creditor")
 1901 Romance Road Parkway
 Portage, MI 49002

TO THE CUSTOMER: In connection with one or more financing arrangements, Creditor may require proof in the form of this document, executed by both Customer* and Customer's agent, that Customer's insurable interest in the financed property (the "Property") meets the requirements as follows, with coverage including, but not limited to, fire, extended coverage, vandalism, and theft:

Creditor, and its successors and assigns shall be covered as both **ADDITIONAL INSURED** and **LENDER'S LOSS PAYEE** with regard to all equipment financed or acquired for use by policy holder through or from Creditor.

Customer must carry **GENERAL LIABILITY** (and/or, for vehicles, **Automobile Liability**) in the amount of **no less than \$1,000,000.00** (one million dollars).

Customer must carry **PROPERTY Insurance** (or, for vehicles, **Physical Damage Insurance**) in an amount **no less than the "Insurable Value" \$635,132.08** with deductibles no more than \$10,000.00.

***PLEASE PROVIDE THE INSURANCE AGENTS INFORMATION REQUESTED BELOW & SIGN WHERE INDICATED**

By signing, Customer authorizes the Agent named below: 1) to complete and return this form as indicated; and 2) to endorse the policy and subsequent renewals to reflect the required coverage as outlined above.

Insurance agency: Agent name: Address: Phone/fax: Email address:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td colspan="2">COUNTY OF DOOR</td> </tr> <tr> <td style="width: 70%;">Signature:</td> <td>Date:</td> </tr> <tr> <td colspan="2">Print name:</td> </tr> <tr> <td colspan="2">Title:</td> </tr> </table>	COUNTY OF DOOR		Signature:	Date:	Print name:		Title:	
COUNTY OF DOOR									
Signature:	Date:								
Print name:									
Title:									

*Customer: Creditor will fax the executed form to your insurance agency for endorsement. In lieu of agent endorsement, Customer's agency may submit insurance certificates demonstrating compliance with all requirements. If fully executed form (or Customer executed form plus certificate) is not provided within 15 days, we have the right but not the obligation to obtain such insurance at your expense. Should you have any questions please contact Alisha Hager at 269-389-4155.

TO THE AGENT: In lieu of providing a certificate, please execute this form in the space below and promptly fax it to Creditor at 877-204-1332 . This fully endorsed form shall serve as proof that Customer's insurance meets the above requirements.

Agent hereby verifies that the above requirements have been met in regard to the Property listed below.

Agent signature	
Signature:	Date:
Print name:	
Title:	
Carrier name:	
Carrier policy number :	
Policy expiration date:	

Insurable value: \$635,132.08

ATTACHED: PROPERTY DESCRIPTION FOR Short Form Lease Agreement Number 0110124981

See Exhibit A to Short Form Lease Agreement Number 0110124981

TOGETHER WITH ALL REPLACEMENTS, PARTS, REPAIRS, ADDITIONS, ACCESSIONS AND ACCESSORIES INCORPORATED THEREIN OR AFFIXED OR ATTACHED THERETO AND ANY AND ALL PROCEEDS OF THE FOREGOING, INCLUDING, WITHOUT LIMITATION, INSURANCE RECOVERIES.

Agreement #: 0110124981

State and Local Government Customer Rider

This State and Local Government Customer Rider (the "Rider") is an addition to and hereby made a part of **Short Form Lease Agreement Number 0110124981** (the "Agreement") between **Flex Financial**, a division of Stryker Sales Corporation ("Owner") and **COUNTY OF DOOR** ("Customer") to be executed simultaneously herewith and to which this Rider is attached. Capitalized terms used but not defined in this Rider shall have the respective meanings provided in the Agreement. Owner and Customer agree as follows:

- Customer represents and warrants to Owner that as of the date of, and throughout the Term of, the Agreement: (a) Customer is a political subdivision of the state or commonwealth in which it is located and is organized and existing under the constitution and laws of such state or commonwealth; (b) Customer has complied, and will comply, fully with all applicable laws, rules, ordinances, and regulations governing open meetings, public bidding and appropriations required in connection with the Agreement, the performance of its obligations under the Agreement and the acquisition and use of the Equipment; (c) The person(s) signing the Agreement and any other documents required to be delivered in connection with the Agreement (collectively, the "Documents") have the authority to do so, are acting with the full authorization of Customer's governing body, and hold the offices indicated below their signatures, each of which are genuine; (d) The Documents are and will remain valid, legal and binding agreements, and are and will remain enforceable against Customer in accordance with their terms; and (e) The Equipment is essential to the immediate performance of a governmental or proprietary function by Customer within the scope of its authority and will be used during the Term of the Agreement only by Customer and only to perform such function. Customer further represents and warrants to Owner that, as of the date each item of Equipment becomes subject to the Agreement and any applicable schedule, it has funds available to pay all Agreement payments payable thereunder until the end of Customer's then current fiscal year, and, in this regard and upon Owner's request, Customer shall deliver in a form acceptable to Owner a resolution enacted by Customer's governing body, authorizing the appropriation of funds for the payment of Customer's obligations under the Agreement during Customer's then current fiscal year.
- To the extent permitted by applicable law, Customer agrees to take all necessary and timely action during the Agreement Term to obtain and maintain funds appropriations sufficient to satisfy its payment obligations under the Agreement (the "Obligations"), including, without limitation, providing for the Obligations in each budget submitted to obtain applicable appropriations, causing approval of such budget, and exhausting all available reviews and appeals if an appropriation sufficient to satisfy the Obligations is not made.
- Notwithstanding anything to the contrary provided in the Agreement, if Customer does not appropriate funds sufficient to make all payments due during any fiscal year under the Agreement and Customer does not otherwise have funds available to lawfully pay the Agreement payments (a "Non-Appropriation Event"), and provided Customer is not in default of any of Customer's obligations under such Agreement as of the effective date of such termination, Customer may terminate such Agreement effective as of the end of Customer's last funded fiscal year ("Termination Date") without liability for future monthly charges or the early termination charge under such Agreement, if any, by giving at least 60 days' prior written notice of termination ("Termination Notice") to Owner.
- If Customer terminates the Agreement prior to the expiration of the end of the Agreement's initial (primary) term, or any extension or renewal thereof, as permitted under Section 3 above, Customer shall (i) on or before the Termination Date, at its expense, pack and insure the related Equipment and send it freight prepaid to a location designated by Owner in the contiguous 48 states of the United States and all Equipment upon its return to Owner shall be in the same condition and appearance as when delivered to Customer, excepting only reasonable wear and tear from proper use and all such Equipment shall be eligible for manufacturer's maintenance, (ii) provide in the Termination Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (iii) deliver to Owner, upon request by Owner, an opinion of the Customer's counsel (addressed to Owner) verifying that the Non-Appropriation Event as set forth in the Termination Notice has occurred, and (iv) pay Owner all sums payable to Owner under the Agreement up to and including the Termination Date.
- Any provisions in this Rider that are in conflict with any applicable statute, law or rule shall be deemed omitted, modified or altered to the extent required to conform thereto, but the remaining provisions hereof shall remain enforceable as written.

Customer signature	
Signature:	Date:
Print name:	
Title:	

Accepted by Flex Financial, a division of Stryker Sales Corp.	
Signature:	Date:
Print name:	
Title:	

Agreement #: 0110124981

Flex Financial
 1901 Romance Road Parkway
 Portage, MI 49002

Re: Short Form Lease Agreement
 Number 0110124981

Dear COUNTY OF DOOR,

We are advised that Flex Financial ("Lessor/Secured Party") proposes to lease/finance certain property ("Collateral") to the above-referenced Customer, described as follows:

TOGETHER WITH ALL REPLACEMENTS, PARTS, REPAIRS, ADDITIONS, ACCESSIONS AND ACCESSORIES INCORPORATED THEREIN OR AFFIXED OR ATTACHED THERETO AND ANY AND ALL PROCEEDS OF THE FOREGOING, INCLUDING, WITHOUT LIMITATION, INSURANCE RECOVERIES.

We have an interest in the following described vehicle ("Vehicle"), as lienholder, and we recognize that some/all of the Collateral may be attached to and/or installed in the Vehicle.

Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model

In order to induce Lessor/Secured Party to deliver the Collateral for use on and/or in the Vehicle, we agree as follows:

- 1) The Collateral shall remain personal property, removable by Lessor/Secured Party at any time and without notice to us. Lessor/Secured Party shall have access to the Vehicle as may be required for purposes of inspection, sale and/or removal of the Collateral.
- 2) To waive any right, claim, title, lien and/or interest in the Collateral and/or other property located in/or the Vehicle and financed by Lessor/Secured Party, from time to time.
- 3) To provide notice to Lessor/Secured Party at the above-stated address, within five (5) days of taking possession of the Vehicle so that Lessor/Secured Party may acquire its Collateral.

A copy of this letter, which is duly signed and which is received by facsimile transmission ("fax") shall be deemed to be of the same force and effect as the original. This agreement is binding on successors and assigns.

ADDENDUM A - Attachment to Resolution 2020-114

Lienholder

X

Signature

Title

Date



DOOR COUNTY

Resolution No. 2020-115

AUTHORIZATION FOR THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN	X		
CHOMEAU			X
COUINARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL		X	
FISHER			X
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDHL	X		
NORTON	X		
ROBILLARD	X		
Vacant	-	-	-
THAYSE	X		
WIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	X		

1 **WHEREAS**, This relates to the County of Door's participation in the
2 Community Development Block Grant-Public Facilities (CDBG-PF) / Planning
3 (CDBG-PLNG) program; and

4 **WHEREAS**, Federal monies are available under the Community
5 Development Block Grant (CDBG) program, administered by the Wisconsin
6 Department of Administration (DOA) Division of Energy, Housing and Community
7 Resources (DEHCR) for the purpose of the provision or development of a Door
8 County plan (CDBG-PLNG) or for the provision or improvement of public facilities
9 (CDBG-PF); and

10 **WHEREAS**, after public meeting and due consideration, it is recommended
11 that an application be submitted to DOA for the following project(s): Former West
12 Side School Redevelopment Project for the purpose of housing which should have
13 at least 51% of the units available for Low to Moderate Income Individuals; and

14 **WHEREAS**, it is necessary for the Door County Board of Supervisors to
15 approve the preparation and filing of an application for Door County to receive
16 funds from this program; and

17 **WHEREAS**, the Door County Board of Supervisors has reviewed the need
18 for the proposed project(s) and the benefit(s) to be gained there from.

19 **NOW, THEREFORE, BE IT RESOLVED**, that the Door County Board of
20 Supervisors does hereby approve and authorize the preparation and filing of an
21 application for the above-named project(s); and that the Door County Board of
22 Supervisors Chairperson is hereby authorized to sign all necessary documents on
23 behalf of Door County; and that authority is hereby granted to Door County's
24 Administrator, subject to the general oversight of the Door County Finance
25 Committee, to take the necessary steps to prepare and file the application for funds
26 under this program in accordance with this resolution.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Vlies Wotachek Moved

2nd Kohout Disc'd

Yes 17 No 1 Exc. 2

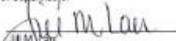
Reviewed by:  Corp. Counsel

Reviewed by:  Administrator

FISCAL IMPACT: This resolution authorizes that the acceptance be prepared and filed in order to receive funds from this pass-thru grant. This grant will be on the County's books for recording purposes only-grant dollars in-grant dollars out. No fiscal impact to the County. STW

Certification:

Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

SUBMITTED BY:



David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

ROLL CALL Board Members	Ago	May	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU			X
COURARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL		X	
FISHER			X
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
Vacant	-	-	-
THAYSE	X		
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve	Adopted	<input checked="" type="checkbox"/>
1st: <u>Vilies Wotachek</u>	Repealed	<input type="checkbox"/>
2nd: <u>Bultman</u>	vacant	<u>0/3</u>
Yes: <u>17</u>	No: <u>1</u>	Exc: <u>2</u>

Reviewed by:

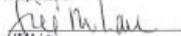
 Corp. Counsel

Reviewed by:  Administrator

FISCAL IMPACT: With the creation of the Citizen Participation Committee if the Committee receives per diems/expenses this will be part of the County Board's 2021 budget. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 19th day of December, 2020 by the Door County Board of Supervisors.


Jill M. Lau
County Clerk, Door County

Resolution No. 2020-116

ADOPTION OF CITIZEN PARTICIPATION PLAN

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Door County has applied, or will apply, for a Community
2 Development Block Grant (CDBG); and

3
4 **WHEREAS**, the State of Wisconsin Department of Administration (DOA) and
5 the U. S. Department of Housing and Urban Development (HUD) require recipients
6 of CDBG monies to have in place a Citizen Participation Plan; and

7
8 **WHEREAS**, the Citizen Participation Plan shall encourage citizen
9 participation (especially by persons of low to moderate income), provide citizens
10 reasonable and timely access to local meetings and information, provide for
11 technical assistance, provide for public hearings, provide for complaint
12 procedures, and accommodate non-English speaking residents; and

13
14 **WHEREAS**, Door County has prepared and publicly reviewed a Citizen
15 Participation Plan (attached hereto as Addendum A and incorporated by reference
16 herein and made a part hereof as if set out in full.

17
18 **NOW, THEREFORE, BE IT RESOLVED**, that the Door County Board of
19 Supervisors officially adopts the Citizen Participation Plan.
20
21

SUBMITTED BY:



David Lienau, Chairman
Door County Board of Supervisors

County of Door Citizen Participation Plan for the Community Development Block Grant (CDBG) Program

PURPOSE

In order for the CDBG Program to operate effectively, and to address the needs of the citizens of the County of Door, the entire population must be kept informed. The decision-making process must be open and consistent with State and Federal regulations. To accomplish this, the following plan will be followed:

PROGRAM OVERSIGHT

1. The County of Door shall create a Citizen Participation Plan Committee, five (5) members of which shall be appointed by the Chief Elected Official and confirmed by the Door County Board of Supervisors. This Committee shall be responsible for implementation of the Citizen Participation Plan, as well as offering guidance in preparation of the grant application.

The County of Door shall oversee the preparation of the Community Development Block Grant (CDBG) grant application.

2. To insure responsiveness to the needs of its citizens, the County of Door shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- to- moderate income (LMI).

CITIZEN PARTICIPATION

1. The County of Door shall establish a committee composed of persons representative of the County of Door's demographics. This committee must include at least one LMI person.

The committee members should also include representatives from the local government, real estate, banking and labor communities whenever possible. This committee shall assume responsibility for coordinating all required elements of the Citizen Participation Plan. All committee members must be residents of the County of Door.

NOTICE OF HEARINGS

1. Official notice of hearings will be by public notice in the Door County Advocate at least two full weeks prior to the hearing. In addition, the public notice shall be posted at the Door County Government Center. These notices will include time, place and date of meetings, as well as a brief agenda.
2. All notifications of meetings and available assistance must be worded in such a way as to encourage LMI participation. In addition, all meeting announcements shall include where, and during what time, information and records relating to the proposed and actual use of funds may be found.

REQUIRED PUBLIC HEARINGS

Public hearings shall be held to obtain citizen views and to enable them to respond to proposals at all stages of the CDBG Program, including the development of needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and, if needed, for non-English speaking persons.

1. The first hearing will receive citizens' views and provide an explanation of:
 - a. Community development needs, objectives, and strategies.
 - b. The CDBG program including goals, objectives, application process, amount of funds available, timetable, eligible activities, etc.
2. The second hearing will receive citizens' views and provide a review of the performance of the funded activities.
3. The first public hearing shall be held during the development of the application for funds. The second public hearing shall be held during the implementation of the program. The County of Door will attempt to have at least one of the public hearings in the service area (if applicable).

PROGRAM INFORMATION, FILES, and ASSISTANCE

1. Technical assistance will be provided to any citizen who requests information about program requirements. Assistance with the application process will be provided by county staff in the Community Development Department. A County of Door staff member will meet with citizens on request.

2. The County of Door will maintain, in the Door County Government Center, a record of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.
3. Citizens will be invited to make proposals regarding the application. If suitable proposals are submitted in writing, a written response will be provided within 15 days. Every effort will be made to respond to all proposals prior to the final action on the subject.
4. Citizens may petition or request in writing assistance or changes.

The County of Door staff will respond to all such requests within 15 days after the Door County Finance Committee has met to discuss the request.

COMPLAINTS

The County of Door will handle citizen complaints about the program in a timely manner. By federal regulation the County will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be reported in a complaint log. The first contact for complaints should be made to Ken Pabich, County Administrator.

In addition to the above procedure, any citizen wishing to object may complain directly to the following address:

Attention: Executive Staff Assistant
 Wisconsin Department of Administration
 Division of Energy, Housing and Community Resources, 9th Floor
 P.O. Box 7970
 Madison, WI 53707-7970

Written complaints should contain the following information and should be as specific as possible when describing:

- 1) The Program area being referenced: HOME, Community Development Block Grants for Housing (CDBG – Housing), Community Development Block Grants for Community Development (CDBG – Community Development), Community Development Block Grant Close Program (CDBG-CL), Emergency Solutions Grants (ESG), etc.;
- 2) The event resulting in the complaint;
- 3) The dates, details, and reason for the complaint; along with

- 4) The complainant's name, address, and telephone number.

NON-ENGLISH SPEAKING PERSONS

The County of Door will regularly survey the municipality to identify non-English speaking persons and will make all special efforts to assure them equal opportunity in the citizen's participation process.



DOOR COUNTY

Resolution No. 2020-117

Approving the Formation of a Citizen Participation Committee for the Community Development Block Grant (CDBG) Program

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU			X
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL		X	
FISHER			X
GAUGER	X		
GURINLAUSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
Vacant	-	-	-
THAYSE	X		
VIRLEE	X		
VLIES WOTACHEK	X		
VOGEL	X		

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve

Adopted



1st Norton Defeated
 2nd Heim Peter 13/17 Vacant
 No 1 Yes 17 Exc 2

Reviewed by:

, Corp. Counsel

Reviewed by:

, Administrator

FISCAL IMPACT: Per

diem expenses for the Citizen Participation Committee will be part of the County Board's 2021 budget and monies can be transferred as needed from the contingency in 2020. STW

Certification:

I, Jill Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.

Jill Lau
County Clerk, Door County

1 WHEREAS, the Door County has applied for a Community
2 Development Block Grant (CDBG); and

3
4 WHEREAS, the State of Wisconsin Department of Administration
5 (DOA) and the U.S. Department of Housing and Urban Development
6 (HUD) require recipients of CDBG monies to have in place a Citizen
7 Participation Plan; and

8
9 WHEREAS, the Citizen Participation Plan shall encourage citizen
10 participation (especially by persons of low to moderate income), provide
11 citizens reasonable and timely access to local meetings and information,
12 provide for technical assistance, provide for public hearings, provide for
13 complaint procedures, and accommodate non-English speaking residents;
14 and

15
16 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board
17 of Supervisors hereby forms a five member Citizen Participation Committee
18 for the Community Development Block Grant Program.

19
20 BE IT FURTHER RESOLVED, That the Door County Board of
21 Supervisors hereby authorizes the members of the Citizen Participation
22 Committee as follows:

- Susie Kohout
- Laura Vlies Wotachek
- Steve Jenkins
- Chris Sullivan-Robinson
- Seth Wiederanders

23
24
25
26
27
28
29
30 BE IT FURTHER RESOLVED, That Committee members are entitled
to compensation, mileage and reimbursement per the *Rules of Order*.

SUBMITTED BY:

David Lienau, Chairman
Door County Board of Supervisors



DOOR COUNTY

**Resolution No. 2020-118
DOOR COUNTY RESIDENTIAL ANTI-DISPLACEMENT AND
RELOCATION ASSISTANCE PLAN - CDBG CL-HSG**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU			X
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL		X	
FISHER			X
GAUGER	X		
GUNNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NORTON	X		
ROBILLARD	X		
Vacant	-	-	-
THAYSE	X		
VIRLEE	X		
VILIES WOTACHEK	X		
VOGEL	X		

1 **WHEREAS**, Door County has applied, or will apply, for a Community
2 Development Block Grant (CDBG); and

3
4 **WHEREAS**, the State of Wisconsin Department of Administration (DOA) and
5 the U.S. Department of Housing and Urban Development (HUD) require recipients
6 of CDBG monies to have in place a Residential Anti-Displacement and Relocation
7 Assistance Plan; and

8
9 **WHEREAS**, the goals and objectives of the Residential Anti-Displacement
10 and Relocation Assistance Plan is, with respect to activities funded by CDBG
11 monies, to minimize the direct and indirect displacement of persons from their
12 home; and activities assisted under the Act; and

13
14 **WHEREAS**, Door County has prepared and publicly reviewed a Residential
15 Anti-Displacement and Relocation Assistance Plan (attached hereto as Addendum
16 A and incorporated by reference herein and made a part hereof as if set out in full).
17

18 **NOW, THEREFORE, BE IT RESOLVED**, that the Door County Board of
19 Supervisors officially adopts the Residential Anti-Displacement and Relocation
20 Assistance Plan.
21
22

SUBMITTED BY:

David Lienau, Chairman
Door County Board of Supervisors

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Heim Peter Defeated
2nd R. Englebert Defeat
Yes: 17 No: 1 Exc: 0

Reviewed by: [Signature], Corp. Counsel
Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

DOOR COUNTY RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR CDBG PROGRAMS

This Residential Anti-Displacement and Relocation Assistance Plan (RADRAP) is prepared by the County of Door in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the County of Door will take the steps necessary to minimize the direct and indirect displacement of persons from their homes, including, if and as deemed appropriate, the following:

- Coordinate code enforcement with rehabilitation and housing assistance programs.
- Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.

The foregoing are examples only. The County of Door will determine the actions it will take based on local needs and priorities, and the facts and circumstances of each particular situation.

Relocation Assistance to Displaced Persons

The County of Door will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The County of Door will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375.

Before entering into a contract committing the County of Door to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the County of Door will make public, by publication in a newspaper of general circulation and posting on its website, and submit to HUD [the State, under the State CDBG Program] the following information in writing:

1. A description of the proposed assisted project;

2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. *NOTE: See also 24 CFR 42.375(d).*
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom unit), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the County of Door will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the County of Door may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The Land Use Services Office, 920-746-2323, is responsible for tracking the replacement of lower-income dwelling units and ensuring that they are provided within the required period.

The Finance Department, 746-2303, is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Ken Pabich, Door County Administrator

Dated: _____



DOOR COUNTY

Resolution No. 2020-119

PROHIBIT THE USE OF EXCESSIVE FORCE AGAINST, AND PHYSICALLY BARRING OF ENTRANCES/EXITS FOR, NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BULTMAN	X		
CHOMEAU			X
COUNARD	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER			X
GAUGER	X		
GUNLAUGSSON	X		
HEIM PETER	X		
KOHOUT	X		
LIENAU	X		
LURDAHL	X		
NORTON	X		
ROBILLARD	X		
Vacant	-	-	-
THAYSE	X		
WIRLEE	X		
VLEES WOTACHEK	X		
VOGEL	X		

1 **WHEREAS**, Section 104(L)(1) of Title I of the Housing and Community
 2 Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State
 3 from expending or obligating any Community Development Block Grant funds to
 4 any unit of general local government that does not have or adopt a policy
 5 prohibiting the use of excessive force by local law enforcement agencies within its
 6 jurisdiction against any individuals engaged in nonviolent civil rights
 7 demonstrations; and a policy of enforcing State and local laws against physically
 8 barring entrance to or exit from a facility or location which is the subject of such
 9 nonviolent civil rights demonstration within its jurisdiction;

10 **WHEREAS**, it is in the interest of the Door County to pursue Community
 11 Development Block Grant Funds and to adopt policy that complies with Section
 12 104(L)(1) of Title I of the Housing and Community Development Act of 1974 as
 13 amended (42 USC 69 §5304);

14 **NOW, THEREFORE, BE IT FURTHER RESOLVED**, it is policy of Door
 15 County to prohibit the use of excessive force by law enforcement agencies within
 16 the County's jurisdiction against any individuals engaged in nonviolent civil rights
 17 demonstrations.

18 **BE IT FURTHER RESOLVED**, it is policy of Door County to enforce
 19 applicable State and local laws against physically barring entrance to or exit from
 20 a facility or location which is the subject of such nonviolent civil rights
 21 demonstration within the County's jurisdiction.

22 **BE IT FURTHER RESOLVED**, the officials and employees of Door County
 23 will assist in the orderly prevention of all such excessive force within the County of
 24 Door by implementing the authority and enforcement procedures set forth in Title
 25 I of the Housing and Community Development Act of 1974.

26 **BE IT FURTHER RESOLVED**, the County of Door encourages the Door
 27 County Sheriff's Office ("DCSO") to implement this Resolution by amending any
 28 applicable DCSO procedures inconsistent herewith.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Norton Debated

2nd Counard Dist. 7 Vacant

No: 0 Yes: 18 Exc: 2

Reviewed by:  Corp. Counsel

Reviewed by:  Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. STW

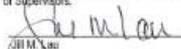
SUBMITTED BY:



David Lienau, Chairman
Door County Board of Supervisors

Certification:

I, JIM LAU, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 15th day of December, 2020 by the Door County Board of Supervisors.


 JIM LAU
 County Clerk, Door County